



Oneida-Herkimer-Madison BOCES

1741 Middle Settlement Road • New Hartford, NY 13413
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Cooperative Board 2021-2022

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**MINUTES OF THE REGULAR
MEETING OF AUGUST 11, 2021**

The Regular meeting of the Board of Cooperative Educational Services was held on August 11, 2021 in The Howard D. Mettelman Learning Center.

MEMBERS PRESENT

- Mr. Steve Boucher, President
- Mr. Russell Stewart, Vice President
- Mrs. Michelle Anderson
- Mrs. Doreen Corbin
- Mrs. Elaine M. Falvo
- Mrs. Heather Johnson
- Mr. Michael J. Moore
- Mr. Gary P. Nelson
- Mr. Anthony J. Nicotera (via zoom – no voting)
- Gary W. Porcelli, Ed.D.
- Mr. John J. Salerno

MEMBERS EXCUSED

- Mr. Joseph H. Hobika, Jr.

OTHERS PRESENT

- Patricia N. Kilburn, Ed.D.
- Mr. Christopher Hill
- Mr. Scott Morris
- Mrs. Ann Turner
- Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

Steve Boucher, *President*, Russell Stewart, *Vice President*
Michelle Anderson, Doreen Corbin, Elaine M. Falvo, Joseph H. Hobika, Jr., Heather Johnson,
Michael J. Moore, Gary P. Nelson, Anthony J. Nicotera, Gary W. Porcelli, Ed.D., John J. Salerno

We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.

4:00 p.m. Public Hearing for School Resource Officer and School Special Patrol Officer Contracts

Mr. Boucher called the Public Hearing for School Resource Officer and School Special Patrol Officer to order. There were no public in attendance or questions asked. Mr. Boucher adjourned the Public Hearing at 4:15 p.m.

4:15 p.m. Public Hearing for District-Wide Safety Plan

Mr. Boucher called the Public Hearing for the District-Wide Safety Plan to order. There were no public in attendance or questions asked. Mr. Boucher adjourned the Public Hearing at 4:30 p.m.

ITEM I. CALL TO ORDER

A quorum was noted and Board President, Mr. Steve Boucher called the meeting to order at 4:31 p.m.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM III. RECOGNITION

none

ITEM IV. RECOGNITION OF VISITORS

Mr. David Stayton, Principal Career and Technical Education
Mrs. Mary Lourdes Tangorra, Principal Middle Settlement Academy

ITEM V. COMMUNICATIONS

A. FROM THE FLOOR

Dr. Kilburn shared that Mr. Salerno has requested a Capital Project Meeting and asked the Committee members to convene to set up a meeting date and time.

Mrs. Falvo also has requested that the Audit Committee meet every three months to review financials and contracts. She also asked if there were any other Board members who would like to be on the committee as there are currently 3 members. Mrs. Corbin volunteered to be on the Committee and the Board approved.

B. CORRESPONDENCE

Dr. Kilburn asked the Board if they had seen her email regarding Mrs. Hartman's husband.

ITEM VI. DISTRICT SUPERINTENDENT REPORT

Upcoming 75th Anniversary of OHM BOCES

Dr. Kilburn noted that next year will be the 75th Anniversary of the Oneida-Herkimer-Madison BOCES. She asked the Board if they would possibly like to have a committee charge the BOCES to plan for this event.

Dr. Porcelli thought it would be a nice idea to contact NYSSBA On Board to possibly have something in the publication regarding the 75th Anniversary.

Credit Recovery

Mr. Hill introduced Mrs. Tangorra, Principal of Middle Settlement Academy. Mrs. Tangorra thanked the Cooperative Board and Administration for the opportunity to attend.

Mrs. Tangorra shared information regarding the Regional Summer School program including the Elementary School, Middle School, and High School Summer School Programs, the STEPS Program, Plado Learning Program and the Driver Education Program. She described each program including the number of students that attended. She shared that they were able to work with what the Districts requested and were able to have the students stay in their districts. She spoke about the credit recovery program – students were able to take more than 2 courses if needed, which is different than the traditional summer school which was only 2 courses.

CTE Summer Camps

Mr. Hill introduced Mr. Stayton, Principal of Career and Technical Education. Mr. Stayton thanked the Cooperative Board and Administration for the opportunity to attend.

Mr. Stayton shared information regarding the CTE Summer Camps and noted that within the last 5 – 7 years there were a total of 148 students that attended the summer camps and in 2021, 216 students attended. He shared how they were able to enroll so many students by using the BOCES website, social media and word of mouth. Mr. Stayton shared photos and videos to highlight the different summer camps.

[Mr. Moore left at 5:56 p.m.]
[Mr. Salerno left at 5:57 p.m.]

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REORGANIZATIONAL MEETING OF JULY 14, 2021

Motion by: Mr. Stewart
Seconded by: Mrs. Corbin

Moved, that, the minutes of the Reorganizational Meeting of July 14, 2021 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Gary P. Nelson Dr. Gary W. Porcelli Russell Stewart		Joseph H. Hobika, Jr. Michael J. Moore Anthony J. Nicotera John J. Salerno	Michelle Anderson

Motion carried, 7-0

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JULY 14, 2021

Motion by: Dr. Porcelli
Seconded by: Mr. Stewart

Moved, that, the minutes of the Regular Meeting of July 14, 2021 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
Steve Boucher Doreen Corbin Elaine M. Falvo Heather Johnson Gary P. Nelson Dr. Gary W. Porcelli Russell Stewart		Joseph H. Hobika, Jr. Michael J. Moore Anthony J. Nicotera John J. Salerno	Michelle Anderson

Motion carried, 7-0

[Mr. Moore returned at 6:01 p.m.]
[Mr. Salerno returned at 6:03 p.m.]

ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)

MOTION TO APPROVE THE CONSENT AGENDA
(with the following change: Table Item VII. D.5.)

Motion by: Mr. Stewart
Seconded by: Mrs. Corbin

FINANCIAL REPORTS/AWARDING OF CONTRACTS

Moved, that the Cooperative Board accepts the Report of the Treasurer for June 2021 and the Budget Adjustment Report for June 2021 (Item VII B-1 and B-2); all as shown below:

ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR JUNE 2021

Report of the Treasurer for June 2021

Capital	7,889.68
General	13,072,658.24
School Lunch	4,302.40
Special Aid	381.25
Trust/Agency	10,348.59
Trust/Expand	<u>72,049.18</u>
Total	\$13,167,629.34

and the Treasurer's Report for the Extra-Curricular Fund
for June 2021 showing a fund balance of \$11,756.20

**ITEM VII. B. 2. MOTION TO ACCEPT THE 2020-2021 BUDGET ADJUSTMENT REPORT
FOR JUNE 2021**

**Budget Revisions—2020-21
June 2021 Report**

2020-21 Adopted Budget	\$72,199,518
Commitment Changes	2,410,461
Net Changes	13,724,090
Total	\$88,334,069

ITEM VII. B. 3. MOTION TO APPROVE 2020-2021 SHARED SERVICE CONTRACTS/FINAL (BUYER) WITH OTHER BOCES

2020-2021 Shared Service Contractee (Buyer) with Other BOCES

Oneida BOCES Contractee (Buyer) With Other BOCES

Broome-Delaware-Tioga BOCES	\$49,624.95	Final contract for all BOCES
Capital Region BOCES	83,366.02	Services for 2020-2021
Cayuga-Onondaga BOCES	12,820.30	
Otsego-Northern Catskills BOCES	2,280.00	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Broome-Delaware-Tioga BOCES, Capital Region BOCES, Cayuga-Onondaga BOCES and Otsego-Northern Catskills BOCES for the 2020-2021 school year.

