



Oneida-Herkimer-Madison BOCES
4747 Middle Settlement Road • New Hartford, NY 13413
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Cooperative Board 2022-2023
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**MINUTES OF THE REGULAR
MEETING OF AUGUST 10, 2022**

The Regular meeting of the Board of Cooperative Educational Services was held on August 10, 2022 in The Howard D. Mettelman Learning Center.

MEMBERS PRESENT

- Mr. Russell Stewart, President
- Mr. Anthony J. Nicotera, Vice President
- Mr. Steve Boucher
- Mrs. Doreen Corbin
- Mrs. Elaine M. Falvo
- Mrs. Heather Johnson (via zoom, excused from voting)
- Mr. Gary P. Nelson
- Gary W. Porcelli, Ed.D.
- Mr. John J. Salerno
- Mr. Timothy Thomas

MEMBERS EXCUSED

- Mrs. Michelle Anderson
- Mr. Joseph H. Hobika, Jr

OTHERS PRESENT

- Patricia N. Kilburn, Ed.D.
- Mr. Christopher Hill
- Mr. Scott Morris
- Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

Russell Stewart, *President*, Anthony J. Nicotera, *Vice President*,
Michelle Anderson, Steve Boucher, Doreen Corbin, Elaine M. Falvo, Joseph H. Hobika, Jr., Heather Johnson,
Gary P. Nelson, Gary W. Porcelli, Ed.D., John J. Salerno, Timothy Thomas

We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.

4:00 p.m. Public Hearing for Code of Conduct

Mr. Stewart called the Public Hearing for the Code of Conduct to order. Changes to the Code of Conduct were highlighted by Mr. Christopher Hill. There were no public in attendance. Mr. Stewart adjourned the Public Hearing at 4:15 p.m.

4:15 p.m. Public Hearing for District-Wide Safety Plan

Mr. Stewart called the Public Hearing for the District-Wide Safety Plan to order. There were no public in attendance. Mr. Stewart adjourned the Public Hearing at 4:30 p.m.

OTHERS PRESENT

Mrs. Erica Schoff, Principal, OHM P-TECH
Mrs. Mary Lourdes Tangorra, Principal MSA
Mr. David Stayton, Principal, CTE
Beatrice Stayton, P-TECH student

ITEM I. CALL TO ORDER

A quorum was noted and Board President, Mr. Russell Stewart called the meeting to order at 4:30 p.m.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM III. RECOGNITION

None

ITEM IV. RECOGNITION OF VISITORS

ITEM V. COMMUNICATIONS

A. FROM THE FLOOR

- General questions from board members?
- Commentary from board members?

B. CORRESPONDENCE

Dr. Kilburn passed around a sign up sheet for Board members who would be interested in meeting with her.

Dr. Kilburn handed out information regarding the Open Meetings Law. She talked about a Board resolution pertaining to the new legislation. Mr. Stewart has tasked the Policy Committee to make a recommendation to the Board.

Deb noted that four Board members requested their Board packet via the intranet. She asked if any of those four would like the use of a laptop at the Board meetings to let her know.

ITEM VI. DISTRICT SUPERINTENDENT REPORT

- P-Tech Update

Erica Schoff, P-TECH principal thanked the administration and the Cooperative Board for their support. She then shared a power point presentation regarding the goals of the P-TECH Program which included regionalization of services, regional hallmark of educational reform implementation, increase revenue for the P-TECH program for sustainability and regional workforce development solutions. Also a statewide professional learning community (PLC) lead by P-TECH instructors to create an educational STEM hub across the state and in our region.

Mrs. Schoff also noted that they are looking to increase the number of students to 200 for next year.

- Lincoln Avenue Update

Mary Lourdes Tangorra, Principal of Middle Settlement Academy thanked the administration and the Cooperative Board for their support. She also thanked everyone involved with the move from the main campus to the new location at Middle Settlement Academy @ Lincoln Avenue. The transformation of the building has been amazing. She is excited about the move and noted they want to make sure the students have the best possible experience.

Mrs. Tangorra explained that grades 7 – 11 will now be located at Middle Settlement Academy @ Lincoln Avenue and seniors and also any juniors enrolled in Career and Technical Education will be located at Middle Settlement Academy @ OHM BOCES. There will be approximately 165 students at the new location and 110 students at the center. She also noted that the Credit Recovery program will be offered at both locations.

- Budget Presentation – Budget Adjustment Reports

Scott Morris reviewed the Budget Adjustment Report and answered questions

ITEM VII. A. 1. MOTION TO APPROVE THE REORGANIZATIONAL MINUTES OF THE REGULAR MEETING OF JULY 13, 2022

Motion by: Mrs. Corbin
Seconded by: Mr. Nelson

Moved, that, the minutes of the Regular Meeting of July 13, 2022 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
Steve Boucher		Michelle Anderson	
Doreen Corbin		Heather Johnson	
Elaine M. Falvo		Joseph H. Hobika, Jr.	
Gary P. Nelson			
Anthony J. Nicotera			
Gary W. Porcelli, Ed.D.			
John J. Salerno			
Russell Stewart			
Timothy Thomas			

Motion carried 9-0

ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)

MOTION TO APPROVE THE CONSENT AGENDA

(with the request to move Item VII. B. 3 (Nassau Contract) Approval of 2021-2022 Shared Service Contracts after the Consent Agenda

Motion by: Dr. Porcelli
Seconded by: Mrs. Corbin

FINANCIAL REPORTS/AWARDING OF CONTRACTS

Moved, that the Cooperative Board accepts the Report of the Treasurer for June 2022 and the Budget Adjustment Report for June 2022 (Item VII B-1 and B-2); all as shown below:

ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR JUNE 2022

Report of the Treasurer for June 2022

Capital	7,894.29
General	15,545,043.13
School Lunch	18,755.34
Special Aid	634.74
Trust/Agency	74,293.73
Extra-Curricular	13,748.28
Total	\$15,660,369.51

and the Treasurer's Report for the Extra-Curricular Fund
 for June 2022 showing a fund balance of \$13,748.28.

