



Oneida-Herkimer-Madison BOCES

P.O. Box 70 | 4747 Middle Settlement Road | New Hartford, NY 13413-0070
www.oneida-boces.org

DRAFT AGENDA

Cooperative Board Regular Meeting
May 10, 2023 4:30 p.m.
Irish Cultural Center of the Mohawk Valley
623-601 Columbia St, Utica, NY 13502

Draft Timeline

4:30 I. Call to Order

II. Pledge of Allegiance

4:35 III. Recognition

Career & Technical Education

Students: Gleb Samoshuk, Construction Trades, Clinton
Grace Shufelt, New Visions Health Professions, Remsen

Administrators: Michael Hoover, Assistant Principal
David Stayton, Principal

Pat Costello – Former President of the Local IBEW – Tour of Location in the Irish Cultural Center where students assisted in the construction.

4:55 IV. Recognition of Visitors

5:00 Tour – Information & Technology, 502 Court St., Utica, NY 13502

6:00 V. Communications

A. From the Floor

- General questions from board members?
- Commentary from board members?

B. Correspondence

6:05 VII. A. Approval of Minutes

1. Approval of the Minutes of the Regular Meeting of April 19, 2023
(page 9)

Approval of Consent Agenda (B., C., D.)

B. Financial Report (page 37)

1. Acceptance of Report of the Treasurer, March
2. Approval of 2022-2023 Budget Adjustment Report, March

C. Personnel Report (page 57)

a. Retirements

1. Non-Instructional/Classified

b. Resignations

1. Teaching/Certified Staff
2. Non-Instructional/Classified Staff

c. Appointments

1. Teaching/Certified Staff
 - a. Recommendation for Probationary Appointment(s)
 - b. Recommendation for Temporary Appointment(s)
 - c. Recommendation for Tenure Appointment(s)
 - d. Recommendation for Mentoring

2. Non-Instructional/Classified Staff

- a. Recommendation for Provisional Appointments – Civil Service Competitive Title
- b. Recommendation for Probationary Appointments from Civil Service Listing
- c. Recommendation for Part-Time Appointments
- d. Recommendation for Change in FTE
- e. Recommendation for Termination of Probationary Appointment

D. Action Items (page 73)

1. Approval of Board Policy 2001 Board of Cooperative Educational Services Authority; 2007 Resignation, Dismissal, Filling Vacancies; 2100 Powers and Duties of The Board of Cooperative Educational Services Members; 2101 Duties of The Clerk of The Board of Cooperative Educational Services; 2102 Duties of The Board of Cooperative Educational Services Attorney; 2103 Board of Cooperative Educational Services Communications With Component Districts; 2201 Annual Meeting and Nomination and Election of Board Members. Deletion of the following policies: 2002 Number of Members and Term of Office; 2003 Qualifications of Board of Cooperative Educational Services Members **(Second Reading)**
2. Approval of Adoption of the BOCES 2023-2024 Budget
3. Approval of Internal Auditing Services
4. Approval of FY 2023-2024 State-Wide Instructional Technology Agreements – Addendum
5. Approval of FY 2023-2024 Databases, Research Tools, Ebooks, Automation and Media for User in School Library Systems “Dream Consortium”
6. Approval of BravEd Contract
7. Approval of Consultant Committee Membership
8. Approval of Contracts

- 6:15** VIII. Board Topic(s)/Discussion Item(s)
 - MVCC Auxiliary Services Question: follow-up

6:30 IX. Old Business

6:40 X. Executive Session

Executive Session Items:

	discussing the employment history of a particular person
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the _____ Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
	discussing matters which could imperil public safety if disclosed

XI. Action Item(s) for Approval (*continuation of VII*)

7:00 Adjournment

**ONEIDA-HERKIMER-MADISON BOCES
TREASURER'S REPORT
MAY 2023 BOARD MEETING**

FOR THE MONTH ENDING MARCH 2023

BANK BALANCES BY FUND:

FUND	BANK	TYPE	BEGINNING BALANCE	PLUS RECEIPTS	MINUS DISBURSE	ENDING BALANCE
CAPITAL	JPM/CHASE	MMIKT	7,953.80	13.17	-	7,966.97
GENERAL	JPM/CHASE	MMIKT	5,117,162.90	9,895,589.20	6,799,291.39	8,213,460.71
GENERAL-MULTI C/D	JPM/CHASE	CHECK	3,150,897.03	6,534,223.77	6,534,241.35	3,150,879.45
GENERAL-MULTI C/R	JPM/CHASE	CHECK	313,556.15	8,025,578.29	7,915,000.00	424,134.44
GENERAL-LEARNING	JPM/CHASE	CHECK	2,141.32	576.12	-	2,717.44
GENERAL-MULTI C/R	NBT	MMIKT	107.02	6,005.38	-	6,112.40
LUNCH-MULTI C/D	JPM/CHASE	CHECK	-	219,089.70	219,089.70	-
LUNCH-MULTI C/R	JPM/CHASE	CHECK	319.14	1,712.65	-	2,031.79
LUNCH C/R	JPM/CHASE	CHECK	3,945.65	129,790.02	120,000.00	13,735.67
LUNCH-MULTI C/R	NBT	MMIKT	21,119.96	69,315.82	65,000.00	25,435.78
SPEC AID-MULTI C/R	NBT	MMIKT	-	-	-	-
SPEC AID-MULTI C/R	JPM/CHASE	CHECK	189.74	877,427.41	875,000.00	2,617.15
SPEC AID-MULTI C/D	JPM/CHASE	CHECK	-	3,585.87	3,585.87	-
TRUST/CM SCHOL	NBT	MMIKT	-	-	-	-
TRUST/CM SCHOL	JPM/CHASE	MMIKT	75,055.14	124.29	-	75,179.43
EXTRA-CURR/CM	JPM/CHASE	MMIKT	19,300.13	967.85	1,004.13	19,263.85
TOTAL CASH			8,711,747.98	25,763,999.54	22,532,212.44	11,943,535.08

TOTAL CASH BY FUND:

CAPITAL	7,966.97
GENERAL	11,797,304.44
SCHOOL LUNCH	41,203.24
SPECIAL AID	2,617.15
TRUST/AGENCY	75,179.43
EXTRA-CURRICULAR	19,263.85
	<u>11,943,535.08</u>

TOTAL CASH BY BANK:

JPM/CHASE	11,817,543.62
NBT	125,991.46
	<u>11,943,535.08</u>

CHECKING RECONCILIATION:

BANK BALANCE	OUTSTANDING CHECKS	ENDING BALANCE
3,853,879.25	702,999.80	3,150,879.45
20,053.75	789.90	19,263.85

CERTIFICATION:

THIS IS TO CERTIFY THAT THE
FOREGOING TREASURER'S REPORT IS
TRUE TO THE BEST OF MY KNOWLEDGE
INFORMATION AND BELIEF.

Christine Turczyn
CHRISTINE TURCZYN TREASURER

Michele North
MICHELE NORTH DEPUTY TREASURER

VII B. 1.
Acceptance of Report of
the Treasurer, March
May 10, 2023

ONEIDA-HERKIMER-MADISON BOCES
 TREASURER'S REPORT
 EXTRA-CURRICULAR FUND

BOARD MEETING PRESENTATION
 March 31, 2023

CHECKING ACCOUNT - NBT BANK	CLUB ACCOUNT BALANCES
BALANCE: BEGINNING OF THE MONTH	\$ 11,586.09
PLUS: RECEIPTS	\$ 4,138.83
LESS: EXPENDITURES	\$ 3,532.19
BALANCE: END OF MONTH	\$ 6.74
BANK RECONCILIATION	ACCOUNT TOTALS, END OF MONTH
BALANCE PER BANK STATEMENT	\$ 19,263.85
PLUS: DEPOSITS IN TRANSIT	
LESS: OUTSTANDING CHECKS	
RECONCILED BALANCES	\$ 19,263.85
CASH: END OF MONTH	\$ 19,263.85

CERTIFICATION: THIS IS TO CERTIFY THAT THE FOREGOING TREASURER'S REPORT IS TRUE TO THE BEST OF MY KNOWLEDGE, INFORMATION, & BELIEF.

Conn T. Wood

TREASURER, EXTRA-CURRICULAR ACTIVITY FUND

RECONCILING ITEMS

DEPOSITS IN TRANSIT

DATE

AMOUNT

TOTAL

OUTSTANDING CHECKS

CHECK NUMBER

AMOUNT

1280	60.65
1316	100.00
1329	50.00
1332	50.00
1352	160.77
1365	188.40
1366	3.00
1367	32.08
1368	25.00
1369	120.00
TOTAL	789.90

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 03/31/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
001 ADMINISTRATIVE COSER			3,936,838.70	14,656.48	3,951,495.18	1,862,812.43	2,172,998.73	98,372.46
002 CAPITAL/RENT EXPENDITURES			3,141,490.24	77,389.36	3,218,879.60	2,253,215.85	965,663.75	0.00
101 OCCUPATIONAL EDUCATION			7,724,893.00	350,847.89	8,075,740.89	5,525,259.74	2,331,341.70	462.44
102 ADULT EDUCATION			39,244.05	0.00	39,244.05	27,470.84	11,773.21	0.00
103 SECONDARY OCC ED/MADISON BOCES			22,118.00	-11,059.00	11,059.00	5,412.13	6,635.40	988.53
107 OCCUPATIONAL EDUCATION-HANDICAPPED			550,810.00	127,461.40	678,271.40	449,757.56	200,198.24	0.00
109 OCC. ED./MADISON BOCES			28,662.00	1,344.00	30,006.00	20,412.71	9,751.95	158.66
201 8:1:2 PROGRAM			7,086,115.25	994,180.73	8,080,295.98	5,436,900.21	2,451,128.47	209.00
202 INTENSE MGMT NEEDS/MADISON BOCES			59,454.00	-59,454.00	0.00	1,680.34	0.00	1,680.34
203 12:1:1 ADJUSTMENT PROGRAM			1,181,716.00	319,761.36	1,501,477.36	977,287.74	489,385.64	0.00
204 12:1:1 MILD/MODERATE PROGRAM			2,321,228.50	136,533.12	2,457,761.62	1,674,992.05	739,896.48	0.00
205 SPECIAL CLASS: OPTION 2/MADISON BOCE			443,845.00	-565.00	443,280.00	331,625.68	140,119.37	28,465.05
206 TRANSITIONAL PLNG & IMPLEMENTATION			529,760.00	-6,029.48	523,730.52	364,130.29	165,057.43	5,457.20
209 12:1:4 DEV/MD PROGRAM			6,339,599.50	511,096.87	6,850,696.37	4,671,710.28	2,066,270.73	764.00
214 SPECIAL ED. OPTION III/MADISON BOCES			496,002.75	-147,965.75	348,037.00	262,714.41	97,755.60	12,433.01
216 6:1:2 PROGRAM			2,260,598.00	1,001,537.25	3,262,135.25	2,062,628.98	1,136,558.18	0.00
221 6:1:1 HERKIMER BOCES			90,000.00	-90,000.00	0.00	0.00	0.00	0.00
222 SPECIAL CLASS: OPTION 3/MADISON BOCE			272,745.00	130,204.00	402,949.00	281,650.58	146,970.27	25,671.85
223 1:8:1 PROGRAM/JEFF-LEWIS BOCES			0.00	20,185.70	20,185.70	10,686.32	9,499.38	0.00
225 ELEM IMN 6:1:2.5/MADISON			483,780.00	-76,040.00	407,740.00	298,753.85	131,908.93	22,922.78
226 Staffing 1:12:1			0.00	0.00	0.00	37.79	0.00	37.79
303 ART			183,034.60	8,895.33	191,929.93	128,124.22	54,910.38	0.00
305 GUIDANCE			297,801.00	-88,698.51	209,102.49	138,973.80	59,560.20	0.00
306 TECHNOLOGY			82,534.20	4,176.08	86,710.28	57,773.94	24,760.26	0.00
308 PHYSICAL EDUCATION			42,593.50	88,104.18	130,697.68	86,890.74	40,889.76	0.00
310 NURSE PRACTITIONER			386,040.00	27,325.32	413,365.32	279,198.82	120,297.38	0.00
312 SCHOOL PHYSICIAN			59,439.24	0.00	59,439.24	41,607.49	17,831.75	0.00
313 SCHOOL PSYCHOLOGIST			263,337.50	36,018.43	299,355.93	201,141.67	86,877.28	0.00
314 SCHOOL SOCIAL WORKER			353,521.74	-96,479.67	257,042.07	171,322.10	73,423.72	0.00
315 SPEECH IMPROVEMENT			667,281.00	68,311.37	735,592.37	501,355.07	212,940.27	0.00
316 VISUALLY IMPAIRED			128,699.12	-63,132.02	65,567.10	45,178.81	16,245.79	0.00
317 COMPUTER INSTRUCTION			73,495.94	3,050.97	76,546.91	51,447.16	22,048.78	0.00
318 DEAF			156,309.01	-8,907.92	147,401.09	99,469.38	42,629.72	0.00
321 PHYS. THERAPY			153,110.40	4,941.00	158,051.40	107,283.61	45,986.29	0.00
322 OCCUPATIONAL THERAPY			303,374.80	-73,640.68	229,734.12	154,557.01	66,348.71	0.00
325 HOME ECONOMICS			131,545.20	-12,414.30	119,130.90	84,188.93	27,624.49	0.00
326 ENGLISH/SECOND LANG. INTSR.			657,043.20	-23,236.67	633,806.53	423,609.54	184,155.42	0.00
332 CURRICULUM SUPERVISION COORDINATION			52,393.00	31,290.48	83,683.48	52,471.28	31,212.20	0.00
338 MUSIC TEACHER			158,611.70	17,495.74	176,107.44	116,937.26	51,004.54	0.00
345 SHARED BUSINESS OFFICIAL			0.00	117,799.00	117,799.00	36,550.75	81,248.25	0.00

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 03/31/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
346	AUDIOLOGY/OSWEGO BOCES		120,846.55	37,268.97	158,115.52	121,648.60	54,346.17	17,879.25
349	SPEECH/HERKIMER BOCES		14,421.45	-14,421.45	0.00	0.00	0.00	0.00
350	OCC. THERAPY/HERK. BOCES		4,059.00	-4,059.00	0.00	0.00	0.00	0.00
352	TEACH. AIDE 1:/HERK. BOCES		30,800.00	-30,800.00	0.00	0.00	0.00	0.00
355	General Supervision		76,803.60	9,159.83	85,963.43	53,762.52	23,041.08	0.00
357	BILINGUAL/ESL ITINERANT MADISON BOCE		20,860.00	860.00	21,720.00	16,457.91	6,516.00	1,253.91
358	HEARING IMPAIRED SERVICES/MADISON BO		0.00	0.00	0.00	2,070.64	0.00	2,070.64
402	EXPLOR. ENRICHMENT/JEFF LEWIS BOCES		5,220.00	3,880.00	9,100.00	6,932.09	2,730.00	562.09
405	PERFORMING ARTS		115,520.00	227,571.17	343,091.17	134,757.22	207,224.83	0.00
408	ALTERNATIVE EDUCATION		5,675,964.20	1,638,764.80	7,314,729.00	4,810,082.52	2,010,992.68	0.00
410	HOSPITAL BASED/ONONDAGA BOCES		8,100.00	756.00	8,856.00	10,214.10	2,713.50	4,071.60
411	ALTERNATIVE H.S. EQUIV		59,970.00	0.00	59,970.00	41,979.00	17,991.00	0.00
416	TUTORING/MONROE I BOCES		0.00	1,201.22	1,201.22	410.78	790.44	0.00
417	GED - EA - MADISON BOCES		141,657.80	373.80	142,031.60	98,499.60	44,146.68	614.68
420	REGIONAL PROGRAM EXCELLENCE		171,010.00	-49,640.33	121,369.67	83,878.58	30,860.42	0.00
426	Distance Learning		42,352.00	535,006.89	577,358.89	73,128.46	504,408.75	178.32
428	SUMMER SCHOOL		786,711.00	-178,508.50	608,202.50	426,696.35	191,191.65	14,924.00
438	DISTANCE LEARNING		2,965,051.77	-645,126.33	2,319,925.44	1,340,263.48	620,140.02	295.00
461	DISTANCE LEARNING/CAPITAL REGION BOC		0.00	9,517.50	9,517.50	2,379.38	7,138.12	0.00
479	DL SYNERGY VIRTUAL HS/CITI BOCES		92,000.00	-19,105.00	72,895.00	108,898.72	34,996.40	71,000.12
502	EDUCATIONAL COMMUNICATIONS		917,779.00	228,844.05	1,146,623.05	698,286.93	293,613.27	9,064.10
504	TECHNICAL REPAIR SERVICE		720,532.55	449,919.76	1,170,452.31	630,406.29	312,107.09	209.65
505	PRINTING		715,969.00	661,293.10	1,377,262.10	887,417.23	482,562.93	6,165.55
507	PRINTING/MADISON		0.00	0.00	0.00	42.57	0.00	42.57
509	SCH. CURR/CAYUGA BOCES		25,239.96	11,391.71	36,631.67	30,170.45	7,246.50	785.28
510	LEARNING TECHNOLOGY		3,202,531.99	3,372,746.38	6,575,278.37	2,610,285.72	1,072,523.01	0.00
511	SCH. CURR./CAPITAL REGION		3,113.25	4,767.24	7,880.49	3,152.20	4,728.29	0.00
514	MODEL SCHOOLS-MADISON BOCES		288,963.00	-21,494.03	267,468.97	199,135.57	81,172.85	12,839.45
515	COMMON LEARNING OBJ-MADISON BOCES		2,664,512.03	126,651.29	2,791,163.32	2,008,397.90	834,806.07	52,040.65
518	SCIENCE KITS		1,270,458.90	187,166.17	1,457,625.07	910,936.74	461,293.25	0.00
520	SCH CURR./MADISON BOCES		400.00	1,615.00	2,015.00	1,091.62	923.38	0.00
521	SCHOOL CURRICULUM IMPROVEMENT SERVIC		1,417,094.00	558,934.88	1,976,028.88	1,274,110.30	651,653.63	0.00
523	STRATEGIC PLNG./QUESTAR III BOCES		0.00	3,169.95	3,169.95	792.49	2,377.46	0.00
530	School/Curriculum Improvement Planni		0.00	0.00	0.00	1.35	0.00	1.35
532	SDP/ADMIN/GREATER SOUTH. TIER BOCES		0.00	5,000.00	5,000.00	0.00	5,000.00	0.00
535	SCH CURRIC/HERKIMER BOCES		0.00	3,237.80	3,237.80	26.85	3,237.80	26.85
537	STAFF DEV./CERT/PUTNAM BOCES		0.00	75.00	75.00	18.94	56.25	0.19
538	MODEL SCHOOLS		279,922.61	35,753.59	315,676.20	199,432.53	85,471.08	0.00
543	HRD/SFTWARE/OSWEGO BOCES		5,093.28	14,396.12	19,489.40	7,575.81	12,311.59	398.00
545	COMMUNITY SCHOOL RESOURCES		1,406,900.00	4,234,709.25	5,641,609.25	2,003,617.47	3,637,991.78	0.00

