



Oneida-Herkimer-Madison BOCES

P.O. Box 70 | 4747 Middle Settlement Road | New Hartford, NY 13413-0070
www.oneida-boces.org

DRAFT AGENDA

Cooperative Board Regular Meeting
April 19, 2023 4:30 p.m.
Middle Settlement Academy @ Lincoln Ave.
1214 Lincoln Avenue, Utica, NY 13502

Draft Timeline

4:30 I. Call to Order

II. Pledge of Allegiance

4:35 III. Recognition

Middle Settlement Academy

4:55 IV. Recognition of Visitors

5:00 Tour – BCCE Adult Education Program @ The Utica Access Site, 508 2nd St.
Utica, NY 13501

6:00 V. Communications

A. From the Floor

- General questions from board members?
- Commentary from board members?

B. Correspondence

6:05 VI. Reports:

District Superintendent Report(s)

- Pathways to Postsecondary Success – Chris Hill

6:20 VII. A. Approval of Minutes

1. Approval of the Minutes of the Regular Meeting of March 8, 2023 (page 11)
2. Approval of the Annual Meeting Minutes April 5, 2023 (page 35)

Approval of Consent Agenda (B., C., D.)

B. Financial Report (page 41)

1. Acceptance of Report of the Treasurer, February
2. Approval of 2022-2023 Budget Adjustment Report, February

C. Personnel Report (page 61)

a. Retirements

1. Teaching/Certified Staff
2. Non-Instructional/Classified Staff

b. Resignations

1. Teaching/Certified Staff
2. Non-Instructional/Classified Staff

c. Unpaid Leave(s) of Absence

1. Teaching/Certified Staff
2. Non-Instructional/Classified Staff

d. Appointments

1. Teaching/Certified Staff
 - a. Recommendation for Probationary Appointment(s)
 - b. Recommendation for Increase in FTE

2. Non-Instructional/Classified Staff

a. Recommendation to create one (1) full-time Librarian II position

- a. Recommendation for Provisional Appointments – Civil Service Competitive Title
- b. Recommendation for Probationary Appointments
- c. Recommendation for Probationary Appointments from Civil Service Listing
- d. Recommendation for Part-Time Appointments
- e. Recommendation for Permanent Appointments from Civil Service Listing

D. Action Items (page 99)

1. Approval of Board Policy 2004 Orienting New Board of Cooperative Educational Services Members; 2006 Board of Cooperative Educational Services Compensation and Expenses; 5004 Short-Term Worker Asbestos Notification; 5400 Transportation of Students to OHM BOCES Sponsored Events; 5401 Owned or Leased Vehicles **(Second Reading)**
2. Approval of Board Policy 2001 Board of Cooperative Educational Services Authority; 2007 Resignation, Dismissal, Filling Vacancies; 2100 Powers and Duties of The Board of Cooperative Educational Services Members; 2101 Duties of The Clerk of The Board of Cooperative Educational Services; 2102 Duties of The Board of Cooperative Educational Services Attorney; 2103 Board of Cooperative Educational Services Communications With Component Districts; 2201 Annual Meeting and Nomination and Election of Board Members. Deletion of the following policies: 2002 Number of Members and Term of Office; 2003 Qualifications of Board of Cooperative Educational Services Members **(First Reading)**
3. Approval of Lead in Drinking Water Testing
4. Approval of Senior Program Specialist – Science
5. Approval of FY2022-2023 State-Wide Instructional Technology Agreements – Addendum #2
6. Approval of Award of Science Kit Supply Bid April 2023
7. Approval of Contracts

6:30 VIII. Board Topic(s)/Discussion Item(s)

A. Board Officer Election-Process 3

6:40 IX. Old Business

6:50 X. Executive Session

Executive Session Items:

X	discussing the employment history of a particular person
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the _____ Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
X	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

XI. Action Item(s) for Approval (*continuation of VII*)

7:00 Adjournment

7:00 Dinner

**ONEIDA-HERKIMER-MADISON BOCES
TREASURER'S REPORT
APRIL 2023 BOARD MEETING**

FOR THE MONTH ENDING FEBRUARY 2023

BANK BALANCES BY FUND:

FUND	BANK	TYPE	BEGINNING BALANCE	PLUS RECEIPTS	MINUS DISBURSE	ENDING BALANCE
CAPITAL	JPM/CHASE	MMKT	7,942.53	11.27	-	7,953.80
GENERAL	JPM/CHASE	MMKT	10,916,990.80	11,165,674.29	16,965,502.19	5,117,162.90
GENERAL-MULTI C/D	JPM/CHASE	CHECK	3,137,867.51	14,060,128.81	14,047,099.29	3,150,897.03
GENERAL-MULTI C/R	JPM/CHASE	CHECK	489,470.84	5,220,085.31	5,396,000.00	313,556.15
GENERAL-LEARNING	JPM/CHASE	CHECK	2,141.32	-	-	2,141.32
GENERAL-MULTI C/R	NBT	MMKT	10,107.02	-	10,000.00	107.02
LUNCH-MULTI C/D	JPM/CHASE	CHECK	-	317,195.67	317,195.67	-
LUNCH-MULTI C/R	JPM/CHASE	CHECK	4,258.14	61.00	4,000.00	319.14
LUNCH C/R	JPM/CHASE	CHECK	3,784.48	95,161.17	95,000.00	3,945.65
LUNCH-MULTI C/R	NBT	MMKT	17,003.07	49,116.89	45,000.00	21,119.96
SPEC AID-MULTI C/R	NBT	MMKT	-	-	-	-
SPEC AID-MULTI C/R	JPM/CHASE	CHECK	189.74	-	-	189.74
SPEC AID-MULTI C/D	JPM/CHASE	CHECK	-	7,224.88	7,224.88	-
TRUST/CM SCHOL	NBT	MMKT	-	-	-	-
TRUST/CM SCHOL	JPM/CHASE	MMKT	74,948.78	106.36	-	75,055.14
EXTRA-CURR/CM	JPM/CHASE	MMKT	19,476.53	-	176.40	19,300.13
TOTAL CASH			14,684,180.76	30,914,765.65	36,887,198.43	8,711,747.98

TOTAL CASH BY FUND:

CAPITAL	7,953.80
GENERAL	8,583,864.42
SCHOOL LUNCH	25,384.75
SPECIAL AID	189.74
TRUST/AGENCY	75,055.14
EXTRA-CURRICULAR	19,300.13
TOTAL	8,711,747.98

TOTAL CASH BY BANK:

JPM/CHASE	8,596,165.73
NBT	115,582.25
TOTAL	8,711,747.98

CHECKING RECONCILIATION:

BANK BALANCE	OUTSTANDING CHECKS	ENDING BALANCE
3,723,010.89	572,113.86	3,150,897.03
23,531.95	4,231.82	19,300.13

CERTIFICATION:

THIS IS TO CERTIFY THAT THE FOREGOING TREASURER'S REPORT IS TRUE TO THE BEST OF MY KNOWLEDGE INFORMATION AND BELIEF.

Christine Turczyn
CHRISTINE TURCZYN TREASURER

Michele North
MICHELE NORTH DEPUTY TREASURER

ONEIDA-HERKIMER-MADISON BOCES
 TREASURER'S REPORT
 EXTRA-CURRICULAR FUND

BOARD MEETING PRESENTATION
 February 28, 2023

CHECKING ACCOUNT - NBT BANK	CLUB ACCOUNT BALANCES	
BALANCE: BEGINNING OF THE MONTH	\$ 19,476.53	\$ 10,996.57
PLUS: RECEIPTS	\$ -	\$ 4,504.31
LESS: EXPENDITURES	\$ 176.40	\$ 3,130.12
BALANCE: END OF MONTH	\$ 19,300.13	\$ 669.13
BANK RECONCILIATION		
BALANCE PER BANK STATEMENT	\$ 23,531.95	\$ 19,300.13
PLUS: DEPOSITS IN TRANSIT	\$ -	
LESS: OUTSTANDING CHECKS	\$ (4,231.82)	
RECONCILED BALANCES	\$ 19,300.13	
CASH: END OF MONTH	\$ 19,300.13	\$ 19,300.13

CERTIFICATION: THIS IS TO CERTIFY THAT THE FOREGOING TREASURER'S REPORT IS TRUE TO THE BEST OF MY KNOWLEDGE, INFORMATION, & BELIEF.

Connor J. Wood

TREASURER, EXTRA-CURRICULAR ACTIVITY FUND

RECONCILING ITEMS

DEPOSITS IN TRANSIT

DATE

AMOUNT

TOTAL

OUTSTANDING CHECKS

CHECK NUMBER

AMOUNT

1280	60.65
1316	100.00
1329	50.00
1332	50.00
1352	160.77
1360	3,634.00
1363	176.40
TOTAL	4,231.82

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
001 ADMINISTRATIVE COSER			3,936,838.70	14,656.48	3,951,495.18	1,606,599.44	2,419,360.13	89,120.87
002 CAPITAL/RENT EXPENDITURES			3,141,490.24	77,389.36	3,218,879.60	1,931,327.81	1,287,551.79	0.00
101 OCCUPATIONAL EDUCATION			7,724,893.00	700,847.89	8,425,740.89	4,742,387.27	3,463,810.73	59.00
102 ADULT EDUCATION			39,244.05	0.00	39,244.05	23,546.43	15,697.62	0.00
103 SECONDARY OCC ED/MADISON BOCES			22,118.00	-11,059.00	11,059.00	3,200.33	8,847.20	988.53
107 OCCUPATIONAL EDUCATION-HANDICAPPED			550,810.00	127,461.40	678,271.40	383,024.80	266,931.00	0.00
109 OCC. ED./MADISON BOCES			28,662.00	1,344.00	30,006.00	17,162.06	13,002.60	158.66
201 8:1:2 PROGRAM			7,086,115.25	992,398.59	8,078,513.84	4,618,075.06	3,268,171.48	209.00
202 INTENSE MGMT NEEDS/MADISON BOCES			59,454.00	-59,454.00	0.00	1,680.34	0.00	1,680.34
203 12:1:1 ADJUSTMENT PROGRAM			1,181,716.00	319,761.36	1,501,477.36	814,159.13	652,514.25	0.00
204 12:1:1 MILD/MODERATE PROGRAM			2,321,228.50	136,533.12	2,457,761.62	1,428,359.83	986,528.70	0.00
205 SPECIAL CLASS: OPTION 2/MADISON BOCE			443,845.00	-565.00	443,280.00	284,919.20	186,825.85	28,465.05
206 TRANSITIONAL PLNG & IMPLEMENTATION			529,760.00	-8,545.73	521,214.27	309,949.85	216,721.62	5,457.20
209 12:1:4 DEV/MD PROGRAM			6,339,599.50	511,096.87	6,850,696.37	3,982,953.18	2,755,027.83	764.00
214 SPECIAL ED. OPTION III/MADISON BOCES			496,002.75	-147,965.75	348,037.00	230,129.21	130,340.80	12,433.01
216 6:1:2 PROGRAM			2,260,598.00	1,001,537.25	3,262,135.25	1,683,776.18	1,515,410.98	0.00
221 6:1:1 HERKIMER BOCES			90,000.00	-90,000.00	0.00	0.00	0.00	0.00
222 SPECIAL CLASS: OPTION 3/MADISON BOCE			272,745.00	130,204.00	402,949.00	232,660.49	195,960.36	25,671.85
223 1:8:1 PROGRAM/JEFF-LEWIS BOCES			0.00	37,599.30	37,599.30	7,519.86	30,079.44	0.00
225 ELEM IMN 6:1:2.5/MADISON			483,780.00	-76,040.00	407,740.00	254,784.20	175,878.58	22,922.78
226 Staffing 1:12:1			0.00	0.00	0.00	37.79	0.00	37.79
303 ART			183,034.60	8,895.33	191,929.93	109,820.76	73,213.84	0.00
305 GUIDANCE			297,801.00	-88,698.51	209,102.49	119,120.40	79,413.60	0.00
306 TECHNOLOGY			82,534.20	4,176.08	86,710.28	49,520.52	33,013.68	0.00
308 PHYSICAL EDUCATION			42,593.50	88,104.18	130,697.68	73,260.82	54,519.68	0.00
310 NURSE PRACTITIONER			386,040.00	27,325.32	413,365.32	239,099.63	160,396.57	0.00
312 SCHOOL PHYSICIAN			59,439.24	0.00	59,439.24	35,663.48	23,775.76	0.00
313 SCHOOL PSYCHOLOGIST			263,337.50	36,018.43	299,355.93	172,182.55	115,836.40	0.00
314 SCHOOL SOCIAL WORKER			353,521.74	-96,479.67	257,042.07	146,847.50	97,898.32	0.00
315 SPEECH IMPROVEMENT			667,281.00	68,311.37	735,592.37	430,374.96	283,920.38	0.00
316 VISUALLY IMPAIRED			128,699.12	-63,132.02	65,567.10	39,763.51	21,661.09	0.00
317 COMPUTER INSTRUCTION			73,495.94	3,050.97	76,546.91	44,097.56	29,398.38	0.00
318 DEAF			156,309.01	-8,907.92	147,401.09	85,259.45	56,839.65	0.00
321 PHYS. THERAPY			153,110.40	4,941.00	158,051.40	91,954.84	61,315.06	0.00
322 OCCUPATIONAL THERAPY			303,374.80	-73,640.68	229,734.12	132,440.76	88,464.96	0.00
325 HOME ECONOMICS			131,545.20	-12,414.30	119,130.90	74,980.76	36,832.66	0.00
326 ENGLISH/SECOND LANG. INTSR.			657,043.20	-23,236.67	633,806.53	362,224.40	245,540.56	0.00
332 CURRICULUM SUPERVISION COORDINATION			52,393.00	31,290.48	83,683.48	42,067.20	41,616.28	0.00
338 MUSIC TEACHER			158,611.70	17,495.74	176,107.44	99,935.74	68,006.06	0.00
345 SHARED BUSINESS OFFICIAL			0.00	117,799.00	117,799.00	9,468.00	108,331.00	0.00