ITEM VII. B. 2. MOTION TO ACCEPT THE 2021-2022 BUDGET ADJUSTMENT REPORT FOR JUNE 2022

**Budget Revisions—2021-22
 June 2022 Report**

2021-22 Adopted Budget	\$73,239,223
Commitment Changes	4,514,456
Net Changes	17,069,749
Total	\$94,823,427

ITEM VII. B. 4. MOTION TO APPROVE 2022-2023 SHARED SERVICE CONTRACTS (BUYER) WITH OTHER BOCES

2022-2023 Shared Service Contractee (Buyer) with Other BOCES

Oneida-Herkimer-Madison BOCES Contractee (Buyer) With Other BOCES

Madison-Oneida BOCES	\$15,961,303.11	Initial contract for all BOCES
Capital Region BOCES	83,211.73	services for 2022-2023 BOCES

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Madison-Oneida BOCES and Capital Region BOCES for the 2022-2023 school year.

ITEM VII. B. 5. MOTION TO APPROVE 2022-2023 SHARED SERVICE CONTRACTS (SELLER) WITH OTHER BOCES

2022-2023 Shared Service Contractor (Seller) with Other BOCES

Oneida-Herkimer-Madison BOCES Contractor (Seller) With Other BOCES

Herkimer-Ful-Ham-Ots BOCES	\$2,356,491.15	Initial contract for all BOCES
Madison-Oneida BOCES	790,505.94	services for 2022-23 including
Tompkins-Seneca-Tioga BOCES	106,640.00	coop. music, sub call, science kits,
Cayuga-Onondaga BOCES	16,000.00	model schools, NP, sch. Physician
Delaware-Chen-Mad-Ots BOCES	11,780.00	med. dir., distance learning, ed.
Onondaga-Cort-Madison BOCES	8,750.00	comm., LOTE, AV repair, micro
Wash-Sar-War-Ham-Es BOCES	7,017.92	comp repair, interconnect, EA,
		Record retention, telecommunications

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Herkimer-Fulton-Hamilton-Otsego BOCES, Madison-Oneida BOCES, Tompkins-Seneca-Tioga BOCES, Cayuga-Onondaga BOCES, Delaware-Chenango-Madison-Otsego BOCES, Onondaga-Cortland-Madison BOCES and Washington-Saratoga-Warren-Hamilton-Essex BOCES for the 2022-2023 school year.

ITEM VII. B. 6. MOTION TO APPROVE 2022-2023 SHARED SERVICE CONTRACTS (SELLER) WITH SCHOOLS

2022-2023 Shared Service Contractor (Seller) with Schools

Oneida-Herkimer-Madison BOCES Contractor (Seller) With Schools

Utica CSD	\$23,444,668.83	Initial contract for all BOCES services for 2022-2023 including administration career & technical education, Handicapped services, alternative Education.
Westmoreland CSD	4,068,797.14	
Remsen CSD	1,663,723.59	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Utica City School District, Westmoreland Central School District and Remsen Central School District for the 2022-2023 school year.

ITEM VII. C. PERSONNEL REPORT

MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND NON-INSTRUCTIONAL/CLASSIFIED STAFF

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

C. PERSONNEL REPORT

a. RETIREMENTS

1. Teaching/Certified Staff

			Hire Date	Retire Date
1.	MARGARET A. SMITH	TEACHING ASSISTANT (corrected)	01/19/1988	08/31/2022

2. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	DONALD LEO	CAREER EXPLORATION SPECIALIST	01/05/2004	08/21/2022 (revised date)
2.	JANICE A. POWERS	SENIOR OFFICE SPECIALIST I	05/05/1999	09/30/2022
3.	LORI M. SCHULZE	FOOD SERVICE HELPER	10/06/2021	06/25/2022

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	KATHLEEN ANGIER	SUMMER TEACHING ASSISTANT	07/05/2022	07/05/2022
2.	BAILEY A. BACH	TEACHING ASSISTANT	05/13/2019	08/30/2022
3.	CARRIE L. HAMILTON	TEACHER ASSISTANT	09/01/2016	08/30/2022 (revised)
4.	JENNIFER M. SMITH	TEACHER ASSISTANT	11/29/2017	08/30/2022
5.	KELSEY A. STEVENS	TEACHER OF FOREIGN LANGUAGE	09/01/2018	08/25/2022
6.	AMANDA L. WILLIAMS	TEACHING ASSISTANT	10/10/2019	07/24/2022

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	JENNIFER M. RUBINO	PBIS COORDINATOR	10/15/2020	07/19/2022

c. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

			Start Date	End Date	Reason
1.	MATTHEW M. DONATO	TEACHER ASSISTANT	08/31/2022	10/28/2022	Education

2. Non-Instructional/Classified Staff

			Start Date	End Date	Reason
1.	REBECCA L. NEARY	PUBLIC RELATIONS SPECIALIST	08/15/2022	TBD	work provisionally in different title

d. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **MICHAEL P. ALESANDRO** be appointed as a **TEACHER ASSISTANT** in **INSTRUCTIONAL PROGRAMS & PROF LEARNING**, at the Center for a four year probationary appointment in the Teaching Assistant tenure area, commencing August 31, 2022 and ending August 30, 2026 at an annual salary rate of \$17,936.00.

