Board of Education Minutes
Wichita Public Schools · USD 259
Wichita, Kansas
June 14, 2021

Roll Call	The Board of Education of Unified School District No. 259, Sedgwick County, Kansas, met in regular session in the Wichita High School North Lecture Hall, 1437 Rochester, Wichita, Kansas, at approximately 6 p.m., on June 14, 2021, with President Stan Reeser presiding. Present: Ben Blankley, Julie Hedrick, Ernestine Krehbiel, Stan Reeser, Ron Rosales, and Mia Turner. Absent: Sheril Logan
Moment of Silence/Pledge of Allegiance	The business portion of the meeting opened with a moment of silence followed by the Pledge of Allegiance.
Statement about the COVID-19 Modified BOE Meeting Format	Due to the Governor's Declaration of Emergency and due to health and safety concerns that exist because of COVID-19, no members of the public are present at this meeting except as noted in the Public Communications section of the BOE Agenda. Board meetings have been reopened for Public Communications. At this meeting, all Board members, District staff, and presenters will identify themselves by name and position before they speak. This meeting is available to be viewed live by the public in the following ways: 1. WPS-TV on Cox Cable Channel 20, 2. District's Web site at www.usd259.org/wpstvonline, and 3. Apps for phone, Roku and Apple TV by searching "WPS-TV." Following the conclusion of today's meeting, this meeting will be available on the WPS YouTube channel. It will also be rebroadcast on WPS-TV Cox Cable Channel 20.
Reports	Report – Good News Kansas State Teachers Hall of Fame Celebration. Tonight, the Board recognized Johanna Forshee, Curtis Middle School Instructional Coach, for being inducted into the Kansas Teachers Hall of Fame's Class of 2021. Report – Service Employees International (SEIU): Esau Freeman, SEIU Business Representative. Topic: Reports that custodians and paraeducators are eager to begin summer work. Report – United Teachers of Wichita: Brent Lewis, UTW President. Topic: Reports that new UTW leadership team ready to begin service.

Public Communications	None submitted.
Education	
LETRS Presentation	Assistant Superintendent Andi Giesen and Executive Director of Curriculum Christy O'Toole shared current information on LETRS Volume 1-2 and LETRS Early Childhood Materials and Professional Learning. The use of LETRS meets the structured literacy requirements of dyslexia legislation. This presentation is related to the Voyager Sopris Learning/Cambium Learning Group, Inc., - LETRS Volume 1-2 and LETRS Early Childhood Materials and Professional Learning agenda item. LETRS is a professional development course that empowers teachers to understand the what, why, and how of literacy instruction, based on the most current research. LETRS provides deeper knowledge of reading instruction as well as how to assess and address student needs based on age, grade, and ability levels. The complete presentation is included in the archival copies of this BOE Agenda and Minutes. This presentation was for the Board's information.
Consent: Disposal of Routine Business	Mr. Blankley (Mr. Rosales) moved the Board of Education approve the following items of routine business. The motion passed 6-0.
Human Resources Report Appendix 1	Board approval
Designation of Agent for Kansas Public Employees Retirement System (Annual)	Appoint Alexis Summers as its designated agent through whom retirement system transactions and communications shall be directed for Unified School District 259 of Sedgwick County, Kansas for the 2021-22 fiscal year.
Equifax Workforce Solutions - Unemployment and Employment Verification Administration (Annual)	Authorize Human Resources to approve an amount not to exceed $42,000 to purchase services for the 2021-22 fiscal year from Equifax Workforce Solutions.
Master Teacher: ParaPD Now Testing (Annual)	Authorize the district to enter into an agreement with Master Teacher in an amount not to exceed $25,000 for the 2021-22 fiscal year for the temporary employee conversion process. Should additional quantities be required, the services shall be billed at the contracted price and shall not be returned to the Board.
NATSB National Screening Bureau (Annual)	Approve the district's use of NATSB for background screening checks, urine analysis, and I-9's in an amount not to exceed $126,000 for the 2021-22 fiscal year.
Treasury Warrants: May 2021 Appendix 2	Board approval.

