



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
www.oneida-boces.org

AGENDA

Cooperative Board Regular Meeting

January 11, 2023 4:30 p.m.

The Howard D. Mettelman Learning Center
Middle Settlement Road, New Hartford, New York

Draft Timeline

4:30 I. Call to Order

II. Pledge of Allegiance

4:35 III. Recognition

- PTECH

Student: Casey Confer, Whitesboro Central School District

Administrators: Christina Warner, PTECH Assistant Principal
Tiffany Piatkowski, PTECH STEM Teacher

- PTECH - Presentation

4:55 IV. Recognition of Visitors

5:20 V. Communications

A. From the Floor

- General questions from board members?
- Commentary from board members?

B. Correspondence

5:30 VI. Reports

- 5:50** VII. A. Approval of the Minutes of the Regular Meeting of December 14, 2022
(page 11)

Approval of Consent Agenda (B., C., D.)

B. Financial Report (page 35)

1. Acceptance of Report of the Treasurer, November
2. Approval of 2022-2023 Budget Adjustment Report, November

C. Personnel Report (page 55)

a. Resignations

1. Teaching/Certified Staff
2. Non-Instructional/Classified Staff

b. Appointments

1. Teaching/Certified Staff
 - a. Recommendation for Probationary Appointment(s)

2. Non-Instructional/Classified Staff

- a. Recommendation for Probationary Appointment(s)
- b. Recommendation for Part-Time Appointment(s)
- c. Recommendation for Permanent Appointments from Civil Service Listing

c. Stipends

1. Teaching/Certified Staff

D. Action Items (page 65)

1. Approval of Creation of Senior Store Clerk Positions
2. Approval of Board Policy 7302 Use of Time Out Room(s) **(First Reading)**
3. Approval of Contracts

- 6:00** VIII. Board Topic(s)/Discussion Item(s)
- Cooperative Board Updates for Component Boards of Education

- 6:20** IX. Old Business

- 6:30** X. Executive Session

Executive Session Items:

	discussing the employment history of a particular person
X	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the _____ Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

XI. Action Item(s) for Approval (*continuation of VII*)

6:45 Adjournment

6:45 Dinner

**ONEIDA-HERKIMER-MADISON BOCES
TREASURER'S REPORT
JANUARY 2023 BOARD MEETING**

FOR THE MONTH ENDING NOVEMBER 2022

BANK BALANCES BY FUND:

FUND	BANK	TYPE	BEGINNING BALANCE	PLUS RECEIPTS	MINUS DISBURSE	ENDING BALANCE
CAPITAL	JPM/CHASE	MMKT	7,914.12	7.80	-	7,921.92
GENERAL	JPM/CHASE	MMKT	8,613,008.53	11,746,025.62	7,627,059.63	12,731,974.52
GENERAL-MULTI C/D	JPM/CHASE	CHECK	3,149,541.23	4,759,886.07	4,768,891.68	3,140,335.62
GENERAL-MULTI C/R	JPM/CHASE	CHECK	1,232,061.27	9,738,293.45	10,850,000.00	120,354.72
GENERAL-LEARNING	JPM/CHASE	CHECK	797.04	-	-	797.04
GENERAL-MULTI C/R	NBT	MMKT	18,047.57	4,639.28	20,000.00	2,686.85
LUNCH-MULTI C/D	JPM/CHASE	CHECK	-	348,405.34	348,405.34	-
LUNCH-MULTI C/R	JPM/CHASE	CHECK	2,754.35	3,778.21	-	6,532.56
LUNCH C/R	JPM/CHASE	CHECK	1,226.60	193,991.79	192,621.11	2,597.28
LUNCH-MULTI C/R	NBT	MMKT	10,530.41	60,089.55	50,000.00	20,619.96
SPEC AID-MULTI C/R	NBT	MMKT	-	-	-	-
SPEC AID-MULTI C/R	JPM/CHASE	CHECK	189.74	-	-	189.74
SPEC AID-MULTI C/D	JPM/CHASE	CHECK	-	6,270.74	6,270.74	-
TRUST/CM SCHOL	NBT	MMKT	-	-	-	-
TRUST/CM SCHOL	JPM/CHASE	MMKT	74,680.68	73.64	-	74,754.32
EXTRA-CURR/CM	JPM/CHASE	MMKT	15,590.94	6,573.85	463.15	21,701.64
TOTAL CASH			13,126,342.48	26,867,835.34	23,863,711.65	16,130,466.17

TOTAL CASH BY FUND:	
CAPITAL	7,921.92
GENERAL	15,996,148.75
SCHOOL LUNCH	29,749.80
SPECIAL AID	189.74
TRUST/AGENCY	74,754.32
EXTRA-CURRICULAR	21,701.64
	16,130,466.17

TOTAL CASH BY BANK:	
JPM/CHASE	16,010,703.40
NBT	119,762.77
	16,130,466.17

CHECKING RECONCILIATION:

BANK BALANCE	OUTSTANDING CHECKS	ENDING BALANCE
3,355,427.66	215,092.04	3,140,335.62

22,647.06 945.42 21,701.64

CERTIFICATION:

THIS IS TO CERTIFY THAT THE
FOREGOING TREASURER'S REPORT IS
TRUE TO THE BEST OF MY KNOWLEDGE
INFORMATION AND BELIEF.

Christine Turczyn
CHRISTINE TURCZYN TREASURER

Michele North
MICHELE NORTH DEPUTY TREASURER

VII B. 1.
Acceptance of Report of
the Treasurer, November
January 11, 2023

ONEIDA-HERKIMER-MADISON BOCES
 TREASURER'S REPORT
 EXTRA-CURRICULAR FUND

BOARD MEETING PRESENTATION
 November 30, 2022

CHECKING ACCOUNT - NBT BANK	CLUB ACCOUNT BALANCES	
BALANCE: BEGINNING OF THE MONTH	\$ 15,590.94	FUTURE FARMERS OF AMERICA \$ 13,746.73
PLUS: RECEIPTS	\$ 6,573.85	SKILLS USA \$ 4,449.71
LESS: EXPENDITURES	\$ 463.15	P-TECH \$ 3,054.39
BALANCE: END OF MONTH	\$ 21,701.64	SALES TAX \$ 450.81
BANK RECONCILIATION		ACCOUNT TOTALS, END OF MONTH \$ 21,701.64
BALANCE PER BANK STATEMENT	\$ 22,647.06	
PLUS: DEPOSITS IN TRANSIT	\$ -	
LESS: OUTSTANDING CHECKS	\$ (945.42)	
RECONCILED BALANCES	\$ 21,701.64	
CASH: END OF MONTH	\$ 21,701.64	CASH: END OF MONTH \$ 21,701.64

CERTIFICATION: THIS IS TO CERTIFY THAT THE FOREGOING TREASURER'S REPORT IS TRUE TO THE BEST OF MY KNOWLEDGE, INFORMATION, & BELIEF.

