



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road · New Hartford, NY 13413
www.oneida-boces.org

Cooperative Board 2021-2022

T: 315.793.8558

F: 315.223-4704

**MINUTES OF THE REGULAR
MEETING OF APRIL 20, 2022**

The Regular meeting of the Board of Cooperative Educational Services was held on April 20, 2022 in The Overlook Room.

MEMBERS PRESENT

- Mr. Steve Boucher, President
- Mrs. Elaine M. Falvo – excused at 5:43 p.m.
- Mr. Joseph H. Hobika, Jr.
- Mrs. Heather Johnson
- Mr. Gary P. Nelson
- Gary W. Porcelli, Ed.D.
- Mr. Timothy Thomas

MEMBERS EXCUSED

- Mr. Russell Stewart, Vice President
- Mrs. Michelle Anderson
- Mrs. Doreen Corbin
- Mr. Anthony J. Nicotera
- Mr. John J. Salerno

OTHERS PRESENT

- Patricia N. Kilburn, Ed.D.
- Mr. Christopher Hill
- Mr. Scott Morris
- Mrs. Ann Turner
- Mr. Matthew Bashant

Date

Introduction

Members Present

Members Excused

Others Present

Steve Boucher, *President*, Russell Stewart, *Vice President*
Michelle Anderson, Doreen Corbin, Elaine M. Falvo, Joseph H. Hobika, Jr., Heather Johnson,
Gary P. Nelson, Anthony J. Nicotera, Gary W. Porcelli, Ed.D., John J. Salerno, Timothy Thomas

We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.

ITEM I. CALL TO ORDER

A quorum was noted and Board President, Mr. Steve Boucher called the meeting to order at 4:30 p.m.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM III. A. APPROVAL OF BOARD CLERK PRO TEMPORE

Motion by: Mr. Hobika, Jr.
Seconded by: Mr. Nelson

Motion, that the Cooperative Board approves Ann Turner as Board Clerk Pro Tempore for the April 20, 2022 Cooperative Board Meeting.

Yes	No	Excused	Abstain
Steve Boucher		Michelle Anderson	
Elaine M. Falvo		Doreen Corbin	
Joseph H. Hobika, Jr.		Anthony Nicotera	
Heather Johnson		John J. Salerno	
Gary P. Nelson		Russell Stewart	
Gary W. Porcelli, Ed.D.			
Timothy Thomas			

Motion carried 7-0

Motion to Amend the Agenda:

Motion by: Mr. Hobika, Jr.
Seconded by: Dr. Porcelli

Yes	No	Excused	Abstain
Steve Boucher		Michelle Anderson	
Elaine M. Falvo		Doreen Corbin	
Joseph H. Hobika, Jr.		Anthony Nicotera	
Heather Johnson		John J. Salerno	
Gary P. Nelson		Russell Stewart	
Gary W. Porcelli, Ed.D.			
Timothy Thomas			

Motion carried 7-0

ITEM IV. RECOGNITION OF VISITORS

Matthew Bashant

ITEM V. COMMUNICATIONS

A. FROM THE FLOOR

None

B. CORRESPONDENCE

None

ITEM VI. REPORTS

District Superintendent Report:

Programs & Facilities:

Facilities/Capital Project Committee Report:

Dr. Kilburn introduced the Lease of Lincoln Academy and the status of the OHM BOCES Learning Center

Chris Hill presented "Potential Expansion" powerpoint
This presentation was a review of the need for additional space for OHM BOCES. A potential solution being the rental of space at Lincoln Academy. The presentation included a plan for realignment of space at OHM BOCES campus and the moving of MSA to Lincoln Academy.

Dr. Kilburn submitted a draft lease to the Board and a resolution regarding the lease agreement.

The resolution was amended to reflect the inclusion of, "in consultation with the Board President" (added to #5 on last page of Lease agreement packet)

RESOLUTION

At a Regular Meeting of the Board of Education (the "Board") of the Oneida-Herkimer-Madison Board of Cooperative Educational Services (the "BOCES"), held on April 20, 2022;

WHEREAS, the Board has been offered a Lease by Holy Trinity Roman Catholic Church for the rental and use of the premises located at 1214 Lincoln Avenue, Utica, New York 13501 (the "Lease"); and

