



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
www.oneida-boces.org

AGENDA

Cooperative Board Regular Meeting

January 10, 2024 4:30 p.m.

The Howard D. Mettelman Learning Center, Madison Room
Middle Settlement Road, New Hartford, New York and 2 Dunford Street, Roxbury, MA

Draft Timeline

4:30 I. Call to Order

II. Pledge of Allegiance

4:35 IV. Recognition

- P-TECH OHM

Student: Nicholas Grieco

Administrators: Christina Warner

4:50 III. Recognition of Visitors

5:05 V. Communications

A. From the Floor

- General questions from Board members?

- Commentary from Board members?

B. Correspondence

5:15 VI. Reports

- District Superintendent Report
 - Workplace Violence Prevention Policy – Madison-Oneida BOCES Policy Service
 - Budget Update
 - The State of the BOCES: Support Services Division

- 6:15** VII. A. 1. Approval of the Minutes of the Regular Meeting of November 8, 2023 (previously tabled) (page 11)
- A. 2. Approval of the Minutes of the Regular Meeting December 13, 2023 (page 47)

Approval of Consent Agenda (B., C., D.)

B. Financial Report (page 73)

1. Acceptance of Report of the Treasurer, November
2. Approval of 2023-2024 Budget Adjustment Report, November
3. Approval of 2022-2023 Contracts/Final (Seller with Schools)

C. Personnel Report (page 103)

- a. Retirements
 1. Non-Instructional/Classified Staff
- b. Resignations
 1. Teaching/Certified Staff
 2. Non-Instructional/Classified Staff
- c. Unpaid Leave(s) of Absence
 1. Teaching/Certified Staff
 2. Non-Instructional/Classified Staff

d. Appointments

1. Teaching/Certified Staff

- a. Recommendation for Probationary Appointment(s)
- b. Recommendation for Long-Term Substitute Appointment(s)
- c. Recommendation for Tenure Appointment(s)

2. Non-Instructional/Classified Staff

- a. Recommendation for Provisional Appointment(s)
- b. Recommendation for Probationary Appointment(s)
- c. Recommendation for Part-Time Appointment(s)
- d. Recommendation for Permanent Appointments from Civil Service Listing

e. Stipends

1. Teaching/Certified Staff

- a. Recommendation for Additional Stipends

f. Terminations

1. Non-Instructional/Classified Staff

- a. Recommendation for Termination(s)

D. Action Items (page 121)

- 1. Approval of the Creation of Senior Computer Service Technician
- 2. Approval of the Creation of Emergency Planning Technician, Emergency Planning Specialist and Emergency Planning Manager positions
- 3. Approval of Affiliation Agreement with SUNY Polytechnical Institute
- 4. Approval of Board Policy 2001 Board of Cooperative Educational Services Authority (combined policy), 2002 Number of Members and Term of Office (for deletion) 2003 Qualifications of Board Members (for deletion), 2100 Powers and Duties of the Board of Cooperative Educational Services, and 5010 Workplace Violence Prevention Policy (*first reading*)

6:30 VIII. Board Topic(s)/Discussion Item(s)

- Capital Project Committee Meeting Minutes

6:40 IX. Old Business

6:45 Recess for Dinner

7:15 X. Executive Session

Executive Session Items:

X	discussing the employment history of a particular person
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
X	discussing collective negotiations pertaining to the BAA Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
X	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

XI. Action Item(s) for Approval (*continuation of VII*)

7:45 Adjournment

**ONEIDA-HERKIMER-MADISON BOCES
TREASURER'S REPORT
JANUARY 2024 BOARD MEETING**

FOR THE MONTH ENDING NOVEMBER 2023

BANK BALANCES BY FUND:

FUND	BANK	TYPE	BEGINNING BALANCE	PLUS RECEIPTS	MINUS DISBURSE	ENDING BALANCE
CAPITAL	JPM/CHASE	MMKT	8,077.02	16.60	-	8,093.62
GENERAL	JPM/CHASE	MMKT	10,640,904.82	9,309,711.33	11,920,286.38	8,030,329.77
GENERAL-MULTI C/D	JPM/CHASE	CHECK	2,361,044.67	10,746,436.01	10,746,963.71	2,360,516.97
GENERAL-MULTI C/R	JPM/CHASE	CHECK	572,393.46	8,709,429.84	8,425,000.00	856,823.30
GENERAL-LEARNING	JPM/CHASE	CHECK	1,694.06	-	-	1,694.06
GENERAL-MULTI C/R	NBT	MMKT	2,846.67	-	200.00	2,646.67
LUNCH-MULTI C/D	JPM/CHASE	CHECK	-	720,694.57	720,694.57	-
LUNCH-MULTI C/R	JPM/CHASE	CHECK	3,194.26	8,182.45	5,000.00	6,376.71
LUNCH C/R	JPM/CHASE	CHECK	1,842.73	38,167.30	35,000.00	5,010.03
LUNCH-MULTI C/R	NBT	MMKT	22,167.35	26,978.16	28,000.00	21,145.51
SPEC AID-MULTI C/R	NBT	MMKT	-	-	-	-
SPEC AID-MULTI C/R	JPM/CHASE	CHECK	506.43	511,229.88	511,736.31	-
SPEC AID-MULTI C/D	JPM/CHASE	CHECK	-	452,174.03	452,174.03	-
TRUST/CM SCHOL	NBT	MMKT	-	-	-	-
TRUST/CM SCHOL	JPM/CHASE	MMKT	72,244.64	148.44	-	72,393.08
EXTRA-CURR/CM	JPM/CHASE	MMKT	22,863.48	3,760.30	567.00	26,056.78
TOTAL CASH			13,709,779.59	30,526,928.91	32,845,622.00	11,391,086.50

TOTAL CASH BY FUND:

CAPITAL	8,093.62
GENERAL	11,252,010.77
SCHOOL LUNCH	32,532.25
SPECIAL AID	-
TRUST/AGENCY	72,393.08
EXTRA-CURRICULAR	26,056.78
TOTAL	11,391,086.50

TOTAL CASH BY BANK:

JPM/CHASE	11,268,844.46
NBT	122,242.04
TOTAL	11,391,086.50

CHECKING RECONCILIATION:

BANK BALANCE	OUTSTANDING CHECKS	ENDING BALANCE
2,540,910.99	180,394.02	2,360,516.97
26,954.43	897.65	26,056.78

CERTIFICATION:

THIS IS TO CERTIFY THAT THE FOREGOING TREASURER'S REPORT IS TRUE TO THE BEST OF MY KNOWLEDGE INFORMATION AND BELIEF.

Christine Turczyn
CHRISTINE TURCZYN TREASURER

Michele North
MICHELE NORTH DEPUTY TREASURER

VII B. 1.
Acceptance of Report of
the Treasurer, November
January 10, 2024

ONEDA-HERKIMER-MADISON BOCES
 TREASURER'S REPORT
 EXTRA-CURRICULAR FUND

BOARD MEETING PRESENTATION
 November 30, 2023

CHECKING ACCOUNT - NBT BANK		CLUB ACCOUNT BALANCES	
BALANCE: BEGINNING OF THE MONTH	\$ 22,863.48	FUTURE FARMERS OF AMERICA	\$ 16,896.22
PLUS: RECEIPTS	\$ 3,760.30	SKILLS USA	\$ 5,818.79
LESS: EXPENDITURES	<u>\$ (567.00)</u>	P-TECH	\$ 3,121.79
BALANCE: END OF MONTH	<u>\$ 26,056.78</u>	SALES TAX	\$ 219.98
		ACCOUNT TOTALS, END OF MONTH	<u>\$ 26,056.78</u>
BANK RECONCILIATION			
BALANCE PER BANK STATEMENT	\$ 26,954.43		
PLUS: DEPOSITS IN TRANSIT	\$ -		
LESS: OUTSTANDING CHECKS	<u>\$ (897.65)</u>		
RECONCILED BALANCES	<u>\$ 26,056.78</u>		
CASH: END OF MONTH		CASH: END OF MONTH	<u>\$ 26,056.78</u>

CERTIFICATION: THIS IS TO CERTIFY THAT THE FOREGOING TREASURER'S REPORT IS TRUE TO THE BEST OF MY KNOWLEDGE, INFORMATION, & BELIEF.

Comm J. H. H. H.

TREASURER, EXTRA-CURRICULAR ACTIVITY FUND

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 11/30/2023

Fiscal Year: 2024

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
001 ADMINISTRATIVE COSER			4,132,815.50	90,905.12	4,223,720.62	935,651.96	3,314,420.73	117,256.89
002 CAPITAL/RENT EXPENDITURES			3,236,699.23	20,896.11	3,257,595.34	971,009.75	2,286,585.59	0.00
101 OCCUPATIONAL EDUCATION			8,729,015.00	-320,107.96	8,408,907.04	2,510,675.89	5,812,031.01	2,994.90
102 ADULT EDUCATION			43,755.00	0.00	43,755.00	13,126.50	30,628.50	0.00
103 SECONDARY OCC ED/MADISON BOCES			22,118.00	772.00	22,890.00	7,128.42	16,913.16	1,151.58
107 CTE-HANDICAPPED			611,911.00	294,547.33	906,458.33	212,798.93	645,703.07	0.00
109 OCC. ED./MADISON BOCES XC			30,006.00	13,178.00	43,184.00	10,091.61	33,467.60	375.21
201 8:1:2 PROGRAM			7,523,918.00	1,860,053.80	9,383,971.80	2,587,419.75	6,792,127.05	0.00
202 INTENSE MGMT NEEDS/MADISON BOCES			0.00	73,034.42	73,034.42	0.00	73,034.42	0.00
203 12:1:1 ADJUSTMENT PROGRAM			1,239,460.00	-1,239,460.00	0.00	0.00	0.00	0.00
204 12:1:1 MILD/MODERATE PROGRAM			2,131,375.00	495,280.21	2,626,655.21	673,604.25	1,952,399.82	0.00
205 SPECIAL CLASS: OPTION 2/MADISON BOCE			458,129.00	-89,819.00	368,310.00	132,092.71	248,674.50	12,457.21
206 TRANSITIONAL PLNG & IMPLEMENTATION			547,509.00	341,366.75	888,895.75	169,319.68	719,576.07	0.00
209 12:1:4 DEV/MD PROGRAM			6,725,382.00	70,842.80	6,796,224.80	1,985,223.60	4,795,721.20	0.00
214 SPECIAL ED. OPTION III/MADISON BOCES			348,037.00	31,818.00	379,855.00	94,273.36	292,025.20	6,443.56
216 6:1:2 PROGRAM			2,864,944.00	-360,698.87	2,504,245.13	863,113.80	1,660,493.33	74,790.00
222 SPECIAL CLASS: OPTION 3/MADISON BOCE			281,958.00	-39,109.50	242,848.50	113,401.26	144,433.40	14,986.16
225 ELEM IJMN 6:1:2.5/MADISON			401,879.00	151,970.00	553,849.00	137,549.37	423,648.70	7,349.07
228 SKILLS DEV-ELEM (12:1:1)/MADISON BOC			0.00	83,833.00	83,833.00	32,283.42	58,683.10	7,133.52
230 INTENSE MGMT NEED/MADISON BOCES			0.00	141,117.00	141,117.00	0.00	141,117.00	0.00
232 AUTISM-SECONDARY(6:1:1)/MADISON BOCE			0.00	166,520.00	166,520.00	52,259.64	127,537.24	13,276.88
303 ART			174,333.60	-24,904.80	149,428.80	49,186.98	100,241.82	0.00
305 GUIDANCE			258,579.00	0.00	258,579.00	63,998.31	194,580.69	0.00
306 TECHNOLOGY			86,203.60	0.00	86,203.60	25,861.08	60,342.52	0.00
308 PHYSICAL EDUCATION			139,747.50	0.00	139,747.50	41,924.25	97,823.25	0.00
310 NURSE PRACTITIONER			406,492.80	-35,726.77	370,766.03	110,056.58	260,709.45	0.00
312 SCHOOL PSYCHIAN			61,236.76	-6,181.82	55,054.94	16,516.51	38,538.43	0.00
313 SCHOOL PSYCHOLOGIST			358,139.00	-60,473.12	297,665.88	127,192.03	170,379.35	0.00
314 SCHOOL SOCIAL WORKER			277,789.50	10,288.50	288,078.00	70,990.65	217,087.35	0.00
315 SPEECH IMPROVEMENT			697,260.50	39,318.29	736,578.79	200,398.74	536,180.05	0.00
316 VISUALLY IMPAIRED			109,686.75	365.63	110,052.38	33,015.74	77,036.64	0.00
317 COMPUTER INSTRUCTION			75,516.32	-75,516.32	0.00	0.00	0.00	0.00
318 DEAF			163,415.00	-8,987.82	154,427.18	49,024.51	105,402.67	0.00
321 PHYS. THERAPY			162,300.00	0.00	162,300.00	48,690.00	113,610.00	0.00
322 OCCUPATIONAL THERAPY			238,360.50	0.00	238,360.50	71,508.15	166,852.35	0.00
325 HOME ECONOMICS			140,213.40	-23,368.90	116,844.50	36,870.94	79,973.56	0.00
326 ENGLISH/SECOND LANG. INTSR.			682,571.50	-126,013.20	556,558.30	155,999.67	400,558.63	0.00
332 CURRICULUM SUPERVISION COORDINATION			0.00	71,980.87	71,980.87	13,309.61	58,671.26	0.00
338 MUSIC TEACHER			183,643.20	204,048.00	387,691.20	73,457.28	314,233.92	0.00
345 SHARED BUSINESS OFFICIAL			0.00	30,187.00	30,187.00	3,374.89	11,812.11	0.00

