



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
www.oneida-boces.org

Cooperative Board 2018-2019

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MINUTES OF THE REGULAR MEETING OF NOVEMBER 14, 2018

The Regular meeting of the Board of Cooperative Educational Services was held on November 14, 2018 in The Howard D. Mettelman Learning Center, Middle Settlement Road, New Hartford, New York.

MEMBERS PRESENT

Mrs. Elaine M. Falvo, President
Mr. Steve Boucher, Vice President
Mrs. Michelle Anderson
Mrs. Doreen Corbin
Mr. John A. Griffin
Mrs. Charlene A. Hartman
Mr. Michael J. Moore
Mr. Gary P. Nelson
Dr. Gary W. Porcelli
Mr. John J. Salerno
Mr. Russell Stewart

MEMBERS EXCUSED

Mrs. Evon M. Ervin

OTHERS PRESENT

Mr. Jack J. Boak, Jr.
Mr. Charles Cowen
Mr. Christopher Hill
Mr. Scott Morris
Mrs. Ann Turner
Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

Elaine M. Falvo, *President*, Steve Boucher, *Vice President*,
Michelle Anderson, Doreen Corbin, Evon M. Ervin, John A. Griffin, Charlene A. Hartman,
Michael J. Moore, Gary P. Nelson, Dr. Gary W. Porcelli, John J. Salerno, Russell Stewart

*The mission of the Oneida-Herkimer-Madison BOCES is to provide innovative leadership, programs, and services
in response to the emerging educational needs of our school districts.*

OTHERS PRESENT

David Stayton, Principal Career & Technical Education
Michelle Hall, Assistant Principal Career & Technical Education
Erica Schoff, Assistant Principal P-TECH
Christina Warner, Guidance
Tiffany Piatkowski, P-TECH Instructor

ITEM I. CALL TO ORDER

A quorum was noted and the meeting was called to order at 5:06 p.m. by President Falvo.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM III. RECOGNITION

P-TECH –

Mrs. Schoff, Mrs. Piatkowski and Mrs. Warner presented an update on the BOCES P-TECH Program to the Cooperative Board. Members of the staff responded to questions from the Board.

Presentation of the Oneida-Herkimer-Madison BOCES Bridges Program originally scheduled for the November 14, 2018 Board meeting was postponed until the December 12, meeting of the Cooperative Board.

ITEM IV. RECOGNITION OF VISITORS

None

ITEM V. COMMUNICATIONS

ITEM V. C. FROM THE FLOOR

President Falvo thanked those staff members who organized the dedication ceremony of the Howard D. Mettelman Learning Center that preceded the Boards regularly scheduled meeting.

ITEM V. D. CORRESPONDENCE

- SBI “Fiscal Planning for 2019-20 Budget Year & Legislative Advocacy Initiatives”, December 3, 2018
- Letter to Mrs. Evon Ervin from the New York State Caucus of Black School Board Members, Inc., Congratulations on recent election as Area 5 Director on the New York State Caucus of Black School Board Members slate of Officers and Board of Directors.

ITEM VI. A. MINUTES OF THE REGULAR MEETING OF OCTOBER 10, 2018

MOTION TO APPROVE THE MINUTES

Motion by: Mr. Moore
Seconded by: Mr. Griffin

Moved, that, the minutes of the Regular Meeting of October 10, 2018, of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Absent	Abstain
Michelle Anderson		Evon M. Ervin	
Steve Boucher			
Doreen Corbin			
Elaine M. Falvo			
John A. Griffin			
Charlene A. Hartman			
Michael J. Moore			
Gary P. Nelson			
Dr. Porcelli			
John J. Salerno			
Russell Stewart			

Motion carried, 11-0

ITEM VI. APPROVAL OF CONSENT AGENDA (B., C., D.)