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
346	AUDIOLOGY/OSWEGO BOCES		120,846.55	33,855.35	154,701.90	104,671.08	67,910.07	17,879.25
349	SPEECH/HERKIMER BOCES		14,421.45	-14,421.45	0.00	0.00	0.00	0.00
350	OCC. THERAPY/HERK. BOCES		4,059.00	-4,059.00	0.00	0.00	0.00	0.00
352	TEACH. AIDE 1:1/HERK. BOCES		30,800.00	-30,800.00	0.00	0.00	0.00	0.00
355	General Supervision		76,803.60	9,159.83	85,963.43	46,082.16	30,721.44	0.00
357	BILINGUAL/ESL ITINERANT MADISON BOCE		20,860.00	860.00	21,720.00	14,285.91	8,688.00	1,253.91
358	HEARING IMPAIRED SERVICES/MADISON BO		0.00	0.00	0.00	2,070.64	0.00	2,070.64
402	EXPLOR. ENRICHMENT/JEFF LEWIS BOCES		5,220.00	3,880.00	9,100.00	6,022.09	3,640.00	562.09
405	PERFORMING ARTS		115,520.00	140,076.07	255,596.07	89,292.29	165,194.66	0.00
408	ALTERNATIVE EDUCATION		5,675,964.20	1,638,764.80	7,314,729.00	4,149,964.42	2,671,110.78	0.00
410	HOSPITAL BASED/IONONDAGA BOCES		8,100.00	756.00	8,856.00	9,309.60	3,618.00	4,071.60
411	ALTERNATIVE H.S. EQUIV		59,970.00	0.00	59,970.00	35,982.00	23,988.00	0.00
416	TUTORING/MONROE I BOCES		0.00	1,201.22	1,201.22	147.30	1,053.92	0.00
417	GED - EA - MADISON BOCES		141,657.80	-2,626.20	139,031.60	84,784.02	54,862.26	614.68
420	REGIONAL PROGRAM EXCELLENCE		171,010.00	-49,640.33	121,369.67	73,591.71	41,147.29	0.00
426	Distance Learning		42,352.00	70,456.89	112,808.89	59,842.19	53,145.02	178.32
428	SUMMER SCHOOL		786,711.00	-178,508.50	608,202.50	367,940.38	235,023.62	0.00
438	DISTANCE LEARNING		2,965,051.77	-645,126.33	2,319,925.44	1,133,549.83	826,853.67	295.00
461	DISTANCE LEARNING/CAPITAL REGION BOC		0.00	9,517.50	9,517.50	0.00	9,517.50	0.00
479	DL SYNERGY VIRTUAL HS/CITI BOCES		92,000.00	-31,055.00	60,945.00	101,216.56	30,728.56	71,000.12
502	EDUCATIONAL COMMUNICATIONS		917,779.00	228,644.21	1,146,423.21	598,192.97	394,829.54	10,386.25
504	TECHNICAL REPAIR SERVICE		720,532.55	449,919.76	1,170,452.31	526,370.43	416,142.95	209.65
505	PRINTING		715,969.00	597,662.45	1,313,631.45	747,773.10	558,576.41	6,165.55
507	PRINTING/MADISON		0.00	0.00	0.00	42.57	0.00	42.57
509	SCH. CURR/CAYUGA BOCES		25,239.96	17,706.97	42,946.93	25,649.83	18,082.38	785.28
510	LEARNING TECHNOLOGY		3,202,531.99	3,370,055.03	6,572,587.02	2,253,675.06	1,426,442.32	0.00
511	SCH. CURR./CAPITAL REGION		3,113.25	4,767.24	7,880.49	1,576.10	6,304.39	0.00
514	MODEL SCHOOLS-MADISON BOCES		288,963.00	-21,494.03	267,468.97	172,077.95	108,230.47	12,839.45
515	COMMON LEARNING OBJ-MADISON BOCES		2,664,512.03	131,717.66	2,796,229.69	1,728,440.30	1,119,830.04	52,040.65
518	SCIENCE KITS		1,270,458.90	187,166.17	1,457,625.07	757,172.31	615,057.68	0.00
520	SCH CURR./MADISON BOCES		400.00	1,615.00	2,015.00	783.81	1,231.19	0.00
521	SCHOOL CURRICULUM IMPROVEMENT SERVIC		1,417,094.00	554,926.48	1,972,020.48	1,058,228.51	863,527.02	0.00
523	STRATEGIC PLNG./QUESTAR III BOCES		0.00	3,169.95	3,169.95	0.00	3,169.95	0.00
535	SCH CURRIC/HERKIMER BOCES		0.00	0.00	0.00	26.85	0.00	26.85
538	MODEL SCHOOLS		279,922.61	35,753.59	315,676.20	170,942.15	113,961.46	0.00
543	HRD/SFTWARE/OSWEGO BOCES		5,093.28	7,949.34	13,042.62	5,620.86	7,819.76	398.00
545	COMMUNITY SCHOOL RESOURCES		1,406,900.00	1,816,861.95	3,223,761.95	1,596,902.65	1,626,859.30	0.00
547	CDOS CREDENTIAL MGT SYS OSWEGO BOCES		2,817.47	-47.12	2,770.35	2,143.82	1,130.17	503.64
555	SUPERINTENDENT EVAL/ERIE 2 BOCES		0.00	2,177.00	2,177.00	1,369.43	870.84	63.27
560	CPSE		139,515.00	3,532.35	143,047.35	83,709.00	55,806.00	0.00

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
565	School/Curriculum Improvement Planni		0.00	6,600.00	6,600.00	5,407.20	2,933.34	1,740.54
571	INSTRCTNL TECHNOLOGY/ORANGE-ULSTER B		0.00	0.00	0.00	6.90	0.00	6.90
574	SABA (SCHOOL AND BUSINESS ALLIANCE)		341,518.00	6,748.40	348,266.40	206,437.80	137,625.20	0.00
576	LIBRARY MEDIA SERVICE		744,775.39	125,658.29	870,433.68	477,005.77	331,618.78	600.00
578	LIBRARY AUTOMATION - MADISON BOCES		173,979.50	4,591.00	178,570.50	112,500.63	71,537.72	5,467.85
579	DIVERSITY EQUITY & INCL/TOMPKINS BOC		0.00	1,050.00	1,050.00	583.34	466.66	0.00
601	COMPUTER SERVICES - MADISON BOCES		9,954,846.23	883,858.48	10,838,704.71	6,792,760.77	4,407,924.99	361,981.05
602	NEGOTIATIONS - MADISON BOCES		332,094.40	42,269.90	374,364.30	240,323.41	151,845.14	17,804.25
603	SCHOOL COMMUNICATIONS		512,971.92	116,175.30	629,147.22	334,485.95	294,959.73	298.46
604	CENTRAL BUSINESS OFFICE		318,646.63	190,690.57	509,337.20	300,981.17	195,405.46	150.00
607	STAFF DEVELOPMENT - BUS DRIVERS		0.00	315.00	315.00	189.00	126.00	0.00
609	PLANNING SER: MANAGEMENT OCM BOCES		55,237.00	303.00	55,540.00	34,550.75	22,225.00	1,235.75
610	TELEPHONE INTERCONNECT		827,629.98	515,881.70	1,343,511.68	576,613.84	374,945.90	59,810.40
611	REGIONAL BUS MAINTENANCE-MADISON BOC		187,000.00	5,452.35	192,452.35	110,328.11	82,124.24	0.00
612	HEALTH COORDINATION/HERKIMER BOCES		12,259.00	0.00	12,259.00	7,355.40	4,903.60	0.00
613	FACILITY SERVICES		52,932.00	988.61	53,920.61	31,759.20	21,172.80	0.00
615	POLICY PLANNING ERIE I		11,708.60	1,019.38	12,727.98	7,636.80	5,091.18	0.00
616	EMPLOYEE ASSISTANCE PROGRAM		19,872.00	0.00	19,872.00	11,923.20	7,948.80	0.00
617	TEACHER RECRUITING SERVICE		0.00	14,780.00	14,780.00	1,799.00	14,780.00	1,799.00
618	EMPLOYEE BENEFIT COORDINATION		129,219.00	397.85	129,616.85	77,531.40	51,687.60	0.00
619	COOPERATIVE BIDDING-HERKIMER BOCES		25,500.00	-25,500.00	0.00	1,330.58	0.00	1,330.58
620	SAFETY COORDINATOR		626,877.62	250,251.22	877,128.84	441,610.55	297,902.63	0.00
621	COORDINATION OF INSURANCE MANAGEMENT		6,875.00	0.00	6,875.00	4,125.00	2,750.00	0.00
622	REGIONAL BUS RADIOS - MADISON BOCES		9,696.00	104.00	9,800.00	7,845.92	3,920.00	1,965.92
623	STATE AID PLANNING - QUESTAR III BOC		43,415.00	1,100.00	44,515.00	26,660.05	17,854.95	0.00
625	SUBSTITUTE TEACHER SERVICE		173,637.36	10,136.88	183,774.24	109,540.45	74,233.79	0.00
626	CENTRAL SCHOOL FOOD MANAGEMENT		640,483.03	30,777.10	671,260.13	386,199.81	256,193.22	0.00
627	RECORDS RETENTION		103,680.00	31,235.45	134,915.45	80,710.56	53,807.04	0.00
628	TELECOMMUNICATIONS		304,507.08	243,991.79	548,498.87	392,913.71	121,802.88	210,209.51
631	COOPERATIVE BID/MAD. BOCES		17,843.72	43,512.28	61,356.00	40,272.98	24,542.40	3,459.38
632	HEALTH CARE COORD./DELAWARE BOC		20,796.00	2,173.00	22,969.00	14,543.48	9,212.30	786.78
633	GASB 45 PLNG/QUESTAR III		24,752.00	1,494.00	26,246.00	15,747.60	10,498.40	0.00
634	STAFF DEV BD OF ED - HERKIMER BOCES		13,302.00	2,120.11	15,422.11	16,415.71	7,016.88	8,010.48
636	GASB 45 PLANNING/CLINTON-ESSEX		3,990.00	13,090.00	17,080.00	10,248.00	6,832.00	0.00
637	FIXED ASSET INVENTORY/QUESTAR III		22,511.00	4,059.00	26,570.00	15,942.00	10,628.00	0.00
639	TRANSP./MADISON BOCES		1,521.00	1,752.00	3,273.00	7,207.13	1,986.37	5,920.50
640	DRUG TESTING/JEFF-LEWIS BOCES		19,851.00	340.00	20,191.00	14,400.43	8,177.64	2,387.07
641	ON-LINE APPL./PUTNAM BOCES		43,672.00	-470.00	43,202.00	25,921.20	17,280.80	0.00
646	MEDICAID REIMBURSEMENT/MADISON BOCES		38,014.04	-12,411.50	25,602.54	15,766.55	10,163.55	327.56
647	PLANNING SERVICE/MADISON BOCES		0.00	0.00	0.00	750.00	0.00	750.00

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
649	ACA COMPLIANCE/MADISON BOCES		15,896.00	92.00	15,988.00	11,351.76	6,395.20	1,758.96
650	TESTING - NYS ALT ADDMT-CAP REGION B		79,800.00	570.00	80,370.00	48,222.00	32,148.00	0.00
651	SCRIC/BROOME BOCES		48,008.08	3,976.57	51,984.65	30,390.75	21,593.90	0.00
655	SPECIAL ED AID ASSISTANCE SVC		23,640.00	8,005.75	31,645.75	18,987.45	12,658.30	0.00
656	EMPLOYEE RELATIONS/ONC BOCES		17,524.00	351.00	17,875.00	12,388.22	7,150.00	1,663.22
657	PROJECT WORK/CAPITAL REGION BOCES		0.00	108.92	108.92	46.11	62.81	0.00
658	COOP BID/DCMO BOCES		0.00	23,942.02	23,942.02	13,171.72	10,770.30	0.00
659	TIER 4 ENHANCED/CAP REGION BOCES		0.00	195,542.20	195,542.20	96,413.09	99,129.11	0.00
660	EMPLOYEE ASSISTANCE/DCMO BOCES		0.00	7,963.86	7,963.86	4,424.36	3,539.50	0.00
Total GENERAL FUND			80,551,736.13	14,797,560.60	95,349,296.73	52,117,511.99	38,141,301.66	1,058,819.01

Selection Criteria

Criteria Name: Shared: REV RPT FOR BD/MONTH Modified
 As Of Date: 02/28/2023
 Suppress revenue accounts with no activity
 Print Summary Only
 Sort by: Fund/CoSer
 Printed by MICHELE M. NORTH