WHEREAS, the Board has considered the Lease and has received the recommendation of its administrative staff with respect to the Lease;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Pursuant to Section 1950 of the Education Law, the Board determines that the Lease is in the best financial interests of the supervisory district, as it is the most cost effective location to operate offices, student instruction administrative functions, and related activities; and
2. The Board has determined, based on information and data provided by the BOCES administrative staff, that the value of the payments made pursuant to the real property lease is not more than the fair market value for such use; and
3. The Lease is contingent upon the terms set forth in the lease agreement, and subject to the approval of the Commissioner of Education (the "Commissioner") and can only be renewed upon consent of the Commissioner; and
4. Entering into the Lease Agreement is a Type II action under the State Environmental Quality Review Act ("SEQRA") requiring no further review; and
5. The Lease is hereby approved, and the District Superintendent in consultation with the Board President, is authorized to execute the same on behalf of the Board in substantially the form presented to the Board at this meeting with such modifications, additions, and revisions as may be approved by the District Superintendent and Counsel to Board, which approval shall be conclusively shown by the execution thereof by the District Superintendent; and
6. This resolution shall take effect immediately.

Motion by: Mrs. Falvo
Second by: Mr. Nelson

Yes	No	Excused	Abstain
Steve Boucher Elaine M. Falvo Joseph H. Hobika, Jr. Heather Johnson Gary P. Nelson Gary W. Porcelli, Ed.D. Timothy Thomas		Michelle Anderson Doreen Corbin Anthony Nicotera John J. Salerno Russell Stewart	

Motion carried 7-0

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MARCH 9, 2022

Motion by: Mr. Hobika, Jr.
Seconded by: Mr. Nelson

Moved, that, the minutes of the Regular Meeting of March 9, 2022 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
Steve Boucher Elaine M. Falvo Joseph H. Hobika, Jr. Heather Johnson Gary P. Nelson Gary W. Porcelli, Ed.D. Timothy Thomas		Michelle Anderson Doreen Corbin Anthony Nicotera John J. Salerno Russell Stewart	

Motion carried 7-0

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE ANNUAL MEETING OF APRIL 6, 2022

Motion by: Mr. Hobika, Jr.
Seconded by: Mr. Nelson

Moved, that, the minutes of the Regular Meeting of April 6, 2022 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
Steve Boucher		Michelle Anderson	
Elaine M. Falvo		Doreen Corbin	
Joseph H. Hobika, Jr.		Anthony Nicotera	
Heather Johnson		John J. Salerno	
Gary P. Nelson		Russell Stewart	
Gary W. Porcelli, Ed.D.			
Timothy Thomas			

Motion carried 7-0

ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)

MOTION TO APPROVE THE CONSENT AGENDA

Motion by: Mr. Hobika, Jr.
Seconded by: Dr. Porcelli

Discussion: The role of the internal auditor as related to action item #9

FINANCIAL REPORTS/AWARDING OF CONTRACTS

Moved, that the Cooperative Board accepts the Report of the Treasurer for February 2022 and the Budget Adjustment Report for February 2022 (Item VII B-1 and B-2); all as shown below:

ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR FEBRUARY 2022

Report of the Treasurer for February 2022

Capital	7,892.27
General	10,476,917.91
School Lunch	23,101.04
Special Aid	3,371.95
Trust/Agency	75,223.71
Extra-Curricular	15,371.02
Total	\$10,601,677.90

and the Treasurer's Report for the Extra-Curricular Fund for February 2022 showing a fund balance of \$15,371.02

ITEM VII. B. 2. MOTION TO ACCEPT THE 2021-2022 BUDGET ADJUSTMENT REPORT FOR FEBRUARY 2022

**Budget Revisions—2021-22
February 2022 Report**

2021-22 Adopted Budget	\$73,239,223
Commitment Changes	4,514,456
Net Changes	9,429,220
Total	\$87,182,898

ITEM VII. C. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

C. PERSONNEL REPORT

a. RETIREMENTS

1. Teaching/Certified Staff

			Hire Date	Retire Date
1.	ANN MARIE MARLEY	TEACHER OF SPECIAL EDUCATION	09/01/1987	06/30/2022
2.	EILEEN L. ROGERS	TEACHER OF ESL	11/10/2011	06/30/2022

2. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	LEONARD L. JONES	ASSISTANT PRINTING SUPERVISOR	04/26/2000	06/30/2022

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	LAUREN A. GRAVELDING	TEACHER ASSISTANT	10/15/2019	03/04/2022
2.	KARA R. HARVEY	SCHOOL SOCIAL WORKER	09/13/2021	03/08/2022
3.	ALICIA F. MICHALSKI	TEACHER OF ELECTRONIC TRADES	09/01/2019	06/30/2022
4.	JENNIFER A. WARD	TEACHER ASSISTANT	02/14/2022	03/25/2022
5.	MAKAELA A. WOOD	TEACHER ASSISTANT	10/12/2021	03/21/2022

