



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 134  
www.oneida-boces.org

Cooperative Board 2023-2024  
T: 315.793.8558  
F: 315.223-4704

**UNAPPROVED  
MINUTES OF THE REGULAR  
MEETING OF SEPTEMBER 13, 2023**

The Regular meeting of the Board of Cooperative Educational Services was held on September 13, 2023 in The Howard D. Mettelman Learning Center, Middle Settlement Road, New Hartford, New York.

Date

Introduction

Members Present

Members Excused

Others Present

**MEMBERS PRESENT**

- Mr. Anthony J. Nicotera, President
- Mrs. Michelle Anderson, Vice President
- Mr. Steve Boucher
- Mrs. Doreen Corbin
- Mr. Joseph H. Hobika, Jr (arrived at 5:56 p.m.)
- Mrs. Heather Johnson
- Mr. Gary P. Nelson
- Dr. Gary W. Porcelli
- Mr. John J. Salerno
- Mr. Russell Stewart

**MEMBERS EXCUSED**

- Mrs. Elaine M. Falvo
- Mr. Timothy Thomas (left at 5:20 p.m.)

**OTHERS PRESENT**

- Patricia N. Kilburn, Ed.D.
- Mr. Christopher Hill
- Mr. Scott Morris
- Mrs. Deborah Kimball

Anthony J. Nicotera, *President*, Michelle Anderson, *Vice President*,  
Steve Boucher, Doreen Corbin, Elaine M. Falvo, Joseph H. Hobika, Jr., Heather Johnson,  
Gary P. Nelson, Dr. Gary W. Porcelli, John J. Salerno, Russell Stewart, Timothy Thomas

*We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.*

**ITEM I. CALL TO ORDER**

A quorum was noted and Mr. Nicotera to called the meeting to order at 4:38 p.m.

**ITEM II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ITEM III. RECOGNITION OF VISITORS**

Dr. Kilburn recognized the visitors

**ITEM IV. RECOGNITION**

School to Career Programs – Regional Program for Excellence

Shannon Vescera introduced the student presenters.

Gabriel O'Donnell, senior at Whitesboro High School shared his experience shadowing at Slocum Dickson Medical Group, Neurology Department. Gabriel really felt the experience helped him realize his future academic and career goals of working in the medical field. He shared that he felt the discussions that took place during his shadowing were very valuable. He is really thankful for the opportunity and thanked everyone. Mr. Salerno presented Gabriel with a certificate on behalf of the Cooperative Board.

Emaleigh Ernenwein, senior at Westmoreland High School shared her experience shadowing at Rome Health Surgery Department. She noted that the staff was very welcoming and knowledgeable. Emaleigh was able to see some surgeries and she also felt the experience helped her realize her future academic and career goals of working in the medical field. She thanked everyone for the valuable experience. Mrs. Johnson presented Emaleigh with a certificate on behalf of the Cooperative Board.

**ITEM V. COMMUNICATIONS**

**ITEM V. A. From the Floor**

**ITEM V. B. Correspondence**

- General questions from Board members?
  - an explanation of the student manager stipend was requested
- Commentary from Board members?
  - Dr. Porcelli thanked Mr. Morris for his work with the signed contracts.

**ITEM VI. REPORTS**

BOCES Opening:

Mr. Hill shared an overview of the successful opening of the first few days of school.

BOCES Programs and Services Survey:

Dr. Kilburn shared a power point presentation regarding the BOCES Programs and Services Survey that was completed by employees of the component districts.

(Mr. Thomas left at 5:20 p.m.)

Strategic Planning Overview:

Dr. Kilburn shared the framework for the development of the strategic plan for the next 3-5 years.

(Mr. Hobika, Jr. arrived at 5:56 p.m.)

Budget Calendars Review:

Mr. Morris reviewed the 2024-25 budget calendar

**ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 9, 2023**

Motion by: Mr. Hobika, Jr.

Seconded by: Mr. Salerno

Moved, that, the minutes of the Regular Meeting of August 9, 2023 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.



**ITEM VII. B. 2. MOTION TO ACCEPT THE 2022-2023 BUDGET ADJUSTMENT REPORT FOR JULY 2023**

**Budget Revisions—2023-24  
July 2023 Report**

2022-23 Adopted Budget	\$87,277,547
Commitment Changes	3,082,784
Net Changes	-
Total	\$90,360,331

**ITEM VII. B. 3. MOTION TO APPROVE 2022-2023 SHARED SERVICE CONTRACTS/FINAL (BUYER) WITH OTHER BOCES**

**2022-2023 Shared Service Contractee (buyer) with Other BOCES**

Oneida-Herkimer-Madison BOCES Contractee (Buyer) With Other BOCES

Capital Region BOCES	\$297,178.83	Final contract for all BOCES Services for 2022-2023
Oswego (CiTi) BOCES	270,338.68	
Delaware-Chen-Mad-Otsego BOCES	54,874.88	
Broome-Delaware-Tioga BOCES	53,122.92	
Cayuga-Onondaga BOCES	33,737.62	
Otsego-Northern Catskills BOCES	17,875.00	
Nassau BOCES	12,139.02	
Monroe 1 BOCES	2,347.83	
Tompkins-Seneca-Tioga BOCES	1,050.00	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Capital Region BOCES, Oswego (CiTi) BOCES, Delaware-Chenango-Madison-Otsego BOCES, Broome-Delaware-Tioga BOCES, Cayuga-Onondaga BOCES, Otsego-Northern Catskills BOCES, Nassau BOCES, Monroe 1 BOCES and Tompkins-Seneca-Tioga BOCES for the 2022-2023 school year.

**ITEM VII. B. 4. MOTION TO APPROVE 2022-2023 SHARED SERVICE CONTRACTS/FINAL (SELLER) WITH OTHER BOCES**

**2022-2023 Shared Service Contractor (Seller) with Other BOCES**

Oneida-Herkimer-Madison BOCES Contractor (Seller) With Other BOCES

Herkimer-Fult-Ham-Otsego BOCES	\$2,857,026.84	Final contract for all BOCES
Jefferson-Lewis BOCES	554,739.65	Services for 2022-2023
Hamilton-Fult-Montgomery BOCES	132,638.88	
Orange-Ulster BOCES	99,546.74	
Otsego-Northern Catskills BOCES	46,276.22	
Cayuga-Onondaga BOCES	34,930.00	
St. Lawrence-Lewis BOCES	27,344.64	
Ulster BOCES	13,067.50	
Oswego (CiTi) BOCES	8,054.00	
WSWHE BOCES	7,017.92	
Delaware-Chen-Mad-Otsego BOCES	5,257.75	
Westchester BOCES	4,744.25	
Tompkins-Seneca-Tioga BOCES	3,737.40	
Greater Southern Tier BOCES	3,720.00	
Broome-Delaware-Tioga BOCES	2,244.00	
Questar III BOCES	1,283.25	
Capital Region BOCES	635.25	
Sullivan BOCES	493.00	
Monroe 2-Orleans BOCES	250.00	
Franklin-Essex-Hamilton BOCES	177.00	
Onondaga-Cortland-Madison BOCES	0.00	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Herkimer-Fulton-Hamilton-Otsego BOCES, Jefferson-Lewis BOCES, Hamilton-Fulton-Montgomery BOCES, Orange-Ulster BOCES, Otsego-Northern Catskills BOCES, Cayuga-Onondaga BOCES, St. Lawrence-Lewis BOCES, Ulster BOCES, Oswego (CiTi) BOCES, Washington-Saratoga-Warren-Hamilton-Essex BOCES, Delaware-Chenango-Madison-Otsego BOCES, Westchester BOCES, Tompkins-Seneca-Tioga BOCES, Greater Southern Tier BOCES, Broome-Delaware-Tioga BOCES, Questar III BOCES Capital Region BOCES, Sullivan BOCES, Monroe 2-Orleans BOCES, Franklin-Essex-Hamilton BOCES and Onondaga-Cortland-Madison BOCES for the 2022-2023 school year.

**ITEM VII. B. 5. MOTION TO APPROVE 2023-2024 SHARED SERVICE CONTRACTS (BUYER) WITH OTHER BOCES**

**2023-2024 Shared Service Contractee (Buyer) with Other BOCES**

Oneida-Herkimer-Madison BOCES Contractee (Buyer) With Other BOCES

Madison-Oneida BOCES	\$17,363,132.51	Initial contract for all BOCES
Capital Region BOCES	554,739.65	Services for 2023-2024
Jefferson-Lewis BOCES	4,400.00	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Madison-Oneida BOCES, Capital Region BOCES and Jefferson-Lewis BOCES for the 2023-2024 school year.

