



Oneida-Herkimer-Madison BOCES

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Cooperative Board 2022-2023

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**UNAPPROVED
MINUTES OF THE REGULAR
MEETING OF DECEMBER 14, 2022**

The Regular meeting of the Board of Cooperative Educational Services was held on December 14, 2022 in The Howard D. Mettelman Learning Center, Middle Settlement Road, New Hartford, New York.

MEMBERS PRESENT

- Mr. Russell Stewart, President
- Mr. Anthony J. Nicotera, Vice President
- Mrs. Michelle Anderson
- Mrs. Doreen Corbin
- Mr. Joseph H. Hobika, Jr
- Mrs. Heather Johnson
- Mr. Gary P. Nelson
- Gary W. Porcelli, Ed.D.
- Mr. John J. Salerno
- Mr. Timothy Thomas

MEMBERS EXCUSED

- Mr. Steve Boucher
- Mrs. Elaine M. Falvo

OTHERS PRESENT

- Patricia N. Kilburn, Ed.D.
- Mr. Christopher Hill
- Mr. Scott Morris
- Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

Russell Stewart, *President*, Anthony J. Nicotera, *Vice President*,
Michelle Anderson, Steve Boucher, Doreen Corbin, Elaine M. Falvo, Joseph H. Hobika, Jr., Heather Johnson,
Gary P. Nelson, Gary W. Porcelli, Ed.D., John J. Salerno, Timothy Thomas

We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.

OTHERS PRESENT

Diana Giffune, BTA President
Jolene DiBrango, NYSUT Executive Vice President
Jennifer Maynard, BTA
Owen VanHorne, student CTE program

ITEM I. CALL TO ORDER

A quorum was noted and Cooperative Board President, Mr. Russell Stewart called the meeting to order at 4:31 p.m.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM III. RECOGNITION

None

ITEM IV. RECOGNITION OF VISITORS

Take a Look at Teaching initiative – Presentation

Diana Giffune, BTA President introduced Jolene DiBrango, NYSUT Executive Vice President. Ms. DiBrango shared a presentation titled “Take a Look at Teaching”. The initiative was launched 5 years ago to look at the need for diversifying and strengthening the educator pipeline in New York State. She spoke about workforce diversity and the declining teacher-education enrollments and increased retirements.

She shared information on a few programs through the initiative; “Grow Your Own” programs, NYSUT can provide resources and suggested activities to support educator pipeline clubs in the region or school. Also develop educator pipeline initiatives in your school, establish a course of study for students considering a career in education. NYSUT can provide guidance for teachers and schools interested in designing meaningful course experiences for students exploring this field.

Mr. Stewart requested to change the order of the Agenda due to some Board member requests to leave early.

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 9, 2022

Motion by: Mr. Hobika, Jr.
Seconded by: Mr. Nelson

Moved, that, the minutes of the Regular Meeting of November 9, 2022 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
Michelle Anderson		Steve Boucher	
Doreen Corbin		Elaine M. Falvo	
Heather Johnson			
Joseph H. Hobika, Jr.			
Gary P. Nelson			
Anthony J. Nicotera			
Gary W. Porcelli, Ed.D.			
John J. Salerno			
Russell Stewart			
Timothy Thomas			

Motion carried: 10-0

ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)

MOTION TO APPROVE THE CONSENT AGENDA

Motion by: Mr. Hobika, Jr.
Seconded by: Mr. Nelson

FINANCIAL REPORTS/AWARDING OF CONTRACTS

Moved, that the Cooperative Board accepts the Report of the Treasurer for October 2022 and the Budget Adjustment Report for October 2022 (Item VII B-1 and B-2); all as shown below:

ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR OCTOBER 2022

Report of the Treasurer for October 2022

Capital	7,914.12
General	13,013,455.64
School Lunch	14,511.36
Special Aid	189.74
Trust/Agency	74,680.68
Extra-Curricular	15,590.94
Total	\$13,126,342.48

and the Treasurer's Report for the Extra-Curricular Fund for October 2022 showing a fund balance of \$15,590.94.

