



## Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413

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Cooperative Board 2021-2022

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### **MINUTES OF THE REGULAR MEETING OF OCTOBER 13, 2021**

The Regular meeting of the Board of Cooperative Educational Services was held on October 13, 2021 in The Howard D. Mettelman Learning Center.

#### **MEMBERS PRESENT**

Mr. Steve Boucher, President  
Mr. Russell Stewart, Vice President  
Mrs. Michelle Anderson  
Mrs. Doreen Corbin  
Mrs. Elaine M. Falvo  
Mr. Joseph H. Hobika, Jr.  
Mrs. Heather Johnson  
Mr. Michael J. Moore  
Mr. Gary P. Nelson  
Mr. Anthony J. Nicotera  
Gary W. Porcelli, Ed.D.  
Mr. John J. Salerno

#### **MEMBERS EXCUSED**

#### **OTHERS PRESENT**

Patricia N. Kilburn, Ed.D.  
Mr. Christopher Hill  
Mr. Scott Morris  
Mrs. Ann Turner  
Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

Steve Boucher, *President*, Russell Stewart, *Vice President*  
Michelle Anderson, Doreen Corbin, Elaine M. Falvo, Joseph H. Hobika, Jr., Heather Johnson,  
Michael J. Moore, Gary P. Nelson, Anthony J. Nicotera, Gary W. Porcelli, Ed.D., John J. Salerno

*We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.*

**ITEM I. CALL TO ORDER**

A quorum was noted and Board President, Mr. Steve Boucher called the meeting to order at 4:33 p.m.

**ITEM II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ITEM III. RECOGNITION**

none

**ITEM IV. RECOGNITION OF VISITORS**

None

**ITEM V. COMMUNICATIONS**

**A. REVIEW OF AUDIT COMMITTEE MEETING**

Mrs. Falvo reviewed the minutes of the September 29, 2021 Audit Committee Meeting. She also reviewed the Management Letter from WEST & Company.

**B. REVIEW OF BUDGET GUIDELINES FOR 2022-2023**

Mr. Morris reviewed the Budget Parameters and Guidelines for 2022-2023. He also answered questions from the Cooperative Board members.

**C. REVIEW OF CAPITAL PROJECT COMMITTEE MEETING**

Mr. Salerno reviewed the minutes of the September 29, 2021 Capital Project Committee Meeting. He mentioned that the project would need Board approval.

Mr. Boucher and Dr. Kilburn also shared information regarding the Capital Project planning, planning forward and the approach.

**D. FROM THE FLOOR**

Mr. Boucher passed around the sign-up sheet for the NSBA Convention which will be held in person April 2-4, 2022 in San Diego, CA.

Dr. Porcelli shared an article "Oneida-Herkimer-Madison BOCES earns 19 awards in NSPRA contest" which was in the Rome Sentinel on September, 19, 2021.

Mr. Moore announced that he will be leaving the Cooperative Board in November. Dr. Porcelli shared some kind words and also read a poem "Nothing Gold Can Stay" by Robert Frost for Mr. Moore.

#### **E. CORRESPONDENCE**

none

#### **ITEM VI. DISTRICT SUPERINTENDENT REPORT**

##### **-OHM BOCES COVID-19 Testing Program**

Mr. Hill explained the COVID-19 testing that has taken place at the BOCES. We have 5 Nurses administering the testing and we test about 90 per week. We have 11 that go to an outside agency.

##### **-ELC COVID-19 Testing Grant for Oneida County Schools**

Mrs. Turner shared a power point regarding the ELC Grant. She reviewed the 2 types of testing: Screening and Diagnostic.

The grant is an Oneida County Grant with 5.9 million allocated. 15% of that is administration/indirect costs and 85% is for schools for testing and mitigation.

The Affinity Pool testing available to districts is free.

Mrs. Turner has placed an order for the Bionex COVID Rapid Tests for Oneida County Schools and this is also free to schools.

The grant protocol includes reimbursement by voucher from the districts and the grant is set to expire July 31, 2022.

**ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 8, 2021**

Motion by: Mr. Salerno  
Seconded by: Dr. Porcelli

Moved, that, the minutes of the Regular Meeting of September 8, 2021 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
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Michelle Anderson  
Steve Boucher  
Doreen Corbin  
Elaine M. Falvo  
Joseph H. Hobika, Jr.  
Heather Johnson  
Michael J. Moore  
Gary P. Nelson  
Anthony J. Nicotera  
Dr. Gary W. Porcelli  
John J. Salerno  
Russell Stewart

**Motion carried 12-0**

**ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE SPECIAL EMERGENCY MEETING OF SEPTEMBER 13, 2021**

Motion by: Mr. Stewart  
Seconded by: Dr. Porcelli

Moved, that, the minutes of the Special Emergency Meeting of September 13, 2021 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
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Michelle Anderson  
Steve Boucher  
Doreen Corbin  
Elaine M. Falvo  
Joseph H. Hobika, Jr.  
Heather Johnson  
Michael J. Moore  
Gary P. Nelson  
Anthony J. Nicotera  
Dr. Gary W. Porcelli  
John J. Salerno  
Russell Stewart

**Motion carried 12-0**

**ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)**

**MOTION TO APPROVE THE CONSENT AGENDA**

Motion by: Mr. Stewart  
Seconded by: Mrs. Falvo

**FINANCIAL REPORTS/AWARDING OF CONTRACTS**

Moved, that the Cooperative Board accepts the Report of the Treasurer for August 2021 and the Budget Adjustment Report for August 2021 (Item VII B-1 and B-2); all as shown below:

**ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR AUGUST 2021**

**Report of the Treasurer for August 2021**

Capital	7,890.34
General	18,281,535.69
School Lunch	6,799.95
Special Aid	763.25
Trust/Agency	74,055.37
Extra-Curricular	12,724.43
Total	\$18,383,769.03

and the Treasurer's Report for the Extra-Curricular Fund for August 2021 showing a fund balance of \$12,724.43

**ITEM VII. B. 2. MOTION TO ACCEPT THE 2021-2022 BUDGET ADJUSTMENT REPORT FOR AUGUST 2021**

**Budget Revisions—2021-22  
August 2021 Report**

2021-22 Adopted Budget	\$73,239,223
Commitment Changes	4,514,456
Net Changes	1,234,001
Total	\$78,987,679

**ITEM VII. B. 3. MOTION TO APPROVE 2020-2021 SHARED SERVICE CONTRACTS/FINAL (BUYER) WITH OTHER BOCES**

**2020-2021 Shared Service Contractee (Buyer) with Other BOCES**

Oneida BOCES Contractee (Buyer) With Other BOCES

Madison BOCES	\$15,840,804.41	Final Contract for all BOCES Services for 2020-2021
Rockland BOCES	61,897.50	
Jefferson-Lewis BOCES	20,058.00	
Clinton-Essex-W-W BOCES	15,450.00	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Madison-Oneida BOCES, Rockland BOCES, Jefferson-Lewis BOCES, Clinton-Essex-Warren-Washington BOCES and Monroe 1 BOCES for the 2020-2021 school year.

**ITEM VII. B. 4. MOTION TO APPROVE 2021-2022 SHARED SERVICE CONTRACTS (SELLER) WITH SCHOOLS**

**2021-2022 Shared Service Contractor (Seller) with Schools**

Oneida BOCES Contractor (Seller) With Schools

Holland Patent CSD	\$5,221,124.28	Initial contract for all BOCES services for 2021-2022 including administration, career & technical education, Handicapped services, alternative education
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Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Holland Patent Central School District for the 2021-2022 school year.

**ITEM VII. B. 5. MOTION TO APPROVE THE BUDGET GUIDELINES FOR 2022-2023**

Moved, that the Cooperative Board approves the budgetary guidelines, budget parameters, and budget calendar for 2022-2023 as the initial step of the budgetary process.

**ITEM VII. B. 6. MOTION TO APPROVE THE FINANCIAL AUDIT**

Moved, that the Cooperative Board accepts the financial audit as submitted by West & Company for the 2020-2021 school year.

**ITEM VII. B. 7. MOTION TO APPROVE THE CORRECTIVE ACTION PLAN FOR 2020-2021 AUDIT RECOMMENDATIONS**

Moved, that BE IT RESOLVED that the Corrective Action Plan to the 2020-2021 external audit be approved for submission to the NYS Education Department Office of Audit Services.

**ITEM VII. C. PERSONNEL REPORT**

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND  
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

**C. PERSONNEL REPORT**

**a. RETIREMENTS**

**1. Teaching/Certified Staff**

			Hire Date	Retire Date
1.	CHARLENE D. BLANK	TEACHER ASSISTANT	11/18/2003	12/31/2021
2.	KATHLEEN K. THOMSON	TEACHER OF ELEMENTARY EDUCATION	10/22/1998	12/31/2021

**2. Non-Instructional/Classified Staff**

			Hire Date	Retire Date
1.	SCOTT A. WILLIAMS	COMPUTER TECHNICAL ASSISTANT	09/08/2009	01/02/2022

**b. RESIGNATIONS**

**1. Teaching/Certified Staff**

			Hire Date	Resign Date
1.	DAWN E. HARVEY	SCHOOL PSYCHOLOGIST	10/16/2017	10/29/2021
2.	GABRIELLE K. HOMKEY	TEACHER ASSISTANT	02/24/2020	08/31/2021
3.	MERRITT H. HOWARD II	ATTENDANCE TEACHER	01/11/2021	08/31/2021
4.	CHAD M. LUSBY	TEACHER ASSISTANT	02/25/2002	10/20/2021
5.	LAURA R. MALAGESE	TEACHER ASSISTANT	09/11/2017	09/09/2021
6.	MELISSA SARNER	TEACHER ASSISTANT	02/14/2019	08/30/2021

**2. Non-Instructional / Classified Staff**

			Hire Date	Resign Date
1.	TINA M. BLAIR	FOOD SERVICE HELPER	11/13/2020	09/15/2021 (verbal)
2.	LOIS F. BRAVO	FOOD SERVICE HELPER	09/29/2017	09/15/2021 (verbal)
3.	JUAN J. CANTARERO	FOOD SERVICE HELPER	02/12/2020	09/15/2021 (verbal)
4.	AMY CHRISTOPHER	FOOD SERVICE HELPER	02/12/2020	09/15/2021 (verbal)
5.	ANTHONY L. CORRIDORI	MOTOR VEHICLE OPERATOR	11/29/2010	09/21/2021 (verbal)
6.	IRENE T. DAVIS	FOOD SERVICE HELPER	05/14/2019	09/08/2021
7.	STEPHANIE R. FLEURY	FOOD SERVICE HELPER	04/20/2021	09/15/2021 (verbal)
8.	ANDREW K. FORD	LABORER	06/27/2016	09/21/2021 (verbal)
9.	GINA M. GRANDE	FOOD SERVICE HELPER	01/03/2019	09/15/2021 (verbal)
10.	PEGGY HUCKABONE	FOOD SERVICE HELPER	11/13/2018	09/15/2021
11.	EMILY A. HUNT	FOOD SERVICE HELPER	09/20/2017	09/15/2021 (verbal)