MOTION TO APPROVE THE CONSENT AGENDA

Motion by: Mrs. Corbin
Seconded by: Mr. Salerno

FINANCIAL REPORTS/AWARDING OF CONTRACTS

ITEM VI – B. FINANCIAL REPORTS/AWARDING OF CONTRACTS

ITEM VI. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR SEPTEMBER 2018

Report of the Treasurer for September 2018

Capital	928,967.93
General	6,780,850.66
School Lunch	16,101.64
Special Aid	831.12
Trust/Agency	16,938.21
Trust/Expand	<u>77,914.18</u>
Total	\$7,821,603.74

And the Treasurer's Report for the Extra-Curricular Fund for September 2018 showing a fund balance of \$5,615.87.

ITEM VI. B. 2. MOTION TO ACCEPT THE BUDGET ADJUSTMENT REPORT, SEPTEMBER, 2018

Moved, that the Cooperative Board accepts the Budget Adjustment Report for September 2018; all as shown below:

**Budget Revisions—2018-19
September 2018 Report**

2018-19 Adopted Budget	\$63,899,734
Commitment Changes	5,491,212
Net Changes	1,237,313
Total	<u>\$70,628,259</u>

ITEM VI. C. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

C. PERSONNEL REPORT

a. RETIREMENTS

1. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	NANCY J. CORRIDORI	CLERK HOURLY	11/16/1987	10/26/2018
2.	MARY E. COSTANTINE	ASSISTANT PRINTING SUPERVISOR	10/19/1998	10/31/2018 (revised date)

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	MARSHA L. PENGE	TEACHER ASSISTANT	12/05/2016	11/09/2018
2.	DARCY A. SCHENK	TEACHER ASSISTANT	02/05/2018	10/12/2018

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	KATHLEEN J. CONNOR	FOOD SERVICE HELPER	09/01/2008	09/24/2018 (verbal)
2.	PRESTON W. HART	PRINTING AIDE - HOURLY	07/30/2018	11/16/2018
3.	PATSY J. HARVEY	PRINTING AIDE - HOURLY	06/24/2018	10/01/2018
4.	MARISSA K. HENCE	LABORER	07/01/2012	06/30/2018
5.	LINDA M. KOPCZENSKI	CLEANER	09/13/2018	09/29/2018
6.	ELAINE A. LAPOINTE	ASSISTANT COOK	09/01/2015	09/15/2018
7.	HEATHER M. LEON-LAPOINTE	FOOD SERVICE HELPER	01/19/2018	09/16/2018
8.	CARLA MARSALA	PRINCIPAL ACCOUNT CLERK/TREASURER	11/15/2001	10/16/2018
9.	DIANE L. MASON	CLERK HOURLY	05/21/2018	10/01/2018 (verbal)
10.	BRAD T. MYERS	FOOD SERVICE HELPER	09/06/2018	09/26/2018

c. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **EMILY M. MORISETTE** be appointed as a **TEACHER OF MUSIC** in the Special Education Itinerant Programs at the Oriskany and Brookfield Central School Districts, for a four year probationary appointment in the Music tenure area, commencing November 09, 2018 and ending November 08, 2022 at an annual salary rate of \$46,151.00, prorated.

Certification:

* Permanent certificate in Music

Education:

* Bachelor of Music in Music Education from SUNY Potsdam

* Master of Music in Music Education from SUNY Potsdam

Work Experience:

* From September, 2013 through April, 2017 as a music teacher at
Upstate Cerebral Palsy

* From 2003 through 2013 as a substitute teacher in Camden, Oneida, Sidney
Cincinnatus, Sherburne-Earlville and Chenango Valley school districts

* From February, 2003 through June, 2003 as a general and vocal music
teacher at Union-Endicott Central School District

2. Recommend that **JENNIFER L. VITAGLIANO** be appointed as a **SCHOOL SOCIAL WORKER** in the Special Education Itinerant Programs, at Remsen Central School District and Middle Settlement Academy for a four year probationary appointment in the School Social Worker tenure area, commencing December 17, 2018 and ending December 16, 2022 at an annual salary rate of \$48,608.00, prorated.