Certification:

* Working toward certification

Education:

* Graduate of Thomas R. Proctor High School
* Associates Degree in General Studies from Mohawk
Valley Community College

Work Experience:

* From June, 2016 through the present as a grounds worker
at Masonic Care Community New York

2.

Recommend that **BAILEY A. BACH** be appointed as a **TEACHER OF SPECIAL EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, for a four year probationary appointment in the General Special Education Program tenure area, commencing August 31, 2022 and ending August 30, 2026 at an annual salary rate of \$47,445.00.

Certification:

* Working toward certification

Education:

* Graduate of Clinton Central School District

* Bachelor of Arts in English from Utica College

* Master of Arts in Special Education K-12 from Grand Canyon University

Work Experience:

* From May, 2019 through the present as a teaching assistant at Oneida-Herkimer-Madison BOCES

* From 2015 through the present as a summer school teaching assistant at Oneida-Herkimer-Madison BOCES

* From 2014 through 2015 as a substitute teaching assistant at Oneida-Herkimer-Madison BOCES

3.

Recommend that **BRADFORD P. DUNLAY** be appointed as a **TEACHER OF PHYSICAL EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Whitesboro CSD and STEPS Program for a four year probationary appointment in the Physical Education tenure area, commencing August 31, 2022 and ending August 30, 2026 at an annual salary rate of \$51,374.00.

Certification:

- * Teacher Emergency COVID-19 certificate in Physical Education

Education:

- * Graduate of Sauquoit Valley High School
- * Bachelor of Science in Physical Education from Springfield College
- * Master of Education in Physical Education from Springfield College

Work Experience:

- * From 2021 through the present as a director of hiring and selection at Northwestern Mutual
- * 2020 as a lead census field manager at U.S. Census Bureau
- * From 2012 through 2019 as a run game coordinator/offensive line at Colgate University
- * From 2006 through 2012 as an assistant coach/offensive line at Georgetown University
- * From 2004 through 2006 as director of athletic operations at Maine Maritime Academy
- * From 2001 through 2006 as an assistant coach/offensive line at Maine Maritime Academy

4. Recommend that **CARRIE L. HAMILTON** be appointed as a **TEACHER OF SPECIAL EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the General Special Education Program tenure area, approved at the July 13, 2022 meeting, be corrected as commencing August 31, 2022 and ending August 30, 2026 at an annual salary rate of \$47,181.00.

Certification:

- * Teacher Emergency COVID-19 certificate in SWD 1-6

Education:

- * Graduate of Mohawk Central School District
- * Associate's Degree in Early Childhood Education from Herkimer County Community College
- * Bachelor of Arts in Human Development from Empire State College
- * Master of Education in Special Education from Grand Canyon University

Work Experience:

- * From September, 2021 through the present as a long term substitute teacher of Special Education at Oneida-Herkimer-Madison BOCES
- * From September, 2016 through September, 2021 as a teacher assistant at Oneida-Herkimer-Madison BOCES
- * From February, 2011 through September, 2016 as a teacher aide at Herkimer County BOCES

5. Recommend that **ERIC C. INGRAHM** be appointed as a **TEACHER OF ELECTRONIC TRADES** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Career and Technical Educational Center for a four year probationary appointment in the Construction Trades (Electricity) tenure area, commencing August 31, 2022 and ending August 30, 2026 at an annual salary rate of \$45,418.00.

Certification:

- * Initial certificate in Electrical Electricity Tech

Education:

- * Graduate of McGraw Jr. Sr. High School
- * Bachelor's Degree in Technology Education from SUNYIT

Work Experience:

- * From September, 2021 through 2022 as a technology teacher at Chenango Valley Middle School
- * From 2019 through 2020 as a long term substitute technology teacher at Madison-Oneida BOCES
- * 2019 as a long term substitute technology teacher at Pulaski Academy & Central Schools
- * From 2017 through 2018 as a Vocational Electrical Instructor at Department of Corrections, Cape Vincent
- * From 2001 through 2017 as a construction site supervisor at Bachelor Construction Company, Oswego

6. Recommend that **LAURA R. MALAGESE** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy for a three year probationary appointment in the Teaching Assistant tenure area, commencing August 31, 2022 and ending August 30, 2025 at an annual salary rate of \$17,931.00.

Certification:

- * Level I certificate in Teaching Assistant

Education:

- * Graduate of Whitesboro Central School District

Work Experience:

- * From September, 2021 through the present as a teacher of elementary education, HIVE at Oneida-Herkimer-Madison BOCES
- * From September, 2017 through September, 2021 as a teaching assistant at Oneida-Herkimer-Madison BOCES
- * From March, 2021 through April, 2021 as a short-term substitute elementary teacher in the virtual academy at Oneida-Herkimer-Madison BOCES
- * From 2016 through September, 2017 as a customer service supervisor at Conduent Education Services
- * From March, 2016 through June, 2016 as a customer service representative at EGS Customer Service
- * From March, 2010 through April, 2012 as a customer service teammate at Price Chopper
- * From February, 2004 through June, 2006 as a customer service and employee supervisor at APAC Customer Services.