			Hire Date	Resign Date
12.	SHERRY KIDNEY	FOOD SERVICE HELPER	07/01/2005	09/15/2021 (verbal)
13.	THEODORE S. KOGUT	MOTOR VEHICLE OPERATOR	02/20/2018	09/21/2021 (verbal)
14.	ODETTE LAJEUNESSE	FOOD SERVICE HELPER	10/01/2010	09/15/2021 (verbal)
15.	RITA M. LEMON	FOOD SERVICE HELPER	10/29/2019	09/15/2021 (verbal)
16.	DONNA K. LUBECK	FOOD SERVICE HELPER	10/01/2020	09/15/2021 (verbal)
17.	SCHEYLA Y. LUGO-PAGAN	FOOD SERVICE HELPER	02/03/2020	07/01/2021
18.	JENNIFER M. MASHTARE	FOOD SERVICE HELPER	11/13/2020	08/10/2021 (verbal)
19.	RONALD P. MIKUS	MOTOR VEHICLE OPERATOR	09/05/2017	09/21/2021 (verbal)
20.	LAURIE A. PAYNE	FOOD SERVICE HELPER	05/13/2021	09/02/2021
21.	KRYSTAL A. POCZATEK	FOOD SERVICE HELPER	01/29/2019	09/15/2021
22.	TINA M. SANDERS	FOOD SERVICE HELPER	08/29/2019	09/15/2021 (verbal)
23.	KAYLA L. SEAMON	FOOD SERVICE HELPER	09/05/2018	09/15/2021 (verbal)
24.	KAREN M. SUPPA	SENIOR ACCOUNT CLERK	12/11/2017	09/17/2021
25.	MARIA C. TANNER	FOOD SERVICE HELPER	12/05/2019	09/15/2021 (verbal)
26.	CODY B. TARKOWSKI	LABORER	07/16/2018	09/21/2021 (verbal)
27.	REBECCA E. WALTS	PUBLIC RELATIONS ASSISTANT	10/29/2018	09/24/2021
28.	ANDREW S. WEIDERMAN	FOOD SERVICE HELPER	01/15/2020	09/15/2021 (verbal)
29.	LINDSAY J. WENZEL	FOOD SERVICE HELPER	01/27/2021	09/15/2021 (verbal)
30.	AMBER M. WRIGHT	FOOD SERVICE HELPER	10/26/2020	09/15/2021 (verbal)
31.	REBECCA A. YOUNG	FOOD SERVICE HELPER	04/22/2021	09/15/2021 (verbal)

**c. UNPAID LEAVE(S) OF ABSENCE**

**1. Teaching/Certified Staff**

			Start Date	End Date	Reason
1.	MELINDA E. SUITS	TEACHER ASSISTANT	09/20/2021	TBD	Disability

**d. APPOINTMENTS**

**1. Teaching/Certified Staff**

a. **RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **ROBERT W. BASHANT** be appointed as a **TEACHER OF ELEMENTARY EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, HIVE, Westmoreland Upper Elementary/Virtual for a four year probationary appointment in the Elementary tenure area, commencing September 07, 2021 and ending September 06, 2025 at an annual salary rate of \$41,989.00, prorated.

**Certification:**

\* Currently working toward certification

**Education:**

\* Graduate of Burnt Hills-Ballston Lake Senior High  
\* Bachelor of Arts in English Language and Literature from  
Utica College

**Work Experience:**

\* From April, 2016 through the present as a videographer  
at MileSplit  
\* From September, 2020 through June, 2021 as a substitute  
teacher at Cohoes City School District  
\* From May, 2014 through August, 2019 as a park manager at  
Little Troy Park

2. Recommend that **SAMANTHA DECKER** be appointed as a **TEACHER OF ELEMENTARY EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, HIVE, Westmoreland Upper Elementary/Virtual for a four year probationary appointment in the Elementary tenure area, commencing September 01, 2021 and ending August 31, 2025 at an annual salary rate of \$43,203.00, prorated.

**Certification:**

- \* Initial certificate in Early Childhood ED B-2

**Education:**

- \* Graduate of New Hartford High School
- \* Bachelor of Science in Early Childhood/Childhood Education from SUNY Geneseo

**Work Experience:**

- \* From September, 2020 through March, 2021 as a grade 3 remote teacher at New Hartford Central School
- \* From November, 2019 through June, 2020 as a long term substitute teacher at New York Mills Union Free School
- \* From January, 2018 through November, 2019 as a substitute teacher at various local districts

3. Recommend that **GABRIELLA H. FREELAND** be appointed as a **TEACHER OF HOME ECONOMICS** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Westmoreland CSD and Middle Settlement Academy for a three year probationary appointment in the Home Economics tenure area, commencing September 27, 2021 and ending September 26, 2024 at an annual salary rate of \$49,722.00, prorated.

**Certification:**

- \* Professional certificate in Family & Consumer Science

**Education:**

- \* Graduate of Jarvis High School
- \* Associate in Applied Science, Human Services from Herkimer County Community College
- \* Bachelor of Science in Family and Consumer Sciences, and Human Ecology from SUNY Oneonta
- \* Masters of Science in Food Safety from University of Arkansas

**Work Experience:**

- \* From August, 2014 through the present as a family & consumer science teacher at Canastota Central School District
- \* From March, 2014 through May, 2014 as a long-term substitute family and consumer science teacher at Sauquoit High School
- \* From 2013 through 2014 as a substitute teacher at various local school districts
- \* From March, 2013 through May, 2013 as a student teacher at Herkimer Junior-Senior High School and Sauquoit Valley High School

4. Recommend that **DANIELLE L. HAJDASZ** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Career and Technical Education Program, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 07, 2021 and ending September 06, 2025 at an annual salary rate of \$18,436.00, prorated.