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 03/31/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
547 CDOS CREDENTIAL MGT SYS OSWEGO BOCES			2,817.47	-47.12	2,770.35	2,426.38	847.61	503.64
555 SUPERINTENDENT EVAL/ERIE 2 BOCES			0.00	2,177.00	2,177.00	1,587.14	653.13	63.27
560 CPSE			139,515.00	3,532.35	143,047.35	97,660.50	41,854.50	0.00
565 School/Curriculum Improvement Planni			0.00	6,600.00	6,600.00	6,140.54	2,200.00	1,740.54
571 INSTRCTNL TECHNOLOGY/ORANGE-JLSTER B			0.00	0.00	0.00	6.90	0.00	6.90
574 SABA (SCHOOL AND BUSINESS ALLIANCE)			341,518.00	26,079.71	367,597.71	240,844.13	122,550.18	0.00
576 LIBRARY MEDIA SERVICE			744,775.39	127,441.91	872,217.30	559,309.83	251,098.34	600.00
578 LIBRARY AUTOMATION - MADISON BOCES			173,979.50	4,591.00	178,570.50	130,385.08	53,653.27	5,467.85
579 DIVERSITY EQUITY & INCL/TOMPKINS BOC			0.00	1,050.00	1,050.00	700.01	349.99	0.00
601 COMPUTER SERVICES - MADISON BOCES			9,954,846.23	961,002.76	10,915,848.99	7,894,742.03	3,383,088.01	361,981.05
602 NEGOTIATIONS - MADISON BOCES			332,094.40	43,991.90	376,086.30	278,284.69	115,605.86	17,804.25
603 SCHOOL COMMUNICATIONS			512,971.92	116,175.30	629,147.22	408,225.91	221,219.77	298.46
604 CENTRAL BUSINESS OFFICE			318,646.63	190,690.57	509,337.20	349,832.55	146,554.08	150.00
607 STAFF DEVELOPMENT - BUS DRIVERS			0.00	315.00	315.00	220.50	94.50	0.00
609 PLANNING SER: MANAGEMENT OCM BOCES			55,237.00	303.00	55,540.00	40,107.01	16,668.74	1,235.75
610 TELEPHONE INTERCONNECT			827,629.98	518,661.26	1,346,291.24	670,350.42	283,988.88	59,810.40
611 REGIONAL BUS MAINTENANCE-MADISON BOC			187,000.00	5,452.35	192,452.35	130,859.18	61,593.17	0.00
612 HEALTH COORDINATION/HERKIMER BOCES			12,259.00	0.00	12,259.00	8,581.30	3,677.70	0.00
613 FACILITY SERVICES			52,932.00	988.61	53,920.61	37,052.40	15,878.60	0.00
615 POLICY PLANNING ERIE I			11,708.60	1,019.38	12,727.98	8,909.60	3,818.38	0.00
616 EMPLOYEE ASSISTANCE PROGRAM			19,872.00	0.00	19,872.00	13,910.40	5,961.60	0.00
617 TEACHER RECRUITING SERVICE			0.00	16,303.00	16,303.00	5,494.00	12,608.00	1,799.00
618 EMPLOYEE BENEFIT COORDINATION			129,219.00	397.85	129,616.85	90,453.30	38,765.70	0.00
619 COOPERATIVE BIDDING-HERKIMER BOCES			25,500.00	-25,500.00	0.00	1,330.58	0.00	1,330.58
620 SAFETY COORDINATOR			626,877.62	271,207.34	898,084.96	517,373.87	243,095.43	0.00
621 COORDINATION OF INSURANCE MANAGEMENT			6,875.00	0.00	6,875.00	4,812.50	2,062.50	0.00
622 REGIONAL BUS RADIOS - MADISON BOCES			9,696.00	104.00	9,800.00	8,825.92	2,940.00	1,965.92
623 STATE AID PLANNING - QUESTAR III BOC			43,415.00	-2,075.00	41,340.00	31,123.76	10,216.24	0.00
625 SUBSTITUTE TEACHER SERVICE			173,637.36	10,136.88	183,774.24	128,098.95	55,675.29	0.00
626 CENTRAL SCHOOL FOOD MANAGEMENT			640,483.03	30,777.10	671,260.13	450,248.12	192,144.91	0.00
627 RECORDS RETENTION			103,680.00	31,235.45	134,915.45	94,162.32	40,355.28	0.00
628 TELECOMMUNICATIONS			304,507.08	243,991.79	548,498.87	427,574.96	91,352.16	214,420.04
631 COOPERATIVE BID/MAD. BOCES			17,843.72	43,512.28	61,356.00	46,408.58	18,406.80	3,459.38
632 HEALTH CARE COORD/DELAWARE BOC			20,796.00	2,173.00	22,969.00	16,846.56	6,909.22	786.78
633 GASB 45 PLNG/QUESTAR III			24,752.00	1,494.00	26,246.00	18,372.20	7,873.80	0.00
634 STAFF DEV BD OF ED - HERKIMER BOCES			13,302.00	2,120.11	15,422.11	18,169.94	5,262.65	8,010.48
636 GASB 45 PLANNING/CLINTON-ESSEX			3,990.00	13,090.00	17,080.00	11,956.00	5,124.00	0.00
637 FIXED ASSET INVENTORY/QUESTAR III			22,511.00	11,327.00	33,838.00	18,599.00	15,239.00	0.00
639 TRANSP./MADISON BOCES			1,521.00	2,022.00	3,543.00	7,703.73	1,759.77	5,920.50
640 DRUG TESTING/JEFF-LEWIS BOCES			19,851.00	340.00	20,191.00	16,444.84	6,133.23	2,387.07

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 03/31/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
641	ON-LINE APPL./PUTNAM BOCES		43,672.00	-470.00	43,202.00	30,260.66	12,960.60	19.26
646	MEDICAID REIMBURSEMENT/MADISON BOCES		38,014.04	-12,411.50	25,602.54	18,307.46	7,622.64	327.56
647	PLANNING SERVICE/MADISON BOCES		0.00	0.00	0.00	750.00	0.00	750.00
649	ACA COMPLIANCE/MADISON BOCES		15,896.00	92.00	15,988.00	12,950.56	4,796.40	1,758.96
650	TESTING - NYS ALT ADDMT-CAP REGION B		79,800.00	570.00	80,370.00	56,259.00	24,111.00	0.00
651	SCRIB/BROOME BOCES		48,008.08	3,976.57	51,984.65	35,938.75	16,195.40	149.50
655	SPECIAL ED AID ASSISTANCE SVC		23,640.00	8,005.75	31,645.75	22,152.03	9,493.72	0.00
656	EMPLOYEE RELATIONS/ONC BOCES		17,524.00	351.00	17,875.00	14,175.72	5,362.50	1,663.22
657	PROJECT WORK/CAPITAL REGION BOCES		0.00	108.92	108.92	61.81	47.11	0.00
658	COOP BID/DCMO BOCES		0.00	23,942.02	23,942.02	15,864.31	8,077.71	0.00
659	TIER 4 ENHANCED/CAP REGION BOCES		0.00	195,542.20	195,542.20	121,195.37	74,346.83	0.00
660	EMPLOYEE ASSISTANCE/DCMO BOCES		0.00	7,963.86	7,963.86	5,309.24	2,654.62	0.00
Total GENERAL FUND			80,551,736.13	17,626,212.49	98,177,948.62	61,221,540.81	31,893,562.44	1,086,456.72

Selection Criteria

Criteria Name: Shared: REV RPT FOR BD/MONTH Modified

As Of Date: 03/31/2023

Suppress revenue accounts with no activity

Print Summary Only

Sort by: Fund/CoSer

Printed by MICHELE M. NORTH

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 03/31/2023
Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
001 ADMINISTRATIVE COSER		3,702,519.88	16,725.48	3,719,245.36	1,323,485.97	364,166.11	2,031,593.28
002 CAPITAL/RENT EXPENDITURES		3,141,490.24	77,389.36	3,218,879.60	3,091,606.40	127,273.20	0.00
101 OCCUPATIONAL EDUCATION		5,605,673.83	194,532.46	5,800,206.29	3,635,648.31	1,916,924.94	247,633.04
103 SECONDARY OCC ED/MADISON BOCES		22,118.00	-11,059.00	11,059.00	3,686.34	0.00	7,372.66
105 SUMMER COSMETOLOGY		21,000.00	0.00	21,000.00	11,978.93	0.00	9,021.07
107 OCCUPATIONAL EDUCATION-HANDICAPPED		846,096.59	32,603.40	878,699.99	494,028.49	286,288.13	98,383.37
109 OCC. ED./MADISON BOCES		28,662.00	1,344.00	30,006.00	17,559.06	0.00	12,446.94
201 8:1:2 PROGRAM		4,822,722.64	583,986.98	5,406,709.62	2,721,027.99	1,684,579.34	1,001,102.29
202 INTENSE MGMT NEEDS/MADISON BOCES		59,454.00	-59,454.00	0.00	0.00	0.00	0.00
203 12:1:1 ADJUSTMENT PROGRAM		625,994.23	315,605.86	941,600.09	340,934.50	216,683.60	383,981.99
204 12:1:1 MILD/MODERATE PROGRAM		1,260,200.91	255,183.45	1,515,384.36	695,433.60	490,270.91	329,679.85
205 SPECIAL CLASS: OPTION 2/MADISON BOCES		443,845.00	-565.00	443,280.00	258,135.53	0.00	185,144.47
206 TRANSITIONAL PLNG & IMPLEMENTATION		504,158.00	-6,029.48	498,128.52	256,366.80	49,787.20	191,974.52
209 12:1:4 DEV/MD PROGRAM		3,358,780.07	650,826.87	4,009,606.94	1,772,536.48	1,100,235.28	1,136,835.18
214 SPECIAL ED. OPTION III/MADISON BOCES		496,002.75	-147,965.75	348,037.00	212,766.20	0.00	135,270.80
216 6:1:2 PROGRAM		1,623,972.80	842,713.99	2,466,686.79	1,198,721.89	563,551.53	704,413.37
217 Staffing 1:8:1/HERKIMER BOCES		0.00	0.00	0.00	0.00	0.00	0.00
221 6:1:1 HERKIMER BOCES		90,000.00	-90,000.00	0.00	0.00	0.00	0.00
222 SPECIAL CLASS: OPTION 3/MADISON BOCES		272,745.00	130,204.00	402,949.00	220,828.64	0.00	182,120.36
223 1:8:1 PROGRAM/JEFF-LEWIS BOCES		0.00	20,185.70	20,185.70	14,446.25	0.00	5,739.45
225 ELEM IMIN 6:1:2.5/MADISON		483,780.00	-76,040.00	407,740.00	237,738.82	0.00	170,001.18
226 Staffing 1:12:1		0.00	0.00	0.00	0.00	0.00	0.00
303 ART		263,042.90	8,895.33	271,938.23	131,676.45	99,008.85	41,252.93
305 GUIDANCE		280,537.00	-88,698.51	191,838.49	70,316.26	59,005.59	62,516.64
306 TECHNOLOGY		123,366.60	4,176.08	127,542.68	75,479.98	39,195.64	12,867.06
308 PHYSICAL EDUCATION		79,432.00	173,291.18	252,723.18	125,151.14	64,316.09	63,255.95
309 HEALTH TEACHER		0.00	0.00	0.00	7.39	0.00	-7.39
310 NURSE PRACTITIONER		413,579.00	27,325.32	440,904.32	236,695.48	138,771.74	65,437.10
312 SCHOOL PHYSICIAN		65,439.24	0.00	65,439.24	45,801.00	19,629.00	9.24
313 SCHOOL PSYCHOLOGIST		363,356.25	36,018.43	399,374.68	269,857.85	139,921.56	-10,404.73
314 SCHOOL SOCIAL WORKER		424,460.00	-96,479.67	327,980.33	139,744.71	91,939.00	96,296.62
315 SPEECH IMPROVEMENT		632,178.00	68,311.37	700,489.37	397,186.01	244,967.09	58,336.27
316 VISUALLY IMPAIRED		123,808.12	-63,132.02	60,676.10	59,321.66	43,926.26	-42,571.82
317 COMPUTER INSTRUCTION		86,590.04	3,050.97	89,641.01	50,741.30	26,932.63	11,967.08
318 DEAF		149,979.01	-8,907.92	141,071.09	77,512.88	59,120.23	4,437.98
321 PHYS. THERAPY		146,205.40	4,941.00	151,146.40	81,868.15	51,617.18	17,661.07
322 OCCUPATIONAL THERAPY		286,686.80	-73,640.68	213,046.12	122,379.53	72,104.39	18,562.20
325 HOME ECONOMICS		207,733.00	-12,414.30	195,318.70	86,007.97	81,774.25	27,536.48
326 ENGLISH/SECOND LANG. INTSR.		735,352.80	-23,236.67	712,116.13	359,202.82	228,886.45	124,026.86
332 CURRICULUM SUPERVISION COORDINATION		52,393.00	31,290.48	83,683.48	53,383.52	0.00	30,299.96

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 03/31/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
338	MUSIC TEACHER	299,959.40	-29,154.76	270,804.64	155,478.91	100,657.75	14,667.98
345	SHARED BUSINESS OFFICIAL	0.00	117,799.00	117,799.00	99,493.23	0.00	18,305.77
346	AUDIOLOGY/OSWEGO BOCES	120,846.55	37,268.97	158,115.52	110,284.93	0.00	47,830.59
349	SPEECH/HERKIMER BOCES	14,421.45	-14,421.45	0.00	0.00	0.00	0.00
350	OCC. THERAPY/HERK. BOCES	4,059.00	-4,059.00	0.00	0.00	0.00	0.00
352	TEACH. AIDE 1:1/HERK. BOCES	30,800.00	-30,800.00	0.00	0.00	0.00	0.00
355	General Supervision	71,803.60	9,159.83	80,963.43	59,464.39	18,487.77	3,011.27
357	BILINGUAL/ESL ITINERANT MADISON BOCES	20,860.00	860.00	21,720.00	13,032.00	0.00	8,688.00
402	EXPLOR. ENRICHMENT/JEFF LEWIS BOCES	5,220.00	3,880.00	9,100.00	8,019.00	0.00	1,081.00
405	PERFORMING ARTS	114,364.25	227,571.17	341,935.42	221,596.01	98,793.05	21,636.36
408	ALTERNATIVE EDUCATION	4,618,576.21	1,444,916.63	6,063,492.84	3,431,156.71	2,024,609.85	607,726.28
410	HOSPITAL BASED/ONONDAGA BOCES	8,100.00	756.00	8,856.00	4,536.00	0.00	4,320.00
411	ALTERNATIVE H.S. EQUIV	59,859.84	0.00	59,859.84	37,304.95	34,570.94	-12,016.05
416	TUTORING/MONROE I BOCES	0.00	1,201.22	1,201.22	509.62	0.00	691.60
417	GED - EA - MADISON BOCES	141,657.80	373.80	142,031.60	77,989.92	0.00	64,041.68
420	REGIONAL PROGRAM EXCELLENCE	157,671.78	-49,640.33	108,031.45	105,219.59	35,372.87	-32,561.01
426	Distance Learning	42,352.00	535,006.89	577,358.89	62,513.16	0.00	514,845.73
428	SUMMER SCHOOL	751,867.11	-178,508.50	573,358.61	529,911.04	18,938.08	24,509.49
438	DISTANCE LEARNING	2,851,097.21	-595,955.29	2,255,141.92	1,032,426.56	530,858.89	691,856.47
461	DISTANCE LEARNING/CAPITAL REGION BOCES	0.00	9,517.50	9,517.50	1,903.50	1,903.50	5,710.50
479	DL SYNERGY VIRTUAL HS/CITI BOCES	92,000.00	-19,105.00	72,895.00	43,574.82	0.00	29,320.18
502	EDUCATIONAL COMMUNICATIONS	873,264.84	227,469.20	1,100,734.04	548,302.00	187,627.95	364,804.09
504	TECHNICAL REPAIR SERVICE	1,057,738.70	449,919.76	1,507,658.46	620,306.76	231,624.84	655,726.86
505	PRINTING	811,903.82	573,435.84	1,385,339.66	939,271.60	333,055.71	113,012.35
509	SCH. CURRR/CAYUGA BOCES	25,239.96	11,391.71	36,631.67	23,080.96	0.00	13,550.71
510	LEARNING TECHNOLOGY	3,208,043.44	3,346,370.83	6,554,414.27	4,718,890.77	635,533.37	1,199,990.13
511	SCH. CURR./CAPITAL REGION	3,113.25	4,767.24	7,880.49	7,880.49	0.00	0.00
514	MODEL SCHOOLS-MADISON BOCES	288,963.00	-21,494.03	267,468.97	160,447.11	0.00	107,021.86
515	COMMON LEARNING OBJ-MADISON BOCES	2,664,512.03	126,651.29	2,791,163.32	1,941,599.24	0.00	849,564.08
518	SCIENCE KITS	1,195,835.26	172,166.17	1,368,001.43	891,197.82	333,177.20	143,626.41
520	SCH CURR./MADISON BOCES	400.00	1,615.00	2,015.00	967.65	0.00	1,047.35
521	SCHOOL CURRICULUM IMPROVEMENT SERVICE	1,547,269.92	771,437.63	2,318,707.55	1,182,214.59	284,248.67	852,244.29
523	STRATEGIC PLNG./QUESTAR III BOCES	0.00	3,169.95	3,169.95	633.99	633.99	1,901.97
532	SDP/ADMIN./GREATER SOUTH. TIER BOCES	0.00	5,000.00	5,000.00	1,250.00	0.00	3,750.00
535	SCH CURRIC/HERKIMER BOCES	0.00	3,237.80	3,237.80	1,108.55	0.00	2,129.25
537	STAFF DEV./CERTIF/PUTNAM BOCES	0.00	75.00	75.00	75.00	0.00	0.00
538	MODEL SCHOOLS	406,631.83	35,753.59	442,385.42	286,765.27	112,823.73	42,796.42
542	SCH CURR/JEFF-LEWIS BOCES	0.00	0.00	0.00	1.98	0.00	-1.98
543	HRD/SFTWARE/OSWEGO BOCES	5,093.28	14,396.12	19,489.40	19,131.65	0.00	357.75
545	COMMUNITY SCHOOL RESOURCES	1,279,000.00	4,097,206.50	5,376,206.50	1,881,338.50	1,232,290.00	2,262,578.00

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 03/31/2023
Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
547	CDOS CREDENTIAL MGT SYS OSWEGO BOCES	2,817.47	-47.12	2,770.35	2,005.35	0.00	765.00
555	SUPERINTENDENT EVAL/ERIE 2 BOCES	0.00	2,177.00	2,177.00	1,360.63	272.12	544.25
560	CPSE	121,872.18	3,532.35	125,404.53	53,344.82	31,236.89	40,822.82
565	School/Curriculum Improvement Planning	0.00	6,600.00	6,600.00	4,620.00	660.00	1,320.00
574	SABA (SCHOOL AND BUSINESS ALLIANCE)	355,079.78	14,927.66	370,007.44	182,760.00	64,447.90	122,799.54
576	LIBRARY MEDIA SERVICE	715,567.27	127,441.91	843,009.18	541,542.82	153,297.38	148,168.98
578	LIBRARY AUTOMATION - MADISON BOCES	173,979.50	4,591.00	178,570.50	107,313.22	0.00	71,257.28
579	DIVERSITY EQUITY & INCLTOMPKINS BOCES	0.00	1,050.00	1,050.00	735.00	0.00	315.00
601	COMPUTER SERVICES - MADISON BOCES	9,954,846.23	961,002.76	10,915,848.99	7,258,539.82	0.00	3,657,309.17
602	NEGOTIATIONS - MADISON BOCES	332,094.40	43,991.90	376,086.30	223,371.41	0.00	152,714.89
603	SCHOOL COMMUNICATIONS	730,504.53	115,175.30	845,679.83	361,275.83	134,765.20	349,638.80
604	CENTRAL BUSINESS OFFICE	301,969.72	187,736.09	489,689.81	344,905.57	106,143.19	38,641.05
607	STAFF DEVELOPMENT - BUS DRIVERS	0.00	315.00	315.00	3,650.00	1,137.50	-4,472.50
609	PLANNING SER: MANAGEMENT OCM BOCES	55,237.00	303.00	55,540.00	38,878.00	0.00	16,662.00
610	TELEPHONE INTERCONNECT	847,860.44	518,661.26	1,366,521.70	551,458.08	446,336.13	368,727.49
611	REGIONAL BUS MAINTENANCE/MADISON BOCES	187,000.00	5,452.35	192,452.35	120,421.25	0.00	72,031.10
612	HEALTH COORDINATION/HERKIMER BOCES	12,259.00	0.00	12,259.00	8,581.30	0.00	3,677.70
613	FACILITY SERVICES	115,815.00	988.61	116,803.61	88,652.54	39,186.40	-11,035.33
615	POLICY PLANNING ERIE I	11,708.60	1,019.38	12,727.98	9,545.99	1,060.66	2,121.33
616	EMPLOYEE ASSISTANCE PROGRAM	26,072.00	0.00	26,072.00	16,190.94	5,666.86	4,214.20
617	TEACHER RECRUITING SERVICE	0.00	14,234.00	14,234.00	5,175.00	499.00	8,560.00
618	EMPLOYEE BENEFIT COORDINATION	194,577.45	397.85	194,975.30	79,955.45	15,178.67	99,841.18
619	COOPERATIVE BIDDING-HERKIMER BOCES	25,500.00	-25,500.00	0.00	0.00	0.00	0.00
620	SAFETY COORDINATOR	734,634.89	206,207.34	940,842.23	375,050.16	175,494.78	390,297.29
621	COORDINATION OF INSURANCE MANAGEMENT	8,146.07	0.00	8,146.07	2,867.64	1,048.94	4,229.49
622	REGIONAL BUS RADIOS - MADISON BOCES	9,696.00	104.00	9,800.00	5,880.00	0.00	3,920.00
623	STATE AID PLANNING - QUESTAR III BOCES	43,415.00	-2,075.00	41,340.00	41,340.00	0.00	0.00
625	SUBSTITUTE TEACHER SERVICE	159,701.01	8,582.90	168,283.91	93,519.24	22,591.87	52,172.80
626	CENTRAL SCHOOL FOOD MANAGEMENT	676,626.80	30,777.10	707,403.90	610,294.08	190,007.74	-92,897.92
627	RECORDS RETENTION	106,362.96	31,235.45	137,598.41	57,505.51	1,244.00	78,848.90
628	TELECOMMUNICATIONS	338,328.18	239,491.33	577,819.51	173,958.58	210,686.09	193,174.84
631	COOPERATIVE BID/MAD. BOCES	17,843.72	43,512.28	61,356.00	36,813.60	0.00	24,542.40
632	HEALTH CARE COORD./DELAWARE BOC	20,796.00	2,173.00	22,969.00	16,078.30	0.00	6,890.70
633	GASB 45 PLNG/QUESTAR III	24,752.00	1,494.00	26,246.00	15,291.16	2,738.72	8,216.12
634	STAFF DEV BD OF ED - HERKIMER BOCES	13,302.00	2,120.11	15,422.11	10,795.49	0.00	4,626.62
636	GASB 45 PLANNING/CLINTON-ESSEX	3,990.00	13,090.00	17,080.00	12,709.01	0.00	4,370.99
637	FIXED ASSET INVENTORY/QUESTAR III	22,511.00	11,327.00	33,838.00	15,942.00	4,474.00	13,422.00
639	TRANSP./MADISON BOCES	1,521.00	2,022.00	3,543.00	1,559.76	0.00	1,983.24
640	DRUG TESTING/JEFF-LEWIS BOCES	19,851.00	340.00	20,191.00	12,792.00	0.00	7,399.00
641	ON-LINE APPL./PUTNAM BOCES	43,672.00	-470.00	43,202.00	25,921.20	0.00	17,280.80