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 11/30/2023

Fiscal Year: 2024

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
346	AUDIOLOGY/OSWEGO BOCES		125,559.12	112,130.51	237,689.63	62,335.98	175,353.65	0.00
355	GENERAL SUPERVISION COORDINATION		81,400.20	0.00	81,400.20	24,420.06	56,980.14	0.00
357	BILINGUAL/ESL ITINERANT MADISON BOCE		21,720.00	920.00	22,640.00	7,403.60	15,236.40	611.60
402	EXPLOR. ENRICHMENT/JEFF LEWIS BOCES		9,100.00	6,740.00	15,840.00	4,227.78	11,612.22	0.00
405	PERFORMING ARTS		140,012.50	259,651.08	399,663.58	93,393.77	306,269.81	0.00
408	ALTERNATIVE EDUCATION		7,255,284.00	86,846.74	7,342,130.74	2,161,482.10	5,042,874.90	250.00
410	HOSPITAL BASED/ONONDAGA BOCES		8,856.00	0.00	8,856.00	3,460.17	6,426.00	1,030.17
411	ALTERNATIVE H.S. EQUIV		66,810.00	0.00	66,810.00	20,043.00	46,767.00	0.00
415	PORTABLE PLANETARIUM		0.00	5,850.00	5,850.00	617.50	5,232.50	0.00
417	GED - EA - MADISON BOCES		148,529.24	-6,907.56	141,621.68	43,971.18	98,649.18	1,198.68
420	REGIONAL PROGRAM EXCELLENCE		163,852.00	4,634.00	168,486.00	48,258.27	120,227.73	0.00
426	DISTANCE LEARNING/MADISON BOCES		85,591.45	590,215.33	675,806.78	336,435.80	484,511.07	145,140.09
427	SUMMER SCHOOL/MADISON BOCES		0.00	1,372.00	1,372.00	0.00	1,372.00	0.00
428	SUMMER SCHOOL		647,736.00	-149,713.00	498,023.00	160,510.32	337,512.68	0.00
438	DISTANCE LEARNING		1,934,901.78	621,127.27	2,556,029.05	622,850.08	1,580,353.86	0.00
461	DISTANCE LEARNING/CAPITAL REGION BOC		0.00	9,540.00	9,540.00	0.00	9,540.00	0.00
479	DL SYNERGY VIRTUAL HS/CITI BOCES		47,800.00	-10.00	47,790.00	11,549.44	36,240.56	0.00
502	EDUCATIONAL COMMUNICATIONS		1,031,188.84	22,531.65	1,053,720.49	304,184.16	723,917.80	523.70
504	TECHNICAL REPAIR SERVICE		986,939.90	148,232.32	1,135,172.22	281,128.01	657,281.59	0.00
505	PRINTING		1,215,969.00	66,772.58	1,282,741.58	317,454.30	951,627.43	663.60
509	SCH. CURR./CAYUGA BOCES		42,946.93	-1,038.49	41,908.44	12,776.95	29,626.61	495.12
510	LEARNING TECHNOLOGY		3,205,941.34	880,126.38	4,086,067.72	1,119,677.17	2,583,860.92	21,805.03
511	SCH. CURR./CAPITAL REGION		0.00	0.00	0.00	2,587.57	0.00	2,587.57
514	MODEL SCHOOLS-MADISON BOCES		267,468.97	8,511.68	275,980.65	101,175.54	193,515.63	18,710.52
515	COMMON LEARNING OBJ-MADISON BOCES		2,855,002.20	244,709.51	3,099,711.71	918,366.29	2,205,503.57	24,158.15
518	SCIENCE KITS		1,258,319.41	278,734.58	1,537,053.99	473,317.97	1,056,344.68	0.00
520	SCH CURR./MADISON BOCES		975.00	25.00	1,000.00	325.03	777.78	102.81
521	SCHOOL CURRICULUM IMPROVEMENT SERVIC		1,828,831.80	621,986.51	2,450,818.31	706,340.74	1,694,538.41	0.00
532	SDP/ADMIN./GREATER SOUTH. TIER BOCES		0.00	0.00	0.00	92.97	0.00	92.97
535	SCH CURRIC/HERKIMER BOCES		0.00	170.30	170.30	37.84	132.46	0.00
538	MODEL SCHOOLS		295,607.04	-155,073.81	140,533.23	42,159.98	98,373.25	0.00
543	HRD/SFTWARE/OSWEGO BOCES		2,920.20	704.90	3,625.10	1,032.70	2,592.40	0.00
545	COMMUNITY SCHOOL RESOURCES		2,480,038.05	354,303.75	2,834,341.80	824,646.54	2,009,695.26	0.00
547	CDOS CREDENTIAL MGT SYS OSWEGO BOCES		2,770.35	250.00	3,020.35	886.68	2,133.67	0.00
549	SEC III INTERSCHOLASTIC SPORTS/OCM B		0.00	73,268.52	73,268.52	14,038.20	59,238.20	0.00
555	SUPERINTENDENT EVAL/ERIE 2 BOCES		2,176.88	5,388.12	7,565.00	733.57	6,911.93	80.50
560	CPSE		152,295.00	-8,520.00	143,775.00	43,132.50	100,642.50	0.00
565	SCH CURRICULUM/ERIE 2 BOCES		6,600.00	0.00	6,600.00	2,402.52	4,620.00	422.52
570	HOME SCHOOL COORDINATION/MADISON BOC		0.00	2,353.00	2,353.00	0.00	2,353.00	0.00
573	INSTR TECHNOLOGY/CAP REGION BOCES		0.00	1,751.12	1,751.12	389.14	1,361.98	0.00

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 11/30/2023

Fiscal Year: 2024

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
574 SABA (SCHOOL AND BUSINESS ALLIANCE)			415,174.95	83,815.70	498,990.65	136,365.97	362,624.68	0.00
576 LIBRARY MEDIA SERVICE			699,318.37	177,880.62	877,198.99	242,413.96	571,372.75	0.00
578 LIBRARY AUTOMATION - MADISON BOCES			178,439.50	-15,151.50	163,288.00	49,684.08	114,305.34	701.42
579 DIVERSITY EQUITY & INCLTOMPKINS BOC			1,050.00	386.00	1,436.00	400.78	1,035.22	0.00
601 COMPUTER SERVICES - MADISON BOCES			10,728,652.23	113,823.03	10,842,475.26	3,397,238.51	7,621,142.68	175,905.93
602 NEGOTIATIONS - MADISON BOCES			369,156.30	16,790.70	385,947.00	136,983.47	276,560.98	27,597.45
603 SCHOOL COMMUNICATIONS			518,351.01	201,474.93	719,825.94	215,947.83	503,878.11	0.00
604 CENTRAL BUSINESS OFFICE			509,846.43	-24,845.06	485,001.37	152,953.95	330,316.48	0.00
607 STAFF DEVELOPMENT - BUS DRIVERS			0.00	5,620.00	5,620.00	1,631.10	3,988.90	0.00
609 PLANNING SER: MANAGEMENT OCM BOCES			55,540.00	658.00	56,198.00	23,711.50	39,305.78	6,819.28
610 TELEPHONE INTERCONNECT			710,645.06	363,924.87	1,074,569.93	228,207.14	589,437.91	0.00
611 REGIONAL BUS MAINTENANCE-MADISON BOC			175,000.00	0.00	175,000.00	52,792.91	122,500.00	292.91
612 HEALTH COORDINATION/HERKIMER BOCES			12,259.00	0.00	12,259.00	3,677.70	8,581.30	0.00
613 FACILITY SERVICES			56,700.00	-21,262.50	35,437.50	12,285.00	23,152.50	0.00
614 SAFETY TRAINING/HERKIMER BOCES			0.00	21,320.00	21,320.00	4,737.78	16,582.22	0.00
615 POLICY PLANNING ERIE I			12,727.98	561.40	13,289.38	3,986.82	9,302.56	0.00
616 EMPLOYEE ASSISTANCE PROGRAM			20,608.00	0.00	20,608.00	6,182.40	14,425.60	0.00
617 TEACHER RECRUITING SERVICE			0.00	499.00	499.00	0.00	0.00	0.00
618 EMPLOYEE BENEFIT COORDINATION			133,166.00	50,000.00	183,166.00	39,949.80	93,216.20	0.00
620 SAFETY COORDINATOR			730,879.99	185,523.90	916,403.89	237,490.30	552,693.39	1,136.98
621 COORDINATION OF INSURANCE MANAGEMENT			7,125.00	0.00	7,125.00	2,137.50	4,987.50	0.00
622 REGIONAL BUS RADIOS - MADISON BOCES			9,800.00	128.00	9,928.00	2,981.36	6,946.60	2.96
623 STATE AID PLANNING - QUESTAR III BOC			44,515.00	-2,335.00	42,180.00	12,654.00	29,526.00	0.00
625 SUBSTITUTE TEACHER SERVICE			180,572.91	14,683.43	195,256.34	52,251.81	121,920.53	0.00
626 CENTRAL SCHOOL FOOD MANAGEMENT			740,176.75	224,983.12	965,159.87	289,547.96	675,611.91	0.00
627 RECORDS RETENTION			118,080.00	56,465.70	174,545.70	33,304.71	91,240.99	0.00
628 TELECOMMUNICATIONS			307,609.20	224,640.04	532,249.24	310,615.39	215,326.44	218,332.63
631 COOPERATIVE BID/MAD. BOCES			61,356.00	-239.70	61,116.30	24,030.39	42,781.39	5,695.48
632 HEALTH CARE COORD./DELAWARE BOC			22,969.00	1,778.00	24,747.00	7,736.73	17,322.90	312.63
633 GASB 45 PLNG/QUESTAR III			26,246.00	-5,091.00	21,155.00	6,346.50	14,808.50	0.00
634 STAFF DEV BD OF ED - HERKIMER BOCES			13,302.00	2,120.11	15,422.11	4,461.74	10,960.37	0.00
636 GASB 45 PLANNING/CLINTON-ESSEX			17,080.00	-4,610.00	12,470.00	3,741.00	8,729.00	0.00
637 FIXED ASSET INVENTORY/QUESTAR III			26,570.00	4,891.00	31,461.00	9,438.30	22,022.70	0.00
639 TRANSP./MADISON BOCES			1,926.00	-1,836.00	90.00	107.23	90.00	107.23
640 DRUG TESTING/JEFF-LEWIS BOCES			19,851.00	-2,114.75	17,736.25	4,594.90	13,141.35	0.00
641 ON-LINE APPL./PUTNAM BOCES			43,202.00	291.25	43,493.25	13,047.98	30,445.27	0.00
646 MEDICAID REIMBURSEMENT/MADISON BOCES			25,602.54	3,689.96	29,292.50	9,020.41	20,763.05	490.96
649 ACA COMPLIANCE/MADISON BOCES			15,988.00	1,299.05	17,287.05	6,369.16	12,100.93	1,183.04
650 TESTING - NYS ALT ADDMT-CAP REGION B			80,370.00	2,882.40	83,252.40	24,975.72	58,276.68	0.00
651 SCRIC/BROOME BOCES			49,984.65	11,416.11	61,400.76	17,691.36	43,709.40	0.00

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 11/30/2023

Fiscal Year: 2024

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
655	SPECIAL ED AID ASSISTANCE SVC/QUESTA		31,645.75	633.25	32,279.00	9,683.71	22,595.29	0.00
656	EMPLOYEE RELATIONS/ONC BOCES		17,875.00	536.00	18,411.00	5,523.30	12,887.70	0.00
658	COOP BID/DCMO BOCES		19,416.94	5,934.12	25,351.06	8,584.56	17,745.74	979.24
659	TIER 4 ENHANCED/CAP REGION BOCES		143,261.64	98,665.92	241,927.56	145,654.99	96,272.57	0.00
660	EMPLOYEE ASSISTANCE/DCMO BOCES		7,963.86	383.26	8,347.12	2,854.24	5,860.31	367.43
661	WEB HOSTING/CAPITAL REGION BOCES		0.00	4,285.00	4,285.00	1,285.50	2,999.50	0.00
662	COMPUTER MANAGEMENT/S.WESTCHESTER BO		0.00	71,437.17	71,437.17	14,804.93	56,632.24	0.00
679	PLANNING SERVICE/ERIE 2 BOCES		0.00	15,400.00	15,400.00	3,422.22	11,977.78	0.00
Total	GENERAL FUND		87,277,546.92	7,760,894.27	95,038,441.19	27,433,745.66	66,216,363.35	916,013.58

Selection Criteria

Criteria Name: Shared: REV RPT FOR BD/MONTH Modified
 As Of Date: 11/30/2023
 Suppress revenue accounts with no activity
 Print Summary Only
 Sort by: Fund/CoSer
 Printed by MICHELE M. NORTH

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
 These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 11/30/2023

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
001 ADMINISTRATIVE COSER		3,932,790.79	90,905.12	4,023,695.91	605,247.37	989,344.82	2,429,103.72
002 CAPITAL/RENT EXPENDITURES		3,236,699.23	20,896.11	3,257,595.34	2,899,078.54	256,703.78	101,813.02
101 OCCUPATIONAL EDUCATION		6,389,160.03	-337,395.57	6,051,764.46	1,407,902.03	3,984,996.49	658,865.94
103 SECONDARY OCC ED/MADISON BOCES		22,118.00	772.00	22,890.00	4,578.00	0.00	18,312.00
105 SUMMER COSMETOLOGY		20,000.00	-20,000.00	0.00	0.00	0.00	0.00
107 CTE-HANDICAPPED		848,023.00	286,327.63	1,134,350.63	142,702.98	587,254.14	404,393.51
109 OCC. ED./MADISON BOCES XC		30,006.00	13,178.00	43,184.00	6,477.60	0.00	36,706.40
201 8:1:2 PROGRAM		4,951,414.92	1,105,176.62	6,056,591.54	1,067,494.35	4,017,014.43	972,082.76
202 INTENSE MGMT NEEDS/MADISON BOCES		0.00	73,034.42	73,034.42	8,114.93	0.00	64,919.49
203 12:1:1 ADJUSTMENT PROGRAM		646,064.03	-646,064.03	0.00	0.00	0.00	0.00
204 12:1:1 MILD/MODERATE PROGRAM		1,297,449.22	332,928.84	1,630,378.06	248,880.37	938,957.58	442,540.11
205 SPECIAL CLASS: OPTION 2/MADISON BOCES		458,129.00	-89,819.00	368,310.00	77,211.33	0.00	291,098.67
206 TRANSCRIPTIONAL PLNG & IMPLEMENTATION		513,138.00	320,866.75	834,004.75	37,566.30	645,830.05	150,608.40
209 12:1:4 DEV/MD PROGRAM		3,574,635.48	217,042.10	3,791,677.58	587,157.59	2,294,505.89	910,014.10
214 SPECIAL ED. OPTION III/MADISON BOCES		348,037.00	31,818.00	379,855.00	58,553.20	0.00	321,301.80
216 6:1:2 PROGRAM		2,270,060.38	-396,496.20	1,873,564.18	295,052.37	1,020,012.19	558,499.62
222 SPECIAL CLASS: OPTION 3/MADISON BOCES		281,958.00	-39,109.50	242,848.50	65,110.00	0.00	177,738.50
225 ELEM IMN 6:1:2.5/MADISON		401,879.00	151,970.00	553,849.00	86,800.20	0.00	467,048.80
228 SKILLS DEV-ELEM (12:1:1)/MADISON BOCES		0.00	83,833.00	83,833.00	16,766.60	0.00	67,066.40
230 INTENSE MGMT NEED/MADISON BOCES		0.00	141,117.00	141,117.00	15,679.67	0.00	125,437.33
232 AUTISM-SECONDARY(6:1:1)/MADISON BOCES		0.00	166,520.00	166,520.00	25,884.80	0.00	140,635.20
303 ART		250,099.71	-62,262.00	187,837.71	22,398.08	115,023.26	50,416.37
305 GUIDANCE		241,477.47	0.00	241,477.47	45,860.92	168,982.82	26,633.73
306 TECHNOLOGY		129,192.37	0.00	129,192.37	26,377.13	91,924.07	10,891.17
308 PHYSICAL EDUCATION		273,794.16	0.00	273,794.16	55,568.71	200,907.90	17,317.55
310 NURSE PRACTITIONER		436,783.35	15,084.83	451,868.18	94,734.22	311,641.76	45,492.20
312 SCHOOL PHYSICIAN		67,401.00	-6,181.82	61,219.18	19,629.30	45,801.45	-4,211.57
313 SCHOOL PSYCHOLOGIST		563,748.70	-60,473.12	503,275.58	110,395.81	335,602.44	57,277.33
314 SCHOOL SOCIAL WORKER		305,371.43	10,288.50	315,659.93	53,259.97	196,305.96	66,094.00
315 SPEECH IMPROVEMENT		681,219.93	39,318.29	720,538.22	149,602.07	702,230.75	-131,294.60
316 VISUALLY IMPAIRED		105,058.69	365.63	105,424.32	21,349.55	87,578.33	-3,503.56
317 COMPUTER INSTRUCTION		89,115.52	-89,115.52	0.00	0.00	0.00	0.00
318 DEAF		157,386.04	-8,987.82	148,398.22	26,839.59	110,066.48	11,492.15
321 PHYS. THERAPY		155,986.04	0.00	155,986.04	30,958.71	115,237.83	9,789.50
322 OCCUPATIONAL THERAPY		221,452.41	0.00	221,452.41	71,701.23	246,715.32	-96,964.14
325 HOME ECONOMICS		222,288.31	-46,737.80	175,550.51	46,961.28	146,708.05	-18,118.82
326 ENGLISH/SECOND LANG. INTSR.		764,121.11	-126,013.20	638,107.91	103,437.74	391,193.84	143,476.33
332 CURRICULUM SUPERVISION COORDINATION		0.00	89,842.77	89,842.77	124,693.28	0.00	-34,850.51
338 MUSIC TEACHER		288,970.47	163,238.40	452,208.87	70,811.93	263,280.61	118,116.33
345 SHARED BUSINESS OFFICIAL		0.00	30,187.00	30,187.00	13,801.88	15,000.00	1,385.12

