



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road · New Hartford, NY 13413  
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Cooperative Board 2023-2024

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**UNAPPROVED  
MINUTES OF THE REGULAR  
MEETING OF AUGUST 9, 2023**

The Regular meeting of the Board of Cooperative Educational Services was held on August 9, 2023 in The Howard D. Mettelman Learning Center, Middle Settlement Road, New Hartford, New York and 2007 South Ocean Boulevard, Myrtle Beach, South Carolina. The Grand Atlantic, Room Number 407-1.

Date

Introduction

Members Present

**MEMBERS PRESENT**

- Mr. Anthony J. Nicotera, President
- Mrs. Michelle Anderson, Vice President (teleconference from South Carolina location)
- Mr. Steve Boucher
- Mrs. Doreen Corbin
- Mrs. Elaine M. Falvo
- Mrs. Heather Johnson
- Mr. Gary P. Nelson
- Dr. Gary W. Porcelli
- Mr. John J. Salerno
- Mr. Russell Stewart
- Mr. Timothy Thomas

Members Excused

**MEMBERS EXCUSED**

- Mr. Joseph H. Hobika, Jr

Others Present

**OTHERS PRESENT**

- Patricia N. Kilburn, Ed.D.
- Mr. Christopher Hill
- Mr. Scott Morris
- Mrs. Deborah Kimball
- Heather Cole, Esq., Ferrara Fiorenza Law Firm, (via Zoom)

Anthony J. Nicotera, *President*, Michelle Anderson, *Vice President*,  
Steve Boucher, Doreen Corbin, Elaine M. Falvo, Joseph H. Hobika, Jr., Heather Johnson,  
Gary P. Nelson, Dr. Gary W. Porcelli, John J. Salerno, Russell Stewart, Timothy Thomas

*We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.*

**4:15 p.m. Public Hearing for Approval and Adoption of the District-Wide and Divisional School Safety Plans**

Mrs. Kimball, Board Clerk called the Public Hearing for the Approval and Adoption of the District-Wide and Divisional School Safety Plans to order. There was one question from a Cooperative Board member which was addressed. There were no public in attendance. Dr. Kilburn adjourned the Public Hearing at 4:30 p.m.

**ITEM I. CALL TO ORDER**

A quorum was noted and Mr. Nicotera to called the meeting to order at 4:33 p.m.

**ITEM II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ITEM III. RECOGNITION**

none

**ITEM IV. RECOGNITION OF VISITORS**

**ITEM V. COMMUNICATIONS**

**ITEM V. A. From the Floor**

**ITEM V. B. Correspondence**

- General questions from Board members?
- Commentary from Board members?

Mr. Nicotera noted that there are copies of the letter from the Chief School Officers and the Revised Educational Enrichment Agreement with MVCC.

Mr. Stewart noted that he would like to make a motion to reconsider the Educational Enrichment Agreement with MVCC. This would be Item # D.12 – separate from the consent agenda. Motion by: Mrs. Corbin Seconded by Mr. Nelson. Motion carried: 11-0

Mrs. Falvo made a motion to add the Approval of the Nexus Center Agreement to the Agenda as Item # D.13 – separate from the consent agenda. Seconded by Mrs. Corbin. Motion carried: 11-0

**ITEM VI. REPORTS**

A. Rural Schools Conference Report out

Cooperative Board members Mrs. Corbin, Mr. Boucher, Mrs. Anderson and Dr. Porcelli reported out regarding the workshops they attended at the Rural Schools Conference.

B. District Superintendent Report

- Financial Update – Understanding Budget Adjustment Reports

Scott Morris reviewed and explained the Budget Adjustment Report

Mrs. Falvo thanked Scott for the explanation and noted that this is very helpful. She then reported out on the Audit Committee meeting, August 1, 2023

- Program Updates -

Chris Hill reported out on program updates for Middle Settlement Academy, CTE, P-TECH & School to Careers, Bridges and Program and Professional Learning

**ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REORGANIZATIONAL/REGULAR MEETING OF JULY 12, 2023**

(with the correction on Item VII D 7 – should state Motion defeated: 6-2 (1 abstain).

Motion by: Mr. Salerno

Seconded by: Mr. Stewart

Moved, that, the minutes of the Reorganizational/Regular Meeting of July 12, 2023 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
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Michelle Anderson		Joseph H. Hobika, Jr.	
Steve Boucher			
Doreen Corbin			
Elaine M. Falvo			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
John J. Salerno			
Russell Stewart			
Timothy Thomas			

**Motion carried 11-0**

**ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)**

**MOTION TO APPROVE THE CONSENT AGENDA**

Motion by: Dr. Porcelli  
Seconded by: Mrs. Corbin

- Discussion among members occurred followed by a request to vote on items in the Financial Report and Personnel Report separately. (see record of motions/votes at the end of the Personnel Report)

**FINANCIAL REPORTS/AWARDING OF CONTRACTS**

Moved, that the Cooperative Board accepts the Report of the Treasurer for June 2023 and the Budget Adjustment Report for June 2023 (Item VII B-1 and B-2); all as shown below:

**ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR JUNE 2023**

**Report of the Treasurer for June 2023**

Capital	8,010.69
General	13,010,973.27
School Lunch	23,238.28
Special Aid	5,506.43
Trust/Agency	69,652.13
Extra-Curricular	21,435.18
Total	\$13,138,815.98

and the Treasurer's Report for the Extra-Curricular Fund for June 2023 showing a fund balance of \$21,435.18

**ITEM VII. B. 2. MOTION TO ACCEPT THE 2022-2023 BUDGET ADJUSTMENT REPORT FOR JUNE 2023**

**Budget Revisions—2022-23  
June 2023 Report**

2022-23 Adopted Budget	\$80,551,736
Commitment Changes	7,745,298
Net Changes	10,317,725
Total	\$98,614,759

**ITEM VII. C. PERSONNEL REPORT**

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND  
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