**ITEM VII. B. 6. MOTION TO APPROVE 2023-2024 SHARED SERVICE CONTRACTS (SELLER) WITH OTHER BOCES**

**2023-2024 Shared Service Contractor (Seller) with Other BOCES**

Oneida-Herkimer-Madison BOCES Contractor (Seller) With Other BOCES

Herkimer-Ful-Ham-Ots BOCES	\$2,422,616.26	Initial contract for all BOCES service for 2023-24 including coop. music, sub call, science kits, model schools, NP, sch. Physician med. dir., distance learning, ed. comm. LOTE AV repair, micro comp repair, interconnect, EA, record retention, telecommunications.
Madison-Oneida BOCES	1,351,199.33	
Orange-Ulster BOCES	69,985.45	
St. Lawrence-Lewis BOCES	20,272.14	
Otsego-Northern Catskills BOCES	19,537.09	
Erie 2 BOCES	14,274.84	
CITI (Oswego) BOCES	6,819.00	
Sullivan BOCES	86.25	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Herkimer-Fulton-Hamilton-Otsego BOCES, Madison-Oneida BOCES, Orange-Ulster BOCES, St. Lawrence-Lewis BOCES, Otsego-Northern Catskills BOCES, Erie 2 BOCES, CITI (Oswego) BOCES and Sullivan BOCES for the 2023-2024 school year.

**ITEM VII. B. 7. MOTION TO APPROVE 2023-2024 SHARED SERVICE CONTRACTS (SELLER) WITH SCHOOLS**

**2023-2024 Shared Service Contractor (Seller) with Schools**

Oneida-Herkimer-Madison BOCES Contractor (Seller) With Schools

Utica CSD	\$25,234,307.10	Initial contract for all BOCES services for 2023-24 including administration, career & technical education, handicapped services, alternative education.
Whitesboro CSD	10,581,968.77	
New Hartford CSD	10,465,531.61	
Holland Patent CSD	6,678,751.63	
Westmoreland CSD	4,529,074.24	
Waterville CSD	4,358,663.07	
New York Mills UFSD	3,951,661.82	
Oriskany CSD	2,860,669.86	
Remsen CSD	1,815,144.70	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Utica CSD, Whitesboro Central School District, New Hartford CSD, Holland Patent CSD, Westmoreland CSD, Waterville Central School District, New York Mills UFSD, Oriskany CSD and Remsen CSD for the 2023-2024 school year.

Yes	No	Excused	Abstain
-----	----	---------	---------

Michelle Anderson Steve Boucher Doreen Corbin Joseph H. Hobika, Jr. Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart		Elaine M. Falvo Timothy Thomas	
--	--	-----------------------------------	--

**Motion carried** 10-0

#### **ITEM VII. C. PERSONNEL REPORT**

Motion by: Mr. Hobika, Jr.  
Seconded by: Mrs. Corbin

Motion to amend the Personnel agenda to include the resignation of McKenzie Dodge and remove the termination of McKenzie Dodge.

Yes	No	Excused	Abstain
-----	----	---------	---------

Michelle Anderson Steve Boucher Doreen Corbin Joseph H. Hobika, Jr. Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart		Elaine M. Falvo Timothy Thomas	
--	--	-----------------------------------	--

**Motion carried** 10-0

#### **MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND NON-INSTRUCTIONAL/CLASSIFIED STAFF AS AMENDED**

Motion by: Mr. Hobika, Jr.  
Seconded by: Mr. Salerno

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff as amended.



**C. PERSONNEL REPORT**

**a. RESIGNATIONS**

**1. Teaching/Certified Staff**

			Hire Date	Resign Date
1.	JUSTIN J. ALLEN	TEACHER OF MATH	09/01/2023	09/01/2023
2.	ALAINA R. BEANE	TEACHER ASSISTANT	09/07/2022	08/24/2023
3.	ALAINA M. BROCCOLI	Registered Professional Nurse	09/01/2017	07/31/2023
4.	RHIANNON L. DACUNHA	TEACHER OF ENGLISH	03/03/2022	09/03/2023
5.	KRISTEN A. DAVIDSON	TEACHER OF ESL	04/19/2022	08/31/2023
6.	MEGAN E. DEHIMER	School Psychologist	09/01/2020	07/20/2023
7.	MCKENZIE L. DODGE	TEACHER ASSISTANT	02/24/2020	07/21/2023
8.	MATTHEW M. DONATO	TEACHER ASSISTANT	12/18/2017	08/31/2023
9.	MELISSA M. HOVEY	TEACHER ASSISTANT	02/13/2023	08/15/2023
10.	PHILLIP A. HOWARD	TEACHER ASSISTANT	09/01/2021	08/31/2023
11.	JOANNA T. HUSS	TEACHER ASSISTANT	09/01/2019	08/31/2023
12.	ANDREA JUDYCKI	TEACHER OF SPECIAL EDUCATION	09/01/2008	08/31/2023
13.	ANNETTE LAQUAY	Teaching Assistant	09/23/2019	08/20/2023
14.	KRISTEN A. LUBECK	TEACHER ASSISTANT	09/01/2017	08/30/2023
15.	JAMES A. O'CONNOR	TEACHER ASSISTANT	10/17/2022	06/30/2023
16.	KRISTIN L. REESE	TEACHER OF SPECIAL EDUCATION	09/01/2018	08/31/2023
17.	RACHEL N. ROGERS	School Social Worker Summer School	07/03/2023	07/18/2023
18.	STEPHANIE G. STUTTARD	TEACHER ASSISTANT	04/27/2022	08/31/2023
19.	JOHN C. TOMEI	TEACHER ASSISTANT	12/09/2021	08/31/2023
20.	ALICEA H. WELLS-PHILO	TEACHER OF HOME ECONOMICS	09/01/2013	09/04/2023

**2. Non-Instructional / Classified Staff**

			Hire Date	Resign Date
1.	FELICIA M. BISHOP	FOOD SERVICE HELPER	01/10/2022	08/31/2023
2.	AMY BUCKLEY	FOOD SERVICE HELPER	05/01/2023	08/15/2023
3.	MICHAEL P. CARNEY	MATERIALS MANAGEMENT COORDINATOR	11/14/2022	08/27/2023
4.	KAYLA M. CARROLL	FOOD SERVICE HELPER	03/30/2022	08/31/2023
5.	NICHOLAS M. CRANDALL	CLEANER (HOURLY)	07/20/2022	06/30/2023
6.	THOMAS J. EICHHORN	FOOD SERVICE HELPER	09/27/2019	08/31/2023

			Hire Date	Resign Date
7.	JORDAN S. EZMAN	MANAGER OF INFORMATION TECHNOLOGY SERV	05/02/2016	07/25/2023
8.	JULIETTE K. JONES	ASSISTANT SAFETY COORDINATOR	04/20/2023	08/30/2023
9.	RACHEL M. MAIOLO	CAREER EXPLORATION SPECIALIST	04/16/2018	08/11/2023
10.	ANDREA E. MEYERS	GRAPHIC SERVICES SUPERVISOR	07/11/2019	09/17/2023

**b. UNPAID LEAVE(S) OF ABSENCE**

**1. Teaching/Certified Staff**

			Start Date	End Date	Reason
1.	SARAH K. SPIWAK	TEACHER ASSISTANT	09/01/2023	06/30/2024	Child care

**2. Non-Instructional/Classified Staff**

			Start Date	End Date	Reason
1.	KATHLEEN P. DORR	SCHOOL LUNCH DIRECTOR III	08/10/2023 (corrected dates)	TBD	work provisionally in different title
2.	SHANNON E. VESCERA	EMPLOYMENT SPECIALIST (corrected)	07/01/2023	TBD	work provisionally in different title

**c. APPOINTMENTS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1.

Recommend that **JOSEPH A. ANGEROSA** be appointed as an **ATTENDANCE TEACHER** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Whitesboro CSD and Middle Settlement Academy for a four year probationary appointment in the ATTENDANCE TEACHER tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$52,396.00.