ITEM VII. B. 2. MOTION TO ACCEPT THE 2022-2023 BUDGET ADJUSTMENT REPORT FOR OCTOBER 2022

**Budget Revisions—2022-23
October 2022 Report**

2022-23 Adopted Budget	\$80,551,736
Commitment Changes	7,745,298
Net Changes	2,481,006
Total	\$90,778,040

ITEM VII. C. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

C. PERSONNEL REPORT

a. RETIREMENTS

1. Teaching/Certified Staff

			Hire Date	Retire Date
1.	VERONIKA R. STOECKE	TEACHER ASSISTANT	01/29/2008	02/28/2023

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	ELIZABETH A. HARTNETT	COORDINATOR SCHOOL LIBRARY SYSTEM	02/22/2016	01/03/2023

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	FRANCES E. BELLINGER	FOOD SERVICE HELPER	08/29/2019	10/24/2022 (verbal)
2.	STEVE D. CARDWELL	OFFSET DUPLICATING OPERATOR	03/15/2018	10/16/2022 (corrected)
3.	SHELLEY A. DYN	MICROFILM OPERATOR	11/15/2021	12/09/2022
4.	ERICA L. YOX	FOOD SERVICE HELPER	12/09/2021	11/15/2022 (verbal)

c. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

			Start Date	End Date	Reason
1.	MELINDA E. SUITS	TEACHER ASSISTANT	11/29/2022	TBD	Disability

d. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **CARMEN J. ARCURI** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the Teaching Assistant tenure area, commencing December 05, 2022 and ending December 04, 2026 at an annual salary rate of \$17,325.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Notre Dame High School

Work Experience:

- * From 2018 through the present as a clerk at Oneida County Social Services
- * From 2008 through 2018 as a cashier at Hannaford
- * 2011 as a maintenance worker at Centro Utica
- * From 2007 through 2008 as a zoo camp TA at the Utica Zoo

2. Recommend that **LAURA H. ARCURI** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the Teaching Assistant tenure area, commencing December 05, 2022 and ending December 04, 2026 at an annual salary rate of \$16,751.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Cooperstown Central School
- * Graduate of the Innovative Agriculture Program Milford BOCES

Work Experience:

- * From 2019 through the present at the ARC as a line worker
- * From October, 2014 through July, 2019 as a customer service representative at the Salvation Army
- * Summer, 2014 as a laundry aid at Cooperstown Dream Park

3. Recommend that **TAYLOR R. BROWN** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the Teaching Assistant tenure area, commencing November 17, 2022 and ending November 16, 2026 at an annual salary rate of \$17,620.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Camden High School

Work Experience:

- * Currently working as an office clerk at Pulver Roofing
- * From 2019 through 2021 as a direct care professional at Madison-Cortland ARC
- * From 2017 through 2019 as a house manager at the Kelberman Center

4. Recommend that **SHANNON R. COOK** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy @ Lincoln Avenue for a four year probationary appointment in the Teaching Assistant tenure area, commencing November 03, 2022 and ending November 02, 2026 at an annual salary rate of \$16,471.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Owen D. Young Central School
- * Bachelor's Degree in Management & Marketing from Clarion University of Pennsylvania

Work Experience:

- * From May, 2022 through the present as a security guard at Allied Universal Security
- * From October, 2021 through March, 2022 as a sales representative at Charter Communications/Spectrum
- * From January, 2018 through November, 2020 as an emergency roadside assistance counselor at AAA Northeast
- * From September, 2017 through March, 2018 as a data entry clerk at Bank of NY Mellon
- * From February, 2015 through April, 2017 as customer service representative at Alorica

5.

Recommend that **MEL R. FITE** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Middle Settlement Academy @Lincoln Avenue for a four year probationary appointment in the Teaching Assistant tenure area, commencing December 05, 2022 and ending December 04, 2026 at an annual salary rate of \$23,746.00, prorated.