**Certification:**

- \* Currently working toward certification

**Education:**

- \* Graduate of Remsen High School
- \* Associate of Science in General Studies from Mohawk Valley Community College
- \* Bachelor of Science in Business, Management and Finance from Empire State College
- \* Currently attending American College of Healthcare Sciences for Master of Science in Herbal Medicine

**Work Experience:**

- \* From June, 2019 through March, 2020 as a youth division aide at Taber Residential Center - OCFS
- \* From May, 2018 through June, 2019 as an assistant manager at Valvoline Instant Oil Change
- \* From August, 2015 through February, 2018 as a bartender/manager at Crazy's Bar and Grill
- \* From December, 2013 through August, 2015 as a bartender at Marcy Tavern
- \* From July, 2011 through December, 2013 as a bartender at South Trenton Pub
- \* From November, 2007 through May, 2012 as a trade specialist at the Bank of New York Mellon

5. Recommend that **KARA R. HARVEY** be appointed as a **SCHOOL SOCIAL WORKER** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education Itinerant Program, at Waterville Jr/Sr. High School and Middle Settlement Academy for a four year probationary appointment in the School Social Worker tenure area, commencing September 13, 2021 and ending September 12, 2025 at an annual salary rate of \$53,424.00, prorated.

**Certification:**

- \* Provisional certificate in School Social Worker

**Education:**

- \* Graduate of Ogdensburg Free Academy
- \* Bachelor of Arts in Sociology from SUNY Potsdam
- \* Masters of Social Work from Roberts Wesleyan College

**Work Experience:**

- \* From 2020 through the present as a community integration counselor part time at Career Planning & Placement Service
- \* From March, 2019 through the present as a social worker at Marcy Correctional Facility Residential Mental Health Unit
- \* From September, 2018 through March, 2019 as a behavioral health social worker at Mohawk Valley Health System
- \* From March, 2016 through September, 2018 as a risk management specialist at Central New York Psychiatric Center
- \* From April, 2013 through March, 2016 as a social worker at Central New York Psychiatric Center
- \* From May, 2014 through November, 2014 as a family therapist/mentor at Kids Oneida
- \* From July, 2011 through April, 2013 as a social worker II at the Neighborhood Center
- \* From April, 2010 through May, 2011 as an addiction therapist at Unity Health System

6. Recommend that **KAITLIN A. MAHARDY** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, in Career and Technical Education for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 07, 2021 and ending September 08, 2025 at an annual salary rate of \$18,151.00, prorated.

**Certification:**

- \* Currently working toward certification

**Education:**

- \* Graduate of Whitesboro Central School
- \* Bachelor of Science in Chemistry from Utica College

**Work Experience:**

- \* From February, 2020 through the present as an intern at Critical Path Engineering Solutions
- \* From April, 2021 through September, 2021 as a scientist I at ICON Central Laboratory

7. Recommend that **LAURA R. MALAGESE** be appointed as a **TEACHER OF ELEMENTARY EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, HIVE, Westmoreland Upper Elementary/Virtual for a four year probationary appointment in the Elementary tenure area, commencing September 10, 2021 and ending September 09, 2025 at an annual salary rate of \$41,989.00, prorated.

**Certification:**

- \* Currently working toward certification

**Education:**

- \* Graduate of Whitesboro Central School District

**Work Experience:**

- \* From September, 2017 through the present as a teaching assistant at Oneida-Herkimer-Madison BOCES
- \* From March, 2021 through April, 2021 as a short-term substitute elementary teacher in the virtual academy at Oneida-Herkimer-Madison BOCES
- \* From 2016 through September, 2017 as a customer service supervisor at Conduent Education Services
- \* From March, 2016 through June, 2016 as a customer service representative at EGS Customer Service
- \* From March, 2010 through April, 2012 as a customer service teammate at Price Chopper
- \* From February, 2004 through June, 2006 as a customer service and employee supervisor at APAC Customer Services.

8. Recommend that **KATHRYN P. NATTER** be appointed as a **TEACHER OF PHYSICAL EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, HIVE, Westmoreland Upper Elementary/Virtual for a four year probationary appointment in the Physical Education tenure area, commencing September 01, 2021 and ending August 31, 2025 at an annual salary rate of \$45,705.00, prorated.

**Certification:**

- \* Initial certificate in Physical Education

**Education:**

- \* Graduate of Mt. Lebanon High School, PA
- \* Bachelor of Science in Accounting from University of Delaware
- \* Master of Science in Physical Education from Hofstra University

**Work Experience:**

- \* From August, 2012 through the present as a personal trainer and group fitness instructor at Equinox & Private Training
- \* From July, 1996 through the present as an adaptive water ski instructor at Three Rivers Adaptive Sports, PA
- \* From January, 2020 through June, 2020 as a substitute physical education teacher at John F. Kennedy & Saddle Rock Elementary School, Great Neck, NY
- \* From October, 2019 through December 2019 as a student teacher at Weber Middle School, Port Washington
- \* From September, 2019 through October, 2019 as a student teacher at Port Washington
- \* From Fall 2019 through April, 2019 as a student participant observer at various districts
- \* From June, 2015 through September 2015 as a private gymnastics coach in New York City
- \* From August, 2002 through May, 2005 as a cheerleading coach at University of Delaware



9. Recommend that **TINA PILOTTE** be appointed as a **TEACHER OF SPECIAL EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, HIVE, Westmoreland Upper Elementary/Virtual for a three year probationary appointment in the General Special Education Program tenure area, commencing September 01, 2021 and ending August 31, 2024 at an annual salary rate of \$56,963.00, prorated.