**C. PERSONNEL REPORT**

**a. RESIGNATIONS**

**1. Teaching/Certified Staff**

			Hire Date	Resign Date
1.	AMANDA M. BUCK	TEACHER OF SPECIAL EDUCATION	09/01/2018	08/31/2023
2.	SHANNON R. COOK	TEACHER ASSISTANT	11/03/2022	06/30/2023
3.	MICHAEL P. HOOVER	ASSISTANT PRINCIPAL - CTE	09/01/2021	06/30/2023
4.	ELIZABETH L. JENNINGS	SUMMER HIGH SCHOOL TEACHER	07/05/2023	07/10/2023
5.	JULIANNE M. LARAMIE-NORDSTROM	TEACHING ASSISTANT	09/01/2018	07/31/2023
6.	WILLIAM J. LOCKE	Social Studies Summer School	07/05/2023	07/05/2023
7.	JOSEPH M. MARRO	CURRICULUM SPECIALIST - ADMIN	12/05/2022	08/09/2023
8.	STEVEN PENGE	GUIDANCE	09/01/2008	08/11/2023
9.	MICHAEL T. SCALZO	SCHOOL SOCIAL WORKER	06/11/2020	08/31/2023
10.	JOYA L. SPINA	Elementary Summer School	07/10/2023	07/10/2023
11.	KAREN A. TRUNFIO	TEACHER OF SPECIAL EDUCATION	11/09/2010	07/06/2023

**2. Non-Instructional / Classified Staff**

			Hire Date	Resign Date
1.	REBECCA L. HARTNETT	CAREER EXPLORATION SPECIALIST	05/08/2023	08/09/2023
2.	ANN M. MARTIN	OFFICE SPECIALIST I	05/13/2021	07/25/2023
3.	HAYLEY MIELNICKI	SCHOOL DIETITIAN	12/12/2019	08/09/2023
4.	JACOB T. PERRIN	ASSISTANT SCHOOL LUNCH DIRECTOR	04/01/2020	08/09/2023
5.	SANDI SABANAGIC	COMPUTER TECHNICAL ASSISTANT	04/24/2023	07/14/2023

**b. UNPAID LEAVE(S) OF ABSENCE**

**1. Non-Instructional/Classified Staff**

			Start Date	End Date	Reason
1.	KATHLEEN P. DORR	SCHOOL LUNCH DIRECTOR III	01/01/2020	08/09/2023	work provisionally in different title
2.	LISA M. SHAHOUD	CLERK	08/10/2023	TBD	new probationary appointment
3.	CONNOR T. UTESCH	ACCOUNT CLERK	08/10/2023	TBD	work provisionally in different title

**c. APPOINTMENTS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **JUSTIN J. ALLEN** be appointed as a **TEACHER OF MATH** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, P-TECH for a four year probationary appointment in the MATHEMATICS tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$58,977.00.

**Certification:**

- \* Working toward certification

**Education:**

- \* Graduate of Liverpool High School
- \* Bachelor of Arts in Mathematics from SUNY Potsdam
- \* Master of Science in Mathematics from Syracuse University

**Work Experience:**

- \* From January, 2008 through the present as an instructor of mathematics at Ferrum College
- \* From August, 2012 through May, 2023 as an instructor of mathematics at Radford University
- \* From August, 2008 through May, 2023 as an instructor of mathematics at Virginia Western Community College

2. Recommend that **MATTHEW M. FAGAN**'s appointment as an **ASSISTANT PRINCIPAL - PTECH** (which was approved at the June 14, 2023 Board meeting) in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Career & Technical Education for a four year probationary appointment in the ASSISTANT PRINCIPAL - CTE tenure area, *be revised* commencing July 10, 2023 and ending July 9, 2027 at an annual salary rate of \$84,000.00, prorated.

**Certification:**

- \* Working toward certification

**Education:**

- \* Graduate of Auburn High School
- \* Bachelor of Science in Physical Education from Syracuse University
- \* Master of Science in Health, Physical Activities and Chronic Disease at University of Pittsburgh

**Work Experience:**

- \* From 2012 through the present as a physical education/health teacher at Jefferson-Lewis BOCES
- \* From 2011 through 2012 as a graduate student assistant at University of Pittsburgh
- \* From 2009 through 2011 as a habilitation services provider at Exceptional Family Resources



3. Recommend that **REBECCA L. HARTNETT** be appointed as a **PLANNING ASST REG PROG EXCELLENCE** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Regional Program of Excellence for a four year probationary appointment in the PLANNING ASSISTANT RPE tenure area, commencing August 10, 2023 and ending August 09, 2027 at an annual salary rate of \$52,000.00, prorated.

**Certification:**

- \* Permanent certificate in PRE K-6

**Education:**

- \* Graduate of Holland Patent Central School District
- \* Bachelor of Arts in International Studies from Utica College of Syracuse University
- \* Master of Science in Education - Literacy Specialist B-6 from SUNY Cortland

**Work Experience:**

- \* From May, 2023 through the present as a career exploration specialist at Oneida-Herkimer-Madison BOCES
- \* From September, 2021 through May, 2023 as a teaching assistant at Holland Patent Central School
- \* From December, 2019 through June, 2021 as a Teacher of ESL at Oneida-Herkimer-Madison BOCES
- \* From October, 2009 through December, 2019 as a career exploration specialist at Oneida-Herkimer-Madison BOCES
- \* From 2008 through 2011 as an adjunct instructor of Spanish at Utica College
- \* From 2003 through 2006 as a Spanish teacher at Madison Central School District
- \* From 2001 through 2003 as a teacher/center director at MVCAA
- \* From 2000 through 2001 as an art & Spanish teacher at Madison Central School District

4. Recommend that **MICHAEL P. HOOVER** be appointed as a **PRINCIPAL** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Career and Technical Education for a four year probationary appointment in the Principal of Career and Technical Education tenure area, commencing July 01, 2023 and ending June 30, 2027 at an annual salary rate of \$116,000.00.