Certification:

* Working toward certification

Education:

* Graduate of T.R. Proctor High School

* Associates of Applied Science in Sports Management

Work Experience:

* From July, 2017 through the present as a program educator II at Cornell Cooperative Extension

* From September, 2014 through June, 2017 as a youth advocate II at Hillside Work Scholarship Connection

* From January, 2014 through September, 2014 as an account manager at Galaxy Communications

* From July, 2012 through September, 2013 as a director of operations at the Boys and Girls Club of the Mohawk Valley

* From April, 2010 through July, 2012 as a site director at the Boys and Girls Club of the Mohawk Valley

6. Recommend that **DEJANEE S. IRVING-KEARNEY** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Perry Jr. High for a four year probationary appointment in the Teaching Assistant tenure area, commencing November 10, 2022 and ending November 09, 2026 at an annual salary rate of \$18,520.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Poland Central School
- * Associates Degree in Human Services from Mohawk Valley Community College

Work Experience:

- * From June, 2022 through October, 2022 as a dental assistant at Valley Dental PC
- * From January, 2022 through May, 2022 as a hostess at Texas Roadhouse
- * From July, 2021 through January, 2022 as a child care worker at House of Good Shepherd
- * From November, 2020 through July, 2021 as a customer service advisor at Carbone Subaru of Utica
- * From September, 2019 through November, 2020 as a receptionist/cashier at Carbone Subaru of Utica

7. Recommend that **BRENNA P. MACRINA** be appointed as a **GUIDANCE COUNSELOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, PTECH for a four year probationary appointment in the Guidance tenure area, commencing November 28, 2022 and ending November 27, 2026 at an annual salary rate of \$47,647.00, prorated.

Certification:

- * Provisional certificate in School Counselor

Education:

- * Graduate of Whitesboro High School
- * Bachelor of Science in Psychology Child Life at Utica College
- * Master of Science in Professional School Counseling at Russell Sage College

Work Experience:

- * From August, 2022 through the present as a youth support specialist at Safe Schools Mohawk Valley
- * From February, 2022 through August, 2022 as a middle school counselor at Notre Dame Jr. Sr. High School

8.

Recommend that **JOSEPH M. MARRO's** appointment, that was approved at the October 12, 2022 meeting, as a **CURRICULUM SPECIALIST - ADMIN** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Program and Professional Learning for a four year probationary appointment in the Curriculum Specialist tenure area, be revised commencing December 05, 2022 and ending December 04, 2026 at an annual salary rate of \$85,000.00, prorated.

Certification:

- * Professional certificate in School Building Leader
- * Professional certificate in School District Leader

Education:

- * Graduate of West Islip High School
- * Bachelor of Science in Music from Hofstra University
- * Master of Education in Curriculum & Instruction from Florida Gulf Coast University
- * CAS in School Building Leader and School District Leader from Dowling College

Work Experience:

- * From September, 2015 through the present as a music teacher / District Music Supervisor at Wyandanch Union Free School District
- * From 2021 through the present as an adjunct professor of inclusion education at Cazenovia College
- * From September, 2012 through September, 2015 as a music teacher at New York City Department of Education
- * From August, 2010 through September, 2012 as a music teacher at Collier County School District
- * From 2008 through 2012 as a music teacher at Collier and Lee County School District, Naples Fl

9.

Recommend that **SAMANTHA T. OHERN** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the Teaching Assistant tenure area, commencing November 28, 2022 and ending November 27, 2026 at an annual salary rate of \$18,248.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of New Hartford High School

Work Experience:

- * From September, 2004 through the present as a residential counselor at Sitrin Health Care Center
- * From July, 2004 through August, 2004 as a teaching assistant at Oneida-Herkimer-Madison BOCES

10. Recommend that **JESSICA TEHAN** be appointed as a **COORDINATOR OF SPECIAL EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at The Center for a four year probationary appointment in the Coordinator Special Education tenure area, commencing January 17, 2023 and ending January 16, 2027 at an annual salary rate of \$87,500.00, prorated.