**Certification:**

\* Working toward certification

**Education:**

- \* Graduate of Thomas R. Proctor High School
- \* Associate of Arts in General Studies from Mohawk Valley Community College
- \* Bachelor of Science in Childhood Education 1-6 from SUNY Oneonta
- \* Master of Arts in Sports Administration from Canisius College
- \* Master of Arts in Math K-6 from Western Governors' University

**Work Experience:**

- \* From October, 2009 through July, 2023 as an elementary teacher at Waterville Central School District
- \* From October, 2007 through June, 2009 as a long term substitute at Bradley Elementary School
- \* From March, 2006 through June, 2007 as a track coach at Whitesboro Central School

2.

Recommend that **JESSICA L. BARSUCH** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$22,290.00, prorated.

**Certification:**

- \* Professional certificate in Physical Education
- \* Professional certificate in Health

**Education:**

- \* Graduate of Mexico High School
- \* Bachelor of Science in Physical Education from SUNY Cortland
- \* Master of Science in Health from SUNY Cortland

**Work Experience:**

- \* From September, 2016 through April, 2018 as a substitute teacher at Sauquoit Valley Central School District
- \* From October, 2014 through 2015 as a physical education & adapted physical education teacher and a health education teacher at Madison-Oneida BOCES
- \* From September, 2010 through October, 2014 as an adapted physical education teacher at Oneida-Herkimer-Madison BOCES
- \* From September, 2010 through June, 2012 as a physical education & adapted physical education teacher at Marcy Elementary

3.

Recommend that **KAYLA M. CARROLL** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Waterville Elementary for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$18,423.00.

**Certification:**

\* Working toward certification

**Education:**

\* Graduate of Waterville Jr./Sr. High School

**Work Experience:**

\* From March, 2022 through the present as a food service helper at Oneida-Herkimer-Madison BOCES

\* From 2022 through the present as a dishwasher, server, busser at New York Pizzeria, Waterville

\* From August, 2021 through September, 2021 as a server at Pied Piper

\* From June, 2021 through September, 2021 as a stores clerk at Enchanted Forest Water Safari

\* 2020 as student congress treasurer at Mohawk Valley Community College

4.

Recommend that **FRANK N. DARDANO** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$20,132.00.

**Certification:**

\* Teaching Asst Level III certificate in Teaching Assistant

**Education:**

\* Graduate of New Hartford High School

\* Associate in Applied Science in Human Services from Mohawk Valley Community College

\* Bachelor of Arts in Psychology from SUNY Polytechnic Institute of Technology

\* Master of Arts in Teaching Special Education from Empire State University

**Work Experience:**

\* From November, 2021 through the present as a teacher assistant at Upstate Cerebral Palsy

5. Recommend that **ELIZABETH J. DEANGELIS** be appointed as a **TEACHER OF ESL** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Whitesboro CSD & New York Mills Union Free SD for a four year probationary appointment in the ENGLISH AS A SECOND LANGUAGE tenure area, commencing September 05, 2023 and ending September 04, 2027 at an annual salary rate of \$54,248.00, prorated.

**Certification:**

- \* Working toward certification
- \* Professional certificate in Childhood Ed. (1-6)

**Education:**

- \* Graduate of LaSalle Academy
- \* Bachelor's Degree in Communications/Childhood Education from Utica College
- \* Master's Degree in Teaching English to Speakers of Other Languages from Grand Canyon University

**Work Experience:**

- \* From August, 2018 through the present as an elementary teacher, academic coach, and summer school coordinator at Utica Academy of Science Charter School

6. Recommend that **JULIANA E. DEE** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$18,423.00.

**Certification:**

- \* Working toward certification

**Education:**

- \* Graduate of Westmoreland High School

**Work Experience:**

- \* From 2022 through 2023 as a special education summer school teaching assistant at Oneida-Herkimer-Madison BOCES
- \* From October, 2021 through June, 2023 as a substitute teacher assistant at Bridges, Oneida-Herkimer-Madison BOCES

7.

Recommend that **MATTHEW M. DONATO** be appointed as a **TEACHER OF SPECIAL EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Waterville Elementary for a four year probationary appointment in the General Special Education Program tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$46,790.00.

**Certification:**

- \* Working toward certification

**Education:**

- \* Graduate of Whitesboro High School
- \* Associate of Science in Human Services from Mohawk Valley Community College
- \* Associate of Science in Psychology from Mohawk Valley Community College
- \* Bachelor of Science in Elementary Education and Special Education from Grand Canyon University

**Work Experience:**

- \* From December, 2017 through the present as a teacher assistant at Oneida-Herkimer-Madison BOCES
- \* From September, 2014 through September, 2016 as a secretary at Mohawk Valley Community College

8.

Recommend that **LAUREN A. DUNN** be appointed as an **ASSISTANT PRINCIPAL - CTE** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Career & Technical Education for a four year probationary appointment in the ASSISTANT PRINCIPAL - CTE tenure area, commencing September 14, 2023 and ending September 13, 2027 at an annual salary rate of \$86,000.00, prorated.

**Certification:**

- \* Professional certificate in School District Leader
- \* Initial certificate in School Building Leader

**Education:**

- \* Graduate of New Hartford High School
- \* Bachelor of Science Degree in Liberal Studies from Utica College of Syracuse University
- \* Masters of Science Degree in Childhood and Special Education from Utica College

**Work Experience:**

- \* From August, 2022 through the present as a principal Sr./Jr. high at Oppenheim-Ephratah-St. Johnsville Central School District
- \* From September, 2019 through August, 2022 as a teacher of special education at Cohoes City School District
- \* From September, 2017 through September, 2019 as a teacher of special education at Rome Free Academy
- \* From September, 2015 through September, 2016 as a teacher of special education at O-H-M BOCES
- \* From September, 2012 through June, 2015 as a substitute teacher at New Hartford CSD



9.

Recommend that **DANIELLE O. FLACK** be appointed as a **TEACHER OF SPECIAL EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the General Special Education Program tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$46,090.00.

**Certification:**

- \* Working toward certification
- \* Initial certificate in Childhood Ed (1-6)
- \* Initial certificate in Early Childhood Ed B-2

**Education:**

- \* Graduate of Westmoreland High School
- \* Associates Degree in Childhood Education from Mohawk Valley Community College
- \* Bachelor's Degree in Early Childhood/Childhood Education from Utica University

**Work Experience:**

- \* From March, 2023 through April, 2023 as a teacher at the Thea Bowman House
- \* From November, 2022 through February, 2023 as a long term substitute at N.A. Walbran Elementary School
- \* From September, 2019 through December, 2022 as a clerk/shift leader at Holland Farms Bakery and Deli

10.

Recommend that **PATRICK M. HOGAN** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$18,423.00.

**Certification:**

- \* Working toward certification

**Education:**

- \* GED from New Hartford High School
- \* Inclusive certificate in Disability Studies from Syracuse University

**Work Experience:**

- \* From July 2023 through August, 2023 as a summer school teacher assistant at Oneida-Herkimer-Madison BOCES
- \* From January, 2023 through May, 2023 as a teaching assistant at Syracuse University
- \* From June, 2022 through December, 2022 as a peer trainer at Syracuse University
- \* From May, 2019 through August, 2022 as a camp counselor at the Kelberman Center

11. Recommend that **MACKENZIE R. HOLBERT** be appointed as a **TEACHER OF HOME ECONOMICS** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Westmoreland Central School District for a four year probationary appointment in the HOME ECONOMICS tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$45,590.00.

**Certification:**

- \* Working toward certification

**Education:**

- \* Graduate of New Hartford Central School
- \* Bachelor of Science in Early Childhood Education  
Birth to Age 5 from SUNY Cobleskill

**Work Experience:**

- \* From January, 2023 through June, 2023 as a L-T-S itinerant family and consumer science teacher at Oneida-Herkimer-Madison BOCES
- \* From May, 2017 through December, 2022 substitute teacher at New Hartford and Westmoreland Central School Districts
- \* From July, 2020 through August, 2021 as a secretary at St. Paul's Church and Nazareth Daycare Center
- \* From August, 2019 through January, 2020 as an assistant head preschool teacher at Eastern Star Daycare Center

12. Recommend that **PHILLIP A. HOWARD** be appointed as an **ATTENDANCE TEACHER** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Holland Patent CSD and Utica City School District for a four year probationary appointment in the ATTENDANCE TEACHER tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$48,730.00.

