



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
www.oneida-boces.org

Cooperative Board 2022-2023

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**MINUTES OF THE REGULAR
MEETING OF NOVEMBER 9, 2022**

The Regular meeting of the Board of Cooperative Educational Services was held on November 9, 2022 Bridges Program – Special Education, Middle Settlement Road, New Hartford, New York.

MEMBERS PRESENT

- Mr. Russell Stewart, President
- Mr. Anthony J. Nicotera, Vice President
- Mrs. Michelle Anderson
- Mr. Steve Boucher
- Mrs. Doreen Corbin
- Mrs. Elaine M. Falvo
- Mr. Joseph H. Hobika, Jr
- Mr. Gary P. Nelson
- Gary W. Porcelli, Ed.D.
- Mr. John J. Salerno
- Mr. Timothy Thomas

MEMBERS EXCUSED

- Mrs. Heather Johnson

OTHERS PRESENT

- Patricia N. Kilburn, Ed.D.
- Mr. Christopher Hill
- Mr. Scott Morris
- Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

Russell Stewart, *President*, Anthony J. Nicotera, *Vice President*,
Michelle Anderson, Steve Boucher, Doreen Corbin, Elaine M. Falvo, Joseph H. Hobika, Jr., Heather Johnson,
Gary P. Nelson, Gary W. Porcelli, Ed.D., John J. Salerno, Timothy Thomas

We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.

STUDENT PRESENTERS

Ellen Mahanna, principal
Lisa Rizzo, coordinator
Tim Rowland, coordinator
Julian Ford, student
Christopher Ford, parent
Vicki Ford, parent
Emma Johnson, student
Cathy Johnson, parent
Leon Johnson, parent
Dr. Kathleen Davis, interim superintendent, New York Mills

ITEM I. CALL TO ORDER

A quorum was noted and Cooperative Board President, Mr. Russell Stewart called the meeting to order at 4:30 p.m.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

Mr. Stewart recognized the visitors and thanked them for coming.

ITEM III. RECOGNITION

Bridges Program

Mr. Hill introduced Ellen Mahanna, principal of Bridges. Ms. Mahanna thanked the Board for their support and then introduced Lisa Rizzo and Tim Rowland.

Ms. Mahanna introduced Emma Johnson and her parents. Emma is a senior and attends the 12:1:1 program and CTE Advertising and Design/Multimedia Production Program. She has been a student in the BOCES Bridges program since 7th grade and will graduate with a Regent's Diploma. Emma would like to attend a community college and is interested in the field of Interior Design.

Mr. Rowland introduced Julian Ford and his parents. Julian is a senior and attends the 12:1:1 program and CTE Emerging Technologies and Cyber Security Program. He has been a student in the BOCES Bridges program since 7th grade and will graduate with a Regent's Diploma. Julian would like to attend college for Computer Science.

Bridges Program – Presentation

Lisa Rizzo shared a presentation on the history of the OHM BOCES School Based Clinic. She noted that from 2002 through 2008 the OHM BOCES collaborated with Mohawk Valley Psychiatric Center; Pinefield Day Treatment to provide a therapeutic program combined with an educational program that could be flexible enough to meet students needs while being treated for mental health issues. That program eventually dissolved which allowed the program to go in a different direction. The Clinic now is within the Bridges program and serves about 25 – 30 students. We are able to offer mental health services in order to provide access to high quality wrap around care to our center-based students and some students in our district based programs.

ITEM IV. RECOGNITION OF VISITORS

-Tour of Bridges Program

ITEM V. COMMUNICATIONS

A. FROM THE FLOOR

- General questions from board members?
- Commentary from board members?

- Mrs. Falvo shared information regarding the Corrective Action Plan
- Dr. Porcelli thanked Mr. Morris for his work with the Negotiations Committee and also shared correspondence from an experience at the NYSSBA Convention
- Mr. Hobika thank Dr. Kilburn for her assistance with Utica and noted that he really appreciated her ability to lead and share her knowledge.

