Request for Purchasing Approval
Supplies $20,000.00 and above
In accordance with BOE Policy 3304
Date: July 26, 2021

1. **SEESAW LEARNING** **SOLE SOURCE**
Responsible party as indicated in the summary: Rob Dickson

Recommendation:
Per policy 3304, it is reported payments will be made to SeeSaw Learning (San Francisco, CA) in the amount not to exceed $125,000.00 for availability of Seesaw from Pre-K to grade 5 through 2023. The license term is July 1, 2021 through June 30, 2023.

Explanation: **Master Control**

Tabulation:
SeeSaw Learning **$125,000.00 SS**

Funding Year and Funding: 2021-2022 Federal Funds

Reason for Purchase: This communication tool for teachers to collaborate lesson plans throughout the District necessary due to the increase of virtual and remote learning environments.

2. **NUTRITION SERVICES CLEANING SOLUTIONS** **BID EXEMPT**
Responsible party as indicated in the summary: Fabian Armendariz

Recommendation:
It is recommended The University of California (Oakland, CA), Contract #2020002301, marketed by OMNIA Partners, with Waxie (Wichita, KS), in the amount of $50,000.00, be approved for the cleaning solutions chemical products for use by Nutrition Services at selected secondary sites and main Food Production Center. The contract term is July 1, 2021 through June 30, 2022.

Explanation: **Inter-Agency Cooperative Purchase**

Tabulation:
The University of California Contract# 2020002301
Waxie **$50,000.00 IACP**

Funding Year and Funding: 2021-2022 Nutrition Services Fund

Reason for Purchase: Nutrition Services uses this cleaning solutions service for its main Food Production Center as well as secondary locations throughout the District.

3. **COMMON SENSE MEDIA** **BID EXEMPT**
Responsible party as indicated in the summary: Rob Dickson

Recommendation:
Per BOE Policy 3304, payment be made to Common Sense Media (San Francisco, CA) in the amount not to exceed $150,000.00, ($50,000.00 per year) for three years. WPS will create a partnership with Common Sense to develop strategies and provide professional training focused on building a strong culture of digital citizenship in WPS schools and ultimately receiving Common Sense Digital Citizenship District Recognition.

Explanation: **Bid Exempt**

Tabulation:
Common Sense Media **$150,000.00 BE**

Funding Year and Funding: 2021-2022 Supplemental General

Reason for Purchase: Common Sense Media is the nation's leading nonprofit dedicated to improving the lives of kids and families by providing the trustworthy information, education, and independent voice They need to thrive in the 21st century.

It should be noted that industry standards dictate that volume shipments of certain products will be shipped plus or minus 15% from the quantity ordered to complete case or pallet. When additional products are shipped it will be billed at the per each bid price. This additional quantity is not returned to the Board for Review.

4. **SCHOOLBOOKS & TRACKS SOFTWARE MAINTENANCE & SUPPORT – CORRECTION** **MASTER CONTROL**
Responsible party as indicated in the summary: Rob Dickson

Recommendation:
Per BOE Policy 3304, it is reported payment will be made to Global Payments, Inc. (Atlanta, GA), in the amount not to exceed $90,000.00, for annual support and maintenance. The contract term is July 1, 2021 through June 30, 2022.

Explanation: Master Control

Tabulation:
Global Payments, Inc. **$90,000.00 MC**

Funding Year and Funding: 2021-2022 Capital Outlay/Supplemental General

Reason for Purchase: SchoolBooks and Tracks Software is used at school sites for enrollment fees and books. The original agenda item was to The Active Network. That company has changed to Global Payments.

5. **EI ACADEMY ONLINE CURRICULUM** **MASTER CONTROL**
Responsible party as indicated in the summary: Rob Dickson

Recommendation:
Per policy 3304, it is reported payment will be made to Edgenuity (Scottsdale, AZ), in the amount of $62,700.00, for annual hosting, support and maintenance.

Explanation: Master Control

Tabulation:
Edgenuity **$62,700.00 MC**

Funding Year and Funding: 2021-2022 Capital Outlay/Supplemental General Fund

Reason for Purchase: These licenses were used by the EI Academy during the 2020-2021 school year.

6. **SUPPLY WAREHOUSE STOCK – JUNE 2021** **MASTER CONTROL**
Responsible party as indicated in the summary: Fabian Armendariz

Recommendation:
Reported stock supplies for the Supply Warehouse to be used throughout the District have been purchased for $148,056.71 an itemized report is attached for review.

Explanation: Master Control

Tabulation:
See Attachment A **$148,056.71 MC**

Funding Year and Funding: 2020-2021 Various Funds

Reason for Purchase: The Supply Warehouse stocks various items, which are used throughout the District. This provides the District the opportunity to receive large volume discounts because we are able to request quotes/bids from multiple vendors providing cost and timesavings.

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Terms Legend

Low Bid (LB) – The lowest bid received and one that meets all requirements of the bid.

Low Bid Meeting Specification (LBMS) – Not the lowest priced bid but the lowest bid that meets all requirements of the bid.

Only Bid (OB) – The only bid received in the bid process.

Responsible Proposal (RP) – The proposal deemed by the proposal evaluation committee to have provided the best solution to the stated objectives of the proposal. While pricing is always considered in evaluation, it is rarely the primary selection tool.