ITEM VII. B. 4. MOTION TO APPROVE 2021-2022 SHARED SERVICE CONTRACTS (BUYER) WITH OTHER BOCES

2021-2022 Shared Service Contractee (Buyer) with Other BOCES

Oneida BOCES Contractee (Buyer) With Other BOCES

Madison-Oneida BOCES	\$15,180,106.21	Initial contract for all BOCES
Herkimer-Ful-Ham-Otsego BOCES	226,486.95	services for 2021-2022 BOCES
Questar III BOCES	116,068.00	
Central Region BOCES	84,646.25	
Onondaga-Cortland-Madison BOCES	64,882.00	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Madison-Oneida BOCES, Herkimer-Fulton-Hamilton-Otsego BOCES, Questar III BOCES, Central Region BOCES and Onondaga-Cortland-Madison BOCES for the 2021-2022 school year.

ITEM VII. B. 5. MOTION TO APPROVE 2021-2022 SHARED SERVICE CONTRACTS (SELLER) WITH OTHER BOCES

2021-2022 Shared Service Contractor (Seller) with Other BOCES

Oneida BOCES Contractor (Seller) With Other BOCES

Herkimer-Ful-Ham-Ots BOCES	\$1,763,767.40	Initial contract for all BOCES services
Madison-Oneida BOCES	759,867.55	for 2021-22 including coop. music,
Jefferson-Lewis BOCES	312,682.60	portable planetarium, sub call, science
Orange-Ulster BOCES	63,484.65	kits, model schools, NP, sch. Physician
Onondaga-Cort-Mad BOCES	8,750.00	med. dir., distance learning, web-based
Tompkins-Seneca-Tioga BOCES	2,640.00	Chinese, Ed. Comm. LOTE, AV repair,
Cayuga-Onondaga BOCES	1,730.00	micro comp repair, interconnect, EA,
		Record retention, telecommunications

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Herkimer-Fulton-Hamilton-Otsego BOCES, Madison-Oneida BOCES, Jefferson-Lewis BOCES, Orange-Ulster BOCES, Onondaga-Cortland-Madison BOCES, Tompkins-Seneca-Tioga BOCES and Cayuga-Onondaga BOCES for the 2021-2022 school year.

ITEM VII. B. 6. MOTION TO APPROVE 2021-2022 SHARED SERVICE CONTRACTS (SELLER) WITH SCHOOLS

2021-2022 Shared Service Contractor (Seller) with Schools

Oneida BOCES Contractor (Seller) With Schools

Whitesboro CSD	\$9,586,538.64	Initial contract for all BOCES services for 2021-2022 including administration, career & technical education, handicapped services, alternative Education
New York Mills UFSD	3,801,171.14	
Westmoreland CSD	3,711,272.13	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Whitesboro Central School District, New York Mills UFSD and Westmoreland Central School District for the 2021-2022 school year.

ITEM VII. C. PERSONNEL REPORT

MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND NON-INSTRUCTIONAL/CLASSIFIED STAFF

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

C. PERSONNEL REPORT

a. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	KELLY E. DEDOMINICK	Elementary	07/06/2021	07/26/2021(summer school only)
2.	JULIE A. DELIA	Elementary	07/06/2021	07/19/2021(summer school only)
3.	MCKENZIE L. DODGE	Teaching Assistant	07/06/2021	07/09/2021(summer school only)
4.	CHARMAINE B. DONATO	Teaching Assistant	07/06/2021	07/28/2021(summer school only)
5.	QIAJA S. EVANS	ESY-STEPS-Teaching Assistant	07/06/2021	07/06/2021 (summer school only)
6.	KELLY FOOTE	SCHOOL SOCIAL WORKER	12/08/2016	08/31/2021 (1.0 @ Bridges)
7.	ELIZABETH F. GANEY	SPECIAL EDUCATION TEACHER	09/01/2004	08/31/2021
8.	SUSAN J. GLEESON	Elementary	07/06/2021	07/26/2021(summer school only)
9.	MICHELLE A. HALL	ASSISTANT PRINCIPAL - CTE	08/09/2018	08/13/2021
10.	ERIC R. HANSEN	Science	07/06/2021	07/06/2021 (summer school only)
11.	WENDI S. HAYNES-EKLUND	Mathematics	07/06/2021	07/20/2021(summer school only)
12.	AUDRIANA MOLINA	SCHOOL SOCIAL WORKER	12/02/2019	08/31/2021
13.	REGINA A. MOSES	TEACHER OF ELEMENTARY EDUCATION	09/01/2020	07/30/2021
14.	JESSICA NIPE	Science	07/06/2021	07/06/2021(summer school only)
15.	CASSANDRA G. OHLBAUM-HORST	TEACHER OF ELEMENTARY EDUCATION	09/01/2020	08/31/2021
16.	KAREN L. RANDALL	Elementary	07/06/2021	07/19/2021(summer school only)
17.	BRANDIE F. REID	TEACHER ASSISTANT	09/01/2015	08/31/2021
18.	MEGAN SMITH	TEACHER OF HOME ECONOMICS	02/24/2020	08/31/2021
19.	MARGARET R. TALLMAN	TEACHER OF MUSIC	09/01/2019	08/31/2021
20.	CHARISSA A. TAYLOR	SCHOOL PSYCHOLOGIST	12/11/2019	08/31/2021

			Hire Date	Resign Date
21.	LAUREN E. VALENTE	English	07/06/2021	07/06/2021 (summer school only)

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	PHYLCIA A. GORDON	NETWORK ADMINISTRATOR II	10/10/2019	07/22/2021
2.	MARISSA K. HENCE	MICROFILM OPERATOR	11/26/2019	08/20/2021
3.	MARCUS P. VENNERO	COMPUTER SPECIALIST	04/10/2017	06/30/2021
4.	VALARIE A. WARMUTH	CAREER EXPLORATION SPECIALIST	11/14/2019	07/23/2021

b. UNPAID LEAVE(S) OF ABSENCE

1. Non-Instructional/Classified Staff

			Start Date	End Date	Reason
1.	EUGENIA MARTHAGE	CLERK	06/30/2021	TBD	new probationary appointment
2.	SHANNON E. VESCERA	CAREER EXPLORATION SPECIALIST	08/15/2021	TBD	work provisionally in different title

c. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **SARA L. GARRETT** be appointed as a **TEACHER OF BUSINESS EDUCATION** in Career & Technical Education Programs, for a four year probationary appointment in the Occ. Business. Ed, Data Processing & Dis tenure area, commencing September 01, 2021 and ending August 31, 2025 at an annual salary rate of \$42,703.00.