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 03/31/2023
Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
646	MEDICAID REIMBURSEMENT/MADISON BOCES	38,014.04	-12,411.50	25,602.54	14,602.26	0.00	11,000.28
649	ACA COMPLIANCE/MADISON BOCES	15,896.00	92.00	15,988.00	9,592.80	0.00	6,395.20
650	TESTING - NYS ALT ADMT-CAP REGION BOCES	79,800.00	570.00	80,370.00	53,580.00	6,697.51	20,092.49
651	SCRIC/BROOME BOCES	48,008.08	3,976.57	51,984.65	51,984.65	0.00	0.00
655	SPECIAL ED AID ASSISTANCE SVC	23,640.00	8,005.75	31,645.75	18,987.45	3,164.58	9,493.72
656	EMPLOYEE RELATIONS/ONC BOCES	17,524.00	351.00	17,875.00	12,512.50	1,787.50	3,575.00
657	PROJECT WORK/CAPITAL REGION BOCES	0.00	108.92	108.92	108.92	0.00	0.00
658	COOP BID/DCMO BOCES	0.00	23,942.02	23,942.02	16,177.62	0.00	7,764.40
659	TIER 4 ENHANCED/CAP REGION BOCES	0.00	195,542.20	195,542.20	112,934.62	20,651.91	61,955.67
660	EMPLOYEE ASSISTANCE/DCMO BOCES	0.00	7,963.86	7,963.86	5,574.71	0.00	2,389.15
701	OPERATIONS & MAINTENANCE	2,922,402.65	587,329.39	3,509,732.04	2,594,618.70	709,345.10	205,768.24
702	SPECIAL EDUCATION ADMINISTRATION	1,029,621.99	405.60	1,030,027.59	657,731.33	230,948.22	141,348.04
703	PROGRAM TRANSPORTATION	261,404.73	0.00	261,404.73	5,782.87	2,800.05	252,821.81
704	CENTRAL SUPERVISION	386,673.60	0.00	386,673.60	246,311.82	87,584.88	52,776.90
706	GENERAL ITINERANT SUPERVISION	287,569.61	-2,828.60	284,741.01	123,580.42	15,953.77	145,206.82
707	TRANSITION PLANNING SERVICE	58,370.00	26,280.00	84,650.00	46,075.74	19,232.27	19,341.99
708	TEACHING ASSISTANT	1,129,267.66	-245,256.56	884,011.10	479,826.25	225,902.91	178,281.94
709	RESEARCH AND DEVELOPMENT	232,480.99	0.00	232,480.99	2,153.00	0.00	230,327.99
713	INFO & TECH SUPERVISION	306,756.95	172,377.39	479,134.34	238,747.08	88,723.47	151,663.79
715	Speech Therapy - Related Service	865,139.00	75,636.75	940,775.75	481,743.89	266,160.47	192,871.39
716	Visually Impaired - Related Service	60,667.00	1,076.79	61,743.79	15,039.96	9,923.42	36,780.41
718	Hearing Impaired - Related Service	7,504.00	-7,504.00	0.00	0.00	0.00	0.00
720	PHYSICAL THERAPY - RELATED SERVICE	190,310.00	39,530.00	229,840.00	112,213.75	68,724.54	48,901.71
721	School Social Worker	1,239,065.00	193,675.50	1,432,740.50	670,722.00	430,021.56	331,996.94
722	Occupational Therapy	325,846.00	-26,847.39	298,998.61	186,450.64	103,352.38	9,195.59
Total	GENERAL FUND	80,551,736.13	17,626,212.49	98,177,948.62	55,777,796.30	18,375,142.93	24,025,009.39

ONEIDA HERKIMER MADISON BOCES

Revenue Status Report As Of: 03/31/2023

Fiscal Year: 2023

Fund: C SCHOOL LUNCH FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date*	Anticipated Balance	Excess Revenue
791.000-1440-000	791.000	Sales of Type A Meals	200,000.00	0.00	200,000.00	426,656.90		226,656.90
791.000-1445-000	791.000	Other Food Sales-Invoices	100,000.00	0.00	100,000.00	60,815.28	39,184.72	
791.000-2252-999	791.000	Est. for Carryover Encumbrance	0.00	371.51	371.51	371.51		
791.000-2401-000	791.000	Interest & Profits on Dep	4,000.00	0.00	4,000.00	0.00	4,000.00	
791.000-2650-000	791.000	Sale of Scrap,Waste & Excess	0.00	0.00	0.00	0.00		
791.000-2770-000	791.000	Other Unclassified Revenue	0.00	5,000.00	5,000.00	25,096.00		20,096.00
791.000-3190-001	791.000	Misc Revenue - Fees Collected	0.00	0.00	0.00	6,144.85		6,144.85
791.000-3190-000	791.000	State Aid - Lunch Program	6,105,381.82	0.00	6,105,381.82	2,556,240.00	3,549,141.82	
791.000-3190-001	791.000	Surplus Food/W/warehouse/Inv	250,000.00	0.00	250,000.00	0.00	250,000.00	
791.000 Service Subtotal			6,659,381.82	5,371.51	6,664,753.33	3,075,324.54	3,842,326.54	252,897.75
Total SCHOOL LUNCH FUND			6,659,381.82	5,371.51	6,664,753.33	3,075,324.54	3,842,326.54	252,897.75

Selection Criteria

Criteria Name: Shared: LUNCH EOM RPT Modified
As Of Date: 03/31/2023
Sort by: Fund/Service
Printed by MICHELE M. NORTH

* Year-to-date revenue amounts include the estimated revenue associated with carryover encumbrances from the prior fiscal year, which are reported in revenue code 225x-9xx.
Total year-to-date revenue will not agree with actual revenue shown for G/L account 980, unless these accounts are excluded

ONEIDA HERKIMER MADISON BOCES

Budget Status Report As Of: 03/31/2023
Fiscal Year: 2023

Fund: C SCHOOL LUNCH FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
791-2860-160	SCHOOL LUNCH SALARY	2,500,000.00	-30,000.00	2,470,000.00	1,465,541.98	0.00	1,004,458.02
791-2860-200	EQUIPMENT	8,000.00	0.00	8,000.00	0.00	0.00	8,000.00
791-2860-301	SUPPLIES - FOOD	2,000,000.00	0.00	2,000,000.00	1,525,465.23	843,559.56	-369,024.79
791-2860-302	SUPPLIES - OTHER	98,800.00	371.51	99,171.51	138,116.28	40,516.67	-79,461.44
791-2860-303	SURPL FOOD/WRHOUSE/INV	395,200.00	0.00	395,200.00	0.00	0.00	395,200.00
791-2860-307	SUPP- NY SCHL COOKBK PROJ	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00
791-2860-400	MISC CONTR	46,800.00	0.00	46,800.00	355,660.51	48,212.65	-357,073.16
791-2860-401	TRAVEL	3,500.00	0.00	3,500.00	1,347.89	0.00	2,152.11
791-2860-402	USE OF SCHOOL FACILITIES	655,000.00	0.00	655,000.00	0.00	0.00	655,000.00
791-2860-403	INSURANCE	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
791-2860-405	DEBIT CARD TRANS FEES	0.00	30,000.00	30,000.00	10,884.52	17,115.48	2,000.00
791-2860-801	ERS	192,500.00	0.00	192,500.00	86,482.91	0.00	106,017.09
791-2860-802	FICA	191,250.00	0.00	191,250.00	109,514.89	0.00	81,735.11
791-2860-803	WK COMP	93,750.00	0.00	93,750.00	54,957.89	0.00	38,792.11
791-2860-804	HEALTH INS	473,381.82	0.00	473,381.82	208,202.58	106,939.36	158,239.88
791-000	SCHOOL LUNCH FUND - Service Subtotal	6,659,381.82	5,371.51	6,664,753.33	3,956,174.68	1,056,343.72	1,652,234.93
Total	SCHOOL LUNCH FUND	6,659,381.82	5,371.51	6,664,753.33	3,956,174.68	1,056,343.72	1,652,234.93

ONEIDA-HERKIMER-MADISON BOCES
BUDGET ADJUSTMENTS
March 2023 Report for May Meeting

Description	2022-2023		Adjustments		07/31/22		08/01/22		09/01/22		10/01/22		11/01/22		12/01/22		01/01/23		02/01/23		03/01/23		Revised Budget	
	Adopted Budget	Contract Totals	per Contracts	Changes	Contract Totals	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes	Changes		Net Changes
A000 ADMINISTRATION																								
A001 Administration	3,936,839	3,951,495	14,656		3,951,495																		3,951,495	
A002 Rent & Capital Budgets	3,141,490	3,141,490			3,141,490																		77,389	3,218,880
A000 ADMINISTRATION TOTAL	7,078,329	7,092,985	14,656		7,092,985																		77,389	7,170,375
A100 VOCATIONAL EDUCATION																								
A101 Occupational Education	7,724,893	8,080,309	355,416		8,080,309	310,432																	(4,568)	8,075,741
A102 Adult Education	39,244	39,244			39,244																			39,244
A103 Secondary Occ Ed/Madison BOCES	22,118	22,118			22,118																		(11,059)	11,059
A107 Multi. Occupational Education	550,810	579,126	28,316		579,126																		99,146	678,271
A109 Occup. Ed./Madison BOCES	28,662	20,004	(8,658)		20,004																		10,002	30,006
A100 VOCATIONAL EDUCATION TOTAL	8,365,727	8,740,801	375,073		8,740,801	310,432																	93,521	8,834,321
A200 SPECIAL EDUCATION																								
A201 Special Class 6:1:1	7,086,115	7,510,567	424,452		7,510,567	5,225																	569,729	8,080,296
A202 Intense Mang. Needs/Madison BOCES	59,454	61,344	1,890		61,344																		(61,344)	-
A203 Adjustment	1,181,716	1,162,851	(19,365)		1,162,851																		339,126	1,501,477
A204 12:1:1	2,321,229	2,468,288	1,47,060		2,468,288																		54,569	2,457,762
A205 Option II/Madison BOCES	443,845	527,109	83,264		527,109																		(10,526)	2,457,762
A206 Transition Services	529,760	543,221	13,461		543,221																		(88,829)	443,280
A209 Severely Handicapped	6,339,600	6,575,385	235,785		6,575,385																		708	523,731
A214 Scndry Int-Mgt.Needs/Madison BOCES	496,003	436,777	(59,226)		436,777																		275,312	6,850,696
A216 Spec.Ed./1-6:1	2,260,598	2,174,696	(85,902)		2,174,696																		(88,740)	348,037
A221 Staffing 6:1:1/Herkimer BOCES	90,000		(90,000)																				1,087,439	3,262,135
A222 Autism Program/Madison BOCES	272,745	231,619	(41,126)		231,619																		171,330	402,949
A223 1-8:1 PROGRAM/Jefferson-Lewis BOCES																							37,599	20,186
A225 Elementary IMN/Madison BOCES	483,780	405,281	(78,499)		405,281																		2,459	407,740
A200 SPECIAL EDUCATION TOTAL	21,564,844	22,096,658	531,794		22,096,658	5,225																	2,201,651	24,298,289

Description	2022-2023		Adjustments		07/31/22		08/01/22		09/01/22		10/01/22		11/01/22		12/01/22		01/01/23		02/01/23		03/01/23		Revised Budget	
	Adopted Budget	Contracts	per	Contracts	Contract	Totals	Changes	08/31/22	Changes	09/30/22	Changes	10/31/22	Changes	11/30/22	Changes	12/31/22	Changes	01/31/23	Changes	02/28/23	Changes	03/31/23		Net Changes
A300 ITINERANTS																								
A303 Art	183,035		8,895		191,930																		191,930	
A305 Guidance	297,801		(68,845)		228,956		(19,853)																(19,853)	209,102
A306 Technology	82,534		4,176		86,710																		86,710	
A308 Physical Education	42,594		2,917		45,511									34,075									85,187	130,698
A310 Nurse Practitioner	386,040		13,869		399,909					51,112													13,456	413,365
A312 School Physician	59,439				59,439																		-	59,439
A313 School Psychologist	263,338		11,337		274,674					24,681													24,681	299,356
A314 School Social Worker	353,522		(60,221)		293,301					(36,259)													(36,259)	257,042
A315 Speech Impaired	667,281		23,697		690,978					44,614													44,614	735,592
A316 Visually Impaired	128,699		4,143		132,842					366				(67,640)									(67,275)	65,567
A317 Computer Instruction	73,496		3,051		76,547					(14,210)													(14,210)	147,401
A318 Hearing Impaired	156,309		5,302		161,611					160													160	158,051
A321 Physical Therapy	153,110		4,782		157,892					349													349	229,734
A322 Occupational Therapy	303,375		(74,861)		228,514					872													1,221	229,734
A325 Home Economics	131,545		7,317		138,863																		(19,732)	119,131
A326 English/Second Language	657,043		26,042		683,085					(20,533)				30,799									(59,545)	633,807
A332 Curriculum Supervision	52,393		9,526		61,919					1,407													20,357	83,683
A337 Spanish			62,333		62,333					(62,333)													(62,333)	-
A338 Music Teacher	158,612		(19,825)		138,787					37,320													37,320	176,107
A345 Shared Business Official			10,124		10,124					5,656													102,019	117,799
A346 Audiology/Oswego BOCES	120,847		4,713		125,559																		107,675	117,799
A349 Speech/Herkimer BOCES	14,421		(14,421)		-																		-	-
A350 Therapy/Herkimer BOCES	4,059		(4,059)		-																		-	-
A352 TA 1:1/Herkimer BOCES	30,800		(30,800)		-																		-	-
A355 General Supervision	76,804		9,160		85,963																		-	85,963
A357 Bilingual/ESL Itinerant/Madison BOCES	20,860		860		21,720																		-	21,720
A300 ITINERANTS TOTAL	4,417,956		(60,789)		4,357,167		(12,790)		25,268	(14,328)		19,313	145,078	104,724	(199,640)	104,724	3,414	99,696					4,456,862	

Description	2022-2023		Adjustments		07/31/22		08/01/22		09/01/22		10/01/22		11/01/22		12/01/22		01/01/23		02/01/23		03/01/23		Revised Budget			
	Adopted Budget	Contracts per	Contracts	Totals	06/30/22	Changes	07/31/22	Changes	08/31/22	Changes	09/30/22	Changes	10/31/22	Changes	11/30/22	Changes	12/31/22	Changes	01/31/23	Changes	02/28/23	Changes		03/31/23	Net Changes	
A652 Health Care Coord./Delaware BOCES	20,796	1,617	22,413	22,413	556																			556	22,969	
A653 GASB 45/Questar III BOCES	24,752	1,494	26,246	26,246																				-	26,246	
A634 Staff Dev./Board/Herliemer BOCES	13,302		13,302	13,302																	2,120			2,120	15,422	
A636 GASB 45/Clincon-Essex BOCES	3,990	13,090	17,080	17,080																				-	17,080	
A637 Fixed Assets/Questar III BOCES	22,511	4,059	26,570	26,570																				7,268 *	33,838	
A639 Transp./Madison BOCES	1,521	(1,205)	316	316	620		990		288		654		270											3,227	3,543	
A640 Drug Testing/Jeff-Lewis BOCES	19,851		19,851	19,851																				340	20,191	
A641 On-Line Application/Putnam BOCES	43,672	(470)	43,202	43,202																				-	43,202	
A646 Medicaid Reimburs./Madison BOCES	38,014	(10,668)	27,346	27,346																				(1,743)	25,603	
A649 ACA Compliance/Madison BOCES	15,896	92	15,988	15,988																				-	15,988	
A650 Testing-NYS Alt Admitt./Cap Region BOCES	79,800	525	80,325	80,325	45																			45	80,370	
A651 SCRIC/Broome BOCES	48,008	1,977	49,985	49,985																				2,000	51,985	
A655 Special Ed Aid Assistance Svc./Questar III BOCES	23,640	8,006	31,646	31,646																				-	31,646	
A656 Employee Relations/ONC BOCES	17,524	351	17,875	17,875																				-	17,875	
A657 Project Work/Cap Region BOCES																								109	109	
A658 Coop Bid/DCMO BOCES		19,714	19,714	19,714																				4,228	23,942	
A659 Tier 4 Enhanced/Cap Region BOCES		143,262	143,262	143,262																				52,281	195,542	
A660 Employee Assistance/DCMO BOCES																								7,964	7,964	
A600 NON-INSTRUCTIONAL SERVICES TOTAL	14,740,209	1,397,982	16,138,191	16,138,191	9,454		34,121	178,886	5,642	179,982	96,602	108,488	1,320,945	17,459,136												
A700 INTERNAL																										
A701 Operations and Maintenance																										
A713 Infor and Technology Supervision																										
A700 INTERNAL																										
TOTALS	80,551,736	7,745,298	88,297,034	88,297,034	962,322		40,680	2,490,672	216,560	1,431,268	432,757	2,828,652	9,880,915	98,177,949												

C. PERSONNEL REPORT

a. RETIREMENTS

1. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	VIVIAN P. PRATT	FOOD SERVICE HELPER	07/01/1991	06/30/2023

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	JENNIFER A. BARON	TEACHER ASSISTANT	03/27/2023	05/05/2023
2.	MICHELLE A. HALL	PROG SPEC/COORD REG SCHOOL EXCELLENCE	08/14/2021	05/29/2023
3.	DEJANEE S. IRVING-KEARNEY	TEACHER ASSISTANT	11/10/2022	04/21/2023
4.	MATTHEW E. MEAGHER	TEACHER OF ESL	11/30/2018	04/27/2023

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	SUSAN L. BOEPPLE	FOOD SERVICE HELPER	09/01/2016	04/06/2023
2.	JENNY R. JOHNSTON	FOOD SERVICE HELPER	12/01/2017	04/28/2023
3.	CAROL ORSINO	CLERK (PART TIME)	07/01/2022	04/28/2023
4.	SAMARA M. WALDNER	FOOD SERVICE HELPER	09/26/2022	03/31/2023

c. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **ANGELA M. HOZANOVIC** be appointed as an **ATTENDANCE TEACHER** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at MSA @ OHM BOCES and Utica City School District for a four year probationary appointment in the ATTENDANCE TEACHER tenure area, commencing April 24, 2023 and ending April 23, 2027 at an annual salary rate of \$44,657.00, prorated.

redacted

2. Recommend that **JENNY R. JOHNSTON** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING at Perry Jr. High for a four year probationary appointment in the Teaching Assistant tenure area, commencing May 01, 2023 and ending April 30, 2027 at an annual salary rate of \$20,013.00, prorated.

redacted

3. Recommend that **RYANN E. PAULEY** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the Teaching Assistant tenure area, commencing April 18, 2023 and ending April 17, 2027 at an annual salary rate of \$17,456.00, prorated.

redacted

4. Recommend that **DEANNA M. ROSATO** be appointed as a **TEACHER ASSISTANT** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, at the Center for a four year probationary appointment in the Teaching Assistant tenure area, commencing April 17, 2023 and ending April 16, 2027 at an annual salary rate of \$19,749.00, prorated.

redacted

5. Recommend that **SAMANTHA M. STREIFF's** appointment, that was approved at the April 19, 2023 Board Meeting, be revised as a **PROGRAM SPECIALIST SCIENCE** in SUPPORT SERVICES, Science Center for a four year probationary appointment in the Program Specialist Math/Science tenure area, commencing May 01, 2023 and ending April 30, 2027 at an annual salary rate of \$72,000.00, prorated.

redacted

6. Recommend that **SARAH D. WALKER's** appointment, that was approved at the April 19, 2023 Board meeting, as a **COORDINATOR OF SPECIAL PROGRAMS** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, PPL for a four year probationary appointment in the Coordinator of Special Programs & Projects tenure area, commencing April 20, 2023 and ending April 19, 2027 be revised at an annual salary rate of \$99,000.00, prorated.

redacted

b. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)

1. Recommend that **MARY LOURDES TANGORRA** be appointed as a **CURRICULUM SUPERVISOR** in the Program and Professional Development Division, for a temporary appointment commencing July 01, 2023 and ending June 30, 2024 at a salary rate of \$550.00/day or \$91.67 per hour as requested by a district.

c. RECOMMENDATION FOR TENURE APPOINTMENT(S)

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

			Tenure Date
1.	TRACY L. CLOOS	Teacher of Special Education	09/01/2023
2.	STEPHANIE COLLADO	Teaching Assistant	09/01/2023
3.	MAIAH L. DEGIRONIMO	Teaching Assistant	09/01/2023
4.	JOANNA T. HUSS	Teaching Assistant	09/01/2023
5.	MICHAEL P. KAIN	Teaching Assistant	09/01/2023
6.	JOANNE M. MOYLAN	Teaching Assistant	09/01/2023
7.	SARAH A. THAYER	School Social Worker	09/01/2023

d. RECOMMENDATION FOR MENTORING

		Title	Start Date	End Date	Salary
1.	MARY LOURDES TANGORRA	EXECUTIVE COACH	07/01/2023	06/30/2024	\$91.67/hr.