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
001 ADMINISTRATIVE COSER		3,702,519.88	14,656.48	3,717,176.36	1,172,047.90	552,571.34	1,992,557.12
002 CAPITAL/RENT EXPENDITURES		3,141,490.24	77,389.36	3,218,879.60	3,062,769.90	156,109.70	0.00
101 OCCUPATIONAL EDUCATION		5,605,673.83	544,532.46	6,150,206.29	2,625,323.99	2,854,123.18	670,759.12
103 SECONDARY OCC ED/MADISON BOCES		22,118.00	-11,059.00	11,059.00	1,843.17	1,843.17	7,372.66
105 SUMMER COSMETOLOGY		21,000.00	0.00	21,000.00	11,978.93	0.00	9,021.07
107 OCCUPATIONAL EDUCATION-HANDICAPPED		846,096.59	32,603.40	878,699.99	341,740.26	431,304.07	105,655.66
109 OCC. ED./MADISON BOCES		28,662.00	1,344.00	30,006.00	14,447.33	3,111.73	12,446.94
201 8:1:2 PROGRAM		4,822,722.64	582,204.84	5,404,927.48	1,830,394.48	2,497,725.08	1,076,807.92
202 INTENSE MGMT NEEDS/MADISON BOCES		59,454.00	-59,454.00	0.00	0.00	0.00	0.00
203 12:1:1 ADJUSTMENT PROGRAM		625,994.23	315,605.86	941,600.09	244,115.54	313,404.06	384,080.49
204 12:1:1 MILD/MODERATE PROGRAM		1,260,200.31	255,183.45	1,515,384.36	477,847.56	705,624.14	331,912.66
205 SPECIAL CLASS: OPTION 2/MADISON BOCES		443,845.00	-565.00	443,280.00	211,849.46	46,286.07	185,144.47
206 TRANSITIONAL PLNG & IMPLEMENTATION		504,158.00	-8,545.73	495,612.27	203,648.35	643.75	291,320.17
209 12:1:4 DEV/MD PROGRAM		3,358,780.07	650,826.87	4,009,606.94	1,221,394.13	1,673,733.69	1,114,479.12
214 SPECIAL ED. OPTION III/MADISON BOCES		496,002.75	-147,965.75	348,037.00	178,948.51	33,817.69	135,270.80
216 6:1:2 PROGRAM		1,623,972.80	842,713.99	2,466,686.79	847,178.07	897,798.26	721,710.46
217 Staffing 1:8:1/HERKIMER BOCES		0.00	0.00	0.00	0.00	0.00	0.00
221 6:1:1 HERKIMER BOCES		90,000.00	-90,000.00	0.00	0.00	0.00	0.00
222 SPECIAL CLASS: OPTION 3/MADISON BOCES		272,745.00	130,204.00	402,949.00	175,298.57	45,530.07	182,120.36
223 1:8:1 PROGRAM/JEFF-LEWIS BOCES		0.00	37,599.30	37,599.30	12,533.10	0.00	25,066.20
225 ELEM IMN 6:1:2:5/MADISON		483,780.00	-76,040.00	407,740.00	195,238.53	42,500.29	170,001.18
226 Staffing 1:12:1		0.00	0.00	0.00	0.00	0.00	0.00
303 ART		263,042.90	8,895.33	271,938.23	95,415.23	135,317.37	41,205.63
305 GUIDANCE		280,537.00	-88,698.51	191,838.49	48,828.02	80,522.42	62,488.05
306 TECHNOLOGY		123,366.60	4,176.08	127,542.68	53,302.37	61,137.85	13,102.46
308 PHYSICAL EDUCATION		79,432.00	173,291.18	252,723.18	104,860.09	84,638.98	63,224.11
309 HEALTH TEACHER		0.00	0.00	0.00	7.39	0.00	-7.39
310 NURSE PRACTITIONER		413,579.00	27,325.32	440,904.32	169,670.89	205,882.03	65,351.40
312 SCHOOL PHYSICIAN		65,439.24	0.00	65,439.24	32,715.00	32,715.00	9.24
313 SCHOOL PSYCHOLOGIST		363,356.25	36,018.43	399,374.68	205,233.11	204,587.49	-10,445.92
314 SCHOOL SOCIAL WORKER		424,460.00	-96,479.67	327,980.33	91,877.04	137,548.95	98,554.34
315 SPEECH IMPROVEMENT		632,178.00	68,311.37	700,489.37	272,421.93	371,327.87	56,739.57
316 VISUALLY IMPAIRED		123,808.12	-63,132.02	60,676.10	41,656.17	61,441.05	-42,421.12
317 COMPUTER INSTRUCTION		86,590.04	3,050.97	89,641.01	38,954.89	38,675.25	12,010.87
318 DEAF		149,979.01	-8,907.92	141,071.09	55,096.23	81,565.44	4,409.42
321 PHYS. THERAPY		146,205.40	4,941.00	151,146.40	56,513.65	77,015.15	17,617.60
322 OCCUPATIONAL THERAPY		286,686.80	-73,640.68	213,046.12	80,983.78	113,576.05	18,486.29
325 HOME ECONOMICS		207,733.00	-12,414.30	195,318.70	55,665.07	112,090.56	27,563.07
326 ENGLISH/SECOND LANG. INTSR.		735,352.80	-23,236.67	712,116.13	265,896.19	306,321.30	139,898.64
332 CURRICULUM SUPERVISION COORDINATION		52,393.00	31,290.48	83,683.48	47,667.91	0.00	36,015.57

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
338 MUSIC TEACHER		299,959.40	-29,154.76	270,804.64	105,632.89	150,590.49	14,581.26
345 SHARED BUSINESS OFFICIAL		0.00	117,799.00	117,799.00	98,184.74	0.00	19,614.26
346 AUDIOLOGY/OSWEGO BOCES		120,846.55	33,855.35	154,701.90	94,341.37	0.00	60,360.53
349 SPEECH/HERKIMER BOCES		14,421.45	-14,421.45	0.00	0.00	0.00	0.00
350 OCC. THERAPY/HERK. BOCES		4,059.00	-4,059.00	0.00	0.00	0.00	0.00
352 TEACH. AIDE 1-1/HERK. BOCES		30,800.00	-30,800.00	0.00	0.00	0.00	0.00
355 General Supervision		71,803.60	9,159.83	80,963.43	50,896.65	27,062.41	3,004.37
357 BILINGUAL/ESL ITINERANT MADISON BOCES		20,860.00	860.00	21,720.00	10,860.00	2,172.00	8,688.00
402 EXPLOR. ENRICHMENT/JEFF LEWIS BOCES		5,220.00	3,880.00	9,100.00	8,019.00	0.00	1,081.00
405 PERFORMING ARTS		114,364.25	140,076.07	254,440.32	124,523.58	97,338.41	32,578.33
408 ALTERNATIVE EDUCATION		4,618,576.21	1,444,916.63	6,063,492.84	2,546,462.26	2,725,627.11	791,403.47
410 HOSPITAL BASED/ONONDAGA BOCES		8,100.00	756.00	8,856.00	4,536.00	0.00	4,320.00
411 ALTERNATIVE H.S. EQUIV		59,859.84	0.00	59,859.84	27,312.49	44,569.02	-12,021.67
416 TUTORING/MONROE I BOCES		0.00	1,201.22	1,201.22	163.82	0.00	1,037.40
417 GED - EA - MADISON BOCES		141,657.80	-2,626.20	139,031.60	62,729.09	15,260.83	61,041.68
420 REGIONAL PROGRAM EXCELLENCE		157,671.78	-49,640.33	108,031.45	82,655.97	57,910.51	-32,535.03
426 Distance Learning		42,352.00	70,456.89	112,808.89	49,939.23	12,573.93	50,295.73
428 SUMMER SCHOOL		751,867.11	-178,508.50	573,358.61	520,640.19	27,869.89	24,848.53
438 DISTANCE LEARNING		2,851,097.21	-595,955.29	2,255,141.92	802,993.90	751,726.28	700,421.74
461 DISTANCE LEARNING/CAPITAL REGION BOCES		0.00	9,517.50	9,517.50	0.00	1,903.50	7,614.00
479 DL SYNERGY VIRTUAL HS/CITI BOCES		92,000.00	-31,055.00	60,945.00	33,801.42	0.00	27,143.58
502 EDUCATIONAL COMMUNICATIONS		873,264.84	227,269.36	1,100,534.20	422,132.73	330,409.36	347,992.11
504 TECHNICAL REPAIR SERVICE		1,057,738.70	449,919.76	1,507,658.46	475,171.63	357,064.24	675,422.59
505 PRINTING		811,903.82	509,805.19	1,321,709.01	777,210.97	439,969.89	104,528.15
509 SCH. CURR/CAYUGA BOCES		25,239.96	17,706.97	42,946.93	19,616.55	0.00	23,330.38
510 LEARNING TECHNOLOGY		3,208,043.44	3,343,679.48	6,551,722.92	4,394,991.35	872,815.84	1,283,915.73
511 SCH. CURR./CAPITAL REGION		3,113.25	4,767.24	7,880.49	7,880.49	0.00	0.00
514 MODEL SCHOOLS-MADISON BOCES		288,963.00	-21,494.03	267,468.97	133,691.65	26,755.46	107,021.86
515 COMMON LEARNING OBJ-MADISON BOCES		2,664,512.03	131,717.66	2,796,229.69	1,733,818.40	207,780.84	854,630.45
518 SCIENCE KITS		1,195,835.26	172,166.17	1,368,001.43	742,531.94	433,476.82	191,992.67
520 SCH CURR./MADISON BOCES		400.00	1,615.00	2,015.00	704.53	263.12	1,047.35
521 SCHOOL CURRICULUM IMPROVEMENT SERVICE		1,547,269.92	653,143.93	2,200,413.85	1,085,853.02	372,683.54	741,877.29
523 STRATEGIC PLNG./QUESTAR III BOCES		0.00	3,169.95	3,169.95	0.00	633.99	2,535.96
537 STAFF DEV./CERT/PUTNAM BOCES		0.00	0.00	0.00	75.00	0.00	-75.00
538 MODEL SCHOOLS		406,631.83	35,753.59	442,385.42	237,837.18	161,361.31	43,186.93
542 SCH CURR/JEFF-LEWIS BOCES		0.00	0.00	0.00	1.98	0.00	-1.98
543 HRD/SFTWARE/OSWEGO BOCES		5,093.28	7,949.34	13,042.62	12,565.62	0.00	477.00
545 COMMUNITY SCHOOL RESOURCES		1,279,000.00	1,793,644.50	3,072,644.50	1,625,727.50	1,471,669.00	-24,752.00
547 CDOS CREDENTIAL MGT SYS OSWEGO BOCES		2,817.47	-47.12	2,770.35	1,750.35	0.00	1,020.00
555 SUPERINTENDENT EVALERIE 2 BOCES		0.00	2,177.00	2,177.00	1,088.50	0.00	1,088.50

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
560 CPSE		121,872.18	3,532.35	125,404.53	39,991.00	45,675.27	39,738.26
565 School/Curriculum Improvement Planning		0.00	6,600.00	6,600.00	3,960.00	0.00	2,640.00
574 SABA (SCHOOL AND BUSINESS ALLIANCE)		355,079.78	-4,403.65	350,676.13	145,231.92	102,154.88	103,289.33
576 LIBRARY MEDIA SERVICE		715,567.27	125,658.29	841,225.56	509,217.70	164,240.15	167,767.71
578 LIBRARY AUTOMATION - MADISON BOCES		173,979.50	4,591.00	178,570.50	89,498.91	17,814.31	71,257.28
579 DIVERSITY EQUITY & INCL/TOMPKINS BOCES		0.00	1,050.00	1,050.00	630.00	0.00	420.00
601 COMPUTER SERVICES - MADISON BOCES		9,954,846.23	883,858.48	10,838,704.71	6,363,516.61	895,023.21	3,580,164.89
602 NEGOTIATIONS - MADISON BOCES		332,094.40	42,269.90	374,364.30	185,623.19	37,748.22	150,992.89
603 SCHOOL COMMUNICATIONS		730,504.53	115,175.30	845,679.83	266,822.84	219,136.68	359,720.31
604 CENTRAL BUSINESS OFFICE		301,953.72	187,736.09	489,689.81	260,793.93	170,187.18	58,708.70
607 STAFF DEVELOPMENT - BUS DRIVERS		0.00	315.00	315.00	2,500.00	0.00	-2,185.00
609 PLANNING SER: MANAGEMENT OCM BOCES		55,237.00	303.00	55,540.00	27,770.00	5,554.00	22,216.00
610 TELEPHONE INTERCONNECT		847,860.44	515,881.70	1,363,742.14	476,883.28	427,608.11	459,250.75
611 REGIONAL BUS MAINTENANCE-MADISON BOCES		187,000.00	5,452.35	192,452.35	100,351.37	20,069.88	72,031.10
612 HEALTH COORDINATION/HERKIMER BOCES		12,259.00	0.00	12,259.00	7,355.40	0.00	4,903.60
613 FACILITY SERVICES		115,815.00	988.61	116,803.61	72,490.35	27,484.13	16,829.13
615 POLICY PLANNING ERIE I		11,708.60	1,019.38	12,727.98	8,485.32	0.00	4,242.66
616 EMPLOYEE ASSISTANCE PROGRAM		26,072.00	0.00	26,072.00	14,571.85	7,285.95	4,214.20
617 TEACHER RECRUITING SERVICE		0.00	14,780.00	14,780.00	2,758.00	2,916.00	9,106.00
618 EMPLOYEE BENEFIT COORDINATION		194,577.45	397.85	194,975.30	65,537.84	29,047.07	100,390.39
619 COOPERATIVE BIDDING-HERKIMER BOCES		25,500.00	-25,500.00	0.00	0.00	0.00	0.00
620 SAFETY COORDINATOR		734,634.89	185,251.22	919,886.11	309,507.05	262,245.73	348,133.33
621 COORDINATION OF INSURANCE MANAGEMENT		8,146.07	0.00	8,146.07	2,315.61	1,601.36	4,229.10
622 REGIONAL BUS RADIOS - MADISON BOCES		9,696.00	104.00	9,800.00	4,900.00	980.00	3,920.00
623 STATE AID PLANNING - QUESTAR III BOCES		43,415.00	1,100.00	44,515.00	41,340.00	0.00	3,175.00
625 SUBSTITUTE TEACHER SERVICE		159,701.01	8,582.90	168,283.91	80,666.54	32,826.72	54,790.65
626 CENTRAL SCHOOL FOOD MANAGEMENT		676,626.80	30,777.10	707,403.90	481,849.22	302,427.27	-76,872.59
627 RECORDS RETENTION		106,362.96	31,235.45	137,598.41	50,377.70	6,254.28	80,966.43
628 TELECOMMUNICATIONS		338,328.18	239,491.33	577,819.51	133,071.79	207,183.22	237,564.50
631 COOPERATIVE BID/MAD. BOCES		17,843.72	43,512.28	61,356.00	30,678.00	6,135.60	24,542.40
632 HEALTH CARE COORD./DELAWARE BOC		20,796.00	2,173.00	22,969.00	13,781.40	0.00	9,187.60
633 GASB 45 PLNG/QUESTAR III		24,752.00	1,494.00	26,246.00	12,552.45	2,738.71	10,954.84
634 STAFF DEV BD OF ED - HERKIMER BOCES		13,302.00	2,120.11	15,422.11	9,253.25	0.00	6,168.86
636 GASB 45 PLANNING/CLINTON-ESSEX		3,990.00	13,090.00	17,080.00	9,795.01	1,456.99	5,828.00
637 FIXED ASSET INVENTORY/QUESTAR III		22,511.00	4,059.00	26,570.00	13,285.00	2,657.00	10,628.00
638 TRANSP./MADISON BOCES		1,521.00	1,752.00	3,273.00	1,131.46	428.30	1,713.24
640 DRUG TESTING/JEFF-LEWIS BOCES		19,851.00	340.00	20,191.00	12,638.00	0.00	7,553.00
641 ON-LINE APPL./PUTNAM BOCES		43,672.00	-470.00	43,202.00	21,601.00	0.00	21,601.00
646 MEDICAID REIMBURSEMENT/MADISON BOCES		38,014.04	-12,411.50	25,602.54	11,852.21	2,750.05	11,000.28
649 ACA COMPLIANCE/MADISON BOCES		15,896.00	92.00	15,988.00	7,994.00	1,598.80	6,395.20

