



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
www.oneida-boces.org

Cooperative Board 2017-2018

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**MINUTES OF THE REGULAR MEETING OF
SEPTEMBER 13, 2017**

The Regular meeting of the Board of Cooperative Educational Services was held on September 13, 2017 in The Learning Center, Middle Settlement Road, New Hartford, New York.

MEMBERS PRESENT

- Mrs. Elaine M. Falvo, President
- Mr. Steve Boucher, Vice President
- Mrs. Doreen Corbin
- Mrs. Evon M. Ervin
- Mr. John A. Griffin
- Mrs. Charlene A. Hartman
- Mr. Michael J. Moore
- Mr. Gary P. Nelson
- Dr. Gary W. Porcelli
- Mr. John J. Salerno
- Mr. Russell Stewart

MEMBERS EXCUSED

OTHERS PRESENT

- Mr. Howard D. Mettelman, Executive Officer
- Mr. Christopher Hill
- Mr. Scott Morris
- Mrs. Ann Turner
- Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

Elaine M. Falvo, *President*, Steve Boucher, *Vice President*,
Doreen Corbin, Evon M. Ervin, John A. Griffin, Charlene A. Hartman,
Michael J. Moore, Gary P. Nelson, Dr. Gary W. Porcelli, John J. Salerno, Russell Stewart

The mission of the Oneida-Herkimer-Madison BOCES is to provide innovative leadership, programs, and services in response to the emerging educational needs of our school districts.

OTHERS PRESENT – STUDENT PRESENTERS

Susan Carlson, Director SABA, Regional Program for Excellence
Erika Kistowski, SABA
Zane Mahar, Principal, Sauquoit Valley
Ron Wheelock, Superintendent, Sauquoit Valley
Rachael Powles, student
Brianna Dangler, student
Mark Dangler, parent
Gina Dangler, parent
Jeremy Dangler, sibling

ITEM I—CALL TO ORDER

A quorum was noted and the meeting was called to order at 4:32 p.m. by Mrs. Falvo.

ITEM II—PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

Mrs. Falvo asked for a moment of silence for Mrs. Shirley Burtch.

ITEM III—RECOGNITION

School to Careers: Regional Program for Excellence

Mrs. Carlson thanked the Board and noted that Mrs. Burtch is truly missed and that she was a great advocate for students. She then introduced Erika Kistowski, RPE Program Coordinator who introduced the students.

Brianna Dangler, a senior at Waterville Central School District, shared her internship experiences at multiple pharmaceutical sites in the area. She enjoys the field and would like to work in a small pharmacy similar to the Faxton pharmacy.

Rachael Powles, a senior at Sauquoit Valley Central School District, shared her internship experiences at the Glimmerglass Festival as a volunteer researcher and blogger for the youth opera. Ms. Powles hoped to achieve the following goals during her internship – improve her writing skills, make business connections acquire real life experience and a chance to further learn who she is. Ms. Powles was offered a position at Glimmerglass for the 2018 summer.

ITEM IV. – RECOGNITION OF VISITORS

Mrs. Falvo welcomed Lee Ann Cucci, Administrative Intern

ITEM V— COMMUNICATIONS

From the Floor

SBI Poverty Workshop – Saturday, September 16th
New Oriskany Board Member

Correspondence

None

VI. Executive Session

Motion by: Mr. Stewart
Seconded by: Mrs. Corbin

Moved, that the Board enter Executive Session at 4:52 p.m. to discuss matters leading to the appointment, employment, suspension, and dismissal, of particular persons.

Motion carried 10-0

The Board returned to General Session at 5:23 p.m.

ITEM VII A. - MINUTES OF THE REGULAR MEETING OF AUGUST 9, 2017

Motion by: Mrs. Corbin
Seconded by: Mr. Griffin

Moved, that, the minutes of the Regular Meeting of August 9, 2017, of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Absent	Abstain
Steve Boucher		John J. Salerno	
Elaine M. Falvo			
Doreen Corbin			
Evon M. Ervin			
John A. Griffin			
Charlene A. Hartman			
Michael J. Moore			
Gary P. Nelson			
Dr. Gary W. Porcelli			
Russell Stewart			

Motion carried, 10-0

ITEM VII - APPROVAL OF CONSENT AGENDA (B., C., D.)