**Certification:**

- \* Initial certificate in School Building Leader
- \* Professional certificate in School District Leader

**Education:**

- \* Graduate of Baldwin High School
- \* Bachelor's Degree in Political Science from Hartwick College
- \* Master's Degree in Secondary Education from Wake Forest University
- \* School Building Leader and School District Leader CAS from SUNY Cortland

**Work Experience:**

- \* From September, 2021 through the present as an assistant principal at CTE Oneida-Herkimer-Madison BOCES
- \* From September, 2017 through August, 2021 as a social studies teacher at Oneida-Herkimer-Madison BOCES
- \* From September, 2010 through August, 2017 as a social studies teacher at Eldred Central School
- \* From January, 2010 through May, 2010 as a student teacher at West Forsyth High School, North Carolina
- \* From September, 2008 through May, 2009 as a teacher Assistant at Plainedge Middle School, North Carolina
- \* From September, 2007 through October, 2007 as a student teacher at Morris Central School
- \* From November, 2007 through December, 2007 as a student teacher at Stamford Central School

5. Recommend that **JENNA J. LITZ** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing September 01, 2023 and ending August 31, 2027 at an annual salary rate of \$20,279.00.

**Certification:**

- \* Working toward certification

**Education:**

- \* Graduate of Clinton Central School District
- \* Associates of Applied Science in General Studies from Mohawk Valley Community College

**Work Experience:**

- \* From August, 2016 through the present as a busser, hostess, kitchen help and server at Michael T's
- \* From 2015 through the present as a private nanny
- \* From June, 2022 through September, 2022 as a sales associate at Noel Visalli

6. Recommend that **MARISSA S. RYS** be appointed as a **SUPERVISOR - SPECIAL EDUCATION** in **INSTRUCTIONAL PROGRAMS & PROF LEARNING**, for a four year probationary appointment in the Supervisor Special Education tenure area, commencing August 01, 2023 and ending July 31, 2027 at an annual salary rate of \$86,000.00, prorated.

Removal from the report – No Board Action

**b. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)**

1. Recommend that **DAVID LANGONE's** temporary appointment as a **CURRICULUM SUPERVISOR** in **INSTRUCTIONAL PROGRAMS AND PROF LEARNING**, Program and Professional Learning, be extended commencing July 01, 2023 and ending June 30, 2024 at a salary rate of \$330.00 per day or \$55.00 per hour. Curriculum Supervisors are provided at district request.

**c. RECOMMENDATION FOR TENURE APPOINTMENT(S)**

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

- |    |                    |                      |                           |
|----|--------------------|----------------------|---------------------------|
| 1. | NICOLE M. SCHRADER | School Social Worker | Tenure Date<br>11/04/2023 |
|----|--------------------|----------------------|---------------------------|

d. **RECOMMENDATION FOR MENTORING**

		Title	Start Date	End Date	Salary
1.	DAVID LANGONE	EXECUTIVE COACH	06/01/2023	06/30/2024	\$45.00/hr

2. **Non-Instructional/Classified Staff**

a. Recommendation to create one (1) Library Aide position

a. **RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE**

1. Recommend that **KATHLEEN P. DORR** be appointed to a provisional appointment as a **DIRECTOR OF SHARED FOOD SERVICE** in SUPPORT SERVICES, School Lunch Program, commencing August 10, 2023 at an annual salary rate of \$126,000.00, prorated.

**KATHLEEN P. DORR** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **DIRECTOR OF SHARED FOOD SERVICE**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of Ilion Jr./Sr. High School
- \* Bachelor of Science in Nutritional Food Science and Dietetics from University of Vermont
- \* Master of Business Administration, Technology Management from SUNYIT
- \* Registered Dietitian Nutritionist Certificate

**Work Experience:**

- \* From January, 2020 through the present as a school lunch director III at Oneida-Herkimer-Madison BOCES
- \* From May, 2016 through January, 2020 as a school lunch director II at Oneida-Herkimer-Madison BOCES
- \* From July, 2011 through May, 2016 as an assistant school lunch director at Oneida-Herkimer-Madison BOCES
- \* From March, 2009 through June, 2011 as a school lunch manager at Oneida-Herkimer-Madison BOCES
- \* From September, 2014 through December, 2015 as a nutrition counselor at Hamilton College
- \* From April, 2008 through March, 2009 as an office and account manager at Raquette Lake Supply Company

2. Recommend that **AIDAN P. LAWLESS** be appointed to a provisional appointment as a **COMPUTER OPERATOR AIDE** in SUPPORT SEVICES, BOCES Networking, commencing August 14, 2023 at an annual salary rate of \$32,186.00, prorated.

**AIDAN P. LAWLESS** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COMPUTER OPERATOR AIDE**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of New Hartford High School
- \* Attended SUNY Empire State College online for Math, Science and Technology

**Work Experience:**

- \* From August, 2022 through the present as a keyholder at Bowl Boss Acai
- \* From May, 2020 through the present as creative director/owner of Aiden Lawless Website
- \* From November, 2019 through April, 2020 as a dishwasher at Raspberry's
- \* From May, 2019 through September, 2019 as a maintenance technician at New Hartford Shopping Center
- \* From September, 2016 through June, 2018 as an IT technician at New Hartford Central School

3. Recommend that **HAYLEY MIELNICKI** be appointed to a provisional appointment as a **SCHOOL LUNCH DIRECTOR III** in SUPPORT SERVICES, School Lunch Program, commencing August 10, 2023 at an annual salary rate of \$87,000.00, prorated.