**Certification:**

- \* Permanent certificate in N-6
- \* Permanent certificate in Special Education

**Education:**

- \* Graduate of Hicksville High School
- \* Associate of Science in Early Childhood and Special Education from SUNY Farmingdale
- \* Bachelor of Arts in Special Education and Elementary from St. Joseph's College
- \* Master of Arts in Liberal Studies from SUNY Stony Brook

**Work Experience:**

- \* From September, 1992 through the present as a special education teacher at Hicksville Public Schools
- \* From June, 1991 through June, 1992 as a special education teacher at Nassau Center for the Developmentally Disabled

10. Recommend that **COURTNEY A. QUINN** be appointed as a **TEACHER OF SPECIAL EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, HIVE, Westmoreland Upper Elementary/Virtual for a four year probationary appointment in the General Special Education Program tenure area, commencing October 04, 2021 and ending October 03, 2025 at an annual salary rate of \$47,988.00, prorated.

**Certification:**

- \* Professional certificate in SWD 1-6
- \* Professional certificate in SWD B-2
- \* Professional certificate in Childhood Ed (1-6)
- \* Professional certificate in Early Childhood Ed B-2

**Education:**

- \* Graduate of East Islip High School
- \* Bachelor of Science in Education/Writing from Dowling College
- \* Master of Arts in Liberal Studies from Stony Brook University

**Work Experience:**

- \* From September, 2018 through the present as a special education teacher at P.S. 107, Bronx, NY
- \* From September, 2015 through June, 2018 as a substitute teacher at Central Islip School District
- \* From September, 2014 through June, 2015 as a substitute classroom aide at Central Islip School District
- \* Summers 2016 through 2019 as a STEM camp teacher at Destination Science, Sayville, NY

11. Recommend that **BRITTANY L. WEIBEL** be appointed as a **SCHOOL SOCIAL WORKER** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Special Education Itinerant Program, Oriskany Central School District and Middle Settlement Academy for a four year probationary appointment in the School Social Worker tenure area, commencing October 18, 2021 and ending October 17, 2025 at an annual salary rate of \$47,519.00, prorated.

**Certification:**

- \* Currently working toward certification

**Education:**

- \* Graduate of New Hartford High School
- \* Bachelor of Science in Community & Human Services from SUNY Empire State College
- \* Master of Social Work from SUNY University at Albany

**Work Experience:**

- \* From June, 2018 through the present as a forensic mental health social worker at Central New York Services at Oneida County Jail
- \* From October, 2018 through the present as a service provider at Kids Oneida
- \* From December, 2015 through June, 2018 as a juvenile justice program manager at Kids Oneida
- \* From March, 2013 through February, 2017 as a service provision for individual needs (SPIN)/family service coordinator at Kids Oneida
- \* From September, 2007 through March, 2013 as a student manager at Oneida-Herkimer-Madison BOCES

**b. RECOMMENDATION FOR TENURE APPOINTMENT(S)**

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

			Tenure Date
1.	LINDSAY A. GUIDO	School Social Worker	01/09/2022
2.	CAROLYN MANCUSO-LASALLE	Guidance	01/10/2022
3.	MEGHAN T. REYNOLDS	Teaching Assistant	01/31/2022
4.	AUDREY K. ZUIS	Teaching Assistant	01/16/2022

**c. RECOMMENDATION FOR INCREASE IN FTE**

			Date	FTE
1.	JENNIFER L. ENJEM	PHYSICAL THERAPIST	09/10/2021 - 10/15/2021	0.6

**2. Non-Instructional/Classified Staff**

**a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE**

1. Recommend that **JERRY J. PRITCHARD** be appointed to a provisional appointment as a **PUBLIC RELATIONS ASSISTANT** in SUPPORT SERVICES DIVISION, School Communications, commencing September 07, 2021 at an annual salary rate of \$30,000.00, prorated.

**JERRY J. PRITCHARD** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **PUBLIC RELATIONS ASSISTANT**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of Frankfort-Schuyler High School
- \* Associates Degree in LA&S: Public Policy from Mohawk Valley Community College
- \* Bachelor's Degree in Public Relations from SUNY Oswego

**Work Experience:**

- \* From May, 2021 through July, 2021 as a marketing and communications specialist at Herkimer County IDA
- \* From November, 2020 through May, 2021 as a patient business service representative at Bassett Healthcare Network
- \* From October, 2019 through February, 2020 as a communications intern at Oswego State ACHA Hockey
- \* From May, 2019 through August, 2019 as a public relations intern at Herkimer College

2. Recommend that **SHAUNA K. REATH** be appointed to a provisional appointment as a **SENIOR ACCOUNT CLERK** in SUPPORT SERVICES DIVISION, Central Business Office, commencing October 12, 2021 at an annual salary rate of \$32,196.00, prorated.

**SHAUNA K. REATH** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SENIOR ACCOUNT CLERK**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of Sauquoit Valley Central School
- \* Associate of Science in Liberal Arts from Mohawk Valley Community College
- \* Bachelor of Science in Accounting from Utica College

**Work Experience:**

- \* From January, 2020 through the present as a junior accountant at Calogero & Associates LLC
- \* From January, 2016 through June, 2016 as a bookkeeper at Leatherstocking Abstract & Title Corporation
- \* From October, 2012 through December, 2014 as a junior accountant at Calogero & Associates LLC

3. Recommend that **ANTHONY SBIROLI** be appointed to a part-time (.6 FTE) provisional appointment as a **NURSE PRACTITIONER** in INSTRUCTIONAL PROGRAMS & PROF. LEARNING DIVISION, Special Education Itinerant Program, at Utica City, Brookfield, New York Mills and Holland Patent school districts, commencing September 01, 2021 at an annual salary rate of \$34,012.80.