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
650 TESTING - NYS ALT ADDMT-CAP REGION BOCES		79,800.00	570.00	80,370.00	46,882.51	6,697.49	26,790.00
651 SCRIB/BROOME BOCES		48,008.08	3,976.57	51,984.65	51,984.65	0.00	0.00
655 SPECIAL ED AID ASSISTANCE SVC		23,640.00	8,005.75	31,645.75	15,822.88	3,164.57	12,658.30
656 EMPLOYEE RELATIONS/ONC BOCES		17,524.00	351.00	17,875.00	10,725.00	1,787.50	5,362.50
657 PROJECT WORK/CAPITAL REGION BOCES		0.00	108.92	108.92	108.92	0.00	0.00
658 COOP BID/DCMO BOCES		0.00	23,942.02	23,942.02	13,589.48	0.00	10,352.54
659 TIER 4 ENHANCED/CAP REGION BOCES		0.00	195,542.20	195,542.20	92,282.73	20,651.89	82,607.58
660 EMPLOYEE ASSISTANCE/DCMO BOCES		0.00	7,963.86	7,963.86	4,778.32	0.00	3,185.54
701 OPERATIONS & MAINTENANCE		2,922,402.65	587,329.39	3,509,732.04	2,243,528.68	949,472.18	316,731.18
702 SPECIAL EDUCATION ADMINISTRATION		1,029,621.99	405.60	1,030,027.59	506,294.42	356,378.08	167,355.09
703 PROGRAM TRANSPORTATION		261,404.73	0.00	261,404.73	4,982.85	3,600.07	252,821.81
704 CENTRAL SUPERVISION		386,673.60	0.00	386,673.60	211,408.76	121,230.33	54,034.51
706 GENERAL ITINERANT SUPERVISION		287,569.61	-2,828.60	284,741.01	108,199.69	25,398.46	151,142.86
707 TRANSITION PLANNING SERVICE		58,370.00	26,280.00	84,650.00	33,366.47	31,960.59	19,322.94
708 TEACHING ASSISTANT		1,129,267.66	-245,256.56	884,011.10	282,048.33	437,142.32	164,820.45
709 RESEARCH AND DEVELOPMENT		232,480.99	0.00	232,480.99	2,153.00	0.00	230,327.99
713 INFO & TECH SUPERVISION		306,756.95	172,377.39	479,134.34	161,092.78	141,811.31	176,230.25
715 Speech Therapy - Related Service		865,139.00	75,636.75	940,775.75	335,132.54	410,708.67	194,934.54
716 Visually Impaired - Related Service		60,667.00	1,076.79	61,743.79	10,709.39	14,259.71	36,774.69
718 Hearing Impaired - Related Service		7,504.00	-7,504.00	0.00	0.00	0.00	0.00
720 PHYSICAL THERAPY - RELATED SERVICE		190,310.00	39,530.00	229,840.00	79,902.69	101,101.33	48,835.98
721 School Social Worker		1,239,065.00	193,675.50	1,432,740.50	484,533.09	616,422.73	331,784.68
722 Occupational Therapy		325,846.00	-26,847.39	298,998.61	128,834.60	161,049.13	9,114.88
Total GENERAL FUND		80,551,736.13	14,797,560.60	95,349,296.73	45,562,645.71	27,356,042.27	22,430,608.75

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: C SCHOOL LUNCH FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date*	Anticipated Balance	Excess Revenue
791.000-1440-000	791.000	Sales of Type A Meals	200,000.00	0.00	200,000.00	357,341.08		157,341.08
791.000-1445-000	791.000	Other Food Sales-Invoices	100,000.00	0.00	100,000.00	60,599.08	39,400.92	
791.000-2252-999	791.000	Est. for Carryover Encumbrance	0.00	371.51	371.51	371.51		
791.000-2401-000	791.000	Interest & Profits on Dep	4,000.00	0.00	4,000.00	0.00	4,000.00	
791.000-2650-000	791.000	Sale of Scrap,Waste & Excess	0.00	0.00	0.00	0.00		
791.000-2770-000	791.000	Other Unclassified Revenue	0.00	5,000.00	5,000.00	25,096.00		20,096.00
791.000-2770-001	791.000	Misc Revenue - Fees Collected	0.00	0.00	0.00	6,144.85		6,144.85
791.000-3190-000	791.000	State Aid - Lunch Program	6,105,381.82	0.00	6,105,381.82	2,124,352.00	3,981,029.82	
791.000-3190-001	791.000	Surplus Food/Warehouse/Inv	250,000.00	0.00	250,000.00	0.00	250,000.00	
791.000 Service Subtotal			6,659,381.82	5,371.51	6,664,753.33	2,573,904.52	4,274,430.74	183,581.93
Total SCHOOL LUNCH FUND			6,659,381.82	5,371.51	6,664,753.33	2,573,904.52	4,274,430.74	183,581.93

Selection Criteria

Criteria Name: Shared: LUNCH EOM RPT Modified

As Of Date: 02/28/2023

Sort by: Fund/Service

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* Year-to-date revenue amounts include the estimated revenue associated with carryover encumbrances from the prior fiscal year, which are reported in revenue code 225x-9xx.

Total year-to-date revenue will not agree with actual revenue shown for G/L account 980, unless these accounts are excluded

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: C SCHOOL LUNCH FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
791-2860-160	SCHOOL LUNCH SALARY	2,500,000.00	-30,000.00	2,470,000.00	1,289,312.31	0.00	1,180,687.69
791-2860-200	EQUIPMENT	8,000.00	0.00	8,000.00	0.00	0.00	8,000.00
791-2860-301	SUPPLIES - FOOD	2,000,000.00	0.00	2,000,000.00	1,342,212.98	1,025,311.81	-367,524.79
791-2860-302	SUPPLIES - OTHER	98,800.00	371.51	99,171.51	124,959.21	23,911.63	-49,699.33
791-2860-303	SURPL FOOD/WRHOUSE/INV	395,200.00	0.00	395,200.00	0.00	0.00	395,200.00
791-2860-307	SUPP- NY SCHL COOKBK PROJ	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00
791-2860-400	MISC CONTR	46,800.00	0.00	46,800.00	338,692.85	65,180.31	-357,073.16
791-2860-401	TRAVEL	3,500.00	0.00	3,500.00	1,347.89	0.00	2,152.11
791-2860-402	USE OF SCHOOL FACILITIES	655,000.00	0.00	655,000.00	0.00	0.00	655,000.00
791-2860-403	INSURANCE	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
791-2860-405	DEBIT CARD TRANS FEES	0.00	30,000.00	30,000.00	6,627.64	21,372.36	2,000.00
791-2860-801	ERS	192,500.00	0.00	192,500.00	73,848.87	0.00	118,651.13
791-2860-802	FICA	191,250.00	0.00	191,250.00	96,405.08	0.00	94,844.92
791-2860-803	WK COMP	93,750.00	0.00	93,750.00	48,349.25	0.00	45,400.75
791-2860-804	HEALTH INS	473,381.82	0.00	473,381.82	208,202.58	106,939.36	158,239.88
791.000	SCHOOL LUNCH FUND - Service Subtotal	6,659,381.82	5,371.51	6,664,753.33	3,529,958.66	1,242,715.47	1,892,079.20
Total	SCHOOL LUNCH FUND	6,659,381.82	5,371.51	6,664,753.33	3,529,958.66	1,242,715.47	1,892,079.20

ONEIDA-HERKIMER-MADISON BOCES
BUDGET ADJUSTMENTS
February 2023 Report for April Meeting

Description	2022-2023		Adjustments		07/31/22		08/01/22		09/01/22		10/01/22		11/01/22		12/01/22		01/01/23		02/01/23		Net Changes	Revised Budget
	Adopted Budget	Contract	per Contracts	Changes	Totals	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes		
A000 ADMINISTRATION																						
A001 Administration	3,936,839		14,656		3,951,495																-	3,951,495
A002 Rent & Capital Budgets	3,141,490				3,141,490				77,389												77,389	3,218,880
A000 ADMINISTRATION TOTAL	7,078,329		14,656		7,092,985				77,389												77,389	7,170,375
A100 VOCATIONAL EDUCATION																						
A101 Occupational Education	7,724,893		355,416		8,080,309		310,452						35,000								345,432	8,425,741
A102 Adult Education	39,244				39,244																-	39,244
A103 Secondary Occ Ed/Madison BOCES	22,118				22,118																(11,059)	11,059
A107 Multi. Occupational Education	550,810		28,316		579,126								111,857								99,146	678,271
A109 Occup. Ed./Madison BOCES	28,662		(8,658)		20,004								10,002								10,002	30,006
A100 VOCATIONAL EDUCATION TOTAL	8,365,727		375,073		8,740,801		310,432						146,857								443,521	9,184,321
A200 SPECIAL EDUCATION																						
A201 Special Class 8:1:1	7,086,115		424,452		7,510,567		5,225						541,231								567,947	8,078,514
A202 Intense Mang. Needs/Madison BOCES	59,454		1,890		61,344																(61,344)	-
A203 Adjustment	1,181,716		(19,365)		1,162,351								317,056								339,126	1,501,477
A204 12:1:1	2,321,229		147,060		2,468,288								(65,095)								(10,526)	2,457,762
A205 Option II/Madison BOCES	443,845		83,264		527,109								67,382								(83,829)	443,280
A206 Transition Services	529,760		13,461		543,221								(25,489)								(22,007)	521,214
A209 Severely Handicapped	6,339,600		235,785		6,575,385								290,146								275,312	6,850,696
A214 Scndry Int.Mgt.Needs/Madison BOCES	496,003		(59,226)		436,777								(88,740)								(88,740)	348,037
A216 Spec.Ed./1:6:1	2,260,598		(85,902)		2,174,696								871,673								1,087,439	3,262,135
A221 Staffing 6:1:1/Herkimer BOCES	90,000		(90,000)																		-	-
A222 Autism Program/Madison BOCES	272,745		(41,126)		231,619				50,339												171,330	402,949
A223 1:8:1 PROGRAM/Jefferson-Lewis BOCES																					37,599	37,599
A225 Elementary IMN/Madison BOCES	483,780		(78,499)		405,281								10,410								(4,549)	407,740
A200 SPECIAL EDUCATION TOTAL	21,564,844		531,794		22,096,638		5,225		50,339				2,007,313								2,214,766	24,311,404

Description	2022-2023		Adjustments		07/31/22		08/01/22		09/01/22		10/01/22		11/01/22		12/01/22		01/01/23		02/01/23		Net Changes	Revised Budget	
	Adopted Budget		Per Contracts		Contract Totals	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes			Changes
A300 ITINERANTS																							
A303 Art	183,035		8,895		191,930																	191,930	
A305 Guidance	297,801		(68,845)		228,956		(19,853)															(19,853)	209,102
A306 Technology	82,534		4,176		86,710																		86,710
A308 Physical Education	42,594		2,917		45,511				51,112			34,075										85,187	130,698
A310 Nurse Practitioner	386,040		13,869		399,909						13,456											13,456	413,365
A312 School Physician	59,439				59,439																		59,439
A313 School Psychologist	263,338		11,337		274,674				24,681													24,681	299,356
A314 School Social Worker	353,522		(60,221)		293,301				(36,259)													(36,259)	257,042
A315 Speech Impaired	667,281		23,697		690,978				44,614													44,614	735,592
A316 Visually Impaired	128,699		4,143		132,842				366													(67,275)	65,567
A317 Computer Instruction	73,496		3,051		76,547																		76,547
A318 Hearing Impaired	156,309		5,302		161,611				(14,210)													(14,210)	147,401
A321 Physical Therapy	153,110		4,782		157,892				160													160	158,051
A322 Occupational Therapy	303,375		(74,861)		228,514				349		872											1,221	229,734
A325 Home Economics	131,545		7,317		138,863																	(19,732)	119,131
A326 English/Second Language	657,043		26,042		683,085				(20,533)													(49,278)	633,807
A332 Curriculum Supervision	52,393		9,526		61,919			1,407														21,764	83,683
A337 Spanish			62,333		62,333				(62,333)													(62,333)	-
A338 Music Teacher	158,612		(19,825)		138,787				37,320													37,320	176,107
A345 Shared Business Official			10,124		10,124																		102,019
A346 Audiology/Oswego BOCES	120,847		4,713		125,559																	22,080	145,078
A349 Speech/Herkimer BOCES	14,421		(14,421)		-																		-
A350 Therapy/Herkimer BOCES	4,059		(4,059)		-																		-
A352 TA 1.1/Herkimer BOCES	30,800		(30,800)		-																		-
A355 General Supervision	76,804		9,160		85,963																		85,963
A357 Bilingual/ESL Itinerant/Madison BOCES	20,860		860		21,720																		21,720
A300 ITINERANTS TOTAL	4,417,956		(60,789)		4,357,167		(12,790)		25,268		14,328		19,313		145,078		(199,640)		104,724		96,282		4,453,449

