



Oneida-Herkimer-Madison BOCES
4747 Middle Settlement Road · New Hartford, NY 13413
www.oneida-boces.org

Cooperative Board 2023-2024
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UNAPPROVED
MINUTES OF THE REORGANIZATIONAL/REGULAR
MEETING OF JULY 12, 2023

The Reorganizational/Regular meeting of the Board of Cooperative Educational Services was held on July 12, 2023 in The Howard D. Mettelman Learning Center, Middle Settlement Road, New Hartford, New York.

MEMBERS PRESENT

- Mr. Anthony J. Nicotera, President
- Mrs. Michelle Anderson, Vice President
- Mr. Steve Boucher
- Mrs. Doreen Corbin
- Mrs. Elaine M. Falvo
- Mrs. Heather Johnson
- Dr. Gary W. Porcelli
- Mr. John J. Salerno
- Mr. Russell Stewart

MEMBERS EXCUSED

- Mr. Joseph H. Hobika, Jr
- Mr. Gary P. Nelson
- Mr. Timothy Thomas

OTHERS PRESENT

- Patricia N. Kilburn, Ed.D.
- Mr. Christopher Hill
- Mr. Scott Morris
- Mrs. Deborah Kimball

Date
Introduction
Members Present
Members Excused
Others Present

Anthony J. Nicotera, *President*, Michelle Anderson, *Vice President*,
Steve Boucher, Doreen Corbin, Elaine M. Falvo, Joseph H. Hobika, Jr., Heather Johnson,
Gary P. Nelson, Dr. Gary W. Porcelli, John J. Salerno, Russell Stewart, Timothy Thomas

We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.

4:15 p.m. Public Hearing for Code of Conduct

Dr. Kilburn called the Public Hearing for the Code of Conduct to order. Changes to the Code of Conduct were highlighted by Mr. Christopher Hill. There were no public in attendance. Dr. Kilburn adjourned the Public Hearing at 4:30 p.m.

ITEM I. CALL TO ORDER

A quorum was noted and Mrs. Kimball to called the meeting to order at 4:30 p.m.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM III. RECOGNITION

none

ITEM IV. RECOGNITION OF VISITORS

REORGANIZATIONAL AGENDA ITEMS 1-71

1. ELECTION OF THE PRESIDENT OF THE BOARD

Deborah Kimball, Clerk of the Board, called on Dr. Gary W. Porcelli to present the slate for President of the Cooperative Board for 2023 – 2024. Dr. Porcelli indicated that Mr. Anthony Nicotera has been nominated to serve as President of the Oneida-Herkimer-Madison BOCES Board for 2023 – 2024. The Clerk asked if there were any additional nominations for the office of President.

Since there were no other nominations for the office of President. Without objection, the nominations were closed.

The Clerk entertained a vote on the Office of President of the Board for 2023-2024.

Mrs. Kimball announced the results of the voting: 8 votes in favor of Mr. Nicotera with 3 absent and 1 abstain. Mr. Anthony Nicotera was elected President of the Cooperative Board for the school year 2023-24.

Yes	No	Excused	Abstain
Michelle Anderson		Joseph H. Hobika, Jr.	Anthony J. Nicotera
Steve Boucher		Gary P. Nelson	
Doreen Corbin		Timothy Thomas	
Elaine M. Falvo			
Heather Johnson			
Dr. Gary W. Porcelli			
John J. Salerno			
Russell Stewart			

Motion carried 8-0

2. OATH OF OFFICE—PRESIDENT

The Clerk of the Cooperative Board administered the oath of office to the newly elected President of the Cooperative Board, Mr. Anthony J. Nicotera.

3. ELECTION OF THE VICE PRESIDENT OF THE BOARD

Deborah Kimball, Clerk of the Board, called on Dr. Gary W. Porcelli to present the slate for Vice President of the Cooperative Board for 2023 – 2024. Dr. Porcelli indicated that Mrs. Michelle Anderson has been nominated to serve as Vice President of the Oneida-Herkimer-Madison BOCES Board for 2023 – 2024. The Clerk asked if there were any additional nominations for the office of Vice President.

Since there were no other nominations for the office of Vice President. Without objection, the nominations were closed.

The Clerk entertained a vote on the Office of Vice President of the Board for 2023-2024.

Mrs. Kimball announced the results of the voting: 8 votes in favor of Mrs. Michelle Anderson with 3 absent and 1 abstain. Mrs. Michelle Anderson was elected Vice President of the Cooperative Board for the school year 2023-24.

Yes	No	Excused	Abstain
Steve Boucher		Joseph H. Hobika, Jr.	Michelle Anderson
Doreen Corbin		Gary P. Nelson	
Elaine M. Falvo		Timothy Thomas	
Heather Johnson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
John J. Salerno			
Russell Stewart			

Motion carried 8-0

4. OATH OF OFFICE — VICE PRESIDENT

The Clerk of the Cooperative Board administered the oath of office to the newly elected Vice President of the Cooperative Board, Mrs. Michelle Anderson

The Clerk turned the meeting over to President, Mr. Anthony J. Nicotera

Mr. Nicotera requested that the Agenda be revised to have The School Lunch Program Update at this time.

School Lunch Update –

Kate Dorr, Director of the School Lunch Program shared an update on School Nutrition and Food Services for 2023-2024. She shared information on the program history and shared an overview of her staff and their role in the program. She also reviewed the CoSer, identified opportunities and needs of area School Districts. She spoke of the goals of the program, modifications to the CoSer, management services, benefits to all and the 2023-2024 budget presentation goals.

5-52. REORGANIZATIONAL RESOLUTIONS (with the request to pull Items # 21, 29, and 31 to vote on separately)

The following motion covering Resolution Items 5-52 (with Items # 21, 29, and 31 pulled to vote on separately) was made by Mr. Salerno seconded by Mrs. Corbin. Motion was carried 9-0

5. **APPOINTMENT OF THE TREASURER OF THE COOPERATIVE BOARD**

That **Ms. Christine Turczyn** be and hereby is appointed the Treasurer of the Cooperative Board for the 2023-24 fiscal year, with excess faithful performance blanket bond coverage for the Treasurer in the amount of \$5 million.

6. **APPOINTMENT OF THE DEPUTY TREASURER OF THE COOPERATIVE BOARD**

That **Ms. Michele North** be and hereby is appointed the Deputy Treasurer of the Cooperative Board for the 2023-24 fiscal year, with excess faithful performance blanket bond coverage for the Deputy Treasurer in the amount of \$5 million.

7. **APPOINTMENT OF THE CLERK OF THE COOPERATIVE BOARD**

That **Ms. Deborah Kimball** be and hereby is appointed Clerk of the Cooperative Board effective July 1, 2023, at an annual salary rate of \$27,848.92.

8. **APPOINTMENT OF THE ATTORNEY OF THE COOPERATIVE BOARD**

That **Mr. Donald Gerace, Esq.**, 2613 Genesee Street, Utica, be and hereby is appointed as Attorney of the Cooperative Board for the 2023-24 fiscal year at an hourly rate of \$225.00

9. **APPOINTMENT OF THE ATTORNEY OF THE COOPERATIVE BOARD**

That the firm of **Ferrara, Fiorenza, P.C.**, 5010 Campuswood Drive, East Syracuse, be and hereby is appointed as Attorney of the Cooperative Board for the 2023-24 fiscal year at an hourly rate of up to \$230.00

10. **APPOINTMENT OF THE ATTORNEY OF THE COOPERATIVE BOARD**

That pursuant to an executed inter-municipal agreement between Oneida-Herkimer-Madison BOCES and Madison-Oneida BOCES, **Attorneys employed by Madison-Oneida BOCES** are appointed as Attorneys for the Cooperative Board for the 2023-24 fiscal year at an hourly rate of up to \$120.00.

11. **APPOINTMENT OF THE DIRECTOR OF SCHOOL HEALTH SERVICES FOR THE ONEIDA-HERKIMER-MADISON BOCES**

That **Dr. Christopher Alinea** be and hereby is appointed the Director of School Health Services for the Oneida-Herkimer-Madison BOCES for the 2023-24 fiscal year, and for the supervision of the nurse practitioners at **\$1,054.46 per .1 FTE**.

12. **APPOINTMENT OF THE PURCHASING AGENT OF THE ONEIDA-HERKIMER-MADISON BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

That the **Assistant Superintendent for Support Services or the Supervisor of Central Business Office/Human Resources** be and hereby is appointed Purchasing Agent of the Oneida-Herkimer-Madison Board of Cooperative Educational Services for the school year 2023-24.

13. **APPOINTMENT OF THE INTERNAL CLAIMS AUDITOR OF THE COOPERATIVE BOARD**

That **Heidi Manzano** be and hereby is appointed the Internal Claims Auditor of the Cooperative Board for the 2023-24 fiscal year. (Additional stipend of \$3,000 for 2023-24)

14. **APPOINTMENT OF THE DEPUTY CLAIMS AUDITOR OF THE COOPERATIVE BOARD**

That **Robin Masters** be and hereby is appointed the Deputy Internal Claims Auditor of the Cooperative Board for the 2023-24 fiscal year. (Additional stipend of \$1,000 for 2023-24.)

15. **APPOINTMENT OF CIVIL RIGHTS COMPLIANCE OFFICER**

That **Ms. Margherita Manoiro** be and hereby is appointed the Civil Rights Compliance Officer whose responsibility it is to ensure compliance with the various federal and state statutes and regulations prohibiting discrimination in educational programs.

16. **APPOINTMENT OF RECORDS MANAGEMENT/ACCESS OFFICER**

That **Ms. Margherita Manoiro** be and hereby is appointed the Records Management/Access Officer to coordinate requests for access to the records consistent with law and regulation and for ensuring compliance with the Freedom of Information Laws, the Personal Privacy Protection Law, the Commissioner's Regulations and Education Law.