B. CORRESPONDENCE

- Rural Schools Association of NYS (RSA) – “The Gathering”, December 1-2, 2022, Courtyard Marriott, Saratoga Springs

- 39th Edition of School Law – please let Deb know if you would like one ordered

ITEM VI. DISTRICT SUPERINTENDENT REPORT

-Summit Planning Update

Mr. Hill shared that the first summit is planned for January 30th. The State of Children’s Health will be the topic and they are in the process of contacting presenters for a panel discussion and break-out sessions.

-Transition Plans for Resignations/Retirements

Mr. Hill spoke about Ms. Sitera's retirement and the transition of that position.

Mr. Morris spoke about Mr. Bashant's resignation and shared Ms. Jennifer Parzych is in the Personnel report for approval from the Board for appointment to this position.

Mr. Morris and Mr. Hill also spoke about transition plans in relation to data management for the organization.

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF OCTOBER 12, 2022

Motion by: Mr. Hobika
Seconded by: Mrs. Anderson

Moved, that, the minutes of the Regular Meeting of October 12, 2022 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Joseph H. Hobika, Jr. Gary P. Nelson Anthony J. Nicotera Gary W. Porcelli, Ed.D. John J. Salerno Russell Stewart Timothy Thomas		Heather Johnson	

Motion carried: 11-0

ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)

(Item VII C.2.c.1.(pg.92), Item VII D. 1. and Item VII D. 2. pulled to after the Consent Agenda for separate votes)

MOTION TO APPROVE THE CONSENT AGENDA

Motion by: Mr. Hobika
Seconded by: Mr. Nelson

FINANCIAL REPORTS/AWARDING OF CONTRACTS

Moved, that the Cooperative Board accepts the Report of the Treasurer for September 2022 and the Budget Adjustment Report for September 2022 (Item VII B-1 and B-2); all as shown below:

ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR SEPTEMBER 2022

Report of the Treasurer for September 2022

Capital	7,907.20
General	15,231,251.13
School Lunch	36,305.46
Special Aid	189.74
Trust/Agency	74,615.38
Extra-Curricular	13,765.81
Total	\$15,364,034.72

and the Treasurer's Report for the Extra-Curricular Fund for September 2022 showing a fund balance of \$13,765.81.

ITEM VII. B. 2. MOTION TO ACCEPT THE 2022-2023 BUDGET ADJUSTMENT REPORT FOR SEPTEMBER 2022

**Budget Revisions—2022-23
September 2022 Report**

2022-23 Adopted Budget	\$80,551,736
Commitment Changes	7,745,298
Net Changes	2,440,326
Total	\$90,737,360

ITEM VII. B. 3. MOTION TO APPROVE 2022-2023 SHARED SERVICE CONTRACTS (SELLER) WITH SCHOOLS

2022-2023 Shared Service Contractor (Seller) with Schools

Oneida-Herkimer-Madison BOCES Contractor (Seller) With Schools

Brookfield CSD	\$1,405,313.49	Initial contract for all BOCES services for 2022-2023 including administration, career & technical education, handicapped services, alternative education
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Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Brookfield Central School District for the 2022-2023 school year.

ITEM VII. B. 4. MOTION TO APPROVE CORRECTIVE ACTION PLAN FOR 2021-2022 AUDIT RECOMMENDATIONS

Moved, that BE IT RESOLVED that the Corrective Action Plan to the 2021-2022 external audit be approved for submission to the NYS Education Department Office of Audit Services.