**ANTHONY SBIROLI** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **NURSE PRACTITIONER**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of T.R. Proctor High School
- \* Associate in Science in Nursing from Mohawk Valley Community College
- \* Bachelor of Science in Nursing from SUNYIT
- \* Masters of Science in Nurse Practitioner from Upstate Medical University College of Nursing

**Work Experience:**

- \* From February, 2020 through the present as a nurse practitioner, orthopedics at Rome Medical Practice
- \* From October, 2017 through September, 2019 as a nurse practitioner at Primary Urgent Care
- \* From April, 1981 through June, 2018 as a Lieutenant Colonel, Medical Corps Officer in the United States ARMY Reserve
- \* From February, 2016 through October, 2016 as a nurse practitioner at H J Obeid, MD, PLLC
- \* From August, 2014 through February, 2016 as a nurse practitioner at Mohawk Glen Urgent Care
- \* From April, 2003 through July, 2014 as a nurse practitioner sports medicine and orthopedics at Slocum Dickson Medical Group
- \* From May, 1988 through August, 2008 as a Fire Lieutenant/EMT at Utica Fire Department
- \* From June, 2002 through April, 2003 as a nurse practitioner, rheumatology at Rheumatology Associates
- \* From October, 1998 through May, 2003 as a nurse practitioner at Slocum Dickson Medical Group and St. Luke's Hospital
- \* From October, 1991 through July, 1996 as a registered nurse at Faxton Hospital

**b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT FROM CIVIL SERVICE LISTING**

The below named individual(s) recently took and successfully completed the required civil service exam for the title. The below named individual(s) will be required to serve a twenty-six week probationary period.

- |    |                    |                  |            |
|----|--------------------|------------------|------------|
|    |                    |                  | Prob. Date |
| 1. | JENNIFER M. RUBINO | PBIS COORDINATOR | 09/09/2021 |

**c. RECOMMENDATION FOR PART-TIME APPOINTMENT**

1. Recommend that **AMY ALLEN** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 10, 2021 at an hourly salary rate of \$12.50.

**AMY ALLEN** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of New York Mills Union Free School

**Work Experience:**

\* From January, 2019 through May, 2020 as a quality control assistant at Walmart

\* From June, 2018 through January, 2019 as an assistant manager at Dollar General

2. Recommend that **GAIL D. ANEY** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 27, 2021 at an hourly salary rate of \$20.00, as needed.

**GAIL D. ANEY** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Owen D. Young Central School District

**Work Experience:**

\* From June, 2014 through June, 2021 as a food service helper at Oneida-Herkimer-Madison BOCES

\* From February, 1977 through June, 2014 as a food service helper at Owen D. Young Central School District.

3. Recommend that **ADA M. BURNETT** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing August 30, 2021 at an hourly salary rate of \$12.50.

**ADA M. BURNETT** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Brookfield Central School

**Work Experience:**

\* From April, 2018 through July, 2020 as a food service helper at Waterville Residential Care Center

4. Recommend that **ALECIA M. CHRYSLER** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 10, 2021 at an hourly salary rate of \$12.50.

**ALECIA M. CHRYSLER** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Waterville Jr./Sr. High

**Work Experience:**

\* From September, 2015 through March, 2018 as a cashier/clerk at Brookfield General Store  
\* From August, 2014 through November, 2014 as a manager at Spirit Halloween  
\* From January, 2011 through June, 2014 as a filler operator at Chobani



5. Recommend that **ROBERTA A. CRILL** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 20, 2021 at an hourly salary rate of \$12.50.

**ROBERTA A. CRILL** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Holland Patent High School
- \* Associate Degree in Liberal Arts from Herkimer County Community College
- \* Bachelor's Degree in Child Life from Utica College

**Work Experience:**

- \* From 1993 through 2019 as a social welfare examiner at Oneida County DSS

6. Recommend that **ROBERT CRILL** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 01, 2021 at an hourly salary rate of \$12.50, as needed.

**ROBERT CRILL** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Holland Patent High School

**Work Experience:**

- \* From October, 2015 through the present as a food service helper at Whitesboro Central School District
- \* From November 2007 through November 2009 as an acting village justice at the Village of Whitesboro
- \* From May, 2004 through January, 2006 as a site inspector escort at G & I Homes
- \* From December, 1985 through June, 2001 as a correction officer at New York State Department of Corrections
- \* From 1977 through 1985 as an emergency medical technician at Kunkel Ambulance Service

7. Recommend that **ANGELA A. DENSLow** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 10, 2021 at an hourly salary rate of \$12.50.

**ANGELA A. DENSLow** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Town of Webb Union Free School District

**Work Experience:**

\* From June, 2014 through the present as direct support at Upstate Cerebral Palsy

8. Recommend that **ANITA FERNALLD** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 07, 2021 at an hourly salary rate of \$12.50.

**ANITA FERNALLD** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Frankfort-Schuyler High School

**Work Experience:**

\* From August, 2010 through March, 2020 as clerical support at Northern Safety

9. Recommend that **DARLENE S. FRANSMAN** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 24, 2021 at an hourly salary rate of \$12.50, as needed.