2. Non-Instructional/Classified Staff

a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE

1. Recommend that **JENNIFER A. BARON** be appointed to a provisional appointment as a **SENIOR OFFICE SPECIALIST I** in INSTRUCTIONAL PROGRAMS & PROF LEARNING commencing May 08, 2023 at an annual salary rate of \$37,625.00, prorated.

JENNIFER A. BARON has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SENIOR OFFICE SPECIALIST I**, until the results of the next civil service exam are known.

redacted

b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT FROM CIVIL SERVICE LISTING

The below named individual(s) recently took and successfully completed the required civil service exam for the title. The below named individual(s) will be required to serve a twenty-six week probationary period.

		Prob. Date
1.	REBEKAH L. HEDEEN PUBLIC RELATIONS ASSISTANT	05/15/2023

c. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **BRIANNA R. CARCONE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program, commencing April 21, 2023 at an hourly salary rate of \$15.00.

BRIANNA R. CARCONE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

2. Recommend that **ROBIN M. FITCH** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in SUPPORT SERVICES, School Lunch Program commencing April 21, 2023 at an hourly salary rate of \$15.00.

ROBIN M. FITCH has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

redacted

d. RECOMMENDATION FOR CHANGE IN FTE

			Date	FTE
1.	ARIANA C. DEJEAN	CAREER EXPLORATION SPECIALIST	05/08/2023	0.65

d. TERMINATIONS

1. Non-Instructional/Classified Staff

a. RECOMMENDATION FOR TERMINATION OF PROBATIONARY APPOINTMENT

1. It is recommended that the employment of **ROBERT C. LASHER**, a probationary **LABORER**, is terminated effective 04/21/2023. The District Superintendent shall notify **ROBERT C. LASHER** of this decision forthwith.





Oneida-Herkimer-Madison BOCES

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070
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VII D. 1.
Approval of Board Policies
2001, 2007, 2100, 2101, 2102
2103 2201 Delete: 2002, 2003
(Second Reading)
May 10, 2023

VII D. 2.
Approval of Board Policies
2001, 2007, 2100, 2101, 2102
2103 2201 Delete: 2002, 2003
(First Reading)

Memorandum

To: Cooperative Board
From: Patricia N. Kilburn, Ed.D. 
Date: March 23, 2023
Subject: Recommendation for Approval of Board Policies
Prepared by: David Stayton 

Background

The Oneida-Herkimer-Madison Cooperative Board is responsible for establishing policies for the operation of OHM BOCES which include curricular, financial, and other policies.

The purpose of the OHM BOCES' Policy Manual is to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations.

Discussion

The OHM BOCES' Policy Committee, with legal assistance from the Madison-Oneida-BOCES Labor Relations and Policy Office, have audited the following policies listed below and are seeking approval by the OHM BOCES Cooperative Board.

Recommendation

It is recommended that the Cooperative Board approve the following policies:

Section 2000 School Board of Operations

- 2001 Board of Cooperative Educational Services Authority
- 2007 Resignation, Dismissal, Filling Vacancies
- 2100 Powers and Duties of The Board Of Cooperative Educational Services Members
- 2101 Duties of The Clerk of The Board Of Cooperative Educational Services
- 2102 Duties of The Board Of Cooperative Educational Services Attorney
- 2103 Board Of Cooperative Educational Services Communications With Component Districts
- 2201 Annual Meeting and Nomination and Election of Board Members

It is recommended that the Cooperative Board delete the following policies:

- 2002 Number of Members and Term of Office
- 2003 Qualifications of Board of Cooperative Educational Services Members

Resolution

That the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

Section 2000 School Board of Operations

- 2001 Board of Cooperative Educational Services Authority
- 2007 Resignation, Dismissal, Filling Vacancies
- 2100 Powers and Duties of The Board Of Cooperative Educational Services Members
- 2101 Duties of The Clerk of The Board Of Cooperative Educational Services
- 2102 Duties of The Board Of Cooperative Educational Services Attorney
- 2103 Board Of Cooperative Educational Services Communications With Component Districts
- 2201 Annual Meeting and Nomination and Election of Board Members

That the Cooperative Board delete the following Policies in order to maintain a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES.

- 2002 Number of Members and Term of Office
- 2003 Qualifications of Board of Cooperative Educational Services Members

Attachments: policies

BOARD OPERATIONS

BOARD OF COOPERATIVE EDUCATIONAL SERVICES AUTHORITY

I. Statement of Policy

- A. As a body created under Section 1950 of the New York State Education Law, the Board of Cooperative Educational Services has full authority, within the limitations of federal and state laws and the Regulations of the Commissioner of Education and interpretations of them, to carry out its power and duties in the matters of education.
- B. In all cases where laws or regulations of the State Commissioner of Education do not provide, permit, or prohibit, the Board of Cooperative Educational Services shall consider itself the agent responsible for establishing and appraising educational matters and activities.
- C. All authority rests with the Board of Cooperative Educational Services as a whole and not with any individual member or any group of members in any committee. Committee members may act on an individual basis only when specifically delegated with the authority by the Board of Cooperative Educational Services. All final policy decisions are placed in the hands of the Board of Cooperative Educational Services.
- D. The business of the Board of Cooperative Educational Services shall be conducted in accordance with the authoritative principles of parliamentary procedure as found in the latest edition of Robert's Rules of Order.

II. Number of Board of Cooperative Educational Services Members and Terms of Office

- A. The Board of Cooperative Educational Services consists of twelve (12) members elected from each of the twelve (12) component districts to represent each of the component districts.
- B. Term of Office
 - 1. The term of office of a member of the Board of Cooperative Educational Services shall be three (3) years, commencing on the July 1st next following the election.
 - 2. The total Board of Cooperative Educational Services membership shall be separated into a sufficient number of classes of terms in order that, as nearly possible, equal numbers of Board of Cooperative Educational Services members shall be elected each year.

POLICY

Draft
2001

BOARD OPERATIONS

BOARD OF COOPERATIVE EDUCATIONAL SERVICES AUTHORITY

III. Qualifications of Board of Cooperative Educational Services Members

A. Members of the Board of Cooperative Educational Services must:

1. be a citizen of the United States.
2. be at least eighteen (18) years of age.
3. be able to read and write.

B. Members of the Board of Cooperative Educational Services cannot:

1. be of the same household as another member of the Board;
 - a. No more than one (1) member of an immediate family (e.g. mother, father, child) shall be a member of the Board of Cooperative Educational Services
2. reside outside of the boundaries of a component district, but do not have to be a member of the local school board;
3. be an employee of a component district or an employee of the Board of Cooperative Educational Services;
4. No more than (one) Board of Cooperative Educational Services member may reside in a given component district unless otherwise permitted in accordance with law;
5. simultaneously hold another incompatible public office; and
6. have been removed from any school district office within one (1) year preceding the date of appointment or election to the Board of Cooperative Educational Services.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref.: NYS Education Law §§1950 (2), (2-a), (2-b), (4), 2102 and 2103

Adopted: 07/10/02

Revised: 06/12/19, _____

Policy

Draft 03.03.23

2007

BOARD OPERATIONS

RESIGNATION, DISMISSAL, FILLING VACANCIES

I. Policy Statement

A Board of Cooperative Education Services member of the Oneida-Herkimer-Madison BOCES may resign at an annual meeting at which time the resignation shall be automatically accepted. At other times ~~his/her~~ their resignation must be presented to the District Superintendent, who will endorse it and file it with the Clerk of the Board. It shall become effective as indicated in the letter of resignation or the date of filing with the Clerk of the ~~Board of Cooperative Educational Services~~.

II. Duties of the Members of the Board

It shall be the duty of each member of the Board of Cooperative Education Services to attend all meetings of the Board and, if any member shall fail to attend three consecutive meetings of the Board of Cooperative Educational Services after having been regularly notified and a satisfactory cause for each non-attendance is not shown, the Board of Cooperative Educational Services will proceed to declare that office vacant.

II. Removal

A Board of Cooperative Education Services member may be removed from office by the Commissioner of Education for willful violation of any provision of law, neglect of duty, or willfully disobeying any decision, order, or regulation of the Commissioner in accordance with applicable statutory provisions and due process.

IV. Appointment

In the event of death, resignation, refusal/failure to serve, or any disqualification of a Board of Cooperative Education Services member, the Board of Cooperative Educational Services may appoint a new member to fill such a vacancy.

V. Vacancy

If a vacancy occurs, the Board of Cooperative Education Services may appoint someone to fill the position until the next annual election, provided that notification is provided to all component boards of the vacancy and that the component boards are given ten (10) days to provide any comments or objections to the filling of the vacancy by appointment.

VI. Appointed Individuals

Individuals appointed to fill any vacancy on the Board of Cooperative Educational Services will hold office until the next annual meeting of the Board of Cooperative Educational Services.

POLICY

SCHOOL BOARD OPERATIONS

2007

REMOVAL FROM OFFICE OF BOARD MEMBERS

VII. Ineligibility

A Board member who has been removed from office shall be ineligible for appointment or election to any office in the BOCES for a period of one (1) year from the date of such removal.

Oneida-Herkimer-Madison Board of Cooperative Educational Services
Legal Ref: NYS Education Law §1950(2-a-f) ; Public Officers Law §30
Cross Ref: Policy 2004, Nomination and Election of Board of Cooperative Educational Services
Members
Adopted: 07/10/02
Revised: 05/09/18, 06/12/19, _____

Policy

Draft 3.6.23

2100

BOARD OPERATIONS

POWERS AND DUTIES OF THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES

MEMBERS

I. Board Operations

The Board of Cooperative Educational Services is a corporate body organized under Section 1950 of the New York State Education Law. A Board of Cooperative Educational Services member has authority only when meeting with a quorum of the Board of Cooperative Educational Services, unless specifically delegated authority to act on behalf of the Board of Cooperative Educational Services.

II. Duties of the Board

The Board of Cooperative Educational Services has the final responsibility for whatever takes place in the Board of Cooperative Educational Services system. For that reason, all final decisions must be made by the Board of Cooperative Educational Services. The powers and duties of the Board of Cooperative Educational Services include the following:

- A. Appoint, with the approval of the Commissioner of Education, the District Superintendent of Schools;
- B. Prepare and adopt its final administrative, capital and program budgets for the Board of Cooperative Educational Services programs (after presentation to component school districts in accordance with law) for the ensuing year no later than May 15th of each year;
- C. Upon the recommendation of the District Superintendent employ such assistants, teachers, supervisors, clerical help and other personnel necessary to carry out the program;
- D. Provide and maintain suitable classrooms, office and other facilities necessary to carry out the program;
- E. Establish policies which provide the framework for the day to day operations; and
- F. Such other powers and duties as are prescribed by law.

III. Board Self Evaluation

- A. The Board of Cooperative Educational Services shall review the effectiveness of its internal operations at least once annually.

POLICY

Draft
2100

BOARD OPERATIONS

POWERS AND DUTIES OF THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES
MEMBERS

- B. The District Superintendent and others, who work regularly with the Board of Cooperative Educational Services, may be asked to participate in this review and
- to suggest ways by which the Board of Cooperative Educational Services, can improve its functioning as a legislative/deliberative body.

IV. Duties of the President

The President shall be a member of the Board of Cooperative Educational Services, and be elected by the Board of Cooperative Educational Services at its Annual Reorganizational Meeting. The term of office for President shall be one (1) year. The duties of the President are to:

- A. Preside at all meetings of the Board of Cooperative Educational Services;
- B. Call special meetings of the Board of Cooperative Educational Services when necessary;
- C. Appoint all committees and fill any committee vacancies with the advice of other Board of Cooperative Educational Services members;
- D. Act as an ex-officio member of all committees;
- E. Execute documents on behalf of the Board of Cooperative Educational Services; and
- F. Perform the usual and ordinary duties of the office of the President.

V. Duties of the Vice President

- A. The Vice President shall be a member of the Board of Cooperative Educational Services, elected by the Board of Cooperative Educational Services at its Annual Reorganizational Meeting, and shall serve for a period of one (1) year. The Vice President shall perform such duties as the President or the Board of Cooperative Educational Services may prescribe. The Vice President shall perform the normal duties of the President in case of the absence or disability of the President.
- B. In case of vacancy in the office of the President, the Vice President shall act as President until a President is elected.

Oneida-Herkimer-Madison Board of Cooperative Educational Services
Legal Ref: NYS Education Law §§ 1950

POLICY

Draft
2100

BOARD OPERATIONS

POWERS AND DUTIES OF THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES

MEMBERS

Adopted: 07/10/02
Revised: 06/12/19, _____

Policy

Draft 3.6.23
2101

BOARD OPERATIONS

DUTIES OF THE CLERK OF THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES

I. Statement of Policy

The Clerk of the Board of Cooperative Educational Services shall be appointed by the Board of Cooperative Educational Services at its Annual Reorganizational Meeting and shall perform the duties prescribed by Education Law and the Regulations of the Commissioner of Education.

II. Duties of the Clerk of the Board

A. All official records and proceedings of the Board of Cooperative Educational Services shall be recorded and kept by the Clerk of the Board.

~~III.~~ B. The Clerk shall, in addition:

1. Attend all meetings of the Board of Cooperative Educational Services;
2. Be responsible for full and accurate minutes of the meetings of the Board of Cooperative Educational Services;
3. Give notice of all special meetings of the Board of Cooperative Educational Services;
4. Be responsible for arranging publication of all legal notices with regard to Oneida-Herkimer-Madison (OHM) BOCES business and meetings as required by law;
5. Make arrangements for and be responsible for the details of the Annual Meeting; and
6. Conduct the Reorganizational Meeting until a President and Vice President are sworn in.

IV. Appointment of the Clerk of the Board

The Clerk of the Board shall be appointed annually at the reorganization meeting.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Education Law §§1950 and 2121.

Adopted: 07/10/02

Revised: 06/12/19, _____

Policy

BOARD OPERATIONS

2102

DUTIES OF THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES ATTORNEY

The procedure for the acquisition of legal services to the OHM BOCES shall be determined annually by the Board of Cooperative Educational Services. The attorney selected shall advise the Board of Cooperative Educational Services and District Superintendent in all matters of all legal or technical nature relating to the interpretation of statutes and case law.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Adopted: 06/12/19

Policy

Draft 3.6.23
2103

BOARD OPERATIONS

BOARD OF COOPERATIVE EDUCATIONAL SERVICES COMMUNICATIONS WITH COMPONENT DISTRICTS

Members of the Board of Cooperative Educational Services are expected to communicate with component school districts on a regular basis. That communication may include, but is not necessarily limited to, such strategies as visits to components' Board meetings, written reports, responses to individual questions, visits with appropriate Board of Cooperative Educational Services staff with the approval of the District Superintendent and so forth.

Oneida-Herkimer-Madison Board of Cooperative Educational Services
Adopted: 07/10/02
Revised: 06/12/19

Policy

SCHOOL BOARD OPERATIONS

Draft 3.3.23
2201

ANNUAL MEETING AND NOMINATION AND ELECTION OF BOARD MEMBERS

I. Annual Meeting

- A. The Annual Meeting shall be held between April 1st and April 15th, at such place and time as the Board President shall designate. The meeting shall provide for:
1. Introduction of candidates for election to the Board of Cooperative Educational Services; and
 2. Presentation of the tentative administrative, capital and program budgets.
- B. Notice of the time, date, and place of the annual meeting must be given to each of the Board of Cooperative Educational Services Board members and the clerks of each of the component districts by mail at least 14 days prior of the meeting.
- C. The Oneida-Herkimer-Madison BOCES (OHM) must publish the notice at least once each week within the two (2) weeks preceding the annual meeting, the first publication to be at least fourteen (14) days before the meeting in two (2) newspapers having general circulation, or one newspaper of general circulation if there is only one (1), within the OHM BOCES. The notice must contain the following:
1. A statement that the tentative OHM BOCES budget will be presented to the component school Board members at the meeting;
 2. A summary of the tentative OHM BOCES capital and program budgets in a form prescribed by the Commissioner of Education;
 3. A summary of the tentative OHM BOCES administrative budget in a form prescribed by the Commissioner that includes the salary and benefits payable to supervisory and administrative staff of the OHM BOCES and the total compensation payable to the District Superintendent.
 4. When and where the tentative budgets will be available to the public for inspection.

II. Nomination and Election of Board Members

- A. The component boards shall be notified by February 1st of each year of those vacancies on the Board of Cooperative Educational Services to be filled at the Annual Election.
- B. Members to the Board of Cooperative Educational Services are nominated by resolution to the Board of Cooperative Educational Services by one or more

SCHOOL BOARD OPERATIONS

ANNUAL MEETING AND NOMINATION AND ELECTION OF BOARD MEMBERS

component school districts and shall be provided in writing to the Clerk of the Board of Cooperative Educational Services at least thirty (30) days prior to the date designated by the President of the Board of Cooperative Educational Services for election.