17. **APPOINTMENT OF RECORDS RETENTION AND DISPOSITION OFFICER**

That **Ms. Kimberly Hibbard** be and hereby is appointed Records Retention and Disposition Officer to be responsible for the retention and disposition of records in accordance with state regulations.

18. **APPOINTMENT OF DESIGNATED EDUCATIONAL OFFICIAL**

That **Mr. Christopher Hill** be and hereby is appointed as Designated Educational Official to receive court notifications regarding students' sentences/adjudication in certain criminal cases and juvenile delinquency proceedings.

19. **APPOINTMENT OF DISTRICT INTEGRITY OFFICER**

That **Mr. Christopher Hill** be and hereby is appointed as the District Integrity Officer for Oneida-Herkimer-Madison BOCES and Component districts.

20. **APPOINTMENT OF DATA PROTECTION OFFICER**

That the **Assistant Superintendent for Support Services** be and hereby is appointed as the Data Protection Officer for Oneida-Herkimer-Madison BOCES.

22. **APPOINTMENT OF CERTIFIED LEAD EVALUATORS FOR PRINCIPALS**

That **Patricia N. Kilburn, Ed.D., Mr. Christopher Hill, Mr. Scott Morris, Ms. Ann Turner and Mr. Kevin Healy** be and hereby are appointed as the Certified Lead Evaluators for Principals of the Oneida-Herkimer-Madison BOCES.

23. **APPOINTMENT OF DIGNITY ACT COORDINATOR**

That **Mr. Michael Hoover, Ms. Christina Warner, Ms. Ellen Mahanna, and Mr. Vincent Tripodi** be and hereby are appointed as Dignity Act Coordinator(s) of the Oneida-Herkimer-Madison BOCES.

24. **APPOINTMENT OF DISTRICT AUDITOR**

That the firm of **WEST & Company**, 97 N. Main Street, P. O. Box 1219, Gloversville, be and hereby is appointed the District Auditor of the Cooperative Board for the fiscal year 2023-24 at the rate not to exceed \$17,500.00 to audit financial records for 2022-23.

25. **APPOINTMENT OF CENTRAL TREASURER, EXTRA-CURRICULAR ACTIVITY ACCOUNT**

That **Connor Utesch** be and hereby is appointed the Central Treasurer, Extra-curricular Activity Account, for the 2023-24 fiscal year, with faithful performance blanket bond coverage in the amount of \$25,000. (Additional stipend of \$1,250 for 2023-24.)

26. **APPOINTMENT OF FOOD CLERKS**

That **Gillian Gallagher** be and hereby is appointed as Food Clerk for the 2023-24 fiscal year, with faithful performance blanket bond coverage in the amount of \$500,000.

27. **APPOINTMENT OF BOARD CLERK PRO TEMPORE**

That the **Patricia N. Kilburn, Ed.D. or designee** be and hereby is appointed as Board Clerk Pro Tempore for the 2023-24 fiscal year in the absence of the Board Appointed Clerk whose responsibility it is to ensure compliance regarding minutes taking at the board meeting.

28. **APPOINTMENT OF MEDICAID COMPLIANCE OFFICER**

That **Ms. Margherita Manoiero** be and hereby is appointed as Medicaid Compliance Officer for the 2023-24 fiscal year.

30. **DESIGNATION OF OFFICIAL BANK DEPOSITORIES**

That the **Bank of America, the J. P. Morgan Chase Bank, the (M & T) Manufacturers and Traders Trust Company, Citizens Bank, Key Bank and the (NBT) National Bank & Trust Company of the Mohawk Valley Region** be designated as official depositories of the Cooperative Board and that the maximum amount that may be kept on deposit at any one time in each designated bank is \$25 million. In addition, for investment and borrowing purposes **HSBC (Marine Midland Bank,) Key Bank, BNY Mellon, and Albany Commercial Bank** be designated as official depositories for the school year 2023-24. Revenue anticipation note borrowing may result in institutions not on this list be used for borrowing purposes.

32. **DESIGNATION OF REGULAR MONTHLY MEETING DATES**

That the regular monthly meetings of the Cooperative Board be designated for the **second Wednesday of each month at 4:30 p.m. in The Howard D. Mettelman Learning Center, Middle Settlement Road** (*unless otherwise noted) with the option of changing the time of the meeting with proper advance notification. The calendar of meetings will be as follows:

July 12, 2023 – reorg./reg.	January 10, 2024
August 9, 2023	February 14, 2024
September 13, 2023	March 13, 2024
October 11, 2023	April 3, 2024 - annual
November 8, 2023	April 10, 2024 - regular
December 13, 2023	May 8, 2024
	June 12, 2024

33. **AUTHORIZATION OF APPOINTMENT OF STAFF ON AN INTERIM BASIS**

That the **District Superintendent or designee** be and hereby is authorized to employ individuals on an interim basis until such time as the Board of Education is able to act upon a formal recommendation for appointment. Such interim appointments shall be considered temporary in nature.

34. **AUTHORIZATION FOR CERTIFICATION OF PAYROLLS**

That the **District Superintendent or the Assistant Superintendent for Support Services** be and hereby is authorized to certify all payrolls prepared on behalf of the Cooperative Board for the 2023-24 fiscal year.

35. **AUTHORIZATION FOR DISPOSAL OF EXCESS EQUIPMENT**

That the **District Superintendent or the Assistant Superintendent for Support Services** be and hereby is authorized to dispose of excess equipment for the 2023-24 fiscal year.

36. **AUTHORIZATION FOR USAGE OF CREDIT CARD ACCOUNT**

That the **District Superintendent or designee and the Assistant Superintendent for Support Services** be and hereby is authorized to use for legitimate business expenditures credit card account with credit limit of \$10,000 each for the 2023-24 fiscal year.

37. **AUTHORIZATION FOR USAGE OF GASOLINE CREDIT CARDS**

That the attached list of individuals in the **Division of Support Services and the Division of Instructional Programs and Professional Learning** be and hereby is authorized to use the gasoline credit cards for the 2023-24 school year.

38. **AUTHORIZATION FOR USAGE OF BOCES CELL PHONE**

That the attached list of **Oneida-Herkimer-Madison BOCES Employees** are hereby authorized to have issued a cell phone from the BOCES for the 2023-24 fiscal year.

39. **AUTHORIZATION OF PURCHASING AGENT**

That the **Assistant Superintendent for Support Services or the Supervisor of Central Business Office** be and hereby is authorized to purchase supplies, and equipment and enter into contracts on behalf of the Cooperative Board for services as provided in the 2023-24 budget.

40. **AUTHORIZATION OF PETTY CASH FUNDS**

That the attached list of individuals in the **Division of Support Services and the Division of Instructional Programs and Professional Learning** be and hereby is authorized to use Petty Cash funds in the amount of \$100.00 each for the purpose of emergency purchases of items less than \$20.00 with proof of receipt.

41. **AUTHORIZATION FOR STAFF TRAVEL AND CONFERENCE**

That the **District Superintendent or designee** be and hereby is authorized to approve requests of staff personnel to attend conferences, workshops, meetings and seminars, and to conduct workshops, seminars, and meetings for BOCES and Supervisory District personnel within the limits of the budget or appropriations within the special grants.

42. **DESIGNATION OF AUTHORIZED SIGNATURE ON CHECKS**

That the **Treasurer and Deputy Treasurer** be and hereby are authorized to sign by electronic signature for the disbursement of all funds of the Cooperative Board from the checking accounts.

43. **AUTHORIZATION FOR APPROVAL OF BUDGET TRANSFERS**

That the **District Superintendent or designee** be and hereby is authorized to make transfers of appropriations within the budget of each program or service, and a summary document of budget transfers will be provided on a monthly basis as part of the Treasurer's report showing the reasons for the adjustments to contract and the amounts (plus or minus.)

44. **AUTHORIZATION TO INVEST FUNDS**

That the **District Superintendent or the Assistant Superintendent for Support Services** be and hereby is authorized to invest available monies in accordance with the Education Law and any other pertinent regulations.

45. **AUTHORIZATION TO TRANSFER FUNDS BETWEEN INTEREST AND CHECKING ACCOUNTS**

That the **Assistant Superintendent for Support Services or the Treasurer** be and hereby is authorized to make transfers between the interest and checking accounts.

46. **AUTHORIZATION TO LOAN FUNDS**

That the **District Superintendent or the Assistant Superintendent for Support Services** be and hereby is authorized to loan from the General Fund to the Federal funds such sums as are necessary, to be repaid to the General Fund when revenues are received from the respective funds.

47. **AUTHORIZATION FOR REVENUE ANTICIPATION NOTES**

That the **Cooperative Board** shall issue and sell Revenue Anticipation Notes, as needed, not to exceed **\$15.0 million**, in anticipation of the collection of revenues other than real estate taxes or assessments, namely, monies to be received from the State of New York, and contractual payments due from its component school districts, which are due and payable in the fiscal year July 1, 2023 to June 30, 2024.

48. **AUTHORIZATION FOR COMPONENT SCHOOL DISTRICTS TO DESIGNATE BOCES CAREER AND TECHNICAL EDUCATION ADVISORY COUNCIL FOR SERVICE TO THEIR DISTRICTS**

That the **Cooperative Board** authorizes any component school district seeking the services of the BOCES Career and Technical Education Advisory Council to receive those services based on the submission of a formal resolution from the component Board.

49. **AUTHORIZATION FOR COOPERATIVE BIDDING**

That it is the plan of a number of public school districts in Oneida, Herkimer and Madison Counties, New York, to bid jointly school supplies, equipment, food products, etc.; and the Board of Cooperative Educational Services is desirous of participating with other school districts in Oneida, Herkimer and Madison Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 103; in particular, the Cooperative Board is desirous of participating in the cooperative purchasing CO-SER's of both Madison-Oneida BOCES and Herkimer-Hamilton-Fulton-Oswego BOCES. The Board of Cooperative Educational Services also wishes to participate to the maximum extent possible in cooperative bids awarded by other Agencies, i.e. County, State or Federal as outlined in General Municipal Law, Section 103.