Description	2022-2023 Adopted Budget	Adjustments per Contracts	07/31/22 Contract Totals	08/01/22 08/31/22 Changes	09/01/22 09/30/22 Changes	10/01/22 10/31/22 Changes	11/01/22 11/30/22 Changes	12/01/22 12/31/22 Changes	01/01/23 01/31/23 Changes	02/01/23 02/28/23 Changes	Net Changes	Revised Budget
A400 GENERAL EDUCATION												
A400 Explor. Enrichment/Jeff-Lewis BOCES	5,220	3,880	9,100						44,613	71,243	140,967	9,100
A405 Performing Arts	115,520	(891)	114,629	4,950	2,178	17,984				[134,043]	97,022	255,596
A408 Alternative Education	5,675,964	1,541,743	7,217,707		756	231,065					756	7,314,729
A410 Hospital Based/Onondaga BOCES	8,100		8,100									8,856
A411 Alternative High School Equivalency	59,970		59,970					491				59,970
A416 Tutoring/Monroe 1 BOCES										711	1,201	1,201
A417 Equivalent Attendance/Madison BOCES	141,658	507	142,165	6,364		(12,101)			2,603		(3,133)	139,032
A420 Regional Program Excellence	171,010	37,988	208,998	3,778		(91,406)					(87,628)	121,370
A426 Distance Learning/Madison BOCES	42,352	39,782	82,134	1,174	2,283				27,217		30,674	112,809
A428 Summer School	786,711	3,395	790,106			(181,903)					(181,903)	608,203
A438 Distance Learning	2,965,052	(238,580)	2,726,472	(717,627)	22,899	51,136		(2,076)	30,634	2,892	(406,546)	2,319,925
A461 Distance Learning/Capital Region BOCES				47,800		1,195		11,950		9,518	9,518	9,518
A479 DL Synergy Virtual HS/CITI BOCES	92,000	(92,000)										60,945
A400 GENERAL EDUCATION TOTAL	10,063,557	1,295,824	11,359,381	83,187	210,813	15,970	10,365	105,067	105,067	(49,681)	(338,128)	11,021,253
A500 INSTRUCTIONAL SUPPORT												
A502 Library Media	917,779	196,263	1,116,042	17,420					12,961		30,381	1,146,423
A504 Audio Visual/Video Repair	720,533	345,420	1,065,952		16,500	22,000				66,000	104,500	1,170,452
A505 Printing Services	715,969	501,447	1,217,416						96,131	84	96,215	1,313,631
A509 Sch. Curr./Cayuga BOCES	25,240	5,277	30,517	6,110	6,321						12,430	42,947
A510 Learning Technology	3,202,532	2,632,470	5,835,002	4,398	65,245	25,742		46,756	34,858		737,585	6,572,587
A511 Sch Curr/Capital Region BOCES	3,113	(3,113)							7,880		7,880	7,880
A514 Model Schools/Madison BOCES	286,963	(48,495)	240,468	26,230	771				(57,588)	(1,534)	27,001	267,469
A515 Com Objective/Madison BOCES	2,664,512	(208,531)	2,455,981	419,649	(20,628)	349					340,248	2,796,230
A518 Science Kits	1,270,459	91,463	1,361,922	3,489	(18,559)				8,644	100,383	95,703	1,457,625
A520 School Curriculum/Madison BOCES	400	(400)		975		565				475	2,015	2,015
A521 School Curriculum Improvement	1,417,094	105,635	1,522,729	52,550	55,028	73,678			100,570	58,674	449,292	1,972,020
A523 Strategic Planning/Questar III										3,170	3,170	3,170
A538 Model Schools	279,923	35,754	315,676									315,676
A543 Hard/Software/Oswego BOCES	5,093		5,093	(2,173)				6,907		3,215	7,949	13,043
A545 Curr Dev/Greater Southern Tier BOCES	1,406,900	411,246	1,818,146		(116,746)				778,487	51,150	1,405,616	3,223,762
A547 CDOs Credential Mgmt Sys/Oswego BOCES	2,817	100	2,917	(367)	220						(147)	2,770
A555 Superintendent Eval/Erie 2 BOCES		2,177	2,177							0	0	2,177

Description	2022-2023		Adjustments		07/31/22		08/31/22		09/30/22		10/31/22		11/30/22		12/31/22		01/31/23		02/28/23		Net		Revised		
	Adopted	Budget	per	Contracts	Contract	Totals	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Budget	Budget
A632 Health Care Coord./Delaware BOCES	20,796		1,617		22,413		556															556		22,969	
A633 GASB 45/Questar III BOCES	24,752		1,494		26,246																	-		26,246	
A634 Staff Dev./Board/Herkimer BOCES	13,302				13,302																	2,120		15,422	
A636 GASB 45/Clinton-Essex Boces	3,990		13,090		17,080																			17,080	
A637 Fixed Assets/Questar III BOCES	22,511		4,059		26,570																			26,570	
A639 Transp./Madison BOCES	1,521		(1,205)		316		620		990															3,273	
A640 Drug Testing/Jeff-Lewis BOCES	19,851				19,851																			20,191	
A641 On-Line Application/Putnam BOCES	43,672		(470)		43,202																			43,202	
A646 Medicaid Reimburs./Madison BOCES	38,014		(10,668)		27,346		(1,743)																	25,603	
A649 ACA Compliance/Madison BOCES	15,896		92		15,988																			15,988	
A650 Testing-NYS Alt. Addmt/Cap Region BOCES	79,800		525		80,325		45																	80,370	
A651 SCR/C/Brooms BOCES	48,008		1,977		49,985																			51,985	
A655 Special Ed Aid Assistance Svc/Questar III BOCES	23,640		8,006		31,646																			31,646	
A656 Employee Relations/ONC BOCES	17,524		351		17,875																			17,875	
A657 Project Work/Cap Region BOCES																								109	
A658 Coop Bid/DCMO BOCES			19,714		19,714		(297)																	23,942	
A659 Tier 4 Enhanced/Cap Region BOCES																								195,542	
A660 Employee Assistance/DCMO BOCES			143,262		143,262																			52,281	
A600 NON-INSTRUCTIONAL SERVICES TOTAL	14,740,209		1,397,982		16,138,191		7,964		34,121		178,886		98,602		179,982		1,212,457		7,964		1,212,457		1,212,457		17,350,648
A700 INTERNAL																									
A701 Operations and Maintenance																									
A713 Infor and Technology Supervision																									
A700 INTERNAL																									
TOTALS	80,551,736		7,745,298		88,297,034		1,478,004		40,680		2,490,672		216,560		1,431,268		7,052,263		7,052,263		7,052,263		7,052,263		95,349,297

C. PERSONNEL REPORT

a. RETIREMENTS

1. Teaching/Certified Staff

			Hire Date	Retire Date
1.	LEE BOYD	TEACHER OF SOCIAL STUDIES	09/01/2004	08/31/2023
2.	JUDY L. EVANS	TEACHER ASSISTANT	10/14/2008	06/30/2023
3.	JUDI RUSSELL	TEACHER OF ART	01/21/2003	06/30/2023
4.	ELLEN A. SYNAKOWSKI	TEACHER ASSISTANT	09/01/2005	06/30/2023
5.	MARY LOURDES TANGORRA	SUPERVISING PRINCIPAL OF ALTERNATIVE EDUCATION	07/01/2003	06/30/2023

2. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	JEANETTE D. HOLLENBECK	FOOD SERVICE HELPER	09/01/2000	12/18/2022

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	SHANNON ANAIR	TEACHER ASSISTANT	08/31/2022	03/20/2023
2.	MINDY S. BROWNE	TEACHER ASSISTANT	09/05/2018	03/26/2023
3.	BETHANI A. BURNS	TEACHER ASSISTANT	09/01/2016	03/31/2023
4.	KELLIE M. EDWARDS	TEACHER ASSISTANT	08/31/2022	03/27/2023
5.	PATRICIA L. MCCOMB	TEACHER ASSISTANT	06/05/2006	04/14/2023
6.	KAITLYN P. PARACKA	TEACHER ASSISTANT	08/31/2022	03/07/2023
7.	AMY L. TREEN	TEACHER ASSISTANT	10/20/2021	04/14/2023
8.	SARAH D. WALKER	TEACHER OF SPECIAL EDUCATION	09/01/2007	04/19/2023
9.	PATRICIA A. WILLIAMS	TEACHER ASSISTANT	09/01/2018	04/21/2023

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	MANUEL F. BELTRAN	GRAPHIC DESIGN ARTIST	05/17/2021	04/23/2023
2.	JASON M. DOUGLASS	INFORMATION TECHNOLOGY PROJECT MANAGER	01/12/2015	03/17/2023
3.	TRICIA HILLS	FOOD SERVICE HELPER	09/01/2022	03/01/2023 (verbal)
4.	CAROL HOWARD	FOOD SERVICE HELPER	09/04/2018	03/01/2023 (verbal)
5.	JOSHUA A. POTTER	CLEANER	02/13/2023	03/27/2023
6.	ALEXIS M. PROULX	FOOD SERVICE HELPER	06/02/2021	03/06/2023 (verbal)
7.	TIMOTHY RYAN	CLEANER (HOURLY)	07/01/2022	03/24/2023

8.	CHARLENE T. WALTHERT	ASSISTANT SAFETY COORDINATOR	Hire Date 08/12/2019	Resign Date 03/10/2023
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c. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

			Start Date	End Date
1.	MARISA ZIMMERMAN	TEACHER ASSISTANT	04/05/2023	06/30/2023

2. Non-Instructional/Classified Staff

			Start Date	End Date
1.	AILEEN J. JUDD	LIBRARIAN I	04/23/2023	TBD
2.	EDMOND J. KEMPF	LABORER	03/23/2023	04/04/2023
3.	JESSICA L. VANDRESAR	ASSISTANT COOK	01/13/2023	06/30/2023

d. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **JENNIFER A. BARON** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Bridges for a four year probationary appointment in the Teaching Assistant tenure area, commencing March 27, 2023 and ending March 26, 2027 at an annual salary rate of \$19,249.00, prorated.

redacted

2. Recommend that **MINDY S. BROWNE** be appointed as an **ATTENDANCE TEACHER** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Middle Settlement Academy at OHM BOCES and Kernan Elementary for a four year probationary appointment in the Attendance Teacher tenure area, commencing March 27, 2023 and ending March 26, 2027 at an annual salary rate of \$43,910.00, prorated.

redacted

3. Recommend that **MICHAEL A. COLLINS** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy @ Lincoln Avenue for a four year probationary appointment in the Teaching Assistant tenure area, commencing April 03, 2023 and ending April 02, 2027 at an annual salary rate of \$17,748.00, prorated.

redacted

4. Recommend that **COURTNEY A. LUPI** be appointed as an **ATTENDANCE TEACHER** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Middle Settlement Academy @ OHM BOCES for a four year probationary appointment in the ATTENDANCE TEACHER tenure area, commencing March 01, 2023 and ending February 28, 2027 at an annual salary rate of \$53,338.00, prorated.

redacted

5. Recommend that **SAMANTHA M. STREIFF** be appointed as a **PROGRAM SPECIALIST SCIENCE** in SUPPORT SERVICES, Science Center for a three year probationary appointment in the Program Specialist Math/Science tenure area, commencing May 01, 2023 and ending April 30, 2026 at an annual salary rate of \$72,000.00, prorated.

redacted

6. Recommend that **SARAH D. WALKER** be appointed as a **COORDINATOR OF SPECIAL PROGRAMS** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, PPL for a four year probationary appointment in the Coordinator of Special Programs & Projects tenure area, commencing April 20, 2023 and ending April 19, 2027 at an annual salary rate of \$98,500.00, prorated.

redacted

b. **RECOMMENDATION FOR INCREASE IN FTE**

			Date	FTE
1.	KATRINA M. BRIDY	TEACHER OF ESL (L-T-S)	03/06/2023 - 06/30/2023	1.0

2. **Non-Instructional/Classified Staff**

- a. Recommendation to create one (1) full-time Librarian II position

a. **RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE**

1. Recommend that **MANUEL F. BELTRAN** be appointed to a provisional appointment as a **VIDEO PRODUCTION TECHNICIAN** in SUPPORT SERVICES, School Communications, commencing April 24, 2023 at an annual salary rate of \$39,770.00, prorated.

MANUEL F. BELTRAN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **VIDEO PRODUCTION TECHNICIAN**, until the results of the next civil service exam are known.

redacted

2. Recommend that **PATRICIA A. CAPPELLI** be appointed to a provisional appointment as a **SENIOR ACCOUNT CLERK** in SUPPORT SERVICES, School Library System, commencing April 10, 2023 at an annual salary rate of \$37,625.00, prorated.

PATRICIA A. CAPPELLI has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SENIOR ACCOUNT CLERK**, until the results of the next civil service exam are known.

redacted

3. Recommend that **LAURA A. ELLIOTT** be appointed to a provisional appointment as a **RECORDS RETENTION COORDINATOR** in SUPPORT SERVICES, Central Business Office, commencing May 01, 2023 at an annual salary rate of \$45,749.00, prorated.