- C. Election of the Board of Cooperative Educational Services members will occur on a date selected by the President of the Board of Cooperative Educational Services that is on or after April 16th and on or before April 30th. No component district may have more than one member on the Board of Cooperative Educational Services. The ballot will be prepared by the District Clerk of the Board of Cooperative Educational Services and mailed to each component district not later than fourteen (14) days prior to the date designated as the day of the election by the President of the Board of Cooperative Educational Services.
- D. Each component district is entitled to cast one (1) vote for each vacant Board of Cooperative Educational Services position. A component board may not cast more than one (1) vote for an individual candidate.
- E. The candidates receiving a plurality of the votes cast respectively for the several offices shall be declared elected. Any tie vote will be broken by a run-off to be held within twenty (20) days of the initial vote.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: Education Law §1950 (2-a), (4)(b)(4) and 4(o)

Adopted: 07/10/02

Revised: 07/12/18, 09/11/19, _____

Policy

Draft 1.17.23
2002

BOARD OPERATIONS

NUMBER OF MEMBERS AND TERM OF OFFICE

- I. The Board of Cooperative Educational Services shall consist of twelve (12) members elected to represent the twelve (12) component districts within the OHM BOCES area.
- II. A. Members of the Board of Cooperative Educational Services shall serve on the Board for a term of three (3) years, commencing July 1 following election.

DELETED

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Education Law §1950(2)

Adopted: 07/10/02

Revised: 06/12/19, _____

Policy

Draft 1.27.23
2003

BOARD OPERATIONS

QUALIFICATIONS OF BOARD OF COOPERATIVE EDUCATIONAL SERVICES MEMBERS

- I. Any eligible voter who resides within the boundaries of a component school district may be elected to the Board of Cooperative Educational Services. A candidate must be eligible to hold office in a component district. A candidate need not be a member of a board of education of the districts. Employees of any of the Board of Cooperative Educational Services component school districts, or employees of OHM BOCES, are ineligible for election to the Board of Cooperative Educational Services.

- II. No more than (one) Board of Cooperative Educational Services member may reside in a given component district unless otherwise permitted in accordance with law. No more than one member of an immediate family (e.g. mother, father, child) shall be a member of the Board of Cooperative Educational Services.

Oneida-Herkimer-Madison Board of Cooperative Educational Services

Legal Ref: NYS Education Law §§1950(2-a), 2103

Adopted: 07/10/02

Revised: 06/12/19, _____



Oneida-Herkimer-Madison BOCES


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VII D. 2.
Approval of Adoption of the
BOCES 2023-2024 Budget
May 10, 2023


MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D. 
District Superintendent

Date: April 26, 2023

Subject: Adoption of the BOCES 2023-2024 Budget

Prepared by: Scott Morris 

Background:

The Cooperative Board adopted budgetary parameters at the October Board meeting which provide the basis for preparing the budget for the coming 2023-2024 year.

The next step in the budget process is the development of the preliminary budgets. The preliminary budgets reflect the application of the budgetary parameters to functional or program codes (i.e., Central Administration, Board of Education, program CO-SERS). The proposed budget is developed by each division, reviewed by a committee of Superintendents and reviewed and approved by the District Superintendent for presentation to the Cooperative Board.

The tentative budget, based upon unit costs and projected costs using historical trend analysis, was reviewed and approved by the Cooperative Board at its regular meeting on February 8, 2023. The 2023-2024 budget document was presented to the members of our component Boards of Education at the Annual Meeting. The component districts approved the administrative budget on April 25, 2023 and have submitted requests for services for 2023-2024 based upon the unit prices previously approved by the Board.

Discussion:

Attached is a chart that provides information regarding the changes in the contracted services for preceding years. In addition, the chart also includes the changes in contracts during each fiscal year from July through June. This is a result of districts each year increasing the number of services they purchase from the Oneida-Herkimer-Madison BOCES.

The budget increase for 2023–2024 is 8.35%.

Recommendation:

It is recommended that the final budget for 2023-2024 be adopted by the Cooperative Board. Should school districts make decisions on purchasing additional services during the 2023-2024 fiscal year, the additional purchases will be processed as adjustments to the contracts.

Resolution:

That the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, authorizes the expenditures of the sums set forth in the 2023-2024 budget in the amount of \$87,277,546.92.

SM:ld

Attachments

- Final Budget 23-24
- Summary Expenditures

FINAL BUDGET 2023-2024

COSER #	COSER NAME	UNIT	UNIT PRICE			% DIFF.	BUDGET AMOUNT			% DIFF.
			2022-2023	2023-2024	2023-2024		2022-2023	2023-2024	\$ DIFF.	
001.010	Administration	Per RWADA	\$ 100.79	\$ 109.60	8.74%	\$ 3,936,838.70	\$ 4,132,815.50	195,977	4.98%	
002.010	Rent	Per RWADA	17.06	18.21	6.74%	\$ 354,488.88	\$ 448,697.70	94,209	26.58%	
002.020	Capital Fund	Per RWADA	113.60	117.86	3.75%	\$ 2,787,001.36	\$ 2,788,001.53	1,000	0.04%	
101.010	Occupational Education	Budget	N/A	N/A		\$ 7,724,893.00	\$ 8,729,015.00	1,004,122	13.00%	
		District Share	7,090,651.12	7,973,874.00	12.46%					
107.010	Multi Occupational Education	Per Student	8,474.00	9,133.00	7.78%	\$ 550,810.00	\$ 611,911.00	61,101	11.09%	
102.010	Adult Education	N/A	N/A	N/A		\$ 39,244.05	\$ 43,755.00	4,511	11.49%	
103.259	Secondary Occ Ed - Spec/Madison BOCES	N/A	N/A	N/A		\$ 22,118.00	\$ 22,118.00	-	0.00%	
109.259	Occ. Ed./Madison BOCES	N/A	N/A	N/A		\$ 28,662.00	\$ 30,006.00	1,344	4.69%	
201.010	8:1:1	Per Student	37,425.00	39,295.00	5.00%	\$ 6,762,755.25	\$ 7,269,278.00	506,523	7.49%	
201.015	8:1:2 + 1	Per Student	40,420.00	42,440.00	5.00%	\$ 323,360.00	\$ 254,640.00	(68,720)	-21.25%	
202.259	Intense Mgmt Needs/Madison BOCES	Per Student	N/A	N/A		\$ 59,454.00	\$ -	(59,454)	-100.00%	
203.010	Adjustment	Per Student	48,725.00	49,700.00	2.00%	\$ 1,181,716.00	\$ 1,239,460.00	57,744	4.89%	
204.010	12:1:1	Per Student	27,518.00	29,720.00	8.00%	\$ 2,321,228.50	\$ 2,131,375.00	(189,854)	-8.18%	
205.259	Special Class:Option 2/Madison BOCES	N/A	N/A	N/A		\$ 443,845.00	\$ 458,129.00	14,284	3.22%	
206.020	Transition Services	Per Student	4,930.00	5,213.00	5.74%	\$ 167,620.00	\$ 176,065.00	8,445	5.04%	
206.030	Stride Program	Per Student	2,194.00	2,323.00	5.88%	\$ 21,940.00	\$ 17,384.00	(4,556)	-20.77%	
206.040	College Works Foundation	Per Student	8,505.00	8,994.00	5.75%	\$ 144,585.00	\$ 134,880.00	(9,705)	-6.71%	
206.050	Options - Middle School	Per Student	8,505.00	8,994.00	5.75%	\$ 34,020.00	\$ 33,720.00	(300)	-0.88%	
206.060	Life After High School	Per Student	8,505.00	8,994.00	5.75%	\$ 59,535.00	\$ 67,440.00	7,905	13.28%	
206.070	Yes	Per Student	8,505.00	8,994.00	5.75%	\$ 42,525.00	\$ 50,580.00	8,055	18.94%	
206.090	Options - High School	Per Student	8,505.00	8,994.00	5.75%	\$ 59,535.00	\$ 67,440.00	7,905	13.28%	
209.010	12:1:3	Per Student	39,126.00	39,910.00	2.00%	\$ 6,339,599.50	\$ 6,725,382.00	385,783	6.09%	
214.259	Secondary Intense Mgmt/Madison BOCES	Per Student	N/A	N/A		\$ 496,002.75	\$ 348,037.00	(147,966)	-29.83%	
216.010	6:1:1	Per Student	76,355.00	79,142.00	3.65%	\$ 2,260,598.00	\$ 2,864,944.00	604,346	26.73%	
221.219	6:1:1/Herkimer BOCES	N/A	N/A	N/A		\$ 90,000.00	\$ -	(90,000)	-100.00%	
222.259	Special Class:Option 3/Madison BOCES	N/A	N/A	N/A		\$ 272,745.00	\$ 281,958.00	9,213	3.38%	
225.259	Elem IMN 6:1:2/Madison BOCES	N/A	N/A	N/A		\$ 483,780.00	\$ 401,879.00	(81,901)	-16.93%	
303.010	Art	FTE	130,739.00	124,524.00	-4.75%	\$ 183,034.60	\$ 174,333.60	(8,701)	-4.75%	
305.010	Guidance	FTE	99,267.00	129,289.50	30.24%	\$ 297,801.00	\$ 258,579.00	(39,222)	-13.17%	
306.010	Technology	FTE	117,906.00	123,148.00	4.45%	\$ 82,534.20	\$ 86,203.60	3,669	4.45%	
308.010	Physical Education	FTE	85,187.00	93,165.00	9.37%	\$ 42,593.50	\$ 139,747.50	97,154	228.10%	
310.010	Nurse Practitioner	FTE	120,637.50	127,029.00	5.30%	\$ 386,040.00	\$ 406,492.80	20,453	5.30%	
312.010	School Physician/Medical Director	1 FTE of NP+1963.7	1,905.50	1,963.70	3.05%	\$ 59,439.24	\$ 61,236.76	1,798	3.02%	
313.010	School Psychologist	FTE	105,335.00	105,335.00	0.00%	\$ 283,337.50	\$ 358,139.00	94,802	36.00%	
314.010	Social Worker	FTE	90,646.00	102,885.00	13.50%	\$ 353,521.74	\$ 277,789.50	(75,732)	-21.42%	
315.010	Speech Impaired	FTE	106,330.00	114,305.00	7.50%	\$ 667,281.00	\$ 697,260.50	29,980	4.49%	
316.010	Visually Impaired	FTE	146,249.00	146,249.00	0.00%	\$ 128,699.12	\$ 109,686.75	(19,012)	-14.77%	
317.010	Computer Instruction	FTE	91,869.92	94,395.40	2.75%	\$ 73,495.94	\$ 75,516.52	2,020	2.75%	
318.010	Hearing Impaired	FTE	142,099.10	163,415.00	15.00%	\$ 156,309.01	\$ 163,415.00	7,106	4.55%	
321.010	Physical Therapy	FTE	127,592.00	136,250.00	6.00%	\$ 153,110.40	\$ 162,300.00	9,190	6.00%	
322.010	Occupational Therapy	FTE	104,612.00	113,505.00	8.50%	\$ 303,374.80	\$ 238,360.50	(65,014)	-21.43%	
325.010	Home Economics	FTE	109,621.00	116,844.50	6.59%	\$ 131,545.20	\$ 140,213.40	8,668	6.59%	

FINAL BUDGET 2023-2024

COSER #	COSER NAME	UNIT	UNIT PRICE			% DIFF.	BUDGET AMOUNT			% DIFF.
			2022-2023	2023-2024	2023-2024		2022-2023	2023-2024	\$ DIFF.	
326.010	English/Second Lang.	FTE	102,663.00	105,011.00	2.29%	\$ 657,043.20	\$ 682,571.50	25,528	-3.89%	
332.000	Curriculum Supervision Coordination	Budget	N/A	N/A		\$ 52,393.00	\$ -	(52,393)	-100.00%	
338.010	Music Teacher	FTE	93,301.00	102,024.00	9.35%	\$ 158,611.70	\$ 183,643.20	25,032	15.78%	
346.469	Audiology/Oswego BOCES	N/A	N/A	N/A		\$ 120,846.55	\$ 125,559.12	4,713	3.90%	
349.219	Speech/Herkimer BOCES	N/A	N/A	N/A		\$ 14,421.45	\$ -	(14,421)	-100.00%	
350.219	Occ. Therapy/Herkimer BOCES	N/A	N/A	N/A		\$ 4,059.00	\$ -	(4,059)	-100.00%	
352.219	Teacher Aide 1:1/Herkimer BOCES	N/A	N/A	N/A		\$ 30,800.00	\$ -	(30,800)	-100.00%	
355.010	General Supervision	FTE	128,006.00	135,667.00	5.98%	\$ 76,803.60	\$ 81,400.20	4,597	5.98%	
357.259	Bilingual/ESL Itinerant/Madison BOCES	N/A	N/A	N/A		\$ 20,860.00	\$ 21,720.00	860	4.12%	
402.229	Exploratory Enrichment/Jefferson Lewis BOCES	N/A	N/A	N/A		\$ 5,220.00	\$ 9,100.00		0.00%	
405.010	Performing Arts	Base Fee + Usage	1,545.00	1,605.00	3.88%	\$ 96,745.00	\$ 122,577.50	25,833	26.70%	
405.020	Arts In Education	Per Base	1,525.00	1,585.00	3.93%	\$ 16,775.00	\$ 17,435.00	660	3.93%	
405.030	Kirkland Art Center	N/A	N/A	N/A		\$ 2,000.00	\$ -	(2,000)	-100.00%	
408.010	Altern. Ed. - Level I	Per Student	25,532.00	27,059.00	5.98%	\$ 5,337,465.00	\$ 6,849,986.00	1,512,521	28.34%	
408.020	Altern. Ed. - Level II	Per Student	25,532.00	27,059.00	5.98%	\$ 76,596.00	\$ 81,177.00	4,581	5.98%	
408.030	Attendance Supervision	FTE	81,844.75	86,295.00	4.22%	\$ 261,903.20	\$ 324,121.00	62,218	23.76%	
410.429	Hospital Based Instruction/Onondaga BOCES	N/A	N/A	N/A		\$ 8,100.00	\$ 8,856.00	756	9.33%	
411.010	Alt. HS Equivalency w/Occ. Ed.	Per Student	7,996.00	8,908.00	11.41%	\$ 59,970.00	\$ 66,810.00	6,840	11.41%	
417.259	EA Attendance/Madison BOCES	N/A	N/A	N/A		\$ 141,657.80	\$ 148,529.24	6,871	4.85%	
420.010	Regional Program of Excellence	Per Student	1,889.00	2,139.00	13.23%	\$ 170,010.00	\$ 145,452.00	(24,558)	-14.45%	
420.020	Colgate Seminar	Per Student	200.00	200.00	0.00%	\$ 1,000.00	\$ 18,400.00	17,400	1740.00%	
426.259	Distance Learning/Madison BOCES	N/A	N/A	N/A		\$ 42,352.00	\$ 85,591.45	43,239	102.10%	
428.010	Summer School - Academic	Per Course	533.00	533.00	0.00%	\$ 715,819.00	\$ 562,848.00	(152,971)	-21.37%	
428.020	Summer School - Driver Ed.	Per Student	780.00	780.00	0.00%	\$ 49,920.00	\$ 72,540.00	22,620	45.31%	
428.030	Summer School - Tutorial	Per Course	196.00	196.00	0.00%	\$ 20,972.00	\$ 12,348.00	(8,624)	-41.12%	
438.010	Distance Learning	Per Budget				\$ 459,919.90	\$ 557,878.80	97,959	21.30%	
	Service		9,903.32	10,299.45	4.00%					
	Codex		8,183.86	8,511.21	4.00%					
	Equipment		1,241.48	1,291.14	4.00%					
438.020	Advanced Social Studies	Per Class	6,425.32	6,682.33	4.00%	\$ 154,207.68	\$ 160,375.92	6,168	4.00%	
438.030	Chinese	Per Class	12,047.47	12,529.37	4.00%	\$ 609,723.95	\$ 633,818.95	24,095	3.95%	
438.040	American Sign Language	Per Class	13,458.74	13,997.09	4.00%	\$ 484,514.64	\$ 545,886.51	61,372	12.67%	
438.050	Zoom Licensing	Per License	22.80	22.80	0.00%	\$ 36,941.60	\$ 36,941.60	-	0.00%	
438.060	Virtual Academy	Per Student	8,000.00	-	-100.00%	\$ 928,000.00	\$ -	(928,000)	-100.00%	
438.065	Virtual Academy 12:1:3	Per Student	48,624.00	-	-100.00%	\$ 291,744.00	\$ -	(291,744)	-100.00%	
479.469	DL Synergy Virtual HS/CITI BOCES	N/A	N/A	N/A		\$ 92,000.00	\$ 47,800.00	(44,200)	-48.04%	
502.010	Educational Communications	Per RWADA	21.67	22.54	4.01%	\$ 737,923.39	\$ 741,566.00	3,643	0.49%	
502.020	Cooperative Music	Per RWADA	1.04	1.08	3.85%	\$ 50,329.76	\$ 62,772.84	12,443	24.72%	
502.030	Counter	Per Budget				\$ 117,657.85	\$ 162,421.25	44,763	38.05%	
	District		1,745.00	1,815.00	4.01%					
	Addl Stop		1,045.00	1,087.00	4.02%					
	RWADA		2.18	2.27	4.13%					
502.040	LOTE-Curriculum	Per Exam	5.75	5.75	0.00%	\$ 11,868.00	\$ 64,428.75	52,561	442.88%	

FINAL BUDGET 2023-2024

COSER #	COSER NAME	UNIT	UNIT PRICE			% DIFF.	BUDGET AMOUNT			% DIFF.
			2022-2023	2023-2024	2023-2024		2022-2023	2023-2024	2023-2024	
504.010	Audiovisual Repair	Per Hour	84.33	87.00	3.17%	\$ 141,041.93	\$ 188,703.00	47,661	33.79%	
504.020	Microcomputer Repair	Per Hour	84.33	87.00	3.17%	\$ 281,261.64	\$ 442,351.50	161,090	57.27%	
504.030	Musical Instrument Repair	Per Hour	71.19	74.00	3.95%	\$ 9,617.78	\$ 25,567.00	15,949	165.83%	
504.070	Performing Arts Specialist	Per FTE	122,307.00	127,199.00	4.00%	\$ 195,691.20	\$ 203,518.40	7,827	4.00%	
504.210	Repair Parts Non Aidable	Estimate	Varies	Varies		\$ 92,920.00	\$ 126,800.00	33,880	36.46%	
505.010	Printing	Estimate	Varies	Varies		\$ 715,969.00	\$ 1,215,969.00	500,000	69.84%	
509.059	School Curriculum/Cayuga BOCES		N/A	N/A		\$ 25,239.96	\$ 42,946.93	17,707	70.15%	
510.010	Learning Technology Level I	Per Unit	84,907.84	88,304.15	4.00%	\$ 984,930.94	\$ 794,737.35	(190,194)	-19.31%	
510.020	Learning Technology Level II	Per Unit	102,348.66	106,442.61	4.00%	\$ 511,743.30	\$ 638,655.66	126,912	24.80%	
510.030	Learning Technology Level III	Per Unit	132,961.00	135,620.22	2.00%	\$ 33,240.25	\$ 203,430.33	170,190	512.00%	
510.060	Learning Technology Blackboard	Per Unit	1,437.50	1,437.50	0.00%	\$ 70,437.50	\$ -	(70,438)	-100.00%	
510.209	Learning Technology Equipment/Software		Varies	Varies		\$ 1,602,180.00	\$ 1,569,118.00	(33,062)	-2.06%	
511.019	School Curriculum/Capital Region BOCES		N/A	N/A		\$ 3,113.25	\$ -	(3,113)	-100.00%	
514.259	Model Schools/Madison BOCES		N/A	N/A		\$ 288,963.00	\$ 267,468.97	(21,494)	-7.44%	
515.259	Common Learning Objectives/Madison BOCES		N/A	N/A		\$ 2,199,549.32	\$ 2,238,822.45	39,273	1.79%	
515.258	Microcomputer Technology/Madison BOCES		N/A	N/A		\$ 464,962.71	\$ 616,179.75	151,217	32.52%	
518.010	Elementary Science	Per RWADA	15.00	15.60	4.00%	\$ 1,270,458.90	\$ 1,258,319.41	(12,139)	-0.96%	
520.259	School Curriculum/Madison BOCES		N/A	N/A		\$ 400.00	\$ 975.00	575	143.75%	
521.010	Sch Curric Improv	Per Budget				\$ 263,369.00	\$ 365,716.80	102,348	38.86%	
		Per District	14,539.00	15,100.00	3.86%					
		Per RWADA	7.50	7.80	4.00%					
521.011	Curriculum Specialist	Per FTE	127,900.00	131,100.00	2.50%	\$ 153,480.00	\$ 209,760.00	56,280	36.67%	
521.015	Substitute Reimbursements		Varies	Varies		\$ 201,608.00	\$ 237,050.00	35,442	17.58%	
521.020	Additional Workshops		Varies	Varies		\$ 337,315.00	\$ 540,073.00	202,758	60.11%	
521.025	Teachers College		Varies	Varies		\$ 10,000.00	\$ -	(10,000)	-100.00%	
521.030	Regional Scoring	Per Test	12.00	12.00	0.00%	\$ 153,732.00	\$ 153,732.00	-	0.00%	
521.040	Study Council	Per District	430.00	430.00	0.00%	\$ 5,160.00	\$ 5,160.00	-	0.00%	
521.050	Regional Assess	Per Plan	5,250.00	5,250.00	0.00%	\$ 57,750.00	\$ 57,750.00	-	0.00%	
521.070	RTTT Data Analysis	Per District	3,040.00	3,145.00	3.45%	\$ 36,480.00	\$ 37,740.00	1,260	3.45%	
521.080	APPR Re-Certification & Training/Admin.	Per Administrator	2,610.00	2,610.00	0.00%	\$ 164,430.00	\$ 221,850.00	57,420	34.92%	
521.090	RSE TSAC Support		Varies	Varies		\$ 33,770.00	\$ -	(33,770)	-100.00%	
538.010	Model Schools		Varies	Varies		\$ -	\$ -	-	-	
538.020	Model Schools Curriculum Specialist	Per FTE	N/A	N/A		\$ -	\$ -	-	-	
538.030	Model Schools Dir of Mgmt Info Systems	Per FTE	149,583.93	160,054.81	7.00%	\$ 149,583.93	\$ 160,054.81	10,471	7.00%	
538.040	Model Schools Comp Education Coord.	Per FTE	N/A	N/A		\$ -	\$ -	-	-	
538.050	Model Schools Engineering By Design	Base Fee	N/A	N/A		\$ -	\$ -	-	-	
538.060	Model Schools Curr & Integration Specialist	Per FTE	130,338.68	135,552.23	4.00%	\$ 130,338.68	\$ 135,552.23	5,214	4.00%	
543.469	Hrd/Software/Oswego BOCES		N/A	N/A		\$ 5,093.28	\$ 2,920.20	(2,173)	-42.67%	
545.010	Community Schools		N/A	N/A		\$ 734,000.00	\$ 1,451,090.55	717,091	97.70%	
545.015	Community Schools	Per FTE	65,000.00	68,250.00	5.00%	\$ 127,900.00	\$ 163,800.00	35,900	28.07%	
545.020	Community Schools CFLR	Per FTE	107,250.00	-	-100.00%	\$ 78,000.00	\$ -	(78,000)	-100.00%	
545.021	Community Schools ICAN	Per FTE	79,500.00	83,475.00	5.00%	\$ 159,000.00	\$ 258,772.50	99,773	62.75%	
545.025	Community Schools R4K	Per FTE	100,000.00	105,000.00	5.00%	\$ -	\$ 315,000.00	315,000	100.00%	