<table>
<tr><td>Purchasing Consent
Appendix 3</td><td>Board approval.
<u>Summary</u>
<table>
<tr><th>Description of products/services</th><th>Amount</th><th>Responsible Party</th></tr>
<tr><td>1. 2022 Chevrolet 3500 Express Cargo Van</td><td>$62,000.00</td><td>Luke Newman</td></tr>
<tr><td>2. TYMCO Model 435 Air Sweeper</td><td>$160,155.00</td><td>Luke Newman</td></tr>
<tr><td colspan="3">Board Member Ron Rosales pulled the two items above for discussion. Please see “Action on Pulled Items” on page 6 of these minutes</td></tr>
<tr><td>3. Audiometry and Tympanometry Equipment</td><td>$50,000.00</td><td>Vince Evans
Kimber Kasitz</td></tr>
<tr><td>4. Athletic Game Video and Analysis Service</td><td>$61,600.00</td><td>Amanda Kingrey
J. Means</td></tr>
<tr><td>5. Bulk Technology Hardware Devices & Accessories for Staff and Students</td><td>$5,200,000.00</td><td>Rob Dickson</td></tr>
<tr><td>6. Security Video Cameras, Digital Video Recorders, Card Readers, & Licenses</td><td>$1,500,000.00</td><td>Terri Moses
Luke Newman
Rob Dickson</td></tr>
<tr><td>7. Production Printing & Document Archiving Services</td><td>$60,000.00</td><td>Fabian Armendariz</td></tr>
<tr><td>8. Oracle Fusion Support and Maintenance</td><td>$465,000.00</td><td>Rob Dickson</td></tr>
<tr><td>9. Securly Web Filter Support</td><td>$75,990.00</td><td>Rob Dickson</td></tr>
<tr><td>10. Copier Lease Payment</td><td>$180,000.00</td><td>Fabian Armendariz</td></tr>
<tr><td>11. Sentinel Software</td><td>$45,000.00</td><td>Rob Dickson</td></tr>
<tr><td>12. Rapid Identity Automation</td><td>$220,000.00</td><td>Rob Dickson</td></tr>
<tr><td>13. Mobile Device Management</td><td>$100,000.00</td><td>Rob Dickson</td></tr>
<tr><td>14. Facility Management Software</td><td>$475,569.80</td><td>Luke Newman
Rob Dickson</td></tr>
<tr><td>15. Antivirus Software</td><td>$60,000.00</td><td>Rob Dickson</td></tr>
<tr><td>16. Website Content Accessibility Software</td><td>$60,000.00</td><td>Rob Dickson</td></tr>
<tr><td>17. Smart Notebook Software</td><td>$60,000.00</td><td>Rob Dickson</td></tr>
<tr><td>18. Food – May 2021</td><td>$108,020.42</td><td>Fabian Armendariz</td></tr>
<tr><td>19. Supply Warehouse Stock - March</td><td>$44,607.60</td><td>Fabian Armendariz</td></tr>
<tr><td>20. Supply Warehouse Stock - April</td><td>$263,643.97</td><td>Fabian Armendariz</td></tr>
<tr><td>21. Supply Warehouse Stock – May</td><td>$79,447.10</td><td>Fabian Armendariz</td></tr>
</table></td></tr>
<tr><td>On Call General Contractor – Various District Sites</td><td>Approve a third contract renewal with Van Asdale Construction, LLC, in an amount not to exceed $250,000 and an hourly increase to $33.50 per hour. This is the third and final renewal of the contract with Van Asdale Construction, LLC.</td></tr>
<tr><td>On Call General Contractor – Various District Sites</td><td>Approve a third contract renewal with Cherokee Construction, Inc., in an amount not to exceed $250,000 and an hourly increase to $33.25 per hour. This is the third and final renewal of the contract with Cherokee Construction, Inc.</td></tr>
<tr><td>Consulting Services: Exterior Masonry Restoration at East High School – Phase Two</td><td>Enter into a contract with Shelden Architecture, Inc., for design and engineering of Exterior Masonry Restoration at East High School—Phase Two in an amount not to exceed $50,000.</td></tr>
</table>