**Certification:**

- \* Working toward certification

**Education:**

- \* Graduate of Remsen Central School District
- \* Bachelor of Arts in Political Science from SUNY Potsdam
- \* Master of Science in Secondary Education, Social Studies from Utica College

**Work Experience:**

- \* From September, 2021 through the present as a teacher assistant at Oneida-Herkimer-Madison BOCES
- \* From July, 2021 through the present as a summer school teacher at Oneida-Herkimer-Madison BOCES
- \* From January, 2017 through February, 2022 as a cleaner at B and B Maintenance Inc.
- \* From January, 2021 through June, 2021 as a long-term substitute teacher at Holland Patent School District
- \* From January, 2020 through March, 2020 as a student teacher at Adirondack Middle School
- \* From August, 2018 through May, 2020 as a research assistant at Utica University
- \* From January, 2017 through August, 2018 as a writing center tutor at Utica University

13.

Recommend that **TALES E. NAVARRO** be appointed as a **TEACHER OF MUSIC** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, New Hartford and Holland Patent Central School District for a four year probationary appointment in the MUSIC tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$48,744.00.

**Certification:**

\* Working toward certification

**Education:**

- \* Graduate of SaoPaulo Public School, Brazil
- \* Bachelor's Degree in Music - Performance from Faculdade Mozarteum de Sao Paulo
- \* Master's Degree in Music -Performance from Syracuse University

**Work Experience:**

- \* 2023 currently as a music program coordinator at LaCasita
- \* From 2021 through 2023 as a teaching assistant at Syracuse University
- \* From 2018 through 2021 as a music teacher and performer at Paraisopolis Philharmonic Teacher, Brazil
- \* From 2007 through 2018 as a music teacher at Guri Santa Marcelina - Largo General Osorio, Brazil

14. Recommend that **REBECCA M. PEPPERINE** be appointed as a **GUIDANCE COUNSELOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Whitesboro, Holland Patent and Brookfield Central School Districts for a four year probationary appointment in the Guidance tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$60,946.00.

**Certification:**

- \* Permanent certificate in School Counselor

**Education:**

- \* Graduate of T.R. Proctor Senior High School
- \* Associate of Applied Science in Individual Studies in Business from Mohawk Valley Community College
- \* Bachelor of Arts in Psychology from SUNY Institute of Technology
- \* Master of Science in Counselor Education from SUNY Oneonta
- \* Advanced Graduation Certification in Educational Leadership from Stony Brook University
- \* CASE in Guidance and Counseling from Loyola College, Maryland

**Work Experience:**

- \* From February, 2023 through March, 2023 as a school counselor at Madison Central School District
- \* From November, 2021 through February, 2022 as a school counselor at Onondaga-Cortland-Madison BOCES
- \* From February, 2020 through August, 2021 as a school counselor at The House of the Good Shepherd
- \* From July, 2005 through December, 2012 as a school counselor at Anne Arndel County Public Schools, MD

15. Recommend that **MOLLY E. RIGGLEMAN** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing September 11, 2023 and ending September 10, 2027 at an annual salary rate of \$19,823.00, prorated.

**Certification:**

- \* Working toward certification

**Education:**

- \* Graduate of Rome Free Academy
- \* Bachelor of Arts in Broadcasting/Mass Communication from SUNY Oswego

**Work Experience:**

- \* From June, 2021 through the present as a laborer at Oneida-Herkimer-Madison BOCES

16. Recommend that **SARAH A. SNEDIKER** be appointed as a **TEACHER OF MATH** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Road at Lincoln Ave. for a three year probationary appointment in the MATHEMATICS tenure area, commencing September 01, 2023 and ending August 31, 2026 at an annual salary rate of \$57,289.00.

**Certification:**

- \* Professional certificate in Mathematics 7-12

**Education:**

- \* Graduate of VVS High School
- \* Bachelor of Arts in Mathematics from SUNY Oswego
- \* Bachelor of Science in Mathematics Education 7-12 from SUNY Oswego
- \* Master of Arts in Literacy Education from SUNY Oswego

**Work Experience:**

- \* From January, 2020 through June, 2023 as a career exploration specialist at Oneida-Herkimer-Madison BOCES
- \* From August, 2019 through January, 2020 as a school age child care coordinator at the YMCA of the Greater Tri-Valley
- \* From September, 2014 through August, 2019 as a RTI math teacher at Hamilton Central School
- \* From May, 2012 through June, 2014 as a long-term substitute math teacher at APW High School
- \* From April, 2010 through June, 2014 as a substitute teacher at Mexico CSD, Fulton CSD and VVS CSD

17.

Recommend that **AMANDA L. STEVENS** be appointed as a **TEACHER OF SCIENCE** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Career & Technical Education for a four year probationary appointment in the SCIENCE tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$54,143.00.

**Certification:**

- \* Teacher Emergency COVID-19 certificate in Biology 7-12
- \* Initial certificate in Biology 7-12

**Education:**

- \* Graduate of New Hartford Senior High School
- \* Bachelor of Science Secondary Education Biology from Plattsburgh State University
- \* Masters of Educational Technology from Central Connecticut State University

**Work Experience:**

- \* From May, 2022 through June, 2023 as a LTS substitute in PTECH at Oneida-Herkimer-Madison BOCES
- \* From 2020 through May, 2022 as a daily substitute at P-TECH Oneida-Herkimer-Madison BOCES
- \* From 2006 through 2012 as an 8th grade science teacher at Lebanon Middle School, CT
- \* From 2004 - 2005 as a substitute at Whitesboro Central School

18.

Recommend that **JOHN C. TOMEI** be appointed as a **SCHOOL SOCIAL WORKER** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Waterville Central School District for a four year probationary appointment in the School Social Worker tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$52,175.00.

**Certification:**

- \* Provisional certificate in School Social Worker

**Education:**

- \* Graduate of West Canada Valley
- \* Associate of Science in Early Childhood Education from Mohawk Valley Community College
- \* Bachelor of Arts in Human Services from SUNY Empire
- \* Currently attending Capella University for Master of Social Work

**Work Experience:**

- \* From December, 2021 through the present as a teacher assistant at Oneida-Herkimer-Madison BOCES
- \* From September, 2021 through December, 2021 as a teaching assistant at Homer Junior High School
- \* From July, 2019 through July 2021 as a children's care manager at Catholic Charities of Cortland County
- \* From April, 2019 through July, 2019 as a teaching assistant at Onondaga-Cortland-Madison BOCES
- \* From November, 2018 through March, 2019 as a youth counselor I at MacCormick Secure Center
- \* From September, 2017 through November, 2018 as a family support worker at Herkimer County PINS
- \* From September, 2016 through September, 2017 as a teaching assistant at Oneida-Herkimer-Madison BOCES



19. Recommend that **JESSICA E. WAGNER** be appointed as a **TEACHER OF ENGLISH** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, PTECH/CTE for a four year probationary appointment in the English 7-12 tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$47,661.00.

**Certification:**

- \* Transitional B License certificate in English 7-12

**Education:**

- \* Graduate of Lake Weir High School, Ocala, FL
- \* Bachelor of Arts in Historical Studies from SUNY Empire State College
- \* Attending SUNY Empire University for a Masters in Teaching Adolescent Education

**Work Experience:**

- \* From August, 2022 through July, 2023 as an ELA 8th grade teacher at Whitesboro Central School District
- \* From January, 2022 through June, 2022 as an ELA 9 - 11 teacher at New York Mills Union Free School District
- \* From August, 2021 through October, 2021 as a behavior specialist at Madison-Oneida BOCES
- \* From August, 2020 through June, 2021 as an ELA 10 teacher at Oneida City School District
- \* From August, 2019 through June, 2020 as a teacher assistant at Oneida City School District

20.

Recommend that **AMANDA L. WILLIAMS** be appointed as a **TEACHER OF SCIENCE** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy at Lincoln Ave. for a four year probationary appointment in the SCIENCE tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$45,590.00.

**Certification:**

- \* Working toward certification

**Education:**

- \* Graduate of TR Proctor High School
- \* Associate Degree in Early Childhood Education from Ashford University

**Work Experience:**

- \* From September, 2022 through the present as a long-term substitute earth science teacher at Oneida-Herkimer-Madison BOCES
- \* From July, 2022 through September, 2022 as a parent community liaison at Utica City School District
- \* From October, 2019 through July, 2022 as a teacher assistant at Oneida-Herkimer-Madison BOCES
- \* From January, 2019 through October, 2019 as self-employed child daycare provider
- \* From 2015 through 2017 as a medical transcriptionist at Dr. Burke's medical office
- \* From 2015 through 2016 as a resident counselor at UCP
- \* From 2008 through 2010 as a sales clerk at Wonder Bread

21. Recommend that **MICHAEL A. WURZ** be appointed as a **TEACHER OF SOCIAL STUDIES** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, PTECH for a four year probationary appointment in the SOCIAL STUDIES tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$48,583.00.