FINAL BUDGET 2023-2024

COSER #	COSER NAME	UNIT	UNIT PRICE		% DIFF.	BUDGET AMOUNT			% DIFF.
			2022-2023	2023-2024		2022-2023	2023-2024	\$ DIFF.	
545.060	Community Schools Safe Schools	Per FTE	70,000.00	78,750.00	12.50%	\$ 308,000.00	\$ 291,375.00	(16,625)	-5.40%
547.469	CDOS Credential Mgt Sys/Oswego BOCES		N/A	N/A		\$ 2,817.47	\$ 2,770.35	(47)	-1.67%
555.149	Superintendent Eval/Erie 2 BOCES	Per Student	N/A	N/A		\$ 139,515.00	\$ 152,295.00	12,780	9.16%
560.010	CPSE Grant		1,065.00	1,065.00	0.00%	\$ -	\$ 6,600.00	6,600	100.00%
565.149	Curriculum Improve Planning/Erie 2 BOCES	Per Budget	N/A	N/A		\$ 323,703.00	\$ 394,174.95	70,472	21.77%
574.010	SABA	Base Fee	19,000.00	20,500.00	7.89%				
		Per RWADA	3.45	4.45	28.99%				
574.080	Collegiate Tech. Prep.	Per District	2,545.00	2,625.00	3.14%	\$ 17,815.00	\$ 21,000.00	3,185	17.88%
576.010	Regional Catalog	Per Library	878.38	913.52	4.00%	\$ 59,729.84	\$ 62,119.36	2,390	4.00%
576.020	On-Line Database	Per Budget	0.77	0.80	3.90%	\$ 32,084.09	\$ 32,667.28	483	1.51%
		Per RWADA	383.00	398.32	4.00%				
		Per District	Varies	Varies		\$ 386,805.87	\$ 386,805.87	-	0.00%
576.030	On-Site Database Access	Per Unit	821.06	853.90	4.00%	\$ 123,159.00	\$ 128,085.00	4,926	4.00%
576.040	Collection Development	FTE	1.59	-	-100.00%	\$ 53,632.29	\$ -	(53,632)	-100.00%
576.050	Virtual Reference Library	Per RWADA	107,861.62	112,176.08	4.00%	\$ 86,289.30	\$ 89,740.86	3,452	4.00%
576.070	Library Media Services	Per Participant	75.00	75.00	0.0%	\$ 3,075.00	\$ -	(3,075)	-100.00%
576.080	Leatherstocking Conference		N/A	N/A		\$ 173,979.50	\$ 178,439.50	4,460	2.56%
578.259	Library Automation/Madison BOCES		N/A	N/A		\$ -	\$ 1,050.00	1,050	100.00%
579.619	Diversity Equity & Incl/Tompkins BOCES		N/A	N/A		\$ 9,954,846.23	\$ 10,728,652.23	773,806	7.77%
601.259	Computer Services/Madison BOCES		N/A	N/A		\$ 332,094.40	\$ 369,156.30	37,062	11.16%
602.259	Negotiations/Madison BOCES	Per Hour	67.60	70.98	5.00%	\$ 228,623.20	\$ 340,633.02	112,010	48.99%
603.010	School Communications	Per FTE	71,087.18	71,087.18	0.00%	\$ 284,348.72	\$ 177,717.99	(106,631)	-37.50%
603.020	PR Assistance	Per RWADA	77.50	83.25	7.42%	\$ 318,646.63	\$ 509,846.43	191,200	60.00%
604.010	Central Business Office	Pnd Attendance	Varies	Varies		\$ -	\$ -	-	
607.010	Bus Drivers Advanced		N/A	N/A		\$ 55,237.00	\$ 55,540.00	303	0.55%
609.429	Energy Services/Onondaga BOCES		Varies	Varies		\$ 827,629.98	\$ 710,645.06	(116,985)	-14.13%
610.010	Telephone Interconnect	Per District	Varies	Varies		\$ 187,000.00	\$ 175,000.00	(12,000)	-6.42%
611.259	Reg. Bus Maintenance/Madison BOCES		N/A	N/A		\$ 12,259.00	\$ 12,259.00		0.00%
612.219	Health Care Benefit Coord./Herkimer BOCES	Usage	Usage	Usage		\$ 52,932.00	\$ 56,700.00	3,768	7.12%
613.020	Facilities Service - Lawns		N/A	N/A		\$ 11,708.60	\$ 12,727.98	1,019	8.71%
615.491	Policy Plan XC Erie 1	Per Employee	13.50	14.00	3.70%	\$ 19,872.00	\$ 20,698.00	736	3.70%
616.010	Employee Assistance Program	Per Budget	2.50	2.50	0.00%	\$ 33,270.00	\$ 32,700.00	(570)	-1.71%
618.010	Employee Benefit Coordinator	Per Employee	5.00	5.00	0.00%				
		Per Subscriber	7.50	7.50	0.00%				
618.030	Health Insurance Consortium	Per District	8,875.00	9,250.00	4.23%	\$ 62,125.00	\$ 64,750.00	2,625	4.23%
618.040	Dental Admin. Fee	Per Mo/Employee	3.15	3.30	4.76%	\$ 33,824.00	\$ 35,716.00	1,892	5.59%
619.219	Cooperative Bid/Herkimer BOCES	Per Budget	N/A	N/A		\$ 25,500.00	\$ -	(25,500)	-100.00%
620.010	Safety Service	Per RWADA	3.15	3.25	3.17%	\$ 318,622.85	\$ 332,733.50	14,111	4.43%
		Per District	11,500.00	11,845.00	3.00%				

FINAL BUDGET 2023-2024

COSER #	COSER NAME	UNIT	UNIT PRICE			% DIFF.	BUDGET AMOUNT			% DIFF.	
			2022-2023	2023-2024	2023-2024		2022-2023	2023-2024	\$ DIFF.		
620.011	Child Life		Varies	Varies		\$	12,675.00	\$	12,675.00	-	0.00%
620.020	Asbestos Maintenance	Per Building	702.00	725.00	3.28%	\$	94,770.00	\$	97,875.00	3,105	3.28%
620.030	Visual Inspections	Per Building	702.00	-	-100.00%	\$	14,040.00	\$	-	(14,040)	-100.00%
620.040	Fire Inspections	Per Building	702.00	725.00	3.28%	\$	57,037.50	\$	69,791.25	12,744	22.34%
620.041	Fire Safety Service	Per Ext & Service	7.60	8.00	5.26%	\$	4,164.80	\$	10,032.00	5,867	140.88%
620.060	Dignity Act	Per Day/Per Week	21,781.00	22,816.00	4.75%	\$	125,567.47	\$	154,350.24	28,783	22.92%
620.017	Enhanced Safety Service	Per FTE	-	89,055.00	100.00%	\$	-	\$	53,433.00	53,433	100.00%
621.010	Liability Insurance	Per District	1,375.00	1,375.00	0.00%	\$	6,875.00	\$	7,125.00	250	3.64%
622.259	Regional Bus Radios/Madison BOCES		N/A	N/A		\$	9,696.00	\$	9,800.00	104	1.07%
623.499	State Aid Planning/Questar III		N/A	N/A		\$	43,415.00	\$	44,515.00	1,100	2.53%
625.010	Substitute Teacher Calling	Per Budget				\$	173,637.36	\$	180,572.91	6,936	3.99%
		Per Teacher	67.60	70.30	3.99%						
		Per District	476.32	495.37	4.00%						
626.010	School Lunch Services		Varies	Varies		\$	640,483.03	\$	740,176.75	99,694	15.57%
627.010	Records Retention	Per Dem	360.00	410.00	13.89%	\$	103,680.00	\$	118,080.00	14,400	13.89%
628.010	Telecommunications	Per Budget				\$	304,507.08	\$	307,609.20	3,102	1.02%
		Service	6,462.75	6,721.26	4.00%						
		Line Charges									
631.259	Cooperative Bid/Madison BOCES		N/A	N/A		\$	17,843.72	\$	61,356.00	43,512	243.85%
632.129	Healthcare Coordination/Delaware BOCES		N/A	N/A		\$	20,796.00	\$	22,969.00	2,173	10.45%
633.499	GASB 45/QUESTAR III BOCES		N/A	N/A		\$	24,752.00	\$	26,246.00	1,494	6.04%
634.219	Staff Development/Boards/Herkimer BOCES		N/A	N/A		\$	13,302.00	\$	13,302.00	-	0.00%
636.099	GASB 45/Clinton-Essex BOCES		N/A	N/A		\$	3,990.00	\$	17,080.00	13,090	328.07%
637.499	Fixed Assets/Questar III BOCES		N/A	N/A		\$	22,511.00	\$	26,570.00	4,059	18.03%
639.259	Transportation/Madison BOCES		N/A	N/A		\$	1,521.00	\$	1,926.00	405	26.63%
640.229	Drug Testing/Jeff-Lewis BOCES		N/A	N/A		\$	19,851.00	\$	19,851.00	-	0.00%
641.489	On-Line Appl./Putnam BOCES		N/A	N/A		\$	43,672.00	\$	43,202.00	(470)	-1.08%
646.259	Medicaid Reimbursement/Madison BOCES		N/A	N/A		\$	38,014.04	\$	25,602.94	(12,412)	-32.65%
649.259	ACA Compliance/Madison BOCES		N/A	N/A		\$	15,896.00	\$	15,986.00	92	0.58%
650.019	Testing-NYS Alt Addmt/Capital Region BOCES		N/A	N/A		\$	79,800.00	\$	80,370.00	570	0.71%
651.039	Scrb/Broome Boces		N/A	N/A		\$	48,008.08	\$	49,984.65	1,977	4.12%
655.499	Special Ed Aid Assistance Svc/Questar III		N/A	N/A		\$	23,640.00	\$	31,645.75	8,006	33.87%
656.199	Employee Relations/Otsego BOCES		N/A	N/A		\$	17,524.00	\$	17,875.00	351	2.00%
658.129	Coop Bid/DCMO BOCES		N/A	N/A		\$	-	\$	19,416.94	19,417	100.00%
659.019	Tier 4 Enhanced/Capital Region BOCES		N/A	N/A		\$	-	\$	143,261.64	143,262	100.00%
660.129	Employee Assistance/DCMO BOCES		N/A	N/A		\$	-	\$	7,963.86	7,964	100.00%
	TOTALS					\$	80,551,736.13	\$	87,277,546.92	6,725,811	8.35%

**ONEIDA-HERKIMER-MADISON BOCES
TEN-YEAR SUMMARY
BUDGET VERSUS EXPENDITURES**

FISCAL YEAR	INITIAL BUDGET JULY	% ANNUAL INCREASE	ADJUSTED BUDGET JANUARY	% ANNUAL INCREASE	ADJUSTED BUDGET JUNE	% ANNUAL INCREASE	FINAL EXPENSE	% ANNUAL INCREASE
2012-13	49,639,598	1.3%	55,514,208	4.4%	57,343,226	2.0%	52,068,788	0.5%
2013-14	52,217,926	5.2%	57,543,775	3.7%	60,948,127	6.3%	55,404,175	6.4%
2014-15	54,000,492	3.4%	60,059,857	4.4%	63,192,317	3.7%	61,153,954	10.4%
2015-16	54,642,366	1.2%	60,137,613	0.1%	66,121,854	4.6%	62,567,739	2.3%
2016-17	58,601,826	7.2%	65,706,324	9.3%	67,587,978	2.2%	63,274,469	1.1%
2017-18	62,217,686	6.2%	69,981,313	6.5%	72,888,834	7.8%	65,266,331	3.1%
2018-19	63,899,734	2.7%	75,453,305	7.8%	78,244,622	7.3%	70,445,216	7.9%
2019-20	65,252,103	2.1%	80,490,729	6.7%	83,464,859	6.7%	73,014,937	3.6%
2020-21	72,199,158	10.6%	82,610,231	2.6%	88,335,220	5.8%	79,623,308	9.1%
2021-22	73,239,223	1.4%	86,581,334	4.8%	94,823,132	7.3%	84,079,974	5.6%



Oneida-Herkimer-Madison BOCES


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VII D. 3.
Approval of Internal Auditing
Service
May 10, 2023


MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D. 
District Superintendent

Date: April 13, 2023

Subject: Internal Auditing Services

Prepared By: Scott Morris 

Background:

Pursuant to Education Law , section 2116-b, as added by Chapter 263 of the Laws of 2005, directs that each school district establish an internal audit function to include, among other things, the development of risk assessment of district operations, a review of financial policies and procedures; the testing and evaluation of district internal controls; and an annual review of risk assessment.

At the April 20, 2022 Cooperative Board meeting, Questar III was approved to conduct the internal auditing services until 2024.

Discussion:

Questar III requires an annual inter-municipal agreement between OHM BOCES' Board and Questar III's Board. The agreement reflects an all-inclusive fixed fee of \$12,300 for the 2023-2024 service. This fee includes all out-of-pocket expenses. The BOCES is billed quarterly.

Recommendation:

That the Cooperative Board, in consideration of their previous approval approve the attached inter-municipal agreement for 2023-2024 internal audit services.

Resolution:

That the Cooperative Board, in consideration of their previous approval approves the attached inter-municipal agreement for 2023-2024 internal audit services.



Oneida-Herkimer-Madison BOCES

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Motion by: Mr. Hobika, Jr.
Seconded by: Dr. Porcelli
Carried: 7 – 0

Scott Morris
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smorris@oneida-boces.org

VII D. 9.
Approval of Internal Auditing Services
through June 30, 2024
April 20, 2022


MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D. 
District Superintendent

Date: March 28, 2022

Subject: Approval of Internal Auditing Services through June 30, 2024

Prepared By: Scott Morris 

Background:

Pursuant to section 2116-b(2) of Education Law, school districts employing fewer than eight teachers, with actual general fund expenditures totaling less than five million dollars in the previous school year, or with actual enrollment of less than 1,500 students in the previous school year are exempt from the internal audit function requirements. Although the Department previously allowed BOCES to utilize this exemption, it does not fit within any of the exceptions identified in law.

Consequently, BOCES will no longer be allowed to claim the internal audit function exemption in the Business Portal starting with the 2022 annual survey cycle.

Discussion:

At the request of the Audit Committee, a Request For Proposal (RFP) was developed and a notice was published in March 2022. Two firms responded to the RFP. I reviewed the proposals and conferred with Mrs. Falvo, chair of the Audit Committee and am recommending to the full board acceptance of Questar III to act as internal auditors for a three-year term concluding with the audit of the fiscal year ending June 30, 2023.

Recommendation:

That the Cooperative Board accepts the proposal from Questar III for auditing services for a three-year term, audit period June 30, 2022 through June 30, 2024 at cost for 2021/22 at \$12,075, for 2022/23 at \$12,300 and for 2023/2024 at \$12,550.

Resolution:

That the Cooperative Board approves the auditing services from Questar III for auditing services for a three-year term, audit period June 30, 2022 through June 30, 2024 at cost for 2021/22 at \$12,075, for 2022/23 at \$12,300 and for 2023/2024 at \$12,550.



10 Empire State Blvd
Castleton, New York 12033

April 11, 2023

Mr. Scott Morris
Assistant Superintendent for Support Services
Oneida-Herkimer-Madison BOCES
PO Box 70, 4747 Middle Settlement Road
New Hartford, NY 13413

Dear Mr. Morris:

Questar III is pleased to confirm its understanding of the services that it will provide to Oneida-Herkimer-Madison BOCES under the enclosed inter-municipal agreement. Please note that the inter-municipal agreement requires the approval of your BOCES' board and Questar III's board.

The attached agreement reflects an all-inclusive fixed fee of \$12,300 for your 2023-24 service. This fee includes all out-of-pocket expenses (hotel, mileage, etc). Your BOCES will be billed in equal amounts quarterly through the end of the school year.

Our fixed fee billing model allows us to maintain our staffing levels and ensure that our BOCES covers the cost of maintaining the highest caliber auditors. Our staff is highly trained and specialize in school district internal auditing.

Please present this agreement to your audit committee and Board for approval. The agreement should be signed and dated by an authorized individual and by the Board Clerk. If you have any questions or concerns, contact me at 518-479-6814. **Please forward two (2) original copies** of the executed inter-municipal agreement to the Questar III Administrative Office, 10 Empire State Blvd., Castleton, NY 12033, to the attention of Barbara Boudreau.

Sincerely,

Ken Ziobrowski
Director, CBO & Financial Services

Enclosure
/bab

AGREEMENT

AGREEMENT made this _____(month) ____ (day), 2023 by and between the Rensselaer, Columbia and Greene Counties Board of Cooperative Educational Services, also known as and hereinafter referred to as "**QUESTAR III**" with its principal business address at 10 Empire State Boulevard, Castleton, New York 12033 and **Oneida-Herkimer-Madison BOCES**, hereinafter referred to as "DISTRICT" with a principal business address at PO Box 70, 4747 Middle Settlement Road, New Hartford, NY 13413.