Conner R. Wood
 TREASURER, EXTRA-CURRICULAR ACTIVITY FUND

RECONCILING ITEMS

DEPOSITS IN TRANSIT

DATE

AMOUNT

TOTAL

OUTSTANDING CHECKS

CHECK NUMBER

AMOUNT

1280	60.65
1316	100.00
1321	500.00
1329	50.00
1332	50.00
1351	24.00
1352	160.77
TOTAL	945.42

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 11/30/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
001 ADMINISTRATIVE COSER			3,936,838.70	14,656.48	3,951,495.18	834,343.24	3,160,229.64	57,734.18
002 CAPITAL/RENT EXPENDITURES			3,141,490.24	77,389.36	3,218,879.60	965,663.94	2,253,215.66	0.00
101 OCCUPATIONAL EDUCATION			7,724,893.00	700,847.89	8,425,740.89	2,403,310.58	5,802,887.42	59.00
102 ADULT EDUCATION			39,244.05	0.00	39,244.05	11,773.22	27,470.83	0.00
103 SECONDARY OCC ED/MADISON BOCES			22,118.00	0.00	22,118.00	7,623.93	15,482.60	988.53
107 OCCUPATIONAL EDUCATION-HANDICAPPED			550,810.00	140,172.40	690,982.40	177,742.16	484,924.64	0.00
109 OCC. ED./MADISON BOCES			28,662.00	1,344.00	30,006.00	7,410.11	22,754.55	158.66
201 8:1:2 PROGRAM			7,086,115.25	970,907.30	8,057,022.55	2,200,861.06	5,688,629.95	24,944.76
202 INTENSE MGMT NEEDS/MADISON BOCES			59,454.00	-59,454.00	0.00	1,680.34	0.00	1,680.34
203 12:1:1 ADJUSTMENT PROGRAM			1,181,716.00	297,691.11	1,479,407.11	338,264.25	1,106,338.88	0.00
204 12:1:1 MILD/MODERATE PROGRAM			2,321,228.50	81,964.28	2,403,192.78	727,624.50	1,634,946.39	2,251.20
205 SPECIAL CLASS: OPTION 2/MADISON BOCE			443,845.00	81,666.00	525,511.00	169,469.12	384,506.93	28,465.05
206 TRANSITIONAL PLNG & IMPLEMENTATION			529,760.00	-6,815.00	522,945.00	152,917.69	375,484.51	5,457.20
209 12:1:4 DEV/MD PROGRAM			6,339,599.50	525,931.16	6,865,530.66	1,939,335.65	4,826,962.25	14,246.60
214 SPECIAL ED. OPTION III/MADISON BOCES			496,002.75	-147,965.75	348,037.00	132,373.61	228,096.40	12,433.01
216 6:1:2 PROGRAM			2,260,598.00	785,771.00	3,046,369.00	633,524.40	2,349,896.51	0.00
221 6:1:1 HERKIMER BOCES			90,000.00	-90,000.00	0.00	0.00	0.00	0.00
222 SPECIAL CLASS: OPTION 3/MADISON BOCE			272,745.00	9,213.00	281,958.00	106,343.99	201,285.86	25,671.85
225 ELEM IMN 6:1:2.5/MADISON			483,780.00	-71,491.00	412,289.00	126,160.78	309,051.00	22,922.78
303 ART			183,034.60	8,895.33	191,929.93	54,910.38	128,124.22	0.00
305 GUIDANCE			297,801.00	-88,698.51	209,102.49	59,560.20	138,973.80	0.00
306 TECHNOLOGY			82,534.20	4,176.08	86,710.28	24,760.26	57,773.94	0.00
308 PHYSICAL EDUCATION			42,593.50	88,104.18	130,697.68	32,371.06	95,409.44	0.00
310 NURSE PRACTITIONER			386,040.00	27,325.32	413,365.32	118,802.29	280,693.91	0.00
312 SCHOOL PHYSICIAN			59,439.24	0.00	59,439.24	17,831.76	41,607.48	0.00
313 SCHOOL PSYCHOLOGIST			263,337.50	36,018.43	299,355.93	85,305.27	202,713.68	0.00
314 SCHOOL SOCIAL WORKER			353,521.74	-96,479.67	257,042.07	73,423.75	171,322.07	0.00
315 SPEECH IMPROVEMENT			667,281.00	68,311.37	735,592.37	217,434.69	496,860.65	0.00
316 VISUALLY IMPAIRED			128,699.12	-63,132.02	65,567.10	23,517.69	37,906.91	0.00
317 COMPUTER INSTRUCTION			73,495.94	3,050.97	76,546.91	22,048.78	51,447.16	0.00
318 DEAF			156,309.01	-8,907.92	147,401.09	42,629.73	99,469.37	0.00
321 PHYS. THERAPY			153,110.40	4,941.00	158,051.40	45,968.56	107,301.34	0.00
322 OCCUPATIONAL THERAPY			303,374.80	-73,640.68	229,734.12	66,092.04	154,813.68	0.00
325 HOME ECONOMICS			131,545.20	7,317.48	138,862.68	39,463.56	92,081.64	0.00
326 ENGLISH/SECOND LANG. INTSR.			657,043.20	36,307.87	693,351.07	197,369.62	469,939.88	0.00
332 CURRICULUM SUPERVISION COORDINATION			52,393.00	10,933.25	63,326.25	18,997.88	44,328.37	0.00
338 MUSIC TEACHER			158,611.70	17,495.74	176,107.44	48,931.20	119,010.60	0.00
345 SHARED BUSINESS OFFICIAL			0.00	15,780.00	15,780.00	4,734.00	11,046.00	0.00
346 AUDIOLOGY/OSWEGO BOCES			120,846.55	26,792.09	147,638.64	55,547.02	109,970.87	17,879.25
349 SPEECH/HERKIMER BOCES			14,421.45	-14,421.45	0.00	0.00	0.00	0.00

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 11/30/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
350 OCC. THERAPY/HERK. BOCES			4,059.00	-4,059.00	0.00	0.00	0.00	0.00
352 TEACH. AIDE 1:1/HERK. BOCES			30,800.00	-30,800.00	0.00	0.00	0.00	0.00
355 General Supervision			76,803.60	9,159.83	85,963.43	23,041.08	53,762.52	0.00
357 BILINGUAL/ESL ITINERANT MADISON BOCE			20,860.00	.860.00	21,720.00	7,769.91	15,204.00	1,253.91
358 HEARING IMPAIRED SERVICES/MADISON BO			0.00	0.00	0.00	2,070.64	0.00	2,070.64
402 EXPLOR. ENRICHMENT/JEFF LEWIS BOCES			5,220.00	3,880.00	9,100.00	2,730.00	6,370.00	0.00
405 PERFORMING ARTS			115,520.00	24,220.17	139,740.17	36,673.57	101,957.48	0.00
408 ALTERNATIVE EDUCATION			5,675,964.20	1,772,807.80	7,448,772.00	2,046,099.09	4,909,019.11	0.00
410 HOSPITAL BASED/ONONDAGA BOCES			8,100.00	756.00	8,856.00	6,596.10	6,331.50	4,071.60
411 ALTERNATIVE H.S. EQUIV			59,970.00	0.00	59,970.00	17,991.00	41,979.00	0.00
417 GED - EA - MADISON BOCES			141,657.80	-5,229.10	136,428.70	44,678.48	92,364.90	614.68
420 REGIONAL PROGRAM EXCELLENCE			171,010.00	-49,640.33	121,369.67	61,843.50	52,895.50	0.00
426 Distance Learning			42,352.00	43,239.45	85,591.45	25,364.92	60,404.85	178.32
428 SUMMER SCHOOL			786,711.00	-178,508.50	608,202.50	235,460.10	367,823.70	319.80
438 DISTANCE LEARNING			2,965,051.77	-676,575.33	2,288,476.44	527,066.72	1,401,592.78	0.00
479 DL SYNERGY VIRTUAL HS/CITI BOCES			92,000.00	-43,005.00	48,995.00	81,622.36	38,372.76	71,000.12
502 EDUCATIONAL COMMUNICATIONS			917,779.00	215,683.49	1,133,462.49	287,938.78	681,913.26	176.50
504 TECHNICAL REPAIR SERVICE			720,532.55	383,919.76	1,104,452.31	253,613.27	622,900.11	209.65
505 PRINTING			715,969.00	501,447.49	1,217,416.49	361,842.55	842,778.30	651.85
507 PRINTING/MADISON			0.00	0.00	0.00	42.57	0.00	42.57
509 SCH. CURR/CAYUGA BOCES			25,239.96	17,706.97	42,946.93	12,088.07	31,644.14	785.28
510 LEARNING TECHNOLOGY			3,202,531.99	3,288,440.89	6,490,972.88	1,151,030.76	2,447,472.48	0.00
511 SCH. CURR./CAPITAL REGION			3,113.25	-3,113.25	0.00	0.00	0.00	0.00
514 MODEL SCHOOLS-MADISON BOCES			288,963.00	-21,494.03	267,468.97	90,905.11	189,403.31	12,839.45
515 COMMON LEARNING OBJ-MADISON BOCES			2,664,512.03	190,839.01	2,855,351.04	879,511.94	2,027,879.75	52,040.65
518 SCIENCE KITS			1,270,458.90	78,139.57	1,348,598.47	383,160.08	880,043.31	0.00
520 SCH CURR./MADISON BOCES			400.00	1,140.00	1,540.00	216.66	1,323.34	0.00
521 SCHOOL CURRICULUM IMPROVEMENT SERVIC			1,417,094.00	395,682.42	1,812,776.42	494,816.90	1,267,694.57	0.00
538 MODEL SCHOOLS			279,922.61	35,753.59	315,676.20	85,471.07	199,432.54	0.00
543 HRD/SFTWARE/OSWEGO BOCES			5,093.28	-2,173.08	2,920.20	1,443.09	1,875.11	398.00
545 COMMUNITY SCHOOL RESOURCES			1,406,900.00	987,224.70	2,394,124.70	726,515.59	1,667,609.11	0.00
547 CDOS CREDENTIAL MGT SYS OSWEGO BOCES			2,817.47	-47.12	2,770.35	1,296.20	1,977.79	503.64
555 SUPERINTENDENT EVAL/ERIE 2 BOCES			0.00	2,176.88	2,176.88	716.34	1,523.81	63.27
560 CPSE			139,515.00	3,532.35	143,047.35	41,854.50	97,660.50	0.00
565 School/Curriculum Improvement Planni			0.00	6,600.00	6,600.00	3,207.20	5,133.34	1,740.54
574 SABA (SCHOOL AND BUSINESS ALLIANCE)			341,518.00	6,748.40	348,266.40	103,218.93	240,844.07	0.00
576 LIBRARY MEDIA SERVICE			744,775.39	107,941.76	852,717.15	236,821.51	563,936.51	450.00
578 LIBRARY AUTOMATION - MADISON BOCES			173,979.50	4,460.00	178,439.50	58,899.74	125,007.61	5,467.85
579 DIVERSITY EQUITY & INCLTOMPKINS BOC			0.00	1,050.00	1,050.00	233.34	816.66	0.00
601 COMPUTER SERVICES - MADISON BOCES			9,954,846.23	779,879.10	10,734,725.33	3,523,549.86	7,573,156.52	361,981.05