**Certification:**

- \* Initial certificate in Social Studies 7-12

**Education:**

- \* Graduate of Poland Central School District
- \* Associate's Degree in Childhood Education from Herkimer County Community College
- \* Bachelor of Arts in Social Studies Adolescent Education from the College of Saint Rose

**Work Experience:**

- \* From February, 2023 through June, 2023 as a L-T-S social studies teacher at Dobbs Ferry High School
- \* From September, 2021 through February, 2023 as a teacher assistant at Dobbs Ferry High School
- \* From September, 2016 through August, 2021 as a teacher assistant at Oneida-Herkimer-Madison BOCES
- \* From July, 2011 through August, 2016 as a sales associate at Stewarts, Cold Brook
- \* From January, 2013 through March, 2013 as a student teacher at the LaSalle School Residential Treatment Center, Albany
- \* 2013 as a student teacher at the Albany Leadership Charter High School, Albany

**b. RECOMMENDATION FOR A LONG-TERM SUBSTITUTE APPOINTMENT**

1. Recommend that **ROBERT B. GRAY** be appointed as a **GUIDANCE COUNSELOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center, for a long-term substitute appointment commencing September 01, 2023 and ending June 30, 2024 at an annual salary rate of \$75,560.00.

**Certification:**

- \* Permanent certificate in School Counselor

**Education:**

- \* Graduate of Waterville Central School
- \* Bachelor of Arts in Psychology from SUNY Albany
- \* Master of Science in Education - Counselor Education from SUNY Oneonta

**Work Experience:**

- \* From October, 1995 through June, 2022 as a school counselor 9-12 at Waterville Central School District
- \* From August, 1992 through October, 1995 as a school counselor 9-12 at Ilion Central School District
- \* From January, 1992 through June, 1992 as a school counselor practicum K-12 at Edmeston Central School District

**c. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)**

1. Recommend that **MARYELLEN FITZGERALD** be appointed as a **CURRICULUM SPECIALIST** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, PPL, for a temporary appointment commencing August 28, 2023 and ending June 30, 2024 at a salary rate of \$55.00/hr., as needed.
2. Recommend that **MAUREEN A. GRAY's** temporary appointment as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS AND PROF LEARNING, Program and Professional Learning, be extended commencing July 01, 2023 and ending June 30, 2024 at a salary rate of \$330.00 per day or \$55.00 per hour. Curriculum Supervisors are provided at district request.
3. Recommend that **JOANNE I. SHELMDINE** be appointed as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, PPL, for a temporary appointment commencing August 23, 2023 and ending June 30, 2024 at a salary rate of \$55.00 per hour as requested by a district.

4. Recommend that **ANNE J. SWEARINGEN's** appointment as a **CLINICAL INSTRUCTOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Career and Technical Education programs, be extended for a temporary appointment commencing September 01, 2023 and ending June 30, 2024 at a revised salary rate of \$39.96/hour, as needed.

**d. RECOMMENDATION FOR INCREASE IN FTE**

			Date	FTE
1.	JENNIFER L. ENJEM	PHYSICAL THERAPIST	09/05/2023	1.0

**2. Non-Instructional/Classified Staff**

**a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE**

1. Recommend that **JORDAN D. CLEMENTS** be appointed to a provisional appointment as a **CAREER EXPLORATION SPECIALIST** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, SABA, commencing August 31, 2023 at an annual salary rate of \$37,627.00, prorated.

**JORDAN D. CLEMENTS** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CAREER EXPLORATION SPECIALIST**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of Richfield Springs Central School
- \* Bachelor's Degree in Fisheries & Wildlife Sciences from Paul Smith's College

**Work Experience:**

- \* From August, 2022 through the present as a Level 1 teacher assistant at Otsego Northern Catskills BOCES
- \* From August 2014 through June, 2022 as a district manager at Otsego County Soil & Water Conservation District
- \* From March, 2009 through August, 2014 as a district technician at Otsego County Soil & Water Conservation District

2.

Recommend that **RICHARD M. DECRESCENZO** be appointed to a provisional appointment as a **LIBRARY COMPUTER SPECIALIST** in SUPPORT SERVICES, School Library System, commencing August 28, 2023 at an annual salary rate of \$35,046.00, prorated.

**RICHARD M. DECRESCENZO** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **LIBRARY COMPUTER SPECIALIST**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of Whitesboro High School
- \* Associate of Applied Science in Advertising Design from Mohawk Valley Community College
- \* Bachelor of Fine Arts in Advertising from College for Creative Studies, Detroit, MI

**Work Experience:**

- \* From 2019 through 2022 as an office assistant at the New York State Office Building
- \* From 2017 through 2019 as a delivery driver at Giuseppe's Bakery

3.

Recommend that **GENNARO M. DURSO** be appointed to a provisional appointment as a **CAREER EXPLORATION SPECIALIST** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, SABA, commencing September 05, 2023 at an annual salary rate of \$36,269.00, prorated.

**GENNARO M. DURSO** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CAREER EXPLORATION SPECIALIST**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of Notre Dame Jr./Sr. High School
- \* Bachelor's Degree in Psychology from LeMoyne College

**Work Experience:**

- \* From September, 2021 through the present as a substitute teacher and coach at Notre Dame Jr./Sr. High School
- \* 2021 as a server at Hart's Hill Inn
- \* 2018 through 2019 as a customer service team member at Enchanted Forest Water Safari

4. Recommend that **JAIME R. LAMBERTO** be appointed to a provisional appointment as a **CAREER EXPLORATION SPECIALIST** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, SABA, commencing August 14, 2023 at an annual salary rate of \$38,087.00, prorated.

**JAIME R. LAMBERTO** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CAREER EXPLORATION SPECIALIST**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of Sauquoit Valley Central School District
- \* Bachelor of Arts in History from SUNY Oswego
- \* Masters of Education in Adolescent Education/Social Studies 7-12 from SUNY Oswego

**Work Experience:**

- \* From November, 2022 through the present as a program director for Liberty Partnerships Program at Research Foundation for SUNY
- \* From September, 2013 through July, 2022 as a college now specialist at Herkimer County Community College
- \* From January, 2012 through May, 2013 as an admissions counselor at Herkimer County Community College
- \* From September, 2011 through December, 2011 as a substitute teacher at Utica City School District
- \* From March, 2006 through July, 2007 as a community educator at National Center for Missing & Exploited Children

5. Recommend that **ANNETTE LAQUAY** be appointed to a provisional appointment as a **CAREER EXPLORATION SPECIALIST** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, SABA, commencing August 21, 2023 at an annual salary rate of \$38,087.00, prorated.

**ANNETTE LAQUAY** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CAREER EXPLORATION SPECIALIST**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of T.R. Proctor High School
- \* Associates Degree in Science & Arts from Herkimer County Community College

**Work Experience:**

- \* From October, 2022 through the present as a teacher assistant at Oneida-Herkimer-Madison BOCES
- \* From February, 2022 through October, 2022 as a behavioral specialist at Madison Oneida BOCES
- \* From September, 2019 through February, 2022 as a teacher assistant at Oneida-Herkimer-Madison BOCES
- \* From 2016 through 2019 as a teacher assistant at the House of the Good Shepard
- \* From September, 2010 through February, 2015 as a prevention/chemical dependency counselor at the Insight House

**b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

1. Recommend that **CASSIDY E. ALBRIGHT** be appointed to a probationary appointment as an **OCCUPATIONAL THERAPIST** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center, commencing September 05, 2023 at an annual salary rate of \$42,260.00, prorated.

**CASSIDY E. ALBRIGHT** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **OCCUPATIONAL THERAPIST**. **CASSIDY E. ALBRIGHT** will be required to serve a twenty-six week probationary period.

**Education:**

- \* Graduate of New York Mills High School
- \* Bachelor of Science in Community and Behavioral Health from SUNY Polytechnic Institute
- \* Master of Science in Occupational Therapy from Utica College

**Work Experience:**

- \* From January, 2023 through the present as a per diem occupational therapist at Developmental Therapy Associates
- \* From April, 2022 through June, 2022 as fieldwork experience at St. Luke's Outpatient Rehabilitation Services
- \* From January, 2022 through March, 2022 as fieldwork experience at Oneida-Herkimer-Madison BOCES
- \* From October, 2015 through January, 2023 as a sales associate at Twin Orchards
- \* From July, 2016 through August, 2020 as a park director at Village of New York Mills



2.