Certification:

- * Currently working toward certification

Education:

- * Graduate of Holland Patent High School
- * Bachelor of Arts in Economics and Political Science from Gettysburg College

Work Experience:

- * From November, 2020 through the present as a long term substitute teacher of Business Education at Oneida-Herkimer-Madison BOCES
- * From January, 2019 through May, 2020 as a peer learning associate at Gettysburg College
- * From May, 2018 through January, 2020 as a substitute teacher at Holland Patent Central School
- * From September, 2016 through May, 2020 as a volunteer at Big Brothers Big Sisters

2. Recommend that **MICHELLE A. HALL** be appointed as a **PROGRAM SPECIALIST/ COORDINATOR REGIONAL SCHOOL FOR EXCELLENCE/SABA** in the Instructional Programs and Professional Learning Division, Regional Program for Excellence/SABA, for a four year probationary appointment in the Planning Specialist/Coordinator Regional HS for Ex. tenure area, commencing August 14, 2021 and ending August 13, 2025 at an annual salary rate of \$95,000.00, prorated.

Certification:

- * Professional certificate in School District Leader
- * Initial certificate in School Building Leader
- * Permanent certificate in Pre K-6
- * Permanent certificate in Reading Teacher
- * Permanent certificate in Special Education

Education:

- * Bachelor of Science in Special Education K-12 from SUNY Buffalo
- * Master of Science in Reading K-12 from SUNY Cortland

Work Experience:

- * From August, 2018 through the present as an assistant principal - CTE at Oneida-Herkimer-Madison BOCES
- * From June, 2018 through August, 2018 as a summer school assistant principal at Oneida-Herkimer-Madison BOCES
- * From September, 2000 through July, 2018 as a teacher at the New York Mills Union Free School District
- * From, December, 1999 through August, 2000 as a special education teacher at the Oneida-Herkimer-Madison BOCES

3. Recommend that **KEVIN P. HEALY's** probationary appointment, approved at the July 14, 2021 Board meeting, be changed to **DIRECTOR OF EDUCATIONAL SERVICES** in Instructional Services/PPL Division, for a three year probationary appointment in the Director PPD tenure area, commencing July 19, 2021 and ending July 18, 2024 at an annual salary rate of \$130,000.00, prorated.

Certification:

- * Professional certificate in School District Leader

Education:

- * Bachelor of Science in Zoology from SUNY ESF
- * Master of Arts in Teaching Science from SUNY Cortland
- * School Building and District Leader Program at Massachusetts College of Liberal Arts

Work Experience:

- * From July, 2020 through the present as a K-12 executive principal at Oneida City School District
- * From September, 2017 through June, 2020 as a director of K-12 curriculum and pupil personnel services at Westmoreland CSD
- * From July, 2013 through August, 2017 as a computer education coordinator at Oneida-Herkimer-Madison BOCES
- * From July, 2012 through July, 2013 as an assistant principal at Holland Patent CSD
- * From September, 2004 through June, 2012 as a science teacher at Holland Patent CSD

4. Recommend that **JENNIFER L. PARZYCH's** probationary appointment, approved at the March 10, 2021 Board meeting, as a **COMPUTER EDUCATION COORDINATOR** in Information & Technology, be revised to a three year probationary appointment in the Computer Education Coordinator tenure area, commencing March 15, 2021 and ending March 14, 2024 at an annual salary rate of \$87,000.00, prorated.

Certification:

- * Professional certificate in English Language Arts 7-12
- * Professional certificate in School District Leader

Education:

- * Graduate of Poland Central School District
- * Bachelor's Degree in Theater from New England College, Henniker, New Hampshire
- * Master's Degree in Secondary Education from Utica College
- * Masters of Science in School District Leadership from Canisus

Work Experience:

- * From July, 2014 through the present as Instructional Support Services in Curriculum & Differentiated instruction from Oneida-Herkimer-Madison BOCES
- * From August, 2013 to July, 2014, as an educational technology leader/technology director at the Mohawk Regional Information Center
- * From 2012 through 2013, as an ELA 6-8 teacher at the Town of Webb Union Free School
- * From 2012 through 2013, as an adjunct professor at SUNY IT
- * From 2006 through 2012, as a ELA 7-8 and SAT Course Instructor at Holland Patent Central School
- * From 2011 through 2012, as a brainhoney professional at Oneida-Herkimer-Madison BOCES

5. Recommend that **JORDIN A. SHEPARD** be appointed as a **TEACHER OF FOREIGN LANGUAGE** in Information & Technology and West Canada Valley High School, for a four year probationary appointment in the Foreign Language tenure area, commencing September 01, 2021 and ending August 31, 2025 at an annual salary rate of \$41,989.00.

Certification:

- * Currently working toward certification

Education:

- * Graduate of Holland Patent High School
- * Bachelor's Degree in ASL Interpreting from Keuka College

Work Experience:

- * From December, 2020 through the present as an interpreter at Interpretek
- * From December, 2017 through March, 2021 as a cashier at Bass Pro Shop
- * From August, 2017 through May, 2019 as a student success office assistant at Keuka College
- * From July, 2015 through June 2016 as a classroom assistant at Rome School for the Deaf

b. RECOMMENDATION FOR PART-TIME APPOINTMENT(S)

1. Recommend that **KELLY FOOTE** be appointed as a **SCHOOL SOCIAL WORKER** in the P-TECH Program, at the Career and Technical Education Center for a part-time (.6 FTE) appointment commencing September 01, 2021 at an annual salary rate of \$38,803.20.

Certification:

- * Permanent certificate in School Social Worker

Education:

- * Graduate of Poland Central School
- * Bachelor's Degree in Psychology from Utica College
- * Master's Degree in Social Work from Syracuse University

Work Experience:

- * From 2016 through the present as a school social worker at Oneida-Herkimer-Madison BOCES
- * From 2011 through 2016 as a school social worker at Jefferson-Lewis BOCES
- * From 2008 through 2011 as a school social worker at Oneida-Herkimer-Madison BOCES
- * From 2005 through 2008 as a primary therapist at The House of the Good Shepherd

c. **RECOMMENDATION FOR TENURE APPOINTMENT(S)**

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

			Tenure Date
1.	MIQUEL L. GRIMM	Home Economics	11/22/2021
2.	MATTHEW E. MEAGHER	English as a Second Language	11/30/2021
3.	JOHN A. NICOTERA	Physical Education	10/03/2021
4.	FAITH RAUTENSTRAUCH	Teaching Assistant	11/27/2021

2. **Non-Instructional/Classified Staff**

- a. Recommendation for the creation of one (1) Office Specialist II position
- aa. Recommendation for the creation of one (1) Public Relations Assistant position

a. **RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE**

- 1. Recommend that **JODY L. SCHOLL** be appointed to a provisional appointment as an **OFFICE SPECIALIST I** in the Bridges Program, at the Center commencing August 18, 2021 at an annual salary rate of \$30,159.00, prorated.

JODY L. SCHOLL has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **OFFICE SPECIALIST I**, until the results of the next civil service exam are known.