LAURA A. ELLIOTT has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **RECORDS RETENTION COORDINATOR**, until the results of the next civil service exam are known.

redacted

4. Recommend that **JOSHUA S. EZMAN** be appointed to a provisional appointment as a **GRAPHIC DESIGN SPECIALIST** in SUPPORT SERVICES, School Communications, commencing April 24, 2023 at an annual salary rate of \$48,054.00, prorated.

JOSHUA S. EZMAN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **GRAPHIC DESIGN SPECIALIST**, until the results of the next civil service exam are known.

redacted

5. Recommend that **JULIETTE K. JONES** be appointed to a provisional appointment as a **SAFETY ASSISTANT COORDINATOR** in SUPPORT SERVICES, Safety Office, commencing April 20, 2023 at an annual salary rate of \$45,000.00, prorated.

JULIETTE K. JONES has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SAFETY ASSISTANT COORDINATOR**, until the results of the next civil service exam are known.

redacted

6. Recommend that **AILEEN J. JUDD** be appointed to a provisional appointment as a **LIBRARIAN II** in SUPPORT SERVICES, School Library System, commencing April 24, 2023 at an annual salary rate of \$48,051.00, prorated.

AILEEN J. JUDD has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **LIBRARIAN II**, until the results of the next civil service exam are known.

redacted

7. Recommend that **MICHAEL W. KOHLI's** appointment (approved at the March 8, 2023 Board meeting) to a provisional appointment as a **PBIS COORDINATOR** in SUPPORT SERVICES, Safety Office, *be revised* commencing April 04, 2023 at an annual salary rate of \$50,000.00, prorated.

MICHAEL W. KOHLI has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **PBIS COORDINATOR**, until the results of the next civil service exam are known.

redacted

8. Recommend that **SANDI SABANAGIC** be appointed to a provisional appointment as a **COMPUTER TECHNICAL ASSISTANT** in SUPPORT SERVICES, BOCES Networking, commencing April 24, 2023 at an annual salary rate of \$35,662.00, prorated.

SANDI SABANAGIC has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COMPUTER TECHNICAL ASSISTANT**, until the results of the next civil service exam are known.

redacted

b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **TIMOTHY RYAN** be appointed to a probationary appointment as a **CLEANER** in SUPPORT SERVICES, Operations & Maintenance, commencing March 27, 2023 at an annual salary rate of \$36,210.00, prorated.

TIMOTHY RYAN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLEANER**. **TIMOTHY RYAN** will be required to serve a twenty-six week probationary period.

redacted

2. Recommend that **PATRICIA A. WILLIAMS** be appointed to a probationary appointment as a **CLEANER** in SUPPORT SERVICES, Operations & Maintenance, commencing April 24, 2023 at an annual salary rate of \$33,648.00, prorated.

PATRICIA A. WILLIAMS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLEANER**. **PATRICIA A. WILLIAMS** will be required to serve a twenty-six week probationary period.

redacted

c. RECOMMENDATION FOR PROBATIONARY APPOINTMENT FROM CIVIL SERVICE LISTING

The below named individual(s) recently took and successfully completed the required civil service exam for the title. The below named individual(s) will be required to serve a twenty-six week probationary period.

			Prob. Date
1.	HEATHER M. BOMBACE	SAFETY ASSISTANT COORDINATOR	03/15/2023
2.	JESSICA J. FLETCHER	SAFETY COORDINATOR	03/15/2023

d. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **ELISE B. ALLARD** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing March 06, 2023 at an hourly salary rate of \$15.00.

ELISE B. ALLARD has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

2. Recommend that **TIARRA C. DAILEY** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing March 20, 2023 at an hourly salary rate of \$15.00.

TIARRA C. DAILEY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

3. Recommend that **MARCIA L. EMRICH** be appointed to a part-time appointment as a **CLERK (PART TIME)** in SUPPORT SERVICES, School Library System, commencing April 25, 2023 at an hourly salary rate of \$29.36.

MARCIA L. EMRICH has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLERK (PART TIME)**.

redacted

4. Recommend that **MARIVONE MORALES** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing March 20, 2023 at an hourly salary rate of \$15.00.

MARIVONE MORALES has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

5. Recommend that **DEBRA A. ROBINSON** be appointed to a part-time, appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing March 07, 2023 at an hourly salary rate of \$15.00, as needed.

DEBRA A. ROBINSON has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

6. Recommend that **AMANDA L. VERGARA** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing March 07, 2023 at an hourly salary rate of \$15.00,

AMANDA L. VERGARA has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

e. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	ELAINE A. BELL	OFFICE SPECIALIST I	10/14/2022
2.	STEVE D. CARDWELL	SENIOR OFFSET PRINTING MACHINE OPERATOR	10/17/2022
3.	MEGAN L. CLAPP	ACCOUNT CLERK	09/19/2022
4.	MICHAEL S. COLANGELO	DIRECTOR OF FACILITIES III	09/19/2022
5.	LOIS S. DAVIS	SENIOR OFFICE SPECIALIST I	10/17/2022



			Perm. Date
6.	GILLIAN M. GALLAGHER	ACCOUNT CLERK	10/17/2022
7.	MICHELE WILLIAMS	REGISTERED PROFESSIONAL NURSE	10/24/2022



Oneida-Herkimer-Madison BOCES

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070
www.oneida-boces.org

Memorandum

To: Cooperative Board
From: Patricia N. Kilburn, Ed.D. 
Date: February 22, 2023
Subject: Recommendation for Approval of Board Policies
Prepared by: David Stayton 

~~VII D. 2.
Approval of Board Policies
2004, 2006, 5004, 5400,
5401
(First Reading)
March 8, 2023~~

VII D. 1.
Approval of Board Policies
2004, 2006, 5004, 5400,
5401
(Second Reading)

Background

The Oneida-Herkimer-Madison Cooperative Board is responsible for establishing policies for the operation of OHM BOCES which include curricular, financial, and other policies.

The purpose of the OHM BOCES' Policy Manual is to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations.

Discussion

The OHM BOCES' Policy Committee, with legal assistance from the Madison-Oneida-BOCES Labor Relations and Policy Office, have audited the following policies listed below and are seeking approval by the OHM BOCES Cooperative Board.

Recommendation

It is recommended that the Cooperative Board approve the following policies:

Section 2000 School Board of Operations

- 2004 Orienting New Board of Cooperative Educational Services Members
- 2006 Board of Cooperative Educational Services Compensation and Expenses

Section 5000 Support Operations

- 5004 Short-Term Worker Asbestos Notification
- 5400 Transportation of Students to OHM BOCES Sponsored Events
- 5401 Owned or Leased Vehicles

Resolution

That the Cooperative Board approves the following Polices in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

Section 2000 School Board of Operations

2004 Orienting New Board of Cooperative Educational Services Members

2006 Board of Cooperative Educational Services Compensation and Expenses

Section 5000 Support Operations

5004 Short-Term Worker Asbestos Notification

5400 Transportation of Students to OHM BOCES Sponsored Events

5401 Owned or Leased Vehicles

Attachments: policies

Policy

Draft 1.18.23
2004

BOARD OPERATIONS

ORIENTING NEW BOARD OF COOPERATIVE EDUCATIONAL SERVICES MEMBERS

I. Statement of Policy

- A. The Board of Cooperative Educational Services and its staff shall assist each new member-elect to understand the Board of Cooperative Educational Services' functions, policies and procedures before ~~he/she takes~~ they take office, by the following methods:
1. The electee shall be given selected material on the job of being part of the Board of Cooperative Educational Services, which material is supplied by the New York State School Boards Association, the National School Boards Association, and/or other professional organizations.
 2. The electee shall be sent agendas and invited to attend Board of Cooperative Educational Services, as an observer, in open session meetings in May and June.
 3. The Clerk shall supply material pertinent to meetings.
 4. The electee shall be invited to meet with the District Superintendent and other administrative personnel to discuss services they perform for the Board of Cooperative Educational Services.
 5. A copy of the Board of Cooperative Educational Services' policies, by-laws, and handbook shall be given each electee by the Clerk.
 6. The opportunity shall be provided for new Board of Cooperative Educational Services members to orientation programs.
 7. The District Superintendent will arrange for briefing the new member on programs and procedures by various administrative staff.
- B. A special meeting or time at a regular meeting may be set by the Board of Cooperative Educational Services for its own orientation of the new member.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Adopted: 07/10/02

Revised: 06/12/19, _____

Policy

Draft 1.27.23
2006

BOARD OPERATIONS

BOARD OF COOPERATIVE EDUCATIONAL SERVICES COMPENSATION AND EXPENSES

I. Compensation

Each Board of Cooperative Educational Services member serves the public in a trustee relationship, is elected by the component Board of Education members, and serves without pay.

II. Expenses

Each Board of Cooperative Educational Services member is entitled to reimbursement for all necessary expenses incurred in the official performance of their duties.

- A. Conference and workshop attendance is considered an opportunity for development as a knowledgeable Board of Cooperative Educational Member. Members of the Board shall be reimbursed for any expense actually and necessarily incurred in the performance of their duties.
- B. The Board shall authorize by resolution, prior to attendance and entered in the minutes of the Board meeting, the reimbursement of any expenses to be incurred by any of its members attending a conference or educational program. Tuition fees and registration fees are also reimbursable.
- C. The Board members are authorized to attend the following meetings, with expenses paid:
 - 1. Meetings sponsored by the Oneida-Herkimer-Madison Board of Cooperative Educational Services (OHM BOCES);
 - 2. New York State School Boards Association;
 - 3. National School Boards Association; and
 - 4. Other meetings as authorized by the Board of Cooperative Educational Services.
- D. Attendance at all conferences shall be open to all members of the Board, unless specifically restricted during the school calendar year by the resolution of the Board based on such considerations as workload, expense and other economic factors and educational priorities as exist at the time.

Oneida-Herkimer-Madison Board of Cooperative Educational Services
Legal Ref: General Municipal Law §77-b
Adopted: 07/10/02
Revised: 06/12/19

Policy

Draft 1.18.23

5004

SUPPORT OPERATIONS

SHORT-TERM WORKER ASBESTOS NOTIFICATION

I. Statement of Policy

In compliance with the Asbestos Hazard Emergency Response Act (AHERA) requires BOCES to inform all non-school employees who perform short-term work in a BOCES building, such as electricians, plumbers, and ~~telephone repair workers~~ telecommunications workers, of the locations of any known or assumed asbestos-contained building materials (ACBM) in the school building. This Policy shall be implemented with respect to any space in a building housing an BOCES program where BOCES has control over that space and BOCES has contracted for the short-term work.

II. Duties of the Designated Person

~~It is the Policy of the OHM BOCES that an individual be designated in each building to meet with short term workers upon their arrival to inform them of the location of any known or assumed asbestos-containing building materials (ACBM).~~

II A. The BOCES Facilities Director shall be the Designated Person for the BOCES, within the meaning of AHERA. It shall be the responsibility of the OHM BOCES' Facilities Director to ensure that each building has a designated person to meet with short-term workers prior to or upon their arrival, some of which shall include

1. Information provided to short-term workers should include a floor plan of the building, with the location of any known or assumed ACBM highlighted, and clear instruction about where work should and should not be performed.
2. The designated individual shall document that this process has taken place and the date (See Regulation #5004.1)
3. ~~Copies of any documentation shall be~~ Retaineding copies of any documentation in the OHM BOCES' asbestos management plan.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: The Asbestos Hazard Emergency Response Act (AHERA), 15 U.S.C. §§2651 ff; 40 C.F.R. Section and 763.84(d).

Cross Ref: 5004.1, Short-Term Asbestos Notification.

Adopted: 11/14/18

Revised:

Policy

Draft 1.18.23
5400

SUPPORT OPERATIONS

TRANSPORTATION OF STUDENTS TO OHM BOCES SPONSORED EVENTS

I. Policy:

This Policy governs the transportation of students by employees of the Oneida-Herkimer-Madison Board of Cooperative Educational Services (OHM BOCES). More specifically, it establishes:

- A. How an employee may be deemed qualified to transport students; and
- B. What vehicles an employee may use to transport students.

II. Driver Qualifications:

An OHM BOCES employee is qualified to transport students only if ~~he/she is~~ they are a "Licensed Bus Driver" or "Volunteer Driver."

- A. **Licensed Bus Driver:** A licensed bus driver approved by the Transportation Supervisor and on the OHM BOCES 19A Driver Roster may transport students.
- B. **Volunteer Driver:** A Volunteer school bus driver shall mean every person who occasionally transports passengers to and from extra-curricular activities sponsored by a school or religious organizational fewer than thirty (30) days per calendar year and where such driving is unpaid and incidental to any terms or contract of hire. It shall not include an individual who transports passengers in a bus, over a scheduled route which involves the receiving and discharging of passengers on any road, highway, public or private street, or driveway. A volunteer may be a teacher, coach, minister, or parent, etc., but may not be anyone who is employed on a full time basis as a self-employed driver or as a driver for a contract carrier.

C. Authorized Vehicles:

Employee use of a vehicle that is not owned or leased by the OHM BOCES to transport students is prohibited, except that in the event of an emergency, the District Superintendent or an Assistant Superintendent may approve incidental, limited use of a vehicle that is neither owned nor leased by the OHM BOCES to transport a student.

III. OHM BOCES Sponsored Events

- A. Where the OHM BOCES has provided transportation to students enrolled in the OHM BOCES to an OHM BOCES sponsored event (field trip, extracurricular activity, or any similar event) it shall provide transportation back to either the point of departure or the appropriate school district unless the parent/guardian participates in such event and has provided the OHM BOCES with written notice authorizing an

POLICY

SUPPORT OPERATIONS

Draft
5400

TRANSPORTATION OF STUDENTS TO OHM BOCES SPONSORED EVENTS

alternative form of return transportation for such student unless intervening circumstances makes such transportation impractical.