Certification:

- * Professional certificate in School District Leader

Education:

- * Graduate of New Hartford High School
- * Bachelor of Science in Psychology from Siena College
- * Master of Science in School Psychology from Rochester Institute of Technology
- * Certificate of Advanced Study, Educational Leadership from Lemoyne College

Work Experience:

- * From September, 2017 through the present as a school psychologist at Long Branch Elementary and Liverpool Middle Schools
- * From January, 2020 through June, 2020 as an administrative intern at Long Branch Elementary School
- * From March, 2020 through August, 2020 as an extended school year administrative intern at Liverpool Central School District
- * Summers 2015, 2016, 2017 and 2018 as a school psychologist ESY program at Liverpool School District
- * From September, 2013 through June, 2017 as a school psychologist at Elmcrest Elementary School, Liverpool School District
- * From April, 2013 through June, 2013 as a substitute school psychologist at East Hill Elementary School, West Genesee School District
- * From February, 2013 through April, 2013 as a substitute school psychologist at Van Buren elementary, Baldwinsville School District
- * From October, 2012 through February, 2013 as a behavior specialist at Baker High School, Baldwinsville School District
- * From August, 2012 through October, 2012 as a behavior specialist at Tradewinds Educational Center at Upstate Cerebral Palsy
- * From June, 2012 through August, 2012 as assistant director at the Kelberman Center, Awesome Summer Days Camp

b. RECOMMENDATION FOR PART-TIME APPOINTMENT(S)

1. Recommend that **ANNE S. PERRA** be appointed as a **TEACHER SPEECH/HEARING** in in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Bridges for a part-time (.2 FTE) appointment commencing November 28, 2022 at an annual salary rate of \$9,149.60, prorated.

Certification:

- * Permanent certificate in Speech & Hearing Handicapped

Education:

- * Graduate of Little Falls High School
- * Bachelor of Arts in Speech, Language and Hearing from the University of Buffalo
- * Master of Arts in Speech Pathology from Eastern Michigan University

Work Experience:

- * From September, 2021 through November, 2021 as a substitute teacher speech/hearing at Oneida-Herkimer-Madison BOCES
- * From September, 1985 through June, 2019 as a speech therapist at New Hartford School District
- * From February, 1981 through June, 1985 as a speech therapist at United Cerebral Palsy Center

2. Recommend that **JAMES K. SMALDON** be appointed as an **ATTENDANCE TEACHER** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Camden Central School District for a part-time (.6 FTE) appointment commencing December 01, 2022 at an annual salary rate of \$32,019.60, prorated.

Certification:

- * Permanent certificate in Attendance Teacher

Education:

- * Graduate of Rome Catholic High
- * Associate of Arts in Liberal Arts from Jefferson Community College
- * Bachelor of Science in Physical Education from SUNY Brockport

Work Experience:

- * From 2011 through 2016 as a part-time attendance teacher at Madison-Oneida BOCES
- * From 1983 through 2011 as an attendance teacher at Rome City School District
- * From 1979 through 1980 as a physical education teacher at Rome City School District
- * From 1978 through 1979 as a teacher of driver and traffic safety education at Rome City School District

c. RECOMMENDATION FOR TENURE APPOINTMENT(S)

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

			Tenure Date
1.	MARISA G. DECOLA	Teaching Assistant	03/14/2023
2.	SUZANNE J. O'BRIEN	Guidance	03/09/2023

d. RECOMMENDATION FOR DECREASE IN FTE

			Date	FTE
1.	STEPHANIE A. MCLAUGHLIN	SCHOOL PSYCHOLOGIST	08/31/2022	0.6

2. Non-Instructional/Classified Staff

- a. Recommendation to reclassify two Audio Visual Aide positions to two Associate Graphic Artist positions
- a.a. Recommendation to reclassify a Computer Technical Assistant position to an Offset Duplicating Machine Operator position

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **STEVE D. CARDWELL's** appointment, that was approved at the October 12, 2022 meeting, be corrected to a probationary appointment as a **SENIOR OFFSET PRINTING MACHINE OPERATOR** in SUPPORT SERVICES, commencing October 17, 2022 at an annual salary rate of \$48,500.00, prorated.

