PARENT PORTAL

Up-to-date Student Information

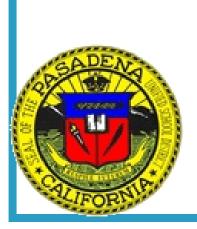✓ **GRADES**

✓ **ASSIGNMENTS**

✓ **ATTENDANCE**

✓ **AND MORE!**

GET AN ACCOUNT AT YOUR CHILD'S SCHOOL TODAY!

Pasadena Unified School District
Parent Portal
Access Request Form

The Parent Portal is designed to allow parents access to their student's information. Access to Parent Portal will provide parents/guardians the opportunity to view student data and information through the internet. Student data may include but is not limited to grades, attendance, medical, demographics and discipline from the District's student information system, Aeries. This information is only accessible by knowing the student's ID number, telephone number, and verification passcode (VPC). By setting up an account and/or logging onto the Parent Portal, you agree to abide by the Pasadena Unified School District rules and regulations. Use of this system and its services are strictly limited to authorized account holders ONLY. All users are to be responsible for for their student's information codes and passwords. Users agree not to give anyone else their passwords, verification codes or any other personal information. PUSD will not be responsible for unauthorized access if the user has not been careful with their information. Ways to protect your information include but are not limited to: Do not give anyone your password. Do not write your password down. Close the browser when you are done. If you wish to continue to use the Internet, open a new browser window. Do not choose a password that is easily guessed by someone else such as a spouse's, children, grandchildren, or pet's name, birth date, anniversary date, address, social security number, etc. Suggestions on passwords include combinations of letters and numbers or upper and lower case letters.

Parents will be able to access the following information for their child:

- Attendance
- Grades/Gradebook
- Classes

- Demographics
- Medical
- Contacts
- Teacher/Counselor Email

- Transcripts
- Test Details / Test Scores
- Grad Status
- College Entrance Requirements

For parents to create an account and access the Parent Portal, they must visit the school's administrative office to confirm and obtain the following:

1. Identity verified by school admin staff and Parent Access Request form submitted to site for approval
2. Student's Permanent ID Number
3. Verification Pass Code (VPC)
4. Telephone number on record with their child's school

Innovative Technology Services
PUSD Parent Portal Access Form

Please Print

School: _____

Student Name: (First) _____ (MI) ____ (Last) _____

Student's Permanent ID: _____

Parent/Guardian Name: _____

Address: _____

Home Phone: (_____) _____

Email Address: _____

Signature: _____ **Date:** _____

For School Office Use Only:

Authorized signer below confirms that identification of the parent was obtained and a copy of the PUSD PARENT PORTAL ACCESS INFORMATION was given to the parent.

Authorized by: Print Name: _____

Authorized Signature: _____ **Date:** _____

Parent/Authorized User identified by: (check one)

☐ **CA ID/Driver's License:** _____

☐ **Other Identification:** (please specify) _____