**DARLENE S. FRANSMAN** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Whitesboro Central School District

**Work Experience:**

\* From June, 1980 through October, 2010 as a principal stores clerk at New York State Department of Correctional Services

10. Recommend that **MELISSA A. GARGUILO** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 02, 2021 at an hourly salary rate of \$12.50.

**MELISSA A. GARGUILO** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Whitesboro High School
- \* Associates Degree in Social Work from Mohawk Valley Community College

**Work Experience:**

- \* From May, 2020 through November, 2020 as a cleaner at Genie Services
- \* From September, 2019 through February, 2020 as a security guard at Securitas
- \* From January, 2010 through August, 2019 as a security guard at L. B. Security
- \* From August, 2008 through January, 2009 as a cashier at Michael's
- \* From October, 2006 through February, 2008 as a cashier at A.C. Moore

11. Recommend that **KRISTINE M. GAW** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 13, 2021 at an hourly salary rate of \$12.83.

**KRISTINE M. GAW** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Clinton Central School District

**Work Experience:**

- \* From August, 2019 through August, 2020 as a site assistant at the YMCA New Hartford
- \* From September, 2019 through March, 2020 as a food service helper at Oneida-Herkimer-Madison BOCES
- \* From February, 2017 through June, 2019 as an assistant seafood manager at Hannaford
- \* From October, 2015 through March, 2017 as a line cook/server at Fort Fort Schuyler Club
- \* From January, 2014 through June, 2014 as a line cook at Aramark Dining Services, Rider University
- \* From January, 2013 through May, 2013 as a child care provider at In Home Childcare

12. Recommend that **EMILY A. KLEIN** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 17, 2021 at an hourly salary rate of \$12.50.

**EMILY A. KLEIN** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Frankfort-Schuyler High School

**Work Experience:**

- \* From 2019 through the present as a customer service assistant at Ollie's
- \* 2013 as a crew member at Wendy's
- \* From 2008 through 2011 as a crew member at McDonald's

13. Recommend that **KATRINA M. KNISELY** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 01, 2021 at an hourly salary rate of \$12.50.

**KATRINA M. KNISELY** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Ilion Jr. Sr. High School
- \* Graduate of the LPN Program at BOCES

**Work Experience:**

- \* From July, 2021 through August, 2021 as an LPN at Upstate Family Health Center
- \* From March, 2021 through June, 2021 as a substitute nurse at Mount Markham Central School
- \* From April, 2019 through October, 2020 as an LPN at Mosaic Health
- \* From July, 2017 through April, 2019 as an LPN at Dr. Fred Talarico

14. Recommend that **LYNNE M. KNUTTI** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 02, 2021 at an hourly salary rate of \$12.50.

**LYNNE M. KNUTTI** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Waterville Central School
- \* Associates Degree in General Studies from Mohawk Valley Community College

**Work Experience:**

- \* From April, 2017 through March 2020 as a server at Colgate College
- \* From September, 2015 through November, 2020 as a teacher assistant at the Children's Center
- \* From February, 2007 through September, 2015 as a manager at Roc-Star Ice Cream

15. Recommend that **VERONICA E. LAYMON** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 01, 2021 at an hourly salary rate of \$12.50.

**VERONICA E. LAYMON** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Waterville Central School

**Work Experience:**

- \* From September, 2020 through August, 2021 as a caregiver, housekeeper at Freedom Care LLC
- \* From December, 2012 through September, 2020 as a front desk assistant at Riverside Dental
- \* From August, 2010 through December, 2012 as a caregiver, housekeeper at US Care System

16. Recommend that **HEATHER MINER** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 03, 2021 at an hourly salary rate of \$12.50.

**HEATHER MINER** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Camden High School

**Work Experience:**

- \* From 2016 through 2019 as a CNA at St. Luke's Home
- \* From 2010 through 2016 as a CNA at Rome Hospital
- \* From 2006 through 2010 as a CNA at Bethany Gardens

17. Recommend that **LINDA ROBERTS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing October 04, 2021 at an hourly salary rate of \$12.50.

**LINDA ROBERTS** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Shepaug Valley High School

**Work Experience:**

- \* From 2005 through March, 2020 as a surgical coordinator at CNY Physicians and Surgeons

18. Recommend that **DEBRA SALSBURG** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 09, 2021 at an hourly salary rate of \$12.50.

**DEBRA SALSBURG** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Holland Patent High School

**Work Experience:**

- \* From 2010 through 2015 as a cashier/craft department supervisor at Hobby Lobby
- \* From 1973 through 2010 as a secretary at the NYS Office of Developmental Disabilities

19. Recommend that **YULIYA SOKOL** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing October 04, 2021 at an hourly salary rate of \$12.50.

**YULIYA SOKOL** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Sauquoit Valley High School

**Work Experience:**

\* From 2019 through the present as a resident counselor at the Sitrin Nursing Home

20. Recommend that **REBECCA M. WILKINSON** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 13, 2021 at an hourly salary rate of \$12.50.