Education:

* Graduate of West Canada Valley High School

Work Experience:

- * From July, 2018 through the present as a client relations manager at Cathedral Corporation
- * From May, 1993 through July, 2018 as an operations analyst at Conduent Education Services

2. Recommend that **SHANNON E. VESCERA** be appointed to a provisional appointment as an **EMPLOYMENT SPECIALIST** in the Instructional Programs and Professional Learning, SABA/Regional Program for Excellence, commencing August 16, 2021 at an annual salary rate of \$50,000.00, prorated.

SHANNON E. VESCERA has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **EMPLOYMENT SPECIALIST**, until the results of the next civil service exam are known.

Education:

- * Bachelor's Degree in History/Childhood Education from Utica College
- * Master's Degree in Literacy Education from Walden University

Work Experience:

- * From March, 2015 through the present as a career exploration specialist at Oneida-Herkimer-Madison BOCES
- * From July, 2012 through December, 2014 as a Daycare Registrar at The Neighborhood Center
- * From September, 2010 through June, 2012 as a substitute teacher at Herkimer City School District
- * From January, 2010 through June, 2012 as a substitute teacher at Utica City School District

b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **EUGENIA MARTHAGE** be appointed to a probationary appointment as an **OFFICE SPECIALIST II** in Human Resources, commencing July 01, 2021 at an annual salary rate of \$32,922.00.

EUGENIA MARTHAGE has passed the exam and has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **OFFICE SPECIALIST II**. **EUGENIA MARTHAGE** will be required to serve a twenty-six week probationary period.

c. RECOMMENDATION FOR PROBATIONARY APPOINTMENT FROM CIVIL SERVICE LISTING

The below named individual(s) recently took and successfully completed the required civil service exam for the title. The below named individual(s) will be required to serve a twenty-six week probationary period.

- | | | | |
|----|----------------|-------------------|--------------------------|
| 1. | TYLER J. SLOAN | COMPUTER OPERATOR | Prob. Date
07/19/2021 |
|----|----------------|-------------------|--------------------------|

d. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **PAMELA L. FLEMING** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing June 10, 2021 at an hourly salary rate of \$12.50.

PAMELA L. FLEMING has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Westmoreland Central School
- * Associates Degree in Food Service from Morrisville

Work Experience:

- * From October, 2017 through the present as a health care worker at Home Health Care

2. Recommend that **DIANA J. LENAHAN** be appointed to a part-time appointment as a **CLERK HOURLY** in the Bridges Program, commencing July 01, 2021 through June 30, 2022 at an hourly salary rate of \$26.77, as needed.

DIANA J. LENAHAN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLERK HOURLY**.

3. Recommend that **ALEXIS M. PROULX** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing June 02, 2021 at an hourly salary rate of \$12.50.

ALEXIS M. PROULX has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Whitesboro High School
- * Associates Degree in Restaurant Management from Mohawk Valley Community College
- * Associates Degree in Administrative Assistant from Mohawk Valley Community College
- * Culinary Arts at Oneida-Herkimer-Madison BOCES

Work Experience:

- * From November, 2019 through April, 2020 as a barista at Starbucks, Waco, TX
- * From June, 2017 through August, 2018 as a team member at Whattaburger, Corpus Christi, TX
- * From August, 2015 through May, 2016 as a food service assistant at AMF Pin-o-Rama Lanes Bowling Center
- * From January, 2014 through August, 2015 as a dishwasher at Babe's Restaurant
- * From June, 2013 through January, 2014 as a shift manager at McDonald's

4. Recommend that **MICHELLE WAUFLE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing July 06, 2021 at an hourly salary rate of \$12.83.

MICHELLE WAUFLE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Mount Markham Central School

Work Experience:

- * From February, 2015 through the present as a kitchen manager at Jeffco Public School

5. Recommend that **DIANE M. WENDT** be appointed to a part-time appointment as a **CLERK HOURLY** in Instructional Services, commencing July 01, 2021 through June 30, 2022 at an hourly salary rate of \$28.97.

6. Recommend that **DIANE M. WENZEL** be appointed to a part-time appointment as a **CLERK HOURLY** in the Operations and Maintenance Department, commencing July 03, 2021 through June 30, 2022 at an hourly salary rate of \$20.83, as needed.

DIANE M. WENZEL has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLERK HOURLY**.

e. **RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)**

1. Recommend that **ASHLEY V. GIACCIO** be appointed to a temporary appointment as a **LABORER - HOURLY** in the Information and Technology Department, commencing July 06, 2021 and ending June 30, 2022 at an hourly salary rate of \$12.50.

ASHLEY V. GIACCIO meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Graduate of New Hartford High School
- * Attending SUNY Fredonia for Musical Theater and Writing

Work Experience:

- * From September 2019 through February, 2020 as a breakfast attendant at Hampton Inn

2. Recommend that **MATTHEW A. RYCRAFT** be appointed to a temporary appointment as a **LABORER - HOURLY** in the Information and Technology Department, commencing June 28, 2021 and ending June 30, 2022 at an hourly salary rate of \$12.50.

MATTHEW A. RYCRAFT meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Currently attending T.R. Proctor High School

Work Experience:

- * From August, 2020 through the present as a cashier at Price Chopper
- * From July, 2019 through June, 2020 as a laborer at Oneida-Herkimer-Madison BOCES

3. Recommend that **BRANDON D. SIEDSMA** be appointed to a temporary appointment as a **LABORER - HOURLY** in the Information and Technology Department, commencing June 28, 2021 and ending June 30, 2022 at an hourly salary rate of \$12.50.

BRANDON D. SIEDSMA meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Currently attending Canastota Jr./Sr. High School

Work Experience:

* January, 2021 as a cashier at McDonald's

4. Recommend that **MATTHEW C. TOWNSEND** be appointed to a temporary appointment as a **LABORER - HOURLY** in the Information and Technology Department, commencing June 28, 2021 and ending June 30, 2022 at an hourly salary rate of \$12.50.

MATTHEW C. TOWNSEND meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Graduate of Brookfield Central School District

Work Experience:

* From May, 2021 through the present as a front end assistant at Price Chopper

5. Recommend that **MADLINE E. WALTERS** be appointed to a temporary appointment as a **LABORER - HOURLY** in the Information and Technology Department, commencing June 21, 2021 and ending June 30, 2022 at an hourly salary rate of \$12.50.