50. **AUTHORIZATION FOR BOCES EDUCATIONAL CONSORTIUM**

That the **Cooperative Board** authorizes the expenditure of **\$5,445.00** for the 2023-24 school year as the membership fee for the "BOCES Educational Consortium," an association formed by boards of cooperative educational services from throughout New York State for the promotion of BOCES through education and advocacy, oversight, and membership with the Association of Educational Service Agencies.

51. **AUTHORIZATION FOR CASUALTY AND LIABILITY INSURANCE**

That it is the plan of a number of public school districts in Oneida, Herkimer and Madison Counties, New York, to bid jointly casualty and liability insurance; and the Board of Cooperative Educational Services is desirous of participating with other school districts in Oneida, Herkimer and Madison Counties in the joint bidding of the casualty and liability insurance mentioned above; and the Board authorizes a Regional Committee of Administrators to represent it in all matters leading to the purchase of casualty and liability insurance.

52. **READOPTION OF BOARD POLICIES AND BYLAWS**

That the **Cooperative Board** readopts all policies and bylaws contained in the BOCES HANDBOOK OF POLICIES AND BYLAWS.

The following motion covering Resolution Item 53 was made by Mrs. Falvo seconded by Mr. Salerno Motion was carried 9-0.

53. **STATEMENT OF CONFLICT OF INTEREST**

That the **Cooperative Board** members submit a Conflict of Interest Statement.

The following motion covering Resolution Items 54-57 was made by Mrs. Corbin seconded by Mr. Salerno. Motion was carried 9-0.

54. **MEMBERSHIP IN CHAMBER OF COMMERCE**

That the Cooperative Board approves the renewal of its membership in the **Greater Utica Chamber of Commerce** for the period of January 1, 2024 to December 31, 2024 at an annual dues' amount of \$525.00.

55. **MEMBERSHIP IN NYSSBA**

That the Cooperative Board approves the renewal of its membership in the **New York State School Boards Association** for the calendar year 2024 at an annual dues' amount of \$10,310.00.

56. **MEMBERSHIP IN NSBA**

That the Cooperative Board approves the renewal of its membership in the National School Boards Association for the period July 1, 2023 to June 30, 2024 at an annual dues' amount of \$2,700.00.

57. **MEMBERSHIP IN RURAL SCHOOLS**

That the Cooperative Board approves the renewal of its membership in the Rural Schools Association of New York State for the period July 1, 2023 to June 30, 2024 at an annual dues' amount of \$850.00.

The following motion covering Resolution Item 58 was made by Mr. Salerno and seconded by Dr. Porcelli. Motion was carried 9-0.

58. **REPRESENTATIVE TO THE BOCES CONSORTIUM OF CONTINUING EDUCATION**

That the Board selects Mr. Nelson and Mr. Salerno as representatives to the **BOCES Consortium of Continuing Education Policy Board**, with Mrs. Johnson and Mr. Stewart to serve as alternates.

The following motion covering Resolution Item 59 was made by Dr. Porcelli and seconded by Mr. Stewart. Motion was carried 9-0.

59. **REPRESENTATIVE ON THE CAREER AND TECHNICAL EDUCATION ADVISORY COUNCIL**

That the Board selects Mrs. Corbin as representative to the **Career and Technical Education Advisory Council**, with Mr. Hobika, Mr. Nicotera and Mr. Stewart to serve as alternates.

The following motion covering Resolution Item 60 was made by Dr. Porcelli and seconded by Mr. Salerno. Motion was carried 9-0.

60. **REPRESENTATIVE ON THE EXECUTIVE COMMITTEE OF THE ONEIDA-MADISON-HERKIMER COUNTIES SCHOOL BOARDS INSTITUTE**

That the Board selects Mr. Nicotera as representative to the **Oneida-Madison-Herkimer Counties School Boards Institute Executive Committee**, with Mr. Boucher, Mrs. Johnson and Dr. Porcelli to serve as alternates.

The following motion covering Resolution Item 61 was made by Dr. Porcelli and seconded by Mr. Stewart. Motion was carried 9-0.

61. **VOTING DELEGATE TO THE NYSSBA CONVENTION**

That the Board selects Mrs. Anderson as delegate to the **Voting Delegate to the NYSSBA Convention**.

The following motion covering Resolution Item 62 was made by Mr. Stewart and seconded by Mrs. Corbin. Motion was carried 9-0.

62. **REPRESENTATIVE ON THE SCHOOL AND BUSINESS ALLIANCE DEVELOPMENT ADVISORY COMMITTEE**

That the Board selects Mrs. Falvo as representative to the **School and Business Alliance Development Advisory Committee**, with Mr. Boucher, Mr. Hobika, Mr. Stewart and Mr. Thomas to serve as alternates.

The following motion covering Resolution Item 63 was made by Mr. Boucher and seconded by Mrs. Anderson. Motion was carried 9-0.

63. **SELECTION OF REPRESENTATIVE ON THE ALTERNATIVE EDUCATION ADVISORY COMMITTEE**

That the Board selects Mrs. Falvo as representative to the **Alternative Education Advisory Committee**, with Mr. Hobika, Mr. Nelson and Mr. Stewart to serve as alternates.

The following motion covering Resolution Item 64 was made by Mr. Stewart and seconded by Dr. Porcelli. Motion was carried 9-0.

64. **SELECTION OF REPRESENTATIVE ON THE AUDIT COMMITTEE**

That the Board selects Mrs. Falvo, Mr. Nelson, Dr. Porcelli, Mr. Stewart and Mr. Thomas as representatives with the **Audit Committee**.

The following motion covering Resolution Item 65 was made by Dr. Porcelli and seconded by Mr. Salerno. Motion was carried 9-0.

65. **SELECTION OF REPRESENTATIVES ON WELLNESS COMMITTEE**

That the Board selects Mr. Nelson and Mr. Stewart as representatives to the **Wellness Committee**.

The following motion covering Resolution Item 66 was made by Dr. Porcelli and seconded by Mr. Boucher. Motion was carried 9-0.

66. **CAPITAL PROJECT COMMITTEE**

That the Board selects Mr. Boucher, Mrs. Falvo, Mr. Salerno and Mr. Stewart as representatives to the **Capital Project Committee**.

The following motion covering Resolution Item 67 was made by Dr. Porcelli and seconded by Mr. Boucher. Motion was carried 9-0.

67. **NEGOTIATIONS COMMITTEE**

That the Board selects Mrs. Anderson, Mrs. Falvo, Mr. Nelson, Dr. Porcelli, Mr. Stewart and Mr. Thomas as representatives to the **Negotiations Committee**.

The following motion covering Resolution Item 68 was made by Dr. Porcelli and seconded by Mrs. Falvo. Motion was carried 9-0.

68. **BOARD HANDBOOK COMMITTEE**

That the Board selects Mrs. Falvo, Mrs. Anderson and Mr. Nelson as representatives to the **Board Handbook Committee**.

The following motion covering Resolution Item 69 was made by Dr. Porcello and seconded by Mr. Stewart. Motion was carried 9-0.

69. **POLICY COMMITTEE**

That the Board selects Mrs. Anderson and Mr. Nelson as representatives to the **Board Policy Committee** with Mr. Boucher to serve as alternate.

The following motion covering Resolution Item 70 was made by Mrs. Falvo and seconded by Mr. Boucher. Motion was carried 9-0.

70. **DISTRICT-WIDE SAFETY COMMITTEE**

That the Board selects Mr. Nicotera as representatives to the **District-Wide Safety Committee** with Mrs. Corbin and Mr. Stewart to serve as alternate.

The following motion covering Resolution Item 71 was made by Mrs. Falvo and seconded by Mr. Salerno. Motion was carried 9-0.

71. **DISTRICT SUPERINTENDENT EVALUATION COMMITTEE**

That the Board selects Mrs. Johnson, Mrs. Corbin and Mr. Boucher as representatives to the **District Superintendent Evaluation Committee**.

Motion by: Mrs. Falvo
Seconded by: Mrs. Corbin

Motion to approve the Appointment of Certified Lead Evaluators for Teachers with the removal of Ms. Mary Lourdes Tangorra.

21. **APPOINTMENT OF CERTIFIED LEAD EVALUATORS FOR TEACHERS**

That **Patricia N. Kilburn, Ed.D., Mr. Christopher Hill, Ms. Ann Turner, Mr. Kevin Healy, Ms. Angela Evans, Ms. Heather Gaetano, Mr. Michael Hoover, Ms. Xiuyan Huo, Ms. Ellen Mahanna, Ms. Lisa Rizzo, Mr. Timothy Rowland, Ms. Christina Warner, Ms. Sarah Walker, Mr. Greg Smith, Mr. Dominick Stewart, and Mr. Vince Tripodi** be and hereby are appointed as the Certified Lead Evaluators for Teachers of the Oneida-Herkimer-Madison BOCES.

Yes	No	Excused	Abstain
Michelle Anderson		Joseph H. Hobika, Jr.	
Steve Boucher		Gary P. Nelson	
Doreen Corbin		Timothy Thomas	
Elaine M. Falvo			
Heather Johnson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
John J. Salerno			
Russell Stewart			

Motion carried 9-0

Motion by: Dr. Porcelli
Seconded by: Mrs. Corbin

Motion to approve the Appointment of OHM BOCES (LEA) Asbestos Designee to reflect the language (No additional compensation)

29. **APPOINTMENT OF OHM BOCES (LEA) ASBESTOS DESIGNEE**

That the **Director of Facilities** is appointed as the OHM BOCES (LEA) Asbestos Designee for OHM BOCES Buildings. (No additional compensation)

Yes	No	Excused	Abstain
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Michelle Anderson		Joseph H. Hobika, Jr.	
Steve Boucher		Gary P. Nelson	
Doreen Corbin		Timothy Thomas	
Elaine M. Falvo			
Heather Johnson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
John J. Salerno			
Russell Stewart			

Motion carried 9-0

Motion by: Dr. Porcelli
Seconded by: Mrs. Corbin

Motion to approve Designation of Official Newspaper with the correction from Rome Daily Sentinel to Daily Sentinel.