Recommend that **FELICIA M. BISHOP** be appointed to a probationary appointment as an **ASSISTANT COOK** in SUPPORT SERVICES, School Lunch Program, commencing September 01, 2023 at an hourly salary rate of \$16.48.

**FELICIA M. BISHOP** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **ASSISTANT COOK**. **FELICIA M. BISHOP** will be required to serve a twenty-six week probationary period.

**Education:**

\* Graduate of Clinton Central School District

**Work Experience:**

- \* From January, 2022 through the present as a food service helper at Oneida-Herkimer-Madison BOCES
- \* From October, 2021 through the present as a respite worker at the Kelberman Center
- \* From February, 2016 through October, 2021 as a direct service professional at Upstate Cerebral Palsy
- \* From March, 2017 through March, 2020 as a teacher assistant at Upstate Cerebral Palsy, Tradewinds Education
- \* From December, 2015 through February, 2016 as food prep/ cashier at Compass at MetLife
- \* From April, 2015 through December, 2015 as food prep/cashier at Sodexo at MetLife

3.

Recommend that **THOMAS J. EICHHORN** be appointed to a probationary appointment as an **ASSISTANT COOK** in SUPPORT SERVICES, School Lunch Program, commencing September 01, 2023 at an hourly salary rate of \$16.48.

**THOMAS J. EICHHORN** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **ASSISTANT COOK**. **THOMAS J. EICHHORN** will be required to serve a twenty-six week probationary period.

**Education:**

\* Graduate of Sauquoit Valley Central School District

**Work Experience:**

- \* From September, 2019 through the present as a food service helper at Oneida-Herkimer-Madison BOCES
- \* From December, 2008 through December, 2011 as a food service helper at Oneida-Herkimer-Madison BOCES

4. Recommend that **CONOR HOBBS** be appointed to a probationary appointment as a **SENIOR GROUNDWORKER** in SUPPORT SERVICES, Operations & Maintenance, commencing September 18, 2023 at an annual salary rate of \$40,678.00 prorated.

**CONOR HOBBS** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SENIOR GROUNDWORKER**. **CONOR HOBBS** will be required to serve a twenty-six week probationary period.

**Education:**

- \* Graduate of Notre Dame High School
- \* Associates Degree in Liberal Arts from Mohawk Valley Community College
- \* Bachelor's Degree in Liberal Arts from Utica College

**Work Experience:**

- \* From 2020 through the present as building maintenance at Oriskany Central School District
- \* From 2013 through 2019 as heavy equipment operator at Praznik's Property Maintenance
- \* From 2000 through 2010 as a maintenance worker at Oneida-Herkimer-Madison BOCES

5. Recommend that **JOELLE A. HOWARD** be appointed to a probationary appointment as an **OCCUPATIONAL THERAPIST** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center, commencing September 01, 2023 at an annual salary rate of \$48,940.00.

**JOELLE A. HOWARD** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **OCCUPATIONAL THERAPIST**. **JOELLE A. HOWARD** will be required to serve a twenty-six week probationary period.

**Education:**

- \* From Holland Patent High School
- \* Bachelor of Science in Occupational Therapy from Utica College
- \* Master of Science in Occupational Therapy from Utica College

**Work Experience:**

- \* From September, 2020 through the present as an Occupational Therapist at Herkimer BOCES
- \* From January, 2020 through May, 2020 as a student (field work experience) at Troy City School District
- \* From August, 2019 through December, 2019 as a server at Texas Roadhouse Restaurant
- \* From June, 2018 through September, 2019 as a community habilitation worker at Resource Center for Independent Living

6.

Recommend that **JULIETTE K. JONES** be appointed to a probationary appointment as a **REGISTERED PROFESSIONAL NURSE** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, **P-TECH**, commencing September 01, 2023 at an annual salary rate of \$36,061.00.

**JULIETTE K. JONES** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **REGISTERED PROFESSIONAL NURSE**. **JULIETTE K. JONES** will be required to serve a twenty-six week probationary period.

**Education:**

- \* Graduate of Mount Markham High School
- \* Associate of Applied Science in Nursing from Mohawk Valley Community College

**Work Experience:**

- \* From April, 2023 through the present as an assistant safety coordinator at Oneida-Herkimer-Madison BOCES
- \* From April, 2022 through the present as a registered nurse at Mohawk Valley Endoscopy
- \* From July, 2021 through the present as a registered nurse at Mohawk Valley Health System
- \* From November, 2021 through March, 2022 as a registered nurse manager at Madison-Oneida BOCES
- \* From May, 2020 through May, 2021 as a nurse supervisor, per diem, at Community Wellness Partners, Lutheran Care
- \* From May, 2017 through June, 2020 as a registered nurse at AMR-Cooperstown Ambulance
- \* From 2014 through 2017 as a registered nurse at Bassett Healthcare-Hospital
- \* From July, 2008 through November, 2021 as a registered nurse, school nurse at Brookfield Central School
- \* From November, 2002 through 2008 as a registered nurse at St. Luke's Hospital
- \* From October, 2000 through 2002 as a licensed practical nurse at Faxton Hospital
- \* From June, 1994 through September, 2000 as a clinical nursing assistant at Valley Health Services

7.

Recommend that **ANN M. MARTIN** be appointed to a probationary appointment as an **OFFICE SPECIALIST I** in INSTRUCTIONAL PROGRAMS & PROF LEARNING in the Bridges Program, commencing August 02, 2023 at an annual salary rate of \$33,556.00 prorated.

**ANN M. MARTIN** has passed the exam and has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **OFFICE SPECIALIST I**. **ANN M. MARTIN** will be required to serve a twenty-six-week probationary period.

**Education:**

- \* Graduate of Holland Patent Central School
- \* Attended Mohawk Valley Community College for Nursing

**Work Experience:**

- \* From July, 2023 through August, 2023 as an athletic assistant office specialist I at Holland Patent Central School
- \* From May, 2021 through July, 2023 as an office specialist I at Oneida-Herkimer-Madison BOCES
- \* From November, 2020 through May, 2021 as a customer service representative at Colonial Life Insurance
- \* From September, 2020 through the present as a US Postal worker
- \* From May, 1999 through October, 2019 in various positions at United Healthcare

8.

Recommend that **ANDREA E. MEYERS** be appointed to a probationary appointment as an **ASSISTANT PRINTING SUPERVISOR** in SUPPORT SERVICES, Print Shop, commencing September 18, 2023 at an annual salary rate of \$84,100.00, prorated.

**ANDREA E. MEYERS** has taken and passed the exam and has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **ASSISTANT PRINTING SUPERVISOR**. **ANDREA E. MEYERS** will be required to serve a twenty-six week probationary period.

**Education:**

- \* Graduate of Rome Free Academy
- \* Associates Degree in Graphic Design from Mohawk Valley Community College
- \* Associates Degree in Graphic Arts from Mohawk Valley Community College

**Work Experience:**

- \* From April, 2020 through the present as a graphic services supervisor at Oneida-Herkimer-Madison BOCES
- \* From July, 2012 through April, 2020 as an associate graphic artist at Oneida-Herkimer-Madison BOCES
- \* From June, 2010 through the present as an event and specialty photographer - AER Photography
- \* From July, 2006 through July, 2012 as a public relations assistant at Oneida-Herkimer-Madison BOCES
- \* From September, 2004 through July, 2006 as a tech assistant at Mohawk Valley Community College
- \* From September, 2004 through May, 2005 as a student assistant at Mohawk Valley Community College

9. Recommend that **LISA M. SHAHOUD** be appointed to a probationary appointment as an **OFFICE SPECIALIST I** in SUPPORT SERVICES, **OPERATIONS & MAINTENANCE**, commencing August 14, 2023 at an annual salary rate of \$34,379.00 prorated.

**LISA M. SHAHOUD** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **OFFICE SPECIALIST I**. **LISA M. SHAHOUD** will be required to serve a twenty-six week probationary period.

**Education:**

- \* Graduate of Mount Markham Central School
- \* Associates Degree in Liberal Arts from Mohawk Valley Community College

**Work Experience:**

- \* April, 2015 through the present as a clerk at Oneida-Herkimer-Madison BOCES
- \* From September, 2009 through April, 2015 as a teacher aide at New Hartford Central School District
- \* From October, 2008 through June, 2009 as a substitute at New Hartford Central School District
- \* From September, 2006 through June, 2009 as a volunteer secretary at New Hartford Central School District
- \* From April, 1996 through January, 2003 as an office clerk in Operations at ConMed Corporation

**c. RECOMMENDATION FOR PROBATIONARY APPOINTMENT FROM CIVIL SERVICE LISTING**

The below named individual(s) recently took and successfully completed the required civil service exam for the title. The below named individual(s) will be required to serve a twenty-six week probationary period.