- B. In cases where intervening circumstances make transportation of a student back to the point of departure or to the appropriate school impractical, a representative of the OHM BOCES shall remain with the student until such student's parent/guardian has been contacted and informed of the circumstances which make such transportation impractical; and the student has been delivered to ~~his/her~~ their parent/guardian.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: DMV Regulations, Part 6; Commercial Motor Vehicle Safety Act of 1986; 8 NYCRR 156.3; Omnibus Transportation Employee Testing Act of 1991; Education Law 1950

Adopted: 07/10/02

Revised: 04/10/19, _____

Policy

SUPPORT OPERATIONS

Draft 1.18.23
5401

OWNED OR LEASED VEHICLES

I. Statement of Policy

The Board of Cooperative Educational Services owned or leased vehicles may be made available for official travel by the Oneida-Herkimer-Madison BOCES (OHM BOCES) personnel upon approval of the District Superintendent or designee.

II. Duties of the District Superintendent

The District Superintendent or designee may approve reimbursement for travel for professional purposes in a private vehicle at a rate approved by the OHM BOCES or through negotiated contract.

III. Violation of Use

In no case is an OHM BOCES vehicle to be approved for personal use, unless authorized by the Board of Cooperative Educational Services.

IV. Duties of the Board of Cooperative Educational Services

The Board of Cooperative Educational Services will be kept apprised yearly of the inventory and the status of the OHM BOCES owned and/or leased vehicles.

V. Inventory

The Assistant Superintendent for Administrative Services will keep an inventory of all OHM BOCES owned vehicles for the purpose of making recommendations regarding the maintenance of vehicles and replacement by sale or disposal.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Adopted: 07/10/02

Revised: 04/10/19, _____




Oneida-Herkimer-Madison BOCES

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070
www.oneida-boces.org

Memorandum


VII D. 2.
Approval of Board Policies
2001, 2007, 2100, 2101, 2102
2103 2201 Delete: 2002, 2003
(First Reading)

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D. 

Date: March 23, 2023

Subject: Recommendation for Approval of Board Policies

Prepared by: David Stayton 

Background

The Oneida-Herkimer-Madison Cooperative Board is responsible for establishing policies for the operation of OHM BOCES which include curricular, financial, and other policies.

The purpose of the OHM BOCES' Policy Manual is to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations.

Discussion

The OHM BOCES' Policy Committee, with legal assistance from the Madison-Oneida-BOCES Labor Relations and Policy Office, have audited the following policies listed below and are seeking approval by the OHM BOCES Cooperative Board.

Recommendation

It is recommended that the Cooperative Board approve the following policies:

Section 2000 School Board of Operations

2001 Board of Cooperative Educational Services Authority
2007 Resignation, Dismissal, Filling Vacancies
2100 Powers and Duties of The Board Of Cooperative Educational Services Members
2101 Duties of The Clerk of The Board Of Cooperative Educational Services
2102 Duties of The Board Of Cooperative Educational Services Attorney
2103 Board Of Cooperative Educational Services Communications With Component Districts
2201 Annual Meeting and Nomination and Election of Board Members

It is recommended that the Cooperative Board delete the following policies:

2002 Number of Members and Term of Office
2003 Qualifications of Board of Cooperative Educational Services Members

Resolution

That the Cooperative Board approves the following Polices in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

Section 2000 School Board of Operations

- 2001 Board of Cooperative Educational Services Authority
- 2007 Resignation, Dismissal, Filling Vacancies
- 2100 Powers and Duties of The Board Of Cooperative Educational Services Members
- 2101 Duties of The Clerk of The Board Of Cooperative Educational Services
- 2102 Duties of The Board Of Cooperative Educational Services Attorney
- 2103 Board Of Cooperative Educational Services Communications With Component Districts
- 2201 Annual Meeting and Nomination and Election of Board Members

That the Cooperative Board delete the following Polices in order to maintain a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

- 2002 Number of Members and Term of Office
- 2003 Qualifications of Board of Cooperative Educational Services Members

Attachments: policies

BOARD OPERATIONS

BOARD OF COOPERATIVE EDUCATIONAL SERVICES AUTHORITY

I. Statement of Policy

- A. As a body created under Section 1950 of the New York State Education Law, the Board of Cooperative Educational Services has full authority, within the limitations of federal and state laws and the Regulations of the Commissioner of Education and interpretations of them, to carry out its power and duties in the matters of education.
- B. In all cases where laws or regulations of the State Commissioner of Education do not provide, permit, or prohibit, the Board of Cooperative Educational Services shall consider itself the agent responsible for establishing and appraising educational matters and activities.
- C. All authority rests with the Board of Cooperative Educational Services as a whole and not with any individual member or any group of members in any committee. Committee members may act on an individual basis only when specifically delegated with the authority by the Board of Cooperative Educational Services. All final policy decisions are placed in the hands of the Board of Cooperative Educational Services.
- D. The business of the Board of Cooperative Educational Services shall be conducted in accordance with the authoritative principles of parliamentary procedure as found in the latest edition of Robert's Rules of Order.

II. Number of Board of Cooperative Educational Services Members and Terms of Office

- A. The Board of Cooperative Educational Services consists of twelve (12) members elected from each of the twelve (12) component districts to represent each of the component districts.
- B. Term of Office
 - 1. The term of office of a member of the Board of Cooperative Educational Services shall be three (3) years, commencing on the July 1st next following the election.
 - 2. The total Board of Cooperative Educational Services membership shall be separated into a sufficient number of classes of terms in order that, as nearly possible, equal numbers of Board of Cooperative Educational Services members shall be elected each year.

BOARD OPERATIONS

BOARD OF COOPERATIVE EDUCATIONAL SERVICES AUTHORITY

III. Qualifications of Board of Cooperative Educational Services Members

A. Members of the Board of Cooperative Educational Services must:

1. be a citizen of the United States.
2. be at least eighteen (18) years of age.
3. be able to read and write.

B. Members of the Board of Cooperative Educational Services cannot:

1. be of the same household as another member of the Board;
 - a. No more than one (1) member of an immediate family (e.g. mother, father, child) shall be a member of the Board of Cooperative Educational Services
2. reside outside of the boundaries of a component district, but do not have to be a member of the local school board;
3. be an employee of a component district or an employee of the Board of Cooperative Educational Services;
4. No more than (one) Board of Cooperative Educational Services member may reside in a given component district unless otherwise permitted in accordance with law;
5. simultaneously hold another incompatible public office; and
6. have been removed from any school district office within one (1) year preceding the date of appointment or election to the Board of Cooperative Educational Services.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref.: NYS Education Law §§1950 (2), (2-a), (2-b), (4), 2102 and 2103

Adopted: 07/10/02

Revised: 06/12/19, _____

Policy

Draft 03.03.23

2007

BOARD OPERATIONS

RESIGNATION, DISMISSAL, FILLING VACANCIES

I. Policy Statement

A Board of Cooperative Education Services member of the Oneida-Herkimer-Madison BOCES may resign at an annual meeting at which time the resignation shall be automatically accepted. At other times ~~his/her~~ their resignation must be presented to the District Superintendent, who will endorse it and file it with the Clerk of the Board. It shall become effective as indicated in the letter of resignation or the date of filing with the Clerk of the ~~Board of Cooperative Educational Services~~.

II. Duties of the Members of the Board

It shall be the duty of each member of the Board of Cooperative Education Services to attend all meetings of the Board and, if any member shall fail to attend three consecutive meetings of the Board of Cooperative Educational Services after having been regularly notified and a satisfactory cause for each non-attendance is not shown, the Board of Cooperative Educational Services will proceed to declare that office vacant.

II. Removal

A Board of Cooperative Education Services member may be removed from office by the Commissioner of Education for willful violation of any provision of law, neglect of duty, or willfully disobeying any decision, order, or regulation of the Commissioner in accordance with applicable statutory provisions and due process.

IV. Appointment

In the event of death, resignation, refusal/failure to serve, or any disqualification of a Board of Cooperative Education Services member, the Board of Cooperative Educational Services may appoint a new member to fill such a vacancy.

V. Vacancy

If a vacancy occurs, the Board of Cooperative Education Services may appoint someone to fill the position until the next annual election, provided that notification is provided to all component boards of the vacancy and that the component boards are given ten (10) days to provide any comments or objections to the filling of the vacancy by appointment.

VI. Appointed Individuals

Individuals appointed to fill any vacancy on the Board of Cooperative Educational Services will hold office until the next annual meeting of the Board of Cooperative Educational Services.

POLICY

SCHOOL BOARD OPERATIONS

2007

REMOVAL FROM OFFICE OF BOARD MEMBERS

VII. Ineligibility

A Board member who has been removed from office shall be ineligible for appointment or election to any office in the BOCES for a period of one (1) year from the date of such removal.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Education Law §1950(2-a-f) ; Public Officers Law §30

Cross Ref: Policy 2004, Nomination and Election of Board of Cooperative Educational Services
Members

Adopted: 07/10/02

Revised: 05/09/18, 06/12/19, _____

BOARD OPERATIONS

POWERS AND DUTIES OF THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES MEMBERS

I. Board Operations

The Board of Cooperative Educational Services is a corporate body organized under Section 1950 of the New York State Education Law. A Board of Cooperative Educational Services member has authority only when meeting with a quorum of the Board of Cooperative Educational Services, unless specifically delegated authority to act on behalf of the Board of Cooperative Educational Services.

II. Duties of the Board

The Board of Cooperative Educational Services has the final responsibility for whatever takes place in the Board of Cooperative Educational Services system. For that reason, all final decisions must be made by the Board of Cooperative Educational Services. The powers and duties of the Board of Cooperative Educational Services include the following:

- A. Appoint, with the approval of the Commissioner of Education, the District Superintendent of ~~Schools~~;
- B. Prepare and adopt its final administrative, capital and program budgets for the Board of Cooperative Educational Services programs (after presentation to component school districts in accordance with law) for the ensuing year no later than May 15th of each year;
- C. Upon the recommendation of the District Superintendent employ such assistants, teachers, supervisors, clerical help and other personnel necessary to carry out the program;
- D. Provide and maintain suitable classrooms, office and other facilities necessary to carry out the program;
- E. Establish policies which provide the framework for the day to day operations; and
- F. Such other powers and duties as are prescribed by law.

III. Board Self Evaluation

- A. The Board of Cooperative Educational Services shall review the effectiveness of its internal operations at least once annually.

POLICY

Draft
2100

BOARD OPERATIONS

POWERS AND DUTIES OF THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES

MEMBERS

- B. The District Superintendent and others, who work regularly with the Board of Cooperative Educational Services, may be asked to participate in this review and
- to suggest ways by which the Board of Cooperative Educational Services, can improve its functioning as a legislative/deliberative body.

IV. Duties of the President

The President shall be a member of the Board of Cooperative Educational Services, and be elected by the Board of Cooperative Educational Services at its Annual Reorganizational Meeting. The term of office for President shall be one (1) year. The duties of the President are to:

- A. Preside at all meetings of the Board of Cooperative Educational Services;
- B. Call special meetings of the Board of Cooperative Educational Services when necessary;
- C. Appoint all committees and fill any committee vacancies with the advice of other Board of Cooperative Educational Services members;
- D. Act as an ex-officio member of all committees;
- E. Execute documents on behalf of the Board of Cooperative Educational Services; and
- F. Perform the usual and ordinary duties of the office of the President.

V. Duties of the Vice President

- A. The Vice President shall be a member of the Board of Cooperative Educational Services, elected by the Board of Cooperative Educational Services at its Annual Reorganizational Meeting, and shall serve for a period of one (1) year. The Vice President shall perform such duties as the President or the Board of Cooperative Educational Services may prescribe. The Vice President shall perform the normal duties of the President in case of the absence or disability of the President.
- B. In case of vacancy in the office of the President, the Vice President shall act as President until a President is elected.

Oneida-Herkimer-Madison Board of Cooperative Educational Services
Legal Ref: NYS Education Law §§ 1950

POLICY

Draft
2100

BOARD OPERATIONS

POWERS AND DUTIES OF THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES
MEMBERS

Adopted: 07/10/02
Revised: 06/12/19, _____

Policy

Draft 3.6.23
2101

BOARD OPERATIONS

DUTIES OF THE CLERK OF THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES

I. Statement of Policy

The Clerk of the Board of Cooperative Educational Services shall be appointed by the Board of Cooperative Educational Services at its Annual Reorganizational Meeting and shall perform the duties prescribed by Education Law and the Regulations of the Commissioner of Education.

II. Duties of the Clerk of the Board

A. All official records and proceedings of the Board of Cooperative Educational Services shall be recorded and kept by the Clerk of the Board.

~~III.~~ B. The Clerk shall, in addition:

1. Attend all meetings of the Board of Cooperative Educational Services;
2. Be responsible for full and accurate minutes of the meetings of the Board of Cooperative Educational Services;
3. Give notice of all special meetings of the Board of Cooperative Educational Services;
4. Be responsible for arranging publication of all legal notices with regard to Oneida-Herkimer-Madison (OHM) BOCES business and meetings as required by law;
5. Make arrangements for and be responsible for the details of the Annual Meeting; and
6. Conduct the Reorganizational Meeting until a President and Vice President are sworn in.

IV. Appointment of the Clerk of the Board

The Clerk of the Board shall be appointed annually at the reorganization meeting.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Education Law §§1950 and 2121.