31. **DESIGNATION OF OFFICIAL NEWSPAPER**

That the **Utica Observer-Dispatch, Daily Sentinel and the Waterville Times** be designated as the official newspapers of the Cooperative Board during the school year 2023-24 for the publication of all legal notices and such other data as is required to be published by law for which the same may be qualified to act.

Yes	No	Excused	Abstain
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Michelle Anderson		Joseph H. Hobika, Jr.	
Steve Boucher		Gary P. Nelson	
Doreen Corbin		Timothy Thomas	
Elaine M. Falvo			
Heather Johnson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
John J. Salerno			
Russell Stewart			

Motion carried 9-0

Regular Meeting Agenda Items V-XI

ITEM V. COMMUNICATIONS

ITEM V. A. From the Floor

Dr. Porcelli shared a compliment he received from the moderator of one of the sessions at Rural Schools regarding the CTE Program. He shared that this compliment is to be for the Administration and CTE program.

The participants of the Rural Schools Conference will report out on the Conference at the next Board meeting.

ITEM V. B. Correspondence

- General questions from Board members?
- Commentary from Board members?

- There was a request to have presentation materials for the Board meeting in advance in the Board packet when possible.

- There was a request to have materials for Committee meetings sent out to those representing the committees at least one week in advance.

- There was a request to have presentation materials from the Board meetings archived on the intranet.

- There was a request to place more general information for future planning in the weekly bulletin.

- NYSSBA's 2023 Annual Convention & Education Expo
October 26-28, 2023, Buffalo, NY
Registration opens August 8, 2023

ITEM VI. REPORTS

A. District Superintendent Report

- Update
- Dr. Kilburn shared an update on the following:
 - 75th Committee – there will be a hot dog cookout for staff on July 17th, the Cooperative Board members are invited to attend
 - Plans for Opening Day 2023 were discussed
 - Reflecting previous year/planning for the new year

- Financial Update

As previously requested, Mr. Morris shared an overview of the Administrative Budget

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JUNE 14, 2023

Motion by: Mr. Stewart
Seconded by: Mrs. Falvo

Moved, that, the minutes of the Regular Meeting of June 4, 2023 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart		Joseph H. Hobika, Jr. Gary P. Nelson Timothy Thomas	

Motion carried 9-0

ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)

(With a request to approve each Item VII. B, C, and D separately)

MOTION TO APPROVE THE CONSENT AGENDA – (VII. B only)

(with a request to pull item VII. B. 3. Motion to Approve 2023-2024 Shared Service Contracts (Buyer) with other BOCES to vote on separately)

Motion by: Mr. Stewart
Seconded by: Mrs. Corbin

FINANCIAL REPORTS/AWARDING OF CONTRACTS

Moved, that the Cooperative Board accepts the Report of the Treasurer for May 2023 and the Budget Adjustment Report for May 2023 (Item VII B-1 and B-2); all as shown below:

ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR MAY 2023

Report of the Treasurer for May 2023

Capital	7,995.58
General	27,658,267.70
School Lunch	64,959.87
Special Aid	3,784.60
Trust/Agency	78,830.45
Extra-Curricular	20,165.67
Total	\$27,834,004.07

and the Treasurer's Report for the Extra-Curricular Fund for May 2023 showing a fund balance of \$20,165.67

ITEM VII. B. 2. MOTION TO ACCEPT THE 2022-2023 BUDGET ADJUSTMENT REPORT FOR MAY 2023

**Budget Revisions—2022-23
 May 2023 Report**

2022-23 Adopted Budget	\$80,551,736
Commitment Changes	7,745,298
Net Changes	11,566,607
Total	\$99,863,641

ITEM VII. B. 4. MOTION TO APPROVE 2023-2024 SHARED SERVICE CONTRACTS (SELLER) WITH OTHER BOCES

2023-2024 Shared Service Contractor (Seller) with Other BOCES

Oneida-Herkimer-Madison BOCES Contractor (Seller) With Other BOCES

Jefferson-Lewis BOCES	\$385,551.06	Initial contract for all BOCES services
Hamilton-Fulton-Mont BOCES	113,205.51	for 2023-24 including coop. music,
Cayuga-Onondaga BOCES	24,891.00	sub call, science kits, model schools,
Delaware-Chen-Mad-Ots BOCES	8,780.00	NP, sch. Physician med. dir., distance
Washington- S-W-H-E BOCES	5,455.08	learning, ed. comm., LOTE, AV repair,
Ulster BOCES	430.50	micro comp repair, interconnect, EA,
Monroe 2 BOCES	250.00	record retention, telecommunications

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Jefferson-Lewis BOCES, Hamilton-Fulton-Montgomery BOCES, Cayuga-Onondaga BOCES, Delaware-Chenango-Madison-Otsego BOCES, Washington-Saratoga-Warren-Hamilton-Essex BOCES, Ulster BOCES and Monroe 2 BOCES for the 2023-2024 school year.

ITEM VII. B. 5. MOTION TO APPROVE 2023-2024 SHARED SERVICE CONTRACTS (SELLER) WITH SCHOOLS

2023-2024 Shared Service Contractor (Seller) with Schools

Oneida-Herkimer-Madison BOCES Contractor (Seller) With Schools

Sauquoit Valley CSD	\$4,473,352.68	Initial contract for all BOCES services for 2023-2024 including administration, career & technical education, handicapped services, alternative education
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Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Sauquoit Valley Central School District for the 2023-2024 school year.

Yes	No	Excused	Abstain
Michelle Anderson		Joseph H. Hobika, Jr.	
Steve Boucher		Gary P. Nelson	
Doreen Corbin		Timothy Thomas	
Elaine M. Falvo			
Heather Johnson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
John J. Salerno			
Russell Stewart			

Motion carried 9-0

Motion by: Mr. Stewart
 Seconded by: Mrs. Falvo

ITEM VII. B. 3. MOTION TO APPROVE 2023-2024 SHARED SERVICE CONTRACTS (BUYER) WITH OTHER BOCES

2023-2024 Shared Service Contractee (Buyer) with Other BOCES

Oneida-Herkimer-Madison BOCES Contractee (Buyer) With Other BOCES

Oswego BOCES	\$412,796.31	Initial contract for all BOCES services for 2023-2024 BOCES
Onondaga-Cort-Mad BOCES	67,051.00	
Cayuga-Onondaga BOCES	42,119.30	
Erie 1 BOCES	21,389.38	
Otsego-Northern Catskills BOCES	18,411.00	
Clinton-Essex-War-Wash BOCES	12,470.00	
Tompkins-Seneca-Tioga BOCES	1,050.00	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Oswego BOCES, Onondaga-Cortland-Madison BOCES, Cayuga-Onondaga BOCES, Erie 1 BOCES, Otsego-Northern Catskills BOCES, Clinton-Essex-Warren-Washington BOCES and Tompkins-Seneca-Tioga BOCES for the 2023-2024 school year.

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Anthony J. Nicotera John J. Salerno Russell Stewart	Dr. Gary W. Porcelli	Joseph H. Hobika, Jr. Gary P. Nelson Timothy Thomas	

Motion carried 8-1

MOTION TO APPROVE THE CONSENT AGENDA - (VII. C only)

ITEM VII. C. PERSONNEL REPORT

(with the request to pull out Item C.d.2.f.1. and Item C.d.2.g.1 to be voted on each separately after the Personnel Report)

Motion by: Mr. Stewart
Seconded by: Mrs. Falvo

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

C. PERSONNEL REPORT

a. RETIREMENTS

1. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	JACQUELINE M. OWENS	FOOD SERVICE HELPER	09/03/2013	06/04/2023

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	ANGELA M. EVANS	SUPERVISOR - SPECIAL EDUCATION	10/11/2016	06/30/2023
2.	HEATHER A. GAETANO	SUPERVISOR - SPECIAL EDUCATION	09/24/2018	06/30/2023
3.	KRISTYN E. HAMMOND	TEACHER SPEECH/HEARING	11/23/2015	09/04/2023
4.	DAVID E. STAYTON	PRINCIPAL	09/01/2011	06/30/2023
5.	CHRISTINA M. WARNER	PRINCIPAL P-TECH	03/09/2023	06/30/2023

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	MARIA N. LAPERTOSA	CAREER EXPLORATION SPECIALIST	08/24/2022	06/09/2023
2.	SARAH A. MCELROY	CAREER EXPLORATION SPECIALIST	01/13/2020	06/30/2023

c. UNPAID LEAVE(S) OF ABSENCE

1. Non-Instructional/Classified Staff

			Start Date	End Date	Reason
1.	SUSAN L. ROBERTS	SENIOR ACCOUNT CLERK	07/01/2023	TBD	new probationary appointment
2.	SHANNON E. VESCERA	BUSINESS & EDUCATION PROGRAM SPECIALIST	07/01/2023	TBD	work provisionally in different title

d. APPOINTMENTS

1. Teaching/Certified Staff

a. **RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **ANGELA M. EVANS** be appointed as a **COORDINATOR OF ALTERNATIVE EDUCATION & SUMMER PROGRAMS** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy @ OHM BOCES for a three year probationary appointment in the Program Specialist/Coordinator, Youth-at-Risk tenure area, commencing July 01, 2023 and ending June 30, 2026 at an annual salary rate of \$106,000.00.