MOTION TO APPROVE THE CONSENT AGENDA – AS AMENDED UNDER SECTION C

Motion by: Mrs. Corbin
Seconded by: Mrs. Ervin

ITEM VII – B. FINANCIAL REPORTS/AWARDING OF CONTRACTS

**MOTION TO ACCEPT BALANCE OF REPORT OF TREASURER FOR JUNE, 2017,
AND THE BUDGET ADJUSTMENT REPORT, JUNE, 2017**

Moved, that the Cooperative Board accepts the Report of the Treasurer for June 2017 and the Budget Adjustment Report for June 2017 (Item VII B-1 and B-2); all as shown below:

Report of the Treasurer for June 2017

Capital	392,251.74
General	8,621,082.69
School Lunch	18,543.66
Special Aid	1,013.42
Trust/Agency	21,011.98
Trust/Expand	<u>69,675.64</u>
Total	\$ 9,123,579.13

and the Treasurer's Report for the Extra-Curricular Fund
for June 2017 showing a fund balance of \$4,558.30.

**Budget Revisions—2016-17
June 2017 Report**

2016-17 Adopted Budget	\$58,601,826
Commitment Changes	1,793,526
Net Changes	<u>+ 7,170,549</u>
Total	\$67,565,901

**MOTION TO ACCEPT REPORT OF TREASURER FOR JULY, 2017,
 AND THE BUDGET ADJUSTMENT REPORT, JULY, 2017**

Moved, that the Cooperative Board accepts the Report of the Treasurer for July 2017 and the Budget Adjustment Report for July 2017 (Item VII B-3 and B-4); all as shown below:

Report of the Treasurer for July 2017

Capital	392,301.60
General	11,994,720.33
School Lunch	16,155.42
Special Aid	1,263.42
Trust/Agency	20,910.07
Trust/Expand	<u>69,684.50</u>
Total	\$12,495,035.34

and the Treasurer’s Report for the Extra-Curricular Fund for July 2017 showing a fund balance of \$4,558.30.

**Budget Revisions—2017-18
 July 2017 Report**

2017-18 Adopted Budget	\$62,217,686
Commitment Changes	3,060,371
Net Changes	+ -
Total	\$65,278,057

**APPROVAL OF
 2016-2017 SHARED SERVICE CONTRACTS/FINAL (BUYER) WITH OTHER BOCES**

2016-2017 Shared Service Contractee (Buyer) with Other BOCES

Oneida BOCES Contractee (Buyer) With Other BOCES

Erie I BOCES	\$ 4,400.00	DL Contract Consortium, Instruc. Bid Pooled Funds
Herkimer-Fulton BOCES	\$294,709.51	School Bds., Coop. Purchasing
Monroe #1 BOCES	\$ 54,038.10	Today’s Students, School Imprv.
Monroe #2 BOCES	\$ 22,701.91	Project Lead the Way
Oswego BOCES	\$ 9,466.12	Itn. Audiologist, Hardware/Software
Otsego-Northern Catskills BOCES	\$ 30.00	Model/Curric/In-service Wkshps.

Moved, that the Cooperative Board approve the contract between Oneida-Herkimer-Madison BOCES and Erie I BOCES, Herkimer-Fulton BOCES, Monroe #1 BOCES, Monroe #2 BOCES, Oswego BOCES and Otsego-Norther Catskills BOCES for the 2016-2017 school year.

**APPROVAL OF
2017-2018 SHARED SERVICE CONTRACTS (SELLER) WITH SCHOOLS**

2017-2018 Shared Service Contractor (Seller) with Schools

Oneida BOCES Contractor (Seller) With Schools

Brookfield	\$ 1,197,340.10	Initial contract for all BOCES services for 2017-2018 including administration, career & technical education, handicapped services, alternative education
Clinton	\$ 3,389,785.42	
Holland Patent	\$ 4,249,624.01	
New Hartford	\$ 6,584,955.76	
Oriskany	\$ 2,365,643.48	
Utica	\$19,193,451.15	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Brookfield Central School, Clinton Central School, Holland Patent Central School, New Hartford Central School, Oriskany Central School and Utica City School for the 2017-2018 school year.

**APPROVAL OF
2017-2018 SHARED SERVICE CONTRACTS (SELLER) WITH OTHER BOCES**

2017-2018 Shared Service Contractor (Seller) with Other BOCES

Oneida BOCES Contractor (Seller) With Other BOCES

Hamilton-Fulton BOCES	\$ 16,737.10	Initial contract for all BOCES services for 2017-18 including coop. music, Chinese, safety, courier, science kits, model schools,
Herkimer-Fulton BOCES	\$1,633,144.66	
Jefferson-Lewis BOCES	\$ 1,730.00	
Questar III BOCES	\$ 12,134.00	
St. Lawrence-Lewis BOCES	\$ 7,879.50	
Wayne-Finger Lakes BOCES	\$ 67,481.60	

Moved, that the Cooperative Board approves the contract(s) between Oneida-Herkimer-Madison BOCES and Hamilton-Fulton BOCES, Herkimer-Fulton BOCES, Jefferson-Lewis BOCES, Questar III BOCES, St. Lawrence-Lewis BOCES and Wayne-Finger Lakes BOCES for the 2017-2018 school year.