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES
Revenue Status Report As Of: 11/30/2022
Fiscal Year: 2023
Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
602	NEGOTIATIONS - MADISON BOCES		332,094.40	37,922.90	370,017.30	128,171.02	259,650.53	17,804.25
603	SCHOOL COMMUNICATIONS		512,971.92	60,422.73	573,394.65	155,060.49	418,612.54	278.38
604	CENTRAL BUSINESS OFFICE		318,646.63	198,413.57	517,060.20	151,337.89	352,771.74	150.00
607	STAFF DEVELOPMENT - BUS DRIVERS		0.00	315.00	315.00	94.50	220.50	0.00
609	PLANNING SER: MANAGEMENT OCM BOCES		55,237.00	303.00	55,540.00	17,882.03	38,893.72	1,235.75
610	TELEPHONE INTERCONNECT		827,629.98	485,018.37	1,312,648.35	307,478.35	613,218.06	59,810.40
611	REGIONAL BUS MAINTENANCE-MADISON BOC		187,000.00	-2,879.92	184,120.08	52,500.00	131,620.08	0.00
612	HEALTH COORDINATION/HERKIMER BOCES		12,259.00	0.00	12,259.00	3,677.70	8,581.30	0.00
613	FACILITY SERVICES		52,932.00	988.61	53,920.61	15,879.60	37,052.40	0.00
615	POLICY PLANNING ERIE I		11,708.60	1,019.38	12,727.98	3,818.40	8,909.58	0.00
616	EMPLOYEE ASSISTANCE PROGRAM		19,872.00	0.00	19,872.00	5,961.60	13,910.40	0.00
617	TEACHER RECRUITING SERVICE		0.00	0.00	0.00	1,799.00	0.00	1,799.00
618	EMPLOYEE BENEFIT COORDINATION		129,219.00	397.85	129,616.85	38,765.70	90,453.30	0.00
619	COOPERATIVE BIDDING-HERKIMER BOCES		25,500.00	-25,500.00	0.00	0.00	0.00	0.00
620	SAFETY COORDINATOR		626,877.62	240,471.94	867,349.56	220,213.38	509,520.52	0.00
621	COORDINATION OF INSURANCE MANAGEMENT		6,875.00	0.00	6,875.00	2,062.50	4,812.50	0.00
622	REGIONAL BUS RADIOS - MADISON BOCES		9,696.00	104.00	9,800.00	4,905.92	6,860.00	1,965.92
623	STATE AID PLANNING - QUESTAR III BOC		43,415.00	1,100.00	44,515.00	13,268.92	31,246.08	0.00
625	SUBSTITUTE TEACHER SERVICE		173,637.36	10,136.88	183,774.24	53,865.13	129,909.11	0.00
626	CENTRAL SCHOOL FOOD MANAGEMENT		640,483.03	28,867.10	669,350.13	192,144.90	448,338.13	0.00
627	RECORDS RETENTION		103,680.00	31,235.45	134,915.45	40,355.28	94,162.32	0.00
628	TELECOMMUNICATIONS		304,507.08	243,991.79	548,498.87	288,930.04	213,154.96	197,577.92
631	COOPERATIVE BID/MAD. BOCES		17,843.72	43,512.28	61,356.00	21,866.18	42,949.20	3,459.38
632	HEALTH CARE COORD./DELAWARE BOC		20,796.00	2,173.00	22,969.00	7,634.24	16,121.54	786.78
633	GASB 45 PLNG/QUESTAR III		24,752.00	1,494.00	26,246.00	7,873.80	18,372.20	0.00
634	STAFF DEV BD OF ED - HERKIMER BOCES		13,302.00	0.00	13,302.00	3,990.60	9,311.40	0.00
636	GASB 45 PLANNING/CLINTON-ESSEX		3,990.00	13,090.00	17,080.00	5,124.00	11,956.00	0.00
637	FIXED ASSET INVENTORY/QUESTAR III		22,511.00	4,059.00	26,570.00	7,971.00	18,599.00	0.00
639	TRANSP./MADISON BOCES		1,521.00	810.00	2,331.00	6,276.83	1,974.67	5,920.50
640	DRUG TESTING/JEFF-LEWIS BOCES		19,851.00	8.00	19,859.00	5,955.30	13,903.70	0.00
641	ON-LINE APPL./PUTNAM BOCES		43,672.00	-470.00	43,202.00	12,960.60	30,241.40	0.00
646	MEDICAID REIMBURSEMENT/MADISON BOCES		38,014.04	-12,411.50	25,602.54	8,143.91	17,786.19	327.56
647	PLANNING SERVICE/MADISON BOCES		0.00	0.00	0.00	750.00	0.00	750.00
649	ACA COMPLIANCE/MADISON BOCES		15,896.00	92.00	15,988.00	6,555.36	11,191.60	1,758.96
650	TESTING - NYS ALT ADDMT-CAP REGION B		79,800.00	570.00	80,370.00	24,111.00	56,259.00	0.00
651	SCRIC/BROOME BOCES		48,008.08	1,976.57	49,984.65	14,995.35	34,989.30	0.00
655	SPECIAL ED AID ASSISTANCE SVC		23,640.00	8,005.75	31,645.75	9,493.73	22,152.02	0.00
656	EMPLOYEE RELATIONS/ONC BOCES		17,524.00	351.00	17,875.00	7,025.72	12,512.50	1,663.22
657	PROJECT WORK/CAPITAL REGION BOCES		0.00	103.00	103.00	0.00	103.00	0.00
658	COOP BID/DCMO BOCES		0.00	19,416.94	19,416.94	5,848.18	13,568.76	0.00

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 11/30/2022
Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
659	TIER 4 ENHANCED/CAP REGION BOCES		0.00	143,261.64	143,261.64	42,978.49	100,283.15	0.00
660	EMPLOYEE ASSISTANCE/DCMO BOCES		0.00	7,963.86	7,963.86	1,769.74	6,194.12	0.00
Total GENERAL FUND			80,551,736.13	12,716,976.17	93,268,712.30	25,903,020.22	62,243,429.79	1,027,039.80

Selection Criteria

Criteria Name: Shared: REV RPT FOR BD/MONTH Modified
As Of Date: 11/30/2022
Suppress revenue accounts with no activity
Print Summary Only
Sort by: Fund/CoSer
Printed by MICHELE M. NORTH