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 11/30/2023

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
346	AUDIOLOGY/OSWEGO BOCES	125,559.12	112,130.51	237,689.63	0.00	0.00	237,689.63
355	GENERAL SUPERVISION COORDINATION	78,300.20	0.00	78,300.20	16,901.76	49,667.08	11,731.36
357	BILINGUAL/ESL ITINERANT MADISON BOCES	21,720.00	920.00	22,640.00	4,528.00	0.00	18,112.00
402	EXPLOR. ENRICHMENT/JEFF LEWIS BOCES	9,100.00	6,740.00	15,840.00	15,840.00	0.00	0.00
405	PERFORMING ARTS	138,747.86	259,651.08	398,398.94	208,939.12	71,579.39	117,880.43
408	ALTERNATIVE EDUCATION	6,020,577.95	15,785.54	6,036,363.49	1,290,478.57	4,588,891.09	156,993.83
410	HOSPITAL BASED/ONONDAGA BOCES	8,856.00	0.00	8,856.00	0.00	2,052.00	6,804.00
411	ALTERNATIVE H.S. EQUIV	66,697.64	0.00	66,697.64	13,827.41	50,603.69	2,266.54
415	PORTABLE PLANETARIUM	0.00	6,500.00	6,500.00	450.19	0.00	6,049.81
417	GED - EA - MADISON BOCES	148,529.24	-6,907.56	141,621.68	30,503.91	0.00	111,117.77
420	REGIONAL PROGRAM EXCELLENCE	149,635.78	4,634.00	154,269.78	30,614.67	65,449.93	58,205.18
426	DISTANCE LEARNING/MADISON BOCES	85,591.45	590,215.33	675,806.78	132,182.40	0.00	543,624.38
427	SUMMER SCHOOL/MADISON BOCES	0.00	1,372.00	1,372.00	152.44	0.00	1,219.56
428	SUMMER SCHOOL	614,095.28	-162,043.43	452,051.85	549,080.30	10,189.73	-107,218.18
438	DISTANCE LEARNING	1,865,276.50	636,940.25	2,502,216.75	803,747.41	1,242,042.08	456,427.26
461	DISTANCE LEARNING/CAPITAL REGION BOCES	0.00	9,540.00	9,540.00	0.00	1,192.50	8,347.50
479	DL SYNERGY VIRTUAL HS/CITI BOCES	47,800.00	-10.00	47,790.00	0.00	0.00	47,790.00
502	EDUCATIONAL COMMUNICATIONS	982,895.14	23,096.03	1,005,991.17	308,607.96	379,791.81	317,591.40
504	TECHNICAL REPAIR SERVICE	1,319,273.91	156,112.04	1,475,385.95	327,295.22	583,225.41	564,865.32
505	PRINTING	1,220,991.98	101,671.90	1,322,663.88	526,240.44	686,556.60	109,866.84
509	SCH. CURR/CAYUGA BOCES	42,946.93	-1,038.49	41,908.44	8,400.43	4,188.50	29,319.51
510	LEARNING TECHNOLOGY	3,141,049.04	880,126.38	4,021,175.42	1,556,718.01	1,137,857.16	1,326,600.25
514	MODEL SCHOOLS-MADISON BOCES	267,468.97	8,511.68	275,980.65	55,098.60	0.00	220,882.05
515	COMMON LEARNING OBJ-MADISON BOCES	2,855,002.20	244,709.51	3,099,711.71	1,179,495.10	0.00	1,920,216.61
518	SCIENCE KITS	1,165,890.96	244,589.95	1,410,480.91	492,519.18	810,703.20	107,258.53
520	SCH CURR./MADISON BOCES	975.00	25.00	1,000.00	200.00	0.00	800.00
521	SCHOOL CURRICULUM IMPROVEMENT SERVICE	2,022,062.60	663,525.91	2,685,588.51	1,081,779.64	1,002,699.38	601,109.49
535	SCH CURRIC/HERKIMER BOCES	0.00	170.30	170.30	170.30	0.00	0.00
538	MODEL SCHOOLS	427,226.25	-119,336.83	307,889.42	97,218.05	186,760.06	23,911.31
543	HRD/SFTWARE/OSWEGO BOCES	2,920.20	704.90	3,625.10	0.00	0.00	3,625.10
545	COMMUNITY SCHOOL RESOURCES	2,342,875.50	312,548.83	2,655,424.33	480,190.32	792,084.50	1,383,149.51
547	CDOS CREDENTIAL MGT SYS OSWEGO BOCES	2,770.35	250.00	3,020.35	0.00	0.00	3,020.35
549	SEC III INTERSCHOLASTIC SPORTS/IOCM BOCES	0.00	73,268.52	73,268.52	12,617.72	7,581.37	53,069.43
555	SUPERINTENDENT EVAL/ERIE 2 BOCES	2,176.88	5,388.12	7,565.00	0.00	945.63	6,619.37
560	CPSE	133,171.65	-8,520.00	124,651.65	28,385.96	93,160.47	3,105.22
565	SCH CURRICULUM/ERIE 2 BOCES	6,600.00	0.00	6,600.00	0.00	0.00	6,600.00
570	HOME SCHOOL COORDINATION/MADISON BOCES	0.00	2,353.00	2,353.00	261.44	0.00	2,091.56
573	INSTR TECHNOLOGY/CAP REGION BOCES	0.00	1,751.12	1,751.12	1,751.12	0.00	0.00
574	SABA (SCHOOL AND BUSINESS ALLIANCE)	418,374.23	83,815.70	502,189.93	103,961.17	316,501.98	81,726.78
576	LIBRARY MEDIA SERVICE	674,694.20	173,622.55	848,316.75	458,807.76	183,275.94	206,233.05

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 11/30/2023

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
578	LIBRARY AUTOMATION - MADISON BOCES	178,439.50	-15,151.50	163,288.00	32,696.00	0.00	130,592.00
579	DIVERSITY EQUITY & INCL/TOMPKINS BOCES	1,050.00	386.00	1,436.00	287.20	143.60	1,005.20
601	COMPUTER SERVICES - MADISON BOCES	10,728,652.23	113,823.03	10,842,475.26	3,770,000.94	0.00	7,072,474.32
602	NEGOTIATIONS - MADISON BOCES	369,156.30	16,790.70	385,947.00	76,973.33	0.00	308,973.67
603	SCHOOL COMMUNICATIONS	746,836.72	201,120.03	947,956.75	260,462.54	495,786.43	191,707.78
604	CENTRAL BUSINESS OFFICE	489,491.33	-24,845.06	464,646.27	142,409.61	163,154.76	159,081.90
607	STAFF DEVELOPMENT - BUS DRIVERS	0.00	5,620.00	5,620.00	9,066.92	12,741.25	-16,188.17
609	PLANNING SER: MANAGEMENT OCM BOCES	55,540.00	658.00	56,198.00	11,239.60	5,619.80	39,338.60
610	TELEPHONE INTERCONNECT	723,670.86	364,736.50	1,088,407.36	232,000.12	492,784.59	363,622.65
611	REGIONAL BUS MAINTENANCE-MADISON BOCES	175,000.00	0.00	175,000.00	35,000.00	0.00	140,000.00
612	HEALTH COORDINATION/HERKIMER BOCES	12,259.00	0.00	12,259.00	3,677.70	0.00	8,581.30
613	FACILITY SERVICES	122,098.00	-45,786.75	76,311.25	46,112.45	19,554.87	10,643.93
614	SAFETY TRAINING/HERKIMER BOCES	0.00	21,320.00	21,320.00	6,396.00	0.00	14,924.00
615	POLICY PLANNING ERIE I	12,727.98	561.40	13,289.38	5,537.25	1,107.45	6,644.68
616	EMPLOYEE ASSISTANCE PROGRAM	27,160.00	0.00	27,160.00	8,687.25	13,899.45	4,573.30
617	TEACHER RECRUITING SERVICE	0.00	499.00	499.00	0.00	499.00	0.00
618	EMPLOYEE BENEFIT COORDINATION	200,372.14	50,000.00	250,372.14	45,122.32	127,579.22	77,670.60
620	SAFETY COORDINATOR	772,749.89	183,947.50	956,697.39	203,449.77	485,606.85	267,640.77
621	COORDINATION OF INSURANCE MANAGEMENT	8,464.00	0.00	8,464.00	4,095.26	7,072.61	-2,703.87
622	REGIONAL BUS RADIOS - MADISON BOCES	9,800.00	128.00	9,928.00	1,985.60	0.00	7,942.40
623	STATE AID PLANNING - QUESTAR III BOCES	44,515.00	-2,335.00	42,180.00	42,180.00	0.00	0.00
625	SUBSTITUTE TEACHER SERVICE	166,302.31	14,683.43	180,985.74	61,694.38	53,828.65	65,462.71
626	CENTRAL SCHOOL FOOD MANAGEMENT	777,436.61	224,983.12	1,002,419.73	222,740.71	418,688.44	360,990.58
627	RECORDS RETENTION	121,516.54	56,465.70	177,982.24	40,661.49	93,148.88	44,171.87
628	TELECOMMUNICATIONS	337,300.42	224,640.04	561,940.46	143,746.83	330,522.39	87,671.24
631	COOPERATIVE BID/MAD. BOCES	61,356.00	-239.70	61,116.30	12,223.26	0.00	48,893.04
632	HEALTH CARE COORD./DELAWARE BOC	22,969.00	1,778.00	24,747.00	4,949.40	2,474.70	17,322.90
633	GASB 45 PLNG/QUESTAR III	26,246.00	-5,091.00	21,155.00	4,231.00	2,115.50	14,808.50
634	STAFF DEV BD OF ED - HERKIMER BOCES	13,302.00	2,120.11	15,422.11	4,626.65	0.00	10,795.46
636	GASB 45 PLANNING/CLINTON-ESSEX	17,080.00	-4,610.00	12,470.00	3,117.48	2,078.35	7,274.17
637	FIXED ASSET INVENTORY/QUESTAR III	26,570.00	4,891.00	31,461.00	6,292.20	3,146.10	22,022.70
639	TRANSP./MADISON BOCES	1,926.00	-1,836.00	90.00	10.00	0.00	80.00
640	DRUG TESTING/JEFF-LEWIS BOCES	19,851.00	-2,114.75	17,736.25	9,492.50	2,487.75	5,756.00
641	ON-LINE APPL./PUTNAM BOCES	43,202.00	291.25	43,493.25	8,698.65	0.00	34,794.60
646	MEDICAID REIMBURSEMENT/MADISON BOCES	25,602.54	3,689.96	29,292.50	5,686.30	0.00	23,606.20
649	ACA COMPLIANCE/MADISON BOCES	15,988.00	1,299.05	17,287.05	3,457.41	0.00	13,829.64
650	TESTING - NYS ALT ADDMT-CAP REGION BOCES	80,370.00	2,882.40	83,252.40	78,206.80	630.70	4,414.90
651	SCRIB/BROOME BOCES	49,994.65	11,416.11	61,400.76	61,400.76	0.00	0.00
655	SPECIAL ED AID ASSISTANCE SVC/QUESTAR	31,645.75	633.25	32,279.00	6,455.80	3,227.90	22,595.30
656	EMPLOYEE RELATIONS/OCM BOCES	17,875.00	536.00	18,411.00	5,523.30	1,841.10	11,046.60

ONEIDA HERKIMER MADISON BOCES
 Budget Status Report As Of: 11/30/2023
 Fiscal Year: 2024
 Fund: A GENERAL FUND

December 15, 2023
 10:15:30 am

Budget Account	Description	Appropriation	Initial	Adjustments	Appropriation	Current	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
658	COOP BID/DCMO BOCES	19,416.94		5,934.12	25,351.06		5,070.21	2,535.11	17,745.74
659	TIER 4 ENHANCED/CAP REGION BOCES	143,261.64		98,665.92	241,927.56		84,126.20	19,189.56	138,611.80
660	EMPLOYEE ASSISTANCE/DCMO BOCES	7,963.86		383.26	8,347.12		1,669.42	834.71	5,842.99
661	WEB HOSTING/CAPITAL REGION BOCES	0.00		4,285.00	4,285.00		2,856.64	714.18	714.18
662	COMPUTER MANAGEMENT/S.WESTCHESTER BOCES	0.00		71,437.17	71,437.17		6,316.47	14,471.26	50,649.44
679	PLANNING SERVICE/ERIE 2 BOCES	0.00		15,400.00	15,400.00		1,711.11	1,711.11	11,977.78
701	OPERATIONS & MAINTENANCE	3,462,518.37		24,524.25	3,487,042.62		932,016.75	1,432,312.10	1,122,713.77
702	SPECIAL EDUCATION ADMINISTRATION	1,196,699.65		81,953.15	1,278,652.80		392,472.05	634,560.21	251,620.54
703	PROGRAM TRANSPORTATION	288,198.99		2,239.94	290,438.93		4,394.57	358,967.21	-72,922.85
704	CENTRAL SUPERVISION	473,079.11		-34,294.00	438,785.11		162,712.48	279,170.79	-3,098.16
706	GENERAL ITINERANT SUPERVISION	0.00		0.00	0.00		0.00	0.00	0.00
707	TRANSITION PLANNING SERVICE	55,715.00		0.00	55,715.00		19,917.06	30,295.21	5,502.73
708	TEACHING ASSISTANT	963,974.79		60,097.50	1,024,072.29		134,221.12	551,382.64	338,468.53
709	RESEARCH AND DEVELOPMENT	254,103.00		0.00	254,103.00		41,989.23	65,471.24	146,642.53
713	INFO & TECH SUPERVISION	496,032.66		7,697.46	503,730.12		146,809.97	229,272.11	127,648.04
715	Speech Therapy - Related Service	915,057.57		25,383.00	940,440.57		153,411.46	577,699.01	209,330.10
716	Visually Impaired - Related Service	41,152.62		-846.03	40,306.59		5,136.95	21,805.81	13,363.83
718	Hearing Impaired - Related Service	0.00		11,820.00	11,820.00		1,713.14	7,025.54	3,081.32
720	PHYSICAL THERAPY - RELATED SERVICE	199,749.99		45,843.00	245,592.99		52,444.01	172,600.96	20,548.02
721	School Social Worker	1,291,576.00		127,677.05	1,419,253.05		260,436.06	982,232.89	176,584.10
722	Occupational Therapy	349,658.16		25,934.39	375,592.55		35,822.18	127,624.19	212,146.18
Total	GENERAL FUND	87,277,546.92		7,760,894.27	95,038,441.19		26,627,446.09	38,795,435.92	29,615,559.18