Certification:

- * Professional certificate in School District Leader
- * Initial certificate in School Building Leader

Education:

- * Graduate of Adirondack Central School District
- * Associate of Arts in General Studies from Mohawk Valley Community College
- * Bachelor of Arts in Elementary Education from SUNY Oneonta
- * Master of Literacy in Education from SUNY Cortland
- * Certificate of Advanced Study in Administration from SUNY Cortland

Work Experience:

- * From October, 2016 through the present as a supervisor, Special Education at Oneida-Herkimer-Madison BOCES
- * From February, 2014 through June, 2016 as a principal at Kernan Elementary School
- * From July, 2012 through February, 2014 as an assistant principal at Proctor High School
- * From December, 2011 through July, 2012 as an assistant principal at Kerman Elementary School
- * From September, 2009 through December, 2011 as an AIS facilitator at Martin Luther King Jr. Elementary School

2. Recommend that **HEATHER A. GAETANO** be appointed as a **COORDINATOR OF SPECIAL PROGRAMS & PROJECTS** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, for a three year probationary appointment in the Coordinator of Special Programs & Project tenure area, commencing July 01, 2023 and ending June 30, 2026 at an annual salary rate of \$104,000.00.

Certification:

- * Initial certificate in School Building Leader

Education:

- * Graduate of New Hartford High School
- * Bachelor's Degree in Psychology from Utica College
- * Masters Degree in Special Education K-12 from College of Saint Rose
- * Masters School Building Leader from Niagara University

Work Experience:

- * From September, 2018 through the present as a supervisor of Special Education at Oneida-Herkimer-Madison BOCES
- * From April, 2017 through September, 2018 as a committee on special education chairperson at the House of the Good Shepherd
- * From December, 2014 through April, 2017 as a development associate at the Arc, NYSARC Oneida Lewis Chapter
- * From January, 2012 through March, 2014 as an education director (interim) at Tradewinds Education Center
- * From June, 2011 through December, 2011 as a teacher on special assignment at Tradewinds Education Center
- * From January, 2000 through 2011 as a senior special education teacher at Tradewinds Education Center

3. Recommend that **CHRISTINA M. WARNER** be appointed as a **PRINCIPAL PTECH/SCHOOL TO CAREER** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, P-TECH and CTE for a four year probationary appointment in the Principal of Career and Technical Education tenure area, commencing July 01, 2023 and ending June 30, 2027 at an annual salary rate of \$116,000.00.

Certification:

- * Initial certificate in School Building Leader
- * Initial certificate in School District Leader

Education:

- * Graduate of Ilion Jr./Sr. High School
- * Associates Degree in Liberal Arts & Sciences from Herkimer County Community College
- * Bachelor of Arts in Psychology/Communications from St. John Fisher College
- * Masters of Science in Education in K-12 School Counseling from SUNY Oneonta
- * Certificate of Advanced Study in School Counseling from SUNY Oneonta
- * Certificate of Advanced Study in School Building & District Leader from SUNY Cortland

Work Experience:

- * From March, 2023 through the present as principal of P-TECH at Oneida-Herkimer-Madison BOCES
- * From September, 2022 through March, 2023 as assistant principal at Oneida-Herkimer-Madison BOCES P-TECH
- * From April, 2015 through September, 2022 as a school counselor at Oneida-Herkimer-Madison BOCES P-TECH
- * From March, 2013 through April, 2015 as a school counselor/CSE chairperson at Herkimer BOCES
- * From May, 2009 through March, 2013 as a substitute teacher at Herkimer BOCES

b. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)

1. Recommend that **ANNE J. SWEARINGEN's** appointment as a **CLINICAL INSTRUCTOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Career and Technical Education programs, be extended for a temporary appointment commencing September 01, 2023 and ending June 30, 2024 at a salary rate of \$34.18/hour, as needed.

2. Non-Instructional/Classified Staff

- a. Recommendation to create five (5) Assistant Cook positions and ten (10) Food Service Helper positions.
- a. **RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE**

1. Recommend that **ALEX J. COOPER** be appointed to a provisional appointment as a **PUBLIC INFORMATION SPECIALIST** in SUPPORT SERVICES, School Communications, commencing June 20, 2023 at an annual salary rate of \$48,054.00, prorated.

ALEX J. COOPER has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **PUBLIC INFORMATION SPECIALIST**, until the results of the next civil service exam are known.

Education:

- * Graduate of Gregory B. Jarvis High School
- * Associates Degree in Photographic Technology from Herkimer County Community College

Work Experience:

- * From January, 2022 through January, 2023 as a photojournalist at Sentinel Media Co.
- * From February, 2017 through January, 2022 as a photojournalist at the Observer-Dispatch
- * From May, 2015 through January, 2017 as a photojournalist at Amsterdam Recorder

2. Recommend that **SHANNON E. VESCERA** be appointed to a provisional appointment as a **BUSINESS & EDUCATION PROGRAM SPECIALIST** in INSTRUCTIONAL PROGRAMS & PROFESSIONAL LEARNING, SABA PROGRAM commencing July 01, 2023 at an annual salary rate of \$70,000.00.

SHANNON E. VESCERA has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **BUSINESS & EDUCATION PROGRAM SPECIALIST**, until the results of the next civil service exam are known.

Education:

- * Graduate of New York Mills Union Free School District
- * Bachelor's Degree in History/Childhood Education from Utica College
- * Master's Degree in Literacy Education from Walden University

Work Experience:

- * From August, 2021 through the present as an employment specialist at Oneida-Herkimer-Madison BOCES
- * From March, 2015 through August, 2021 as a career exploration specialist at Oneida-Herkimer-Madison BOCES
- * From July, 2012 through December, 2014 as a daycare registrar at The Neighborhood Center
- * From September, 2010 through June, 2012 as a substitute teacher at Herkimer City School District
- * From January, 2010 through June, 2012 as a substitute teacher at Utica City School District

- b. **RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

1. Recommend that **OLIVIA G. MARTELLO** be appointed to a probationary appointment as a **LIBRARY AIDE** in SUPPORT SERVICES, School Library System, commencing July 17, 2023 at an annual salary rate of \$31,416.00, prorated.

OLIVIA G. MARTELLO has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **LIBRARY AIDE**. **OLIVIA G. MARTELLO** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Thomas R. Proctor High School
- * Bachelors of Arts in Interdisciplinary Studies from SUNY Polytechnic Institute
- * Master of Arts in English from Bowling Green State University

Work Experience:

- * From January, 2022 through the present as an administrative and technical services processing assistant at Gannett Library, Utica University
- * From May, 2017 through January, 2022 as a circulation clerk at Utica Public Library

2. Recommend that **SUSAN L. ROBERTS** be appointed to a probationary appointment as a **PRINCIPAL ACCOUNT CLERK** in SUPPORT SERVICES, Central Business Office, commencing July 01, 2023 at an annual salary rate of \$46,816.00.

SUSAN L. ROBERTS has taken and passed the exam, and has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **PRINCIPAL ACCOUNT CLERK**. **SUSAN L. ROBERTS** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Ilion Jr. /Sr. High School
- * AOS Degree in Accounting from Utica School of Commerce

Work Experience:

- * From June, 2021 through the present as a senior account clerk at Oneida-Herkimer-Madison BOCES
- * From November, 2013 through the present as a tax professional, bookkeeper and office manager at ReValla Inc.
- * From January, 2004 through April, 2013 as a seasonal tax professional at H & R Block

c. RECOMMENDATION FOR PROBATIONARY APPOINTMENT FROM CIVIL SERVICE LISTING

The below named individual(s) recently took and successfully completed the required civil service exam for the title. The below named individual(s) will be required to serve a twenty-six week probationary period.

- | | | |
|----|-------------------------|------------|
| | | Prob. Date |
| 1. | LORI ALLEN | 07/01/2023 |
| | PRINCIPAL ACCOUNT CLERK | |

d. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **MARCIA L. EMRICH's** part-time appointment as a **CLERK (PART TIME)** in SUPPORT SERVICES, School Library System, be extended commencing July 01, 2023 through June 30, 2024 at a salary rate of \$30.39/hour, as needed.
2. Recommend that **ROBERT F. HARRIS JR** be appointed to a part-time appointment as a **CLERK OF THE WORKS** in SUPPORT SERVICES commencing July 01, 2023 through June 30, 2024 at an hourly salary rate of \$47.16, as needed.
3. Recommend that **SHARON L. PARRY** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in **SUPPORT SERVICES**, School Lunch Program, commencing June 01, 2023 at an hourly salary rate of \$15.00, as needed.

SHARON L. PARRY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Sauquoit Valley High School

Work Experience:

* From 1993 through 2022 as a machine operator at Precisionmatics Co.

4. Recommend that **ADAM B. ROYS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing June 07, 2023 at an hourly salary rate of \$15.00, as needed

ADAM B. ROYS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Waterville Jr./Sr. High School

Work Experience:

* From September, 2020 through July, 2022 as a cleaner, cash register clerk at Nickelback Redemption Center

5. Recommend that **ARTHUR J. SWINEGAR's** part-time appointment as a **CLEANER (HOURLY)** in SUPPORT SERVICES, Operations and Maintenance, be extended commencing July 01, 2023 through June 30, 2024 at a salary rate of \$15.91/hour, as needed.
6. Recommend that **FREDERICK G. WAMPFLER's** part-time appointment as a **CLEANER (HOURLY)** in SUPPORT SERVICES, Operations and Maintenance, be extended commencing July 01, 2023 through June 30, 2024 at a salary rate of \$17.63/hour.

7. Recommend that **DIANE M. WENZEL's** part-time appointment as a **CLERK (part-time)** in **SUPPORT SERVICES**, Operations and Maintenance, be extended commencing July 01, 2023 through June 30, 2024 at an hourly salary rate of \$24.04, as needed.

e. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)

1. Recommend that **MIRANDA S. BROWN** be appointed to a temporary appointment as a **LABORER - HOURLY** in **SUPPORT SERVICES**, Technical Repair Service, commencing June 26, 2023 and ending June 30, 2023 at an hourly salary rate of \$15.60 and then from July 1, 2023 through June 30, 2024 at an hourly salary rate of \$15.94.