**HAYLEY MIELNICKI** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SCHOOL LUNCH DIRECTOR III**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of Sauquoit Valley Central School District
- \* Bachelor of Science Degree from Johnson & Wales University
- \* Dietetic Internship certificate of completion from Syracuse University
- \* Masters of Science in Nutrition & Dietetics from State University of New York at Oneonta

**Work Experience:**

- \* From December, 2019 through the present as a school dietitian at Oneida-Herkimer-Madison BOCES
- \* From July, 2019 through December, 2019 as a food service helper at Oneida-Herkimer-Madison BOCES
- \* From April, 2019 through July, 2019 as a consultant at FoodFeasible LLC
- \* From September, 2017 through July, 2019 as a substitute teacher at Sauquoit Valley Central School District
- \* From August, 2018 through May, 2019 as a dietetic intern at Syracuse University
- \* From May, 2016 through August, 2018 as a barista/inventory manager at Cafe Florentine
- \* From May, 2015 through August, 2017 as a culinary intern at Ocean Blue Restaurant & Oyster Bar

4. Recommend that **DANIEL B. OLEJARNIK** be appointed to a provisional appointment as a **SENIOR ACCOUNT CLERK** in SUPPORT SERVICES, Central Business Office, commencing July 24, 2023 at an annual salary rate of \$39,024.00, prorated.

**DANIEL B. OLEJARNIK** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SENIOR ACCOUNT CLERK**, until the results of the next civil service exam are known.

**Education:**

- \* Associate of Science in Business Administration from Mohawk Valley Community College
- \* Bachelor of Science in Business Administration from SUNY Oswego

**Work Experience:**

- \* From July, 2022 through the present as a volunteer at Holy Trinity Church
- \* From February, 2021 through October 2021 as a store associate at the UPS Store

5. Recommend that **JACOB T. PERRIN** be appointed to a provisional appointment as a **SCHOOL LUNCH DIRECTOR III** in SUPPORT SERVICES, School Lunch Program, commencing August 10, 2023 at an annual salary rate of \$87,000.00, prorated.

**JACOB T. PERRIN** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SCHOOL LUNCH DIRECTOR III**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of Waterville Central School District
- \* Bachelor's Degree in Nutrition/Dietetics from Syracuse University

**Work Experience:**

- \* From April, 2020 through the present as an assistant school lunch director at Oneida-Herkimer-Madison BOCES
- \* From March, 2017 through April, 2020 as a farm to school market development specialist at Cornell Cooperative Extension
- \* From November, 2016 through March, 2017 as a baker at Heart Stone Bakery
- \* From May, 2015 through October, 2016 as a farm staff at North Country School and Camp Treetops, Lake Placid
- \* From September, 2013 through May, 2015 as an employment manager at Syracuse University Food Service

6. Recommend that **CONNOR T. UTESCH** be appointed to a provisional appointment as a **SENIOR ACCOUNT CLERK**, SUPPORT SERVICES, Central Business Office, commencing August 10, 2023 at an annual salary rate of \$38,877.00, prorated.

**CONNOR T. UTESCH** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SENIOR ACCOUNT CLERK**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of Clinton High School
- \* Associate of Science in Business, Management & Economics from SUNY Empire State College

**Work Experience:**

- \* From June, 2021 through the present as an account clerk at Oneida-Herkimer-Madison BOCES
- \* From December, 2019 through June, 2021 as an office specialist I at Oneida-Herkimer-Madison BOCES

- b. **RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**



1. Recommend that **LISA M. SHAHOUD** be appointed to a probationary appointment as an **OFFICE SPECIALIST I** in SUPPORT SERVICES, PPL, commencing August 10, 2023 at an annual salary rate of \$37,427.00, prorated.

**LISA M. SHAHOUD** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **OFFICE SPECIALIST I**. **LISA M. SHAHOUD** will be required to serve a twenty-six week probationary period.

**Education:**

- \* Graduate of Mount Markham Central School
- \* Associates Degree in Liberal Arts from Mohawk Valley Community College

**Work Experience:**

- \* April, 2015 through the present as a clerk at Oneida-Herkimer-Madison BOCES
- \* From September, 2009 through April, 2015 as a teacher aide at New Hartford Central School District
- \* From October, 2008 through June, 2009 as a substitute at New Hartford Central School District
- \* From September, 2006 through June, 2009 as a volunteer secretary at New Hartford Central School District
- \* From April, 1996 through January, 2003 as an office clerk in Operations at ConMed Corporation

**c. RECOMMENDATION FOR PART-TIME APPOINTMENT**

1. Recommend that **ALLY M. PEDERSEN** be appointed to a part-time appointment as a **CLERK (PART TIME)** in SUPPORT SERVICES, Central Business Office, commencing July 10, 2023 at an hourly salary rate of \$17.25.

**ALLY M. PEDERSEN** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLERK (PART TIME)**.

**Education:**

- \* Graduate of Westmoreland High School

**Work Experience:**

- \* From August, 2021 through the present as a dining room attendant at Panera Bread

**d. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)**

1. Recommend that **HANNAH C. GAPE** be appointed to a temporary appointment as a **LABORER - HOURLY** in **SUPPORT SERVICES**, Technical Repair Service, commencing June 26, 2023 and ending June 30, 2023 at an hourly salary rate of \$15.60 and then from July 1, 2023 through June 30, 2024 at an hourly salary rate of \$15.94.

**HANNAH C. GAPE** meets the civil service requirements for the title and has been pre-approved by civil service.

**Education:**

\* Graduate of New Hartford High School

**Work Experience:**

\* From September, 2018 through June, 2019 as a volunteer third grade religion teacher

\* From September, 2017 through June, 2018 as a volunteer first grade religion teacher

2. Recommend that **DASHAWN T. HUTCHINSON** be appointed to a temporary appointment as a **LABORER - HOURLY** in **SUPPORT SERVICES**, Technical Repair Service, commencing June 26, 2023 and ending June 30, 2023 at an hourly salary rate of \$15.60 and then from July 1, 2023 through June 30, 2024 at an hourly salary rate of \$15.94.