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	ROBERT J. BARTHOLOMEW	COMPUTER OPERATOR	02/06/2019	03/11/2022
2.	MACKENZIE M. CITRO	CAREER EXPLORATION SPECIALIST	04/11/2019	03/18/2022
3.	CHERIE L. LEWIS	FOOD SERVICE HELPER	02/09/2022	03/02/2022
4.	BRIANNAH P. PERKETT	FOOD SERVICE HELPER	11/15/2019	02/11/2022
5.	JULIET A. PINKOS	FOOD SERVICE HELPER	09/03/2019	03/02/2022
6.	SHAUNA K. REATH	SENIOR ACCOUNT CLERK	10/12/2021	03/25/2022

c. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **MEREDITH A. BLANDO** be appointed as an **ATTENDANCE TEACHER** in **INSTRUCTIONAL PROGRAMS & PROF LEARNING**, Middle Settlement Academy for a four year probationary appointment in the Attendance Teacher tenure area, commencing March 07, 2022 and ending March 06, 2026 at an annual salary rate of \$41,989.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Proctor High School
- * Associate of Science in Psychology from Mohawk Valley Community College
- * Bachelor of Applied Science in Psychology from SUNY Polytechnic

Work Experience:

- * From May, 2019 through the present as a case worker at Oneida County Department of Social Services
- * From January, 2019 through April, 2019 as a case planner at the House of the Good Shepherd
- * From October, 2018 through December, 2020 as an aggressor (role-player) at NYS Homeland Security Preparedness Training Center
- * From August, 2017 through July, 2018 as a NYS Corrections Officer at the NYS Department of Corrections
- * From June, 2015 through August, 2017 as a surgical technician at Griffiss Surgery Center
- * From December, 2014 through June, 2015 as a surgical technician at Specialty Surgery Center of CNY

2. Recommend that **LISA M. CORRIGAN** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy for a four year probationary appointment in the Teaching Assistant tenure area, commencing March 21, 2022 and ending March 20, 2026 at an annual salary rate of \$17,371.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Dolgeville Central School
- * Associate Applied Science in Psychology from Herkimer County Community College

Work Experience:

- * From November 2021 through the present as a substitute teaching assistant at Oneida-Herkimer-Madison BOCES
- * From 2007 through 2012 as an advertising sales representative at Townsquare Media
- * From 2005 through 2007 as an inside sales representative at Northern Safety
- * From 2003 through 2005 as a sales representative at Human Technology Corporation
- * From 1981 through 2003 as a substitute teacher at Utica City, Westmoreland and Dolgeville School Districts

3. Recommend that **KRISTEN A. DAVIDSON** be appointed as a **TEACHER OF ESL** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Remsen Central and Adirondack Central School Districts for a three year probationary appointment in the English as a Second Language tenure area, commencing April 19, 2022 and ending April 18, 2025 at an annual salary rate of \$51,112.00, prorated.

Certification:

- * Working toward ESL certification
- * Professional certification in Spanish (7-12)

Education:

- * Graduate of South Lewis Central School
- * Bachelor of Arts in Adolescent Education/Spanish from SUNY Fredonia
- * Master of Arts in Education and Human Development from George Washington University, DC

Work Experience:

- * From September, 2016 through the present as a Spanish teacher at South Lewis Central School
- * From January, 2016 through June, 2016 as a part-time interim Spanish teacher at OCM BOCES
- * From October, 2010 through August, 2015 as a senior sales representative at Verizon Wireless
- * From December, 2009 through October, 2010 as a customer service representative at ACS

4. Recommend that **MICHAEL A. DEGIOVINE** be appointed as a **TEACHER OF MUSIC** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Clinton CSD and STEPS Program for a four year probationary appointment in the Music tenure area, commencing March 30, 2022 and ending March 29, 2026 at an annual salary rate of \$52,289.00, prorated.

Certification:

- * Professional certificate in Music

Education:

- * Graduate of Centerreach High School
- * Bachelor of Music Education from Five Towns College
- * Master of Arts in ESL Curriculum and Instruction from Arizona State University

Work Experience:

- * From March, 2021 through the present as a private tutor at The Princeton Review, MO
- * From February, 2017 through February, 2021 as the head of humanities; music and English teacher at Meton Preparatory Academy, China
- * From August, 2013 through January, 2017 as director of studies; music and English teacher at Bachuan International H.S., China
- * From April, 2011 through June, 2013 as a teacher assistant / private tutor at Eastport-South Manor

5. Recommend that **BRIANNA R. GRIFFING** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at The Center for a four year probationary appointment in the Teaching Assistant tenure area, commencing March 14, 2022 and ending March 13, 2026 at an annual salary rate of \$16,471.00, prorated.