STEVE D. CARDWELL has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SENIOR OFFSET PRINTING MACHINE OPERATOR**. **STEVE D. CARDWELL** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Rome Free Academy
- * Attended SUNY Delhi State University for Business Management

Work Experience:

- * From March, 2018 through the present as an offset printing machine operator at Oneida-Herkimer-Madison BOCES
- * From May, 2015 through March, 2018 as a printing assistant at Oneida-Herkimer-Madison BOCES
- * From December, 2014 through May, 2015 as a printing aide (temp) at Oneida-Herkimer-Madison BOCES
- * From August, 2014 to December, 2014 as a lens tech at U.S. Optical, Syracuse
- * From 2012 through 2013 as a 2nd pressman at East Wood Litho, Syracuse
- * From 2009 through 2010 as an assembler at Toshiba International, Houston, TX
- * From 2007 through 2010 as a lead pressman at Mabboos Print Shop, Houston, TX
- * From 2006 through 2007 as an A/C tech helper at Advantage Mechanical, Houston, TX

2. Recommend that **IRENE V. CURBELO** be appointed to a probationary appointment as a **LABORER** in SUPPORT SERVICES, Elementary Science Center, commencing December 19, 2022 at an annual salary rate of \$28,389.00, prorated.

IRENE V. CURBELO has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **LABORER**. **IRENE V. CURBELO** will be required to serve a twenty-six week probationary period.

Education:

- * Attended Walton High School

Work Experience:

- * From September, 2002 through August, 2011 as a laborer at Hagerman & Company, NJ
- * From October, 2012 through May, 2013 as a laborer/picker at Vicks Lithograph & Printing

b. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **DEBORAH J. DENISON** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing November 28, 2022 at an hourly salary rate of \$15.00, as needed.

DEBORAH J. DENISON has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Waterville High School

Work Experience:

- * From 1990 through December, 2018 as a technical clerk at New York Central Mutual Insurance
- * 1984 as a sales associate at Tehans

2. Recommend that **VICTORIA A. DICKENSON** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program commencing October 26, 2022 at an hourly salary rate of \$15.00, as needed.

VICTORIA A. DICKENSON has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Mt. Markham High School

Work Experience:

- * From January, 2022 through March, 2022 as a classroom aide at United Cerebral Palsy
- * From June, 2021 through August, 2021 as a custodian at Clean Tech, Herkimer County Community College
- * From April, 2021 through June, 2021 as a mobile expert at OSL

3. Recommend that **WENDY HO** be appointed to a part-time appointment as a **CLERK (PART TIME)** in SUPPORT SERVICES, School Lunch Program commencing October 24, 2022 at an hourly salary rate of \$17.54.

WENDY HO has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLERK (PART TIME)**.

Education:

- * Graduate of Notre Dame Jr/Sr High School
- * Associate's Degree in Photography from Mohawk Valley Community College
- * Bachelor's Degree in Digital Media from Otis College of Art and Design

Work Experience:

- * July, 2014 as an assistant manager at Game Craze
- * July, 2014 as a team member at Target
- * May, 2013 as a teacher's assistant at Otis College of Art and Design

4. Recommend that **KATELYN R. KIMBALL** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program commencing December 02, 2022 at an hourly salary rate of \$15.00, as needed.

KATELYN R. KIMBALL has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Attended Sauquoit Valley Central School

Work Experience:

- * none

5. Recommend that **JOANNE L. RANKINS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program commencing November 14, 2022 at an hourly salary rate of \$15.00, as needed.