Certification:

- * Provisional certificate in School Social Worker

Education:

- * Associates Degree in General Studies from Herkimer County Community College
- * Bachelor's Degree Psychology from Utica College
- * Master of Business Administration from SUNY Institute of Technology
- * Master of Social Work from Fordham University

Work Experience:

- * From November, 2017 through the present as a school social worker at Westmoreland Central School District
- * From January, 2018 through April, 2018 as a social worker at Clinton Therapy and Testing Center
- * From September, 2016 through October, 2017 as a school social worker at the Oneida-Herkimer-Madison BOCES
- * From August, 2005 through September, 2016 as a chemical dependency Counselor at the Insight House Chemical Dependency Services
- * From August, 2014 through June, 2015 as a clinical social work intern at the Insight House Chemical Dependency Services
- * From August, 2013 through June, 2014 as a social work intern at ADHD and Autism Psychological Services

2. Non-Instructional/Classified Staff

- a. Recommendation for the creation of (1) Senior Account Clerk position
- a.a. Recommendation for the creation of (1) Assistant DASA Compliance Coordinator
- a.a.a. Recommendation for the creation of (1) Fire Systems Technician
- a.a.a.a. Recommendation for the creation of (1) Fire Systems Mechanic
- a.a.a.a.a. Recommendation for the creation of (1) Fire Systems Maintenance Specialist

a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE

1. Recommend that **REBECCA E. WALTS** be appointed to a provisional appointment as a **PUBLIC RELATIONS ASSISTANT** in the Information and Technology Division, commencing October 29, 2018 at an annual salary rate of \$36,000.00, prorated.

REBECCA E. WALTS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **PUBLIC RELATIONS ASSISTANT**, until the results of the next civil service exam are known.

Education:

- * Attended Cazenovia College for English
- * Bachelor of Arts in Journalism and English from University at Albany - SUNY

Work Experience:

- * From September, 2016 through the present as a digital content manager at WKTV
- * From February, 2016 through September, 2016 as a communications assistant at Adjusters International
- * From May, 2015 through February, 2016 as a news reporter at the Observer-Dispatch

2. Recommend that **ANDREW D. ZOGBY** be appointed to a provisional appointment as a **STOREKEEPER** in the Information and Technology Division, commencing November 19, 2018 at an annual salary rate of \$24,366.00, prorated.

ANDREW D. ZOGBY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **STOREKEEPER**, until the results of the next civil service exam are known.

Education:

- * Graduate of Frankfort-Schuyler Central School District
- * Associates Degree in Liberal Arts from Herkimer County Community College
- * Bachelor's Degree in Business from SUNY IT

Work Experience:

- * From June, 2017 through August, 2017 as outside sales representative at McGee Elevator
- * From March, 2017 through June, 2017 as a front desk clerk at Homewood Suites
- * From March, 2013 through June, 2016 as an outside sales representative at Utica Dental Lab
- * From July, 2007 through August, 2011 as a retail technician at Flextronics USA

b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **PRESTON W. HART** be appointed to a probationary appointment as a **PRINTING AIDE** in the Information and Technology Division, commencing November 19, 2018 at an annual salary rate of \$24,017.00, prorated.

PRESTON W. HART has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **PRINTING AIDE**. **PRESTON W. HART** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Poland Central School District
- * Attended Mohawk Valley Community College

Work Experience:

- * From July, 2018 through the present as a printing aide - hourly at the Oneida-Herkimer-Madison BOCES
- * From July, 2016 through January, 2017 copying and inventory at Poland Library

2. Recommend that **HEATHER M. LEON-LAPOINTE** be appointed to a probationary appointment as an **ASSISTANT COOK** in the School Lunch Program, commencing September 17, 2018 at an hourly salary rate of \$14.91.