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 11/30/2023

Fiscal Year: 2024

Fund: C SCHOOL LUNCH FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date*	Anticipated Balance	Excess Revenue
791.000-1440-000	791.000	Sales of Type A Meals	1,500,000.00	0.00	1,500,000.00	168,848.22	1,331,151.78	
791.000-1445-000	791.000	Other Food Sales-Invoices	125,000.00	0.00	125,000.00	19,770.65	105,229.35	
791.000-2252-999	791.000	Est. for Carryover Encumbrance	0.00	0.00	0.00	0.00		
791.000-2401-000	791.000	Interest & Profits on Dep	0.00	0.00	0.00	0.00		
791.000-2650-000	791.000	Sale of Scrap, Waste & Excess	0.00	0.00	0.00	0.00		
791.000-2770-000	791.000	Other Unclassified Revenue	15,000.00	0.00	15,000.00	0.00	15,000.00	
791.000-2770-001	791.000	Misc Revenue - Fees Collected	5,000.00	0.00	5,000.00	0.00	5,000.00	
791.000-3190-000	791.000	State Aid - Lunch Program	4,643,960.42	0.00	4,643,960.42	1,541,113.00	3,102,847.42	
791.000-3190-001	791.000	Surplus Food/Warehouse/Inv	250,000.00	0.00	250,000.00	0.00	250,000.00	
791.000 Service Subtotal			6,538,960.42	0.00	6,538,960.42	1,729,731.87	4,809,228.55	0.00
Total SCHOOL LUNCH FUND			6,538,960.42	0.00	6,538,960.42	1,729,731.87	4,809,228.55	0.00

Selection Criteria

Criteria Name: Shared: LUNCH EOM RPT Modified
As Of Date: 11/30/2023
Sort by: Fund/Service
Printed by MICHELE M. NORTH

* Year-to-date revenue amounts include the estimated revenue associated with carryover encumbrances from the prior fiscal year, which are reported in revenue code 225x-9xx.
Total year-to-date revenue will not agree with actual revenue shown for G/L account 980, unless these accounts are excluded

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 11/30/2023

Fiscal Year: 2024

Fund: C SCHOOL LUNCH FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
791-2860-160	SCHOOL LUNCH SALARY	2,587,500.00	0.00	2,587,500.00	602,030.19	0.00	1,985,469.81
791-2860-200	EQUIPMENT	8,400.00	0.00	8,400.00	0.00	0.00	8,400.00
791-2860-301	SUPPLIES - FOOD	2,100,000.00	0.00	2,100,000.00	776,549.91	2,114,650.09	-791,200.00
791-2860-302	SUPPLIES - OTHER	103,740.00	0.00	103,740.00	89,259.04	233,223.97	-218,743.01
791-2860-303	SURPL FOOD/WRHOUSE/INV	414,960.00	0.00	414,960.00	0.00	0.00	414,960.00
791-2860-400	MISC CONTR	49,140.00	0.00	49,140.00	11,457.63	53,334.87	-15,652.50
791-2860-401	TRAVEL	3,675.00	0.00	3,675.00	1,763.32	0.00	1,911.68
791-2860-402	USE OF SCHOOL FACILITIES	228,845.00	0.00	228,845.00	0.00	0.00	228,845.00
791-2860-403	INSURANCE	1,300.00	0.00	1,300.00	0.00	0.00	1,300.00
791-2860-405	DEBIT CARD TRANS FEES	70,000.00	0.00	70,000.00	0.00	0.00	70,000.00
791-2860-801	ERS	199,237.50	0.00	199,237.50	41,016.50	0.00	158,221.00
791-2860-802	FICA	197,943.75	0.00	197,943.75	44,902.24	0.00	153,041.51
791-2860-803	WK COMP	97,031.25	0.00	97,031.25	22,576.07	0.00	74,455.18
791-2860-804	HEALTH INS	477,187.92	0.00	477,187.92	0.00	399,519.14	77,668.78
791.000	SCHOOL LUNCH FUND - Service Subtotal	6,538,960.42	0.00	6,538,960.42	1,589,554.90	2,800,728.07	2,148,677.45
Total	SCHOOL LUNCH FUND	6,538,960.42	0.00	6,538,960.42	1,589,554.90	2,800,728.07	2,148,677.45

VII B. 2.
Approval of 2023-2024 Budget
Adjustment Report, November
January 10, 2024

ONEIDA-HERKIMER-MADISON BOCES
BUDGET ADJUSTMENTS
November 2023 Report for January Meeting

Description	2023-2024		Adjustments		07/31/23		08/01/23		09/01/23		10/01/23		11/01/23		Net Changes	Revised Budget
	Adopted Budget	per Contracts	Contract Totals	08/31/23 Changes	09/30/23 Changes	10/31/23 Changes	11/30/23 Changes	11/01/23 Changes	11/30/23 Changes	11/01/23 Changes	11/30/23 Changes	11/01/23 Changes	11/30/23 Changes			
A000 ADMINISTRATION																
A001 Administration	4,132,816	90,905	4,223,721												-	4,223,721
A002 Rent & Capital Budgets	3,236,699	-	3,236,699												20,896	3,257,595
A000 ADMINISTRATION TOTAL	7,369,515	90,905	7,460,420												20,896	7,481,316
A100 VOCATIONAL EDUCATION																
A101 Occupational Education	8,729,015	69,229	8,798,244												(389,337)	8,408,907
A102 Adult Education	43,755	-	43,755												-	43,755
A103 Secondary Occ Ed/Madison BOCES	22,118	11,445	33,563												(10,673)	22,890
A107 Multi. Occupational Education	611,911	47,956	659,867												246,591	906,458
A109 Occup. Ed./Madison BOCES	30,006	12,384	42,390												794	43,184
A100 VOCATIONAL EDUCATION TOTAL	9,436,805	141,014	9,577,819												(152,625)	9,425,194
A200 SPECIAL EDUCATION																
A201 Special Class 8:1:1	7,523,918	182,875	7,706,793												1,677,179	9,383,972
A202 Intense Mang. Needs/Madison BOCES	-	-	-												73,034	73,034
A203 Adjustment	1,239,460	(98,590)	1,140,870												(1,140,870)	-
A204 12:1:1	2,131,375	114,624	2,245,999												380,657	2,626,655
AZ05 Option II/Madison BOCES	458,129	22,887	481,016												(112,706)	368,310
AZ06 Transition Services	547,509	(5,213)	542,296												346,600	888,896
AZ09 Severely Handicapped	6,725,382	(92,690)	6,632,692												163,533	6,796,225
AZ14 Scndry Int.Mgt.Needs/Madison BOCES	348,037	11,360	359,397												20,458	379,855
AZ16 Spec.Ed./1:6:1	2,864,944	67,530	2,932,474												(428,229)	2,504,245
AZ22 Autism Program/Madison BOCES	281,958	53,236	335,194												(92,346)	242,849
AZ25 Elementary IMN/Madison BOCES	401,879	39,415	441,294												112,555	553,849
AZ28 Skills Dev-Elem (12:1:1)/Madison BOCES	-	83,833	83,833												-	83,833
AZ30 Intense Mgmt Needs/Madison BOCES	-	-	-												141,117	141,117
AZ32 Autism-Secondary (6:1:1)/Madison BOCES	-	131,424	131,424												37,096	168,520
A200 SPECIAL EDUCATION TOTAL	22,522,591	510,690	23,033,281												1,176,078	24,209,360
A300 ITINERANTS																
A303 Art	174,334	-	174,334												(24,905)	149,429
A305 Guidance	258,579	(77,574)	181,005												77,574	258,579
A306 Technology	86,204	-	86,204												-	86,204

Description	2023-2024		Adjustments		07/31/23		08/01/23		09/01/23		10/01/23		11/01/23		Net Changes	Revised Budget
	Adopted Budget		per Contracts	Totals	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes		
A500 INSTRUCTIONAL SUPPORT																
A502 Library Media	1,031,189		22,532	1,053,720											-	1,053,720
A504 Audio Visual/Video Repair	986,940		143,232	1,130,172					5,000						5,000	1,135,172
A505 Printing Services	1,215,969		(145,677)	1,070,292									212,449	*	212,449	1,282,742
A509 Sch. Curr./Cayuga BOCES	42,947		(1,882)	41,065					4,212						843	41,908
A510 Learning Technology	3,205,941		599,625	3,805,567				268,349	4,630				6,632		280,501	4,086,068
A511 Sch Curric/Capital Region BOCES	-		8,625	8,625									(8,625)		(8,625)	-
A514 Model Schools/Madison BOCES	267,469		7,414	274,883									1,097		1,097	275,981
A515 Com Objective/Madison BOCES	2,855,002		(114,206)	2,740,796					306,566				35,251		358,916	3,099,712
A518 Science Kits	1,258,319		543	1,258,863				7,414	359,729				(128,392)		278,191	1,537,054
A520 School Curriculum/Madison BOCES	975		(325)	650					700						350	1,000
A521 School Curriculum Improvement	1,828,832		86,499	1,915,331				381,477	58,518				47,083		535,487	2,450,818
A535 School Curriculum /Herkimer BOCES	-			-											170	170
A538 Model Schools	295,607		(155,074)	140,533					239						239	140,772
A543 Hard/Software/Oswego BOCES	2,920			2,920					466						466	3,387
A545 Community School Resources	2,480,038		122,000	2,602,038				320	197,116				27,717		232,304	2,834,342
A547 CDOS Credential Mgmt Sys/Oswego BOCES	2,770			2,770											250	3,020
A549 Sec III Intrinsic Sports/OCM BOCES	-			-					59,266				7,122		73,269	73,269
A555 Superintendent Eval/Erie 2 BOCES	2,177			2,177									5,388	*	5,388	7,565
A560 Committee Preschool Special Ed	152,295			152,295				(8,520)							(8,520)	143,775
A565 School Curriculum/Erie 2 BOCES	6,600			6,600											-	6,600
A570 Home School Coordination/Madison BOCES	-			-									2,353	*	2,353	2,353
A573 Instr Technology/Cap Region BOCES	-			-					1,751						1,751	1,751
A574 School and Business Alliance	415,175		(26,281)	388,894					88,640				21,457		110,097	498,991
A576 Library Services	699,318		101,885	801,204				68,859	1,080				6,056		75,995	877,199
A578 Library Automation/Madison BOCES	178,440		(15,200)	163,240											48	163,288
A579 Diversity Equity/Tompkins BOCES	1,050			1,050					386						386	1,436
A500 INSTRUCTIONAL SUPPORT TOTAL	16,929,974		633,713	17,563,686				717,899	1,082,832				235,588		2,158,406	19,722,092
A600 NON-INSTRUCTIONAL PROGRAMS																
A601 Computer Services/Madison BOCES	10,728,652		(91,755)	10,636,898					57,090				70,032		205,578	10,842,475
A602 Negotiations/Madison/Broome BOCES	369,156		(60,850)	308,306					4,708				1,617		77,641	385,947
A603 School Communications	518,351		72,291	590,642				129,184							129,184	719,826
A604 Central Business Office	509,846		1,731	511,577									(26,576)		(26,576)	485,001
A607 Staff Development Bus Drivers	-			-					5,620						5,620	5,620
A609 Energy Services/Onondaga BOCES	55,540		1,080	56,620					(422)						(422)	56,198

Description	2023-2024		Adjustments		07/31/23		08/01/23		09/30/23		10/01/23		11/01/23		Revised Budget
	Adopted Budget	per Contracts	Contract Totals	Changes	Contract Totals	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Net Changes	
A610 Interconnect Telephone	710,645	222,159	932,804	83,280	932,804	83,280	58,486							141,766	1,074,570
A611 Bus Maint/Madison BOCES	175,000		175,000		175,000									-	175,000
A612 Health Coord /Herkimer BOCES	12,259		12,259		12,259									-	12,259
A613 Facilities Service	56,700		56,700		56,700		(21,263)							(21,263)	35,438
A614 Safety Training/Herkimer BOCES	-		-		-		21,320							21,320	21,320
A615 Policy Planning/Erie 1	12,728	561	13,289		13,289									-	13,289
A616 Employee Assistance Program	20,608		20,608		20,608									-	20,608
A617 Teacher Recruiting Service	-	499	499		499									-	499
A618 Employee Benefits Coordination	133,166	50,000	183,166		183,166									-	183,166
A620 Safety/Asbestos/Struct/Fire Inspections	730,880	122,307	853,187	56,769	853,187	56,769	855	4,233	1,360					63,217	916,404
A621 Liability Insurance Consortium	7,125		7,125		7,125									-	7,125
A622 Regional Bus Radios/Madison BOCES	9,800	128	9,928		9,928									-	9,928
A623 State Aid Planning/Questar III BOCES	44,515	(2,335)	42,180		42,180									-	42,180
A625 Substitute Calling Service	180,573	14,683	195,256		195,256									-	195,256
A626 School Food Service	740,177	224,983	965,160		965,160									-	965,160
A627 Records Retention	118,080	42,936	161,016		161,016									13,530	174,546
A628 Telecommunications	307,609	224,640	532,249		532,249									-	532,249
A631 Cooperative Bid/Madison BOCES	61,356	(240)	61,116		61,116									-	61,116
A632 Health Care Coord./Delaware BOCES	22,969	1,778	24,747		24,747									-	24,747
A633 GASB 45/Questar III BOCES	26,246	739	26,985		26,985				(5,830)					(5,830)	21,155
A634 Staff Dev./Board/Herkimer BOCES	13,302		13,302		13,302				2,120					2,120	15,422
A636 GASB 45/Clinton-Essex Boces	17,080	(4,610)	12,470		12,470									-	12,470
A637 Fixed Assets/Questar III BOCES	26,570	4,891	31,461		31,461									-	31,461
A639 Transp./Madison BOCES	1,926	10,088	12,014		12,014									-	12,014
A640 Drug Testing/Jeff-Lewis BOCES	19,851	(5,565)	14,286		14,286				146					3,450	17,736
A641 On-Line Application/Putnam BOCES	43,202	291	43,493		43,493									-	43,493
A646 Medicaid Reimburs./Madison BOCES	25,603	2,829	28,432		28,432									861	29,293
A649 ACA Compliance/Madison BOCES	15,988	1,299	17,287		17,287									-	17,287
A650 Testing-NYS Alt. Addmt/Cap Region BOCES	80,370	2,882	83,252		83,252									-	83,252
A651 SCRIC/Broome BOCES	49,985	7,251	57,236		57,236									4,165	61,401
A655 Special Ed Aid Assistance Svc/Questar III BOCES	31,646	633	32,279		32,279				0					0	32,279
A656 Employee Relations/ONC BOCES	17,875	536	18,411		18,411									-	18,411
A658 Coop Bid/DCMO BOCES	19,417	5,934	25,351		25,351									-	25,351
A659 Tier 4 Enhanced/Cap Region BOCES	143,262	339,185	482,447		482,447									(240,519)	241,928
A660 Employee Assistance/DCMO BOCES	7,964	160	8,124		8,124				223					223	8,347
A661 Web Hosting/Capital Region BOCES	-	4,285	4,285		4,285									-	4,285
A662 Computer Management/S. Westchester BOCES	-		-		-									71,437	71,437