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 11/30/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
001 ADMINISTRATIVE COSER		3,702,519.88	14,656.48	3,717,176.36	909,478.86	841,159.12	1,966,538.38
002 CAPITAL/RENT EXPENDITURES		3,141,490.24	77,389.36	3,218,879.60	2,976,260.30	242,619.30	0.00
101 OCCUPATIONAL EDUCATION		5,605,673.83	544,532.46	6,150,206.29	1,317,083.74	3,889,607.36	943,515.19
103 SECONDARY OCC ED/MADISON BOCES		22,118.00	0.00	22,118.00	4,423.60	0.00	17,694.40
105 SUMMER COSMETOLOGY		21,000.00	0.00	21,000.00	11,978.93	0.00	9,021.07
107 OCCUPATIONAL EDUCATION-HANDICAPPED		846,096.59	72,380.40	918,476.99	177,517.92	583,950.78	157,008.29
109 OCC. ED./MADISON BOCES		28,662.00	1,344.00	30,006.00	5,112.13	0.00	24,893.87
201 8:1:2 PROGRAM		4,822,722.64	540,101.72	5,362,824.36	899,762.84	3,383,501.41	1,079,560.11
202 INTENSE MGMT NEEDS/MADISON BOCES		59,454.00	-59,454.00	0.00	0.00	0.00	0.00
203 12:1:1 ADJUSTMENT PROGRAM		625,994.23	288,907.11	914,801.34	121,221.46	435,237.89	358,341.99
204 12:1:1 MILD/MODERATE PROGRAM		1,260,200.91	206,540.00	1,466,740.91	223,452.47	960,873.11	282,415.33
205 SPECIAL CLASS: OPTION 2/MADISON BOCES		443,845.00	81,666.00	525,511.00	90,554.11	0.00	434,956.89
206 TRANSITIONAL PLNG & IMPLEMENTATION		504,158.00	-6,815.00	497,343.00	58,407.80	47,275.00	391,660.20
209 12:1:4 DEV/MD PROGRAM		3,358,780.07	623,582.86	3,982,362.93	587,031.39	2,204,150.31	1,181,181.23
214 SPECIAL ED. OPTION III/MADISON BOCES		496,002.75	-147,965.75	348,037.00	77,495.40	0.00	270,541.60
216 6:1:2 PROGRAM		1,623,972.80	632,737.74	2,256,710.54	428,253.24	1,208,651.91	619,805.39
217 Staffing 1:8:1/HERKIMER BOCES		0.00	0.00	0.00	0.00	0.00	0.00
221 6:1:1 HERKIMER BOCES		90,000.00	-90,000.00	0.00	0.00	0.00	0.00
222 SPECIAL CLASS: OPTION 3/MADISON BOCES		272,745.00	9,213.00	281,958.00	56,391.60	0.00	225,566.40
225 ELEM IMN 6:1:2.5/MADISON		483,780.00	-71,491.00	412,289.00	71,575.44	0.00	340,713.56
226 Staffing 1:12:1		0.00	0.00	0.00	0.00	0.00	0.00
303 ART		263,042.90	8,895.33	271,938.23	43,917.80	186,850.25	41,170.18
305 GUIDANCE		280,537.00	-88,698.51	191,838.49	22,541.20	106,915.01	62,382.28
306 TECHNOLOGY		123,366.60	4,176.08	127,542.68	24,195.19	90,114.45	13,233.04
308 PHYSICAL EDUCATION		79,432.00	173,291.18	252,723.18	53,665.17	172,739.14	26,318.87
309 HEALTH TEACHER		0.00	0.00	0.00	5,823.56	19,482.52	-25,306.08
310 NURSE PRACTITIONER		413,579.00	27,325.32	440,904.32	81,926.26	293,884.98	65,093.08
312 SCHOOL PHYSICIAN		65,439.24	0.00	65,439.24	13,086.00	52,344.00	9.24
313 SCHOOL PSYCHOLOGIST		363,356.25	36,018.43	399,374.68	113,074.16	295,272.64	-8,972.12
314 SCHOOL SOCIAL WORKER		424,460.00	-96,479.67	327,980.33	36,570.90	160,907.02	130,502.41
315 SPEECH IMPROVEMENT		632,178.00	68,311.37	700,489.37	137,241.09	548,949.83	14,298.45
316 VISUALLY IMPAIRED		123,808.12	-63,132.02	60,676.10	19,480.04	82,896.55	-41,700.49
317 COMPUTER INSTRUCTION		86,590.04	3,050.97	89,641.01	17,982.20	59,687.20	11,971.61
318 DEAF		149,979.01	-8,907.92	141,071.09	25,379.25	111,382.40	4,309.44
321 PHYS. THERAPY		146,205.40	4,941.00	151,146.40	26,108.69	107,221.76	17,815.95
322 OCCUPATIONAL THERAPY		286,686.80	-73,640.68	213,046.12	49,395.56	211,265.36	-47,614.80
325 HOME ECONOMICS		207,733.00	7,317.48	215,050.48	23,307.59	113,686.56	78,056.33
326 ENGLISH/SECOND LANG. INTSR.		735,352.80	36,307.87	771,660.67	123,711.95	486,909.53	161,039.19
332 CURRICULUM SUPERVISION COORDINATION		52,393.00	10,933.25	63,326.25	18,196.83	0.00	45,129.42
338 MUSIC TEACHER		299,959.40	-29,154.76	270,804.64	48,607.72	207,395.78	14,801.14

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 11/30/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
345	SHARED BUSINESS OFFICIAL	0.00	15,780.00	15,780.00	75,587.56	0.00	-59,807.56
346	AUDIOLOGY/OSWEGO BOCES	120,846.55	26,792.09	147,638.64	25,111.84	0.00	122,526.80
349	SPEECH/HERKIMER BOCES	14,421.45	-14,421.45	0.00	0.00	0.00	0.00
350	OCC. THERAPY/HERK. BOCES	4,059.00	-4,059.00	0.00	0.00	0.00	0.00
352	TEACH. AIDE 1:1/HERK. BOCES	30,800.00	-30,800.00	0.00	0.00	0.00	0.00
355	General Supervision	71,803.60	9,159.83	80,963.43	34,349.98	43,629.72	2,983.73
357	BILINGUAL/ESL ITINERANT MADISON BOCES	20,860.00	860.00	21,720.00	4,344.00	0.00	17,376.00
402	EXPLOR. ENRICHMENT/JEFF LEWIS BOCES	5,220.00	3,880.00	9,100.00	8,019.00	0.00	1,081.00
405	PERFORMING ARTS	114,364.25	24,220.17	138,584.42	30,784.35	56,966.13	50,833.94
408	ALTERNATIVE EDUCATION	4,618,576.21	1,565,451.63	6,184,027.84	1,355,537.00	3,759,001.05	1,069,489.79
410	HOSPITAL BASED/ONONDAGA BOCES	8,100.00	756.00	8,856.00	4,104.00	432.00	4,320.00
411	ALTERNATIVE H.S. EQUIV	59,859.84	0.00	59,859.84	11,862.05	43,891.11	4,106.68
417	GED - EA - MADISON BOCES	141,657.80	-5,229.10	136,428.70	26,342.58	0.00	110,086.12
420	REGIONAL PROGRAM EXCELLENCE	157,671.78	-49,640.33	108,031.45	53,431.38	86,166.65	-31,566.58
426	Distance Learning	42,352.00	43,239.45	85,591.45	16,795.62	0.00	68,795.83
428	SUMMER SCHOOL	751,867.11	-178,508.50	573,358.61	491,199.20	18,996.06	63,163.35
438	DISTANCE LEARNING	2,851,097.21	-627,404.29	2,223,692.92	438,806.60	1,067,548.24	717,338.08
479	DL SYNERGY VIRTUAL HS/CITI BOCES	92,000.00	-43,005.00	48,995.00	9,560.00	0.00	39,435.00
502	EDUCATIONAL COMMUNICATIONS	873,264.84	214,308.64	1,087,573.48	262,662.82	442,192.14	382,718.52
504	TECHNICAL REPAIR SERVICE	1,057,738.70	383,919.76	1,441,658.46	310,469.81	634,755.69	496,432.96
505	PRINTING	811,903.82	413,590.23	1,225,494.05	534,467.38	545,805.66	145,221.01
509	SCH. CURR/CAYUGA BOCES	25,239.96	17,706.97	42,946.93	5,759.07	3,464.38	33,723.48
510	LEARNING TECHNOLOGY	3,208,043.44	3,262,065.34	6,470,108.78	3,996,644.06	1,081,659.95	1,391,804.77
511	SCH. CURR./CAPITAL REGION	3,113.25	-3,113.25	0.00	0.00	0.00	0.00
514	MODEL SCHOOLS-MADISON BOCES	288,963.00	-21,494.03	267,468.97	53,425.26	0.00	214,043.71
515	COMMON LEARNING OBJ-MADISON BOCES	2,664,512.03	190,839.01	2,855,351.04	1,188,034.72	0.00	1,667,316.32
518	SCIENCE KITS	1,195,835.26	63,139.57	1,258,974.83	420,574.27	512,191.97	326,208.59
520	SCH CURR./MADISON BOCES	400.00	1,140.00	1,540.00	200.15	0.00	1,339.85
521	SCHOOL CURRICULUM IMPROVEMENT SERVICE	1,547,269.92	485,430.12	2,032,700.04	718,771.15	581,319.05	732,609.84
538	MODEL SCHOOLS	406,631.83	35,753.59	442,385.42	165,319.61	167,975.31	109,090.50
543	HRD/SFTWARE/OSWEGO BOCES	5,093.28	-2,173.08	2,920.20	1,966.20	0.00	954.00
545	COMMUNITY SCHOOL RESOURCES	1,279,000.00	972,477.00	2,251,477.00	535,867.00	1,691,432.00	24,178.00
547	CDOS CREDENTIAL MGT SYS OSWEGO BOCES	2,817.47	-47.12	2,770.35	730.35	0.00	2,040.00
555	SUPERINTENDENT EVALUERIE 2 BOCES	0.00	2,176.88	2,176.88	272.13	0.00	1,904.75
560	CPSE	121,872.18	3,532.35	125,404.53	23,845.38	61,722.71	39,836.44
565	School/Curriculum Improvement Planning	0.00	6,600.00	6,600.00	1,980.00	0.00	4,620.00
574	SABA (SCHOOL AND BUSINESS ALLIANCE)	355,079.78	-4,403.65	350,676.13	83,809.08	158,445.39	108,421.66
576	LIBRARY MEDIA SERVICE	715,567.27	107,941.76	823,509.03	416,544.54	200,116.67	206,847.82
578	LIBRARY AUTOMATION - MADISON BOCES	173,979.50	4,460.00	178,439.50	36,099.63	0.00	142,339.87
579	DIVERSITY EQUITY & INCL/TOMPKINS BOCES	0.00	1,050.00	1,050.00	315.00	0.00	735.00