HEATHER M. LEON-LAPOINTE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **ASSISTANT COOK**. **HEATHER M. LEON-LAPOINTE** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of Ilion Jr./Sr. High School

Work Experience:

- * From January, 2018 through the present as a food service helper at Oneida-Herkimer-Madison BOCES
- * From 2005 through 2017 as a Certified Nurse's Aide at Folts Homes

3. Recommend that **CHRISTINE J. TURCZYN** be appointed to a probationary appointment as a **PRINCIPAL ACCOUNT CLERK/TREASURER** in the Business Office, commencing November 19, 2018 at an annual salary rate of \$50,000.00, prorated.

CHRISTINE J. TURCZYN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **PRINCIPAL ACCOUNT CLERK/TREASURER**. **CHRISTINE J. TURCZYN** will be required to serve a twenty-six week probationary period.

Education:

* Bachelor of Science in Accounting from Utica College of Syracuse University

Work Experience:

- * From May, 2005 through the present as a senior accountant at St. Elizabeth Medical Center
- * From June, 2000 through July, 2002 as a staff accountant, auditor at D'Arcangelo & Co, LLC
- * From October, 1998 through May, 2000 as an accounting intern at Utica National Insurance Company

c. RECOMMENDATION FOR PROBATIONARY APPOINTMENT FROM CIVIL SERVICE LISTING

The below named individual(s) recently took and successfully completed the required civil service exam for the title. The below named individual(s) will be required to serve a twenty-six week probationary period.

			Prob. Date
1.	SAMANTHA B. STRATMAN	OCCUPATIONAL THERAPIST	10/25/2018
2.	KEVIN H. WRIGHT	CENTRAL STORES CLERK	07/23/2018

d. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **MARY E. COSTANTINE** be appointed to a part-time appointment as a **CLERK HOURLY** in the Information and Technology Division, commencing November 19, 2018 at an hourly salary rate of \$25.63.

MARY E. COSTANTINE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLERK HOURLY**.

2. Recommend that **BETTY A. ABRAMS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing October 26, 2018 at an hourly salary rate of \$12.00, as needed.

BETTY A. ABRAMS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Richfield Springs Central School District

Work Experience:

* From April, 2018 through October, 2018 as a housekeeper at Lake View Motel

* From May, 2017 through August, 2017 as a laundry attendant at Dream Park, Cooperstown

3. Recommend that **ALLISON L. HUTCHINGS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing October 31, 2018 at an hourly salary rate of \$12.00, as needed.

ALLISON L. HUTCHINGS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Waterville Central School District

* Attended Morrisville State College for Horticulture

Work Experience:

* From September, 2017 through the present as an assistant manager at Dollar Tree

* March 2017 as head baker at Kountry Kupboard

4. Recommend that **KELLY M. KULPA** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 27, 2018 at an hourly salary rate of \$12.00, as needed.

KELLY M. KULPA has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Rome Free Academy High School
- * Associate Degree in Criminal Justice from Mohawk Valley Community College

Work Experience:

- * From 2013 through the present as a secretary and special events coordinator at the Rome Polish Home
- * From 2005 through 2009 as an auditor at BCBST, TN

5. Recommend that **AUBREANNA L. NICHOLL** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing October 05, 2018 at an hourly salary rate of \$12.00, as needed.

AUBREANNA L. NICHOLL has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Westmoreland Central School District

Work Experience:

- * From August, 2015 through April, 2017 as a lobby attendant at HMS Host - T-Way

6. Recommend that **SANDRA M. OSTROSKY** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing October 31, 2018 at an hourly salary rate of \$12.00, as needed.

SANDRA M. OSTROSKY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Sauquoit Valley Central School
- * Medical Office Assistant certificate from Herkimer County Community College

Work Experience:

- * 2017 as a dental assistant at Sitrin Dental
- * 2016 as a physician order specialist at Mohawk Valley Health Services
- * 2015 as a medical office assistant at Slocum Dickson Medical Group
- * From 2009 - 2010 as a senior customer service assistant at ACS a Xerox Company

7. Recommend that **SHEILA M. RYAN** be appointed to a part-time appointment as a **CLEANER** in the Operations and Maintenance Department, commencing October 09, 2018 at a salary rate of \$14.17 per hour.