Master Control (MC) – Per BOE Policy 3304, Purchase Orders of $20,000 or more that are issued to set aside funds for extended periods of time for payment of such items as utility bills, postage, software maintenance agreements and lease agreements which are necessary and continuing operational expenses that can be secured from an only source provider.

Multiple Sources (MS) – Where it has been determined that multiple sources are necessary to facilitate procurement services in order to minimize expenditures and perform the absolute best services required by the District.

Inter-Agency Cooperative Purchase (IACP) – Contracts issued, awarded and meeting the requirements set forth in Kansas Statute 72-1151 for cooperative purchasing. These contracts are such as but not limited to, contracts by state agencies, federal, national or other state contracts facilitated by a federal or local governmental entity or agency.

Sole Source *(SS)* - A situation created due to the inability to obtain competition. This may result because only one vendor or supplier possesses the unique ability or capability to meet the particular requirements of the solicitation. The purchasing authority may require a justification from the requesting user explaining why this is the only source for the requirement.

State Use *(SU)* ***Statute KSA 75-3317 – 3322 and amendments thereto: Same; purchase of products or services by state or school district***
Unified school districts must purchase products on the list certified by the State's director of purchases from qualified vendors when those products meet the specifications identified by the unified school district.

Bid Exempt *(BE)* **–** KSA 72-1151 provides for exemptions from the solicitation of competitive bids and/or proposals.

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Summary

Description of products/services	Amount	Responsible Party
1. Seesaw Learning	$125,000.00	Rob Dickson
2. Nutrition Services Cleaning Solutions	$ 50,000.00	Fabian Armendariz
3. Common Sense Media (3 yrs)	$ 150,000.00	Rob Dickson
4. Schoolbooks & Tracks software maintenance control and support	$ 90,000.00	Rob Dickson
5. EI Academy Online Curriculum	$ 62,700.00	Rob Dickson
6. Supply Warehouse Report for June 2021	$ 148,056.71	Fabian Armendariz

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ATTACHMENT A

Monthly Supply Report
- June 2021

Order	Creation Date	Item Description	Purchase Order Line Amount
WPS2103290	6/2/2021	Rubberized Mulch, Playground Surfacing, Blue, Shredded Tires	$ 67,848.00
WPS2103299	6/2/2021	Lamp, LED T8, 25 per case, "KEYSTONE DirectDriveDX2" Brand ONLY, KT-LED10.5T8-48G-840-DX2/ G2 **NO ALTERNATES OR SUBSTITUTIONS** 10.5W T8 LED, 4000K, single or double-ended wiring, 5 year warranty	$ 18,850.00
WPS2103303	6/2/2021	Glue stick, 1.27 oz. minimum, washable, Acid-free, Non-Toxic, equivalent to "Elmer's All Purpose School Glue Stick" or "Elmer's Disappearing Purple School Glue Stick"	$ 1,499.40
WPS2103304	6/2/2021	Glue, white liquid, 4 oz., washable, non-toxic, multipurpose, suitable for arts/crafts/small projects, "Elmer's E1322" or "Elmer's E304" ONLY	$ 142.56
		Paint, liquid tempera, blue, 1st quality, quart size,Crayola,Artista II,54-3132-7-042, approved for K-6 use	$ 107.70
		Paper, notebook filler, 10 1/2" x 8",150 sheets, wide rule	$ 514.80
WPS2103334	6/3/2021	Battery, Size C, Duracell Procell	$ 351.36
		Tape, masking 1" X 60 yrds roll, Minimum 5 mil.	$ 315.00
WPS2103335	6/3/2021	Bleach, 121oz, suitable for sanitizing food-contact surfaces, Clorox Pro #30966	$ 1,399.32
		Cleaner, PERdiem General Purpose Cleaner with Hydrogen Peroxide, Colorless and Odorless, 2 x 84.5 oz./2.5 L J-Fill; "Diversey #95613252" ONLY	$ 1,730.52
		Water, distilled, 1 gallon	$ 72.72
WPS2103781	6/14/2021	Cup, 5 oz. Paper Drywax, Flat Bottom, 100 per box	$ 622.08
		Duct tape, Industrial grade, Silver, approximately 2 inch width x 60 yard length, 11 mil thickness, All-weather, polyethylene coated cloth tape, natural rubber adhesive	$ 332.65
		Glove, Gold, fleece outside, Lined, One-size fits most	$ 80.40
		Knife, putty, 1 1/2" width, stiff blade with chisel edge for scraping	$ 265.20
WPS2103783	6/14/2021	Base, wall molding, vinyl, 4" black	$ 799.20
WPS2103784	6/14/2021	Bag, Vacuum, Carpet Pro, Fits CPU-2/2T, Pkg of 6 CPP-6	$ 336.00
WPS2103790	6/14/2021	Paper, 2 part Carbonless, 20#, 8 1/2" x 11", White and Canary	$ 1,884.00
WPS2103819	6/14/2021	Foam Cup, White, 6oz., 1000/ctn	$ 1,463.40
WPS2104024	6/16/2021	Paper, Multi-purpose, White, 8.5 X 11 inch, 20 lb., wrapped 500 sheets/ream, 10 reams/carton, Brightness 92 minimum; suitable for all copiers, offset presses, laser printers, etc.; from list of acceptable brands or buyer approved equivalent	$ 49,442.40
			$ 148,056.71

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