**APPROVAL OF
2017-2018 SHARED SERVICE CONTRACTS (BUYER) WITH OTHER BOCES**

2017-2018 Shared Service Contractee (Buyer) with Other BOCES

Oneida BOCES Contractee (Buyer) With Other BOCES

Delaware-Chenango BOCES	\$ 21,253.00	Initial contract for all BOCES
Herkimer-Fulton BOCES	\$ 283,299.18	services for 2017-2018
Questar III BOCES	\$ 59,442.00	

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Delaware-Chenango BOCES, Herkimer-Fulton BOCES and Questar III BOCES for the 2017-2018 school year.

ITEM VII – C. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES, INCLUDING THE ADDENDUM, ON THE
TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

C. PERSONNEL REPORT

a. RETIREMENTS

1. Non-Instructional/Classified Staff

			Hire Date	Retire Date
1.	DONNA M. SHEPHARD	FOOD SERVICE HELPER	04/02/1997	07/19/2017
2.	KAREN VINCENT	AUDIO VISUAL AIDE	07/06/1999	10/30/2017

b. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	SHELBY BOHLING	TEACHER ASSISTANT	09/01/2016	08/31/2017
2.	DANIELLE C. CRAWFORD	TEACHER ASSISTANT	09/21/2016	09/13/2017
3.	DANIEL W. CUNNINGHAM	TEACHER OF SPECIAL EDUCATION	09/26/2016	09/01/2017
4.	KEVIN P. HEALY	COMPUTER EDUCATION COORDINATOR	08/03/2009	08/31/2017
5.	ERIN JOSLIN	TEACHER OF MUSIC	09/01/2011	08/31/2017
6.	JILL E. LOUGHLIN	TEACHER ASSISTANT	02/14/2005	07/25/2017
7.	MARY B. MANDEL	ASST SUPT ADMIN SERVICES	07/01/2016	09/10/2017
8.	DENNIS L. ROY	INST SUPT SVCS IN CURR & DIFF INST	02/11/2016	09/01/2017
9.	MARK A. RUSSELL	TEACHER ASSISTANT	09/08/2016	09/01/2017
10.	JENNIFER J. SABIN	TEACHER OF SPECIAL EDUCATION	09/26/2016	08/24/2017
11.	KELLY M. SULLIVAN	TEACHER OF SPECIAL EDUCATION	09/01/2016	09/01/2017
12.	CHRISTOPHER D. SUNDERLIN	TEACHER OF ESL	10/24/2016	08/31/2017

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	KRISTIE L. BAILEY	CAREER EXPLORATION SPECIALIST	03/07/2002	08/29/2017
2.	LISA M. BLOVAT	CLERK HOURLY	12/10/2012	09/08/2017
3.	AMANDA M. EDDY	CLERK HOURLY	10/18/2016	09/01/2017
4.	SHELBY K. LAGRAY-MASTERS	GRAPHIC DESIGN ARTIST	10/24/2016	08/18/2017

5.	REGINA M. PAUL	COMPUTER OPERATOR	Hire Date 02/23/2015	Resign Date 08/16/2017
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c. UNPAID LEAVE(S) OF ABSENCE

1. Teaching/Certified Staff

1.	TIMOTHY ROWLAND	TEACHER OF SPECIAL EDUCATION	Start Date 09/01/2017	End Date 06/30/2018	Reason Education
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2. Non-Instructional/Classified Staff

1.	MARC P. ARAUJO	NETWORK ADMINISTRATOR I	Start Date 08/31/2017	End Date TBD	Reason new probationary appointment
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d. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **BRIAN L. CAMPBELL** be appointed as a **TEACHER OF WELDING** in the Career & Technical Education Programs, for a four year probationary appointment in the Welding tenure area, commencing September 01, 2017 and ending August 31, 2021 at an annual salary rate of \$38,080.00.