SHEILA M. RYAN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLEANER**.

Education:

- * Graduate of New Hartford Central School District

Work Experience:

- * From 2009 through 2014 as a food service worker at Oneida-Herkimer-Madison BOCES
- * From 1978 through 2015 as a cleaner at Oneida-Herkimer-Madison BOCES

8. Recommend that **FIORINDA B. WILSON** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing October 22, 2018 at an hourly salary rate of \$12.00, as needed.

FIORINDA B. WILSON has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Attended DeSales High School

Work Experience:

* From October, 2017 through the present as a substitute food service helper at the Whitesboro Central School District

* From 1970 through 1992 as a healthcare assistant at the Mohawk Valley Psychiatric Center

* From 1966 through 1970 as a radar equipment assembler at General Electric - Aerospace

e. RECOMMENDATION FOR TEMPORARY APPOINTMENT - NON-COMPETITIVE CIVIL SERVICE

1. Recommend that **JANET ZICK** be appointed to a temporary appointment as a **SUBSTITUTE SCHOOL NURSE**, as needed, in the School and Business Alliance programs, commencing October 22, 2018 and ending June 3, 2019 at an annual hourly rate of \$26.58.

JANET ZICK meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Associates Degree in Nursing from MVCC

* NYS License as a Registered Nurse

Work Experience:

* From 2010 through the present as School Nurse in Special Education and General Education Summer School at Oneida-Herkimer-Madison BOCES

* From September, 1990 through June, 2013 as a School Nurse at Sauquoit Middle School

* From 2010 through 2014 served as Summer School Nurse at Oneida-Herkimer-Madison BOCES

f. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)

1. Recommend that **KRISTIE L. BAILEY** be appointed to a temporary appointment as a **CAREER EXPLORATION SPECIALIST - HOURLY** in the SABA program, commencing September 24, 2018 and ending December 21, 2018 at a salary rate of \$25.00 per hour.

KRISTIE L. BAILEY meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Bachelor's Degree in Psychology from Houghton College
- * Master's Degree in Marriage and Family Therapy from Liberty University

Work Experience:

- * From 2017 through the present as a therapist at the House of the Good Shephard
- * From March, 2002 through August, 2017 as a career exploration specialist at Oneida-Herkimer-Madison BOCES

2. Recommend that **CHARLES L. MOWER** be appointed to a temporary appointment as a **BUSINESS MANAGER** in various component districts, commencing November 15, 2018 and ending June 30, 2019 at a salary rate of \$500.00/day.

g. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

- | | | Perm. Date |
|----|--|------------|
| 1. | DARLENE A. JANUCIK PRINCIPAL ACCOUNT CLERK | 05/17/2018 |

h. RECOMMENDATION FOR TRANSFER

1. Recommend that **CAROL L. GARRETT** be appointed to an appointment as an **OFFICE SPECIALIST I** in the Career and Technical Education Programs, commencing November 15, 2018 at an annual salary rate of \$31,959.00, prorated.

CAROL L. GARRETT possesses permanent status as an **OFFICE SPECIALIST I**. Under Civil Service Rule XIV, "Transfer to Positions in Different Civil Divisions," **CAROL L. GARRETT** will be required to serve a twelve (12) week probationary term at the Oneida-Herkimer-Madison BOCES.