- |    |                |              |                          |
|----|----------------|--------------|--------------------------|
| 1. | AILEEN J. JUDD | LIBRARIAN II | Prob. Date<br>07/19/2023 |
|----|----------------|--------------|--------------------------|

**d. RECOMMENDATION FOR PART-TIME APPOINTMENT**

1. Recommend that **ASHLEY A. BETRUS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing August 15, 2023 at an hourly salary rate of \$15.19.

**ASHLEY A. BETRUS** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of New Hartford High School

**Work Experience:**

- \* From September, 2001 through the present as a waitress and bartender at Tom Cavallos
- \* From October, 2021 through the present as a grocery and delivery driver with Instacart Grocery
- \* From September, 2007 through December, 2014 as a recreation therapist at Lutheran Care

2. Recommend that **SHERI L. BRENNAN** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing August 15, 2023 at an hourly salary rate of \$15.19.

**SHERI L. BRENNAN** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Waterville Central School District

**Work Experience:**

- \* From August, 2003 through June, 2023 as a confidential secretary - office specialist I at Waterville Central School District
- \* From 2001 through 2003 as a grant writing assistant at Hamilton College
- \* From 1989 through 2001 as a secretary for the Information & Technology Department at Oneida-Herkimer-Madison BOCES

3. Recommend that **WALTER L. BURNETT** be appointed to a part-time, appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program commencing September 01, 2023 at an hourly salary rate of \$15.19, as needed.

**WALTER L. BURNETT** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of New Hartford High School

**Work Experience:**

\* From February, 2021 through the present as a line cook at 69 Steakhouse

4. Recommend that **BOBBIE L. BURNETT** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing August 15, 2023 at an hourly salary rate of \$15.19.

**BOBBIE L. BURNETT** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Soldan High School

**Work Experience:**

\* From 2011 through the present as a self employed home health aide  
\* From 1997 through 2011 as a self-employed day care provider  
\* From 1995 through 1997 as a food service worker at New York Psychiatric Center  
\* From 1978 through 1985 as a hospital ward clerk

5. Recommend that **BREANNA L. CLEMENTS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing August 15, 2023 at an hourly salary rate of \$15.19.

**BREANNA L. CLEMENTS** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Herkimer High School

**Work Experience:**

\* From April, 2017 through the present as a self-employed day care provider



6. Recommend that **MYRON C. EVANS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing September 01, 2023 at a salary rate of \$15.19, as needed.

**MYRON C. EVANS** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of West Winfield Central School District

**Work Experience:**

\* From 1990 through 2015 as a meat cutter at Price Chopper

7. Recommend that **SUZANNE M. FLORENZ** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing September 01, 2023 at an hourly salary rate of \$15.19.

**SUZANNE M. FLORENZ** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Saint Francis DeSales High School

**Work Experience:**

\* From October, 2016 through the present as an athletics event staff member at Colgate University

\* From October, 2006 through the present as a retail sales and greenhouse assistant at Alcott's Garden Center

\* From June, 1969 through September, 2006 as a central office technician/maintenance administrator at Verizon

8. Recommend that **VICTORIA S. GOTHAM** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing August 15, 2023 at an hourly salary rate of \$15.19.

**VICTORIA S. GOTHAM** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Hermon-DeKalb Central School

**Work Experience:**

\* From October, 2001 through January, 2022 as an administrative assistant at Utica Cutlery Co.

9.

Recommend that **VALERIE A. LANE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing September 01, 2023 at an hourly salary rate of \$15.19.

**VALERIE A. LANE** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of New York Mills Jr. Sr. High School
- \* Associate of Arts in Liberal Arts from Mohawk Valley Community College
- \* Associate of Arts in ASL from Mohawk Valley Community College
- \* Bachelor of Arts in Music Theory from Potsdam (Crane School of Music)

**Work Experience:**

- \* 2023 as an online ESL teacher at Bool Nook
- \* From 2017 through 2022 as an ESL teacher online in China at VIP KID, CA
- \* From 2015 through 2016 ESL teacher at Campanuir English School Tumbaco, Ecuador
- \* From 2014 through 2015 as a secretary at Helmer Johnson Misiaszek & Kennedy
- \* from 2002 through 2014 as a medical transcriptionist at Copley Hospital, VT

10.

Recommend that **ANNAMARIE LOMBARDO** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing September 01, 2023 at an hourly salary rate of \$15.19.

**ANNAMARIE LOMBARDO** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Richmond Hill High School, Queens

**Work Experience:**

- \* From 2002 through 2023 as a team leader at Human Technologies
- \* From 2012 through 2015 as a cashier, food server at Stewart's Shop
- \* From 1990 through 2000 as a sewing machine operator at Joseph & Feiss

11. Recommend that **BRIANNA M. ROTONDI** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing September 01, 2023 at an hourly salary rate of \$15.19.

**BRIANNA M. ROTONDI** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Camden High School

**Work Experience:**

\* From 2018 through 2020 as a doggy daycare kennel attendant at All Creatures Boarding and Grooming

\* From 2017 through 2018 as a food service worker at Cliff's Local Market

12. Recommend that **DIANE M. WENDT** be appointed to a part-time appointment as a **CLERK (part-time)** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, commencing July 01, 2023 through June 30, 2024 at an hourly salary rate of \$33.23, as needed.

**e. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING**

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	HEATHER M. BOMBACE	ASSISTANT SAFETY COORDINATOR	03/15/2023
2.	MICHAEL P. CARNEY	NETWORK ADMINISTRATOR I	08/28/2023
3.	JESSICA J. FLETCHER	SAFETY COORDINATOR	03/15/2023

**f. RECOMMENDATION FOR NON-INSTRUCTIONAL TEMPORARY APPOINTMENTS**

		Title	Start Date	End Date	Salary
1.	HOWARD J. MADDEN	LABORER - HOURLY	07/01/2023	06/30/2024	\$15.45/hr (corrected)

**d. STIPENDS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR ADDITIONAL STIPENDS**

			Date	Stipend
1.	KATHLEEN ANGIER	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)

Minutes of the Regular Meeting of the Cooperative Board  
 Oneida-Herkimer-Madison BOCES  
 September 13, 2023  
 Page 44

			Date	Stipend
2.	KASEY L. BARRETT	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)
3.	WENDY J. BOLOS	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr.)
4.	ANTHONY CURTACCI	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)
5.	THERESA R. CURTACCI	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)
6.	SHAD A. CZERNIAK	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)
7.	GREGORY FIASCHETTI JR	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)
8.	MEL R. FITE	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr.)
9.	OSCAR J. GRIMES	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)
10.	TERRY L. JONES	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)
11.	SARAH R. MEAD	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)
12.	ERIN L. MURRAY	TEACHER OF FOREIGN LANGUAGE	09/01/2023 - 06/30/2024	\$1,700.00 (mentor)
13.	KAYLA A. NORRBOM	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)
14.	TIFFANY A. PIATKOWSKI	TEACHER OF MULTI OCCUPATIONS TRADE	09/01/2023 - 06/30/2024	\$1,250.00 (FFA Advisor)
15.	ROSALIND SIEGFRIED	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)
16.	STEPHANIE A. SMITH	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)
17.	VALERIE L. STARCZEWSKI	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)
18.	MICHAEL J. STONE	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)
19.	ROXANN TESTAMARK	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)
20.	KRISTEN A. TILLSON	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)
21.	GEORGE J. VARRE	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)
22.	BOBBI A. WEIBEL	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)
23.	SARAH WHITE	TEACHER ASSISTANT	09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)

Date	Stipend
09/01/2023 - 06/30/2024	\$3,500.00 (student mgr)

24. AUDREY K. ZUIS TEACHER ASSISTANT

**e. SUMMER SCHOOL**

**1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED**

**a. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - CAREER AND TECHNICAL EDUCATION**

Daily rate is 1/200th of salary or hourly.

	Title	Start Date	End Date	Max Days	Salary
1.	JULIETTE K. JONES Registered Professional Nurse	08/31/2023	08/31/2023	1	\$30.05/hr

**b. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED**

Daily rate is 1/200th of salary.