Description	2023-2024		Adjustments		07/31/23		08/01/23		09/01/23		10/01/23		11/01/23		Net Changes	Revised Budget
	Adopted Budget	per Contracts	per Contracts	Totals	Contract	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes		
A679 Planning Service/Erie 2 BOCES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,400	15,400
A600 NON-INSTRUCTIONAL SERVICES TOTAL	16,066,021	1,195,427	1,195,427	17,261,448	65,014	269,233	834,771	1,202,794	896,057	1,744,490	(110,972)	448,978	17,710,426			
A700 INTERNAL																
A701 Operations and Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
A713 Infor and Technology Supervision	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
A700 INTERNAL																
TOTALS	87,277,547	3,082,784	3,082,784	90,360,331	834,771	1,202,794	896,057	1,744,490	4,678,111	95,038,442						

MONTHLY ADJUSTMENTS OVER 10% OF BUDGET

A109 Occup. Ed./Madison BOCES	10,796
A202 Intense Mang. Needs/Madison BOCES	73,034
A204 12:1:1	380,657
A206 Transition Services	293,553
A214 Scndry Int.Mgt.Needs/Madison BOCES	87,089
A216 Spec.Ed./1:6:1	(428,229)
A222 Autism Program/Madison BOCES	(82,702)
A225 Elementary IMN/Madison BOCES	119,848
A330 Intense Mgmt Needs/Madison BOCES	141,117
A232 Autism-Secondary (6:1:1)/Madison BOCES	37,096
A313 School Psychologist	(126,402)
A314 School Social Worker	51,443
A415 Portable Planetarium	4,875
A427 Summer School/Madison BOCES	1,372
A461 Distance Learning/Capital Region BOCES	9,540
A505 Printing Services	212,449
A555 Superintendent Eval/Erie 2 BOCES	5,388
A570 Home School Coordination/Madison BOCES	2,353
A639 Transp./Madison BOCES	90
A659 Tier 4 Enhanced/Cap Region BOCES	(247,887)
A662 Computer Management/S. Westchester BOCES	9,387



Oneida-Herkimer-Madison BOCES

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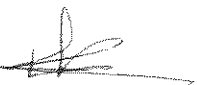
VII B. 3.

**Approval of 2022-2023 Contracts/Final
Contractor (Seller) with Schools**

January 10, 2024


MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed. D. 
District Superintendent

Date: December 22, 2023

Subject: Approval of Oneida BOCES Contractor (Seller) With Schools
2022-2023 Contracts/Final

Prepared by: Scott Morris 

Background:

Each year the Oneida BOCES enters into contracts with school districts and other BOCES. These contracts are legal documents that bind another BOCES, or school district to services requested. These contracts provide the basis for revenue for the programs at the Oneida BOCES.

Discussion:

Contracts for services for the 2022-2023 school year are based on requests that were submitted to BOCES by component school districts and other BOCES on May 1, 2022. The contracts reflect the range of services provided by our BOCES such as Occupational Education, Handicapped Students, Instructional and Management Services. All contracts are signed by the President or Clerk of both Boards of Education. All adjustments in service throughout the year are additional adjustments to the original contract.

Recommendation:

It is recommended that the Cooperative Board enter into the following contract(s) to assure payment for services:

Oneida BOCES Contractor (Seller) With Schools

Utica CSD

\$26,765,414.59

Final contract for all BOCES
Services for 2022- 2023.

The contract provides the revenue necessary to pay for salaries, equipment, supplies and contractual obligations of programs at BOCES.

Resolution:

That the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Utica Central School District for the 2022-2023 school year.

SM:ct

Attachments

ONEIDA HERKIMER MADISON BOCES
PO BOX 70
4747 MIDDLE SETTLEMENT ROAD
NEW HARTFORD, NY 13413-0070

Final 2022-2023 AS-7 Contract

HIS AGREEMENT made this 1st day of July, 2022 by and between the ONEIDA HERKIMER MADISON BOCES, party of the first part, and UTICA CITY SD, party of the second part.

WITNESSETH, That whereas party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of sections 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hereby agrees to provide to the party of the second part the following Services during the 2022-23 school year at the indicated cost:

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost				
01.010	ADMINISTRATIVE COSER	10,707.0000	100.7890	PER RWADA	0.00	1,079,147.82	0.00	1,079,147.82	
02.010	RENT	10,707.0000	17.0570		0.07	147,058.50	35,570.87	182,629.37	
02.020	CAPITAL FUND	10,707.0000	113.5965	PER RWADA	-0.27	1,218,026.18	-1,748.72	1,216,277.46	
01.010	OCCUPATIONAL EDUCATION	0.0000	0.0000	STUDENT AVG	2,433,148.00	2,433,148.00	0.00	2,433,148.00	
03.259	OCC. ED. - SPEC. NEEDS/MAD BOCES	0.0000	0.0000	X-CONTRACT	11,059.00	0.00	11,059.00	11,059.00	
07.010	OCCUPATIONAL EDUCATION-HANDICAPPED	38.0000	8,474.0000	PER STUDENT	0.00	322,012.00	0.00	322,012.00	
09.259	OCC. ED./MADISON BOCES	0.0000	0.0000	X-CONTRACT	10,002.00	9,554.00	448.00	10,002.00	
01.010	8:1:2 PROGRAM	15.0000	37,425.0000	TUITION RATE	0.00	561,375.00	0.00	561,375.00	
01.708	8:1:2 PROGRAM TEACHING ASST	1.0000	49,925.0000	PER FTE	0.00	49,925.00	0.00	49,925.00	
01.715	8:1:2 PROGRAM SPEECH IMPAIRED - RS	1.1625	4,553.0000	PER HOUR	0.00	4,553.00	739.86	5,292.86	
01.720	8:1:2 PROGRAM PHYS THERAPY -RS	1.3500	4,720.0000	PER HOUR	0.00	9,440.00	-3,068.00	6,372.00	
01.721	8:1:2 PROGRAM SOCIAL WORKERS	12.6000	3,860.0000	PER 1/2 HOUR	0.00	65,620.00	-16,984.00	48,636.00	
01.722	8:1:2 PROGRAM OCC THERAPY - RS	2.3500	4,160.0000	PER HOUR	0.00	0.00	9,776.00	9,776.00	
02.259	INTENSE MGMT NEEDS XC MADISON	0.0000	0.0000	X-CONTRACT	0.00	59,454.00	-59,454.00	0.00	
03.010	12:1:1 ADJUSTMENT PROGRAM	1.0250	48,725.0000	TUITION RATE	0.00	0.00	49,943.13	49,943.13	
03.715	ADJUSTMENT - SPEECH IMPAIRED - RS	0.4000	4,553.0000	PER HOUR	0.00	0.00	1,821.20	1,821.20	
03.721	ADJUSTMENT- COUNSELING -RS	1.5750	3,860.0000	PER 1/2 HOUR	0.00	0.00	6,079.50	6,079.50	
05.259	SPECIAL CLASS: OPTION 2 XC MADISON	0.0000	0.0000	X-CONTRACT	82,123.00	126,425.00	-44,302.00	82,123.00	
06.030	STRIDE PROGRAM	6.0000	2,194.0000	PER STUDENT	0.00	13,164.00	0.00	13,164.00	
06.040	COLLEGE WORKS FOUNDATIONS	10.0000	8,505.0000	PER STUDENT	0.00	76,545.00	8,505.00	85,050.00	

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ONEIDA HERKIMER MADISON BOCES	School Year 2022-23
UTICA CITY SD	

Program/Serial No.	Service	Quantity/Share	Unit Cost	Cost Basis	Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
Basis for Current Contract								
06.060	LIFE AFTER HIGH SCHOOL	8.0000	8,505.0000	PER STUDENT	0.00	51,030.00	17,010.00	68,040.00
06.100	KELBERMAN SCH CONSULTATION SERVICE:	0.0000	0.0000	FIXED COST	302.50	0.00	302.50	302.50
09.010	12:1:4 DEV/MID PROGRAM	7.0000	39,126.0000	TUITION RATE	0.00	273,882.00	0.00	273,882.00
09.708	12:1:4 DEV/MID TEACH ASSIST	0.9125	49,925.0000	PER FTE	0.00	49,925.00	-4,368.44	45,556.56
09.715	12:1:4 DEV/MID SPEECH - RS	6.5250	4,553.0000	PER HOUR	0.00	27,318.00	2,845.63	30,163.63
09.720	12:1:4 DEV/MID PHYS THERAPY-RS	1.3250	4,720.0000	PER HOUR	0.00	4,720.00	1,534.00	6,254.00
09.721	12:1:4 DEV/MID SOCIAL WORKER - RS	4.6000	3,860.0000	PER 1/2 HOUR	0.00	15,440.00	2,316.00	17,756.00
09.722	12:1:4 DEV/MID OCCUP THERAPY-RS	2.8250	4,160.0000	PER HOUR	0.00	8,320.00	3,432.00	11,752.00
14.259	SECONDARY INTENSE MGMT/MADISON BOC	0.0000	0.0000		179,721.61	379,533.00	-199,811.39	179,721.61
16.010	6:1:2 PROGRAM	21.7500	76,355.0000	STUDENT FTE	0.00	1,298,035.00	362,686.25	1,660,721.25
16.715	6:1:2 PROGRAM SPEECH - RS	2.0000	4,553.0000	PER HOUR	0.00	13,659.00	-4,553.00	9,106.00
16.721	6:1:2 PROGRAM COUNSELING - RS	21.0250	3,860.0000	PER 1/2 HOUR	0.00	0.00	81,156.50	81,156.50
16.722	6:1:2 PROGRAM OCCUP. THERAPY-RS	1.5000	4,160.0000	PER HOUR	0.00	12,480.00	-6,240.00	6,240.00
21.219	6:1:1 HERKIMER BOCES	0.0000	0.0000	X-CONTRACT	33,861.60	0.00	33,861.60	33,861.60
25.269	ELEM IMN 6:1.2.5/MADISON	0.0000	0.0000	X-CONTRACT	334,760.86	277,529.00	57,231.86	334,760.86
28.259	SKILLS DEV-ELEM (12:1:1)/MADISON BO	0.0000	0.0000	X-CONTRACT	78,541.00	0.00	78,541.00	78,541.00
10.010	NURSE PRACTITIONER	0.8000	120,637.5000	PER FTE	0.00	96,510.00	0.00	96,510.00
10.011	NURSE PRACTITIONER-ADD'L SERVICES	0.0000	0.0000	PER FTE	2,437.90	0.00	2,437.90	2,437.90
12.010	MEDICAL DIRECTOR	1.0000	1,905.5000	DOSH'S DIRECTOR	0.00	1,905.50	0.00	1,905.50
12.020	SCHOOL PHYSICIAN	8.0000	1,023.8200	PHYS CONSULTANT	0.00	8,190.56	0.00	8,190.56
15.020	UNDER THE DIRECTION OF	4.0000	1,200.0000	PER 1-5 STUDENT	0.00	4,800.00	0.00	4,800.00
46.469	AUDIOLOGY/OSWEGO BOCES	0.0000	0.0000	X-CONTRACT	21,734.53	9,559.37	12,175.16	21,734.53
48.219	School Social Worker	0.0000	0.0000	X-CONTRACT	369.60	0.00	369.60	369.60
49.219	SPEECH/HERKIMER BOCES	0.0000	0.0000	X-CONTRACT	167.99	0.00	167.99	167.99

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ONEIDA HERKIMER MADISON BOCES
UTICA CITY SD
School Year 2022-23

Program/ Serial No.	Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost				
50.219	OCC. THERAPY/HERK. BOCES	0.0000	0.0000	X-CONTRACT	122.14	0.00	122.14	122.14	
52.219	TEACH. AIDE 11/HERK BOCES	0.0000	0.0000	X-CONTRACT	5,693.80	0.00	5,693.80	5,693.80	
57.259	BILINGUAL/ESL ITINERANT MADISON BOC	0.0000	0.0000	X-CONTRACT	21,720.00	20,860.00	860.00	21,720.00	
05.010	PERFORMING ARTS	1.0000	1,545.0000	BASE/USAGE	3,841.20	1,545.00	3,841.20	5,386.20	
05.020	ARTS IN EDUCATION	1.0000	1,525.0000	BASE	0.00	1,525.00	0.00	1,525.00	
08.010	ALTERN ED LEVEL I	200.0000	25,532.0000	PER STUDENT	0.00	3,982,992.00	1,123,408.00	5,106,400.00	
08.030	ATTENDANCE SUPERVISION	4.8400	81,844.7500	PER FTE	0.00	261,903.20	117,856.44	379,759.64	
10.429	HOSPITAL BASED/ONONDAGA BOCES	0.0000	0.0000	PER HOUR	3,780.00	4,644.00	-864.00	3,780.00	
17.259	EA CROSS CONTRACT MADISON	0.0000	0.0000	X-CONTRACT	91,653.96	126,871.18	-35,217.22	91,653.96	
20.020	COLGATE SEMINAR	8.7500	200.0000	PER STUDENT	0.00	0.00	1,750.00	1,750.00	
24.509	Gifted And Talented: Central	0.0000	0.0000	X-CONTRACT	61,897.50	0.00	61,897.50	61,897.50	
26.259	Distance Learning	0.0000	0.0000	X-CONTRACT	899,773.45	16,459.00	883,314.45	899,773.45	
28.010	SUMMER SCH ACADEMIC	195.0000	533.0000	PER COURSE	0.00	0.00	103,935.00	103,935.00	
38.010	DISTANCE LEARNING	1.0000	19,328.6600	PER DISTRICT	0.00	19,328.66	0.00	19,328.66	
38.030	CHINESE	4.0000	12,047.4700	SECTION	0.00	84,332.29	-36,142.41	48,189.88	
02.010	EDUCATIONAL COMMUN	10,707.0000	21.6700	Per RWADA	0.00	232,020.69	0.00	232,020.69	
02.020	COOP MUSIC SHARING	10,707.0000	1.0400	PER RWADA	0.00	0.00	11,135.28	11,135.28	
02.030	COURIER SERVICE	10,707.0000	2.1800	PER RWADA	17,420.00	0.00	40,761.26	40,761.26	
02.040	LOTE EXAMS	824.0000	5.7500	PER EXAM	0.00	4,347.00	391.00	4,738.00	
02.042	LOTE/PROCESS FEE	1.0000	80.0000	BASE FEE	0.00	0.00	80.00	80.00	
04.010	AUDIO/VISUAL REPAIR	365.0000	84.3300	PER HOUR	0.00	0.00	32,467.05	32,467.05	
04.020	MICRO COMP REPAIR	1,060.0000	84.3300	PER HOUR	10,000.00	0.00	99,389.80	99,389.80	