Certification:

- * Working toward Certification

Education:

- * Graduate of Morrisville Eaton Middle School
- * Received Certified Nursing Assistant from Madison-Oneida BOCES

Work Experience:

- * From September, 2021 through January, 2022 as a dental assistant at Aspen Dental, Tennessee
- * From June, 2019 through June, 2021 as a certified nursing assistant at Cruse Community Center

6. Recommend that **RACHEL N. ROGERS** be appointed as a **SCHOOL SOCIAL WORKER** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Sauquoit Valley Central School and the Center for a four year probationary appointment in the School Social Worker tenure area, commencing March 14, 2022 and ending March 13, 2026 at an annual salary rate of \$42,361.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Oriskany High School
- * Bachelor of Arts in Psychology from University of Albany
- * Currently attending Utica College for Master Degree in Social Work

Work Experience:

- * From September, 2020 through the present as a youth mentor and case manager at M & P Community Services
- * From June, 2018 through the present as a case aide, case planner, your empowerment specialist at the House of the Good Shepard
- * From August, 2017 through June, 2018 as a Medicaid enrollment specialist at New York State Department of Health
- * From May, 2016 through August, 2017 as an art class instructor, mentor at the Salvation Army Summer Youth Program

2. Non-Instructional/Classified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT FROM CIVIL SERVICE LISTING

The below named individual(s) recently took and successfully completed the required civil service exam for the title. The below named individual(s) will be required to serve a twenty-six week probationary period.

- | | | | |
|----|----------------|---------------------|--------------------------|
| 1. | JACLYN E. ROSE | OFFICE SPECIALIST I | Prob. Date
03/17/2022 |
|----|----------------|---------------------|--------------------------|

b. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **MIKA ABE-CALLAN** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program commencing February 28, 2022 at an hourly salary rate of \$13.20.

MIKA ABE-CALLAN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Urawa Gakuin High School, Japan
- * Associates Degree in Living Science and General Studies from Mejiro University, Japan

Work Experience:

- * From September, 2019 through March, 2020 as a library clerk at Mohawk Valley Library System
- * April, 2005 as a waitress at Doma-Doma & Ueno, Tokyo, Japan
- * April, 2003 as a store clerk at Min-Stop & Soka-Shi, Saitama, Japan

2. Recommend that **CHRISTOPHER P. BOWEE** be appointed to a part-time appointment as a **LABORER** in SUPPORT SERVICES, School Lunch Program commencing March 10, 2022 at an hourly salary rate of \$13.20.

CHRISTOPHER P. BOWEE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **LABORER**.

Education:

- * Graduate of Mount Markham High School

Work Experience:

- * From May, 2019 through September, 2019 as tree removal at Woods Tree & Stump
- * From May, 2017 through September, 2018 as custodial staff at Mount Markham School District

3. Recommend that **KAYLA M. CARROLL** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program commencing March 30, 2022 at an hourly salary rate of \$13.20.

KAYLA M. CARROLL has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Waterville Jr./Sr. High School

Work Experience:

- * From January, 2022 through the present as a counter assistant at New York Pizzeria
- * From September, 2021 - November, 2021 as a housekeeper at Old Forge Camping Resort
- * From September, 2021 through October, 2021 as a server/busser at Tony Harper's Pizza & Clam Shack
- * From August, 2021 through September, 2021 as a food service helper at Pied Piper
- * From June, 2021 through September, 2021 as a stores clerk at Enchanted Forest Water Safari

4. Recommend that **KATHLEEN J. CONNOR** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program commencing March 22, 2022 at an hourly salary rate of \$13.20.

KATHLEEN J. CONNOR has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Little Falls High School

Work Experience:

- * October, 2008 through May, 2016 started as a substitute food service helper at Oneida-Herkimer-Madison BOCES
- * From May, 2016 through September, 2018 as a part-time food service helper at Oneida-Herkimer-Madison BOCES

5. Recommend that **WILLIAM D. NICHOLL** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, Food Service Program commencing March 03, 2022 at an hourly salary rate of \$13.20.