WITNESSETH:

WHEREAS, Education Law, section 1950(4) (k), as amended by Chapter 263 of the Laws of 2005, provides that a board of cooperative educational services ("BOCES") has the power and duty to establish an internal audit function;

WHEREAS, Education Law, section 2116-b, as added by Chapter 263 of the Laws of 2005, directs that each school district establish an internal audit function to include, among other things, the development of risk assessment of district operations, a review of financial policies and procedures; the testing and evaluation of district internal controls; and an annual review of risk assessment;

WHEREAS, Education Law, section 2116-b authorizes school districts to use inter-municipal agreements to fulfill the internal audit function provided that such function comply with regulations of the Commissioner of Education and meet professional auditing standards;

WHEREAS, General Municipal Law, Article 5-G authorizes the District and Questar III to enter into an inter-municipal agreement to carry out any function or responsibility each has authority to undertake alone;

WHEREAS, QUESTAR III has established an internal audit function and appointed an internal auditor who will provide internal audit functions for QUESTAR III and is ready, willing and able to provide such functions for school districts as may be agreed upon;

WHEREAS, District is desirous of establishing an internal audit function and has determined that QUESTAR III can provide DISTRICT with professional expertise for such purpose; and

WHEREAS, DISTRICT has undertaken a reasonable review of the cost of obtaining professional audit services and has determined that obtaining such services through QUESTAR III will afford best value to the DISTRICT.

NOW, THEREFORE, in consideration of the mutual promises herein given, and other good and valuable consideration, it is agreed as follows:

1. TERM. The term of this AGREEMENT shall begin on **07/01/2023 and extend for, through and including 06/30/2024**.
2. WORK. QUESTAR III shall perform for DISTRICT the services described in Appendix A (SCOPE OF WORK). QUESTAR III shall undertake such WORK in accordance with generally accepted professional practices and applicable regulations of the Commissioner of Education. WORK shall take place at mutually agreeable dates and times.
3. EQUIPMENT AND OTHER RESOURCES. Unless otherwise provided in the SCOPE OF WORK, DISTRICT shall provide all of the equipment, supplies, and any other resources required to complete the WORK.
4. COMPENSATION. QUESTAR III shall be compensated for the WORK as provided in Appendix B, "SCHEDULE OF FEES." Unless otherwise provided in Appendix B, QUESTAR III's fee shall be all inclusive.
5. PAYMENT. Payment for the WORK provided pursuant to this AGREEMENT is dependent upon the satisfactory completion of the WORK and faithful compliance with the terms and conditions of the AGREEMENT by QUESTAR III.
6. INDEPENDENT CONTRACTOR. QUESTAR III agrees to provide such WORK to DISTRICT as an independent contractor. It is mutually agreed that for purposes of providing this WORK, any employee or contractor of QUESTAR III shall not be an employee of DISTRICT, and shall neither hold himself/herself out nor claim to be an officer, employee, agent or representative of DISTRICT nor make any claim, demand or application to or for any right based upon any different status.
7. LIMITS ON COMPENSATION. QUESTAR III agrees that neither it nor any employee or contractor of it are entitled to participate in any benefit plan provided to the employees of DISTRICT; Worker's Compensation through DISTRICT; unemployment insurance benefits through DISTRICT; nor any other benefit, right and/or privilege available to employees of DISTRICT.
8. INDEMNIFICATION. DISTRICT is responsible for establishing and maintaining internal controls for its financial operations. Questar III shall not indemnify District for theft, loss, unauthorized use or disposition of assets, or failure to comply with law or regulations on the part of District's employees, regardless of whether such theft, loss, unauthorized use or disposition of assets, or failure to comply with law or regulations occurs before, during, or after completion of the WORK, and District shall not indemnify Questar III for theft, loss, unauthorized use or disposition of assets, or failure to comply with law or regulations on the part of Questar III's employees under any circumstances.

9. AVAILABILITY OF INFORMATION, RECORDS AND PERSONNEL. DISTRICT shall be responsible for making all financial records, related information and relevant personnel available to Questar III as may be necessary for Questar III to complete WORK. DISTRICT is responsible for the accuracy and completeness of any such information. DISTRICT acknowledges that Questar III will not perform a detailed examination of all transactions and that there is a risk that material misstatements, illegal acts, or noncompliance may exist and not be detected during WORK. The internal audit shall preserve the confidentiality of all DISTRICT information and/or records unless otherwise required by law.
10. REPORTING RESPONSIBILITIES. Internal auditors assigned to perform WORK for DISTRICT shall report directly to the Board of Education of DISTRICT. The PARTIES agree that such internal auditors shall have suitable qualifications that allow him or her to undertake internal audit functions, as directed by DISTRICT'S Board of Education, in accordance with generally accepted professional practices and applicable regulations of the Commissioner of Education.
11. SUBCONTRACTS. QUESTAR III shall not enter into subcontracts for the performance of work pursuant to this AGREEMENT unless such subcontractors are approved by DISTRICT before the WORK is started.
12. NON-ASSIGNMENT. This AGREEMENT may not be assigned by either PARTY or its right, title or interest therein assigned, transferred, conveyed or otherwise disposed of without the previous consent, in writing, of the OTHER PARTY and any attempt to assign the contract without such written consent will be null and void.
13. DISPUTE RESOLUTION. In the event either PARTY has a dispute relating to the execution of WORK or compensation for WORK, including but not limited to the applicability of professional standards for such WORK, it shall provide written notice to the other PARTY of such dispute and include a detailed description of the nature of the dispute and proposed method of resolution. Within seven (7) days of receiving such notice, the receiving PARTY shall contact the disputing party and a mutually acceptable time shall be set for the PARTIES to meet and discuss the resolution. Both PARTIES shall provide documentation or other information useful for resolution of such dispute. Both PARTIES shall make a good faith effort to resolve such dispute in a mutually acceptable and timely manner. In the event the PARTIES cannot agree to resolve such dispute, either PARTY may exercise its right to terminate pursuant to paragraph fourteen (14) of this AGREEMENT.
14. TERMINATIONS. Both PARTIES reserve the right to terminate this AGREEMENT upon providing thirty (30) days written notice to the other PARTY provided, however, that prior to providing such notice the PARTY seeking termination shall participate in dispute resolution as described in paragraph

thirteen (13) of this AGREEMENT.

15. CONVERSION TO CO-SER. In the event that a cooperative service agreement ("Co-Ser") is offered through QUESTAR III for the internal auditor services during the term of this AGREEMENT, each PARTY agrees that this AGREEMENT may be converted to a Co-Ser by mutual consent without compliance with the terms of paragraph fourteen (14).
16. NOTICES. Any notices or other communications that must be given in connection with this AGREEMENT shall be in writing and shall be deemed to have been validly made or given when delivered personally or when received if properly deposited with the United States Postal Service, postage prepaid certified or registered mail return receipt requested or with a nationally recognized overnight courier service to the address set forth below:

(a) If to QUESTAR III:

Questar III
10 Empire State Blvd.
Castleton, New York 12033
Attn.: Harry Hadjioannou, Deputy Superintendent

With a copy to:

Questar III
10 Empire State Blvd.
Castleton, New York 12033
Attn.: James Tardy, School Attorney

(b) If to District or BOCES

Mr. Scott Morris
Assistant Superintendent for Support Services
Oneida-Herkimer-Madison BOCES
PO Box 70, 4747 Middle Settlement Road
New Hartford, NY 13413

17. HEADINGS. Headings or titles of sections are for convenience of reference only and do not constitute a part of this AGREEMENT.
18. FULL AGREEMENT. This AGREEMENT, including all appendices, constitutes the full agreement between the PARTIES.

<Signature Page to Follow>

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on the day and year written below.

Date: _____ QUESTAR III

By: _____

Name: Dr. Gladys I. Cruz

Title: District Superintendent

Date: _____ Oneida-Herkimer-Madison BOCES

By: _____

Name: Patricia N. Kilburn, Ed. D.

Title: District Superintendent

CERTIFICATION BY BOARD CLERK

I, Deborah Kimball, Clerk of the Board of Education for the **Oneida-Herkimer-Madison BOCES** do certify that an AGREEMENT for certain internal audit functions between the District and **Questar III** was duly approved by a majority vote of the voting strength of the Board of Education on _____.

Date: _____

Board Clerk: _____
Signature

Name: Deborah Kimball, Board Clerk

CERTIFICATION BY BOARD CLERK

I, Robin Emanatian, Clerk of the Board of Education for the Questar III, Rensselaer Columbia Greene Board of Cooperative Educational Services, do certify that an AGREEMENT for certain internal audit functions between the **Oneida-Herkimer-Madison BOCES** and **Questar III** was duly approved by a majority vote of the voting strength of the Board of Education on _____ .

Date: _____

Signed: _____

Name: Robin Emanatian, Board Clerk

APPENDIX A SCOPE OF WORK

The QUESTAR III will provide the QUESTAR III internal auditor who shall perform the following WORK for DISTRICT on a per diem basis:

A. Internal Audit Services

QUESTAR III will use sampling techniques to test significant operational controls to determine if DISTRICT's internal control structure is operating as designed. This service follows, and is based upon, DISTRICT's risk assessment undertaken no more than one year before the audit service.

Deliverables: Report to DISTRICT the strengths and/or weaknesses of its internal controls and make recommendations to remediate deficiencies. The internal auditor will also provide an annual update to the financial risk assessment.

B. Financial Risk Assessment Update

QUESTAR III will review the previously issued financial risk assessment and update the report to reflect the District's progress on correcting previously identified risks. The updated assessment will also consider the current status of the operation and may include risks not previously identified. This service shall include the following:

- Discuss financial controls, operations and procedures with management and key staff members;
- Review past financial risk assessment comments;
- Update previously prepared risk assessment to reflect changes in the control environment;
- Assessment of the current operating environment for the purpose of determining if financial risks have changed and require reporting in the update assessment.

Deliverables: Report to DISTRICT results of financial risk assessment, to include recommendations for process improvements, if any.

APPENDIX B
SCHEDULE OF FEES

- A. DISTRICT agrees to pay QUESTAR III the following fees for WORK identified in Appendix A of this AGREEMENT:

All-inclusive cost to perform this service is \$12,300.

This fee includes one area of internal audit service as well as one updated risk assessment. This fee was developed based on our understanding of the size and complexity of the district. The fee could be higher or lower depending on the quality and availability of the information requested at the commencement of the engagement.

- B. QUESTAR III will provide DISTRICT with quarterly invoices for services. DISTRICT will pay QUESTAR III no later than thirty (30) days from the date of the billing statement.



Oneida-Herkimer-Madison BOCES


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VII D. 4.
Approval of FY 2023-2024 State-Wide
Instructional Technology Agreements
Addendum
May 10, 2023


MEMORANDUM

TO: Cooperative Board

FROM: Patricia N. Kilburn, Ed.D. 
District Superintendent

DATE: April 17, 2023

SUBJECT: *FY 2023-2024 State-Wide Instructional Technology Agreements
Addendum*

PREPARED BY: Scott Morris 

Background

Oneida-Herkimer-Madison BOCES would like to participate with other BOCES districts in New York State in the joint agreement for the purchasing of State-Wide Instructional Technology Agreements to Include: NYSITCC and NYSDL.

Discussion

Each year the Cooperative Board must pass a resolution to participate in the NYSITCC contracts, managed by Erie 1 BOCES. A single resolution may cover any combination of contracts. However, each contract, with which your center wishes to participate, must be specified in the resolution. The following contracts are currently negotiated by Erie 1 BOCES.

3D Bear – 3D Bear

3DUX dSIGN

A+ Educators (dba Woz U Education) - Beyond Targeted, Propel(No New Purchases), FOCUS, STEAM Lesson Library

ABRe.IO

Accelerate Learning - STEMscopes

Achieve3000 - *Smarty Ants, Acheive 3000 Literacy, Acieve 3000 Literacy with boost, Achieve 3000 Literacy intensive, eScience 3000, Actively Learn, Achieve3000 Math*

American Reading - *SchoolPace/eIRLA & eLibraries*

Amplify Education, Inc. - *Amplify Science (Kits not included)*

Aperture Education - *DESSA*

Apple (Opt-in)

Be Published

Beable Education

BK Interactive - *Boardworks*

Blocksi - *Blocksi*

Blooket - *Free Instructional Resource*

Bloomboard - *Bloomboard*

Bloom Learning - *Free Instructional Resource*

Brain Pop - *Brain Pop (All)*

Branching Minds

Breakout EDU – *Breakout EDU*

Bridges Transitions – *Choices (All)*

Capstone - *Buncee for School Districts; Buncee Classroom*

Carnegie Mellon Computer Science - *Free Instructional Resource*

Castle Learning – *Castle Learning*

CDW – *Lightspeed Classroom*

CharmTech Labs, LLC - *Capti Voice*

Classcraft - *Classcraft*

Classcraft - *Free Instructional Resource*

Class Hero

Code Monkey - *Code Monkey*

Code.org - *Free Instructional Resource*

Codesters - *Python 1 & 2, Curriculum Bundle*

Committee for Children – *Second Step*

Curriculum Associates - *iReady Reading/Writing, Math, Teacher Toolbox, iReady Diagnostics, iReady Instructional*

Dell Advanced Learning Partnerships Firm

Desmos - *Free Instructional Resource*

Digital Teaching Tools - *Free Instructional Resource*

DocuSign – *DocuSign*

Dreambox - *Dreambox*

Dropbox – *Hello Sign*

EBSCO – *EBSCO – Learning Express*

Edcite - *Free Instructional Resource*

Edmentum - *EducationCity, Exact Path, Study Island, Reading Eggs, BASE*

eDoctrina - *Accountability Suite, beHave, PD 360, Question Banks, RePORT Cards, Educator Suite*

EdPuzzle – *EdPuzzle Pro*

EdPuzzle - *Free Instructional Resource*

Educational Vistas - *Staff Trac & Data Mate, AIMS Social Studies Management, Datamate online portfolio, Social Emotional Learning System, Curriculum Developer, Degrees of Learning*

EduMetrisis

EduPlanet – *EduPlanet 21*

Eduporium - *Root Robotics, Robo Wunderkind, E-Blox*

Elemetari LLC

Empower U

eSpark – *eSpark, Math & Reading K-5, Frontier (only for grandfathered districts)*

EverFi - Free Instructional Resource

ExcelSoft - *Saras eAssessment*

Explore Learning - *Gizmos, Reflexmath, Science 4 us, Frax*

Formative

Frontline – *Frontline Evaluation, Guidance Direct, Focus for Teachers, Focus for Observers*

Gale – *Miss Hubblebee’s Academy, Gale Interactive Science, Imago*

Go Guardian – *Teacher*

Grammar Flip

Great Minds PBC - *Eureka Math in Sync, Eureka Math Affirm, Eureka Math Equip, PHD Science in Sync, Eureka Math Squared, Great Minds*

Gynzy

Hapara - *Hapara*

High School Esports League - *High School Esports League*

Hobsons, Inc. - *Naviance*

Houghton Mifflin - *Amira, Waggle, Writable, Math Inventory, HMH Into Math (K-8), Into Math (Algebra1, Geomerty, Algebra 2), Math 180, Math Inventory, Math Expressions, HMH Science Dimensions: (Biology, Chemistry, Earth and Space Science, Physics), You Solve it, READ 180, System 44, iRead, Reading Inventory, Phonics Inventory, Reading Counts, Into Reading, Into Literature, Math in Focus*

iDesign Solution - *Kitronik, VEX Robotics, Robolink, Zumi, Brainco Stem Kit*

IDesign USA

Illuminate Education - *FastBridge Learning*

Imagine Learning - *Imagine Language & literacy, Imagine Espanol, Imagine Math Facts, Imagine Math, PurposePrep-SEL, MyPath*

Immersed Games - *Immersed Games - MS Science (Grade 6-8)*

Impero - *Classroom*

In position Technologies - *In position Technologies*

Infobase Holding

Inknoe - Free Instructional Resource

Instructure - *Portfolium, MasteryConnect*

Interactive Media – *Exploring Robotics, Scribbler Robot, AirBlock Drone, Ozobot, Dash, mBot, Ranger, Grove Pi, CueRobot, GoPiGo, GiggleBot, Cubelets, Shield-Bot, Codey Rockey, Blue-Bot*

Isafe - *Isafe*

iStation - *iStation - ISIP Reading, Math, Espanol*

IXL Learning - *IXL Learning (Math, Science, ELA, SS and Spanish)*

JZA Training Systems INC – *CoderZ*

Khan Academy - Free Instructional Resource

Kialo - Free Instructional Resource

Kinems - *Kinems*

Labster

Learning.com – *Learning.com*

Learning A-Z

Learning Ally – *Learning Ally*

Learning Sciences – *iObservation*

Learning Without Tears - *Keyboarding Without Tears, Handwriting Without Tears*

Legends of Learning - *Legends of Learning Science Games*

Lego Education - *LEGO Education*
Lexia Learning - *Lexia Core 5 Reading (Pre K-5), PowerUp Literacy (Grades 6 and up)*
Linkit - *Linkit*
Logisoft – *Adobe Creative Suite & Adobe Sign*
Mad-Learn - *Mad-Learn*
Maia Learning - *Maia*
Makers Empire – *Maker’s Empire*
Manage Mindfully - *Move this World (K-12)*
Math Space - *Math Space*
McGraw Hill - *Impact Elementary Social Studies (K-5), Networks SS - NY Edition (6-12), Studysync (6-12), Redbird Math, ALEKS, Wonders, Open Court*
Mind Research Institute - *ST Math*
Mindsets Learning
Moby Max - *Moby Max (ELA, Math, Science & SS)*
Mr. Elmer
Mtelegence - *Readorium - Rising Reader (3-5) & Scholar (6-8)*
Music First - *Music First, Music First teacher, Music First Jr, Optional Content*
NASEF - *Free Instructional Resource*
Nearpod - *Nearpod (all add on bundles), Flocabulary, Math*
Nearpod - *Free Instructional Resource*
Neuron Fuel - *Tynker*
Newsela - *Newsela Pro School, Newsela Pro Teacher*
Newsela - *Free Instructional Resource*
NextWave Stem
No RedInk - *No RedInk*
Notable - *Kami*
NWEA - *Map Growth, Map reading fluency, Spanish Language Assessments, Map Skills, MAP Accelerator, CAPP*
Pasco Scientific - *Pasco Scientific*
Passport for Good - *Passport for Good*
Pear Deck
Pear Deck - *Free Instructional Resource*
Pearson (1) - *Review 360, Qglobal*
Pearson - *Write to Learn, AIMS Web PLUS, SSIS SEL, BASC-3*
Performance Learning Systems (dba PLS 3rd Learning) – *NY Learns*
Pixton Comics - *Free Instructional Resource*
Play Vs Inc. - *Play Vs*
Power My Learning - *PowerMy Learning*
PowerSchool - *Unified Talent, Naviance*
PowerSchool – Schoology - *Free Instructional Resource*
QuaverEd – *Quaver SEL, Quaver Music*
Reading Horizons
Reading Plus - *Reading Plus*
Renaissance Learning - *STAR Reading, STAR Early Literacy, STAR Math, STAR Custom, STAR 360, Accelerated Reader & AR 360, Freckle, myON Reader, myON News, myOn, My IGDIs, Star Elementary, Star CBM, Lalilo*
Rethink ED - *Rethink ED*
Right Reason Technologies - *Right Path*
Ripple Effects

Rubicon West, Inc. - *Atlas*

SAI Interactive

SAVVAS – *Magruder's American Government, World History 9-12, US History, World Geography, World History, My World Interactive, K-5 & American History, My Perspectives, My View, Words Their Way, Envision Math, Investigations, SuccessMaker, Elevate Science, ML Biology, Interactive Music, Experience Chemistry, iLit, Pearson Economics, Project Imagine*

SchoolBinder - *TeachBoost Evaluation*

SchoolLinks - *SchoolLinks*

Scoir

SeeSaw Learning – *Seesaw, Seesaw Lessons*

SkillStruck

SkyOP - *SkyOP Drone Training Curriculum*

Small Factory Innovations - *SiLAS*

Smart Science - *Smart Science (3-12 & AP)*

SnapWiz

SnapWiz - Free Instructional Resource

Soundtrap

Standard for Success - *Standard for Success*

STEM SIMS

Suntex – *First in Math* - Free Instructional Resource

Tech4Learning - *Wixie*

Tech Row – *Tech Row Media*

TEQ - *OTIS Online PD, Learning Lab Disc, NAO, SMART, Matter and Form, Merge, SAMLabs, Robotis, Ozobot & Evo, Pi-Top, Sphero, STEmFuse, Little Bits, Makey Makey, and Bloxels, OSMO, KIBO, wonder workshop, Active Floor, 3Doodler, Cubetto, Emblaser (Afinia), Farmself, Mayku, Piper, Squishy Circuits, UBTECH, Veative, Kai's Clan, Cublets, Hummingbird, DJI / DJI Robomaster, Glowforge, BrickPi, Dash and Dot, Drone Blocks, Ukit, Lumio, Cue, EduPro VR Headset*

The Education Partners - *7 mindsets*

The Language Express - *The Social Express* - (K-5)

Thimble.io - *Thimble.io*

Think Tech Solutions – *Think Tech*

Thrive Academics - *Voyage*

Tools For Schools – *Book Creator*

Tools for Schools - Free Instructional Resource

Verite Group, Inc. - *Net Ref*

VidCode - *VidCode*

Wakelet - Free Instructional Resource

Waterford - *Waterford Math, Waterford Reading Academy, Waterford Early learning*

WeVideo - *WeVideo*

WhyMaker

Xello – *Xello, Springboard*

XSel Labs

zSpace Inc. - *zSpace*

Recommendation

It is recommended that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the 2023-2024 State-Wide Instructional Technologies agreement managed by Erie 1 BOCES and sign the State Wide Licensing Agreement.