MADLINE E. WALTERS meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Graduate of Clinton High School

Work Experience:

* From September, 2020 through November, 2020 as a cashier at Clinton Cider Mill
* From October, 2019 through March, 2020 as an intern at Masonic Medical Research Institute
* From summer, 2018 and summer, 2019 as a lifeguard at Jack Boynton Community pool

f. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	EDMOND J. KEMPF	LABORER	01/19/2021
2.	KYLE L. NORDSTROM	COMPUTER OPERATOR	01/25/2021
3.	JOANNE VANAERNAM	ASSISTANT COOK	01/25/2021

g. RECOMMENDATION FOR CHANGE IN FTE

			Date	FTE
1.	SUSAN N. MOJAVE	PERFORMING ARTS SPECIALIST	07/01/2021	0.6

h. RECOMMENDATION FOR ADDITIONAL ASSIGNMENT(S)

1. Recommend that **CAROL ORSINO** be appointed to an additional assignment as an **EXTRA CLASSROOM TREASURER** in the **CENTRAL BUSINESS OFFICE**, commencing July 01, 2021 and ending June 30, 2022 at a salary rate of \$1,250.00.

d. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

			Date	Stipend
1.	KATHLEEN ANGIER	TEACHER ASSISTANT	09/01/2021 - 06/30/2022	\$3,500.00
2.	ANTHONY CURTACCI	TEACHER ASSISTANT	09/01/2021 - 06/30/2022	\$3,500.00
3.	JOANNE DALEY	FFA ADVISOR	09/01/2021 - 06/30/2022	\$1,250.00
4.	OSCAR J. GRIMES	TEACHER ASSISTANT	09/01/2021 - 06/30/2022	\$3,500.00
5.	HENRY W. HAAS, JR	TEACHER ASSISTANT	09/01/2021 - 06/30/2022	\$3,500.00
6.	PHILIP A. LACELLE JR	FFA ADVISOR	09/01/2021 - 06/30/2022	\$1,250.00
7.	CHAD M. LUSBY	TEACHER ASSISTANT	09/01/2021 - 06/30/2022	\$3,500.00

			Date	Stipend
8.	ERIN L. MURRAY	TEACHER OF FOREIGN LANGUAGE	09/01/2021 - 06/30/2022	\$1,200.00 (mentor)
9.	KIMBERLY E. PETRONELLA	SKILLS USA ADVISOR	09/01/2021 - 06/30/2022	\$1,250.00
10.	STEPHANIE A. SMITH	TEACHER ASSISTANT	09/01/2021 - 06/30/2022	\$3,500.00
11.	KIMBERLY A. STEATES	TEACHER ASSISTANT	09/01/2021 - 06/30/2022	\$3,500.00
12.	JOHN T. STRATTON	SKILLS USA ADVISOR	09/01/2021 - 06/30/2022	\$1,250.00
13.	ROXANN TESTAMARK	TEACHER ASSISTANT	09/01/2021 - 06/30/2022	\$3,500.00
14.	SARAH WHITE	TEACHER ASSISTANT	09/01/2021 - 06/30/2022	\$3,500.00
15.	HILARY R. WILLIAMS	TEACHER OF ENGLISH	09/01/2021 - 04/29/2022	\$1,200.00 (mentor- prorated)

e. SUMMER SCHOOL

1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING /CERTIFIED

a. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - CAREER AND TECHNICAL EDUCATION
 Daily rate is 1/200th of salary or hourly.

		Title	Start Date	End Date	Max Days	Salary
1.	TERRY R. BARR	Food Service	07/06/2021	07/22/2021(revised dates)	Instructor, Summer Camp	\$24.87/hr.
2.	BRIAN L. CAMPBELL	Welding	07/06/2021	07/22/2021(revised dates)	Instructor, summer camp	\$24.87/hr.
3.	MARISA G. DECOLA	Teaching Assistant	07/06/2021	07/22/2021(revised dates)	Instructor, summer camp	\$24.87/hr.
4.	MARISA G. DECOLA	Teaching Assistant	07/06/2021	07/22/2021	Graphic Design summer camp	\$15.00/hr.

		Title	Start Date	End Date	Max Days	Salary
5.	MARISA G. DECOLA	Teaching Assistant	07/06/2021	07/22/2021		Agriculture, Conservation summer camp \$15.00/hr.
6.	MICHELE KOBIELSKI	Teaching Assistant	07/06/2021	07/22/2021		Cosmetology summer camp \$15.00/hr.
7.	PHILIP A. LACELLE JR	Teacher of Agriculture	07/06/2021	07/22/2021(revised dates)		Instructor, summer camp \$24.87/hr.
8.	BRITTNEY LINK	Mathematics	07/06/2021	07/22/2021		Mathematics summer camp \$24.87/hr.
9.	ALEXANDER MC KINSEY	Teaching Assistant	07/06/2021	07/22/2021		Welding summer camp \$15.00/hr.
10.	DOUGLAS PILBEAM	Recreational Vehicle Maintenance Repair	07/06/2021	07/22/2021(revised dates)		Instructor, summer camp \$24.87/hr.
11.	SHAWN A. RACIOPPA	Commercial Art	07/06/2021	07/22/2021 (revised dates)		Instructor, summer camp \$24.87/hr.
12.	THERESA M. SORON	Teaching Assistant	07/06/2021	07/22/2021		Creative Cooking summer camp \$15.00/hr.
13.	CARMELITA WHITING	Teaching Assistant	07/06/2021	07/22/2021		Recreational Equip. Repair summer camp \$15.00/hr.

b. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED
 Daily rate is 1/200th of salary.

		Title	Start Date	End Date	Max Days	Salary
1.	AUDRIANA MOLINA	School Social Worker	07/06/2021	08/16/2021	30	\$48,937
2.	SCOTT PHELPS	School Psychologist	07/01/2021	08/30/2021	25	\$73,182
3.	ANDREW RUBINO	School Psychologist	07/01/2021	08/30/2021	44	\$67,950
4.	ERICA K. SHAW	Prog. for Speech & Hearing Handicapped	07/14/2021	07/15/2021	2	\$60,364

		Title	Start Date	End Date	Max Days	Salary
5.	RACHAEL M. SMITH	OCCUPATIONAL THERAPIST	07/09/2021	07/12/2021	2	\$52,215
6.	CHARISSA A. TAYLOR	School Psychologist	07/01/2021	08/30/2021	20	\$55,327
7.	HEIDI VAN DER MEULEN	Program for Visually Handicapped	07/09/2021 (revised)	08/30/2021 (revised)	19 (revised)	\$79,609
8.	ARIFA VELLETO	Art	07/06/2021	08/16/2021	6	\$56,589

c. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

The following people are being recommended to teach in the Regional Summer School Program for 2021, for the period indicated. The actual need for any individual will not be determined until July 1, 2021. The decisions will be based upon enrollments at that time. Assignments may be for one period (\$1496.50) or two periods (\$2993) or not at all, based on enrollment. The Driver Education Instructors will be paid (\$5986) for a full class load. Teaching Assistant - \$13.30/hr. Extended School Year (ESY) STEPS -Alternative Education Special Education Teacher/TA and Attendance Teacher Daily rate is 1/200th of salary.