Certification:

- * Transitional A License certificate in Welding

Education:

- * Associates Degree in Liberal Arts from Finger Lakes Community College
- * Bachelor of Arts in English Literature from SUNY Geneseo

Work Experience:

- * From April, 2016 through the present as a lead welder at Vantage Welding, Durhamville
- * From September, 2014 through March, 2016 as a facilities manager at Mulino Agriculture, Mulino, OR
- * From December, 2013 through September, 2014 as a lead welder at Vantage Welding, Durhamville
- * From November, 2009 through April, 2013 as a facilities director at Opal Creek Ancient Forest Center, Portland

2. Recommend that **JORDYN B. CARNEY** be appointed as a **TEACHER ASSISTANT** in the Alternative Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2017 and ending August 31, 2021 at an annual salary rate of \$15,788.00.

Certification:

- * Level I certificate in Teaching Assistant

Education:

- * Associate's Degree in Liberal Studies from Herkimer County Community College

Work Experience:

- * From September, 2015 through the present as a server/bartender at Alamo Bar & Grille
- * From March, 2017 through June, 2017 as a substitute Teaching Assistant at Oneida-Herkimer-Madison BOCES
- * From February, 2014 through July, 2016 as a cashier/party host at Chuck E. Cheese
- * From June, 2012 through September, 2013 as an office assistant at the Herkimer County Youth Bureau

3. Recommend that **CHARLES E. COWEN** be appointed as an **ASSISTANT SUPERINTENDENT FOR ADMINISTRATIVE SERVICES** in the Administrative Services Division, for a four year probationary appointment in the Assistant Superintendent for Administrative Services tenure area, commencing October 01, 2017 and ending September 30, 2021 at an annual salary rate of \$133,770.00, prorated for service.

Certification:

- * Professional certificate in School District Business Leader

Education:

- * Associate of Applied Science in Accounting from Mohawk Valley Community College
- * Bachelor of Science in Accounting from Rochester Institute of Technology
- * Master of Science in Education Administration and Policy Studies from the University of Albany
- * Certificate of Advanced Study for School District Business Leader from SUNY Cortland

Work Experience:

- * From July, 2013 through the present as a Business Administrator at Sauquoit Valley Central School District
- * From January, 2010 through June, 2013 and from July, 2014 through the present as a Senior Specialist, State Aid and Financial Planning at Questar III BOCES
- * From January, 1996 through December, 2009 as a Treasurer at Waterville Central School District

4. Recommend that **CHRISTINE A. EBERSOLD** be appointed as a **TEACHER ASSISTANT** in the Special Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2017 and ending August 31, 2021 at an annual salary rate of \$16,876.00.

Certification:

- * Has applied for certification

Education:

- * Associates Degree in Education from Herkimer County Community College

Work Experience:

- * From September, 2014 through the present as a Teaching Assistant at the Rome Central School District
- * From September, 2013 through September, 2014 as a Teaching Assistant at the Utica City School District

5. Recommend that **TONY J. KARAM** be appointed as a **TEACHER ASSISTANT** in the Special Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2017 and ending August 31, 2021 at an annual salary rate of \$15,788.00.

Certification:

- * currently working toward certification

Education:

- * Associate in Arts from Herkimer County Community College
- * Currently attending SUNY Geneseo for History

Work Experience:

- * Has worked at the family business The Phoenician during high school and college
- * From summer, 2014 through summer, 2015 as a camp recreation attendant at the Town of New Hartford Parks & Recreation

6. Recommend that **JAMIE L. KNOUT** be appointed as a **SCHOOL SOCIAL WORKER** in the Alternative Education Programs, for a four year probationary appointment in the School Social Worker tenure area, commencing September 28, 2017 and ending September 27, 2021 at an annual salary rate of \$41,424.00, prorated.

Certification:

- * Provisional certificate in School Social Worker

Education:

- * Associate's Degree in Human Services from Mohawk Valley Community College
- * Bachelor's Degree in Social Work from Keuka College
- * Master's Degree in Social Work from the University of New England

Work Experience:

- * From September, 2016 through the present as a Behavior Specialist at Madison-Oneida BOCES
- * From March, 2008 through September, 2016 as a Behavior Intervention Specialist, Community Integration Facilitator and a Medicaid Service Coordinator at the Arc of Oneida-Lewis Counties

7. Recommend that **KARA A. KOTARY** be appointed as a **TEACHER ASSISTANT** in the Special Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2017 and ending August 31, 2021 at an annual salary rate of \$14,888.00.