ITEM VII. C. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

C. PERSONNEL REPORT

a. RETIREMENTS

1. Teaching/Certified Staff

			Hire Date	Retire Date
1.	ELIZABETH A. MORAT	TEACHER OF CHILD CARE	10/05/2010	12/31/2022
2.	JAMIE M. SITERA	PRINCIPAL OF ACADEMIC & RELATED SERVICES	09/04/2012	12/31/2022

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	JENNIFER L. PARZYCH	COMPUTER EDUCATION COORDINATOR	03/15/2021	11/13/2022

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	EDWIN GUZMAN	LABORER	05/19/2022	10/05/2022
2.	BARBARA M. MARIO	FOOD SERVICE HELPER	01/09/2020	10/03/2022 (verbal)
3.	CALEB M. MARTIN	CLEANER	07/15/2019	10/11/2022
4.	BEVERLY A. THOMPSON	FOOD SERVICE HELPER	09/01/2022	10/18/2022
5.	MELISSA M. YOUNGHANZ	OFFICE SPECIALIST I	01/03/2022	10/07/2022 (revised)

c. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

			Start Date	End Date	Reason
1.	MORGAN E. FORT	TEACHER ASSISTANT	10/06/2022	TBD	Disability
2.	CHRISTOPHER LAMBERT	TEACHER ASSISTANT	10/03/2022	06/30/2023	work as long term substitute teacher
3.	AMY M. LOCKE	SCHOOL SOCIAL WORKER	11/01/2022	TBD (extended)	Disability
4.	KRISTEN A. LUBECK	TEACHER ASSISTANT	10/17/2022	06/30/2023	work as long term substitute teacher

2. Non-Instructional/Classified Staff

			Start Date	End Date	Reason
1.	MICHAEL P. CARNEY	NETWORK ADMINISTRATOR I	11/14/2022	TBD	work provisionally in different title

d. APPOINTMENTS

1. Teaching/Certified Staff

a.

RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **JAMES A. O'CONNOR** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy @ OHM BOCES for a four year probationary appointment in the Teaching Assistant tenure area, commencing October 17, 2022 and ending October 16, 2026 at an annual salary rate of \$20,536.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Poland Central School District

Work Experience:

- * From December, 2018 through July, 2022 as a machinist II at Indium Corporation
- * From September, 2014 through September, 2017 as a maintenance worker at Plantation Resorts, SC
- * From November, 2012 through October, 2013 as a header 700 assembler at Remington Arms
- * From December, 2005 through February, 2009 as a security hospital treatment assistant at Central New York Psychiatric Center
- * From October, 2003 through December, 2005 as a construction worker at Tom's Vinyl Siding, SC

2.

Recommend that **JENNIFER L. PARZYCH** be appointed as a **SUPERVISOR FOR INST SUPPORT SERVICES** in SUPPORT SERVICES, Information & Technology, for a three year probationary appointment in the Supervisor of Instructional Support Serv tenure area, commencing November 14, 2022 and ending November 13, 2025 at an annual salary rate of \$105,000.00, prorated.

Certification:

* Professional certificate in School District Leader

Education:

- * Graduate of Poland Central School District
- * Bachelor's Degree in Theater from New England College, Henniker, New Hampshire
- * Master's Degree in Secondary Education from Utica College
- * Master Degree in School District Leader from Canisus College

Work Experience:

- * From March, 2021 through the present as a computer education coordinator at Oneida-Herkimer-Madison BOCES
- * From July, 2014 through March, 2021 as instructional support services in curriculum & differentiated instruction from Oneida-Herkimer-Madison BOCES
- * From August, 2013 to July, 2014, as an educational technology leader/technology director at the Mohawk Regional Information Center
- * From 2012 through 2013, as an ELA 6-8 teacher at the Town of Webb Union Free School
- * From 2012 through 2013, as an adjunct professor at SUNY IT
- * From 2006 through 2012, as an ELA 7-8 and SAT course instructor at Holland Patent Central School
- * From 2011 through 2012, as a brainhoney professional at Oneida-Herkimer-Madison BOCES

3. Recommend that **SENORA M. PIERCE** be appointed as a **SCHOOL SOCIAL WORKER** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy @ Lincoln Avenue for a four year probationary appointment in the School Social Worker tenure area, commencing October 05, 2022 and ending October 04, 2026 at an annual salary rate of \$51,353.00, prorated.