		Title	Start Date	End Date	Salary
1.	MICHAEL A. AGOSTO	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
2.	CHERYL ALLEN	Elementary	07/06/2021	07/29/2021	\$2,993
3.	GINA F. ANTONE	Teaching Assistant	07/06/2021	07/29/2021	\$13.30/hr.
4.	SHELLY L. BARTOLOTTI	Elementary	07/06/2021	07/29/2021	\$2,993
5.	CHARLES F. BENNETT	Science	07/06/2021	08/05/2021	\$2,993
6.	TAMARA J. BILLARD	Elementary	07/12/2021	08/05/2021	\$2,993
7.	KARA B. BISACCIA	Elementary	07/06/2021	07/29/2021	\$2,993
8.	LEE BOYD	Social Studies	07/01/2021	08/31/2021	\$2,993
9.	LEE BOYD	Social Studies	06/24/2021	06/30/2021	\$93,319
10.	CHRISTY CANNISTRA	ESOL	07/12/2021	08/05/2021	\$2,993
11.	LAURA J. CARROLL	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
12.	MARIE A. CASTANO	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
13.	JAMIE L. CERASI	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
14.	KALYN M. CHAMBRONE	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
15.	SUSAN A. CIANCIO	Elementary	07/06/2021	07/29/2021	\$2,993

Minutes of the Regular Meeting of the Cooperative Board
 Oneida-Herkimer-Madison BOCES
 August 11, 2021
 Page 25

		Title	Start Date	End Date	Salary
16.	JENNIFER M. CONOVER	Elementary	07/06/2021	07/29/2021	\$2,993
17.	KATHERINE J. COOKE	Elementary	07/06/2021	07/29/2021	\$2,993
18.	MEGAN M. CROWLEY	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
19.	ELIZABETH V. CURTIS	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
20.	KRISTIN M. DARDANO	Elementary	07/06/2021	07/29/2021	\$2,993
21.	KELLY E. DEDOMINICK	Elementary	07/06/2021	07/29/2021	\$2,993
22.	JULIE A. DELIA	Elementary	07/06/2021	07/29/2021	\$2,993
23.	ROSANNE S. DELMEDICO	Teaching Assistant	07/06/2021	07/29/2021	\$13.30/hr.
24.	CHELSEA DIER	Elementary	07/06/2021	07/29/2021	\$2,993
25.	SAMANTHA M. DIPIETRO	Elementary	07/12/2021	08/05/2021	\$2,993
26.	WENDY A. DIVINE	Registered Nurse	07/02/2021	08/16/2021	\$25.00/hr.
27.	CASSIDY L. DOBRZENSKI	Elementary	07/12/2021	08/05/2021	\$2,993
28.	ALYSSA T. FAZIO	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
29.	LISA M. FLORENZ	Elementary	07/06/2021	07/29/2021	\$2,993
30.	JULIE M. FORNINO	Elementary	07/06/2021	07/29/2021	\$2,993
31.	JODI K. FRANK	Elementary	07/12/2021	08/05/2021	\$2,993
32.	MAUREEN M. FURGAL	Teaching Assistant	07/06/2021	08/05/2021	\$13.30/hr.
33.	CATHERINE M. GARRABRANT	Teaching Assistant	07/06/2021	07/29/2021	\$13.30/hr.
34.	MARYBETH GERMANN	Nurse	07/06/2021	08/05/2021	\$25.00/hr.
35.	ANNE T. GIGLIO	Teaching Assistant	07/06/2021	07/29/2021	\$13.30/hr.
36.	SUSAN J. GLEESON	Elementary	07/06/2021	07/29/2021	\$2,993
37.	JAMIE A. GREEN	Elementary	07/12/2021	08/05/2021	\$2,993
38.	NICOLLE A. GREICO	Teaching Assistant	07/12/2021	08/05/2021	\$13.30/hr.
39.	JENNIFER GROSSI	Mathematics	07/06/2021	08/31/2021	\$80,238
40.	TAMMY S. GUILIANO	ESY-STEPS-Alt Ed Nurse	07/06/2021	08/16/2021	\$42,146
41.	KAITLYN N. HARTMAN	Elementary	07/12/2021	08/05/2021	\$2,993
42.	REBECCA L. HARTNETT	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)

Minutes of the Regular Meeting of the Cooperative Board
 Oneida-Herkimer-Madison BOCES
 August 11, 2021
 Page 26

		Title	Start Date	End Date	Salary
43.	KAITLIN HAYES	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
44.	WENDI S. HAYNES-EKLUND	Mathematics	07/06/2021	07/29/2021	\$2,993
45.	JENNIFER A. HERON	Science	07/06/2021	08/05/2021	\$2,993
46.	PHILLIP A. HOWARD	Social Studies	07/06/2021	08/05/2021	\$2,993
47.	CAROLYN B. HUMPHREY	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
48.	GARRETT S. HUTCHINS	Elementary	07/06/2021	07/29/2021	\$2,993
49.	BONNIE H. JOHNSON	Elementary	07/06/2021	07/29/2021	\$2,993
50.	TERRY L. JONES	Teaching Assistant	07/06/2021	08/05/2021	\$13.30/hr.
51.	KATHLEEN KARIN	Teacher Assistant	07/06/2021	08/05/2021	\$13.30/hr.
52.	RONALD KLOPFANSTEIN	English	07/06/2021	08/05/2021	\$2,993
53.	KRISTIN J. KOHN	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
54.	TERESA M. KRUMBACH	Teaching Assistant	07/06/2021	07/29/2021	\$13.30/hr.
55.	BRIAN D. LALONDE	Elementary	07/06/2021	07/29/2021	\$2,993
56.	SARAH A. LAMB	Elementary	07/06/2021	07/29/2021	\$2,993
57.	RACHEL V. LEWIS	Elementary	07/12/2021	08/05/2021	\$2,993
58.	ADRIANA M. LIBERATORE	Elementary	07/12/2021	08/05/2021	\$2,993
59.	LAUREN E. LIONETTI	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
60.	ALYSSA L. LOSOWSKI	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
61.	TAMMY L. MATYS	Teaching Assistant	07/06/2021	07/29/2021	\$13.30/hr.
62.	TERRA E. MC DERMOTT	Elementary	07/06/2021	07/29/2021	\$2,993
63.	CAITLIN E. MENNIG	Elementary	07/12/2021	08/05/2021	\$2,993
64.	CARINA A. METTELMAN	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
65.	LISA M. MEYERS	Elementary	07/06/2021	07/29/2021	\$2,993
66.	LYNN A. MOORE	Special Education	07/12/2021	08/05/2021	\$2,993
67.	RYENN M. MOORE	Teaching Assistant	07/12/2021	08/05/2021	\$13.30/hr.
68.	DANIELLE N. MOORE	Teacher	07/12/2021	08/05/2021	\$2,993
69.	SCOTT O. MORRIS	Elementary	07/06/2021	07/29/2021	\$2,993

Minutes of the Regular Meeting of the Cooperative Board
 Oneida-Herkimer-Madison BOCES
 August 11, 2021
 Page 27

