



Oneida-Herkimer-Madison BOCES Reference Check

The person listed below has applied for a position with Oneida-Herkimer-Madison BOCES and has given your name as a reference. It would help us in the evaluation of this person if you would complete this form. Your reply will be kept confidential.

Applicant's name: _____

Position applied for: _____

	Outstanding	Above Average	Average	Below Average	Not Observed/ Not Applicable
Professional Attitude					
Teaching or Supervisory Ability					
Skill in Classroom					
Teacher-Pupil Relations					
Teacher-Staff Relations					
Teacher-Community Relations					
Loyalty and Dependability					
Cooperation					
Willingness to Work					
Knowledge of Field					

1. For how long and in what capacity have you known this candidate?

2. Was the candidate under your immediate supervision? Yes _____ No _____
3. Please comment on the candidate's strengths and weaknesses:

4. Additional remarks:

Information provided by:

Signed: _____ Date: _____

Print Name: _____

Position: _____ Phone: _____

School District/Company: _____

To be completed by Supervisor/Administrator – check one:

Please return this form to the attention of the individual named below

Name of person completing phone evaluation

Name: _____

Title: _____

Address: _____