



# Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413  
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Cooperative Board 2019-2020

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## **MINUTES OF THE REGULAR MEETING OF FEBRUARY 12, 2020**

The Regular meeting of the Board of Cooperative Educational Services was held on February 12, 2020 in The Howard D. Mettelman Learning Center, Middle Settlement Road, New Hartford, New York.

### **MEMBERS PRESENT**

Mr. Steve Boucher, Vice President  
Mrs. Michelle Anderson  
Mrs. Doreen Corbin  
Mrs. Evon M. Ervin  
Mr. John A. Griffin  
Mrs. Charlene A. Hartman  
Mr. Michael J. Moore  
Mr. Gary P. Nelson  
Dr. Gary W. Porcelli  
Mr. John J. Salerno

### **MEMBERS EXCUSED**

Mrs. Elaine M. Falvo, President  
Mr. Russell Stewart

### **OTHERS PRESENT**

Patricia N. Kilburn, Ed.D.  
Mr. Charles Cowen  
Mr. Christopher Hill  
Mr. Scott Morris  
Mrs. Ann Turner  
Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

*Elaine M. Falvo, President, Steve Boucher, Vice President,  
Michelle Anderson, Doreen Corbin, Evon M. Ervin, John A. Griffin, Charlene A. Hartman,  
Michael J. Moore, Gary P. Nelson, Dr. Gary W. Porcelli, John J. Salerno, Russell Stewart*

*The mission of the Oneida-Herkimer-Madison BOCES is to provide innovative leadership, programs, and services  
in response to the emerging educational needs of our school districts.*

## **OTHERS PRESENT - STUDENT PRESENTERS**

Susan B. Carlson, Director  
Shannon Vescera, RPE Program Coordinator  
Mackenzie Citro, Career Specialist  
Sydney Boucher, student  
Lynn Boucher, parent  
Kirstyn Kasprzyk, student  
Deborah Kasprzyk, parent

## **ITEM I. CALL TO ORDER**

A quorum was noted and the meeting was called to order at 4:31 p.m. by Vice President Boucher.

## **ITEM II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

## **ITEM III. RECOGNITION**

### **School to Careers – Regional Program for Excellence**

Mr. Hill introduced Mrs. Shannon Vescera, RPE Program Coordinator. Mrs. Vescera thanked the Cooperative Board members for their support and introduced the students present and their guests. Mrs. Vescera asked that each of the students share their internship experiences.

**Sydney Boucher**, Senior at Remsen Central School District. Sydney thanked everyone who has made this internship possible and stated that she will be forever grateful for this experience.

Since 8<sup>th</sup> grade, Sydney has focused on the medical field. As her research deepened, she stated her passion grew. Today her ultimate goal is to travel with *Doctors Without Borders*, a global movement which provides medical aid where it is needed most. Comments from her English teacher, Mr. Hayes, support her goal, “Sydney is engaged, focused and willing to try new things without fear of failure.”

Holding the office of Class President since 2016 has helped Sydney develop a mature work ethic: Strong team member and leader, attention to detail, good listener, and willingness to go above and beyond to complete the job. Sydney would like to attend college for medicine in neuroscience and would also like to explore the connection with psychology. She is undecided as to which college she will attend, but has applied to many in New York State.

**Kirstyn Kasprzyk**, Senior at Poland Central School District. Kirstyn also thanked everyone who has made this internship possible. Kirstyn’s internship is at Travel Masters. She has been able to get hands on experience by working closely with travel agents booking vacations.

One goal that Kirstyn hopes to achieve while in the RPE Program is making new connections. Kirstyn’s ELA teacher, Ms. Thielmann, describes Kirstyn as, “one of the few students who actively seeks feedback on assignments and asks relevant questions to improve her understanding.” It is interesting

that seeking feedback and making connections aligns with Kirstyn's career interests of the travel industry and business.

Kirstyn recognizes her skills as: leadership, time management, computer skills, communication, flexibility and trustworthiness.

Kirstyn would like to attend college for hospitality and tourism, but would first like to pursue a career as either a pilot or flight attendant.

[Mr. Griffin arrived at 4:40 p.m.]