Adopted: 07/10/02

Revised: 06/12/19, _____

Policy

BOARD OPERATIONS

2102

DUTIES OF THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES ATTORNEY

The procedure for the acquisition of legal services to the OHM BOCES shall be determined annually by the Board of Cooperative Educational Services. The attorney selected shall advise the Board of Cooperative Educational Services and District Superintendent in all matters of all legal or technical nature relating to the interpretation of statutes and case law.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Adopted: 06/12/19

Policy

Draft 3.6.23
2103

BOARD OPERATIONS

BOARD OF COOPERATIVE EDUCATIONAL SERVICES COMMUNICATIONS WITH
COMPONENT DISTRICTS

Members of the Board of Cooperative Educational Services are expected to communicate with component school districts on a regular basis. That communication may include, but is not necessarily limited to, such strategies as visits to components' Board meetings, written reports, responses to individual questions, visits with appropriate Board of Cooperative Educational Services staff with the approval of the District Superintendent and so forth.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Adopted: 07/10/02

Revised: 06/12/19

SCHOOL BOARD OPERATIONS

ANNUAL MEETING AND NOMINATION AND ELECTION OF BOARD MEMBERS

I. Annual Meeting

- A. The Annual Meeting shall be held between April 1st and April 15th, at such place and time as the Board President shall designate. The meeting shall provide for:
 - 1. Introduction of candidates for election to the Board of Cooperative Educational Services; and
 - 2. Presentation of the tentative administrative, capital and program budgets.
- B. Notice of the time, date, and place of the annual meeting must be given to each of the Board of Cooperative Educational Services Board members and the clerks of each of the component districts by mail at least 14 days prior of the meeting.
- C. The Oneida-Herkimer-Madison BOCES (OHM) must publish the notice at least once each week within the two (2) weeks preceding the annual meeting, the first publication to be at least fourteen (14) days before the meeting in two (2) newspapers having general circulation, or one newspaper of general circulation if there is only one (1), within the OHM BOCES. The notice must contain the following:
 - 1. A statement that the tentative OHM BOCES budget will be presented to the component school Board members at the meeting;
 - 2. A summary of the tentative OHM BOCES capital and program budgets in a form prescribed by the Commissioner of Education;
 - 3. A summary of the tentative OHM BOCES administrative budget in a form prescribed by the Commissioner that includes the salary and benefits payable to supervisory and administrative staff of the OHM BOCES and the total compensation payable to the District Superintendent.
 - 4. When and where the tentative budgets will be available to the public for inspection.

II. Nomination and Election of Board Members

- A. The component boards shall be notified by February 1st of each year of those vacancies on the Board of Cooperative Educational Services to be filled at the Annual Election.
- B. Members to the Board of Cooperative Educational Services are nominated by resolution to the Board of Cooperative Educational Services by one or more

POLICY

Draft
2201

SCHOOL BOARD OPERATIONS

ANNUAL MEETING AND NOMINATION AND ELECTION OF BOARD MEMBERS

component school districts and shall be provided in writing to the Clerk of the Board of Cooperative Educational Services at least thirty (30) days prior to the date designated by the President of the Board of Cooperative Educational Services for election.

- C. Election of the Board of Cooperative Educational Services members will occur on a date selected by the President of the Board of Cooperative Educational Services that is on or after April 16th and on or before April 30th. No component district may have more than one member on the Board of Cooperative Educational Services. The ballot will be prepared by the District Clerk of the Board of Cooperative Educational Services and mailed to each component district not later than fourteen (14) days prior to the date designated as the day of the election by the President of the Board of Cooperative Educational Services.
- D. Each component district is entitled to cast one (1) vote for each vacant Board of Cooperative Educational Services position. A component board may not cast more than one (1) vote for an individual candidate.
- E. The candidates receiving a plurality of the votes cast respectively for the several offices shall be declared elected. Any tie vote will be broken by a run-off to be held within twenty (20) days of the initial vote.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: Education Law §1950 (2-a), (4)(b)(4) and 4(o)

Adopted: 07/10/02

Revised: 07/12/18, 09/11/19, _____

Policy

Draft 1.17.23
2002

BOARD OPERATIONS

NUMBER OF MEMBERS AND TERM OF OFFICE

- I. The Board of Cooperative Educational Services shall consist of twelve (12) members elected to represent the twelve (12) component districts within the OHM BOCES area.
- II. A. Members of the Board of Cooperative Educational Services shall serve on the Board for a term of three (3) years, commencing July 1 following election.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Education Law §1950(2)

Adopted: 07/10/02

Revised: 06/12/19, _____

Policy

Draft 1.27.23
2003

BOARD OPERATIONS

QUALIFICATIONS OF BOARD OF COOPERATIVE EDUCATIONAL SERVICES MEMBERS

- I. Any eligible voter who resides within the boundaries of a component school district may be elected to the Board of Cooperative Educational Services. A candidate must be eligible to hold office in a component district. A candidate need not be a member of a board of education of the districts. Employees of any of the Board of Cooperative Educational Services component school districts, or employees of OHM BOCES, are ineligible for election to the Board of Cooperative Educational Services.

- II. No more than (one) Board of Cooperative Educational Services member may reside in a given component district unless otherwise permitted in accordance with law. No more than one member of an immediate family (e.g. mother, father, child) shall be a member of the Board of Cooperative Educational Services.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Education Law §§1950(2-a), 2103

Adopted: 07/10/02

Revised: 06/12/19, _____



Oneida-Herkimer-Madison BOCES


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VII D. 3.
Approval of Lead in Drinking Water
Testing
April 19, 2023


MEMORANDUM

TO: Cooperative Board

FROM: Patricia N. Kilburn, Ed.D. 
District Superintendent

DATE: March 15, 2023

SUBJECT: Lead in Drinking Water Testing

PREPARED BY: 
Scott Morris/Patricia Cerio

Background

The New York State Department of Health (NYSDOH) regulation Subpart 67-4, Lead Testing in School Drinking Water, requires all school districts and BOCES, to test all drinking outlet sources and to develop and implement a lead remediation plan where applicable.

Discussion

In order to stay in compliance, testing of drinking sources need to be conducted at school buildings to determine if a lead hazard is present. Remediation will be required if levels of lead are found above 5 ppb. The Oswego County (CiTi) BOCES has a Cooperative Purchasing Service to bid jointly for water testing and sampling. Participation with this Cooperative Bid will ensure that we get the best price for the testing and sampling fees for this testing cycle. In order to obtain this cost-effective measure, Oneida-Herkimer-Madison BOCES must agree to participate in the Cooperative Purchasing Program.

Recommendation

It is recommended that the Oneida-Herkimer-Madison BOCES take part in the RFP that Oswego County (CiTi) BOCES is conducting for testing of drinking sources for lead.

Resolution

That the BOCES Cooperative Board approve Oneida-Herkimer-Madison BOCES' participation in the Lead in Drinking Water Testing and Sampling Cooperative Purchasing Program through Oswego County (CiTi) BOCES.

Resolution Attached

**RESOLUTION AUTHORIZING PARTICIPATION IN OSWEGO COUNTY BOCES'
COOPERATIVE PURCHASING PROGRAM**

WHEREAS,

The Cooperative Purchasing Service is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), to bid jointly for water testing and sampling services, and

WHEREAS,

OHM BOCES (hereinafter the "Participant") is desirous of participating with Oswego County Board of Cooperative Educational Services/CiTi and other Boards of Cooperative Educational Services and public school districts in the joint bidding of the services mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The participant wishes to appoint the Oswego County Board of Cooperative Educational Services/CiTi to advertise for bids, accept bids, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED,

The participant hereby appoints Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

The participant authorizes the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned services, and,

BE IT FURTHER RESOLVED,

The participant agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the Oswego County Board of Cooperative Educational Services/CiTi; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

CERTIFICATION OF DISTRICT CLERK

I, _____, District Clerk of the
_____ Central School Board of
Education, hereby certify that the above resolution was adopted by the required majority vote of the
Board of Education meeting held on _____.

Signature of District Clerk

Date



Oneida-Herkimer-Madison BOCES


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VII D. 4.
Approval of Senior Program Specialist
- Science
April 19, 2023


MEMORANDUM

TO: Cooperative Board

FROM: Patricia N. Kilburn, Ed.D. 
District Superintendent

DATE: March 21, 2023

SUBJECT: *Senior Program Specialist - Science*

PREPARED BY: Scott Morris 

Background

The OHM Science Center has become the leader in New York State for Science kits, training and curriculum. The OHM Science Center is growing once again with the release of the New York State Science Investigations and the new Science Assessment coming out in 2024. In order to continue to provide the needed support and services to these districts we need to restructure the support model to better align employee resources.

Discussion

In May of 2022, the New York State Education Department implemented a new test for Science. This test comes relatively in two parts; Part 1 Investigation Labs and Part 2: a Written exam which will be part of the computer-based testing roll out of the state. Part 1 of this test is Investigations, which are hands-on laboratory experiences that prepare students for the written portion (Part 2) of this new test. This new assessment will be administered in the Spring of 2024. With this new mandate schools and BOCES throughout New York State have been turning to the OHM Science Center for guidance on how to roll out and conduct these Investigations, wishing to lease/purchase an Investigation kit from us, and scheduling professional development for their teachers.

In order for the Support Services Division to meet the evolving Science Standards needs of our districts we feel the need to create a Senior Science Program Specialist. This position involves

responsibility for working with the in-house OHM Science Team on what items to purchase for Science Kits (and Investigation Kits), overseeing curriculum teams and curriculum structure, incorporating new structures for curriculum as state initiates changes, collaborating on preparation for the OHM Science Center Bid, and collaborating with the Supervisor of Instructional Support Services to provide and communicate financial information of OHM Science Center so districts can budget for OHM Science Kits each school year. This would be a twelve-month full-time position (1.0 FTE) with a salary range of \$75,000 - \$85,000.

Recommendation

It is recommended that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the creation of Senior Program Specialist - Science.

Resolution

That the BOCES Cooperative Board approve the creation of Senior Program Specialist – Science.



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VII D. 5.
Approval of FY 2022-2023 State-Wide
Instructional Technology Agreements
Addendum #2
April 19, 2023


MEMORANDUM

TO: Cooperative Board

FROM: Patricia N. Kilburn, Ed.D. 
District Superintendent

DATE: March 20, 2023

SUBJECT: FY2022–2023 State-Wide Instructional Technology Agreements
Addendum #2

PREPARED BY: Scott Morris 

Background

Oneida-Herkimer-Madison BOCES participates with other BOCES districts in New York State in the joint agreement for the purchasing of State-Wide Instructional Technology Agreements to include NYSITCC.

Discussion

Each year your local Board of Education must pass a resolution to participate in the statewide contracts. Additional products are added through an addendum.

The contracts negotiated by Erie 1 BOCES NYSITTC to be added are:

STEAM

eDynamic Learning – eDynamic Learning
Electronic Gaming Federation – Electronic Gaming Federation
EliteGamingLive - EliteGamingLive
Hive Class, Inc. – Hive Class
Learnics - Learnics
REX Academy – REX Academy
UpSavvy - UpSavvy
VIVI - VIVI

Wakelet - Wakelet
7 Mindsets. – 7 Mindsets

All contracts are new with the addition of language pertaining to Education Law 2D.

Recommendation

It is recommended that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the 2022-2023 Statewide Instructional Technologies Agreements managed by Erie 1 BOCES and sign the State-Wide Licensing agreements.

Resolution

That the BOCES Cooperative Board approve Oneida-Herkimer-Madison BOCES' participation in the 2022- 2023 Statewide Instructional Technologies Agreements to include: eDynamic Learning, Electronic Gaming Federation, EliteGamingLive, Hive Class, Inc., Learnics, REX Academy, UpSavvy, VIVI, Wakelet, 7 Mindsets

Resolution Attached

RESOLUTION OF BOARD OF EDUCATION

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2022 – 2023 fiscal year, for eDynamic Learning, Electronic Gaming Federation, EliteGamingLive, Hive Class, Inc., Learnics, REX Academy, UpSavvy, VIVI, Wakelet, 7 Mindsets, and,

WHEREAS, The OHM BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the OHM BOCES Cooperative Board authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the OHM BOCES Cooperative Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the OHM BOCES Cooperative Board agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

CERTIFICATION

It is hereby certified that the above motion was approved by the Oneida-Herkimer-Madison BOCES Cooperative Board at its meeting, duly noticed, held on April 19, 2023.

Dated _____, 2023

Board Clerk



Oneida-Herkimer-Madison BOCES


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VII D. 6.
Approval of Award of Science Kit Supply
Bid April 2023
April 19, 2023

MEMORANDUM

TO: Cooperative Board

FROM: Patricia N. Kilburn, Ed.D.
District Superintendent 

DATE: April 4, 2023

SUBJECT: Award of Science Kit Supply Bid April 2023


PREPARED BY: Scott Morris/Jennifer Parzych

Background:

The BOCES Science Center is fulfilling the New York State science mandate by providing “hands-on” science kits for use in elementary classrooms throughout New York State. The kits save the teachers’ time by supplying the schools with appropriate grade level materials inexpensively and in a convenient format.

Discussion:

The purchase of the necessary materials in maintaining existing titles and building inventory for newly developed titles in quantity, by bid, is the most cost-efficient means of providing quality science kits to contracting schools. Specifications were sent and 3 returned. The March 2023 Science Kit Supply Bid consisted of 230 items, ranging from science and craft supplies to hardware or live material support. The variety of these items requires the awards be done on an individual basis, and through analysis 126 items will be awarded for this bid with pricing valid through April 15, 2024. Buying the necessary supplies via bid enables BOCES to purchase by bulk at discounted prices. An additional advantage is less internal paperwork for both the Science Center and Business Office personnel.

Recommendation:

Therefore, it is recommended that the Cooperative Board award the Science Center Supply bid to the lowest qualified bidders meeting specifications.

Resolution:

That the Cooperative Board approves the award of the March 2023 Science Kit Supply Bid as per the attached listing representing the lowest qualified bidders meeting specifications, for a total award of \$398,979.81.

ELEMENTARY SCIENCE BID AWARD RECOMMENDATIONS

Company	Award Total
Wards	\$66,800.00
Nasco	\$23,957.19
School Specialty	\$308,222.62
Total Bid Award	\$398,979.81