WILLIAM D. NICHOLL has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Camden Central School
- * Associates Degree in Criminal Justice from Mohawk Valley Community College

Work Experience:

- * From 1980 through 2002 as a law enforcement officer at the Oneida County Sheriff's Office

6. Recommend that **CHERYL A. RICHARDS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program commencing March 23, 2022 at an hourly salary rate of \$13.20.

CHERYL A. RICHARDS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Portland High School, CT
- * Associate's Degree in Equine Science from SUNY Morrisville

Work Experience:

- * From September, 2002 through March, 2020 as a vet assistant/receptionist at Waterville Veterinary Associates

7. Recommend that **KELLY A. STANTON** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, commencing March 28, 2022 at an hourly salary rate of \$13.20.

KELLY A. STANTON has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of C.W. Baker High School

Work Experience:

- * From October, 2015 through the present as a server at Olive Garden
- * From March, 2006 through August, 2011 as a manufacturing operator at Covidien
- * From March, 2005 through March, 2006 as a line operator at Whiting Door Manufacturing Corporation
- * From September, 2000 through March, 2005 as a material handle at Bernzomatic

8. Recommend that **DEBRA S. WOLAK** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program commencing March 22, 2022 at an hourly salary rate of \$13.20.

DEBRA S. WOLAK has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Sauquoit Valley High School

Work Experience:

- * From September, 1974 through January, 2022 as a surgical technician at Mohawk Valley Health System

d. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

			Date	Stipend
1.	GEORGE J. VARRE	TEACHER ASSISTANT	03/21/2022 - 06/30/2022	\$3,500.00 student mgr. (prorated)

ITEM VII. D. ACTION ITEMS

ITEM VII. D. 1. APPROVAL OF POLICIES

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES. **(Second Reading)** (having been approved at two successive meetings, this item was adopted effective April 20, 2022.)

5000 Support Operations

5001 District-Wide Safety Plans and Building-Level Emergency Response Plans
5006 Closing of Facilities
5007 Closing Board of Cooperative Educational Services Programs

Deletion of Policies:

5007 Evaluating Existing Buildings (DELETE)

ITEM VII. D. 2. APPROVAL OF POLICIES

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES. **(First Reading)** (due to all members not present, this item will be presented for the second time at the May 11, 2022 meeting.)

4000 Fiscal Management

4206 Tax Exempt Bonds

5000 Support Operations

5002 Safety Conditions
5300 Internet Safety
5304 Information Security Breach Policy

ITEM VII. D. 3. APPROVAL OF ANIMAL SCIENCE PROGRAM CERTIFICATION

Moved, that the Cooperative Board of Education approves the Animal Science application for submission to the State Education Department for final program re-approval.

ITEM VII. D. 4. APPROVAL OF ADMINISTRATIVE INTERNSHIP

Moved, that the Cooperative Board approves Ms. Sarah Walker for her unpaid administrative internship for the Oneida-Herkimer-Madison BOCES effective May 2022 through September 2022.

ITEM VII. D. 5. APPROVAL OF MEAL ALLOWANCES

Moved, that the Cooperative Board approves the proposed meal allowance limits for the Oneida-Herkimer-Madison BOCES as follows, effective March 23, 2022:

For travel within a 100 mile radius (one-way) - \$64 per day: \$13 breakfast/\$18 lunch/\$33 dinner
For travel greater than a 100 mile radius (one-way) - \$79 per day: \$18 breakfast/\$23 lunch/\$38 dinner

These meal allowances reflect the 2022 per diem meal reimbursement rates established by the US General Services Administration (GSA) for our local area and for travel outside of our local area throughout NY state. These reimbursement rates are also used for travel reimbursement for state employees.

ITEM VII. D. 6. APPROVAL OF ROME HEALTH AFFILIATION AGREEMENT

Moved, that the Board of Cooperative Educational Services approves OHM BOCES affiliation contracts with Rome Health Organization in order to take students to their facility.

ITEM VII. D. 7. APPROVAL OF CREATION OF PUBLIC INFORMATION SPECIALIST POSITION

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board approves the creation of the Public Information Specialist position for the Oneida-Herkimer-Madison BOCES.

ITEM VII. D. 8. APPROVAL OF CREATION OF GRAPHIC DESIGN POSITION

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board approves the creation of the Graphic Design position for the Oneida-Herkimer-Madison BOCES.

