Appendix 9

BOE Agenda Item Executive Summary
Date: May 23, 2022

Topic: Print Center Expansion

Background Information: Since its inception, the WPS Print Center has been meeting the specialized print needs of our entire district. Over the last few years, the center has expanded the product they offer to include wide format printing, as well as a flatbed printer which meets the unique needs of our schools. Our schools can order curriculum related and specialized print materials at a 20-80% savings from what a traditional print company would charge.

The broader service offerings have necessitated an expansion of the space for the WPS Print Center. This proposed expansion would provide the necessary additional room to accommodate all wide format equipment, tools, and stock in a central area. This ensures staff has adequate space to work effectively and efficiently. It also provides space that allows for expansion of product offerings, which in turn, results in additional savings for our schools.

The construction scope of the project includes expansion of the area into an unused portion of the existing warehouse. The scope of work includes framing, ceiling, and associated finishes as well as necessary fire protection, electrical and mechanical infrastructure to support the revised use of space for WPS Print Center. The new mechanical unit for this area was designed to meet the unique needs of the space for use as a print production center.