**DASHAWN T. HUTCHINSON** meets the civil service requirements for the title and has been pre-approved by civil service.

**Education:**

\* Graduate of Whitesboro High School

**Work Experience:**

\* From July, 2022 through August, 2022 paint chipper at Utica Painting company

3. Recommend that **MACKENZIE C. KUBAT** be appointed to a temporary appointment as a **LABORER - HOURLY** in **SUPPORT SERVICES**, Science Center, commencing June 26, 2023 and ending June 30, 2023 at an hourly salary rate of \$15.60 and then from July 1, 2023 through June 30, 2024 at an hourly salary rate of \$15.94.

**MACKENZIE C. KUBAT** meets the civil service requirements for the title and has been pre-approved by civil service.

**Education:**

\* Graduate of Whitesboro High School

**Work Experience:**

\* none

4. Recommend that **JOHN M. MUSANTE** be appointed to a temporary appointment as a **LABORER - HOURLY** in **SUPPORT SERVICES**, Technical Repair Service, commencing June 26, 2023 and ending June 30, 2023 at an hourly salary rate of \$15.60 and then from July 1, 2023 through June 30, 2024 at an hourly salary rate of \$15.94.

**JOHN M. MUSANTE** meets the civil service requirements for the title and has been pre-approved by civil service.

**Education:**

\* Currently attending Clinton High School

**Work Experience:**

\* 2019 as a volunteer sorting books at Kirkland Town Library

\* 2019 as a non-perishable food sorter at Feed Out Vets

5. Recommend that **PATRICIA A. SERVICE** be appointed to a temporary appointment as a **SCHOOL BUSINESS ADMINISTRATOR** in **SUPPORT SERVICES**, commencing July 01, 2023 and ending June 30, 2024 at a salary rate of \$500.00/day, as needed.

**e. RECOMMENDATION FOR PERMANENT APPOINTMENT - (NON-COMPETITIVE CIVIL SERVICE TITLE)**

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	MICHAEL A. GRIFFITHS	OFFSET DUPLICATING OPERATOR	01/17/2023

**f. RECOMMENDATION FOR NON-INSTRUCTIONAL TEMPORARY APPOINTMENTS**

		Title	Start Date	End Date	Salary
1.	LUKE M. FILLER	LABORER - HOURLY	07/01/2023	06/30/2024	\$15.94/hr

**g. RECOMMENDATION FOR ADDITIONAL ASSIGNMENT(S)**

1. Recommend that **TIMOTHY ROWLAND** be appointed to an additional assignment as **POLICY COORDINATOR** in **INSTRUCTIONAL PROGRAMS & PROF LEARNING**, commencing July 1, 2023 and ending June 30, 2024 at a salary rate of \$3,500.

**d. STIPENDS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR ADDITIONAL STIPENDS**

			Date	Stipend
1.	PHILIP A. LACELLE JR	FFA ADVISOR	09/01/2023 - 06/30/2024	\$1,250.00

			Date	Stipend
2.	JOANNE DALEY	FFA ADVISOR	09/01/2023 - 06/30/2024	\$1,250.00
3.	KIMBERLY E. PETRONELLA	SKILLS USA ADVISOR	09/01/2023 - 06/30/2024	\$1,250.00
4.	JOHN T. STRATTON	SKILLS USA ADVISOR	09/01/2023 - 06/30/2024	\$1,250.00
5.	HILARY R. WILLIAMS	TEACHER OF ENGLISH	09/01/2023 - 01/31/2024	\$1,200.00 mentor (prorated)
6.	KIMBERLY E. PETRONELLA	TEACHER OF PRACTICAL NURSING	09/01/2023 - 06/30/2024	\$1,200.00 mentor

**e. SUMMER SCHOOL**

**1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED**

**a. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - CAREER AND TECHNICAL EDUCATION**

Daily rate is 1/200th of salary or hourly.

		Title	Start Date	End Date	Max Days	Salary
1.	ALAINA M. BROCCOLI	REGISTERED PROFESSIONAL NURSE	06/26/2023	06/30/2023	4	\$33,318
2.	DANIELLE L. HAJDASZ	TEACHING ASSISTANT	06/26/2023	06/30/2023	Teaching Assistant, summer camp	\$15.00/hr.
3.	ALLISON M. KOVACS	SCIENCE	07/01/2023	07/31/2023	Summer Bridge	\$33.32/hr.
4.	GORDON PECKHAM	AUTOMOTIVE MECHANICS	06/26/2023	06/30/2023	Instructor, summer camp	\$30.00/hr.
5.	KIMBERLY E. PETRONELLA	SUMMER NURSE	07/01/2023	07/30/2023	3	\$93,534
6.	KIMBERLY E. PETRONELLA	SUMMER NURSE	06/26/2023	06/30/2023	3	\$90,778
7.	AMANDA L. STEVENS	SCIENCE	07/19/2023	07/31/2023	Summer Bridge	\$33.32/hr.

**b. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED**

Daily rate is 1/200th of salary.

		Title	Start Date	End Date	Max Days	Salary
1.	LILLIAN C. CAREY	Teaching Assistant	07/03/2023	08/11/2023	29	\$18,000
2.	TERRY F. DRAPER	Teacher	07/03/2023	08/11/2023	18	\$36,000
3.	ANNA L. GRUCZA	Teaching Assistant	07/03/2023	08/11/2023	29	\$18,000

		Title	Start Date	End Date	Max Days	Salary
4.	SCOTT PHELPS	School Psychologist	07/03/2023	08/11/2023	15	\$83,160
5.	SARAH M. RACHON	TEACHING ASSISTANT	07/03/2023	08/11/2023	18	\$33,414
6.	ANDREW RUBINO	School Psychologist	07/03/2023	08/11/2023	15	\$75,323
7.	ELISE RUSSELL	School Psychologist	07/03/2023	08/11/2023	15	\$61,380
8.	JEFFREY R. SERGOTT	PHYSICAL EDUCATION	07/03/2023	08/11/2023	6	\$58,351
9.	ARIFA VELLETO	ART	07/03/2023	08/11/2023	6	\$65,342

**c. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED**

The following people are being recommended to teach in the Regional Summer School Program for 2023, for the period indicated. The actual need for any individual will not be determined until July 1, 2023. The decisions will be based upon enrollments at that time. Assignments may be for two period (\$2,993) or three periods (\$4,489.50) or not at all, based on enrollment. The Driver Education Instructors will be paid (\$5,986) for a full class load. Teaching Assistant - \$13.30/hr. Extended School Year (ESY) STEPS -Alternative Education Special Education Teacher/TA and Attendance Teacher Daily rate is 1/200th of salary.