JOANNE L. RANKINS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Mohawk Central School
- * Associate of Science in Computer Science at Albany Business College

Work Experience:

- * From 1986 through 2021 as an information technology professional at Utica National Insurance

6. Recommend that **SHELLEY C. SMITH** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program commencing October 31, 2022 at an hourly salary rate of \$15.00.

SHELLEY C. SMITH has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Fonda Fultonville High School

Work Experience:

* From September, 1995 through June, 2022 as a teaching assistant
Herkimer BOCES

7. Recommend that **DONNA C. WORDEN** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program commencing November 02, 2022 at an hourly salary rate of \$15.00, as needed.

DONNA C. WORDEN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* GED

* Associate's Degree in Paralegal from Bryant & Stratton

Work Experience:

* From February, 2022 through July, 2022 as a mentor at
Advocates, Inc.

* From August, 2021 through February, 2022 as a selector at
McLane Company

* From October, 2003 through April, 2017 as a restaurant manager
at Syracuse Food Service Group

c. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	ROBIN R. MASTERS	PRINCIPAL ACCOUNT CLERK	06/13/2022
2.	KEITH J. MOTTLEY	NETWORK ADMINISTRATOR II	05/16/2022
3.	ADAM W. WEZALIS	NETWORK ADMINISTRATOR II	06/13/2022

e. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

			Date	Stipend
1.	MEL R. FITE	TEACHER ASSISTANT	12/05/2022 - 06/30/2023	\$3,500.00 (student mgr.) prorated

ITEM VII. D. ACTION ITEMS

ITEM VII D. 1. APPROVAL OF INFORMATION TECHNOLOGY PROJECT MANAGER POSITION

Moved, that the Cooperative Board approves the creation of Information Technology Project Manager position for the Oneida-Herkimer-Madison BOCES.

ITEM VII D. 2. APPROVAL OF FY2022-2023 STATE-WIDE INSTRUCTIONAL TECHNOLOGY AGREEMENTS ADDENDUM

Moved, that the BOCES Cooperative Board approve Oneida-Herkimer-Madison BOCES' participation in the 2022-2023 Statewide Instructional Technologies Agreements to include: NYSITTC, NYS DL, SOLID, and DREAM.

WHEREAS, it is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2022-2023 fiscal year, for Age of Learning, Inc., BlocksCAD, Coder Kids, Inc. DBA Codelicious, Drone Sports Inc., DroneBlocks LLC, Hello World CS, Kahoot! ASA, moozoom education inc., NS4ed, LLC, Quizizz Inc., Rocket Drones, Inc., Savvas Learning Company LLC, World Book, Inc., Defined Learning, Spicer Learning, Canva US, Inc., Scribble, Inc., and,

WHEREAS, The OHM BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the OHM BOCES Cooperative Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the OHM BOCES Cooperative Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the OHM BOCES Cooperative Board agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

ITEM VII D. 3. APPROVAL OF CAPITAL PROJECT BID AWARD

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board accept the Bid from Utica Glass in the amount of \$489,000.00. Main Building Complex (Window/Door Replacement), Reconstruction – SED No. 41-90-00-00-0-011-008.

ITEM VII D. 4. APPROVAL OF LIBRARIAN II POSITION

Moved, that the Cooperative Board approves the creation of a Librarian II Position for the Oneida-Herkimer-Madison BOCES

ITEM VII D. 5. APPROVAL OF GIFT ACCEPTANCE FROM NEW YORK POWER AUTHORITY

Moved, that the Cooperative Board of the OHM BOCES accept the gift of a hybrid vehicle from New York Power Authority for use in the Automotive Technology program.