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Program/ Serial No. Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
	Quantity/ Share	Unit Cost	Cost Basis	Cost Basis				
504.030 MUSICAL INST REPAIR	130.0000	71.1900	PER HOUR		0.00	0.00	9,254.70	9,254.70
504.210 REPAIR PARTS - NON AIDABLE	0.0000	0.0000			10,000.00	20,000.00	-10,000.00	10,000.00
505.010 PRINTING	0.0000	0.0000	USAGE		506,629.31	0.00	506,629.31	506,629.31
513.169 SCH CURR./FRANKLIN BOCES	0.0000	0.0000	X-CONTRACT		2,538.00	0.00	2,538.00	2,538.00
514.259 MODEL SCHOOLS XC MADISON	0.0000	0.0000	X-CONTRACT		72,031.00	75,478.00	-3,447.00	72,031.00
515.258 NETWORK SUPPORT XC MADISON	0.0000	0.0000	X-CONTRACT		242,490.63	158,609.90	83,880.73	242,490.63
515.259 COMMON LEARNING OBJ XC MADISON	0.0000	0.0000	X-CONTRACT		1,336,978.26	1,049,401.50	287,576.76	1,336,978.26
518.010 SCIENCE KITS	10,707.0000	15.0000	PER RWADA		37,903.00	160,605.00	37,903.00	198,508.00
520.259 SCH. CURR./MADISON BOCES	0.0000	0.0000	X-CONTRACT		325.00	0.00	325.00	325.00
521.010 SCH CURRI IMPROV	10,292.0000	7.5000	Per RWADA+BASE		14,539.00	0.00	91,729.00	91,729.00
521.020 ADDITIONAL WORKSHOPS	0.0000	0.0000	VARIES PER DIST		18,494.52	0.00	18,494.52	18,494.52
521.040 SCH CURRIC STUDY COUNCIL	1.0000	430.0000	Per District		0.00	430.00	0.00	430.00
521.070 RTTT DATA ANALYSIS	1.0000	3,040.0000	Per District		0.00	3,040.00	0.00	3,040.00
521.080 APPR RECERTIFICATION/TRNING	23.0000	2,610.0000	PER PARTICIPANT		0.00	0.00	60,030.00	60,030.00
545.021 COMMUNITY SCHOOLS ICAN	0.0000	79,500.0000	PER FTE		914,563.45	0.00	914,563.45	914,563.45
545.060 COMMUNITY SCHOOLS SAFE SCHOOLS	0.0000	75,000.0000	PER FTE		736,470.00	0.00	736,470.00	736,470.00
547.469 CDOS CREDENTIAL MGT SYS OSWEGO BOC	0.0000	0.0000	X-CONTRACT		2,550.00	2,450.00	100.00	2,550.00
574.010 SCH & BUS ALLIANCE	10,707.0000	3.4500	RWADA/Base		19,000.00	55,939.15	0.00	55,939.15
574.080 SABA COLLEGIATE TECH PREP	1.0000	2,545.0000	PER DISTRICT		0.00	0.00	2,545.00	2,545.00
574.090 CAREER EXPLORATION SPECIALIST	0.2500	77,325.2500	PER FTE		0.00	0.00	19,331.31	19,331.31
576.010 REGIONAL CATALOG SERVICE	13.0000	878.3800	PER LIBRARY		0.00	11,418.94	0.00	11,418.94
576.020 EXPANDED INTERLIBRARY LOAN	10,707.0000	0.7700	FEE/RWADA		383.00	8,627.39	0.00	8,627.39
576.030 ONLINE LIBRARY RESOURCES	0.0000	0.0000			20,774.96	14,280.32	6,494.64	20,774.96
576.040 COLLECTION DEVELOP.	1.0000	821.0600	PER UNIT		0.00	821.06	0.00	821.06
576.050 VIRTUAL REFERENCE LIB.	10,707.0000	1.5900	PER RWADA		0.00	17,024.13	0.00	17,024.13

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UTICA CITY SD
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Program/ Serial No. Service	Basis for Current Contract				Current Fixed Cost	Initial Contract	Adjustments To Date	Current Contract
	Quantity/ Share	Unit Cost	Cost Basis	PER PARTICIPANT				
76.080 LEATHERSTOCKING CONFERENCE	10.0000	75.0000	PER PARTICIPANT		0.00	975.00	-225.00	750.00
78.259 LIBRARY AUTOMATION XC MADISON	0.0000	0.0000	X-CONTRACT		52,147.00	50,537.00	1,610.00	52,147.00
01.259 ADMIN COMPUTER XC MADISON	0.0000	0.0000	X-CONTRACT		5,244,125.10	5,670,917.34	-426,792.24	5,244,125.10
02.259 NEGOTIAT XC MADISON	0.0000	0.0000	X-CONTRACT		194,993.80	121,939.40	73,054.40	194,993.80
03.010 SCHOOL COMMUNICATION	703.0000	67.6000	PER HOUR		826.40	50,700.00	-2,350.80	48,349.20
09.429 ENERGY SERVICES XC ONONDAGA	0.0000	0.0000	X-CONTRACT		17,288.00	17,086.00	202.00	17,288.00
10.010 TELEPHONE & SERVICE CHARGES	10,707.0000	4.1500	PER RWADA +TELE		70,929.98	115,364.03	0.00	115,364.03
10.060 CELL PHONE	30.7083	899.8800	ANNUAL PER CELL		100.88	27,896.28	-161.61	27,734.67
19.219 COOPERATIVE BIDDING XC HERKIMER	0.0000	0.0000	X-CONTRACT		0.00	4,250.00	-4,250.00	0.00
20.010 SAFETY SRV - SAFETY COORDINATOR	10,707.0000	3.1500	Per RWADA+11500		14,580.00	45,227.05	3,080.00	48,307.05
20.020 ASBESTOS MAINT.	26.0000	702.0000	PER BLDG.		0.00	18,252.00	0.00	18,252.00
20.030 VIS./STRUC. INSPECT.	15.0000	702.0000	PER BLDG.		0.00	10,530.00	0.00	10,530.00
20.040 FIRE INSPECTIONS	45.0000	702.0000	PER BLDG.		0.00	21,060.00	10,530.00	31,590.00
20.041 FIRE SAFETY SVCS	700.0000	7.6000	PER EXT + SERVI		0.00	0.00	5,320.00	5,320.00
20.060 DASA/PBIS	1.0000	21,781.0000	PER ONE DAY/WK		0.00	0.00	21,781.00	21,781.00
23.499 STATE AID PLANNING XC QUESTAR III	0.0000	0.0000	X-CONTRACT		3,445.00	3,345.00	100.00	3,445.00
25.010 SUB CALL	1,080.0000	67.6000	TEACHER+BASE D		476.32	73,484.32	0.00	73,484.32
26.011 SHARED SCH FOOD MANAGER	0.6000	82,520.0500	PER FTE		0.00	49,512.03	0.00	49,512.03
27.010 RECORDS RETENTION	120.0000	360.0000	PER DAY		0.00	21,600.00	21,600.00	43,200.00
28.010 TELECOMMUNICATIONS	1.0000	6,462.7500	SVC COST + LINE		19,645.20	26,107.95	0.00	26,107.95
31.259 COOPERATIVE BID/MAD. BOCES	0.0000	0.0000	X-CONTRACT		30,876.00	0.00	30,876.00	30,876.00

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		Quantity/ Share	Unit Cost	Cost Basis	Current Fixed Cost			
4.219	STAFF DEV. - BOARD - HERK BOCES	0.0000	0.0000	X-CONTRACT	1,436.20	1,149.00	287.20	1,436.20
6.099	GASB 45 PLANNING/CLINTON-ESSEX	0.0000	0.0000	X-CONTRACT	8,540.00	1,995.00	6,545.00	8,540.00
1.489	ON-LINE APPL./PUTNAM BOCES	0.0000	0.0000	X-CONTRACT	10,000.00	10,000.00	0.00	10,000.00
6.259	MEDICAID REIMBURSEMENT/MADISON BOC	0.0000	0.0000	X-CONTRACT	12,981.92	23,242.50	-10,260.58	12,981.92
0.019	TESTING - NYS ALT ADDMT	0.0000	0.0000	X-CONTRACT	6,345.00	6,300.00	45.00	6,345.00
1.039	SCRIP/ROOME BOCES	0.0000	0.0000	X-CONTRACT	1,138.27	0.00	1,138.27	1,138.27

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UTICA CITY SD
School Year 2022-23

Summary:

<u>Total of Service Costs - All Funds:</u>	24,287,359.94	<u>(Except 001/002)</u>
<u>Capital Costs:</u>	1,398,906.83	<u>(CoSer 002)</u>
<u>Adm. & Clerical Costs:</u>	1,079,147.82	<u>(CoSer 001)</u>
<u>Total Contract Costs:</u>	26,765,414.59	

The party of the second part hereby agrees to pay the total contract cost
the party of the first part according to the following schedule:
in Times per year

This contract shall not be valid or binding until it is approved by the Commissioner of Education.
WITNESS WHEREOF, the parties have set their hands the day and year above written.

ONEIDA HERKIMER MADISON BOCES	PO BOX 70, 4747 MIDDLE SETTLEMENT ROAD, NEW HARTFORD, NY, 13413-0070
Signature, President and/or Clerk, BOCES	(Post Office Address)

UTICA CITY SD	ADMINISTRATION BUILDING, 929 YORK STREET, UTICA, NY, 13502
Signature, President and/or Clerk, Board of Education (As Authorized)	(Post Office Address)

C. PERSONNEL REPORT

a. RETIREMENTS

1. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	RICHARD T. JONES	MOTOR VEHICLE OPERATOR	09/01/2009	02/29/2024
2.	JOHN L. MCGINLEY	NETWORK ADMINISTRATOR II	02/18/2005	03/15/2024
3.	GAIL POPE	FOOD SERVICE HELPER	08/01/2003	02/29/2024

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	RYANN E. PAULEY	TEACHER ASSISTANT	04/18/2023	12/21/2023

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	ELAINE A. BELL	OFFICE SPECIALIST I	10/14/2022	11/27/2023
2.	AMANDA L. CAREY	FOOD SERVICE HELPER	10/31/2023	12/04/2023
3.	AILEEN J. JUDD	LIBRARIAN II	07/08/2019	01/05/2024
4.	CAITLIN M. MCGRATH	FOOD SERVICE HELPER	01/24/2022	12/01/2023
5.	AUBREANNA L. NICHOLL	FOOD SERVICE HELPER	10/05/2018	12/08/2023
6.	DONALD J. SMITH	FOOD SERVICE HELPER	05/01/2018	11/27/2023 (verbal)

c. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

			Start Date	End Date
1.	SARAH R. MEAD	TEACHER ASSISTANT	10/20/2023	TBD

2. Non-Instructional/Classified Staff

			Start Date	End Date
1.	EDMOND J. KEMPF	LABORER	12/13/2023	TBD

d. APPOINTMENTS

1. Teaching/Certified Staff

a. **RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **CAMERON L. BOEHLERT** be appointed as a **TEACHER ASSISTANT** in **INSTRUCTIONAL PROGRAMS & PROF LEARNING**, at the Center for a four year probationary appointment in the **TEACHING ASSISTANT** tenure area, commencing December 20, 2023 and ending December 19, 2027 at an annual salary rate of \$19,047.00, prorated.

redacted

2. Recommend that **JILLIAN D. CAREW** be appointed as a **PLANNING ASSISTANT REGIONAL PROGRAM EXCELLENCE** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Regional Program of Excellence for a four year probationary appointment in the PLANNING ASSISTANT RPE tenure area, commencing February 05, 2024 and ending February 04, 2028 at an annual salary rate of \$52,000.00, prorated.

redacted

3. Recommend that **SHANA L. CORY** be appointed as a **TEACHER OF ENGLISH** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Middle Settlement Academy @ Lincoln Avenue for a four year probationary appointment in the English 7-12 tenure area, commencing December 18, 2023 and ending December 17, 2027 at an annual salary rate of \$51,055.00, prorated.

redacted

4. Recommend that **LISA A. GAETANO** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at The Center for a four year probationary appointment in the TEACHING ASSISTANT tenure area, commencing January 02, 2024 and ending January 01, 2028 at an annual salary rate of \$22,350.00, prorated.

redacted

b. RECOMMENDATION FOR A LONG-TERM SUBSTITUTE APPOINTMENT

1. Recommend that **KATHLEEN K. THOMSON's** appointment as a **TEACHER OF ENGLISH** in **INSTRUCTIONAL PROGRAMS & PROF LEARNING**, Middle Settlement Academy @ Lincoln Ave., for a long-term substitute appointment be revised commencing October 02, 2023 and ending December 15, 2023 at an annual salary rate of \$68,219.00, prorated.

redacted

c. RECOMMENDATION FOR TENURE APPOINTMENT(S)

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

- | | | | |
|----|-------------------|------------------------------|---------------------------|
| 1. | STEPHEN S. MORRIS | ASST SUPT FOR ADMIN SERVICES | Tenure Date
05/01/2024 |
|----|-------------------|------------------------------|---------------------------|

2. Non-Instructional/Classified Staff

a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE

1. Recommend that **SEAN T. HOGAN** be appointed to a provisional appointment as an **ASSOCIATE GRAPHIC ARTIST** in **SCHOOL COMMUNICATIONS**, commencing January 16, 2024 at an annual salary rate of \$45,688.00, prorated.

SEAN T. HOGAN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **ASSOCIATE GRAPHIC ARTIST**, until the results of the next civil service exam are known.

redacted

b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **NICKCOLE M. GARCIA** be appointed to a probationary appointment as a **REGISTERED PROFESSIONAL NURSE** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Career and Technical Education Programs, commencing January 08, 2024 at an annual salary rate of \$33,343.00, prorated.

NICKCOLE M. GARCIA has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **REGISTERED PROFESSIONAL NURSE**. **NICKCOLE M. GARCIA** will be required to serve a twenty-six week probationary period.

redacted

c. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **VANESSA A. FALCONE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing December 18, 2023 at an hourly salary rate of \$15.45.

VANESSA A. FALCONE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

2. Recommend that **CHERYL A. FORBES** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing December 21, 2023 at an hourly salary rate of \$15.19, as needed.

CHERYL A. FORBES has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

3. Recommend that **AMELIA MARTINEZ** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing January 02, 2024 at an hourly salary rate of \$15.19.

AMELIA MARTINEZ has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

4. Recommend that **MARGARET M. NOLAN** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing January 02, 2024 at an hourly salary rate of \$15.19, as needed.