#### **ITEM IV. RECOGNITION OF VISITORS**

#### **ITEM V. COMMUNICATIONS**

##### **ITEM V. A. FROM THE FLOOR**

##### **ITEM V. B. CORRESPONDENCE**

Dr. Kilburn noted that the information for the Weekly Bulletin from this week will be placed in next week's bulletin.

#### **ITEM VI. A. DISTRICT SUPERINTENDENT REPORTS**

##### **A. UPDATE ON LEGISLATIVE PRIORITIES**

Dr. Kilburn updated the Cooperative Board regarding Governor Cuomo's proposed executive budget and his push to have BOCES aid included in the Foundation Aid.

##### **B. OSC AUDIT UPDATE**

Mr. Cowen shared that the comptroller's are continuing their field work and there are no updates as of yet.

##### **C. HR PROGRAM REVIEW UPDATE**

Dr. Kilburn shared that the outside measures are still coming in and she will update the Board once the analysis is complete.

**D. FYI: GRADUATION MEASURES MEETING MARCH 9 WITH REGENT HAKANSON**

Dr. Kilburn handed out a flyer regarding the New York State Board of Regents – “Graduation Measures” with Regent Hakanson, March 9, 2020 from 4:00 p.m. – 6:30 p.m. at the Oneida-Herkimer-Madison BOCES Howard D. Mettelman Learning Center

**E. 2020-21 BUDGET PRESENTATION**

Mr. Cowen reviewed the 2020 – 2021 tentative budget for the Cooperative Board.

**F. NEGOTIATIONS COMMITTEE DATES NEEDED**

Dr, Kilburn asked if those on the committee who were present could meet on Wednesday, March 4<sup>th</sup> at 4:30 and Tuesday, April 14<sup>th</sup> at 4:30 for UPSEU negotiations. Dr. Kilburn also asked Deb to reach out to those on the committee who were not in attendance to see if they are able to attend on those dates/times.

**G. RECOMMENDATION FOR CAPITAL PROJECT COMMITTEE TO CONVENE**

Dr, Kilburn asked if those on the committee who were present could meet on Wednesday, April 15<sup>th</sup> at 3:00 p.m. prior to the Board meeting. Dr. Kilburn also asked Deb to reach out to those on the committee who were not in attendance to see if they are able to attend.

**H. BOARD RETREAT UPDATE: MARCH 6 AND 7**

Dr. Kilburn reminded the Board that the Board Retreat will be on March 6<sup>th</sup> and 7<sup>th</sup>. Dr. Kilburn will also remind the Board in the next Weekly bulletin.

**ITEM VII. A. MINUTES OF THE REGULAR MEETING OF JANUARY 8, 2020**

**MOTION TO APPROVE THE MINUTES**

Motion by: Mrs. Anderson  
Seconded by: Mr. Salerno

Moved, that, the minutes of the Regular Meeting of January 8, 2020 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved as presented.

Yes	No	Absent	Abstain
Steve Boucher		Elaine M. Falvo	Michelle Anderson
Doreen Corbin		Russell Stewart	Charlene A. Hartman
Evon M. Ervin			Dr. Gary W. Porcelli
John A. Griffin			
Michael J. Moore			
Gary P. Nelson			
John J. Salerno			

**Motion carried, 7-0**

**ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)**

**MOTION TO APPROVE THE CONSENT AGENDA**

Motion by: Mr. Salerno  
Seconded by: Mrs. Corbin

Moved, that the Cooperative Board approves the Consent Agenda Items B., C., D.  
Discussion: Dr. Porcelli requested Item VII. D. 3 be set aside.

**MOTION TO APPROVE THE REVISED CONSENT AGENDA**

Motion by: Mrs. Corbin  
Seconded by: Mrs. Anderson

Moved, that the Cooperative Board approves the Consent Agenda Items B., C., D., excluding Item VII. D. 3.