ITEM VII D. 6. A. APPROVAL OF AMENDMENT TO EMPLOYMENT AGREEMENT FOR ANN TURNER

APPROVAL OF AMENDMENT TO EMPLOYMENT AGREEMENT BETWEEN THE SOLE SUPERVISORY DISTRICT OF COOPERATIVE EDUCATIONAL SERVICES AND ANN TURNER

Moved that the Cooperative Board approve the amended employment agreement for Ann Turner, Director of Programs & Professional Development for a duration of July 1, 2020-June 30, 2024, to include a 3.25% salary increase from the current base salary of \$125, 663.25 effective July 1, 2020 and each subsequent year thereafter through June 30, 2024.

ITEM VII D. 6. B. APPROVAL OF AMENDMENT TO EMPLOYMENT AGREEMENT FOR KEVIN HEALY

APPROVAL OF AMENDMENT TO EMPLOYMENT AGREEMENT BETWEEN THE SOLE SUPERVISORY DISTRICT OF COOPERATIVE EDUCATIONAL SERVICES AND KEVIN HEALY

Moved that the Cooperative Board approve the amended employment agreement for Kevin Healy, Director of Educational Services to include a 3.25% salary increase from the current base salary of \$130,000 beginning on July 1, 2022 and each subsequent year thereafter through June 30, 2024.

Yes	No	Excused	Abstain
Michelle Anderson		Steve Boucher	
Doreen Corbin		Elaine M. Falvo	
Heather Johnson			
Joseph H. Hobika, Jr.			
Gary P. Nelson			
Anthony J. Nicotera			
Gary W. Porcelli, Ed.D.			
John J. Salerno			
Russell Stewart			
Timothy Thomas			

Motion carried: 10-0

ITEM V. COMMUNICATIONS

A. FROM THE FLOOR

- General questions from board members?
 - Was there a BOCES newsletter that was created in the past?
 - Are there literacy programs for adults in the area?

Dr. Kilburn will follow-up

- Commentary from board members?

Mr. Stewart noted there are no Board members attending the NSBA Conference in April 2023. Therefore he asked permission from the Board members to use the funds that would normally be spent on that conference to be used for the 75th Anniversary preparations. The Board agreed by a motion.

Motion by: Mr. Hobika, Jr.
Seconded by: Mrs. Corbin

Yes	No	Excused	Abstain
Michelle Anderson		Steve Boucher	
Doreen Corbin		Elaine M. Falvo	
Heather Johnson			
Joseph H. Hobika, Jr.			
Gary P. Nelson			
Anthony J. Nicotera			
Gary W. Porcelli, Ed.D.			
John J. Salerno			
Russell Stewart			
Timothy Thomas			

Motion carried: 10-0

Mrs. Anderson and Mr. Hobika, Jr. thanked Dr. Kilburn for attending their District Board of Education meeting.

[Mrs. Anderson left at 5:27 p.m.]

B. CORRESPONDENCE

- NYSSBA Capital Conference –
 - February 10, 2023 – virtual
 - February 15, 2022 – in person

ITEM VI. DISTRICT SUPERINTENDENT REPORT

- Organizational update

Dr. Kilburn shared an update on the organization.

- Developing regular systematic feedback from local districts
- Creating a system for feedback from BOCES employees

Dr. Kilburn also shared updates on the following:

- Shared some ideas for the 75th Anniversary
- Facilities update
- Chief School Officers taking a look at the semi-conductors lab
- Summit pushed back into February due to scheduling

ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

ITEM IX. OLD BUSINESS

None

ITEM X. EXECUTIVE SESSION

Motion by: Mrs. Corbin

Seconded by: Mr. Hobika, Jr.

Moved, that the Board enter Executive Session at 5:45 p.m.

Executive Session Items:

	discussing the employment history of a particular person
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
X	discussing collective negotiations pertaining to the BAA Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed


The Board returned to General Session at 6:43 p.m.

ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)

MOTION TO ADJOURN

Motion by: Mr. Hobika, Jr.
 Seconded by: Mrs. Corbin

Without further objection, there being no further business to come before the meeting, the meeting adjourned at 6:44 p.m.


 Deborah Kimball
 Clerk of the Board
 December 14, 2022