Certification:

- * Provisional certificate in School Social Worker

Education:

- * Graduate of Thomas R. Proctor High School
- * Associate Degree in Science from SUNY Empire State College
- * Bachelor of Science in Community and Human Services from SUNY Empire State College
- * Master of Social Work from Simmons University

Work Experience:

- * From October, 2015 through the present as a community organizer at Cornhill Cares
- * From August, 2022 through October, 2022 as a school social worker at Utica City School District
- * From December, 2021 through June, 2022 as a licensed master social worker at Circelli LCSW Support Services, PLLC
- * From September, 2019 through November, 2021 as a middle school social worker at Center for Family Life and Recovery

4. Recommend that **ELIZABETH G. UEBELHOER** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy @ Lincoln Avenue for a four year probationary appointment in the Teaching Assistant tenure area, commencing October 13, 2022 and ending October 12, 2026 at an annual salary rate of \$16,471.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Akron High School
- * Bachelor's Degree in Automotive Management from Morrisville State College

Work Experience:

- * From February, 2022 through September, 2022 as a service advisor at LeadCar Honda
- * From April, 2019 through January, 2022 as a service advisor at Carbone Subaru of Utica
- * From September, 2018 through March, 2019 as a counter sales associate at Fisher Auto Parts
- * From January, 2018 through September, 2018 as a warranty administrator at Steet Ponte Ford
- * From June, 2017 through November, 2017 as a service advisor at Pepboys

5. Recommend that **LINDSAY J. WENZEL** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Waterville Elementary for a three year probationary appointment in the Teaching Assistant tenure area, commencing October 26, 2022 and ending October 25, 2025 at an annual salary rate of \$19,871.00, prorated.

Certification:

- * Level III certificate in Teaching Assistant

Education:

- * Graduate of Clinton Central School District

Work Experience:

- * From 2021 through the present as a substitute teaching assistant at Oneida-Herkimer-Madison BOCES
- * From January, 2008 through September, 2016 as a teaching assistant at Oneida-Herkimer-Madison BOCES

- b. **RECOMMENDATION FOR SHORT-TERM SUBSTITUTE APPOINTMENT**

1. Recommend that **ANNE S. PERRA** be appointed as a **TEACHER SPEECH/HEARING** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education Itinerant Program, at New Hartford Central School District, for a short-term substitute appointment commencing October 17, 2022 and ending November 22, 2022 at an annual salary rate of \$45,748.00, prorated.

Certification:

- * Permanent certificate in Speech & Hearing Handicapped

Education:

- * Graduate of Little Falls High School
- * Bachelor of Arts in Speech, Language and Hearing from the University of Buffalo
- * Master of Arts in Speech Pathology from Eastern Michigan University

Work Experience:

- * From September, 2021 through November, 2021 as a substitute teacher speech/hearing at Oneida-Herkimer-Madison BOCES
- * From September, 1985 through June, 2019 as a speech therapist at New Hartford School District
- * From February, 1981 through June, 1985 as a speech therapist at United Cerebral Palsy Center

c. RECOMMENDATION FOR A LONG-TERM SUBSTITUTE APPOINTMENT

1. Recommend that **CHRISTOPHER LAMBERT** be appointed as a **TEACHER OF HEALTH** in INSTRUCTIONAL PROGRAM & PROF LEARNING, Middle Settlement Academy @ Lincoln Avenue, for a long-term substitute appointment commencing October 03, 2022 and ending June 30, 2023 at an annual salary rate of \$41,989.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Notre Dame High School
- * Associate Degree in Math and Science from Mohawk Valley Community College
- * Bachelor of Science in Psychology from California Coast University

Work Experience:

- * From September, 2000 through the present as a teacher assistant at Oneida-Herkimer-Madison BOCES
- * From September, 1996 through June, 2000 as a teacher assistant at The House of the Good Shepherd

2. Recommend that **KRISTEN A. LUBECK** be appointed as a **TEACHER OF MATH** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy @ Lincoln Avenue, for a long-term substitute appointment commencing October 17, 2022 and ending June 30, 2023 at an annual salary rate of \$41,989.00, prorated.