<table>
<tr><td>School Service Center – North Parking Lot Resurface
Appendix 4</td><td>Approve an amount not to exceed $185,900, which includes the above base bid, and a contingency amount of $14,000 with Conspec, Inc., DBA Kansas Paving, for North Parking Lot Replacement at School Service Center.</td></tr>
<tr><td>Roof Replacement: Hadley Middle School and School Service Center
Appendix 5</td><td>Approve an amount not to exceed $653,000, which includes the above base bids, and a contingency amount of $85,000 with Mahaney Group, Inc., for Roof Replacement at Hadley Middle School and School Service Center.
<table>
<tr><td>Base Bid:</td><td>$171,900</td></tr>
<tr><td>Contingency Allowance:</td><td>$14,000</td></tr>
<tr><td>Total:</td><td>$185,900</td></tr>
</table></td></tr>
<tr><td>Track Resurface: East and North High Schools</td><td>Approve a contract change order in the amount of $60,000 for a revised total amount not to exceed $469,950, which includes the above base bid, change order, and contingency amounts with Beynon Sports Surfaces, Inc., for the track resurface at East and North High Schools.
<table>
<tr><th>Project</th><th>Recommended Change Order Amount</th><th>Construction Contractor</th><th>Original Not to Exceed Amount</th><th>Prior Change Orders</th></tr>
<tr><td>Track Resurface: East High School and North High School</td><td>$60,000</td><td>Beynon Sports Surfaces, Inc.</td><td>$409,950</td><td>$0</td></tr>
</table></td></tr>
<tr><td>Secondary Math Professional Development-Carnegie Learning</td><td>Authorize the purchase with Carnegie Learning for the Secondary Math Professional Development services in an amount not to exceed $24,000.</td></tr>
<tr><td>Voyager Sopris Learning/Cambium Learning Group, Inc. - LETRS Volume 1-2 and LETRS Early Childhood Materials and Professional Learning</td><td>Board approve the purchase of LETRS Volume 1-2 and LETRS Early Childhood Materials and Professional Learning to support the district Trainer of Trainer model from Voyager Sopris Learning/Cambium Learning Group, Inc,. in an amount not to exceed $1,000,000.</td></tr>
<tr><td>BOE Meeting Minutes for May 24, 2021
Appendix 6</td><td>Board approval.</td></tr>
<tr><td>Department of Transportation (DOT), Fitness for Duty, Post Offer Employment Tests (POETS), Reasonable Suspicion Testing and Hepatitis Shots (Annual)</td><td>Approve an amount not to exceed $150,000 pre- and post-employment testing and Hepatitis B shots for employees in “at-risk” positions or after exposure for the 2021-22 fiscal year. Should additional quantities be required, the services shall be billed at the contracted price and shall not be returned to the Board.</td></tr>
<tr><td>EdView Consulting (Renewal)</td><td>Approve the contract with EdView Consulting for the 2021-22 school year at a cost not to exceed $35,000.</td></tr>
</table>

Employee Assistance Program (Annual)	Board member Stan Reeser pulled this item for discussion. Please see "Action on Pulled Items" on page 6 of these BOE Minutes.
Flexible Spending Plan (Annual) Appendix 7	Board member Julie Hedrick pulled this item for discussion. Please see "Action on Pulled Items" on page 7 of these BOE Minutes.
Group Term Life Insurance (Annual) Appendix 8	Board member Julie Hedrick pulled this item for discussion. Please see "Action on Pulled Items" on page 7 of these BOE Minutes.
KSHSAA Membership and Insurance (Annual) Appendix 9	Authorize the district's respective schools to renew their membership in KSHSAA for the 2021-22 fiscal year and to authorize each high school to pay a fee of $500 and each middle school to pay a fee of $200 from the Athletic Activities Fund, 57 Fund, directly to KSHSAA. The total amount for insurance, as listed in the Appendix, is not to exceed $36,800. Should the total exceed the projected amount, the services shall be billed at the contracted price and shall not be returned to the Board.
Medical, Pharmacy, Vision and Dental Benefit Plan (Annual) Appendix 10	Board member Julie Hedrick pulled this item for discussion. Please see "Action on Pulled Items" on page 7 of these BOE Minutes.
News-2-You, Unique Learning System n2y, LLC (Renewal)	Authorize the purchase of News-2-You and Unique Learning System with n2y, LLC, for one year in an amount not to exceed $120,000.
Property and Casualty Insurance (Annual) Appendix 11	Authorize the expenditure from the Supplemental General Fund an amount not to exceed $4,200,038 for the purchase of property and casualty insurance, USI broker fees for the period of July 1, 2021 through June 30, 2022, and any related services USI may perform during the 2021-22 fiscal year.
Self-Funded Insurance Reserve (Annual) Appendix 12	Authorize the Administration to fund an amount for self-funded insurance programs in the 47 Fund in an amount not to exceed $4,500,000 for the 2021-22 fiscal year. This does not include the Medical, Pharmacy, Vision, and Dental Benefit Plan item in this BOE Agenda
Student Accident Insurance: Voluntary/Latchkey (Annual)	Authorize Student Assurance Services (Lawrence, KS) the right to provide voluntary student accident insurance, including sports coverage, for the fiscal year 2021-22. Recommend that Student Assurance Services (Lawrence, KS) provide this service to the district's School Age Program (Latchkey) at a cost of $2.00 per participant, which is built into the fees charged by the program.
Special Liability Expenses Fund (Annual)	Authorize the Administration to pay liability judgments and direct and indirect expenses to any judgment that may arise during the 2021-22 fiscal year from Fund 42 in an aggregate amount not to exceed $1,000,000.