MIRANDA S. BROWN meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Graduate of Rome Free Academy
- * Associates Degree in Business Administration from Herkimer County Community College

Work Experience:

- * From February, 2021 through August, 2022 as a hostess/server at Denny's

2. Recommend that **TERESA FOBARE's** temporary appointment as a **BUSINESS MANAGER** in **SUPPORT SERVICES** be extended commencing July 01, 2023 and ending June 30, 2024 at a salary rate of \$300.00/day, as needed.

3. Recommend that **MIKAYLA A. GADZ** be appointed to a temporary appointment as a **LABORER - HOURLY** in **SUPPORT SERVICES**, Technical Repair Service, commencing June 26, 2023 and ending June 30, 2023 at an hourly salary rate of \$15.60 and then from July 1, 2023 through June 30, 2024 at an hourly salary rate of \$15.94.

MIKAYLA A. GADZ meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Graduate of Westmoreland High School

Work Experience:

- * From September, 2021 through the present as an aide at Westmoreland Central School
- * From September, 2019 through June, 2021 as a 1:1 aide at Madison-Oneida BOCES
- * From April, 2017 through June, 2019 as a food service aide at Lutheran Care

- 4. Recommend that **KADENCE P. HEINLEIN** be appointed to a temporary appointment as a **LABORER - HOURLY** in **SUPPORT SERVICES**, Technical Repair Service, commencing June 26, 2023 and ending June 30, 2023 at an hourly salary rate of \$15.60 and then from July 1, 2023 through June 30, 2024 at an hourly salary rate of \$15.94

KADENCE P. HEINLEIN meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Attending Whitesboro High School

Work Experience:

none

- 5. Recommend that **DAVID P. SIMMONS'S** temporary appointment as a **MOTOR VEHICLE OPERATOR - HOURLY** in **SUPPORT SERVICES**, Operations and Maintenance, be extended commencing July 01, 2023 and ending June 30, 2024 at a salary rate of \$28.68/hour, as needed.

- 6. Recommend that **YASMEENA T. YAGAN** be appointed to a temporary appointment as a **LABORER - HOURLY** in **SUPPORT SERVICES**, Technical Repair Service, commencing June 26, 2023 and ending June 30, 2023 at an hourly salary rate of \$15.60 and then from July 1, 2023 through June 30, 2024 at an hourly salary rate of \$15.94.

YASMEENA T. YAGAN meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Attending Whitesboro High School

Work Experience:

* From June, 2022 through August, 2022 as a server at the Phoenician restaurant

f. RECOMMENDATION FOR NON-INSTRUCTIONAL TEMPORARY APPOINTMENTS

	Title	Start Date	End Date	Salary	
2.	TESSA R. STAYTON	LABORER - HOURLY	07/01/2023	06/30/2024	\$15.94/hr.

e. SUMMER SCHOOL

1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

a. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - CAREER AND TECHNICAL EDUCATION
Daily rate is 1/200th of salary or hourly.

		Title	Start Date	End Date	Max Days	Salary
1.	TERRY R. BARR	Food Services	07/01/2023	07/31/2023	Instructor, Summer Camp	\$30.00/hr
2.	ALAINA M. BROCCOLI	Registered Professional Nurse	07/01/2023	08/31/2023	4	\$34,743
3.	KELLY A. COLANTUONI	Mathematics	07/01/2023	07/31/2023	Summer Bridge	\$33.32/hr.
4.	MARISA G. DECOLA	Instructor	07/01/2023	07/31/2023	Instructor, summer camp	\$30.00/hr
5.	KELLY FOOTE	School Social Worker	07/01/2023	07/31/2023	Summer Bridge	\$33.32/hr.
6.	JAMIE L. FRENCH	Instructor	07/01/2023	07/31/2023	Summer Bridge	\$33.32/hr.
7.	SARA L. GARRETT	Teacher of Business Education	08/01/2023	08/31/2023	29	\$47,653
8.	LINDSAY M. GIRUZZI	English 7-12	07/01/2023	07/31/2023	Summer Bridge	\$33.32/hr.
9.	DANIELLE L. HAJDASZ	Teaching Assistant	07/01/2023	07/31/2023	Teaching Assistant, summer camp	\$15.00/hr
10.	JOSEPH E. KELLEHER	Welding	07/01/2023	07/31/2023	Instructor, summer camp	\$30.00/hr
11.	JACQUELINE A. LAPERTOSA	Guidance	07/01/2023	08/31/2023	14	\$104,549
12.	BRENNA P. MACRINA	Guidance	07/01/2023	07/31/2023	Summer Bridge	\$33.32/hr.
13.	BRENNA P. MACRINA	Guidance	07/01/2023	08/31/2023	14	\$51,551
14.	ALEXANDER MCKINSEY	Teaching Assistant	07/01/2023	07/31/2023	Teaching Assistant, summer camp	\$15.00/hr
15.	GORDON PECKHAM	Automotive Mechanics	07/01/2023	07/31/2023	Instructor, summer camp	\$30.00/hr
16.	KIMBERLY E. PETRONELLA	Practical Nursing	07/01/2023	07/31/2023	Instructor, summer camp	\$30.00/hr

		Title	Start Date	End Date	Max Days	Salary
17.	KIMBERLY E. PETRONELLA	Practical Nursing	07/01/2023	08/31/2023	3	\$92,284
18.	TIFFANY A. PIATKOWSKI	Multi-Occupational (Trade)	07/01/2023	07/31/2023	Summer Bridge	\$33.32/hr.
19.	LAURA PONIKTERA	Cosmetology	07/01/2023	08/31/2023	20	\$92,267
20.	THERESA M. SORON	Teaching Assistant	07/01/2023	07/31/2023	Teaching Assistant, summer camp	\$15.00/hr
21.	MICHELE WEAKLEY	Cosmetology	07/01/2023	08/31/2023	20	\$96,025
22.	KIMBERLY WHEELOCK	Guidance	07/01/2023	08/31/2023	20	\$76,359

b. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED
Daily rate is 1/200th of salary.

		Title	Start Date	End Date	Max Days	Salary
1.	BRIANA M. CARMAN	Prog. for Speech & Hearing Handicapped	07/03/2023	08/11/2023	12	\$67,643
2.	MATTHEW M. DONATO	Teacher of Special Education	07/03/2023	08/11/2023	29	\$45,590
3.	DANIELLE O. FLACK	Teaching Assistant	07/03/2023	08/11/2023	29	\$18,000
4.	ROCHELLE L. HULL	Prog. for Speech & Hearing Handicapped	07/03/2023	08/11/2023	12	\$70,749
5.	KIMBERLY JENNINGS	OCCUPATIONAL THERAPIST	07/03/2023	08/11/2023	18	\$69,528
6.	KAITLIN R. KOPCZA	Teaching Assistant	07/03/2023	08/11/2023	29	\$18,000
7.	MEGAN E. KOVACS	Teaching Assistant	07/03/2023	08/11/2023	29	\$18,000
8.	DEIDRE LALYER	Prog. for Speech & Hearing Handicapped	07/03/2023	08/11/2023	12	\$88,678
9.	CAROLYN M. MACTURK	Prog. for Speech & Hearing Handicapped	07/03/2023	08/11/2023	12	\$65,896
10.	CAROL MARTIN	Physical Education	07/03/2023	08/11/2023	29	\$96,277 (revised @.6 FTE)
11.	SHELLEY MATTHEWS	Prog. for Speech & Hearing Handicapped	07/03/2023	08/11/2023	12	\$81,300
12.	LISA A. MCLEAN-TURNER	Teacher of Special Education	07/03/2023	08/11/2023	29	\$45,590
13.	MICHELLE T. MCQUEENEY	OCCUPATIONAL THERAPIST	07/03/2023	08/11/2023	18	\$66,441
14.	ANNAMARIA L. MIRZA	Prog. for Speech & Hearing Handicapped	07/03/2023	08/11/2023	29	\$58,033

		Title	Start Date	End Date	Max Days	Salary
15.	JOHN A. NICOTERA	Physical Education	07/03/2023	08/11/2023	29	\$61,672 (@.4 FTE)
16.	JULIE D. PACIFIC	Prog. for Speech & Hearing Handicapped	07/03/2023	08/11/2023	18	\$73,525
17.	SUE PARDEE	OCCUPATIONAL THERAPY ASSISTANT	07/03/2023	08/11/2023	29	\$54,337
18.	RACHEL E. RIOLO	Prog. for Speech & Hearing Handicapped	07/03/2023	08/11/2023	12	\$67,767
19.	TRICIA L. ROBINSON	Prog. for Speech & Hearing Handicapped	07/03/2023	08/11/2023	18	\$100,779
20.	BRIAN O. SANCHEZ VALDERRAMOS	Teaching Assistant	07/03/2023	08/11/2023	29	\$18,000
21.	EMMA C. SCRANTON	Teaching Assistant	07/03/2023	08/11/2023	29	\$18,000
22.	MARY SARA SPERL	PHYSICAL THERAPIST	07/03/2023	08/11/2023	24	\$76,751
23.	CAMRYN R. STONE	Teaching Assistant	07/03/2023	08/11/2023	29	\$18,000
24.	HEIDI L. VANDERMEULEN	Program for Visually Handicapped	07/03/2023	08/11/2023	15	\$89,587
25.	NOELLE M. WELCH	Teaching Assistant	07/03/2023	08/11/2023	29	\$18,000
26.	CANDACE WIGGINS	PHYSICAL THERAPIST	07/03/2023	08/11/2023	24	\$83,978

c. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

The following people are being recommended to teach in the Regional Summer School Program for 2023, for the period indicated. The actual need for any individual will not be determined until July 1, 2023. The decisions will be based upon enrollments at that time. Assignments may be for two period (\$2,993) or three periods (\$4,489.50) or not at all, based on enrollment. The Driver Education Instructors will be paid (\$5,986) for a full class load. Teaching Assistant - \$13.30/hr. Extended School Year (ESY) STEPS -Alternative Education Special Education Teacher/TA and Attendance Teacher Daily rate is 1/200th of salary.