MARGARET M. NOLAN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

5. Recommend that **GAIL POPE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing March 04, 2024 at an hourly salary rate of \$19.71, as needed.

GAIL POPE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

6. Recommend that **MELISSA A. WILLIAMS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing December 18, 2023 at an hourly salary rate of \$15.19.

MELISSA A. WILLIAMS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

d. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	LORI ALLEN	PRINCIPAL ACCOUNT CLERK	07/01/2023
2.	SUSAN L. ROBERTS	PRINCIPAL ACCOUNT CLERK	07/01/2023

e. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

			Date	Stipend
1.	JENNIFER GROSSI	TEACHER OF SOCIAL STUDIES	01/02/2024 - 06/30/2024	\$1,200.00 (mentoring - prorated)
2.	WILLIAM J. KEISER IV	TEACHER ASSISTANT	12/06/2023 - 06/30/2024	\$3,500.00 (student mgr - prorated)

f. TERMINATIONS

1. Non-Instructional/Classified Staff

a. Recommendation for Termination

			Hire Date	Resign Date
1.	ELISE B. ALLARD	FOOD SERVICE HELPER	03/06/2023	12/13/2023
2.	NANCY A. BANGS	FOOD SERVICE HELPER	11/13/2023	12/05/2023



Oneida-Herkimer-Madison BOCES


502 Court Street • Utica, NY 13502
www.oneida-boces.org

Scott Morris
Assistant Superintendent for Support Services
Phone: 315.793.8502
Fax: 315.793.8554
smorris@oneida-boces.org

VII D. 1.
Approval of the Creation of Senior
Computer Service Technician
January 10, 2024


MEMORANDUM

TO: Cooperative Board

FROM: Patricia N. Kilburn, Ed.D. 
District Superintendent and Chief Executive Officer

DATE: December 18, 2023

SUBJECT: Approval of the Creation of Senior Computer Service Technician

PREPARED BY: Scott Morris 

Background

The Technical Repair Department now supports school districts in Oneida, Herkimer and Madison Counties. This increased growth in the repair of microcomputer technology, audio visual technology and musical equipment requires a site lead to manage the inventory, billing and repair schedules within the department.

Discussion

The Senior Computer Service Technician position responsibility for the repair, maintenance, installation, and removal of computer equipment and peripheral equipment. The Senior Computer Service Repair Technician assists in maintaining networks, troubleshooting hardware and software problems, and aiding in various data communication functions. Work is performed under direct supervision of the Supervisor of Technical Repair. The Senior Computer Service Repair Technician will be placed on the D schedule of UPSEU with a salary range of \$35,662 - \$43,014.

Recommendation

It is recommended that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the creation of the Senior Computer Service Technician position.

Resolution

That the BOCES Cooperative Board approve the creation of the Senior Computer Service Repair Technician position.



Oneida-Herkimer-Madison BOCES


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Scott Morris
*Assistant Superintendent
for Support Services*
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F: 315.793.8652
smorris@oneida-boces.org

VII D. 2.
**Approval of the Creation of Emergency
Planning Technician, Emergency Planning
Specialist and Emergency Planning Manager positions
January 10, 2024**


MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D. 
District Superintendent and Chief Executive Officer

Date: December 14, 2023

Subject: Approval of the creation of Emergency Planning Technician, Emergency Planning Specialist and Emergency Planning Manager positions.

Prepared by: Scott Morris 

Background:

The Health and Safety Service provides coordination and implementation of a safety program for 21 school districts and BOCES in Oneida, and Madison counties. The service helps school districts and BOCES to ensure compliance with local, state and federal health and safety regulations. The Health and Safety Service provides participating school districts and BOCES with training, workshops, written programs and plans, surveys, audits and building inspections to meet the requirements and regulations. Most important, the Oneida-Herkimer-Madison BOCES Health and Safety Service helps school districts and BOCES ensure a safe and healthy learning and working environment for both students and staff.

The demand for emergency management planning services has increased dramatically in recent years. In order to meet the demand for these new services, new titles need to be added to the safety service in order to provide the level of service for which our clients are requesting.

Discussion:

As the Oneida-Herkimer-Madison BOCES Safety Service strives to support our component districts and BOCES with quality services, the titles of Emergency Planning Technician, Emergency Planning Specialist and Emergency Planning Manager are needed to support new regulatory requirements and to better support safety and security on their campuses. The salary range for Emergency Planning Technician will be \$40,000 - \$52,000. The salary range for the

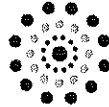
Emergency Planning Specialist will be \$52,000 - \$65,000. The salary range for the Emergency Planning Manager will be \$65,000 - \$80,000.

Recommendation:

It is recommended that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the creation of the Emergency Planning Technician, Emergency Planning Specialist and Emergency Planning Manager positions.

Resolution:

That the Cooperative Board approve the creation of the Emergency Planning Technician, Emergency Planning Specialist and Emergency Planning Manager positions.



Oneida-Herkimer-Madison BOCES


P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070

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VII D. 3.
Approval of Affiliation Agreement with
SUNY Polytechnical Institute
January 10, 2024

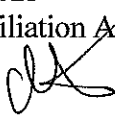

MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D. 
District Superintendent and Chief Executive Officer

Date: December 20, 2023

Subject: Approval of Affiliation Agreement with SUNY Polytechnical Institute

Prepared by: Christopher Hill 
Christina Warner 

Background:

The Oneida-Herkimer-Madison BOCES places students in work-based learning placements with various industry and post-secondary partners throughout the community. These placements occur in multiple programs across OHM BOCES including School to Careers (RPE and SABA), P-TECH and Career and Technical Education (CTE).

Discussion:

The Regional Program for Excellence (RPE) places high achieving students in 70+ hour internships in career fields. Chemical engineering is a difficult field to place students due to lack of chemical engineers in the Mohawk Valley region. SUNY Polytechnical Institute is willing to open up placements in this field, and others in the future, for high school students. This will benefit not only students in RPE, but also students placed by SABA, P-TECH and CTE job shadows and internships.

Recommendation:

It is recommended that the Cooperative Board approve the affiliation agreement.

Resolution:

That the Cooperative Board approve the Affiliation Agreement between Oneida-Herkimer-Madison BOCES and SUNY Polytechnical Institute. This agreement would allow work-based learning placements of students at the college, at no cost to OHM BOCES.

AFFILIATION AGREEMENT BETWEEN
THE ONEIDA-HERKIMER-MADISON BOARD OF
COOPERATIVE EDUCATIONAL SERVICES AND
STATE UNIVERSITY OF NEW YORK
POLYTECHNICAL INSTITUTE

This Agreement is made by and between the Oneida-Herkimer-Madison Board of Cooperative Educational Services, with its office(s) located at 4747 Middle Settlement Road, New Hartford, NY 13413 (hereinafter referred to as "BOCES") and the State University of New York, an educational corporation organized and existing under the laws of the State of New York, and having its principal place of business located at H. Carl McCall SUNY Building, 353 Broadway, Albany, New York 12246 (hereinafter referred to as "SUNY"), for and on behalf of SUNY Polytechnic Institute, having its offices located at 100 Seymour Rd, Utica NY 13502 (hereinafter referred to as "Poly").

WHEREAS, BOCES has undertaken an educational program whereby it provides its students opportunities to engage in work-based learning opportunities with businesses and universities in and around its service areas ("Program"); and

WHEREAS, Poly and Host desire to have an association for carrying out said Program.

NOW, THEREFORE, it is agreed that:

1. BOCES shall assume full responsibility for planning and executing its educational program including programming, administration, curriculum content, and the requirements for matriculation/registration, if any, and shall bear all costs and expenses in connection therewith. BOCES further agrees to coordinate the program with Poly's designee. Attached hereto as **Exhibit A** are additional obligations of the parties.
2. BOCES shall be responsible for assigning students to Poly for practical experience. BOCES shall notify Poly no less than one (1) month in advance (unless as otherwise agreed in advance between the parties) of the planned schedule of student assignments to practical duties including the dates, number of student(s), and instructors (if any). The final number of students and their schedule shall be subject to written final approval by Poly.
3. BOCES, at its sole cost and expense, shall provide instructors or other staff (collectively, "Instructors") as may be required for the teaching and general supervision of students assigned to Poly for the Program.
4. BOCES shall inform students and Instructors (if applicable) that they must comply with all rules applicable to both students and Instructors while at Poly's facility, and that failure to comply shall constitute a cause for terminating such student's assignment to or such Instructor's relationship with Poly. Poly will provide copies of all relevant and applicable policies and procedures to the

students and Instructors upon request. BOCES and Poly agree to cooperate with one another's operational, regulatory, licensure and accreditation requirements including but not limited to related surveys, audits, and other reviews.

5. Students and instructors shall respect the confidential nature of all information that they have access to in accordance with the policies and procedures of BOCES and Poly. BOCES acknowledges that Poly is a public entity and that BOCES's proprietary information shared with Poly, if any, may be subject to disclosure pursuant to New York State Public Officers Law and/or other applicable law. Poly is an agency of the State of New York, and as such, any and all agreements to which Poly is a party are considered public record and subject to disclosure under the New York State Freedom of Information Law ("FOIL").

6. Poly may terminate any student's or Instructor's assignment from Poly when a student or Instructor is unacceptable to Poly for reasons of health, performance, or for other reasons which, in Poly's reasonable judgment and to the extent allowed by law, cause the continued presence of such student or Instructor at Poly not to be in the best interest of Poly. Poly will report any such action to Poly orally and in writing.

7. Poly, as it deems necessary and proper, shall make available for student experience classrooms and other facilities, including equipment and supplies, libraries, and cafeteria facilities, consistent with its current policies concerning availability. Poly shall also provide orientation for BOCES instructors and students.

8. Poly shall have no responsibility for the transportation of instructors or students.

9. Students and Instructors shall not be deemed employees, servants, or agents of Poly, but shall be considered invitees. Neither party shall pay the other any compensation or benefits pursuant to this Agreement. The parties acknowledge that Poly is not providing any insurance, professional or otherwise, covering any students or Instructors.

10. BOCES agrees that it shall secure Workers' Compensation Insurance for the benefit of all Instructor(s) and other Poly employees required to be insured by Workers' Compensation Law and shall maintain such coverage throughout the duration of this Agreement.

11. Subject to the availability of lawful appropriations and consistent with the New York State Court of Claims Act, Poly shall hold BOCES harmless from and indemnify it for any final judgment of a court of competent jurisdiction for Poly's failure to perform its obligations hereunder or to the extent attributable to the negligence of Poly or of its officers or employees when acting within the course and scope of this Agreement.

12. BOCES shall indemnify and hold harmless Poly, SUNY, its officers, employees, and agents from and against any and all damages, claims, losses and/or expenses (including reasonable attorney's fees) which may finally be assessed against Poly in any action arising out of the acts or

omissions of BOCES under this Agreement. The State of New York reserves the right to join in any such claim, demand, or suit, at its sole expense, when it determines there is an issue involving a significant public interest.

13. BOCES will maintain professional (if applicable) and general liability insurance in limits of not less than \$1,000,000/\$3,000,000 for each incident, insuring all participating student trainees and Instructors for all sums within the limits of the policy which any insured shall legally become obligated to pay as damages because of injury resulting from any negligence from the furnishing of services which arise out of or are caused by the activity which is the subject of this Agreement. The general liability insurance shall designate the State of New York and the State University of New York as additional insureds. BOCES also agrees to provide the Institution, prior to the beginning of any Internship Experience, with a certificate of insurance. All such policies shall contain a provision that the Poly's designee shall receive at least thirty (30) days' notice prior to material change or cancellation. Notwithstanding the foregoing, BOCES shall remain liable for direct damages resulting from its negligence.

14. Neither party shall discriminate on the basis of race, color, national origin, religion, creed, age, disability, sex, gender identity, gender expression, sexual orientation, familial status, pregnancy, predisposing genetic characteristics, military status, domestic violence victim status, criminal conviction, or any other characteristic protected by applicable state or federal law. Furthermore, the parties hereby certify that they have institutional policies or practices (including training for employees) that prohibit harassment of, or discrimination against, individuals on the basis of their protected status under state and federal anti-discrimination laws and also provide a means for individuals to bring allegations of discrimination forward for redress.

15. In accordance with the provisions of the Family Educational Rights and Privacy Act ("FERPA"), in order for Poly to share information with the student trainee and/or Instructors from any Poly student's educational records, such individuals must be designated as "School Officials" (as defined by FERPA) and must agree not to disclose the information to a third party without the Poly student's consent (unless otherwise permitted by law), and to use the information only for the purposes for which it was disclosed.

16. The laws of the State of New York shall govern this agreement without regard to conflict of law provisions. Any dispute arising under this Agreement shall be resolved in a court of competent jurisdiction in the State of New York.

17. This Agreement or any of its provisions shall not be assigned, delegated, transferred, conveyed, sublet, or otherwise disposed of without the prior written consents of the parties, the New York State Attorney General and the New York State Office of the State Comptroller, if applicable, and any attempts to assign, delegate, transfer, convey, sublet, or otherwise dispose of this Agreement

without said written consents shall be null and void.

18. The effective date of this Agreement shall be on the date of execution by the last party below and shall continue in full force and effect for five (5) years or until terminated as set forth in this paragraph. This Agreement may be terminated by either party upon thirty (30) days written notice to the other, provided, however, that no such termination shall take effect until the students already placed in the program have completed their scheduled training, if reasonably possible. The obligations of the parties under this Agreement that by their nature would continue beyond expiration, termination, or cancellation of this Agreement (including, without limitation, the indemnification obligations and confidentiality requirements) shall survive any such expiration, termination, or cancellation.

19. BOCES represents and warrants that it is currently, and for the term of this Agreement will continue to be, in compliance with all applicable laws, regulations, and public directives, including, but not limited to, those issued in times of an emergency, regarding the health and safety of employees, the public, and student interns. Failure to comply with this provision will be considered a material breach of this Agreement.

20. For purposes of written notification:

To POLY

SUNY Polytechnic Institute
Attn: Office of the President
100 Seymour Rd
Utica NY 13502

To BOCES

Mr. Anthony Nicotera
Cooperative Board of Education, President
Oneida-Herkimer-Madison BOCES
4747 Middle Settlement Road
New Hartford, NY 13413

Notice shall be deemed complete on the date of hand or courier delivery (as evidenced by a signed receipt) or the date of delivery by certified mail (as evidenced by a return receipt from the United States Postal Service). Each party may change its address or addressee set forth above by giving written notice of change to the other party.

21. The relationship of parties to each other shall be that of independent contractors. Nothing contained in this Agreement shall make the employees of one party the employees of the other. BOCES and Poly shall each be responsible for managing the affairs of their own respective organization. The relationship of any participating student and Poly is that of an independent student

intern, and nothing contained herein shall be construed as creating any other relationship, including but not limited to an employment relationship.

22. This Agreement is not intended to benefit any third party, nor shall any person who is not now or in the future a party hereto be entitled to enforce any of the rights or obligations of a party under this Agreement.