<table>
<tr><td>Supplemental Life Insurance (Annual)</td><td>Authorize the district to continue the voluntary contribution life insurance plan through Guardian Insurance Company for the 2021-22 fiscal year.</td></tr>
<tr><td>Workers Compensation Reserve Fund (Annual)

Appendix 13</td><td>Authorize the Administration to expend up to $3,500,000 from the Workers Compensation Reserve Fund for the 2021-22 fiscal year to pay workers compensation claims and expenses necessary to administer the district's self-insured workers compensation program to maintain compliance with the Kansas state law requirements for self-funded plans.</td></tr>
<tr><td></td><td></td></tr>
<tr><td>Action on Pulled Consent Items</td><td>Pulled items are presented in the order of the BOE Agenda.</td></tr>
<tr><td>Purchasing Consent</td><td>
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At Board Member Ron Rosales' request, Luke Newman, director of facilities, explained electric vehicles are not currently cost-efficient for district purposes. Mr. Newman also said hybrid vehicles are similarly cost-prohibitive. Mr. Rosales also asked for clarification on what a TYMCO Model 435 Air Sweeper is. Mr. Newman replied that the item is a street sweeper for use in inclement weather. The district does not possess a machine to do this.

Mr. Reeser (Mr. Rosales) moved the Board approve the purchase of a 2022 Chevrolet 3500 Express Cargo Van in an amount not to exceed $62,000 and the purchase of a TYMCO Model 435 Air Sweeper in an amount not to exceed $160,155.

The motion passed 6-0.</td></tr>
<tr><td>Employee Assistance Program (Annual)</td><td>At Board President Stan Reeser's request, Chief Human Resources Officer Sean Hudspeth and EBIM Functional Manager Danielle Dettmer presented information on the district's Employee Assistance Program (EAP). In response to staff feedback, HR will offer expanded mental health assistance via the district's new EAP vendor ComPsych. These enhanced services are offered in response to staff feedback on what the district's priorities should be for the upcoming school year.

Mr. Reeser (Ms. Krehbiel) moved the Board approve an amount not to exceed $160,000 to purchase EAP services from ComPsych for the 2021-22 fiscal year. ComPsych has agreed to lock in this rate for the next 5 years or through June 30, 2026. Should additional services be required, the services shall be billed at the contracted price and shall not be returned to the Board. Additional services will be provided for at least the first three years of this contract and will be covered by federal funds apart from this requested amount.

The motion passed 6-0</td></tr>
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Flexible Spending Plan (Annual) Group Term Life Insurance (Annual) Medical, Pharmacy, Vision and Dental Benefit Plan (Annual)	At Board Member Julie Hedrick's request, the Board took time to recognize and appreciate the value of the district's benefits package. Mr. Hudspeth and Ms. Dettmer noted the benefits package is more generous than any other surrounding school district, and that Employee Benefits is exploring ways of providing statements to employees showing their contributions versus district contributions to health, vision, and dental plans. Mr. Hudspeth and Ms. Dettmer also noted insurance premiums have been flat for seven years. In response to a question from Board Member Ben Blankley, Mr. Hudspeth confirmed Meritain is the district's health insurance provider. Ms. Hedrick (Ms. Krehbiel) moved the Board: - Approve renewal of the contract for the 2021-22 fiscal year with ASI, (Columbia, MO) for claim administration expenses for a fee of $3.00 per participating employee per month, not to exceed $100,000 per year. Should the total exceed the projected amount, the services shall be billed at the contracted price and shall not be returned to the Board; - Approve the purchase of group term life insurance from Standard Insurance Company at a cost not to exceed $630,655 for premiums for the 2021-22 fiscal year. It is further recommended the Board authorize the Administration to pay a $2,500 annual fee to Insurance Management Associates for life insurance brokerage services for the 2021-22 fiscal year. Should the total exceed the projected amount, the services shall be billed at the contracted price and shall not be returned to the Board; and - Authorize the selected third party administrator to administer the district's self-funded medical plans, MaxorPlus to administer the self-funded pharmacy benefit plans, EyeMed to administer vision benefits, and Delta Dental of Kansas to administer the district's self-funded dental plans. Authorize Employee Benefits to contract with bswift to administer COBRA, facilitate health plan enrollment, track MVP eligibility, and prepare and file the IRS forms for the Affordable Care Act. Authorize up to $150,000 of the Health Plan budget to cover costs for RFP Consulting, benefits consulting, actuarial, and expenses related to medical plan options for employees. The motion passed 6-0.