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 11/30/2022
Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
601	COMPUTER SERVICES - MADISON BOCES	9,954,846.23	779,879.10	10,734,725.33	3,645,314.71	0.00	7,089,410.62
602	NEGOTIATIONS - MADISON BOCES	332,094.40	37,922.90	370,017.30	73,810.73	0.00	296,206.57
603	SCHOOL COMMUNICATIONS	730,504.53	59,422.73	789,927.26	157,594.66	315,327.60	317,005.00
604	CENTRAL BUSINESS OFFICE	301,953.72	195,459.09	497,412.81	139,536.75	195,432.91	162,443.15
607	STAFF DEVELOPMENT - BUS DRIVERS	0.00	315.00	315.00	1,512.50	0.00	-1,197.50
609	PLANNING SER: MANAGEMENT OCM BOCES	55,237.00	303.00	55,540.00	11,108.00	5,554.00	38,878.00
610	TELEPHONE INTERCONNECT	847,860.44	485,018.37	1,332,878.81	350,326.31	791,759.76	190,792.74
611	REGIONAL BUS MAINTENANCE-MADISON BOCES	187,000.00	-2,879.92	184,120.08	43,248.42	0.00	140,871.66
612	HEALTH COORDINATION/HERKIMER BOCES	12,259.00	0.00	12,259.00	3,677.70	0.00	8,581.30
613	FACILITY SERVICES	115,815.00	988.61	116,803.61	47,924.93	35,248.83	33,629.85
615	POLICY PLANNING ERIE I	11,708.60	1,019.38	12,727.98	0.00	0.00	12,727.98
616	EMPLOYEE ASSISTANCE PROGRAM	26,072.00	0.00	26,072.00	8,905.02	12,952.79	4,214.19
617	TEACHER RECRUITING SERVICE	0.00	0.00	0.00	2,573.00	185.00	-2,758.00
618	EMPLOYEE BENEFIT COORDINATION	194,577.45	397.85	194,975.30	39,056.20	48,154.91	107,764.19
619	COOPERATIVE BIDDING-HERKIMER BOCES	25,500.00	-25,500.00	0.00	0.00	0.00	0.00
620	SAFETY COORDINATOR	734,634.89	175,471.94	910,106.83	207,567.56	328,481.34	374,057.93
621	COORDINATION OF INSURANCE MANAGEMENT	8,146.07	0.00	8,146.07	1,415.56	2,502.80	4,227.71
622	REGIONAL BUS RADIOS - MADISON BOCES	9,696.00	104.00	9,800.00	1,960.00	0.00	7,840.00
623	STATE AID PLANNING - QUESTAR III BOCES	43,415.00	1,100.00	44,515.00	41,340.00	0.00	3,175.00
625	SUBSTITUTE TEACHER SERVICE	159,701.01	8,582.90	168,283.91	59,739.76	49,642.58	58,901.57
626	CENTRAL SCHOOL FOOD MANAGEMENT	676,626.80	28,867.10	705,493.90	308,617.70	357,673.14	39,203.06
627	RECORDS RETENTION	106,362.96	31,235.45	137,598.41	42,520.98	12,854.35	82,223.08
628	TELECOMMUNICATIONS	338,328.18	239,491.33	577,819.51	85,101.52	384,119.13	108,598.86
631	COOPERATIVE BID/MAD. BOCES	17,843.72	43,512.28	61,356.00	12,271.20	0.00	49,084.80
632	HEALTH CARE COORD./DELAWARE BOC	20,796.00	2,173.00	22,969.00	4,593.80	2,296.90	16,078.30
633	GASB 45 PLNG/QUESTAR III	24,752.00	1,494.00	26,246.00	4,336.31	0.00	21,909.69
634	STAFF DEV BD OF ED - HERKIMER BOCES	13,302.00	0.00	13,302.00	0.00	0.00	13,302.00
636	GASB 45 PLANNING/CLINTON-ESSEX	3,990.00	13,090.00	17,080.00	5,424.00	1,457.01	10,198.99
637	FIXED ASSET INVENTORY/QUESTAR III	22,511.00	4,059.00	26,570.00	5,314.00	0.00	21,256.00
639	TRANSP./MADISON BOCES	1,521.00	810.00	2,331.00	297.20	0.00	2,033.80
640	DRUG TESTING/JEFF-LEWIS BOCES	19,851.00	8.00	19,859.00	6,553.50	3,918.25	9,387.25
641	ON-LINE APPL./PUTNAM BOCES	43,672.00	-470.00	43,202.00	8,640.40	0.00	34,561.60
646	MEDICAID REIMBURSEMENT/MADISON BOCES	38,014.04	-12,411.50	25,602.54	3,601.98	0.00	22,000.56
649	ACA COMPLIANCE/MADISON BOCES	15,896.00	92.00	15,988.00	3,197.60	0.00	12,790.40
650	TESTING - NYS ALT ADDMT-CAP REGION BOCES	79,800.00	570.00	80,370.00	26,790.00	6,697.51	46,882.49
651	SCRIC/BROOME BOCES	48,008.08	1,976.57	49,984.65	49,984.65	0.00	0.00
655	SPECIAL ED AID ASSISTANCE SVC	23,640.00	8,005.75	31,645.75	6,329.15	0.00	25,316.60
656	EMPLOYEE RELATIONS/ONC BOCES	17,524.00	351.00	17,875.00	5,362.50	1,787.50	10,725.00
657	PROJECT WORK/CAPITAL REGION BOCES	0.00	103.00	103.00	0.00	103.00	0.00
658	COOP BID/DCMO BOCES	0.00	19,416.94	19,416.94	3,883.38	1,941.70	13,591.86

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 11/30/2022
Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
659 TIER 4 ENHANCED/CAP REGION BOCES		0.00	143,261.64	143,261.64	47,753.88	11,944.40	83,563.36
660 EMPLOYEE ASSISTANCE/DCMO BOCES		0.00	7,963.86	7,963.86	1,592.78	796.39	5,574.69
701 OPERATIONS & MAINTENANCE		2,922,402.65	587,329.39	3,509,732.04	1,705,015.44	1,249,632.67	555,083.93
702 SPECIAL EDUCATION ADMINISTRATION		1,029,621.99	405.60	1,030,027.59	314,362.90	543,483.97	172,180.72
703 PROGRAM TRANSPORTATION		261,404.73	0.00	261,404.73	2,132.79	6,400.10	252,871.84
704 CENTRAL SUPERVISION		386,673.60	0.00	386,673.60	137,417.36	198,184.51	51,071.73
706 GENERAL ITINERANT SUPERVISION		287,569.61	-2,828.60	284,741.01	68,088.01	57,437.04	159,215.96
707 TRANSITION PLANNING SERVICE		58,370.00	26,280.00	84,650.00	22,907.98	42,485.80	19,256.22
708 TEACHING ASSISTANT		1,129,267.66	-192,835.31	936,432.35	129,196.84	584,754.65	222,480.86
709 RESEARCH AND DEVELOPMENT		232,480.99	0.00	232,480.99	48,292.59	40,305.30	143,883.10
713 INFO & TECH SUPERVISION		306,756.95	172,377.39	479,134.34	81,228.84	154,089.18	243,816.32
715 Speech Therapy - Related Service		865,139.00	71,083.74	936,222.74	141,041.11	549,778.90	245,402.73
716 Visually Impaired - Related Service		60,667.00	1,076.79	61,743.79	5,300.61	19,688.47	36,754.71
718 Hearing Impaired - Related Service		7,504.00	-7,504.00	0.00	0.00	0.00	0.00
720 PHYSICAL THERAPY - RELATED SERVICE		190,310.00	38,232.00	228,542.00	36,333.71	127,842.71	64,365.58
721 School Social Worker		1,239,065.00	190,394.50	1,429,459.50	227,304.01	872,325.28	329,830.21
722 Occupational Therapy		325,846.00	-27,991.39	297,854.61	48,591.17	175,072.32	74,191.12
Total GENERAL FUND		80,551,736.13	12,716,976.17	93,268,712.30	28,689,796.86	35,454,955.75	29,123,959.69