**FINANCIAL REPORTS/AWARDING OF CONTRACTS**

**ITEM VII – B. FINANCIAL REPORTS/AWARDING OF CONTRACTS**

**ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR DECEMBER 2019**

**Report of the Treasurer for December 2019**

Capital	941,784.28
General	9,173,044.31
School Lunch	20,041.62
Special Aid	404.30
Trust/Agency	63,846.77
Trust/Expand	<u>79,008.52</u>
Total	\$10,278,129.80

And the Treasurer's Report for the Extra-Curricular Fund for December 2019 showing a fund balance of \$14,001.09

**ITEM VII. B. 2. MOTION TO ACCEPT THE BUDGET ADJUSTMENT REPORT, DECEMBER, 2019**

Moved, that the Cooperative Board accepts the Budget Adjustment Report for December 2019; all as shown below:

**Budget Revisions—2019-20  
December 2019 Report**

2019-20 Adopted Budget	\$65,252,103
Commitment Changes	7,738,263
Net Changes	7,096,178
Total	<u>\$80,086,544</u>

**ITEM VII. C. PERSONNEL REPORT**

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND  
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff

**C. PERSONNEL REPORT**

**a. RESIGNATIONS**

**1. Teaching/Certified Staff**

			Hire Date	Resign Date
1.	KAYLA A. JACQUES	TEACHER ASSISTANT	09/01/2019	01/08/2020
2.	HSER CHRIST MOO	TEACHER ASSISTANT	11/12/2019	01/24/2020

**2. Non-Instructional / Classified Staff**

			Hire Date	Resign Date
1.	MARIA KISS	FOOD SERVICE HELPER	01/15/2020	01/22/2020 (verbal)

**b. UNPAID LEAVE(S) OF ABSENCE**

**1. Teaching/Certified Staff**

			Start Date	End Date	Reason
1.	BETHANI A. BURNS	TEACHER ASSISTANT	03/20/2020	06/30/2020	Disability

**2. Non-Instructional/Classified Staff**

			Start Date	End Date	Reason
1.	CHRISTOPHER W. DAVIS	CLEANER	02/14/2020	TBD	work provisionally in different title

**c. APPOINTMENTS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **EILEEN P. DUTCHER's** probationary appointment, approved at the January 8, 2020 Board meeting, as a **TEACHER OF ENGLISH** in the Alternative Education Programs, at Middle Settlement Academy and Utica City School District for a three year probationary appointment in the English 7-12 tenure area, be revised commencing February 10, 2020 and ending February 09, 2023 at an annual salary rate of \$63,002.00, prorated.

**Certification:**

- \* Professional certificate in English 7-12

**Education:**

- \* Bachelor of Arts in English from Utica College
- \* Master of Science in Inclusive Education from Utica College

**Work Experience:**

- \* From August, 2007 through the present as a English teacher and driver education teacher at Dolgeville Central School District
- \* From September, 2005 through June, 2007 as a learning disabilities specialist at Mohawk Valley Community College
- \* From September, 2001 through June, 2004 as a English language arts teacher at the Town of Webb Union Free School District
- \* From September, 1999 through 2001 as a English language arts teacher at Adirondack Central School

2. Recommend that **SHAWNA M. JONES** be appointed as a **TEACHER ASSISTANT** in the Special Education Programs, at Westmoreland Primary Elementary for a four year probationary appointment in the Teaching Assistant tenure area, commencing January 30, 2020 and ending January 29, 2024 at an annual salary rate of \$16,073.00, prorated.

**Certification:**

- \* Currently working toward certification

**Education:**

- \* Graduate of T.R. Proctor Senior High School
- \* Currently attending SUNY Empire State College for Psychology

**Work Experience:**

- \* From November, 2015 through the present as a psychiatric ward clerk at St. Elizabeth Medical Center
- \* From August, 2013 through November, 2015 as a cash office clerk at Kmart
- \* From March, 2011 through March, 2012 as a optometric technician at America's Best Contacts and Eyeglasses



3. Recommend that **BAMBI L. ROMAN** be appointed as a **TEACHER ASSISTANT** in the Special Education Programs, at Westmoreland Primary Elementary for a three year probationary appointment in the Teaching Assistant tenure area, commencing January 30, 2020 and ending January 29, 2023 at an annual salary rate of \$18,563.00, prorated.

**Certification:**

- \* Continuing certificate in Teaching Assistant

**Education:**

- \* Graduate of Whitesboro High School

**Work Experience:**

- \* From 2018 through the present as a substitute teaching assistant at Rome City School District
- \* From 2010 through 2018 as a clerical coordinator at Rome Memorial Hospital
- \* From 2005 through 2010 as an administrative assistant at Upstate Cerebral Palsy
- \* From 1989 through 1998 as a teaching assistant at Oswego County BOCES

**b. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)**

1. Recommend that **JANET ZICK** be appointed as a **CLINICAL INSTRUCTOR** in the Career and Technical Education Center, for a temporary appointment commencing January 15, 2020 and ending May 31, 2020 at a salary rate of \$34.15/hour.