Certification:

- * Working toward certification

Education:

- * Graduate of Waterville Central School District
- * Associates Degree in Educational Studies from SUNY Empire State

Work Experience:

- * From December, 2021 through the present as a GED instructor at Mohawk Valley Community College Education Outreach Center
- * From September, 2017 through the present as a teacher assistant student manager at Oneida-Herkimer-Madison BOCES
- * From April, 2016 through September, 2017 as a digital service specialist at the Bank of America
- * From January, 2016 through February, 2016 as a store manager at Hawaiian Holiday Tanning
- * From September, 2015 through January, 2016 as a cashier at Wal-Mart
- * From April, 2015 through September, 2015 as a supervisor at Dunkin Donuts
- * From January, 2015 through June, 2015 as a member services representative at AAA

3. Recommend that **AMANDA L. WILLIAMS** be appointed as a **TEACHER OF SCIENCE** in INSTRUCTIONAL PROGRAMS AND PROF LEARNING, Middle Settlement Academy @Lincoln Avenue, for a long-term substitute appointment commencing October 03, 2022 and ending June 30, 2023 at an annual salary rate of \$41,989.00, prorated.

Certification:

- * Level I certificate in Teaching Assistant

Education:

- * Graduate of TR Proctor High School
- * Associate Degree in Early Childhood Education from Ashford University

Work Experience:

- * From July, 2022 through the present as a parent community liaison at Utica City School District
- * From October, 2019 through July, 2022 as a teacher assistant at Oneida-Herkimer-Madison BOCES
- * From January, 2019 through October, 2019 as self-employed child daycare provider
- * From 2015 through 2017 as a medical transcriptionist at Dr. Burke's medical office
- * From 2015 through 2016 as a resident counselor at UCP
- * From 2008 through 2010 as a sales clerk at Wonder Bread

d. RECOMMENDATION FOR TENURE APPOINTMENT(S)

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

- | | | | |
|----|------------------------|----------------------|---------------------------|
| 1. | JENNIFER L. VITAGLIANO | School Social Worker | Tenure Date
02/28/2023 |
|----|------------------------|----------------------|---------------------------|

2. Non-Instructional/Classified Staff

- a. Recommendation to create one full-time cleaner and to also reclassify one substitute cleaner to one full-time cleaner

a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE

1. Recommend that **MICHAEL P. CARNEY** be appointed to a provisional appointment as a **MATERIALS MANAGEMENT COORDINATOR** in SUPPORT SERVICES, commencing November 14, 2022 at an annual salary rate of \$60,000.00, prorated.

MICHAEL P. CARNEY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **MATERIALS MANAGEMENT COORDINATOR**, until the results of the next civil service exam are known.

Education:

- * Graduate of Whitesboro High School
- * Bachelor of Science in Information Specialist from Oswego State

Work Experience:

- * From July, 2014 through the present as a network administrator at Oneida-Herkimer-Madison BOCES
- * From July, 2010 through July, 2014 as a computer technical assistant at Oneida-Herkimer-Madison BOCES
- * From October, 2009 through July, 2010 as a computer technical assistant at Whitesboro Central School District
- * From June, 2009 through October, 2009 as a clerk at Oneida-Herkimer-Madison BOCES

b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **ELAINE A. BELL** be appointed to a probationary appointment as an **OFFICE SPECIALIST I** in INSTRUCTIONAL PROGRAMS AND PROF LEARNING, Middle Settlement Academy @ OHM BOCES, commencing October 14, 2022 at an annual salary rate of \$35,203.00 prorated.

ELAINE A. BELL has passed the exam and has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **OFFICE SPECIALIST I**. **ELAINE A. BELL** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Cicero High School

Work Experience:

- * From May, 2021 through March, 2022 as an advanced medical support assistant at Syracuse Veterans Affairs
- * From October, 2017 through January 2021 as a birth registrar, health information technologist at St. Joseph's Health
- * From July, 2017 through December, 2017 as a corporate receptionist at Oriska Corporation
- * From December, 2016 through June, 2017 as a unit secretary at St. Joseph's Health Dialysis Center
- * From February, 2013 through December, 2016 as a part time birth registrar and full time unit secretary at St. Joseph's Health
- * From May, 2011 through February, 2013 as an administrative assistant at Burdick Cars

2.

