IDEA (Individuals with Disabilities Education Act)
REFERRAL FLOW CHART

Follow guidelines below for referral process

- I-Team
- Reviews results of action plan for accommodations/interventions
- Refers for Section 504 evaluation, if needed or
- Refers to Special Ed Team for evaluation planning, if needed

Refer to 504 Team* for evaluation

Follow 504 Procedures

Refer to Special Ed Team for evaluation and planning

Parent consent for Special Ed evaluation obtained and rights shared

IEP Team completes the evaluation within the 6o school-day timeline and determines eligibility (initial or 3 year re-evaluation)

Special Ed eligibility determined with written parent notice

Special Ed non-eligibility determined with written parent notice

Consider 504 Referral & communicate findings with classroom teacher(s)

IDEA Eligible:

- Provides coordination in building and in-puts student name into Synergy
- Insures IEP is reviewed annually to determine if Plan is still required or if revisions are needed
- Insures re-evaluation of eligibility occurs every three years or when student is no longer requires Special Ed services

Case Manager:

- Provides coordination in building and in-puts student name into Synergy
- Insures IEP is reviewed annually to determine if Plan is still required or if revisions are needed
- Insures re-evaluation of eligibility occurs every three years or when student is no longer requires Special Ed services

IEP Team includes persons who are:

- Knowledgeable about the child
- Able to understand the meaning of the evaluation data
- Knowledgeable about accommodations
- General Education teacher
- District Rep.