Certification:

- * Has applied for certification

Education:

- * Attended Monroe Community College for Children's Psychology
- * Attended Ashford University Online for Early Childhood Education
- * Currently attending Mohawk Valley Community College for General Studies

Work Experience:

- * 2017 as a substitute at New York State School for the Deaf
- * From 2016 through 2017 as a Teacher's Assistant at St. Paul Nazareth Preschool
- * From 2014 through 2015 as a Teacher's Aide 1:1 at Madison Oneida BOCES
- * November, 2014 as a substitute Teacher's Assistant at Oneida-Herkimer-Madison BOCES
- * From September, 2014 through November, 2014 as an ASL long-term substitute at Oneida-Herkimer-Madison BOCES

8. Recommend that **KYLE T. LEVATINO** be appointed as a **TEACHER ASSISTANT** in the Special Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2017 and ending August 31, 2021 at an annual salary rate of \$16,288.00.

Certification:

* Level I certificate in Teaching Assistant - pending

Education:

* Bachelor's Degree in Psychology from SUNY Oswego

Work Experience:

- * From June, 2016 through July, 2017 as a sales associate at John G. Huller & Sons
- * From May, 2014 through August, 2015 as a front desk clerk at Villages RV Park at the Turning Stone Casino
- * From May, 2011 through June, 2013 as a sales associate at Olympia Sports

9. Recommend that **KRISTEN A. LUBECK** be appointed as a **TEACHER ASSISTANT** in the Alternative Education Program, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2017 and ending August 31, 2021 at an annual salary rate of \$14,888.00.

Certification:

* Level I certificate in Teaching Assistant

Education:

* Graduate of Waterville Central School District

Work Experience:

- * From April, 2016 through the present as a digital service specialist at the Bank of America
- * From January, 2016 through February, 2016 as a store manager at Hawaiian Holiday Tanning
- * From September, 2015 through January, 2016 as a cashier at Wal-Mart
- * From April, 2015 through September, 2015 as a supervisor at Dunkin Donuts
- * From January, 2015 through June, 2015 as a member services representative at AAA

10. Recommend that **DANIELLE MAROSE** be appointed as a **TEACHER OF SPECIAL EDUCATION** in the Special Education Programs, for a four year probationary appointment in the Teacher of Special Education tenure area, commencing September 01, 2017 and ending August 31, 2021 at an annual salary rate of \$43,740.00.

Certification:

- * Level III certificate in Teaching Assistant
- * Initial certificate in SWD Generalist 5-9
- * Initial certificate in Generalist Middle Childhood Education 5-9

Education:

- * Associate's Degree in Human Services from Mohawk Valley Community College
- * Bachelor's Degree in Psychology from Utica College of Syracuse University
- * Master's Degree in Special Education from Touro College

Work Experience:

- * From November, 2015 through the present as a Special Education Teacher at the Utica City School District
- * From September, 2005 through November, 2015, as a Teaching Assistant for the Oneida-Herkimer-Madison BOCES, Special Education Programs
- * From November, 2008 through the present, as a hostess/waitress for Alee's Restaurant, Utica, NY
- * From February, 1998 through April, 2005, as a Medical Secretary/ Medical Assistant for Digestive Disease Medicine, New Hartford, NY

11. Recommend that **FRANK M. MENDOZA** be appointed as a **TEACHER ASSISTANT** in the Alternative Education Program, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2017 and ending August 31, 2021 at an annual salary rate of \$19,288.00.

Certification:

* currently working toward certification

Education:

* Associates Degree in Chemical Dependency Practitioner from Mohawk Valley Community College

Work Experience:

- * From July, 2017 through August, 2017 as a summer school Teaching Assistant at the Oneida-Herkimer-Madison BOCES
- * From August, 2016 through July, 2017 as a Prevention Counselor at the Insight House
- * From March, 2016 through August, 2016 as a Youth Developmental Aide 3 at the Taberg Residential Center for Girls

12. Recommend that **LAURYN E. MESSA** be appointed as a **TEACHER ASSISTANT** in the Special Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2017 and ending August 31, 2021 at an annual salary rate of \$14,888.00.

Certification:

* currently working toward certification

Education:

* Currently attending Utica College for Psychology

Work Experience:

- * From 2017 through the present as a Lifeguard at Sadaquada Golf Course
- * From 2016 through 2017 as a front desk clerk at Rockin Jump
- * From 2015 through 2016 as a buyer at Once Upon A Child
- * From 2014 through 2015 as a cashier at Chanatry's Market

13. Recommend that **JOANNE M. MOYLAN** be appointed as a **TEACHER ASSISTANT** in the Special Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2017 and ending August 31, 2021 at an annual salary rate of \$14,888.00.