Recommend that **ROBERT C. LASHER** be appointed to a probationary appointment as a **LABORER** in SUPPORT SERVICES, Science Center, commencing November 10, 2022 at an annual salary rate of \$28,389.00, prorated.

ROBERT C. LASHER has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **LABORER**. **ROBERT C. LASHER** will be required to serve a twenty-six week probationary period.

Education:

* GED

Work Experience:

- * From January, 2022 through the present as a solar installer at Hardhat Workforce Solutions
- * From January, 2022 through the present as a commercial roofer at Local 195
- * From August, 2015 through the present as a solar panel installer/skilled laborer at True Blue-People Ready Company
- * From November, 2020 through February, 2021 as an assembler through First Choice Staffing
- * From April, 2019 through October, 2020 as a standup forklift operator through CPS Recruitment
- * From May, 2013 through May, 2015 as a laborer/plumber at Syracuse Model Neighborhood Corporation
- * From March, 2008 through December, 2012 as a 92Y unit supply specialist in the Army National Guard

3. Recommend that **MICHELE WILLIAMS** be appointed to a probationary appointment as a **REGISTERED PROFESSIONAL NURSE** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy @ Lincoln Avenue, commencing October 24, 2022 at an annual salary rate of \$36,976.00, prorated.

MICHELE WILLIAMS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **REGISTERED PROFESSIONAL NURSE**. **MICHELE WILLIAMS** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Proctor High School
- * Licensed Practical Nurse from BOCES
- * Registered Nurse Degree from Mohawk Valley Community College
- * Bachelor of Science in Nursing from SUNY Polytechnic Institute

Work Experience:

- * From 2016 through the present as a registered nurse at Mohawk Valley Psych Center
- * From 2004 through 2016 as a licensed practical nurse at Mohawk Valley Psych Center
- * From 2002 through 2004 as a licensed practical nurse at Masonic Home
- * From 2000 through 2002 as a licensed practical nurse supervisor, Assisted Living Program, Loretto Utica Center

e. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

			Date	Stipend
1.	KAYLA A. NORRBOM	TEACHER ASSISTANT	10/24/2022 - 06/30/2023	\$3,500.00 (student mgr.) prorated
2.	JAMES A. O'CONNOR	TEACHER ASSISTANT	10/17/2022 - 06/30/2023	\$3,500.00 (student mgr.) prorated
3.	FAITH RAUTENSTRAUCH	TEACHER ASSISTANT	10/24/2022 - 06/30/2023	\$3,500.00 (student mgr.) prorated
4.	BOBBI A. WEIBEL	TEACHER ASSISTANT	11/01/2022 - 06/30/2023	\$3,500.00 (student mgr.) prorated

f. TERMINATIONS

1. Non-Instructional/Classified Staff

a. Recommendation for Termination

			Hire Date	Resign Date
1.	AMANDA L. MACRI	FOOD SERVICE HELPER	09/27/2022	10/03/2022

ITEM VII. D. ACTION ITEMS

ITEM VII D. 3. APPROVAL OF PER DIEM SUBSTITUTE RATES FOR TEACHERS AND TEACHING ASSISTANTS

Moved, that the Oneida-Herkimer-Madison BOCES adopts the following substitute rates effective December 31, 2022:

Certified Substitute Teacher:	\$105 per day
Uncertified Substitute Teacher:	\$95 per day
Substitute Teaching Assistant:	\$95 per day

ITEM VII D. 4. APPROVAL OF SCHOOL LIBRARY SYSTEM COUNCIL APPOINTMENT

Moved, that the BOCES Board of Education appoints Brianne Bello to serve on the School Library System Advisory Council with a term expiring in 2025.

ITEM VII D. 5. APPROVAL OF SCHOOL LIBRARY SYSTEM COUNCIL APPOINTMENT

Moved, that the BOCES Board of Education appoints Julie Horwat to serve on the School Library System Advisory Council with a term expiring in 2023.