**Certification:**

- \* Registered Professional Nurse Certificate

**Education:**

- \* Associates Degree in Nursing from MVCC
- \* NYS License as a Registered Nurse

**Work Experience:**

- \* From October, 2018 through June, 2019 as a substitute school nurse in SABA at Oneida-Herkimer-Madison BOCES
- \* From 2010 through June, 2018 as School Nurse in Special Education and General Education Summer School at Oneida-Herkimer-Madison BOCES
- \* From September, 1990 through June, 2013 as a School Nurse at Sauquoit Middle School
- \* From 2010 through 2014 served as Summer School Nurse at Oneida-Herkimer-Madison BOCES

**2. Non-Instructional/Classified Staff**

**a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE**

1. Recommend that **CHRISTOPHER W. DAVIS** be appointed to a provisional appointment as a **SENIOR CUSTODIAN** in the Operations and Maintenance Department, commencing February 15, 2020 at an annual salary rate of \$35,926.00, prorated.

**CHRISTOPHER W. DAVIS** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SENIOR CUSTODIAN**, until the results of the next civil service exam are known.

**Education:**

- \* Bachelor's Degree in Music from Ithaca College

**Work Experience:**

- \* From July, 2014 through the present as a Cleaner at Oneida-Herkimer-Madison BOCES
- \* From November, 2013 through the present as Facility Maintenance at Saint Mark's Roman Catholic Church
- \* From November, 2011 through June, 2012 as a Substitute Teacher at Oriskany Central School District
- \* From January, 2006 through November, 2011 as a Customer Service Representative at SamCo Musical Instrument Repair
- \* From October, 1995 through September, 2005 as a Customer Service Representative at Camardello's Music

2. Recommend that **SARAH A. MC ELROY** be appointed to a provisional appointment as a **CAREER EXPLORATION SPECIALIST** in the School and Business Alliance Program, commencing January 13, 2020 at an annual salary rate of \$31,669.00, prorated.

**SARAH A. MC ELROY** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CAREER EXPLORATION SPECIALIST**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of Hamilton High School
- \* Bachelor of Arts in Mathematics from SUNY Oswego
- \* Bachelor of Science in Mathematics Education 7-12 from SUNY Oswego
- \* Master of Arts in Literacy Education from SUNY Oswego

**Work Experience:**

- \* From August, 2019 through the present as a school age child care coordinator at the YMCA of the Greater Tri-Valley
- \* From September, 2014 through August, 2019 as a RTI math teacher at Hamilton Central School
- \* From February, 2014 through June, 2014 as a long-term substitute math teacher at APW High School

**b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT FROM CIVIL SERVICE LISTING**

The below named individual(s) recently took and successfully completed the required civil service exam for the title. The below named individual(s) will be required to serve a twenty-six week probationary period.

			Prob. Date
1.	PEGGY CALOGERO	ACCOUNT CLERK	02/04/2020
2.	JUSTIN T. KNAPEREK	COMPUTER SPECIALIST (TRAINING)	02/17/2020

**c. RECOMMENDATION FOR PART-TIME APPOINTMENT**

1. Recommend that **MARIA KISS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing January 15, 2020 at an hourly salary rate of \$12.00, as needed.

**MARIA KISS** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate - Romania

**Work Experience:**

\* From November, 2019 through December, 2019 seasonal work as a hostess at Carmela's Restaurant

\* From July, 2007 through April, 2011 as an assembly line worker at ConMed

2. Recommend that **SCHEYLA Y. LUGO-PAGAN** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing February 03, 2020 at an hourly salary rate of \$12.00, as needed.

**SCHEYLA Y. LUGO-PAGAN** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Proctor High School

**Work Experience:**

\* From July, 2018 through the present as a resident coordinator at United Cerebral Palsy

\* From August, 2018 through March, 2019 as a line cook at Ocean Blue

\* From August, 2018 through September, 2018 as a line chef at the Savoy

\* From July, 2017 through July, 2018 as a cook at OTG Abruzzo Italian Restaurant

3. Recommend that **BARBARA M. MARIO** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing January 09, 2020 at an hourly salary rate of \$12.36, as needed.