Certification:

- * Has applied for certification

Education:

- * Graduate of Notre Dame High School

Work Experience:

- * From June, 2013 through the present as a Self-Direction Coach & Community HAB Assistant at Upstate Cerebral Palsy
- * From May, 2011 through June, 2016 as a processor at Xerox
- * From 2009 through May, 2011 as a payment processor/clerk at GPO Credit Union
- * From 2008 through 2009 as a part time teller at NBT Bank

14. Recommend that **JENNIFER N. RAMIREZ** be appointed as a **TEACHER OF SPECIAL EDUCATION** in the Special Education Programs, for a four year probationary appointment in the Teacher of Special Education tenure area, commencing September 01, 2017 and ending August 31, 2021 at an annual salary rate of \$42,347.00.

Certification:

- * Initial certificate in Childhood Education 1-6
- * Initial certificate in Students with Disabilities 1-6
- * Level III certificate in Teaching Assistant

Education:

- * Associates Degree in Psychology from Mohawk Valley Community College
- * Bachelor's Degree in Psychology/Sociology from SUNY Albany
- * Master's Degree in Childhood and Special Education from Touro College

Work Experience:

- * From October, 2015 through the present as a Special Education Teacher at Herkimer County BOCES
- * From October, 2010 through October, 2015 as a Teaching Assistant at Herkimer County BOCES
- * From September, 2008 through June, 2010 as a Teaching Assistant at Pine Hills Elementary School, Albany

15. Recommend that **CRISTI L. SCAVONE** be appointed as a **TEACHER ASSISTANT** in the Special Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2017 and ending August 31, 2021 at an annual salary rate of \$14,888.00.

Certification:

* currently working on certification

Education:

* Bachelor's Degree in Criminal Justice from Southern
New Hampshire University

Work Experience:

- * From July, 2013 through April, 2014 as a residence counselor at the Utica Rescue Mission
- * From April, 2010 through September, 2011 as a program director at The Boys and Girls Club
- * From May, 2009 through August, 2009 as a child care worker at The House of the Good Shepherd

16. Recommend that **KAREN A. TRUNFIO** be appointed as a **TEACHER OF SPECIAL EDUCATION** in the Academic Itinerant Program, for a four year probationary appointment in the Teacher of Special Education tenure area, commencing September 01, 2017 and ending August 31, 2021 at an annual salary rate of \$46,224.00.

Certification:

- * permanent certificate in Special Education

Education:

- * Graduate of Whitesboro Central School District
- * Associates degree in Human Services from Mohawk Valley Community college
- * Bachelor of Science degree in Elementary Education from SUNY Oswego
- * Masters Degree in Special Education from the College of Saint Rose

Work Experience:

- * From September, 2016 through the present as a Technology Teacher at Oneida-Herkimer-Madison BOCES
- * From October, 2015 through November, 2015 as a short-term substitute Home Economics Teacher
- * From September 5, 2013 through October 18, 2013, December 16, 2013 to June 24, 2014 and September 01, 2014 through January 14, 2015 as a long-term substitute Technology Teacher at the Oneida-Herkimer-Madison BOCES.
- * From September 27, 2010 through November 8, 2010, short-term substitute Special Education Teacher at the Oneida-Herkimer-Madison BOCES
- * From 2010 through the present, coach at Valley Gymnastics
- * From 1996 through the present, manager at Michael T's Restaurant
- * From 2008 through 2009, long-term substitute at the Oneida-Herkimer-Madison BOCES
- * From 1998 through 2000, resource room teacher at New York Mills Union Free School District

17. Recommend that **TYLER J. WILLIAMS** be appointed as a **TEACHER ASSISTANT** in the Special Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2017 and ending August 31, 2021 at an annual salary rate of \$14,888.00.

Certification:

* Currently working toward certification

Education:

* Graduate of Sauquoit Valley Central School District

Work Experience:

* From April, 2017 through the present as a customer service representative at GreenScapes Garden Center

* From August, 2015 through August, 2016 as a dishwasher at Alteri's Restaurant

b. RECOMMENDATION FOR PART-TIME APPOINTMENT(S)

1. Recommend that **CAITLYN M. SCHRADER** be appointed as a **TEACHER OF ESL** in the Academic Itinerant Programs, for a part-time (.6 FTE) appointment commencing September 01, 2017 and a part-time (.2 FTE) **TEACHER OF FOREIGN LANGUAGE** in the Academic Itinerant Programs at an annual salary rate of \$35,240.00, prorated.