7. Recommend that **JENNIFER M. SMITH** be appointed as a **TEACHER OF SPECIAL EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the General Special Education Program tenure area, commencing August 31, 2022 and ending August 30, 2026 at an annual salary rate of \$51,409.00.

Certification:

- * Teacher Emergency COVID-19 certificate in Students with Disabilities 1-6
- * Supplementary License in Students with Disabilities 1-6

Education:

- * Graduate of Mt. Markham Central School District
- * Associate of Arts in Liberal Arts and General Studies from Mohawk Valley Community College
- * Associate of Arts in Liberal Arts and Physical Education from Herkimer County Community College
- * Bachelor of Arts in Physical Education Teacher Certification from Brockport
- * Master of Arts in Education in Special Education from Grand Canyon University

Work Experience:

- * From February, 2020 through the present as a short-term substitute teacher of special education at Oneida-Herkimer-Madison BOCES
- * From November, 2017 through February, 2020 as a teacher assistant at Oneida-Herkimer-Madison BOCES
- * From March, 2018 through April, 2018 as a short-term substitute teacher of special education at Oneida-Herkimer-Madison BOCES
- * From October 10, 2017 through November, 2017 as a short-term substitute teacher of physical education at Oneida-Herkimer-Madison BOCES
- * From September, 2016 through June, 2017 as a physical education/health instructor at Mount Markham Central School District
- * From November through February, 2013 - 2017 as a volleyball coach at Central Valley Central School District
- * From February, 2016 through May, 2016 as a physical education instructor at Sauquoit Valley School District
- * August 2015 as a varsity girls tennis coach at Central Valley School District

b. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)

1. Recommend that **CYNTHIA B. DEDOMINICK's** temporary appointment as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS AND PROF LEARNING, Program and Professional Learning, be extended commencing July 01, 2022 and ending June 30, 2023 at a salary rate of \$330.00 per day or \$55.00 per hour. Curriculum Supervisors are provided at district request.

2. Recommend that **DEBORAH S. FLACK's** temporary appointment as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS AND PROF LEARNING, Program and Professional Learning, be extended commencing July 01, 2022 and ending June 30, 2023 at a salary rate of \$330.00 per day or \$55.00 per hour. Curriculum Supervisors are provided at district request.
3. Recommend that **KENNETH M. FORD's** temporary appointment as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS AND PROF LEARNING, Program and Professional Learning, be extended commencing July 01, 2022 and ending June 30, 2023 at a salary rate of \$330.00 per day or \$55.00 per hour. Curriculum Supervisors are provided at district request.
4. Recommend that **MAUREEN R. FUTSCHER's** temporary appointment as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS AND PROF LEARNING, Program and Professional Learning, be extended commencing July 01, 2022 and ending June 30, 2023 at a salary rate of \$330.00 per day or \$55.00 per hour. Curriculum Supervisors are provided at district request.
5. Recommend that **MAUREEN A. GRAY's** temporary appointment as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS AND PROF LEARNING, Program and Professional Learning, be extended commencing July 01, 2022 and ending June 30, 2023 at a salary rate of \$330.00 per day or \$55.00 per hour. Curriculum Supervisors are provided at district request.
6. Recommend that **KATHY HOUGHTON's** temporary appointment as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS AND PROF LEARNING, Program and Professional Learning, be extended commencing July 01, 2022 and ending June 30, 2023 at a salary rate of \$330.00 per day or \$55.00 per hour. Curriculum Supervisors are provided at district request.
7. Recommend that **JAMES G. KRAMER's** temporary appointment as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS AND PROF LEARNING, Program and Professional Learning, be extended commencing July 01, 2022 and ending June 30, 2023 at a salary rate of \$330.00 per day or \$55.00 per hour. Curriculum Supervisors are provided at district request.
8. Recommend that **CYNTHIA A. LANGONE's** temporary appointment as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS AND PROF LEARNING, Program and Professional Learning, be extended commencing July 01, 2022 and ending June 30, 2023 at a salary rate of \$330.00 per day or \$55.00 per hour. Curriculum Supervisors are provided at district request.
9. Recommend that **DAVID LANGONE's** temporary appointment as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS AND PROF LEARNING, Program and Professional Learning, be extended commencing July 01, 2022 and ending June 30, 2023 at a salary rate of \$330.00 per day or \$55.00 per hour. Curriculum Supervisors are provided at district request.

10. Recommend that **SUSAN D. SYNAKOWSKI's** temporary appointment as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS AND PROF LEARNING, Program and Professional Learning, be extended commencing July 01, 2022 and ending June 30, 2023 at a salary rate of \$330.00 per day or \$55.00 per hour. Curriculum Supervisors are provided at district request.

11. Recommend that **ANN P. TURNER's** temporary appointment as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS AND PROF LEARNING, Program and Professional Learning, be extended commencing July 01, 2022 and ending June 30, 2023 at a salary rate of \$330.00 per day or \$55.00 per hour. Curriculum Supervisors are provided at district request.