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 11/30/2022

Fiscal Year: 2023

Fund: C SCHOOL LUNCH FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date*	Anticipated Balance	Excess Revenue
791.000-1440-000	791.000	Sales of Type A Meals	200,000.00	0.00	200,000.00	202,436.30		2,436.30
791.000-1445-000	791.000	Other Food Sales-Invoices	100,000.00	0.00	100,000.00	33,503.59	66,496.41	
791.000-2252-999	791.000	Est. for Carryover Encumbrance	0.00	371.51	371.51	371.51		
791.000-2401-000	791.000	Interest & Profits on Dep	4,000.00	0.00	4,000.00	0.00	4,000.00	
791.000-2650-000	791.000	Sale of Scrap,Waste & Excess	0.00	0.00	0.00	0.00		
791.000-2770-000	791.000	Other Unclassified Revenue	0.00	5,000.00	5,000.00	25,096.00		20,096.00
791.000-2770-001	791.000	Misc Revenue - Fees Collected	0.00	0.00	0.00	6,144.85		6,144.85
791.000-3190-000	791.000	State Aid - Lunch Program	6,105,381.82	0.00	6,105,381.82	1,009,702.00	5,095,679.82	
791.000-3190-001	791.000	Surplus Food/W/warehouse/Inv	250,000.00	0.00	250,000.00	0.00	250,000.00	
791.000 Service Subtotal			6,659,381.82	5,371.51	6,664,753.33	1,277,254.25	5,416,176.23	28,677.15
Total SCHOOL LUNCH FUND			6,659,381.82	5,371.51	6,664,753.33	1,277,254.25	5,416,176.23	28,677.15

Selection Criteria

Criteria Name: Shared: LUNCH EOM RPT Modified
As Of Date: 11/30/2022
Sort by: Fund/Service
Printed by MICHELE M. NORTH

* Year-to-date revenue amounts include the estimated revenue associated with carryover encumbrances from the prior fiscal year, which are reported in revenue code 225x-9xx.

Total year-to-date revenue will not agree with actual revenue shown for G/L account 980, unless these accounts are excluded

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 11/30/2022

Fiscal Year: 2023

Fund: C SCHOOL LUNCH FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
791-2860-160	SCHOOL LUNCH SALARY	2,500,000.00	0.00	2,500,000.00	600,350.72	0.00	1,899,649.28
791-2860-200	EQUIPMENT	8,000.00	0.00	8,000.00	0.00	0.00	8,000.00
791-2860-301	SUPPLIES - FOOD	2,000,000.00	0.00	2,000,000.00	661,817.11	1,676,202.97	-338,020.08
791-2860-302	SUPPLIES - OTHER	98,800.00	371.51	99,171.51	69,701.80	79,113.05	-49,643.34
791-2860-303	SURPL FOOD/WRHOUSE/INV	395,200.00	0.00	395,200.00	0.00	0.00	395,200.00
791-2860-307	SUPP- NY SCHL COOKBK PROJ	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00
791-2860-400	MISC CONTR	46,800.00	0.00	46,800.00	10,107.02	62,682.98	-25,990.00
791-2860-401	TRAVEL	3,500.00	0.00	3,500.00	1,347.89	0.00	2,152.11
791-2860-402	USE OF SCHOOL FACILITIES	655,000.00	0.00	655,000.00	0.00	0.00	655,000.00
791-2860-403	INSURANCE	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
791-2860-405	DEBIT CARD TRANS FEES	0.00	0.00	0.00	-3,437.67	0.00	3,437.67
791-2860-801	ERS	192,500.00	0.00	192,500.00	34,788.89	0.00	157,711.11
791-2860-802	FICA	191,250.00	0.00	191,250.00	45,000.95	0.00	146,249.05
791-2860-803	WK COMP	93,750.00	0.00	93,750.00	22,513.18	0.00	71,236.82
791-2860-804	HEALTH INS	473,381.82	0.00	473,381.82	0.00	315,141.94	158,239.88
791.000	SCHOOL LUNCH FUND - Service Subtotal	6,659,381.82	5,371.51	6,664,753.33	1,442,189.89	2,133,140.94	3,089,422.50
Total	SCHOOL LUNCH FUND	6,659,381.82	5,371.51	6,664,753.33	1,442,189.89	2,133,140.94	3,089,422.50

ONEIDA-HERKIMER-MADISON BOCES
 BUDGET ADJUSTMENTS

November 2022 Report for January Meeting

Description	2022-2023		Adjustments		07/31/22		08/01/22		09/01/22		10/01/22		11/01/22		Revised Budget
	Adopted Budget		per Contracts		Contract Totals	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	
A000 ADMINISTRATION															
A001 Administration	3,936,839		14,656		3,951,495										3,951,495
A002 Rent & Capital Budgets	3,141,490				3,141,490				77,389						3,218,880
A000 ADMINISTRATION TOTAL	7,078,329		14,656		7,092,985				77,389					77,389	7,170,375
A100 VOCATIONAL EDUCATION															
A101 Occupational Education	7,724,893		355,416		8,080,309		310,432								8,425,741
A102 Adult Education	39,244				39,244										39,244
A103 Secondary Occ Ed/Madison BOCES	22,118				22,118										22,118
A107 Mult. Occupational Education	550,810		28,316		579,126										690,982
A109 Occup. Ed./Madison BOCES	28,662		(9,658)		20,004										30,006
A100 VOCATIONAL EDUCATION TOTAL	8,365,727		375,073		8,740,801		310,432							467,291	9,208,091
A200 SPECIAL EDUCATION															
A201 Special Class 8:1:1	7,086,115		424,452		7,510,567		5,225								8,057,023
A202 Intense Mang. Needs/Madison BOCES	59,454		1,890		61,344										-
A203 Adjustment	1,181,716		(19,365)		1,162,351										1,479,407
A204 12:1:1	2,321,229		147,060		2,468,288										2,403,193
A205 Option II/Madison BOCES	443,845		83,264		527,109										525,511
A206 Transition Services	529,760		13,461		543,221										522,945
A209 Severely Handicapped	6,339,600		235,785		6,575,385										6,865,531
A214 Scndry Int. Mgt.Needs/Madison BOCES	496,003		(59,226)		436,777										348,037
A216 Spec. Ed./ 1:6:1	2,260,598		(85,902)		2,174,696										3,046,369
A221 Staffing 6:1:1/Herkimer BOCES	90,000		(90,000)												-
A222 Autism Program/Madison BOCES	272,745		(41,126)		231,619										281,958
A225 Elementary IMN /Madison BOCES	483,780		(78,499)		405,281										412,289
A200 SPECIAL EDUCATION TOTAL	21,564,844		531,794		22,096,638		5,225		50,339				2,007,313	1,845,624	23,942,262