Certification:

* Initial certificate in English to Speakers of Other Languages

* Initial certificate in French 7-12

Education:

* Bachelor's Degrees in French and Communications from Hobart and William Smith Colleges

* Master's Degree in Secondary Language Education from the University of Rochester

Work Experience:

* From September, 2014 through June, 2016 as a French Teacher at The Amigos School, Cambridge, MA

* From September, 2013 through June, 2014 as an IB French Teacher at The Newman School, Boston, MA

* From January, 2012 through June, 2012 as a substitute Teacher at the Utica City School District and the Whitesboro Central School District

2. Recommend that **SANDRO SEHIC** be appointed as a **TEACHER OF SOCIAL STUDIES** in the Information and Technology Division, for a part-time (.5 FTE) appointment commencing September 01, 2017 at an annual salary rate of \$20,402.00.

Certification:

- * Initial certificate in Social Studies 7-12

Education:

- * Associate of Arts in Humanities and Social Science from Mohawk Valley Community College
- * Bachelor of Arts in Political Science from Utica College
- * Master of Science in Education from Utica College
- * Doctor of Philosophy in Education (Curriculum and Teaching) from Northcentral University, Prescott Valley, AZ

Work Experience:

- * From 2016 through the present as a Program Specialist and Adjunct ESL Instructor at Mohawk Valley Community College
- * From 2006 through the present as a substitute Teacher at the Utica City School District
- * From January, 2017 through May, 2017 as an Adjunct Teacher at Utica College
- * From December, 2008 through February, 2017 as a Customer Service Representative at ALORICA

c. RECOMMENDATION FOR A LONG-TERM SUBSTITUTE APPOINTMENT

1. Recommend that **DONNA J. BOHN** be appointed as a **TEACHER ASSISTANT** in the Special Education Programs, for a long-term substitute (.6FTE) appointment commencing September 01, 2017 and ending June 23, 2018 at an annual salary rate of \$8,932.80, prorated for service.

Certification:

- * Level I certificate in Teaching Assistant

Education:

- * Attended Jefferson Community College for Math/Science
- * Attended Jefferson Vocational Technical School for Nursing - LPN License

Work Experience:

- * From October, 2015 through the present as a part-time Licensed Practical Nurse at Oneida-Herkimer-Madison BOCES
- * From January, 2015 through July, 2015 as a Recruiter at Protoshealthcare, Raleigh, NC
- * From January, 2014 through January, 2015 as an Account Executive at Ricoh USA, Watertown, NY
- * From April, 2008 through January, 2014 as a General Manager at The National Call Center, Fairfax, VA
- * From January, 2001 through October, 2008 as a VP Franchise Recruitment at Maid Brigade, Atlanta, GA

2. Recommend that **AMANDA M. EDDY** be appointed as a **TEACHER OF SPECIAL EDUCATION** in the Special Education Programs, for a long-term substitute appointment commencing September 01, 2017 and ending June 30, 2018 at an annual salary rate of \$41,606.00.

Certification:

- * Initial certificate in Childhood Education 1-6
- * Initial certificate in Student with Disabilities 1-6

Education:

- * Graduate of Remsen Central High School
- * Attended Elmira College for International Studies
- * Bachelor's Degree in Psychology Child Life from Utica College
- * Attended Albany University for Literacy, General Special Education
- * Attending Utica College for General Special Education

Work Experience:

- * From October, 2016 through the present as a Clerk in the Information & Technology Division at Oneida -Herkimer-Madison BOCES
- * From September, 2012 through the present as an substitute Teacher at Remsen Central School
- * From January, 2014 through the present as a substitute teacher at Sauquoit Valley Central School
- * From September, 2014 through December, 2014 as a Social Work intern in at Sauquoit Valley Elementary School
- * From April, 2013 through May, 2013 as a teacher aide at Trade Wind Campus, Utica
- * From March, 2013 through April, 2013 as a group home aide at Trade Wind Campus, Utica

d. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)

1. Recommend that **DEBORAH Y. BAUDER** be appointed as a **Curriculum Specialist** in the Information and Technology Division, for a temporary appointment commencing August 24, 2017 and ending June 30, 2018 at a daily salary rate of \$300.00.
2. Recommend that **THOMAS DORR** be appointed to a temporary appointment as an **ASSISTANT SUPERINTENDENT MENTOR**, (.1 FTE), commencing September 1, 2017 and ending June 30, 2018, at a maximum salary rate of \$14,000.00.