12. Recommend that **JAMES VANWORMER's** temporary appointment as a **CURRICULUM SUPERVISOR** in INSTRUCTIONAL PROGRAMS AND PROF LEARNING, Program and Professional Learning, be extended commencing July 01, 2022 and ending June 30, 2023 at a salary rate of \$400.00 per day or \$66.00 per hour. Curriculum Supervisors are provided at district request.

c. RECOMMENDATION FOR TENURE APPOINTMENT(S)

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

1.	DEBRA H. LANZ	Teaching Assistant	Tenure Date 11/12/2022
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d. RECOMMENDATION FOR MENTORING

		Title	Start Date	End Date	Salary
1.	MARGARET BECK	EXECUTIVE COACH	07/01/2022	06/30/2023	\$45.00/hr.
2.	CYNTHIA B. DEDOMINICK	EXECUTIVE COACH	07/01/2022	06/30/2023	\$45.00/hr.
3.	KENNETH M. FORD	EXECUTIVE COACH	07/01/2022	06/30/2023	\$45.00/hr.
4.	KATHY HOUGHTON	EXECUTIVE COACH	07/01/2022	06/30/2023	\$45.00/hr.
5.	JAMES G. KRAMER	EXECUTIVE COACH	07/01/2022	06/30/2023	\$45.00/hr.
6.	CYNTHIA A. LANGONE	EXECUTIVE COACH	07/01/2022	06/30/2023	\$45.00/hr.
7.	DAVID LANGONE	EXECUTIVE COACH	07/01/2022	06/30/2023	\$45.00/hr.
8.	SUSAN D. SYNAKOWSKI	EXECUTIVE COACH	07/01/2022	06/30/2023	\$45.00/hr.

2. Non-Instructional/Classified Staff

a. **RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE**

1. Recommend that **JAMES H. HAGGERTY** be appointed to a part-time provisional appointment as a **FIRE SYSTEMS TECHNICIAN - HOURLY** in SUPPORT SERVICES, Safety Office commencing July 07, 2022 at a salary rate of \$19.40, per hour.

JAMES H. HAGGERTY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FIRE SYSTEMS TECHNICIAN - HOURLY**, until the results of the next civil service exam are known.

Education:

- * Graduate of Westmoreland High School
- * Associates in Applied Science in Fire Science from Columbia Southern University

Work Experience:

- * From November, 2004 through the present as a lead firefighter at Fort Drum Fire Department
- * From March, 2001 through November, 2004 as a firefighter at Elizabeth City Fire Department, Elizabeth City, NC

2. Recommend that **REBECCA L. NEARY** be appointed to a provisional appointment as a **SENIOR PUBLIC RELATIONS SPECIALIST** in SUPPORT SERVICES, School Communications, commencing August 15, 2022 at an annual salary rate of \$60,000.00, prorated.

REBECCA L. NEARY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SENIOR PUBLIC RELATIONS SPECIALIST**, until the results of the next civil service exam are known.

Education:

- * Graduate of Ilion High School
- * Associate of Arts in Humanities: PR Concentration from Herkimer County Community College
- * Bachelor of Arts in Communication Studies: PR/Advertising from SUNY Plattsburgh

Work Experience:

- * From April, 2019 through the present a Public Relations Specialist at Oneida-Herkimer-Madison BOCES
- * From December, 2016 through April, 2019 as a public relations assistant at Oneida-Herkimer-Madison BOCES
- * From September, 2015 through December, 2016 as a human resources assistant at Slocum-Dickson Medical Group
- * From January, 2013 through the present as a marketing assistant at Slocum-Dickson Medical Group
- * From July, 2010 through September 2013 as a public relations coordinator/Assistant at Herkimer County Community College

b. **RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

1. Recommend that **BRENDA A. TUCKER** be appointed to a probationary appointment as a **LIBRARY AIDE** in SUPPORT SERVICES, School Library System, commencing August 11, 2022 at an annual salary rate of \$30,610.00, prorated.

BRENDA A. TUCKER has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **LIBRARY AIDE**. **BRENDA A. TUCKER** will be required to serve a twenty-six week probationary period.

Education:

* Graduate of Attica High School

Work Experience:

- * From January, 2021 through the present as a library/teacher aide at Vernon-Verona-Sherrill Central School District
- * From July, 2015 through March, 2019 as a para professional at Chaparral High School, KS
- * From August, 2012 through July 2015 as a student assistant for the office of adult learning at Wichita State University, KS
- * From November, 2011 through May, 2012 as a para professional at Kingman High School, KS

c. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **NICHOLAS M. CRANDALL** be appointed to a part-time, as needed appointment as a **CLEANER (HOURLY)** in, SUPPORT SERVICES, Operations & Maintenance, commencing July 20, 2022 at an hourly salary rate of \$15.58.

NICHOLAS M. CRANDALL has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLEANER (HOURLY)**.

Education:

* Graduate of Frankfort-Schuyler High School

Work Experience:

- * From July, 2016 through August, 2016 as grounds crew at Town of Frankfort

2. Recommend that **SHAKIRA M. DUPONT** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Services commencing September 01, 2022 at an hourly salary rate of \$15.00.

SHAKIRA M. DUPONT has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Rome Free Academy

Work Experience:

- * From February, 2022 through the present as a beauty advisor at Ulta Beauty
- * From 2018 through 2021 as a service administrator at Honda

3. Recommend that **LORI M. SCHULZE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing June 26, 2022 at an hourly salary rate of \$15.00, as needed.