ITEM VII D. 6. APPROVAL OF SCHOOL LIBRARY SYSTEM COUNCIL APPOINTMENT

Moved, that the BOCES Board of Education appoints Erica Schoff to serve on the School Library System Advisory Council with a term expiring in 2025.

ITEM VII D. 7. APPROVAL OF CONSULTANT COMMITTEE MEMBERSHIP

Moved, that the Cooperative Board recommends the approval of one member, Jennifer Still to the Animal Science Consultant Committee for the term of 10/31/22 to 10/31/25.

ITEM VII. D. 8. APPROVAL OF CONTRACT(S)

None

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Joseph H. Hobika, Jr. Gary P. Nelson Anthony J. Nicotera Gary W. Porcelli, Ed.D. John J. Salerno Russell Stewart Timothy Thomas		Heather Johnson	

Motion carried 11-0

Motion by: Mr. Hobika
Seconded by: Mr. Nelson

c. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **RHIANNON J. GRAY** be appointed to a part-time, as needed appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing October 03, 2022 at an hourly salary rate of \$15.00.

RHIANNON J. GRAY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Notre Dame
- * Bachelor of Arts in Communications & Psychology from Utica University

Work Experience:

- * From 2015 through 2016 as an office manager at Stephen Lockwood, Esq.
- * From 2011 through 2015 as a paralegal at Hobika Law Firm

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Joseph H. Hobika, Jr. Gary P. Nelson Anthony J. Nicotera John J. Salerno Russell Stewart Timothy Thomas		Heather Johnson	Gary W. Porcelli, Ed.D.

Motion carried 10-0

Motion by: Mr. Hobika
Seconded by: Mr. Nelson

ITEM VII D. 1. APPROVAL OF CREATION OF HELIO HEALTH CONTRACT

Moved, that the Cooperative Board approves the agreement between Helio Health and the Oneida-Herkimer-Madison BOCES effective immediately.

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Joseph H. Hobika, Jr. Gary P. Nelson Anthony J. Nicotera John J. Salerno Russell Stewart Timothy Thomas	Gary W. Porcelli, Ed.D.	Heather Johnson	

Motion carried 10-1

Motion by: Mr. Hobika
Seconded by: Mr. Nelson

ITEM VII D. 2. APPROVAL OF UPSTATE CEREBRAL PALSY CONTRACT

Moved, that the Cooperative Board approves the agreement between Upstate Cerebral Palsy and the Oneida-Herkimer-Madison BOCES effective immediately.

Yes	No	Excused	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Elaine M. Falvo Joseph H. Hobika, Jr. Gary P. Nelson Anthony J. Nicotera John J. Salerno Russell Stewart Timothy Thomas	Gary W. Porcelli, Ed.D.	Heather Johnson	

Motion carried 10-1

ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

- Retreat Follow-up and Next Steps

Dr. Kilburn compiled the information from the Board Retreat and shared it with the Board Members. There was discussion between Board members which resulted in some thoughts on next steps.

- How we educate ourselves as Board members – the department tours help with this
- Possible survey – how are we perceived or how are we meeting their needs?
- Board Officers agenda development helps address priorities
- Experiences we bring to the Board are experiences we each bring separately as individuals

ITEM IX. OLD BUSINESS

None

ITEM X. EXECUTIVE SESSION

Motion by: Mrs. Corbin
Seconded by: Mr. Hobika

Moved, that the Board enter Executive Session at 6:25 p.m.

[Mr. Boucher left at 6:26 p.m.]

Executive Session Items:

	discussing the employment history of a particular person
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
X	discussing collective negotiations pertaining to the BTA Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed


The Board returned to General Session at 6:47 p.m.

ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)

MOTION TO ADJOURN

Motion by: Mrs. Corbin
Seconded by: Mr. Hobika

Without further objection, there being no further business to come before the meeting, the meeting adjourned at 6:48 p.m.


Deborah Kimball
Clerk of the Board
November 9, 2022