**REBECCA M. WILKINSON** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Richfield Springs Central School

**Work Experience:**

\* 2021 as a laborer at Bello Electric  
\* From August, 2017 through March, 2020 as a sales and service receptionist at American Homes  
\* From August, 2013 through July, 2017 as a loader at Walmart Distribution Center  
\* From April, 2010 through June, 2013 as an office assistant at Dr. Evans Dental Office

21. Recommend that **MARYROSE WILSON** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES DIVISION, School Lunch Program, commencing September 22, 2021 at an hourly salary rate of \$12.50, as needed

**MARYROSE WILSON** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Whitesboro Central School District

**Work Experience:**

- \* From 1010 through 2013 as a deli assistant at Hannaford's
- \* From 2003 through 2007 as a deli assistant at Price Chopper

**d. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING**

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	HEATHER L. DUNGEY	LIBRARIAN 1	04/01/2021

**e. STIPENDS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR ADDITIONAL STIPENDS**

			Date	Stipend
1.	KELLY A. COLANTUONI	TEACHER OF MATH	09/13/2021 - 06/30/2022	\$1,200.00 (mentor-prorated)
2.	BRIAN F. FRANTZ	TEACHER OF SCIENCE	09/01/2021 - 09/10/2021 (revised)	\$1,200.00 mentor (prorated)
3.	TIFFANY A. PIATKOWSKI	TEACHER OF MULTI OCCUPATIONS TRADE	09/13/2021 - 02/24/2022	\$1,200.00 (mentor - prorated)



**ITEM VII. D. ACTION ITEMS**

**ITEM VII. D. 1. APPROVAL OF AUTHORIZATION OF CAPITAL PROJECT**

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board is hereby authorized to expend up to \$1,641,600 for the Reconstruction Project, SED Control No. 41-90-00-00-0-011-008, at the OHM BOCES Complex, with up to \$1,641,600 of such cost to be expended from the Budget Appropriation, all as permitted by law. All of the above based on the approval of the State Environmental Quality Review Act and applicable regulations promulgated there under ("SEQRA")

**ITEM VII. D. 2. APPROVAL OF 2021-2022 RENTAL AND ANCILLARY AGREEMENTS**

Moved, that the Cooperative Board approves the rental agreements, as shown on the attached schedule, in the amount of \$337,819.25 with ancillary services of \$194,200.00 for the 2021-2022 school year.

**ITEM VII. D. 3. APPROVAL OF POLICIES**

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES. **(Second Reading)** (having been approved at two successive meetings, this item was approved effective October 13, 2021.)

- 6502 Jury Duty
- 6503 Accommodating Employees' Need to Express Breast Milk
- 6504 Leave for Cancer Screening
- 6600 Staff-Student Relations (Fraternization)
- 6700 Job Descriptions
- 6702 Consultants
- 6703 Auditing Adult Education Courses

**ITEM VII. D. 4. APPROVAL OF POLICIES**

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES. **(First Reading)** (having all present at this meeting, this item was approved effective October 13, 2021)

- 6302 Tax Sheltered
- 6500 Leaves of Absence for Serious Health Conditions or Family Care
- 6501 Military Leave of Absence REVISE
- 8403 Public Report on Revisions to OHM BOCES Policies, Practices, and Procedures Upon a Finding of Significant Disproportionality

Deletion of Policies:

- 6701 Program Specialists

**ITEM VII. D. 5. REVIEWED POLICIES**

Moved, that the following policies are to be reviewed annually and noted as such in the Oneida-Herkimer-Madison Cooperative Board meeting minutes

- 4300 Investments
- 4304 Personal Property Accountability
- 4500 General Procurement Standards
- 4501 Competitive Bidding
- 4502 Non-Bid Purchasing

**ITEM VII. D. 6. APPROVAL OF CONTRACT(S)**

None

Yes	No	Excused	Abstain
Michelle Anderson			
Steve Boucher			
Doreen Corbin			
Elaine M. Falvo			
Joseph H. Hobika, Jr.			
Heather Johnson			
Michael J. Moore			
Gary P. Nelson			
Anthony J. Nicotera			
Dr. Gary W. Porcelli			
John J. Salerno			
Russell Stewart			

**Motion carried, 12-0**

The Board recessed for dinner from 6:28 p.m. through 7:14 p.m.

[Mrs. Corbin left at 6:30 p.m.]  
[Mrs. Falvo left at 6:40 p.m.]

**ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)**

Proposed Resolutions for Annual Business Meeting at NYSSBA Convention

Dr. Kilburn and the Cooperative Board reviewed and discussed each of the 2021 NYSSBA Proposed Resolutions. Board members were in agreement with all of the Resolutions, except the Proposed Resolution #15 in which they will vote No. The Cooperative Board authorizes the Voting Delegate to present their recommendations at the Virtual Business Meeting on October 18, 2021.

**Board Retreat Planning:**

Dr. Kilburn and the Cooperative Board discussed ideas for the Board Retreat on November 5<sup>th</sup> & 6<sup>th</sup>, including having speakers attend on a Friday evening at an outside location and Saturday morning meet at the BOCES.

After much discussion, at this time, the Board has decided to cancel the dates of November 5 and 6, 2021 and have the Board Officers meet to discuss other possible retreat ideas. Once the Board Officers meet, they will bring back the information to the Board for further discussion.

**Committee Meetings:**

Mr. Hobika motioned and Dr. Porcelli seconded the motion to Table this item until the next Cooperative Board meeting on November 10, 2021.

**ITEM IX. OLD BUSINESS**

none

**ITEM X. EXECUTIVE SESSION**

Motion by: Mr. Hobika  
 Seconded by: Mr. Nicotera

Moved, that the Board enter Executive Session at 8:26 p.m.

Executive Session Items:

X	discussing the employment history of a particular person
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the _____ and _____ Unions, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

The Board returned to General Session at 8:30 p.m.

**ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)**

**MOTION TO ADJOURN**

Motion by: Dr. Porcelli  
Seconded by: Mr. Salerno

Without further objection, there being no further business to come before the Cooperative Board, the meeting adjourned at 8:31 p.m.



Deborah Kimball  
Clerk of the Board  
October 13, 2021