LORI M. SCHULZE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Mohawk High School
- * Phlebotomist Certificate from Mohawk Valley Community College

Work Experience:

- * From October, 2021 through June, 2022 as a food service helper at Oneida-Herkimer-Madison BOCES
- * From 1999 through 2021 as a head cook at Central Valley Academy Central School

4. Recommend that **DIANE M. WENDT** be appointed to a part-time appointment as a **CLERK (part-time)** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, commencing July 01, 2022 through June 30, 2023 at an hourly salary rate of \$32.12, as needed.

- d. **RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)**

1. Recommend that **SYDNEY M. LABAYEWSKI** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, Elementary Science Center, commencing July 13, 2022 and ending June 30, 2023 at an hourly salary rate of \$15.60.

SYDNEY M. LABAYEWSKI meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Graduate of Clinton High School
- * Currently attending St. Bonaventure University for Broadcast Journalism

Work Experience:

- * From February, 2020 through September, 2021 as a teacher assistant at Clinton Early Learning Center

2. Recommend that **TYLER SUTTON** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, Elementary Science Center, commencing July 13, 2022 and ending June 30, 2023 at an hourly salary rate of \$15.60.

TYLER SUTTON meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Graduate of Whitesboro High School
- * Bachelor's Degree in Education from Utica College
- * Master of Science in Education from Utica College

Work Experience:

- * From July, 2020 through September, 2021 as a camp counselor at Camp Manitou for Boys
- * From August, 2013 through July, 2020 as a server at Aqua Vino Restaurant

3. Recommend that **KRISSANN M. TENBRINK** be appointed to a temporary appointment as a **CLEANER (HOURLY)** in SUPPORT SERVICES, Operations and Maintenance, commencing July 01, 2022 and ending July 31, 2022 at a salary rate of \$15.58, per hour.

KRISSANN M. TENBRINK meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Graduate of Central High, Providence, R.I.
- * Attended Utica School of Commerce for Legal Certificate and Associate Medical Administration

Work Experience:

- * From September, 2018 through July, 2022 as an assistant cook at Oneida-Herkimer-Madison BOCES
- * From December, 2011 through September, 2018 as a substitute Food Service Helper at Oneida-Herkimer-Madison BOCES
- * From July, 2018 through June, 2019 as a cleaner at Oneida-Herkimer-Madison BOCES
- * From 2014 through 2015 as a child care provider at the YMCA
- * From 2013 through 2014 as a cashier at Five Below
- * From 2012 through 2013 as a hostess/waitress at Packy's Pub

e. SUMMER SCHOOL

1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

a. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED
 Daily rate is 1/200th of salary.

		Title	Start Date	End Date	Max Days	Salary
1.	BETHANI A. BURNS	Teaching Assistant	07/18/2022	07/21/2022	4	\$19,648
2.	SARAH E. HADITY	Teaching Assistant	07/18/2022	07/21/2022	4	\$19,148
3.	JENNIFER G. MAYNARD	General Special Education Program	07/18/2022	07/21/2022	4	\$73,552
4.	AUDRIANA MOLINA	School Social Worker	07/05/2022	08/12/2022	ESY-STEPS-	\$244.69/day Alt Ed Special Education

b. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

The following people are being recommended to teach in the Regional Summer School Program for 2022, for the period indicated. The actual need for any individual will not be determined until July 1, 2022. The decisions will be based upon enrollments at that time. Assignments may be for two period (\$2,993) or three periods (\$4,489.50) or not at all, based on enrollment. The Driver Education Instructors will be paid (\$5,986) for a full class load. Teaching Assistant - \$13.30/hr. Extended School Year (ESY) STEPS -Alternative Education Special Education Teacher/TA and Attendance Teacher Daily rate is 1/200th of salary.

		Title	Start Date	End Date	Salary
1.	CHELSEA R. BENNETT	Math	07/06/2022	08/17/2022	\$4,489.50
2.	KATRINA M. BRIODY	ESL	07/11/2022	08/04/2022	\$2,993
3.	ASHLEY A. GIFFORD	Elementary	07/11/2022	08/04/2022	\$2,993
4.	EMILY R. JULIAN	Teaching Assistant	07/11/2022	08/04/2022	\$13.30/hr
5.	SOPHIA C. LORE	Teaching Assistant	07/11/2022	08/17/2022	\$13.30/hr
6.	LAURA R. MALAGESE	ESY-STEPS-Teaching Assistant	07/11/2022	08/12/2022	\$17,931
7.	BRITTNEY S. MALTESE	Teaching Assistant	07/05/2022	08/17/2022	\$13.30/hr
8.	CASSIDY K. MANEEN	Teaching Assistant	07/11/2022	08/04/2022	\$13.30/hr
9.	ABIGAIL G. MARTIN	Teaching Assistant	07/11/2022	08/14/2022	\$13.30/hr
10.	HEATHER MINER	Teaching Assistant	07/05/2022	08/17/2022	\$13.30/hr
11.	TRAVIS H. OWENS	Driver Education	07/05/2022	08/17/2022	\$4,489.50
12.	CARLIE M. PERRETTA	Science	07/05/2022	08/17/2022	\$4,489.50
13.	FAITH RAUTENSTRAUCH	Teaching Assistant	07/12/2022	08/17/2022	\$13.30/hr
14.	RACHAEL A. RIVERA	Elementary	07/11/2022	08/04/2022	\$2,993
15.	PETER J. SCIALDONE	School Counselor	07/05/2022	08/17/2022	\$4,489.50
16.	MARISSA S. TREEN	Elementary	07/11/2022	08/04/2022	\$2,993
17.	JESSICA E. WAGNER	English	07/11/2022	08/17/2022	\$4,489.50
18.	JAMIE L. WEILER	Teaching Assistant	07/11/2022	08/04/2022	\$13.30/hr
19.	NATALIE M. WILLIAMS	Science	07/05/2022	08/17/2022	\$4,489.50
20.	DAVID R. WINKLER	Math	07/20/2022	08/17/2022	\$4,489.50 (prorated)