**BARBARA M. MARIO** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Utica Free Academy

**Work Experience:**

\* From February, 2018 through October, 2019 as a food service helper at Oneida-Herkimer-Madison BOCES

\* From February, 2009 through June, 2017 as a trainer at Curves

\* From 1971 through June, 1994 as a secretary at NYNEX - Verizon

4. Recommend that **TATYANA SIDOREVICH** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing January 31, 2020 at an hourly salary rate of \$12.00, as needed.

**TATYANA SIDOREVICH** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of P. Zagorotskaya High School, Belarus

\* Associates Degree in Office Technology from Mohawk Valley Community College

**Work Experience:**

\* From August, 2006 through January, 2019 as a senior credit technician at BNY Mellon

5. Recommend that **ANDREW S. WEIDERMAN** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing January 15, 2020 at an hourly salary rate of \$12.00, as needed.

**ANDREW S. WEIDERMAN** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

\* Graduate of Central Valley Academy

\* Currently attending University at Albany for Art History and History

**Work Experience:**

\* From April, 2019 through August, 2019 as a sales associate at TJ Maxx

6. Recommend that **TYLER J. WILLIAMS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing February 03, 2020 at an hourly salary rate of \$12.00.

**TYLER J. WILLIAMS** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

**Education:**

- \* Graduate of Sauquoit Valley Central School

**Work Experience:**

- \* From January, 2018 through the present as an assistant manager of camping and gifts at Bass Pro Shop
- \* From September, 2018 through January, 2019 as a teaching assistant at Oneida-Herkimer-Madison BOCES
- \* From August, 2015 through March, 2017 as a dishwasher at Alteri's Restaurant
- \* From August, 2013 through December, 2014 as a busser at Charlie's Pizza

**d. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)**

1. Recommend that **MERISSA L. MARTHAGE** be appointed to a temporary appointment as a **LABORER** in the Information and Technology Division, commencing January 15, 2020 and ending June 30, 2020 at a salary rate of \$13.24 per hour.

**MERISSA L. MARTHAGE** meets the civil service requirements for the title and has been pre-approved by civil service.

**Education:**

- \* Graduate of Whitesboro Central School District
- \* Currently attending University at Albany for History

**Work Experience:**

- \* From June, 2019 through September, 2019 as a p/t clerk at the Oneida-Herkimer-Madison BOCES
- \* From April, 2019 through May, 2019 as an intern at New York State Archives
- \* From August, 2018 through April, 2019 as an intern at New York State Talking Book and Braille Library
- \* From January, 2017 through April, 2019 as a tour guide at U.S.S. Slater Destroyer Escort Historical Museum
- \* From July, 2016 through June, 2018 as a laborer at the Oneida-Herkimer-Madison BOCES

2. Recommend that **SAMUEL J. MARTHAGE** be appointed to a temporary appointment as a **CLERK HOURLY** in the Information and Technology Division, commencing January 06, 2020 and ending June 30, 2020 at a salary rate of \$13.24 per hour.

**SAMUEL J. MARTHAGE** meets the civil service requirements for the title and has been pre-approved by civil service.

**Education:**

- \* Bachelor of Science in Physics and Mathematics from University of Albany
- \* Currently attending Syracuse University for PhD in Physics

**Work Experience:**

- \* From June, 2019 through August, 2019 as a clerk hourly at Oneida-Herkimer-Madison BOCES
- \* From August, 2018 through May, 2019 as a teaching assistant at Syracuse University Physics Department
- \* From July, 2015 through August, 2018 paid summer internships through Griffiss Institute Air Force Research Lab

3. Recommend that **BRENT I. POWERS** be appointed to a temporary appointment as a **LABORER** in the Information and Technology Division, commencing January 10, 2020 and ending April 10, 2020 at a salary rate of \$11.80 per hour.