Description	2022-2023		Adjustments		07/31/22		08/01/22		09/01/22		10/01/22		11/01/22		Net Changes	Revised Budget
	Adopted Budget	per Contracts	Contract	Totals	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes		
A300 ITINERANTS																
A303 Art	183,035	8,895	191,930												-	191,930
A305 Guidance	297,801	(68,845)	228,956				(19,853)								(19,853)	209,102
A306 Technology	82,534	4,176	86,710												-	86,710
A308 Physical Education	42,594	2,917	45,511						51,112					34,075 *	85,187	130,698
A310 Nurse Practitioner	386,040	13,869	399,909							13,456					13,456	413,365
A312 School Physician	59,439		59,439												-	59,439
A313 School Psychologist	263,338	11,337	274,674						24,681						24,681	299,356
A314 School Social Worker	353,522	(60,221)	293,301						(36,259)						(36,259)	257,042
A315 Speech Impaired	667,281	23,697	690,978						44,614						44,614	735,592
A316 Visually Impaired	128,699	4,143	132,842						366					(67,640) *	(67,275)	65,567
A317 Computer Instruction	73,496	3,051	76,547												-	76,547
A318 Hearing Impaired	156,309	5,302	161,611						(14,210)						(14,210)	147,401
A321 Physical Therapy	153,110	4,782	157,892						160						160	158,051
A322 Occupational Therapy	303,375	(74,861)	228,514						349		872				1,221	229,734
A325 Home Economics	131,545	7,317	138,863												-	138,863
A326 English/Second Language	657,043	26,042	683,085							(20,533)				30,799	10,266	693,351
A332 Curriculum Supervision	52,393	9,526	61,919												1,407	63,326
A337 Spanish		62,333	62,333							(62,333)					(62,333)	-
A338 Music Teacher	158,612	(19,825)	138,787						37,320						37,320	176,107
A345 Shared Business Official		10,124	10,124												5,656	15,780
A346 Audiology/Oswego BOCES	120,847	4,713	125,559											22,080 *	22,080	147,639
A349 Speech/Herkimer BOCES	14,421	(14,421)	-												-	-
A350 Therapy/Herkimer BOCES	4,059	(4,059)	-												-	-
A352 TA 1:1/Herkimer BOCES	30,800	(30,800)	-												-	-
A355 General Supervision	76,804	9,160	85,963												-	85,963
A357 Bilingual/ESL Itinerant/Madison BOCES	20,860	860	21,720												-	21,720
A300 ITINERANTS TOTAL	4,417,956	(60,789)	4,357,167				(12,790)		25,268		14,328		19,313		46,119	4,403,285

Description	2022-2023		Adjustments		07/31/22		08/01/22		09/01/22		10/01/22		11/01/22		Net Changes	Revised Budget
	Adopted Budget		per Contracts	Totals	08/31/22	09/30/22	10/31/22	11/30/22	Changes	Changes	Changes	Changes	Changes	Changes		
A400 GENERAL EDUCATION																
A402 Explor. Enrichment/Jeff-Lewis BOCES	5,220		3,880	9,100											-	9,100
A405 Performing Arts	115,520		(891)	114,629					4,950		2,178		17,984	*	25,111	139,740
A408 Alternative Education	5,675,964		1,541,743	7,217,707							756		231,065		231,065	7,448,772
A410 Hospital Based/Onondaga BOCES	8,100			8,100											756	8,856
A411 Alternative High School Equivalency	59,970			59,970											-	59,970
A417 Equivalent Attendance/Madison BOCES	141,658		507	142,165				6,364				(12,101)			(5,736)	136,429
A420 Regional Program Excellence	171,010		37,988	208,998	3,778							(91,406)	*		(87,628)	121,370
A426 Distance Learning/Madison BOCES	42,352		39,782	82,134				1,174			2,283				3,457	85,591
A428 Summer School	786,711		3,395	790,106								(181,903)	*		(181,903)	608,203
A438 Distance Learning	2,965,052		(238,580)	2,726,472	(717,627)			22,899			205,596	51,136			(437,995)	2,288,476
A479 DL Synergy Virtual HS/CITI BOCES	92,000		(92,000)	-				47,800			1,195				48,995	48,995
A400 GENERAL EDUCATION TOTAL	10,063,557		1,295,824	11,359,381	(713,849)			83,187			210,813	15,970			(403,879)	10,955,502
A500 INSTRUCTIONAL SUPPORT																
A502 Library Media	917,779		198,263	1,116,042				17,420							17,420	1,133,462
A504 Audio Visual/Video Repair	720,533		345,420	1,065,952							16,500		22,000		38,500	1,104,452
A505 Printing Services	715,969		501,447	1,217,416											-	1,217,416
A509 Sch. Curr./Cayuga BOCES	25,240		5,277	30,517				6,110			6,321				12,430	42,947
A510 Learning Technology	3,202,532		2,632,470	5,835,002	560,586			4,398			65,245		25,742		655,971	6,490,973
A511 Sch Curric/Capital Region BOCES	3,113		(3,113)	-											-	-
A514 Model Schools/Madison BOCES	288,963		(48,495)	240,468				26,230			771				27,001	267,469
A515 Com Objective/Madison BOCES	2,664,512		(208,531)	2,455,981				419,649			(20,628)		349		399,370	2,855,351
A518 Science Kits	1,270,459		91,463	1,361,922	1,747			3,489			(18,559)				(13,323)	1,348,598
A520 School Curriculum/Madison BOCES	400		(400)	-				975			565			*	1,540	1,540
A521 School Curriculum Improvement	1,417,094		105,635	1,522,729	108,792			52,550			55,028		73,678		290,047	1,812,776
A538 Model Schools	279,923		35,754	315,676											-	315,676
A543 Hard/Software/Oswego BOCES	5,093			5,093				(2,173)							(2,173)	2,920
A545 Curr Dev/Greater Southern Tier BOCES	1,406,900		411,246	1,818,146	692,725			(116,746)			220				575,979	2,394,125
A547 CDOS Credential Mgmt Sys/Oswego BOCES	2,817		100	2,917				(367)							(147)	2,770
A555 Superintendent Eval/Erie 2 BOCES			2,177	2,177											-	2,177

Description	2022-2023		Adjustments		07/31/22		08/01/22		09/01/22		10/01/22		11/01/22		Revised Budget
	Adopted Budget	Contracts per	Contract Totals	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Net	
A632 Health Care Coord./Delaware BOCES	20,796	1,617	22,413		556									556	22,969
A633 GASB 45/Questar III BOCES	24,752	1,494	26,246											-	26,246
A634 Staff Dev./Board/Herkimer BOCES	13,302		13,302											-	13,302
A636 GASB 45/Clinton-Essex Boces	3,990	13,090	17,080											-	17,080
A637 Fixed Assets/Questar III BOCES	22,511	4,059	26,570											-	26,570
A639 Transp./Madison BOCES	1,521	(1,205)	316		620				990		405			*	2,015
A640 Drug Testing/Jeff-Lewis BOCES	19,851		19,851								8			8	19,859
A641 On-Line Application/Putnam BOCES	43,672	(470)	43,202											-	43,202
A646 Medicaid Reimburs./Madison BOCES	38,014	(10,668)	27,346		(1,743)									(1,743)	25,603
A649 ACA Compliance/Madison BOCES	15,986	92	15,988											-	15,988
A650 Testing-NYS Alt Addmt/Cap Region BOCES	79,800	525	80,325		45									45	80,370
A651 SCRIC/Broome BOCES	48,008	1,977	49,985											-	49,985
A655 Special Ed Aid Assistance Svc/Questar III BOCES	23,640	8,006	31,646											-	31,646
A656 Employee Relations/ON C BOCES	17,524	351	17,875											-	17,875
A657 Project Work/Cap Region BOCES											103			*	103
A658 Coop Bid/DCMO BOCES		19,714	19,714		(297)									(297)	19,417
A659 Tier 4 Enhanced/Cap Region BOCES		143,262	143,262											-	143,262
A660 Employee Assistance/DCMO BOCES					7,964									7,964	7,964
A600 NON-INSTRUCTIONAL SERVICES TOTAL	14,740,209	1,397,982	16,138,191		9,454	705,770	34,121	178,886	928,231	40,680	2,490,672	178,886	928,231	928,231	17,066,422
A700 INTERNAL															
A701 Operations and Maintenance	-	-	-											-	-
A713 Infor and Technology Supervision	-	-	-											-	-
A700 INTERNAL															
TOTALS	80,551,736	7,745,298	88,297,034		962,322	1,478,004	40,680	2,490,672	4,971,678	40,680	2,490,672	178,886	4,971,678	4,971,678	93,268,712

C. PERSONNEL REPORT

a. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	JONNA L. DOWLING	TEACHER OF ESL	09/01/2019	01/12/2023
2.	SHAWNA M. JONES	TEACHER ASSISTANT	01/30/2020	01/03/2023
3.	MICHELE KOBIELSKI	TEACHER ASSISTANT	09/01/2019	12/31/2022

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	DANIA M. DRENNEN	FOOD SERVICE HELPER	05/13/2022	11/29/2022
2.	PAMELA L. FLEMING	FOOD SERVICE HELPER	06/10/2021	11/15/2022 (verbal)
3.	AMBER M. SHELDRIK	FOOD SERVICE HELPER	11/01/2021	11/15/2022 (verbal)

b. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **AMANDA M. BUSHEY** be appointed as a **SCHOOL SOCIAL WORKER** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at Whitesboro Central School District and Middle Settlement Academy for a four year probationary appointment in the School Social Worker tenure area, commencing December 19, 2022 and ending December 18, 2026 at an annual salary rate of \$51,809.00, prorated.

redacted

2. Recommend that **MICHELE KOBIELSKI** be appointed as a **TEACHER OF CHILD CARE** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Career and Technical Education for a four year probationary appointment in the Child Care tenure area, commencing January 01, 2023 and ending December 31, 2027 at an annual salary rate of \$51,777.00, prorated.

redacted

3. Recommend that **MARCUS W. WHITE** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the Teaching Assistant tenure area, commencing December 21, 2022 and ending December 20, 2026 at an annual salary rate of \$16,751.00, prorated.

redacted

2. Non-Instructional/Classified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **MICHAEL A. GRIFFITHS** be appointed to a probationary appointment as an **OFFSET DUPLICATING OPERATOR** in SUPPORT SERVICES, Print Shop, commencing January 17, 2023 at an annual salary rate of \$33,523.00, prorated.