ITEM VII. D. 9. APPROVAL OF INTERNAL AUDITING SERVICES THROUGH JUNE 30, 2024

Moved, that the Cooperative Board approves the auditing services from Questar III for auditing services for a three-year term, audit period June 30, 2022 through June 30, 2024 at cost for 2021/22 at \$12,075, for 2022/23 at \$12,300 and for 2023/2024 at \$12,550.

ITEM VII. D. 10. APPROVAL OF AWARD OF SCIENCE KIT SUPPLY BID MARCH 2022

Moved, that the Cooperative Board approves the award of the March 2022 Science Kit Supply Bid as per the attached listing representing the lowest qualified bidders meeting specifications, for a total award of \$142,482.30.

ELEMENTARY SCIENCE BID AWARD RECOMMENDATIONS

Company	Award Total
Lowes	\$17,985.23
Nasco	\$25,389.22
School Specialty	\$34,482.42
S&S Worldwide	\$11,912.59
Wards	\$25,371.39
WB Mason	\$27,341.45
Total Bid Award	\$142,482.30

ITEM VII. D. 11. APPROVAL OF AGREEMENT FOR SHARING SPEECH LANGUAGE PATHOLOGIST SERVICES

Moved, that the Cooperative Board approves an inter-municipal agreement between Westmoreland Central School District and Oneida-Herkimer-Madison BOCES for Speech Pathologist services to take effect immediately.

ITEM VII. D. 12. APPROVAL OF RATIFICATION OF UPSEU AGREEMENT

Moved, that the Cooperative Board, ratify, as presented, the Agreement between the District Superintendent, Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties and the BOCES UPSEU for the period of July 1, 2020 through June 30, 2024.

ITEM VII. D. 13. APPROVAL OF REAUTHORIZATION OF EXISTING POLICIES, REGULATIONS, CONTRACTS AND HANDBOOKS/NON-BARGAINING UNIT PERSONNEL

Moved, that the Cooperative Board reauthorize existing policies, regulations, contracts and handbooks as they pertain to non-bargaining unit personnel consistent with current contractual agreements.

ITEM VII. D. 14. APPROVAL OF CONTRACT(S)

None

Yes	No	Excused	Abstain
Steve Boucher Elaine M. Falvo Joseph H. Hobika, Jr. Heather Johnson Gary P. Nelson Gary W. Porcelli, Ed.D. Timothy Thomas		Michelle Anderson Doreen Corbin Anthony Nicotera John J. Salerno Russell Stewart	

Motion carried 7-0

ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S) -

- Other Board Discussion topics
 - Board Officer Election-process 3
Mr. Boucher review the process for Board officer elections

Mr. Boucher shared Mr. Stewart's desire to be Cooperative Board President. He also named the members of the Nominating Committee.

ITEM IX. OLD BUSINESS

None

ITEM X. EXECUTIVE SESSION

Motion by: Mr. Hobika, Jr.
Seconded by: Mr. Nelson

Moved, that the Board enter Executive Session at 5:30 p.m.

Executive Session Items:

X	discussing the employment history of a particular person
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the _____ Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

The Board returned to General Session at 5:41 p.m.

ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)

Motion by: Mr. Hobika, Jr.
 Seconded by: Mr. Nelson

RESOLUTION

Continuation of Paid Administrative Leave

RESOLVED, upon recommendation of the District Superintendent, that a tenured teacher remain on paid administrative leave, retroactive to March 23, 2022. The District Superintendent is authorized to terminate the teacher's status as on paid administrative leave at her discretion.

Yes	No	Excused	Abstain
Steve Boucher		Michelle Anderson	
Elaine M. Falvo		Doreen Corbin	
Joseph H. Hobika, Jr.		Anthony Nicotera	
Heather Johnson		John J. Salerno	
Gary P. Nelson		Russell Stewart	
Gary W. Porcelli, Ed.D.			
Timothy Thomas			

Motion carried 7-0

[Elaine Falvo excused at 5:43 pm]

Board Discussion: Vision for Education

The Board discussed the need for long range planning for the BOCES, in terms of anticipated programs and services and impact on facilities planning. The Board discussed broader implications of shared programs and "regionalization". The capital debt service drop off was mentioned. BOCES Board member engagement with their component district was identified as an appropriate action for Cooperative Board Members.

MOTION TO ADJOURN

Motion by: Mr. Hobika, Jr.
Seconded by: Mr. Nelson

Without further objection, there being no further business to come before the meeting, the meeting adjourned at 6:18 p.m.

A handwritten signature in black ink, appearing to read "Ann Turner". The signature is fluid and cursive, with a large initial "A" and "T".

Ann Turner
Board Clerk Pro Tempore
April 20, 2022