<table>
<tr><td>Policy</td><td></td></tr>
<tr><td>[Flight 2] First Review: Proposed Consolidation of Learning Services Policies

Appendix 14</td><td>As part of an ongoing effort to consolidate BOE policies, Administration proposes the following consolidation of Learning Services policies.
<table>
<tr><th>Current Policy</th><th>Proposed</th><th>Title</th><th>Notes</th></tr>
<tr><td>1800</td><td>NA</td><td>Comprehensive Assessment System</td><td>Update and add AIP 8 & 9</td></tr>
<tr><td>1801</td><td>Delete</td><td>Publication of Summative Assessment Results</td><td>Delete because content is in 1800</td></tr>
<tr><td>1810</td><td>Delete</td><td>Participation in Test Norming</td><td>Delete because content is in 1850</td></tr>
<tr><td>1850</td><td>NA</td><td>Research Council and Research Projects</td><td>Update added to Section B, 6e</td></tr>
</table></td></tr>
<tr><td>Operations</td><td>None submitted.</td></tr>
<tr><td></td><td></td></tr>
<tr><td>Finance</td><td></td></tr>
<tr><td>Budget Report</td><td>Chief Financial Officer Susan Willis briefed the Board on the revenue neutral tax rate. This is the tax rate for the current tax year that would generate the same property tax revenue as levied in the previous tax year using the current tax year’s total assessed valuation. Ms. Willis also provided the Board with a timeline for setting mill levies in accordance with statutes with projected revenues to be raised.

Ms. Willis communicated to the Board a series of fixed price increases. Property and casualty insurance in particular is more expensive than in previous years.

Ms. Willis provided the Board with an update on how Elementary and Secondary School Emergency Relief (ESSER) funds will be allocated. The district’s ESSER is team working the on first ESSER application, which includes Summer School initiatives and Mental Health initiatives. The team is working with Strategic Communications on a web site and other transparency tools. Academic teams are meeting on next ESSER priorities, reviewing all survey and school feedback. Budget staff are working on pricing of various initiatives for consideration.

The complete presentation is included in the archival copies of this BOE Agenda and Minutes. This presentation was for the Board’s information.</td></tr>
</table>

Miscellaneous	
Superintendent's Report	- Announced that on June 15, 2021 a survey link will be sent to parents and staff on learning and safety measures for the 2021-22 school year. - Thanked the Sedgwick County Zoo and Strategic Communications for hosting the 2021 Employee Appreciation event. - Noted learning never stops, and programs like summer school and Latchkey are ongoing. District employees such as teachers and paras continue to provide services to students and are valued for the work they do. - Thanked the Board for communicating well with employees and the Superintendent's office.
Board of Education Reports/Requests	Julie Hedrick - Thank you to everyone who helped with the employee appreciation event at the zoo. Ben Blankley - Shout out to Summer Safari students and staff for providing serious learning and fun activities. - Public thanks to community for assistance with a recent family medical issue. - Thanks to all vaccinated individuals for contributing to public immunity to COVID-19. Ernestine Krehbiel - Shared gratitude for employees, parents, and public for getting vaccinated. - Thanks to teachers for inviting Board to picnic and discussion prior to tonight's meeting. - Shared thanks for recent events at zoo and retiree recognition at Botanica. Ron Rosales - Impressed with district's summer programs. - Asked President Reeser about effect of district business with minority businesses and contractors. Mr. Reeser agreed this is something that can be reviewed.
New Business	
Executive Session #1: Evaluation of Non-Elected Personnel	At approximately 7:56 p.m., Mr. Blankley (Mr. Rosales) moved the Board recess into an executive session to discuss an employee's performance evaluation pursuant to the Kansas Open Meetings Act exception regarding matters relating to non-elected personnel. The motion passed 6-0.
Reconvene Meeting	At approximately 8:07 p.m., Board President Reeser reconvened the meeting.
Executive Session #2: Topic	At approximately 8:09 p.m., Mr. Blankley (Mr. Rosales) moved the Board recess into an executive session to discuss an update on negotiations between the BOE and United Teachers of Wichita pursuant to the employer-employee negotiations exception under the Kansas Open Meetings Act. The motion passed 4-0. Board members Mia Turner, Stan Reeser, Ben Blankley, and Ron Rosales were present at the table to vote on this motion.
Reconvene Meeting	At approximately 8:31 p.m., Board President Reeser reconvened the meeting.

Adjournment	Mr. Rosales (Mr. Blankley) moved the meeting adjourn. The motion passed 4-0. Board members Mia Turner, Stan Reeser, Ben Blankley, and Ron Rosales were present at the table to vote on this motion. At approximately 8:32 p.m., the meeting adjourned.