MICHAEL A. GRIFFITHS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **OFFSET DUPLICATING OPERATOR**. **MICHAEL A. GRIFFITHS** will be required to serve a twenty-six week probationary period.

redacted

2. Recommend that **CLAYTON HUBBARD** be appointed to a probationary appointment as a **CLEANER** in **SUPPORT SERVICES**, Operations & Maintenance, commencing December 19, 2022 at an annual salary rate of \$33,648.00, prorated.

CLAYTON HUBBARD has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLEANER**. **CLAYTON HUBBARD** will be required to serve a twenty-six week probationary period.

redacted

b. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **JESSICA E. HARRIS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in **SUPPORT SERVICES**, School Lunch Program, commencing December 05, 2022 at an hourly salary rate of \$15.00, as needed.

JESSICA E. HARRIS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

2. Recommend that **SHERRI-LYNN JANCZUK** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in **SUPPORT SERVICES**, School Lunch Program commencing December 05, 2022 at an hourly salary rate of \$15.00, as needed.

SHERRI-LYNN JANCZUK has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

3. Recommend that **JULIE D. MASHTARE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in **SUPPORT SERVICES**, School Lunch Program, commencing November 30, 2022 at an hourly salary rate of \$15.00, as needed.

JULIE D. MASHTARE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

4. Recommend that **ERIKA A. SATTERLEE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in **SUPPORT SERVICES**, School Lunch Program, commencing December 01, 2022 at an hourly salary rate of \$15.00, as needed.

ERIKA A. SATTERLEE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

5. Recommend that **CHERYL L. ZAMELIS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in **SUPPORT SERVICES**, School Lunch Program, commencing November 28, 2022 at an hourly salary rate of \$15.00, as needed.

CHERYL L. ZAMELIS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

c. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	SENAID BAJRAMOVIC	COMPUTER TECHNICAL ASSISTANT	07/12/2022
2.	NELSON N. OCHOA	COMPUTER TECHNICAL ASSISTANT	07/11/2022
3.	SUSAN L. ROBERTS	SENIOR ACCOUNT CLERK	06/21/2022

c. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

		Date	Stipend
1.	KIMBERLY E. PETRONELLA TEACHER OF PRACTICAL NURSING	01/01/2023 - 06/30/2023	\$1,200.00 (mentor) prorated



Oneida-Herkimer-Madison BOCES

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VII D. 1.
Approval of Creation of Senior
Store Clerk Positions
January 11, 2023

MEMORANDUM

TO: Cooperative Board

FROM: Patricia N. Kilburn, Ed.D
District Superintendent

DATE: December 22, 2022

SUBJECT: Senior Store Clerk

PREPARED BY: Scott Morris

Background

In the past five years, the increase in subscriptions for our Science Program has increased the physical demands of the OHM Science Center team. These increases, plus the fact that the Science Center is now on multiple floors within the Brodock Press Building, have resulted in the needed shifts in duties and the needed creation of two Senior Stores Clerk positions. The Senior Stores Clerk positions will become part of a promotional/career ladder structure for employees. Entry employees for the Science Center would start at Laborer, then be promoted to Store Keeper, then Central Stores Clerk, with Senior Stores Clerk being the highest.

Discussion

The Senior Stores Clerk position involves responsibilities of implementing procedures and timelines for efficient storage, pick up, refurbishment, assembly and dissemination of educational materials across various work sites. The work is performed under the supervision of the higher-level supervisor with leeway allowed for exercise of independent judgment in carrying out details of the work. This position will serve as a project site lead over subordinate employees, but not in a formal evaluative supervisory role.

Recommendation

It is recommended that the Cooperative Board grant its approval to create two positions titled Senior Stores Clerk.

Resolution

That the Cooperative Board approves the creation of two Senior Stores Clerk positions for the Oneida Herkimer Madison BOCES.



Oneida-Herkimer-Madison BOCES


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VII D. 2.
Approval of Adoption of Board
Policy 7302 (*First Reading*)
January 11, 2023

Memorandum

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D. 

Date: January 4, 2023

Subject: Recommendation for Adoption of Board Policy

Background

The Oneida-Herkimer-Madison Cooperative Board is responsible for establishing policies for the operation of OHM BOCES which include curricular, financial and other policies.

The purpose of the OHM BOCES' Board Policy Manual is to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations.

Discussion

The OHM BOCES' Policy Committee, with legal assistance from the Ferrara-Fiorenza Law Firm and the New York State Education Department, have audited policy 7302 (Use of Time Out Rooms) and is seeking approval by the full Cooperative Board.

Recommendation

It is recommended that the Cooperative Board adopt the following policy:
7302 Use of Time Out Rooms

Resolution

That the Cooperative Board adopt Policy 7302, Use of Time out Rooms.

We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.

USE OF TIME OUT ROOM(S)

I. Statement of Policy

It is the policy of the OHM BOCES to use time out rooms as a behavior intervention technique only when the use of a time out room is: (a) incorporated into a student's behavioral intervention plan as a technique to teach and reinforce appropriate behaviors, or (b) a response to an unanticipated situation that poses an immediate concern for the physical safety of a student or others.

A time out room is an area for a student to safely deescalate, regain control and prepare to meet expectations to return to his or her educational program. It may not be used to punish or to discipline a student.

II. Behavioral Interventions

A. When a student's behavioral intervention plan (BIP)/ individualized education program (IEP) includes use of a time out room, then the behavioral intervention plan shall specifically describe: (a) the factors which may precipitate the use of the time out room, and (b) the maximum amount of time, considering the student's age and individual needs, that a student may be in a time out room.

B. When a student is placed in a time out room as a response to an unanticipated situation that poses an immediate concern for the physical safety of a student or others, appropriate, subsequent steps shall be taken promptly to evaluate the need for a functional behavior assessment.

III. Communication With Parents/Guardians and CSE

A. When a student's behavioral intervention plan includes possible use of a time out room, the student's parent(s)/guardian(s) shall be sent a letter prior to the initiation of the behavioral intervention plan that tells them of the possible use of a time out room, and also tells them that they may schedule a visit to the OHM BOCES to see the time out room. Parents/guardians shall be provided with a copy of this policy.

B. When a student has been placed in a time out room, the student's parent / guardian shall be notified that same day that the student needed to utilize the time out room. Multiple documented attempts to contact the parent / guardian shall be made if needed. The CSE will be notified that the time out room was utilized and will be informed of the attempts to contact the parent/guardian.

IV. Operational Implementation

- A. No physical space shall be designated for use as a time out room unless:
 - 1. Its physical dimensions, furnishings, and environmental conditions satisfy the standards required by the regulations of the Commissioner of Education;
 - 2. at least one door to the room may be opened from the inside; and
 - 3. it is possible for staff to hear and see a student at all times that the student is in the time out room.
- B. Staff shall continuously monitor any student in a time out room.
- C. A time out room shall be unlocked at all times. The use of locked rooms or spaces as a time out room is prohibited.
- D. No student shall remain in a time out room for a period of time longer than the time period necessary to regain control and prepare to meet the expectations to return to his or her educational program or that time period identified in the student's behavioral intervention plan (BIP) / individualized education program (IEP), whichever is shorter. When a student without a prior behavioral intervention plan is placed in a time out room in response to an unanticipated situation that poses an immediate concern for the physical safety of a student or others, the maximum length of time the student shall remain in the time out room shall be: [30] minutes for students through the elementary grade level, or equivalent age, and [80] minutes, or two class periods, for students above the elementary grade level, or equivalent age.
- E. The use of the OHM BOCES time out rooms shall be recorded in a manner that will permit the OHM BOCES to monitor the effectiveness of the use of the time out room to decrease specified student behaviors, while maintaining the required confidentiality of student information.
- F. All staff assigned to programs that include use of a time out room will be trained annually in the policies and procedures regarding its use. No staff member who has not been trained regarding the OHM BOCES policies and procedures related to the use of time out rooms may direct a student to a time out room.