		Title	Start Date	End Date	Salary
1.	JULIE M. ACQUAVIVA	ESY-STEPS-Alt Ed Special Education	07/03/2023	08/11/2023	\$58,351
2.	JACQUELINE F. BARONE	Teaching Assistant	07/10/2023	08/17/2023	\$15.00/hr
3.	JOHN O. BAUER	Special Education	07/05/2023	08/17/2023	\$4,489.50
4.	JACLYN M. BOGDAN	PLATO	07/10/2023	08/17/2023	\$4,489.50
5.	SARAH A. BOURGEOIS	Elementary	07/10/2023	08/03/2023	\$2,993
6.	TRACEY A. BURRIS	Attendance Teacher	07/01/2023	08/31/2023	\$57,289 - 10 days
7.	JEANIE A. CHAMBRONE	Elementary	07/10/2023	08/03/2023	\$2,993
8.	LAURA M. CRABB	ESY-STEPS-Alt Ed Special Education	07/03/2023	08/11/2023	\$62,850
9.	GREGORY FIASCHETTI JR	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
10.	OLIVIA M. GIBSON	ESY-STEPS-Teaching Assistant	07/03/2023	07/14/2023	\$18,119
11.	ALLYSON J. GREIF	Elementary	07/10/2023	08/03/2023	\$2,993
12.	TAMMY S. GUILIANO	ESY-STEPS-Nurse	07/03/2023	08/11/2023	\$48,696
13.	JENNIFER M. HELFERT	Elementary	07/10/2023	08/03/2023	\$2,993
14.	DEBORAH A. HOULE	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
15.	KEITH E. JOSLIN	Driver Education	07/05/2023	08/17/2023	\$70.00/hr

		Title	Start Date	End Date	Salary
16.	HOLLY M. KRISTOFF	Attendance Teacher	07/01/2023	08/31/2023	\$57,494 · 10 days
17.	COURTNEY A. LUPI	Attendance Teacher	07/01/2023	08/31/2023	\$55,827 · 10 days
18.	JAKOB B. LUTKE	Driver Education	07/05/2023	08/17/2023	\$70.00/hr
19.	JUSTIN P. MAHANNA	Science	07/05/2023	08/17/2023	\$4,489.50
20.	LAURA R. MALAGESE	ESY-STEPS-Teaching Assistant	07/03/2023	08/11/2023	\$19,718
21.	TERRA E. MCDERMOTT	Special Education	07/05/2023	08/17/2023	\$4,489.50
22.	ROBERT S. MERRICK	ESY-STEPS-Teaching Assistant	07/03/2023	08/11/2023	\$2,993
23.	HEATHER MINER	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
24.	AUDRIANA MOLINA	ESY-STEPS-Social Worker	07/03/2023	08/11/2023	\$7,482.50
25.	CHRISTINA A. MURPHY	Spanish	07/05/2023	08/17/2023	\$4,489.50
26.	TRAVIS H. OWENS	Driver Education	07/10/2023	08/17/2023	\$70.00/hr
27.	MEGAN A. RAY	Science	07/05/2023	08/17/2023	\$4,489.50
28.	DOUGLAS C. REHM	Teaching Assistant	07/10/2023	08/03/2023	\$15.00/hr
29.	JEFFREY R. SERGOTT	ESY-STEPS-Teaching Assistant	07/03/2023	08/11/2023	\$16.72/hr
30.	JENNIFER M. SMITH	Teaching Assistant	07/10/2023	08/03/2023	\$15.00/hr
31.	ALAN C. STEELE	Driver Education	07/05/2023	08/17/2023	\$70.00/hr
32.	HALEY N. THOMAS	ESY-STEPS-Teaching Assistant	07/03/2023	07/14/2023	\$19,019
33.	KRISTEN A. TILLSON	ESY-STEPS-Teaching Assistant	07/03/2023	08/11/2023	\$20,431
34.	ROBERT B. WALLACE	Driver Education	07/05/2023	08/17/2023	\$70.00/hr
35.	KATRINA P. WEIL	Plato	07/05/2023	08/17/2023	\$4,489.50
36.	FRANCIS G. WILLIAMS	Attendance Teacher	07/01/2023	08/31/2023	\$50,655 · 10 days
37.	MICHELE WILLIAMS	Nurse	07/05/2023	08/17/2023	\$40,324
38.	AUDREY K. ZUIS	ESY-STEPS-Teaching Assistant	07/03/2023	08/11/2023	\$20,618

**d. RECOMMENDATION FOR EXTRA ASSIGNMENTS - ALTERNATIVE EDUCATION STAFF**  
**Daily rate is 1/200th of salary**

		Title	Start Date	End Date	Max Days	Salary
1.	JACLYN M. BOGDAN	School Social Worker	07/03/2023	08/31/2023	6	\$52,423
2.	JAIME L. KNOUT	School Social Worker	07/03/2023	08/31/2023	6	\$56,958
3.	KARA A. KOTARY	School Social Worker	07/03/2023	08/31/2023	6	\$51,423