		Title	Start Date	End Date	Salary
1.	MICHAEL A. AGOSTO	Elementary	07/10/2023	08/03/2023	\$2,993
2.	GINA F. ANTONE	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
3.	HEATHER L. BANEK	English	07/05/2023	08/17/2023	\$4,489.50
4.	ALAINA R. BEANE	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
5.	MEREDITH A. BLANDO	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
6.	LEE BOYD	PLATO Teacher	07/05/2023	08/17/2023	\$4,489.50
7.	KATRINA M. BRIODY	Elementary	07/10/2023	08/03/2023	\$2,993

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		Title	Start Date	End Date	Salary
8.	EDITH M. BURKE	Mathematics	07/05/2023	08/17/2023	\$4,489.50
9.	RYAN A. CALOGERO	Social Studies	07/05/2023	08/17/2023	\$4,489.50
10.	CHRISTY CANNISTRA	Elementary	07/10/2023	08/03/2023	\$2,993
11.	MARY CATHERINE CAREY	Special Education	07/05/2023	08/17/2023	\$4,489.50
12.	MICHAEL J. CAREY	Social Studies	07/05/2023	08/17/2023	\$4,489.50
13.	MARIE A. CASTANO	Elementary	07/10/2023	08/03/2023	\$2,993
14.	JAMIE L. CERASI	Elementary	07/10/2023	08/03/2023	\$2,993
15.	KALYN M. CHAMBRONE	Elementary	07/10/2023	08/03/2023	\$2,993
16.	BRANDEE A. COLLINS	PLATO Teacher	07/05/2023	08/17/2023	\$4,489.50
17.	MICHELLE M. COMMISSO	Elementary	07/10/2023	08/03/2023	\$2,993
18.	ALYSSA G. COOK	English	07/05/2023	08/17/2023	\$4,489.50
19.	ANTHONY L. CORIALE JR.	Social Studies	07/05/2023	08/17/2023	\$4,489.50
20.	FRANCESCA A. D'AMBRO	Special Education	07/05/2023	08/17/2023	\$4,489.50
21.	JULIE A. DALEY	Elementary	07/10/2023	08/03/2023	\$2,993
22.	NATHAN DEBAN	Mathematics	07/05/2023	08/17/2023	\$4,489.50
23.	MICHAEL A. DEGIOVINE	English	07/05/2023	08/17/2023	\$4,489.50
24.	JARED M. DEPASS	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
25.	AMANDA L. EDWARDS	Teaching Assistant	07/10/2023	08/03/2023	\$15.00/hr
26.	SARA M. ENGELL	Special Education	07/05/2023	08/17/2023	\$4,489.50
27.	NICOLE L. ESTEY	PLATO Teacher	07/05/2023	08/17/2023	\$4,489.50
28.	CAROL L. FURMANSKI	Science	07/05/2023	08/17/2023	\$4,489.50
29.	JULIE A. GIARDULLO	Teaching Assistant	07/10/2023	08/03/2023	\$15.00/hr
30.	TRACI L. GRADY	Special Education	07/05/2023	08/17/2023	\$4,489.50
31.	JAMIE A. GREEN	Elementary	07/10/2023	08/03/2023	\$2,993
32.	LISA M. GREICO	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
33.	NINA M. GRISWOLD	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
34.	MICHAEL W. HARTNETT	English	07/05/2023	08/17/2023	\$4,489.50
35.	MEGAN M. HICKEL	Elementary	07/10/2023	08/03/2023	\$2,993
36.	MACKENZIE R. HOLBERT	Elementary	07/05/2023	08/17/2023	\$4,489.50

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		Title	Start Date	End Date	Salary
37.	PHILLIP A. HOWARD	Social Studies	07/05/2023	08/17/2023	\$4,489.50
38.	MERRITT H. HOWARD II	Social Studies	07/05/2023	08/17/2023	\$4,489.50
39.	ANGELA M. HOZANOVIC	Mathematics	07/05/2023	08/17/2023	\$4,489.50
40.	ELIZABETH L. JENNINGS	Spanish	07/05/2023	08/17/2023	\$4,489.50
41.	TERRY L. JONES	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
42.	EMILY R. JULIAN	Elementary	07/10/2023	08/03/2023	\$2,993
43.	LINDSAY M. KACZOR	Elementary	07/10/2023	08/03/2023	\$2,993
44.	DANIEL T. KEATING	Physical Education	07/05/2023	08/17/2023	\$4,489.50
45.	WILLIAM J. KEISER IV	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
46.	KRISTIN J. KOHN	Elementary	07/10/2023	08/03/2023	\$2,993
47.	JULIANNE M. LARAMIE- NORDSTROM	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
48.	ADRIANA M. LIBERATORE	Elementary	07/10/2023	08/03/2023	\$2,993
49.	BRITTNEY LINK	Mathematics	07/05/2023	08/17/2023	\$4,489.50
50.	LAUREN E. LIONETTI	Elementary	07/10/2023	08/03/2023	\$2,993
51.	WILLIAM J. LOCKE	Social Studies	07/05/2023	08/17/2023	\$4,489.50
52.	SOPHIA C. LORE	Teaching Assistant	07/10/2023	08/03/2023	\$15.00/hr
53.	KRISTEN A. LUBECK	Mathematics	07/05/2023	08/17/2023	\$4,489.50
54.	JOSEPH P. MACRINA	Social Studies	07/05/2023	08/17/2023	\$4,489.50
55.	BRITTNEY S. MALTESE	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
56.	CASSIDY K. MANEEN	Teaching Assistant	07/10/2023	08/03/2023	\$15.00/hr
57.	ABIGAIL G. MARTIN	Teaching Assistant	07/10/2023	08/03/2023	\$15.00/hr
58.	SARAH A. MCELROY	Mathematics	07/05/2023	08/17/2023	\$4,489.50
59.	ERIN M. MCKINLEY	Physical Education/Health	07/05/2023	08/17/2023	\$4,489.50
60.	RYAN MCNERNEY	Social Studies	07/05/2023	08/17/2023	\$4,489.50
61.	CAITLIN E. MENNIG	Elementary	07/10/2023	08/03/2023	\$2,993
62.	CHERI A. MISIAK	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
63.	DANIEL G. PALMISANO	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
64.	LOUIS F. PARROTTA	Social Studies	07/05/2023	08/17/2023	\$4,489.50
65.	ALEX W. PRUE	Physical Education/Health	07/05/2023	08/17/2023	\$4,489.50
66.	FAITH RAUTENSTRAUCH	Teaching Assistant	07/10/2023	08/03/2023	\$15.00/hr

		Title	Start Date	End Date	Salary
67.	AMBER L. RENZI	English	07/05/2023	08/17/2023	\$4,489.50
68.	BRETT A. REWAKOWSKI	Mathematics	07/05/2023	08/17/2023	\$4,489.50
69.	RACHAEL A. RIVERA	Elementary	07/10/2023	08/03/2023	\$2,993
70.	LINDSAY B. ROBERTS	Elementary	07/10/2023	08/03/2023	\$2,993
71.	FALLON E. RUSSO	Elementary	07/10/2023	08/03/2023	\$2,993
72.	STEPHANIE B. SACCO	Elementary	07/10/2023	08/03/2023	\$2,993
73.	JIANNA M. SCALISE	Teaching Assistant	07/10/2023	08/03/2023	\$15.00/hr
74.	MELINDA P. SCHMELCHER	Teaching Assistant	07/10/2023	08/03/2023	\$15.00/hr
75.	KEVIN T. SCHULTZ	Mathematics	07/05/2023	08/17/2023	\$4,489.50
76.	PETER J. SCIALDONE	School Counselor	07/05/2023	08/17/2023	\$4,489.50
77.	MALLORY L. SNOW	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
78.	JOYA L. SPINA	Elementary	07/10/2023	08/03/2023	\$2,993
79.	AMANDA L. SULLIVAN	Elementary	07/10/2023	08/03/2023	\$2,993
80.	KERRY A. SULLIVAN	Social Studies	07/05/2023	08/17/2023	\$4,489.50
81.	JOANNE F. SZCZYGIEL	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
82.	DAWN A. THOMAS	Special Education	07/05/2023	08/17/2023	\$4,489.50
83.	ELIZABETH G. UEBELHOER	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
84.	LAUREN E. VALENTE	English	07/05/2023	08/17/2023	\$4,489.50
85.	CONSTANCE E. VAN NAMEE	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
86.	TARA L. VANCAUWENBERGE	Health	07/05/2023	08/17/2023	\$4,489.50
87.	JENNIFER L. WASKIEWICZ	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
88.	JAMIE L. WEILER	Teaching Assistant	07/10/2023	08/03/2023	\$15.00/hr
89.	ERICA A. WILCZYNSKI	Special Education	07/05/2023	08/17/2023	\$4,489.50
90.	ASHLEY R. WILLIAMS	Teaching Assistant	07/10/2023	08/03/2023	\$15.00/hr
91.	KATE L. WILLIAMS	Teaching Assistant	07/10/2023	08/03/2023	\$15.00/hr
92.	GORDON B. WYDYSH	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr
93.	KARINA M. ZABKO	Elementary	07/10/2023	08/03/2023	\$2,993
94.	BENJAMIN J. ZALEWSKI	Social Studies	07/05/2023	08/17/2023	\$4,489.50