Resolution

That the BOCES Cooperative Board approve Oneida-Herkimer-Madison BOCES' participation in the 2023-2024 State-Wide Instructional Technologies agreement.

Resolution Attached

RESOLUTION OF BOARD OF EDUCATION

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2023-2024 fiscal year for Air Tutors, BookNook, Inc., Brainfuse, Inc., Paper Education America, Remind 101, Inc., Tutor Me Education, Varsity Tutors for Schools, Mango Languages, Focal Point, and,

WHEREAS, The Oneida-Herkimer-Madison BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the distance learning student courses mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Oneida-Herkimer-Madison BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned courses, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Oneida-Herkimer-Madison BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Oneida-Herkimer-Madison BOCES Board of Education agrees

- (1) to abide by majority decisions of the participating BOCES on quality standards;
- (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations;
- (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

CERTIFICATION

It is hereby certified that the above motion was approved by the Oneida-Herkimer-Madison BOCES Board of Education at its meeting, duly noticed, held on _____.

Dated _____, 2023

Board Clerk



Oneida-Herkimer-Madison BOCES


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Scott Morris
*Assistant Superintendent
for Support Services*
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VII D. 5.
Approval of FY 2023-2024 Databases, Research
Tools, Ebooks, Automation and Media for User in
School Library Systems "Dream Consortium"
May 10, 2023


MEMORANDUM

TO: Cooperative Board

FROM: Patricia N. Kilburn, Ed.D. 
District Superintendent

DATE: April 17, 2023

SUBJECT: *FY 2023-2024 Databases, Research Tools, Ebooks, Automation and
Media for User in School Library Systems "Dream Consortium"*

PREPARED BY: Scott Morris 

Background

Oneida-Herkimer-Madison BOCES would like to participate with other BOCES districts in New York State in the joint agreement for the purchasing of Databases, Research Tools, E-books, Automation and Media.

Discussion

Each year the Cooperative Board must pass a resolution to participate in the statewide contracts, managed by Capital Region BOCES (on behalf of the consortium members). The DREAM consortium will negotiate contracts and pricing with appropriate vendors through the Capital Region BOCES RFP process. Individual school library systems who participate will continue to work in support of their component districts to procure databases and provide technical and instructional support, as well as offer professional development for end users.

This consortium will also work to secure Ed Law 2D compliance where applicable, and will address challenges as they emerge. The DREAM consortium will have an advisory group comprised of SLS directors from participating BOCES regions. This advisory committee will offer expertise and suggestions, but final decisions will remain with Capital Region BOCES SLS.

All contracts are new with the addition of language pertaining to Education Law 2D.

Recommendation

It is recommended that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the 2023-2024 Database, Research Tools, Ebooks, Automation Media Consortium agreement managed by Capital Region BOCES and sign the State Wide Licensing Agreement.

Resolution

That the BOCES Cooperative Board approve Oneida-Herkimer-Madison BOCES' participation in the 2023-2024 Databases, Research Tools, Ebooks, Automation, Media Consortium agreement.

Resolution attached.

RESOLUTION OF BOARD OF EDUCATION

**COOPERATIVE BIDDING
of
DATABASES, RESEARCH TOOLS, E-BOOKS, AUTOMATION AND MEDIA
FOR USE IN SCHOOL LIBRARY SYSTEMS
“DREAM CONSORTIUM”**

SCHOOL YEAR 2023-2024

WHEREAS,

A number of Boards of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access

WHEREAS,

The BOCES or SLS named below is desirous of participating with other BOCES and SLS in New York State in cooperatively procuring the software and database access, as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The BOCES named below wishes to appoint the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) to advertise for, receive competitive proposals, and award contracts on their behalf; therefore

BE IT RESOLVED,

That the BOCES listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related legal notifications, and,

BE IT FURTHER RESOLVED,

That the BOCES listed below authorizes Capital Region BOCES to represent it in all matters leading up to and including the entering into a contracts for the purchase of the above mentioned software and database access, and,

BE IT FURTHER RESOLVED,

That the BOCES listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Region BOCES Board; (3) and that after the award of contracts it will conduct all negotiations directly with the awarded contractors

CERTIFICATION OF BOARD CLERK

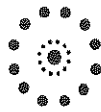
I, Deborah Kimball, Clerk of the Board of
Oneida-Herkimer-Madison BOCES (BOCES/ SLS)

hereby certify that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on

(Date of Meeting)

Authorized Signature

Date



Oneida-Herkimer-Madison BOCES

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070
www.oneida-boces.org


VII D. 6.
Approval of BravEd Contract
May 10, 2023

To: Cooperative Board

From: Patricial N. Kilburn, Ed.D. 

Date: April 26, 2023

Re: BravEd contract

Prepared by: Christopher Hill 

Ann Turner

Background:

At the core of John Tanner's Benefits-Based Accountability Induction program is a practical belief that student benefits, not test scores, are the key to an effective and actionable conversation about school performance.

Schools and districts that choose to adopt a Benefits-Based Mindset about accountability inherently shift their thinking from a focus on compliance to success. That shift, centered entirely on specific student needs, enables school leaders to objectively gauge the progress of critical initiatives, creates meaningful accountability for meaningful results, and translates into clear and effective conversations with stakeholders, including parents and policymakers, using language that is clear and easy to understand.

This seven-session induction program was designed to provide your school district and site-level teams with a basic introduction to Benefits-Based Accountability, so that they can understand how the process is different from what they are currently doing and start to shift their thinking in preparation for a more effective system of accountability, focused on students and community expectations, not test scores.

Discussion:

Oneida-Herkimer-Madison BOCES in partnership with representatives of component districts will have the opportunity to participate in bi-weekly virtual learning conversations. We'll meet every other week to level-set expectations, understand the difference between test-based and student-centered accountability and start to form a collective understanding to support the basis for broader transformation in your schools. District and school teams have a lot on their plates. This induction program is designed to give the teams a comprehensive understanding of Benefits-Based Accountability in just a few focused hours every month. The goal is to engage, and emerge with new principles and strategies to change how our BOCES, schools or districts think and talk about accountability with its stakeholders.

Recommendation:.

It is recommended that the Cooperative Board adopt the service contract for BravEd for the 2023-24 school year and make their services available to our component districts through the School and Curriculum CoSer.

Resolution:

That the Cooperative Board approves the agreement between BravEd and the Oneida-Herkimer-Madison BOCES effective July 1, 2023.



ABOUT JOHN TANNER

Author and veteran education researcher John Tanner applies more than 20 years of practice into how accountability functions in vibrant, healthy organizations toward the creation of an accountability system that is good for students, understandable to parents, and that treats communities as partners in the process. The result is a benefits-based system of accountability that district leaders and building-based teams can use to effectively communicate two fundamental questions: “Where are my schools performing well and where are they not performing as well as they should?”

WHAT EDUCATORS ARE SAYING ABOUT BENEFITS-BASED ACCOUNTABILITY™

“Working with John, we've worked to overcome this problem of edu-speak in our schools. It's hard. It's ingrained in all of us. But I am loving this work so far.”

-Michele Balliet, superintendent, Elizabethtown Area School District, Pennsylvania

“I do absolutely everything through a benefits-based lens now — everything. When my teacher evaluations come in, it's not about what they were evaluated on, but what do *you* want to accomplish? The systems that you have in your classroom, what do *you* want to accomplish? And then building those systems and looking at it more from a systems approach instead of just asking people to work harder.”

-Michael Kalnbach, principal, Glenn Middle School, San Angelo, Texas

“We've been studying and working on Benefits-Based Accountability since the beginning of the year. We're developing accountability engines and we're beginning to vet these concepts based on the 31 benefits and how we're reporting them to our community. It's already changed the way we look at school performance. And we're just getting started.”

-Jim Lloyd, superintendent, Olmsted Falls City School, Ohio

Benefits-Based Accountability Induction Program

At the core of John Tanner's Benefits-Based Accountability Induction program is a practical belief that student benefits, not test scores, are the key to an effective and actionable conversation about school performance.

Schools and districts that choose to adopt a Benefits-Based Mindset about accountability inherently shift their thinking from a focus on compliance to success. That shift, centered entirely on specific student needs, enables school leaders to objectively gauge the progress of critical initiatives, creates meaningful accountability for meaningful results, and translates into clear and effective conversations with stakeholders, including parents and policymakers, using language that is clear and easy to understand.

This seven-session induction program was designed to provide your school district and site-level teams with a basic introduction to Benefits-Based Accountability, so that they can understand how the process is different from what they are currently doing and start to shift their thinking in preparation for a more effective system of accountability, focused on students and community expectations, not test scores.

Here's what to expect when your school or district signs up for the Benefits-Based Accountability Induction program with John Tanner.

THE EXPERIENCE

Bi-weekly 60-min. virtual learning conversations

We'll meet every other week to level-set expectations, understand the difference between test-based and student-centered accountability and start to form a collective understanding to support the basis for broader transformation in your schools.

Available coaching & guidance

In addition to the live sessions, John will make himself available via email to answer questions and guide conversations about transformation taking place beyond these sessions in participating districts.

Plus, a copy of John's latest book

Additionally, all participants will receive a copy of John's latest book, *Accountability Mindset: a blueprint for a worthwhile educational accountability*.

OUR PROMISE TO YOU

Your school teams have a lot on their plates. This induction program was designed to give your teams a comprehensive understanding of Benefits-based Accountability in just a few focused hours every month. No additional homework or reading is required. Simply come, engage, and emerge with new principles and strategies to change how your school or district thinks and talks about accountability with its stakeholders.

THE SCHEDULE

Our basic induction program was designed to be delivered virtually every other week, over seven, 60-minute sessions.

Session #1

Define your hopes and dreams.

In this session, we answer the question: how did we get here with school accountability — and what is accountability, really.

Session #2

Two kinds of K-12 accountabilities.

In this session, we explore the two main types of accountability and begin to unpack what meaningful educational accountability looks like in schools.

Session #3

The power of trust-based leadership.

In this session, we explore the ways in which benefits-based accountability systems in schools and trust-based leadership go hand in hand.

Session #4

For what are we truly accountable?

In this session, we challenge ourselves and each other to rethink the answers to the all-important questions to what are we accountable and to whom.

Session #5

Confronting testing and Campbell's Law.

Testing is the 600-pound elephant in the room. In this session, we demystify standardized testing and put it in its proper place — it does have one!

Session #6

Time to flip the org chart.

In this session, we discuss how meaningful accountability empowers both those in the organization and its many stakeholders.

Session #7

How to speak accountability — in terms everyone can understand.

In this final session, we talk about how to talk about accountability, which, once your team has mastered these skills, is easier than it sounds!

Benefits-Based Accountability Cohort

The Experience

When your school and/or district team(s) enroll in bravEd's Benefits-Based Accountability Framework™, they will engage in a multi-part guided experience that includes a series of monthly 90-minute virtual learning workshops and small-group timed exercises to do framework design and problems of practice.

School teams that enroll in this program, emerge with a new vocabulary to frame accountability conversations in their communities, a custom 31-benefit framework to measure the progress of critical initiatives with a focus on students and their needs, and a playbook to communicate their progress with teachers, parents, state and local policy-makers and others.

The experience has been intentionally designed to have the smallest possible footprint on the school or district and requires no more than four hours a month, over a period of approximately two years, to complete. Districts need only sign up for Year 1 of the program to start.

A breakdown of the elements of the program is below:

MONTHLY VIRTUAL LEARNING WORKSHOPS

Through a monthly series of 90-min. learning sessions, John Tanner and bravEd will help your school team define common terms, challenge standard misconceptions and adopt a proven benefits-based framework to help gauge the progress of critical student success initiatives.

30-MIN. TEAM DOING EXERCISES

In addition to monthly learning sessions, participating school teams will break into smaller working groups for timed 30-minute exercises to tackle problems of practice and begin the work of designing and implementing their own Benefits-Based Accountability Framework™.

BENEFITS-BASED ACCOUNTABILITY FRAMEWORK™

Every participating school and district will emerge from the program with a unique 31-benefit framework and a playbook that they can use to measure the effectiveness or effectiveness of critical programs and shift the conversation around accountability in their communities, from compliance and test scores to students and future benefits.

A COPY OF JOHN'S LATEST BOOK

In addition to the sessions, workshops and Framework, each participant will receive a copy of John's latest book, *Accountability Mindset: A blueprint for a worthwhile school accountability.*

The Outcomes

A Benefits-Based Accountability™ mindset starts with developing a model of school performance.

1. Support localized school accountability plans
2. Evolve from a compliance-based structure to a benefits-based system
3. Walk away with a practical roadmap to fuel and inform ongoing efforts
4. Benefit from regular collaboration with colleagues across the state

The result is a local accountability system that is good for students, understood by parents, and embraced by communities.

The Sessions

What follows is an example description of the sessions you'll attend in Year 1 of the program:

Session #1

Define your hopes and dreams

Get an introduction to benefits-based accountability, learn the vocabulary and plot a path forward for your schools and students.

Session #2

Understand Benefits-Based Accountability™

Learn about the two types of accountabilities and establish a system based on shared benefits.

Session #3

Build broad capacity for change

Improving accountability means becoming a different type of organization. In this session, you'll answer key questions to help transform your thinking one conversation at a time.

Session #4

Become a trust-building machine

Master and embrace the best parts of the Benefits-Based Accountability Framework to build critical community-based relationships and tell the truth about change.

Session #5

Communicate 'for what' and 'to whom'

Together, your team will learn how to clearly communicate the motivations and goals behind your program to colleagues, parents and policy-makers.

Session #6

Pressure test your benefits-based framework

Develop an early draft of your organization's Benefits-Based Accountability Framework™ to share with stakeholders for candid feedback.

Session #7

Take an evidence-based approach to success

Learn how and where to collect evidence of success and use the right data to generate continued support for your approach.

Session #8

Scale your work across multiple systems

Done right, a Benefits-Based Accountability Framework isn't 'one more thing,' it's the thing that helps you communicate the success, or failure, of your most important initiatives.

Session #9

The role of the central office

Learn how school district leaders can work together through shared responsibilities to build broad-based support for change.

Session #10

Speak Benefits-Based Accountability™ fluently

Deploy your Benefits-Based Accountability Framework™ to have a new kind of community-based conversation about the future, one that puts students, and not test scores, first.

Services Agreement

This contract is made and entered into on 07/01/2023 by the parties named below as CLIENT and bravEd.

<p>Client's Information</p> <p>Organization: Oneida BOCES Mailing Address: 4747 Middle Settlement Rd, New Hartford, NY 13413, United States Primary Contact: Christopher Hill, Assistant Superintendent for Instructional Services Primary Contact Email: chill@oneida-boces.org Primary Contact Phone Number: 315.793.8643</p>

1) STATEMENT OF WORK

(7) virtual, one-hour sessions to level-set expectations, understand the difference between test-based and student-centered accountability and start to form a collective understanding to support the basis for a broader transformation in your schools.

Participation for (1) district team of five and (5) campus teams of five for New Hartford CSD in the Benefits-Based Accountability program.

2) FEES

Overview - Year I (7/1/2023 - 6/30/2024)			
Description	Price	Qty.	Total
<p>Participation in the bravEd Benefits-Based Accountability Induction Program (7) 60-minute virtual learning sessions (see schedule below)</p> <p><i>Additional team members for \$950 per person</i></p>	\$1,200.00	25	\$30,000.00
<p>Benefits-Based Accountability Cohort Participation - New Hartford CSD (1) District team of five - \$5,900 (5) Campus teams of five - \$2,950 per team</p> <p><i>* Year one of two *</i></p>			\$20,650.00
			\$50,650.00

Overview - Year II (7/1/2024 - 6/30/2025)	
Description	Total
<p>Benefits-Based Accountability Cohort Participation - New Hartford CSD (1) District team of five - \$5,900 (5) Campus teams of five - \$2,950 per team</p> <p><i>* Year two of two *</i></p>	\$20,650.00

Invoices will be delivered to the Accounts Payable Contact via email on the dates indicated. All terms are net/30 with no discounts.

3) TRAVEL AND EXPENSES

Travel expenses do not apply to this services agreement.

4) INDEPENDENT CONTRACTOR STATUS

The parties agree that this Agreement creates an independent contractor relationship, not an employment relationship. In addition, the parties acknowledge that neither party has, or shall be deemed to have, the authority to bind the other party.

5) TERM

The period of performance for this contract will commence on the date first written above and continue for one year, unless sooner terminated as hereinafter provided, or unless extended by agreement of the parties.

This Agreement may be terminated by either party, with or without cause, upon thirty (30) days prior written notice to the other; provided that if Consultant terminates this Agreement, Consultant shall, in accordance with the terms and conditions, nevertheless wind up in an orderly fashion assignments for the Client which Consultant began prior to the date of notice of termination hereunder.

6) ADJUSTMENTS

All adjustments to this contract are to be made in writing and agreed to by both parties. Adjustments to on-site dates by the Client to scheduled events needs to be made no less than sixty days prior to an event and will be accommodated, without additional cost. Adjustments requested by the client made within sixty days of an event may be subject to change fees for booked travel. Adjustments requested within thirty days of an event will be subject to a \$500 change fee.

In witness to their understanding and agreement to these terms and conditions, the parties hereby affix their signatures below.

John R. Tanner
Executive Director, bravEd

Date

Client's Name

Title

Client's Signature

Date

The Schedule

Our basic induction program was designed to be delivered virtually every other week, over seven, 60-minute sessions.

Wednesday, September 20th, 2023 | 9:00 - 10:00 AM EST

Define your hopes and dreams.

Wednesday, October 4th, 2023 | 9:00 - 10:00 AM EST

Two kinds of K-12 accountabilities.

Wednesday, October 18th, 2023 | 9:00 - 10:00 AM EST

The power of trust-based leadership.

Wednesday, November 1st, 2023 | 9:00 - 10:00 AM EST

For what are we truly accountable?

Wednesday, November 15th, 2023 | 9:00 - 10:00 AM EST

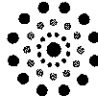
Confronting testing and Campbell's Law.

Wednesday, November 29th, 2023 | 9:00 - 10:00 AM EST

Time to flip the org chart.

Wednesday, December 13th, 2023 | 9:00 - 10:00 AM EST

How to speak accountability — in terms everyone can understand.



Oneida-Herkimer-Madison BOCES


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VII D. 7.
Approval of Consultant Committee
Membership
May 10, 2023

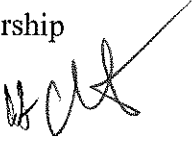
MEMORANDUM

To: Cooperative Board

From: Patricia N. Kilburn, Ed.D. 

Date: April 17, 2023

Subject: Consultant Committee Membership
• New membership

Prepared by: Christopher Hill 
David Stayton

Background:

The Board approves appointments to the various Consultant Committees. The appointments are effective for a two or three-year period.

Discussion:

When new members are needed, teachers and/or administrators will contact prospects and determine if they would like to serve as a member. Members are chosen for their knowledge and expertise in the area to which they are appointed.

Recommendation:

The Career and Technical Education staff recommends the approval of one member, Stephanie Schreck to the Multi Occupations Consultant Committee for the term of 5/31/23 to 5/31/26.

Resolution:

The Cooperative Board recommends the approval one member, Stephanie Schreck to the Multi Occupations Consultant Committee for the term of 5/31/23 to 5/31/26.

Attachment
DS/clg