		Title	Start Date	End Date	Salary
70.	PATRICK G. PRINTUP	Elementary	07/06/2021	07/29/2021	\$2,993
71.	KAREN L. RANDALL	Elementary	07/06/2021	07/29/2021	\$2,993
72.	CHRISTINE A. RASPANTE	Elementary	07/12/2021	08/05/2021	\$2,993
73.	SUSAN REAGAN	Nurse	07/12/2021	08/05/2021	\$25.00/hr.
74.	ABIGAIL R. ROBERTS	Elementary	07/06/2021	07/29/2021	\$2,993
75.	ERIC C. ROTHDIENER JR.	Mathematics	07/12/2021	08/05/2021	\$2,993
76.	FALLON E. RUSSO	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
77.	JENNIFER C. RYAN	Elementary	07/06/2021	07/29/2021	\$2,993
78.	STEPHANIE B. SACCO	Elementary	07/12/2021	08/05/2021	\$2,993
79.	JESSICA E. SBIROLI	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
80.	DIANNA L. SCARAFILE	Teaching Assistant	07/06/2021	07/29/2021	\$13.30/hr.
81.	BOBBIE J. SCHULTZ	Teaching Assistant	07/06/2021	07/29/2021	\$13.30/hr.
82.	RICHARD M. SENTS	Elementary	07/06/2021	07/29/2021	\$2,993
83.	SUZANNE SHAW	Elementary	07/06/2021	07/29/2021	\$2,993
84.	ELEANOR M. SMITH	School Nurse	07/19/2021	08/05/2021	\$25.00/hr.
85.	KIMBERLY A. SNYDER	Elementary	07/06/2021	07/29/2021	\$2,993
86.	BRIE A. SPATUZZI	Elementary	07/06/2021	07/29/2021	\$2,993
87.	JOYA L. SPINA	Elementary	07/12/2021	08/05/2021	\$2,993
88.	AMANDA A. STARCZEWSKI	Elementary	07/06/2021	07/29/2021	\$2,993
89.	ASHLEY A. STEWART	Elementary	07/06/2021	07/29/2021	\$2,993
90.	MICHAEL J. STONE	Teaching Assistant	07/06/2021	08/05/2021	\$13.30/hr.
91.	MARY E. STUHLMAN	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
92.	DEBORAH A. SWEENEY	Teaching Assistant	07/06/2021	07/29/2021	\$13.30/hr.
93.	MARCY L. THOMPSON	Special Education	07/12/2021	08/05/2021	\$2,993
94.	CONSTANCE E. VAN NAMEE	Teaching Assistant	07/06/2021	07/29/2021	\$13.30/hr.
95.	KATHERINE R. WIATER	Elementary	07/12/2021	08/05/2021	\$2,993

		Title	Start Date	End Date	Salary
96.	ASHLEY R. WILLIAMS	Teaching Assistant	07/12/2021	08/05/2021	\$13.30/hr.
97.	KATE L. WILLIAMS	Teaching Assistant	07/12/2021	08/05/2021	\$13.30/hr.
98.	KRISTIE A. YOXALL	Elementary	07/06/2021	07/29/2021	\$2,993
99.	KARINA M. ZABKO	Elementary	07/12/2021	08/05/2021	\$2,993 (revised)
100.	LILIYA ZHUK	Elementary	07/06/2021	07/29/2021	\$2,993

d. RECOMMENDATION FOR SUMMER SCHOOL APPOINTMENTS - ADMINISTRATION

		Title	Start Date	End Date	Salary
1.	ERIC D. BOISEN	Principal	07/06/2021	08/05/2021	\$5,986
2.	MELISSA R. CURTIS	Principal	07/06/2021	07/29/2021	\$5,986
3.	ANDREW L. KIERPIEC	Assistant Principal	07/06/2021	08/05/2021	\$4,489.50

ITEM VII. D. ACTION ITEMS

ITEM VII. D. 1. APPROVAL OF 2021-2022 DATABASES, RESEARCH TOOLS, EBOOKS, AUTOMATION AND MEDIA FOR USE IN SCHOOL LIBRARY SYSTEMS "DREAM CONSORTIUM"

Moved, that the Cooperative Board approve Oneida-Herkimer-Madison BOCES' participation in the 2021-2022 Database, Research Tools, Ebooks, Automation, Media Consortium agreement.

ITEM VII. D. 2. APPROVAL OF POLICIES

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES. *(First Reading)*

0016 Gender Neutral Single-Occupancy Bathroom Facilities
6300 Health Insurance
6302 Tax Sheltered Annuities
6303 Employee Assistance Program (EAP)
6304 Do Not Resuscitate (DNR) Orders
6400 Negotiations
6401 Professional Staff Consulting Activities

ITEM VII. D. 3. APPROVAL OF REVISED REORGANIZATIONAL ITEM # 12 APPOINTMENT OF PURCHASING AGENT

Moved, that the Cooperative Board approves the revised reorganizational item #12 to reflect the following: That the **Assistant Superintendent for Support Services** be and hereby is appointed Purchasing Agent and the **School Business Administrator** as Assistant Purchasing Agent to act in the absence of the Purchasing Agent of the Oneida-Herkimer-Madison Board of Cooperative Educational Services for the school year 2021-22. (No additional compensation).

ITEM VII. D. 4. APPROVAL OF REVISED REORGANIZATIONAL ITEM # 37 AUTHORIZATION OF PURCHASING AGENT

Moved, that the Cooperative Board approves the revised reorganizational item #37 to reflect the following: That the **Assistant Superintendent of Support Services** or the **School Business Administrator** be and hereby is authorized to purchase supplies and equipment and enter into contracts on behalf of the Cooperative Board for services as provided in the 2021-2022 budget.

ITEM VII. D. 5. APPROVAL OF ELECTION OF VOTING DELEGATE TO THE NYSSBA CONVENTION - (ITEM TABLED)

Moved, that the Cooperative Board elect a Voting Delegate to the NYSSBA Convention.

ITEM VII. D. 6. APPROVAL OF OCCUPATIONAL THERAPIST INTERN FOR FALL/WINTER 2021

Moved, that the Cooperative Board approves Oneida-Herkimer-Madison BOCES to allow an Occupational Therapy student to complete an Occupational Therapy Internship per the regulations outlined by Nazareth College from September through December 2021.

ITEM VII. D. 7. APPROVAL OF NURSE PRACTITIONER INTERN FOR FALL/WINTER 2021

Moved, that the Cooperative Board approves Oneida-Herkimer-Madison BOCES to allow SUNY Poly to assign their Nurse Practitioner student, Leanna Newland, to be supervised by OHM BOCES NP, Julie Shankman, for an unpaid preceptor fieldwork September through December 2021.

ITEM VII. D. 8. APPROVAL OF FUNDING OF THE TEACHER'S RETIREMENT CONTRIBUTION RESERVE

WHEREAS the Oneida-Herkimer-Madison Board of Cooperative Educational Services had established a Teachers' Retirement Contribution Reserve in accordance with General Municipal Law, Section 6-r: and

WHEREAS the Teachers' Retirement Contribution Reserve may be funded with amounts designated from budgetary appropriations or program surpluses remaining in the General Fund at the end of the fiscal year;

BE IT RESOLVED that effective for the 2020-21 fiscal year, the Oneida-Herkimer-Madison Board of Cooperative Educational Services hereby authorizes the transfer of available funds in the Due to Teachers' Retirement account into the Teachers' Retirement Contribution Reserve in the amount of \$400,000.