		Title	Start Date	End Date	Salary
95.	DAVID M. ZAMMIELLO	Social Studies	07/05/2023	08/17/2023	\$4,489.50
96.	VICTORIA L. ZISSER	English	07/05/2023	08/17/2023	\$4,489.50
97.	AUDREY K. ZUIS	Teaching Assistant	07/05/2023	08/17/2023	\$15.00/hr

d. RECOMMENDATION FOR SUMMER SCHOOL APPOINTMENTS - ADMINISTRATION

		Title	Start Date	End Date	Salary
1.	ERIC D. BOISEN	Principal	07/05/2023	08/17/2023	\$5,986
2.	BRETT M. BOSTIC	Assistant Principal	07/05/2023	08/17/2023	\$4,489.50
3.	DANIELLE N. MOORE	Assistant Principal	07/05/2023	08/17/2023	\$5,986
4.	COLLEEN F. RUTHERFORD	Assistant Principal	07/05/2023	08/17/2023	\$5,986
5.	JAMIE M. WILLIAMS	Principal	07/10/2023	08/03/2023	\$5,986

2. RECOMMENDATIONS FOR SUMMER SCHOOL - NON-INSTRUCTIONAL

a. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - NON-INSTRUCTIONAL
 Daily rate is 1/200th of salary

		Title	Start Date	End Date	Max Days	Salary
1.	JILL A. MACDONALD	NURSE PRACTITIONER	07/01/2023	08/31/2023	12	\$76,021
2.	ANTHONY R. SBIROLI	NURSE PRACTITIONER	07/01/2023	08/31/2023	8	\$63,411
3.	JULIE SHANKMAN	NURSE PRACTITIONER	07/01/2023	08/31/2023	15	\$93,782
4.	TAMMY M. WEST	NURSE PRACTITIONER	07/01/2023	08/31/2023	12	\$70,643

Yes

No

Excused

Abstain

Michelle Anderson
 Steve Boucher
 Doreen Corbin
 Elaine M. Falvo
 Heather Johnson
 Anthony J. Nicotera
 Dr. Gary W. Porcelli
 John J. Salerno
 Russell Stewart

Joseph H. Hobika, Jr.
 Gary P. Nelson
 Timothy Thomas

Motion carried 9-0

Motion by: Mr. Stewart
 Seconded by: Mrs. Corbin

Motion to amend Howard J. Madden’s salary from \$15.45/hr. to \$15.95/hr.

f. RECOMMENDATION FOR NON-INSTRUCTIONAL TEMPORARY APPOINTMENTS

	Title	Start Date	End Date	Salary
1. HOWARD J. MADDEN	LABORER - HOURLY	06/30/2024	06/30/2024	\$15.95/hr.

Yes No Excused Abstain

Michelle Anderson	Joseph H. Hobika, Jr.
Steve Boucher	Gary P. Nelson
Doreen Corbin	Timothy Thomas
Heather Johnson	Elaine M. Falvo
Anthony J. Nicotera	
Dr. Gary W. Porcelli	
John J. Salerno	
Russell Stewart	

Motion carried 8-0

Motion by: Mr. Stewart
 Seconded by: Mrs. Anderson

Motion to approve the Recommendation for Additional Assignment for Anne M. Wightman

g. RECOMMENDATION FOR ADDITIONAL ASSIGNMENT(S)

1. Recommend that **ANNE M. WIGHTMAN** be appointed to an additional assignment as a **PROCEDURES COORDINATOR** commencing July 01, 2023 and ending June 30, 2024 at a salary rate of \$15,000.00.

Yes No Excused Abstain

Michelle Anderson	Dr. Gary W. Porcelli	Joseph H. Hobika, Jr.
Steve Boucher		Gary P. Nelson
Doreen Corbin		Timothy Thomas
Heather Johnson		Elaine M. Falvo
Anthony J. Nicotera		
John J. Salerno		
Russell Stewart		

Motion carried 7-1

MOTION TO APPROVE THE CONSENT AGENDA – (VII. D only)

ITEM VII. D. ACTION ITEMS

(with a request to take Items VII D. 1-4 together and then the rest of Items VII. D. 5-10 each separately for vote)

Motion by: Mr. Stewart
Seconded by: Mrs. Corbin

ITEM VII. D. 1. ACCEPTANCE OF CLERK’S REPORT

Moved, that the Cooperative Board accepts the Clerk’s Report – Oath of Office for John J. Salerno, June 23, 2023.

ITEM VII. D. 2. APPROVAL OF UPDATED APPROVAL OF FUTURE PRICE INCREASE FOR FULL-PAID LUNCH

Moved, that the Oneida-Herkimer-Madison Cooperative Board Maintain the price for a full-paid lunch at \$2.75 for 2023-24 School Year, and set the prices for the following three years at \$3.00 for SY24-25, \$3.25 for SY 25-26 and \$3.50 for SY 26-27.

ITEM VII. D. 3. APPROVAL OF AWARD OF THE SOURCE IDENTIFIABLE FRUIT, VEGETABLE AND PROTEIN FOODS BID 2023-2024

Moved, that The Cooperative Board approves the award of the Source Identifiable Fruit, Vegetable and Protein Foods Bid 2023-2024 as per the attached listing representing the lowest qualified bidders meeting specifications, for a total award of \$110,473.

Vender	Proposed Award
Headwater Foods	\$44,211
Russo Produce Co Inc	\$10,670
Smith Packing Company	\$18,540
Dino’s Sausage and Meat Co, Inc	\$32,852
Hudson Harvest	\$4,200
Total	\$110,473

ITEM VII. D. 4. APPROVAL OF THE CREATION OF LIBRARY COMPUTER SPECIALIST POSITION

Moved, that the BOCES Cooperative Board approves the creation of the Library Computer Specialist position and at a salary range of \$33,764 to \$36,513 from Instructional Support Services Coser 502.

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Heather Johnson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart		Joseph H. Hobika, Jr. Gary P. Nelson Timothy Thomas Elaine M. Falvo	

Motion carried 8-0

Motion by: Mrs. Anderson
Seconded by: Mr. Salerno

ITEM VII. D. 5. APPROVAL OF POLICIES

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES. **(first Reading)** (due to all members not present to vote, this item will be presented for a second reading at the August 9, 2023 meeting.)

3003 Administrative Councils, Cabinets and Committees
3100 District Superintendent
3101 Evaluation of the District Superintendent and Other Administrative Staff
3211 Organizational Chart

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Heather Johnson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart		Joseph H. Hobika, Jr. Gary P. Nelson Timothy Thomas Elaine M. Falvo	

Motion carried 8-0

Motion by: Mrs. Corbin
Seconded by: Mr. Boucher

ITEM VII. D. 6. APPROVAL OF MIDDLE SETTLEMENT ACADEMY AGREEMENT WITH MVCC

Moved, that the Oneida-Herkimer-Madison Cooperative Board approve the Middle Settlement Academy Agreement between OHM BOCES and MVCC.

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Heather Johnson Anthony J. Nicotera John J. Salerno Russell Stewart	Dr. Gary W. Porcelli	Joseph H. Hobika, Jr. Gary P. Nelson Timothy Thomas Elaine M. Falvo	

Motion carried 7-1

Motion by: Mr. Boucher
Seconded by: Mrs. Corbin

ITEM VII. D. 7. APPROVAL OF EDUCATIONAL ENRICHMENT AGREEMENT WITH MVCC

Moved, that the Oneida-Herkimer-Madison Cooperative Board approve the Educational Enrichment Agreement between Ohm BOCES and MVCC.

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Heather Johnson Anthony J. Nicotera John J. Salerno	Dr. Gary W. Porcelli Russell Stewart	Joseph H. Hobika, Jr. Gary P. Nelson Timothy Thomas	Elaine M. Falvo

Motion carried 6-2

Motion by: Mr. Stewart
Seconded by: Mrs. Corbin

ITEM VII. D. 8. APPROVAL OF TRANSITION SERVICES AGREEMENT WITH MVCC

Moved, that the Oneida-Herkimer-Madison Cooperative Board approve the Transition Services Agreement between OHM BOCES and MVCC.

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Anthony J. Nicotera John J. Salerno Russell Stewart	Dr. Gary W. Porcelli	Joseph H. Hobika, Jr. Gary P. Nelson Timothy Thomas	

Motion carried 8-1

Motion by: Mr. Stewart
Seconded by: Mrs. Corbin

ITEM VII. D. 9. APPROVAL OF CODE OF CONDUCT FOR 2023-2024 SCHOOL YEAR

Moved, that the Cooperative Board approves the Code of Conduct for the Oneida-Herkimer-Madison BOCES effective July 1, 2023, with the understanding that this document will be reviewed annually. **(first Reading)** (due to all members not present to vote, this item will be presented for a second reading at the August 9, 2023 meeting.)

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart		Joseph H. Hobika, Jr. Gary P. Nelson Timothy Thomas	

Motion carried 9-0

Motion by: Mrs. Anderson
Seconded by: Mr. Stewart

ITEM VII. D. 10. APPROVAL OF COOPERATIVE BOARD HANDBOOK

Moved, that the Cooperative Board approves the current and most updated version of the Cooperative Board Member Handbook dated July 12, 2023, for the 2023-24 year.

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Anthony J. Nicotera Dr. Gary W. Porcelli John J. Salerno Russell Stewart		Joseph H. Hobika, Jr. Gary P. Nelson Timothy Thomas	

Motion carried 9-0

ITEM VII. D. 11. APPROVAL OF CONTRACT(S)

None

ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

- It was requested that Deb research Cooperative Board trainings
- Dr. Porcelli shared an idea regarding handing out a "Thank you"

ITEM IX. OLD BUSINESS

ITEM X. EXECUTIVE SESSION

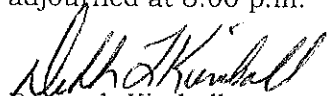
None

ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)

MOTION TO ADJOURN

Motion by: Dr. Porcelli
Seconded by: Mr. Boucher

Without further objection, there being no further business to come before the meeting, the meeting adjourned at 8:00 p.m.



Deborah Kimball
Clerk of the Board
July 12, 2023