Education:

- * Associates Degree in Advertising Design and Production from Mohawk Valley Community College
- * Associates Degree in Animal Husbandry from SUNY Cobleskill

Work Experience:

- * From July, 2017 through the present as an office specialist I at Holland Patent Central School District
- * From June, 2016 through July, 2017 as a main office secretary at Holland Patent Central School District
- * From February, 2015 through June, 2016 as an office manager at Foothills Rural Community Ministry
- * From August, 2015 through November, 2017 as a receptionist at the Masonic Care Community of New York
- * From January, 2010 through Jun, 2016 as a substitute for secretaries, one on one aides and cafeteria monitors as Holland Patent Central School

d. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

			Date	Stipend
1.	BARBARA C. BOWEN	SCHOOL PSYCHOLOGIST	10/11/2018	\$1,200.00 (prorated)
2.	SARAH WHITE	TEACHER ASSISTANT	10/01/2018	\$3,500.00 (prorated)

ITEM VI. D. ACTION ITEMS

**ITEM VI. D. 1. APPROVAL OF POLICY 5001 DISTRICT-WIDE SAFETY PLANS AND BUILDING-LEVEL EMERGENCY; 5002 SAFETY CONDITIONS; 5004 SHORT-TERM WORKER ASBESTOS NOTIFICATION; 5005 INSPECTION, OPERATION AND MAINTENANCE OF FACILITIES; 5007 EVALUATING EXISTING BUILDINGS AND 5008 CLOSING OF FACILITIES
(SECOND READING)**

Moved, that the Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida-Herkimer-Madison BOCES

Section 5000 Support Operations

- 5001 District-Wide Safety Plans and Building-Level Emergency
- 5002 Safety Conditions
- 5004 Short-Term Worker Asbestos Notification
- 5005 Inspection, Operation and Maintenance of Facilities
- 5007 Evaluating Existing Buildings
- 5008 Closing of Facilities

ITEM VI. D. 2. APPROVAL OF NEW STUDENT MEMBER TO ADVISORY COUNCIL

Moved, that the Cooperative Board approves the membership of Jania Jackson from Cosmetology and Daniel Nathan from Automotive Technology to the Career and Technical Education Center Advisory Council for a one-year term for the 2018-2019 school year.

ITEM VI. D. 3. APPROVAL OF NEW MEMBER TO P-TECH CONSULTATION COMMITTEE

Moved, that the Cooperative Board recommends the approval of one member, Brandon Horender to the P-TECH Consultant Committee for the term of 10/30/18 to 10/30/21.

ITEM VI. D. 4. APPROVAL OF APPOINTMENT OF TREASURER

Moved, that the Cooperative Board appoint Christine Turczyn as Treasurer for the balance of the 2018-2019 fiscal year effective November 19, 2018.

ITEM VI. D. 5. APPROVAL OF CONTRACT(S)

None

Yes	No	Absent	Abstain
Michelle Anderson		Evon M. Ervin	
Steve Boucher			
Doreen Corbin			
Elaine M. Falvo			
John A. Griffin			
Charlene A. Hartman			
Michael J. Moore			
Gary P. Nelson			
Gary W. Porcelli			
John J. Salerno			
Russell Stewart			

Motion carried, 11-0

ITEM VII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

A. P-TECH –

Presentation was done earlier in the Agenda

**B. REPORT OUT ON THE NEW YORK STATE SCHOOL BOARDS ASSOCIATION ANNUAL CONVENTION, NEW YORK, NY OCTOBER 25 – 27, 2018.
(Michelle Anderson, Steve Boucher, Evon Ervin, John Griffin and Michael Moore)**

The Cooperative Board members reported out on their experience at the convention and also shared information regarding the workshops they attended.

ITEM VIII. OLD BUSINESS

NONE

ITEM IX. REPORTS

A. CHIEF OPERATING OFFICER'S REPORT AND LEGISLATIVE UPDATE

- Component District Instructional Space Survey Update
- Need for Special Education classes from Districts
- Genesis Group Dinner – “Celebration of Educators” reminder

ITEM X. EXECUTIVE SESSION

None

ITEM XII. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VI.)

None

MOTION TO ADJOURN

Without further objection, there being no further business to come before the Cooperative Board, the meeting adjourned at 6:33 p.m.



Deborah Kimball
Clerk of the Board
November 14, 2018