2. RECOMMENDATIONS FOR SUMMER SCHOOL - NON-INSTRUCTIONAL

**a. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS -
NON-INSTRUCTIONAL**

The following people are being recommended for clerical or nursing positions in the Regional Summer School Program for 2022. All people listed are potential hires. The actual need for any individual will not be determined until July 1, 2022. The decisions will be based on enrollments at that time and the actual need for clerical or nursing help.

		Title	Start Date	End Date	Salary
1.	MELISSA S. CAIN	Clerk	07/05/2022	08/17/2022	\$13.30/hr
2.	REBECCA J. EVANS	Nurse	07/05/2022	08/17/2022	\$25.00/hr
3.	BRITTANY M. SANFORD	Nurse	07/11/2022	08/17/2022	\$25.00/hr
4.	MARY T. STOUT	Clerk	07/05/2022	08/17/2022	\$16.89/hr

ITEM VII. D. ACTION ITEMS

ITEM VII D. 1. APPROVAL OF FUNDING OF THE TEACHER'S RETIREMENT CONTRIBUTION RESERVE

WHEREAS, The Oneida-Herkimer-Madison Board of Cooperative Educational Services had established a Teachers' Retirement Contribution Reserve in accordance with General Municipal Law, Section 6-r; and

WHEREAS, the Teachers' Retirement Contribution Reserve may be funded with amounts designated from budgetary appropriations or program surpluses remaining in the General Fund at the end of the fiscal year;

BE IT RESOLVED, that effective for the 2021-22 fiscal year, the Oneida-Herkimer-Madison Board of Cooperative Educational Services hereby authorizes the transfer of available funds in the Due to Teachers' Retirement account into the Teachers' Retirement Contribution Reserve in the amount of \$240,000.

ITEM VII D. 2. APPROVAL OF CTE EQUIPMENT RESERVE/PURCHASES

Moved, that the Cooperative Board approve the purchase from the CTE Equipment Reserve of the following: 1) Gwyneth All Purpose Cosmetology Chairs (Program – Cosmetology, Estimated Cost - \$30,950.00) 2) Scan Tool (Program – Automotive Technology, Estimated Cost - \$5,294.87) 3) Scan Tool (Program – Automotive Occupations, Estimated Cost - \$9,498.80) 4) Remote Piloted Aircraft (Program(s) – Science Conservation, Advertising & Design, Cyber Security, Estimated Cost \$5,368,00) 5) Direct to Garment Printer (Program – Advertising & Design, Estimated Cost - \$30,000.00). Estimated total cost is \$81,111.67.

ITEM VII D. 3. APPROVAL OF FUNDING OF THE EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE (EBALR)

WHEREAS, the Oneida-Herkimer-Madison Board of Cooperative Educational Services had established an Employee Benefit Accrued Liability Reserve in accordance with General Municipal Law, Section 6-p; and

WHEREAS, the Employee Benefit Accrued Liability Reserve may be funded with amounts designated from budgetary appropriations or program surpluses remaining in the General Fund at the end of the fiscal year;

BE IT RESOLVED, that effective for the 2021-22 fiscal year, the Oneida-Herkimer-Madison Board of Cooperative Educational Services hereby authorizes the transfer of available unspent funds into the Employee Benefit Accrued Liability Reserve in the amount of \$250,000.

ITEM VII D. 4. APPROVAL OF FUNDS FROM UNEMPLOYMENT PAYMENT INSURANCE RESERVE

Moved, that the Cooperative Board of the Oneida-Herkimer-Madison BOCES approve expending \$1,216 from the Unemployment Payment Insurance Reserve for unemployment claims incurred during the 2021-2022 fiscal year.

ITEM VII D. 5. APPROVAL OF THE SOURCE IDENTIFIABLE FRUIT, VEGETABLE AND PROTEIN FOODS BID 2022-23

Moved, that the Cooperative Board approves the award of the Source Identifiable Fruit, Vegetable and Protein Foods Bid 2022-2023 as per the attached listing representing the lowest qualified bidders meeting specifications, for a total award of \$109,622.40.

Company	Award Total
Headwater Foods	\$65,885.17
Smith Packing Company	\$11,541.60
Dino's Sausage Company	\$32,195.63
Total Bid Award Amount	\$109,622.40

ITEM VII D. 6. APPROVAL OF AUGUST 2022 LIVE MATERIAL SCIENCE BID

Moved, that the Cooperative Board approves the award of the Science Kit Supply Bid as per the attached listing representing the lowest qualified group bid meeting specifications, for a total award of \$49,280.59.

ELEMENTARY SCIENCE BID AWARD RECOMMENDATIONS

Summary of \$ Award per Vendor

Wards	\$49,280.59
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ITEM VII. D. 7. APPROVAL OF POLICIES

Moved, that the Cooperative Board adopts the following Policies. **(Second Reading)** (having been approved at two successive meetings, this item was adopted effective August 10, 2022.)