		Title	Start Date	End Date	Max Days	Salary
4.	CAROLYN MANCUSO-LASALLE	Guidance	07/03/2023	08/31/2023	20	\$71,505
5.	SUZANNE J. O'BRIEN	Guidance	07/03/2023	08/31/2023	20	\$67,311
6.	SENORA M. PIERCE	School Social Worker	07/03/2023	08/31/2023	6	\$55,755
7.	STACY M. SARDINA	School Social Worker	07/03/2023	08/31/2023	6	\$95,775
8.	JENNIFER L. VITAGLIANO	School Social Worker	07/03/2023	08/31/2023	6	\$62,146

**2. RECOMMENDATIONS FOR SUMMER SCHOOL - NON-INSTRUCTIONAL**

**a. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - NON-INSTRUCTIONAL**  
 Daily rate is 1/200th of salary

		Title	Start Date	End Date	Max Days	Salary
1.	ZOIE L. TOMAINO	REGISTERED PROFESSIONAL NURSE	07/03/2023	08/11/2023	20	\$31,781

**b. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - NON-INSTRUCTIONAL**

The following people are being recommended for clerical or nursing positions in the Regional Summer School Program for 2023. All people listed are potential hires. The actual need for any individual will not be determined until July 1, 2023. The decisions will be based on enrollments at that time and the actual need for clerical or nursing help.

		Title	Start Date	End Date	Salary
1.	LAURA F. D'AMORE	Clerk	07/05/2022	08/17/2022	\$15.94/hr
2.	MICHAEL J. STONE	Clerk	07/05/2022	08/17/2022	\$17.25/hr

**As Items in the Financial Reports (page 4) and Personnel Report (pages 5 – 23) were voted on separately, please refer to those reports regarding the motions recorded below:**

**Motion to approve VII B. 1. & 2. Treasurer Report & Budget Adjustment Report and VII. C. a.1.2. Resignations & C.b.1. Unpaid Leave(s) of Absence**

Motion by: Mrs. Anderson  
Seconded by: Dr. Porcelli

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart Timothy Thomas		Joseph H. Hobika, Jr.	

**Motion carried 11-0**

**Motion to approve VII. C.c.1.a.,b.,c.,d. Appointments: Teaching/Certified Staff – Probationary Appointments, Temporary Appointments, Tenure Appointments and Mentoring Appointments. Also Item VII. C.c.1.a.6. was pulled out of the Personnel Report.**

Motion by: Mrs. Falvo  
Seconded by: Mr. Boucher

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart Timothy Thomas		Joseph H. Hobika, Jr.	

**Motion carried 11-0**



**VII.C.2. Non-Instructional/Classified Staff**

**Motion to approve the Recommendation to create one (1) Library Aide position and VII. C.2.a. Provisional Appointment(s)**

Motion by: Dr. Porcelli  
Seconded by: Mrs. Anderson

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart Timothy Thomas		Joseph H. Hobika, Jr.	

**Motion carried 11-0**

**Motion to approve VII. C.2.b. Probationary Appointment(s)**

Motion by: Mrs. Corbin  
Seconded by: Mr. Nelson

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart Timothy Thomas		Joseph H. Hobika, Jr.	

**Motion carried 11-0**

**Motion to approve VII. C.2.c. Part-Time Appointment(s)**

Motion by: Mr. Salerno  
Seconded by: Mrs. Corbin

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart Timothy Thomas		Joseph H. Hobika, Jr.	

**Motion carried 11-0**

**Motion to approve VII. C.2.d. Temporary Appointment(s)**

Motion by: Mrs. Corbin  
Seconded by: Mr. Boucher

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart Timothy Thomas		Joseph H. Hobika, Jr.	

**Motion carried 11-0**

**Motion to approve VII. C.2.e. Permanent Appointment(s) – (Non-Competitive Civil Service Title)**

Motion by: Mrs. Falvo  
Seconded by: Mrs. Corbin

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart Timothy Thomas		Joseph H. Hobika, Jr.	

**Motion carried 11-0**

**Motion to approve VII. C.2.f. Non-Instructional Temporary Appointment(s)**

Motion by: Mr. Boucher  
Seconded by: Mrs. Corbin

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart Timothy Thomas		Joseph H. Hobika, Jr.	

**Motion carried 11-0**

**Motion to approve VII. C.2.g. Additional Assignments**

Motion by: Mr. Salerno  
Seconded by: Mrs. Falvo

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart Timothy Thomas		Joseph H. Hobika, Jr.	

**Motion carried 11-0**

**Motion to approve VII. C.d.1.a. Additional Stipends**

Motion by: Mrs. Anderson  
Seconded by: Mr. Boucher

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart Timothy Thomas		Joseph H. Hobika, Jr.	

**Motion carried 11-0**

**Motion to approve VII. C.e.1.a.,b.,c.,d. Summer School Appointments – Teaching/Certified Staff. Summer School Appointments – Career and Technical Education, Special Education Summer School Appointments – Teaching/Certified, Academic Regional Summer School Appointments - Teaching/Certified, Extra Assignments – Alternative Education Staff. Also Item VII. C.e.2.a.,b. Special Education Summer School Appointments – Non-Instructional, Academic Regional Summer School Appointments – Non-Instructional**

Motion by: Mrs. Corbin  
Seconded by: Mr. Stewart

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart Timothy Thomas		Joseph H. Hobika, Jr.	

**Motion carried 11-0**

**ITEM VII. D. ACTION ITEMS**

**ITEM VII. D. 1. APPROVAL AND ADOPTION OF THE DISTRICT-WIDE AND DIVISIONAL SCHOOL SAFETY PLANS**

Motion by: Dr. Porcelli  
Seconded by: Mr. Thomas

Moved, that the District-wide School Safety Plan for the Oneida-Herkimer-Madison BOCES, in accordance with Section 155.17 of the Regulations of the Commissioner of Education, be adopted with a correction on page 47 of the Safety Plan, third paragraph to read The District Superintendent.

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Gary P. Nelson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart Timothy Thomas		Joseph H. Hobika, Jr.	