ITEM VII. D. 9. APPROVAL OF CTE EQUIPMENT RESERVE/PURCHASES

Moved, that the Cooperative Board approve the purchase from the CTE Equipment Reserve of the following: 1) Center Clamp Tire Changer (Program – Auto Tech, Estimated cost - \$13,787.57); 2) Anti Fatigue Mats (Program – Cosmetology, Estimated cost - \$5,574.83); 3) Podother Apy Spa (Program – Cosmetology, Estimated Cost - \$6,578.20); 4) 36" Gas Range (Program – Food Services, Estimated Cost - \$1,610.00); 5) Vertical Milling Machine, (Program – Welding, Estimated Cost - \$17,714.56); 6) Salamander Gas Broiler (Program – Culinary Arts, Estimated Cost - \$3,584.56); 7) Fusion Splicer Kit (Program – Electricity, Emerging Technologies & Cyber Security, Estimated Cost - \$10,400.00). Total amount approved \$59,249.72.

ITEM VII. D. 10. APPROVAL OF CTE EQUIPMENT RESERVE REPLENISHMENT

Moved, that the Cooperative Board approve the transfer of \$136,709.07 into the CTE Reserve effective June 30, 2021.

ITEM VII. D. 11. APPROVAL OF FUNDING OF THE EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE (EBALR)

WHEREAS the Oneida-Herkimer-Madison Board of Cooperative Educational Services had established an Employee Benefit Accrued Liability Reserve in accordance with General Municipal Law, Section 6-p; and

WHEREAS the Employee Benefit Accrued Liability Reserve may be funded with amounts designated from budgetary appropriations or program surpluses remaining in the General Fund at the end of the fiscal year;

BE IT RESOLVED that effective for the 2020-2021 fiscal year, the Oneida-Herkimer-Madison Board of Cooperative Services hereby authorizes the transfer of available unspent funds into the Employee Benefit Accrued Liability Reserve in the Amount of \$400,000.

ITEM VII. D. 12. APPROVAL OF SCHOOL RESOURCE OFFICER CONTRACT 2021-2022

Moved, that the Cooperative Board approves the contract with the Oneida County Sheriff's Department for the employment of School Resource Officers effective September 1, 2021 through August 31, 2022. The contract with the Oneida County Sheriff's Department will be for \$31,800.00 for 40 hours per week for each SRO for the 2021-2022 school year, for a total of 63,600.00. From January 1, 2022 to the end of the Term, the rate of pay and fringe may increase based upon a new Collective bargaining Agreement.

ITEM VII. D. 13. APPROVAL OF SCHOOL SPECIAL PATROL OFFICER CONTRACT 2021-2022

Moved, that the Cooperative Board approves the contracts with the Oneida County Sheriff's Department for the employment of School Special Patrol Officers effective September 1, 2021 through August 31, 2022 at an hourly rate of \$29.37 from September 1, 2021 to December 31, 2021. From January 1, 2022 to the end of the Term, the hourly rate of pay and fringe may increase based upon a new Collective Bargaining Agreement.

ITEM VII. D. 14. APPROVAL OF CENTER FOR FAMILY LIFE AND RECOVERY CONTRACT

Moved, that the Cooperative Board approves the agreement between The Center for Family Life and Recovery and the Oneida-Herkimer-Madison BOCES effective immediately.

ITEM VII. D. 15. APPROVAL OF AWARD OF SCIENCE KIT SUPPLY BID JULY 2021

Moved, that the Cooperative Board approves the award of the July 2021 Science Kit Supply Bid as per the listing representing the lowest qualified bidders meeting specifications, for a total award of \$36,72.18.

ELEMENTARY SCIENCE BID AWARD RECOMMENDATIONS

Company	Award Total
Lowe's	\$20,175.32
Nasco	\$6,806.26
School Specialty	\$9,800.60

Total Bid Award	\$36,782.18
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ITEM VII. D. 16. APPROVAL OF AWARD OF AUGUST 2021 LIVE MATERIAL SCIENCE BID

Moved, that the Cooperative Board approves the award of the Science Kit Supply Bid as per the listing representing the lowest qualified group bid meeting specifications, for a total award of \$48,694.45.

ELEMENTARY SCIENCE BID AWARD RECOMMENDATIONS

Summary of \$ Award per Vender
Wards \$48,694.45

ITEM VII. D. 17. APPROVAL OF ADOPTION OF DISTRICT WIDE AND DIVISIONAL SCHOOL SAFETY PLANS

Moved, that the District-wide School Safety Plan for the Oneida-Herkimer-Madison BOCES, in accordance with Section 155.17 of the Regulations of the Commissioner of Education, be adopted.

ITEM VII. D. 18. APPROVAL OF AUTHORIZING COMMENCEMENT OF E-CIGARETTES AND VAPING LITIGATION

Moved, that the Cooperative Board appoints the law firms of Ferrara Fiorenza PC, and the Frantz Law Group, APLC and approve the agreement to provide legal services in connection with pursuing claims for damages against Juul Labs, Inc. and others consistent with the recitals above; and to authorize the District Superintendent to take all steps necessary for the BOCES to become an active co-plaintiff to pending litigation filed on behalf of school districts Nationwide by the Frantz Law Group against Juul Labs, Inc. and others.

ITEM VII. D. 19. APPROVAL OF CONTRACT(S)

None

Yes	No	Excused	Abstain
Michelle Anderson		Joseph H. Hobika, Jr.	Elaine M. Falvo
Steve Boucher		Anthony J. Nicotera	
Doreen Corbin			
Heather Johnson			
Michael J. Moore			
Gary P. Nelson			
Dr. Gary W. Porcelli			
John J. Salerno			
Russell Stewart			

Motion carried, 9-0

TABLED ITEM:

ITEM VII. D. 5. APPROVAL TO AMEND MOTION TO REFLECT MR. RUSSELL STEWART AS THE VOTING DELEGATE AND MRS. MICHELLE ANDERSON AS THE ALTERNATE TO THE NYSSBA CONVENTION

Motion by: Mr. Moore
Seconded by: Mrs. Corbin

Moved, that the Cooperative Board elect Mr. Russell Stewart as the Voting Delegate and Mrs. Michelle Anderson as the Alternate to the NYSSBA Convention.

Yes	No	Excused	Abstain
Michelle Anderson		Joseph H. Hobika, Jr.	
Steve Boucher		Anthony J. Nicotera	
Doreen Corbin			
Elaine M. Falvo			
Heather Johnson			
Michael J. Moore			
Gary P. Nelson			
Dr. Gary W. Porcelli			
John J. Salerno			
Russell Stewart			

Motion carried, 10-0

The Board recessed for dinner at 6:20 p.m. and returned at 7:00 p.m.

ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

Cooperative Board Priorities

BOCES serves as a Helping Hand
BOCES serves as a Central Connector

Dr. Kilburn asked the Board what role they may have in these priorities as a Board or as individual members.

The Board had a discussion and came up with some ideas/goals.

Pre-K involving agencies – possibility of a COSER

As a helping hand possibly attend a district board meeting with the District Superintendent.

As a central connector possibly have a group that would make community programs available so that the public is able to attend.

ITEM IX. OLD BUSINESS

none

ITEM X. EXECUTIVE SESSION

none

ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)

MOTION TO ADJOURN

Motion by: Dr. Porcelli
Seconded by: Mr. Salerno

Without further objection, there being no further business to come before the Cooperative Board, the meeting adjourned at 7:29 p.m.



Deborah Kimball
Clerk of the Board
August 11, 2021