23. Entire Agreement; Amendment; Construction: This Agreement with all attachments constitutes the parties' entire agreement and complete understanding concerning the terms and conditions of the parties. This Agreement may not be modified or amended in whole or in part except by prior written agreement, signed by authorized representatives of both parties.

24. Choice of Law/Venue. This Agreement shall be governed by the laws of New York without regard to conflict of law provision. Any dispute arising under this Agreement shall be resolved in a court of competent jurisdiction within the State of New York. The parties shall use good faith efforts to amicably resolve any disputes arising under this Agreement. If the Parties are unable to amicably resolve any dispute within thirty (30) days, then either may seek legal or equitable redress.

25. Execution in Counterparts. This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same document. The transmission of a signed counterpart of this Agreement by facsimile or by portable document file ("PDF") shall have the same force and effect as delivery of an original signed counterpart and shall constitute valid and effective delivery for all purposes.


[The remainder of this page intentionally left blank - Signature page follows]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives or officers, as of the date written below.

**Oneida-Herkimer-Madison Board
of Cooperative Educational Services**

**State University of New York
SUNY Polytechnic Institute**

Name: Mr. Anthony Nicotera
Title: Cooperative Board President



Name: Winston Soboyejo, Ph.D.
Title: President, SUNY Polytechnic Institute

Date

12/06/2023

Date

EXHIBIT A
Roles and Responsibilities of the Parties

SUNY Poly

- Endeavors to provide high quality work experience
- Collaborates with Career Exploration Specialist to complete student evaluation(s) as applicable
- Notifies Career Exploration Specialist of attendance, concerns, intent to terminate, or other material considerations related to the student trainees
- Grants Career Exploration Specialist access to workplace for observations, where appropriate and permitted by law
- Conducts orientation for students regarding employer policies and duties/responsibilities related to student's experience
- Adheres to applicable State and Federal safety requirements and New York State Labor Law relating to minors less than 18 years of age
- Understands that student's work experience will not result in any immediate advantage to the Institute
- Signs student log sheet
- Provides appropriate supervision and training to student trainees
- For non-paid work experiences, the training site (business partner) certifies that the student trainee qualifies for a non-paid status as outlined in the United States Department of Labor's Employment Relationship under the Fair Labor Standards Act (FLSA).

BOCES/Career Exploration Specialist

- Designated Career Exploration Specialist serves as primary contact for all program partners
- Furnishes a Certificate of Insurance to business as outlined above
- Provides assistance and support to student and Poly throughout the work-based learning experience
- Completes student evaluations and paperwork as necessary
- Coordinates all aspects/procedures of the student trainee experience



Oneida-Herkimer-Madison BOCES

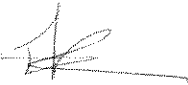
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www.oneida-boces.org

Memorandum

VII D. 4.
Approval of Policies 2001, 2002, 2003
2100, 5010 (first reading)
January 10, 2024

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D. 

Date: December 22, 2023

Subject: Recommendation for Approval of Board Policies

Prepared by: Tim Rowland

Background

The Oneida-Herkimer-Madison Cooperative Board is responsible for establishing policies for the operation of OHM BOCES which include curricular, financial, and other policies.

The purpose of the OHM BOCES' Policy Manual is to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations.

Discussion

The OHM BOCES' Policy Committee, with legal assistance from the Madison-Oneida-BOCES Labor Relations and Policy Office, have audited the following policies listed below and are seeking approval by the OHM BOCES Cooperative Board.

Recommendation

It is recommended that the Cooperative Board approve the following policies:

- 2001 Board of Cooperative Educational Services Authority (combined policy)
- 2002 Number of Members and Term of Office (for deletion)
- 2003 Qualifications of Board Members (for deletion)
- 2100 Powers and Duties of the Board of Cooperative Educational Services
- 5010 Workplace Violence Prevention Policy

Resolution

That the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

2001 Board of Cooperative Educational Services Authority (combined policy)
2002 Number of Members and Term of Office (for deletion)
2003 Qualifications of Board Members (for deletion)
2100 Powers and Duties of the Board of Cooperative Educational Services
5010 Workplace Violence Prevention Policy

Attachments: policies

BOARD OPERATIONS

BOARD OF COOPERATIVE EDUCATIONAL SERVICES AUTHORITY

I. Statement of Policy

- A. As a body created under Section 1950 of the New York State Education Law, the Board of Cooperative Educational Services has full authority, within the limitations of federal and state laws and the Regulations of the Commissioner of Education and interpretations of them, to carry out its power and duties in the matters of education.
- B. In all cases where laws or regulations of the State Commissioner of Education do not provide, permit, or prohibit, the Board of Cooperative Educational Services shall consider itself the agent responsible for establishing and appraising educational matters and activities.
- C. All authority rests with the Board of Cooperative Educational Services as a whole and not with any individual member or any group of members in any committee. Committee members may act on an individual basis only when specifically delegated with the authority by the Board of Cooperative Educational Services. All final policy decisions are placed in the hands of the Board of Cooperative Educational Services.
- D. The business of the Board of Cooperative Educational Services shall be conducted in accordance with the authoritative principles of parliamentary procedure as found in the latest edition of Robert's Rules of Order.

II. Number of Board of Cooperative Educational Services Members and Terms of Office

- A. The Board of Cooperative Educational Services consists of twelve (12) members elected from each of the twelve (12) component districts to represent each of the component districts.
- B. Term of Office
 - 1. The term of office of a member of the Board of Cooperative Educational Services shall be three (3) years, commencing on the July 1st next following the election.
 - 2. The total Board of Cooperative Educational Services membership shall be separated into a sufficient number of classes of terms in order that, as nearly possible, equal numbers of Board of Cooperative Educational Services members shall be elected each year.

POLICY

Draft
2001

BOARD OPERATIONS

BOARD OF COOPERATIVE EDUCATIONAL SERVICES AUTHORITY

III. Qualifications of Board of Cooperative Educational Services Members

A. Members of the Board of Cooperative Educational Services must:

1. be a citizen of the United States.
2. be at least eighteen (18) years of age.
3. be able to read and write.

B. Members of the Board of Cooperative Educational Services cannot:

1. be of the same household as another member of the Board;
 - a. No more than one (1) member of an immediate family (e.g. mother, father, child) shall be a member of the Board of Cooperative Educational Services
2. reside outside of the boundaries of a component district, but do not have to be a member of the local school board;
3. be an employee of a component district or an employee of the Board of Cooperative Educational Services;
4. No more than (one) Board of Cooperative Educational Services member may reside in a given component district unless otherwise permitted in accordance with law;
5. simultaneously hold another incompatible public office; and
6. have been removed from any school district office within one (1) year preceding the date of appointment or election to the Board of Cooperative Educational Services.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref.: NYS Education Law §§1950 (2), (2-a), (2-b), (4), 2102 and 2103

Adopted: 07/10/02

Revised: 06/12/19, _____

Policy

BOARD OPERATIONS

Draft 1.17.23
2002

NUMBER OF MEMBERS AND TERM OF OFFICE

- I. The Board of Cooperative Educational Services shall consist of twelve (12) members elected to represent the twelve (12) component districts within the OHM BOCES area.
- II. A. Members of the Board of Cooperative Educational Services shall serve on the Board for a term of three (3) years, commencing July 1 following election.

DELETED

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Education Law §1950(2)

Adopted: 07/10/02

Revised: 06/12/19, _____

Draft 1.27.23
BOARD OPERATIONS
2003

QUALIFICATIONS OF BOARD OF COOPERATIVE EDUCATIONAL SERVICES
MEMBERS

- I. Any eligible voter who resides within the boundaries of a component school district may be elected to the Board of Cooperative Educational Services. A candidate must be eligible to hold office in a component district. A candidate need not be a member of a board of education of the districts. Employees of any of the Board of Cooperative Educational Services component school districts, or employees of OHM BOCES, are ineligible for election to the Board of Cooperative Educational Services.
- II. No more than (one) Board of Cooperative Educational Services member may reside in a given component district unless otherwise permitted in accordance with law. No more than one member of an immediate family (e.g. mother, father, child) shall be a member of the Board of Cooperative Educational Services.

Adopted: 07/10/02
Revised: 06/12/19, _____



BOARD OPERATIONS

POWERS AND DUTIES OF THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES MEMBERS

I. Board Operations

The Board of Cooperative Educational Services is a corporate body organized under Section 1950 of the New York State Education Law. A Board of Cooperative Educational Services member has authority only when meeting with a quorum of the Board of Cooperative Educational Services, unless specifically delegated authority to act on behalf of the Board of Cooperative Educational Services.

II. Duties of the Board

The Board of Cooperative Educational Services has the final responsibility for whatever takes place in the Board of Cooperative Educational Services system. For that reason, all final decisions must be made by the Board of Cooperative Educational Services. The powers and duties of the Board of Cooperative Educational Services include the following:

- A. Appoint, with the approval of the Commissioner of Education, the District Superintendent ~~of Schools~~;
- B. Prepare and adopt its final administrative, capital and program budgets for the Board of Cooperative Educational Services programs (after presentation to component school districts in accordance with law) for the ensuing year no later than May 15th of each year;
- C. Upon the recommendation of the District Superintendent employ such assistants, teachers, supervisors, clerical help and other personnel necessary to carry out the program;
- D. Provide and maintain suitable classrooms, office and other facilities necessary to carry out the program;
- E. Establish policies which provide the framework for the day to day operations; and
- F. Such other powers and duties as are prescribed by law.

III. Board Self Evaluation

- A. The Board of Cooperative Educational Services shall review the effectiveness of its internal operations at least once annually.

BOARD OPERATIONS

POWERS AND DUTIES OF THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES
MEMBERS

- B. The District Superintendent and others, who work regularly with the Board of Cooperative Educational Services, may be asked to participate in this review and
- to suggest ways by which the Board of Cooperative Educational Services, can improve its functioning as a legislative/deliberative body.

IV. Duties of the President

The President shall be a member of the Board of Cooperative Educational Services, and be elected by the Board of Cooperative Educational Services at its Annual Reorganizational Meeting. The term of office for President shall be one (1) year. The duties of the President are to:

- A. Preside at all meetings of the Board of Cooperative Educational Services;
- B. Call special meetings of the Board of Cooperative Educational Services when necessary;
- C. Appoint all committees and fill any committee vacancies with the advice of other Board of Cooperative Educational Services members;
- D. Act as an ex-officio member of all committees;
- E. Execute documents on behalf of the Board of Cooperative Educational Services; and
- F. Perform the usual and ordinary duties of the office of the President.

V. Duties of the Vice President

- A. The Vice President shall be a member of the Board of Cooperative Educational Services, elected by the Board of Cooperative Educational Services at its Annual Reorganizational Meeting, and shall serve for a period of one (1) year. The Vice President shall perform such duties as the President or the Board of Cooperative Educational Services may prescribe. The Vice President shall perform the normal duties of the President in case of the absence or disability of the President.
- B. In case of vacancy in the office of the President, the Vice President shall act as President until a President is elected.

POLICY

Draft
2100

BOARD OPERATIONS

POWERS AND DUTIES OF THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES
MEMBERS

Adopted: 07/10/02
Revised: 06/12/19, _____

SUPPORT OPERATIONS

POLICY IS REQUIRED
WORKPLACE VIOLENCE PREVENTION POLICY

I. Statement of Policy

OHM BOCES is committed to the safety and security of our employees and to the goal of promoting the safety and well-being of all people in the workplace.

II. Definitions

A. Workplace is defined as any location away from an employee's domicile, permanent or temporary, where an employee performs any work-related duty in the course of their employment by an employer.

B. Workplace Violence is any physical assault or act of aggressive behavior occurring where a public employee performs any work-related duty in the course of their employment including but not limited to:

1. an attempt or threat, whether verbal or physical, to inflict physical injury upon an employee; any intentional display of force which would give an employee reason to fear or expect bodily harm;
2. intentional and wrongful physical contact with a person without their consent that entails some injury; or
3. stalking an employee with the intent of causing fear of material harm to the physical safety and health of such employee when such stalking has arisen through and in the course of employment.

C. Authorized Employee Representative is an employee authorized by the employees or the designated representative of an employee organization recognized or certified to represent the employees pursuant to Article 14 of the Civil Service Law.

III. Workplace Risk Evaluation

A. The OHM BOCES and authorized employee representatives must conduct a workplace risk evaluation annually.

B. The evaluation shall be designed to determine the risks of workplace violence that employees could be exposed to and will be conducted to identify potential hazards related to workplace violence. This includes:

1. an analysis of relevant policies;
2. reviewing work practices and procedures that may have an impact on workplace violence;

SUPPORT OPERATIONS

POLICY IS REQUIRED
WORKPLACE VIOLENCE PREVENTION POLICY

3. evaluating the physical environment to assess any factors that may place employees at risk of workplace violence;
4. developing the Workplace Violence Prevention Program; and
5. reviewing workplace violence incident reports at least annually to identify trends in the types of incidents reported, if any, and reviewing the effectiveness of the mitigating actions taken.

IV. Workplace Violence Prevention Program

A written Workplace Violence Prevention Program shall be developed by the OHM BOCES and will explain how the Workplace Violence Prevention policy will be implemented and include details about the risks that were identified in the basic evaluation and describe how the employer will address those risks. The program will also include a system to report any incidents of workplace violence.

V. Reporting and Investigations

A. All employees are responsible for helping to create an environment of mutual respect and dignity for each other as well as for OHM BOCES students and visitors. All employees must follow all OHM BOCES policies, procedures and practices and assist in maintaining a safe and secure work environment.

B. The Workplace Violence Prevention Program Coordinator is:

Designated Contact Person: Margherita Manoiro
Title: School Business Administrator/Director of Human Resources
Department: Human Resources
Phone: 315-793-8518
E-mail: mmanoiro@oneida-boces.org

C. All incidents of violence or threatening behavior will be responded to immediately upon notification. All staff are responsible for notifying the contact person designated above of any violent incidents, threatening behavior, including threats they have witnessed, received, or have been told that another person has witnessed or received.

VI. Remedial Measures When This Policy is Violated

Acts of violence against OHM BOCES employees in the workplace will be thoroughly investigated under this and any other applicable OHM BOCES policy, and appropriate action will be taken. This action may include but is not limited to counseling memorandum, discipline, termination, and/or involving law enforcement authorities when warranted.

POLICY

Draft 12/21/23
5010

SUPPORT OPERATIONS

POLICY IS REQUIRED
WORKPLACE VIOLENCE PREVENTION POLICY

VII. Documentation

All incident reports must be retained for five (5) years following the end of the calendar year that the report was made.

VIII. Training

All employees, and all new hires, will participate in the annual Workplace Violence Prevention Training Program. Training will include, but not be limited to, the risk factors identified and what employees can do to protect themselves.

IX. Implementation

The District Superintendent or designee shall be responsible for creating, maintaining, and implementing a Workplace Violence Prevention Program and any Superintendent Regulations, procedures, or forms necessary to comply with New York State Labor Law §27-b.

X. Notification and Posting

This Policy shall be posted where notices to employees are normally posted.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Labor Law §27-g

Cross Ref: OHM BOCES Wide Safety Plan Policy

Adopted: _____