5000 Support Operations

5100 Automated External Defibrillation (AED) (Revised)

0000 General Comments

0018 Student Registration and Pre-Registration to Vote

ITEM VII. D. 8 APPROVAL OF CODE OF CONDUCT 2022-2023

Moved, that the Cooperative Board approves the Code of Conduct for the Oneida-Herkimer-Madison BOCES effective July 1, 2022, with the understanding that this document will be reviewed annually.

ITEM VII. D. 9. APPROVAL OF THE ADOPTION OF ONEIDA-HERKIMER-MADISON BOCES DISTRICT WIDE SAFETY PLAN

Moved, that the District-Wide School Safety Plan for the Oneida-Herkimer-Madison BOCES, in accordance with Section 155.17 of the Regulations of the Commissioner of Education, be adopted.

ITEM VII. D. 10. APPROVAL OF CONTRACT(S)

None

Yes	No	Excused	Abstain
Steve Boucher Doreen Corbin Elaine M. Falvo Gary P. Nelson Anthony J. Nicotera Gary W. Porcelli, Ed.D. John J. Salerno Russell Stewart Timothy Thomas		Michelle Anderson Heather Johnson Joseph H. Hobika, Jr.	

Motion carried 9-0

Motion by: Dr. Porcelli
Seconded by: Mrs. Corbin

ITEM VII. B. 3. MOTION TO APPROVE 2021-2022 SHARED SERVICE CONTRACTS/FINAL (BUYER) WITH OTHER BOCES

2021-2022 Shared Service Contractee (Buyer) with Other BOCES

Oneida-Herkimer-Madison BOCES Contractee (Buyer) With Other BOCES

Capital Region BOCES	\$100,944.55	Final contract for all BOCES
Broome-Delaware-Tioga BOCES	48,008.40	Services for 2021-2022
Nassau BOCES	3,210.40	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Capital Region BOCES, Broome-Delaware-Tioga BOCES and Nassau BOCES, for the 2021-2022 school year.

Yes	No	Excused	Abstain
Steve Boucher Doreen Corbin Elaine M. Falvo Gary P. Nelson Anthony J. Nicotera John J. Salerno Russell Stewart Timothy Thomas		Michelle Anderson Heather Johnson Joseph H. Hobika, Jr.	Gary W. Porcelli, Ed.D.

Motion carried 8-0

ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

Board Discussion: How might the Cooperative Board Support the Organizational Priorities?

The vision of the OHM BOCES is to strive to provide innovative leadership programs and services in response to the emerging needs of our school districts and learners. The Cooperative Board, as the governing body, provides direction to the BOCES through its organizational priorities.

Question: When considering the following Organizational Priority (listed below), what are some things that you as an individual member and/or as the full Cooperative Board might do to support it?

- Priority: BOCES serves as a Helping Hand by anticipating the needs of the component districts so that they may respond to the changing educational landscape, while being mindful of cost-saving opportunities.

The Board discussed some ideas that will be brought back up at a future Board meeting.

ITEM IX. OLD BUSINESS

None

ITEM X. EXECUTIVE SESSION

Motion by: Dr. Porcelli
Seconded by: Mr. Salerno

Moved, that the Board enter Executive Session at 6:37 p.m.

Executive Session Items:

	discussing the employment history of a particular person
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
X	discussing collective negotiations pertaining to the BAA Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

The Board returned to General Session at 7:00 p.m.

ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)

Motion by: Mr. Nicotera
 Seconded by: Mrs. Corbin

ITEM XI. 1. APPROVAL OF THE RATIFICATION OF BAA AGREEMENT

Moved, that the Cooperative Board, ratify, as presented, the Agreement between the District Superintendent, Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties and the BOCES BAA for the period of July 1, 2020 through June 30, 2024.

Yes	No	Excused	Abstain
Steve Boucher		Michelle Anderson	
Doreen Corbin		Heather Johnson	
Elaine M. Falvo		Joseph H. Hobika, Jr.	
Gary P. Nelson			
Anthony J. Nicotera			
Gary W. Porcelli, Ed.D.			
John J. Salerno			
Russell Stewart			
Timothy Thomas			

Motion carried 9-0

Motion by: Mr. Nicotera
Seconded by: Mr. Nelson

ITEM XI. 2. APPROVAL OF THE REAUTHORIZATION OF EXISTING POLICIES, REGULATIONS, CONTRACTS AND HANDBOOKS/NON-BARGAINING UNIT PERSONNEL

Moved, that the Cooperative Board reauthorize existing policies, regulations, contracts and handbooks as they pertain to non-bargaining unit personnel consistent with current contractual agreements.


Yes	No	Excused	Abstain
Steve Boucher Doreen Corbin Elaine M. Falvo Gary P. Nelson Anthony J. Nicotera Gary W. Porcelli, Ed.D. John J. Salerno Russell Stewart Timothy Thomas		Michelle Anderson Heather Johnson Joseph H. Hobika, Jr.	

Motion carried 9-0

MOTION TO ADJOURN

Motion by: Mr. Salerno
Seconded by: Mr. Boucher

Without further objection, there being no further business to come before the meeting, the meeting adjourned at 7:02 p.m.


Deborah Kimball
Clerk of the Board
August 10, 2022