	Title	Start Date	End Date	Max Days	Salary
1.	BARBARA ARCURI School Social Worker	07/24/2023	08/11/2023	15	\$85,452
2.	ANNAMARIA L. MIRZA Prog. for Speech & Hearing Handicapped	07/03/2023	08/11/2023	29	\$48.36/hr

**c. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED**

The following people are being recommended to teach in the Regional Summer School Program for 2023, for the period indicated. The actual need for any individual will not be determined until July 1, 2023. The decisions will be based upon enrollments at that time. Assignments may be for two period (\$2,993) or three periods (\$4,489.50) or not at all, based on enrollment. The Driver Education Instructors will be paid (\$5,986) for a full class load. Teaching Assistant - \$13.30/hr. Extended School Year (ESY) STEPS -Alternative Education Special Education Teacher/TA and Attendance Teacher Daily rate is 1/200th of salary.

	Title	Start Date	End Date	Salary
1.	MEREDITH A. BLANDO Attendance Teacher	07/17/2023	08/31/2023	\$38.48/hr - 10 days
2.	MEREDITH A. BLANDO Attendance Teacher	07/01/2023	08/31/2023	\$46,173
3.	LEE BOYD PLATO Administrator	07/03/2023	08/31/2023	\$83.72/hr (as needed)
4.	MINDY S. BROWNE Attendance Teacher	07/01/2023	08/31/2023	\$45,590
5.	LYNN M. CROWLEY Nurse	07/11/2023	08/03/2023	\$22.79/hr
6.	ASHLEY A. GIFFORD Elementary	07/10/2023	08/03/2023	\$2,993
7.	TAMMY S. GUILIANO Nurse	08/14/2023	08/15/2023	\$48,696



Yes	No	Excused	Abstain
-----	----	---------	---------

Michelle Anderson Steve Boucher Doreen Corbin Joseph H. Hobika, Jr. Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart		Elaine M. Falvo Timothy Thomas	
--	--	-----------------------------------	--

**Motion carried** 10-0

**ITEM VII. D. 2. APPROVAL OF FUNDING OF THE TEACHERS' RETIREMENT CONTRIBUTION RESERVE**

Motion by: Mr. Hobika, Jr.  
Seconded by: Mr. Stewart

WHEREAS, the Oneida-Herkimer-Madison Board of Cooperative Educational Services had established a Teachers' Retirement Contribution Reserve in accordance with General Municipal Law, Section 6-r; and

WHEREAS, the Teachers' Retirement Contribution Reserve may be funded with amounts designated from budgetary appropriations or program surpluses remaining in the General Fund at the end of the fiscal year;

BE IT RESOLVED, that effective for the 2022-23 fiscal year, the Oneida-Herkimer-Madison Board of Cooperative Educational Services hereby authorizes the transfer of available funds in the Due to Teachers' Retirement account into the Teachers' Retirement Contribution Reserve in the amount of \$456,068.

Yes	No	Excused	Abstain
-----	----	---------	---------

Michelle Anderson Steve Boucher Doreen Corbin Joseph H. Hobika, Jr. Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart		Elaine M. Falvo Timothy Thomas	
--	--	-----------------------------------	--

**Motion carried** 10-0

**ITEM VII. D. 3. APPROVAL OF 2023 AMENDMENT TO THE MUNICIPAL COOPERATION AGREEMENT**

Motion by: Mr. Hobika, Jr.  
Seconded by: Mr. Stewart

Moved, that the Cooperative Board of the Oneida-Herkimer-Madison BOCES hereby approves the amended and restated Municipal Cooperative Agreement to Provide Health Benefits, effective July 1, 2023, among the Member Districts of the Oneida-Herkimer-Madison Schools Health Insurance Consortium, and authorizes the District Superintendent to execute the agreement on behalf of the Oneida-Herkimer-Madison BOCES.

Motion to Table: Mr. Stewart  
Discussion

Motion to Approve (Subject to termination date to be no more than 5 years and subject to the approval of the C.F.O.)

Motion by: Mr. Hobika, Jr.  
Seconded by: Mrs. Anderson

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Joseph H. Hobika, Jr. Heather Johnson Gary P. Nelson Anthony J. Nicotera John J. Salerno	Dr. Gary W. Porcelli Russell Stewart	Elaine M. Falvo Timothy Thomas	

**Motion carried 8-2**

**ITEM VII. D. 4. APPROVAL OF CENTRAL ASSOCIATION FOR THE BLIND AND VISUALLY IMPAIRED (CABVI)**

Motion by: Mr. Hobika, Jr.  
Seconded by: Mrs. Anderson

Moved, that the Cooperative Board approves the agreement between Central Association for the Blind and Visually Impaired and the Oneida-Herkimer-Madison BOCES effective immediately.



Yes	No	Excused	Abstain
-----	----	---------	---------

Michelle Anderson Steve Boucher Doreen Corbin Joseph H. Hobika, Jr. Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart		Elaine M. Falvo Timothy Thomas	
--	--	-----------------------------------	--

**Motion carried 10-0**

**ITEM VII. D. 5. APPROVAL OF DIRECTOR OF SCHOOL HEALTH SERVICES AGREEMENT**

Motion by: Mr. Hobika, Jr.  
Seconded by: Mr. Stewart

Moved, that the Cooperative Board approves the agreement with the Slocum-Dickson Medical Group to provide medical services oversight from July 1, 2023 through June 30, 2024 for the amount of \$65,430.75.

Yes	No	Excused	Abstain
-----	----	---------	---------

Michelle Anderson Steve Boucher Joseph H. Hobika, Jr. Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart		Elaine M. Falvo Timothy Thomas Doreen Corbin	
---	--	--	--

**Motion carried 9-0**

**ITEM VII. D. 6. APPROVAL OF SAFE SCHOOLS MOHAWK VALLEY CONTRACT**

Motion by: Mr. Hobika, Jr.  
Seconded by: Mr. Salerno

Moved, that the Cooperative Board approve the agreement between Safe Schools Mohawk Valley and the Oneida-Herkimer-Madison BOCES effective immediately.

Yes	No	Excused	Abstain
Michelle Anderson		Elaine M. Falvo	
Steve Boucher		Timothy Thomas	
Joseph H. Hobika, Jr.		Doreen Corbin	
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
John J. Salerno			
Russell Stewart			

**Motion carried 9-0**

**ITEM VII. D. 7. APPROVAL OF POLICIES**

Motion by: Mr. Hobika, Jr.  
Seconded by: Mrs. Anderson

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES. *(first reading)*

Section 4000 Fiscal Management

- 4100 Systems of Accounts
- 4101 Reports of Possible Violations of Policy or Law
- 4102 Bonding of OHM BOCES Personnel
- 4103 Periodic Financial Reports
- 4104 Treasurer
- 4105 Authorized Signatures
- 4200 Budget Planning and Preparation
- 4201 Budget Development and Adoption
- 4202 Administration of Budget
- 4203 Applications for State and Federal Funds

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Joseph H. Hobika, Jr. Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart		Elaine M. Falvo Timothy Thomas Doreen Corbin	

**Motion carried 9-0**

**ITEM VII. D. 8. ACCEPTANCE OF INTERNAL AUDIT**

Motion by: Mr. Hobika, Jr.  
Seconded by: Mr. Salerno

Moved, that the Cooperative Board accepts the Internal Audit as submitted by Questar for the 2022-2023 school year and the Corrective Action Plan be accepted by the Board as presented.

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Joseph H. Hobika, Jr. Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart		Elaine M. Falvo Timothy Thomas Doreen Corbin	

**Motion carried 9-0**

**ITEM VII. D. 9. APPROVAL OF CONTRACT(S)**

None

**ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)**

None

**ITEM IX. OLD BUSINESS**

Newsletter Update

COSER Update

**ITEM X. EXECUTIVE SESSION**

Motion by: Mr. Hobika, Jr.

Seconded by: Mrs. Corbin

Moved, that the Board enter Executive Session at 6:45 p.m.

Executive Session Items:

X	discussing the employment history of a particular person
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the _____ Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

The Board returned to General Session at 6:57 p.m.

**ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)**

**MOTION TO ADJOURN**

Motion by: Mr. Hobika, Jr.  
Seconded by: Mrs. Corbin

Without further objection, there being no further business to come before the meeting, the meeting adjourned at 7:01 p.m.



Deborah Kimball  
Clerk of the Board  
September 13, 2023