**BRENT I. POWERS** meets the civil service requirements for the title and has been pre-approved by civil service.

**Education:**

- \* Graduate of Holland Patent Central School District
- \* Bachelor of Science in Wildlife Ecology from the University of New Hampshire
- \* Master of Science in Wildlife Ecology from the University of New Hampshire

**Work Experience:**

- \* From March, 2012 through August, 2017 as an endangered species review biologist at the Massachusetts Division of Fisheries and Wildlife
- \* From March, 2011 through March, 2012 as a wildlands fire fighter at the United States Forest Service
- \* From 2010 through 2011 as a technician for the USDA-PPQ-ALB Project

**e. RECOMMENDATION FOR SUBSTITUTE APPOINTMENT**

1. Recommend that **GAIL L. BELDEN-HARRINGTON's** substitute appointment as an **OCCUPATIONAL THERAPIST** in the Special Education Itinerant Programs, be extended to March 14, 2020 at a yearly salary rate of \$88,358.00, prorated.

**f. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING**

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	PAMELA E. DYLLIS	CLERK	08/01/2019
2.	CHERYL A. FAUBERT	COMPUTER SPECIALIST (TRAINING)	08/15/2019
3.	GREGORY M. WICKMAN	STOREKEEPER	08/15/2019
4.	ANDREW D. ZOGBY	STOREKEEPER	08/15/2019



**ITEM VII. D. ACTION ITEMS**

**ITEM VII. D. 1. APPROVAL OF STUDENT CALENDAR 2020-2021**

Moved, that the Cooperative Board adopts the Oneida-Herkimer-Madison BOCES student school calendar for 2020-2021.

**ITEM VII. D. 2. APPROVAL OF DATA PROTECTION OFFICER**

Moved, that the Cooperative Board approve the appointment of Scott Morris as the Data Protection Officer for Oneida-Herkimer-Madison BOCES.

**ITEM VII. D. 4. APPROVAL OF TENTATIVE BUDGET 2020-2021**

Moved, that the Cooperative Board at their February 12, 2020 meeting, approves the tentative budget for program, capital, rent and administration in the amount of \$72,199,518.12 and authorizes a public notice.

**ITEM VII. D. 2. APPROVAL OF CONTRACT(S)**

NONE

Yes	No	Absent	Abstain
Michelle Anderson		Elaine M. Falvo	
Steve Boucher		Russell Stewart	
Doreen Corbin			
Evon M. Ervin			
John A. Griffin			
Charlene A. Hartman			
Michael J. Moore			
Gary P. Nelson			
Dr. Gary W. Porcelli			
John J. Salerno			

**Motion carried, 10-0**

**ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)**

- A.** First Reading of Policy 0018 Student Registration and Pre-Registration to Vote; 4100 System of Accounts; 4101 Reports of Possible Violations of Policy or Law; 4102 Bonding of OHM BOCES Personnel; 4103 Periodic Financial Reports; 4104 Treasurer; 4200 Budget Planning and Preparation; 4201 Budget Development and Adoption; 4202 Administration of Budget; 4203 Applications for State and Federal Funds; and 4300 Investments.

(Second Reading and Resolution for adoption to appear on 3/11/2020 Agenda)

**ITEM IX. OLD BUSINESS**

None

**ITEM X. EXECUTIVE SESSION**

Motion by: Mrs. Corbin  
 Seconded by: Mrs. Ervin

Moved, that the Board enter Executive Session at 5:36 p.m.

Executive Session Items:

X	discussing the employment history of a particular person
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the _____ Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

The Board returned to General Session at 5:52 p.m.

Motion by: Mr. Moore  
Seconded by: Mrs. Ervin

RESOLVED, upon recommendation of the District Superintendent, and after review in executive session, the Board approves an Agreement with a tenured teacher.

Yes	No	Absent	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Evon M. Ervin John A. Griffin Charlene A. Hartman Michael J. Moore Gary P. Nelson Dr. Gary W. Porcelli John J. Salerno		Elaine M. Falvo Russell Stewart	

**Motion carried, 10-0**

**ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII.)**

None

**MOTION TO ADJOURN**

Motion by: Mrs. Corbin  
Seconded by: Mr. Salerno

Without further objection, there being no further business to come before the meeting, the meeting adjourned at 5:54 p.m.

Yes	No	Absent	Abstain
Michelle Anderson Steve Boucher Doreen Corbin Evon M. Ervin John A. Griffin Charlene A. Hartman Michael J. Moore Gary P. Nelson Dr. Gary W. Porcelli John J. Salerno		Elaine M. Falvo Russell Stewart	

**Motion carried, 10-0**



Deborah Kimball  
Clerk of the Board  
February 12, 2020