**Motion carried 11-0**

Motion by: Mrs. Falvo  
Seconded by: Mrs. Corbin

**ITEM VII. D. 2. APPROVAL OF JEFERSON-LEWIS-HAMILTON-HERKIMER-ONEIDA BOCES LEASE AGREEMENT 2023-2024**

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the lease agreement for the 2023-2024 school year in the amount of \$10,000.

**ITEM VII. D. 3. APPROVAL OF CTE EQUIPMENT RESERVE/PURCHASES**

Moved, that The Cooperative Board approve the purchase from the CTE Equipment Reserve of the following: 1) New Holland Workmaster Compact Tractor (Program-Agriculture, Estimated cost \$29,498.64). 2) Miller Syncrowave TIG Welder Qty 4 (Program-Welding, Estimated Cost \$45,827.40). 3) Lincoln Precision TIG Welder Qty 3 (Program-Welding, Estimated Cost \$33,255.72). 4) Bariatric Nursing Manikin (Program-Nursing, Estimated Cost \$11,995.50). Estimated total cost is \$120,577.26.

**ITEM VII. D. 4. APPROVAL OF CTE EQUIPMENT RESERVE REPLENISHMENT**

Moved, that the Cooperative Board approve the transfer of \$131,876.28 into the CTE Reserve effective June 30, 2023.

**ITEM VII. D. 5. APPROVAL OF USE OF FUNDS FROM UNEMPLOYMENT PAYMENT INSURANCE RESERVE**

Moved, that the Cooperative Board of the Oneida-Herkimer-Madison BOCES approve expending \$13,523 from the Unemployment Payment Insurance Reserve for unemployment claims incurred during the 2022-2023 fiscal year.

**ITEM VII. D. 6. APPROVAL OF FOOD SERVICE PROGRAM START UP CASH**

Moved, that the Cooperative Board approve the withdrawal amount of \$2,750 from the School Food Service account to be used as start-up cash.

**ITEM VII. D. 7. APPROVAL OF TIMOTHY SCHOOL/TIM ACADEMY CONTRACT 2023-2024**

Moved, that the Oneida-Herkimer-Madison Cooperative Board approved the contract agreement between OHM BOCES and the Timothy School/TIM Academy for 2023-2024 with a total expense of \$19,710.00.

**ITEM VII. D. 8. APPROVAL OF SCHOOL SPECIAL PATROL OFFICER CONTRACT 2022-2023**

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the contract with the Oneida County Sheriff's Department for the employment of School Special Patrol Officers effective September 1, 2022 through August 31, 2023 at an hourly rate of \$29.34.

**ITEM VII. D. 9. APPROVAL OF POLICIES**

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES. *(second reading)* (Having been approved at two successive meetings, this item was approved effective August 9, 2023.)

- 3003 Administrative Councils, Cabinets and Committees
- 3100 District Superintendent
- 3101 Evaluation of the District Superintendent and Other Administrative Staff
- 3211 Organizational Chart

**ITEM VII. D. 10. APPROVAL OF CODE OF CONDUCT FOR 2023-2024 SCHOOL YEAR**

Moved, that the Cooperative Board approves the Code of Conduct for the Oneida-Herkimer-Madison BOCES effective July 1, 2023, with the understanding that this document will be reviewed annually. *(second reading)* (Having been approved at two successive meetings, this item was approved effective August 9, 2023.)

**ITEM VII. D. 11. APPROVAL OF CONTRACT(S)**

None

Yes	No	Excused	Abstain
Michelle Anderson		Joseph H. Hobika, Jr.	
Steve Boucher			
Doreen Corbin			
Elaine M. Falvo			
Heather Johnson			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
John J. Salerno			
Russell Stewart			
Timothy Thomas			

**Motion carried 11-0**

**MOTION TO APPROVE THE FOLLOWING**

**VII. D. 12. APPROVAL OF EDUCATIONAL ENRICHMENT AGREEMENT WITH MVCC**

Motion by: Mr. Stewart  
Seconded by: Mrs. Corbin

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the Educational Enrichment Agreement between OHM BOCES and MVCC amended as follows: a full assessment is requested after the first year of the program and to note the use of CoSERs 574 and 521 for this purpose.

Roll Call Vote:

Mrs. Corbin – yes  
Mr. Nelson – yes  
Mr. Stewart – no  
Mr. Salerno – yes  
Dr. Porcelli – no  
Mr. Boucher – yes  
Mrs. Falvo – yes  
Mrs. Johnson – yes  
Mr. Nicotera – yes  
Mrs. Anderson – yes  
Mr. Thomas – abstain  
Mr. Hobika Jr. - absent

**Motion carried:** 8 – 2 (1 absent) (1 abstain)

[Mrs. Anderson left at 5:53 p.m.]

**VII. D. 13. APPROVAL OF THE NEXUS CENTER AGREEMENT**

Motion by: Mrs. Falvo  
Seconded by: Mr. Salerno

Moved that the Cooperative Board approve the contract with Utica University Nexus Center for opening day activities on September 5, 2023.

Yes	No	Excused	Abstain
Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Gary P. Nelson Anthony J. Nicotera John J. Salerno Timothy Thomas	Russell Stewart	Michelle Anderson Joseph H. Hobika, Jr.	Dr. Gary W. Porcelli

**Motion carried:** 8-1 (2 absent) (1 abstain)



**ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)**

None

**ITEM IX. OLD BUSINESS**

None

**ITEM X. EXECUTIVE SESSION**

Motion by: Dr. Porcelli  
Seconded by: Mr. Boucher

Moved, that the Board enter Executive Session at 5:58 p.m.

Executive Session Items:

X	discussing the employment history of a particular persons
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the _____ Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

The Board returned to General Session at 6:37 p.m.

**ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)**

**MOTION TO ADJOURN**

Motion by: Mr. Nelson  
Seconded by: Mr. Salerno

Without further objection, there being no further business to come before the meeting, the meeting adjourned at 6:39 p.m.



Deborah Kimball  
Clerk of the Board  
August 9, 2023