3. Recommend that **TIMOTHY ROWLAND** fill the vacant Supervisor, Special Education position. Mr. Rowland will be filling this position on a temporary basis, for one year, as an Administrative Intern. Mr. Rowland will be assigned to the Special Education Programs commencing September 1, 2017 and ending June 30, 2018 at an annual salary rate of \$60,221.

Certification:

- * Professional certificate in SWD 1-6
- * Permanent certificate in Pre K-6

Education:

- * Bachelor of Science in Elementary Education from SUNY Geneseo
- * Master of Science in Inclusive Special Education from Syracuse University
- * Currently attending Stony Brook University for his certification in School District Leadership and School Building Leadership

Work Experience:

- * From September, 2007 through the present, as a Special Education Teacher at the Oneida-Herkimer-Madison BOCES
- * From November, 2006 through September, 2007 as a permanent substitute teacher at Chittenango Central School District
- * From November, 2005 through November, 2006 as a Teaching Assistant at Chittenango Central School District
- * From September, 2004 through November, 2005 as a Teaching Assistant at Fayetteville-Manlius Central School District

e. RECOMMENDATION FOR TENURE APPOINTMENT(S)

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

			Tenure Date
1.	KELLY FOOTE	School Social Worker	12/08/2017

f. RECOMMENDATION FOR INCREASE IN FTE

			Date	FTE
1.	KAITLIN M. ESFORD	TEACHER OF MUSIC	09/01/2017	0.7
2.	DEBORAH K. GUTOWSKI	TEACHER OF MUSIC	09/01/2017	0.9
3.	JOHN A. NICOTERA	TEACHER OF HEALTH	09/01/2017	1.0

2. Non-Instructional/Classified Staff

a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE

1. Recommend that **CHRISTOPHER M. BROEDEL** be appointed to a provisional appointment as a **COMPUTER OPERATOR** in the Information and Technology Division, commencing July 31, 2017 at an annual salary rate of \$33,000.00, prorated.

CHRISTOPHER M. BROEDEL has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COMPUTER OPERATOR**, until the results of the next civil service exam are known.

Education:

- * Associates Degree in Computer Information Systems from Mohawk Valley Community College
- * Bachelor's Degree pending in Computer Information Systems from SUNY Polytechnic Institute

Work Experience:

- * From January, 2013 through the present as a Sole Proprietor (self-employed) at The Real Deal Geek Computer Services
- * From September, 2012 through the present as a Continuing Education Adjunct Instructor at Oneida-Herkimer-Madison BOCES
- * From February, 2010 through May, 2010 as an Intern at Mohawk Valley Community College
- * From June, 2007 through August, 2007 as a Technical Assistant at Oneida-Herkimer-Madison BOCES

2. Recommend that **PAVEL L. KICHUK** be appointed to a provisional appointment as a **COMPUTER OPERATOR** in the Information and Technology Division, commencing August 14, 2017 at an annual salary rate of \$35,000.00, prorated.

PAVEL L. KICHUK has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COMPUTER OPERATOR**, until the results of the next civil service exam are known.

Education:

- * Associates Degree in Computer Information Systems
from Mohawk Valley Community College
- * Associates Degree in Website Design and Management
from Mohawk Valley Community College

Work Experience:

- * From September, 2012 through March, 2017 as a technical support analyst at New York Life Insurance Company
- * From February, 2011 through August, 2012 as an electronics sales associate at Wal-Mart
- * From October, 2010 through January, 2011 as a sales associate at Wal-Mart
- * From 2006 through 2009 as an apprentice at Custom Woodcraft

b. RECOMMENDATION FOR A SECOND PROVISIONAL APPOINTMENT

1. **CHRISTOPHER D. WIGGINS** was previously appointed to a provisional appointment as a **COMPUTER SERVICE TECHNICIAN** in the **INFORMATION & TECHNOLOGY DIVISION**, commencing August 22, 2017. **CHRISTOPHER D. WIGGINS** is being recommended to a 2nd provisional appointment by his immediate supervisor. **CHRISTOPHER D. WIGGINS** recently took the civil service exam, but did not receive a passing score. After canvassing individuals on the list, it has been deemed non-mandatory (less than 3 names) and it is now possible for **CHRISTOPHER D. WIGGINS** to receive a 2nd provisional appointment, with the understanding that the next civil service exam for this title will need to be taken and passed.

c. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **MARC P. ARAUJO** be appointed to a probationary appointment as a **TELECOMMUNICATIONS SPECIALIST I** in the Information and Technology Division, commencing September 01, 2017 at an annual salary rate of \$55,000.00.

MARC P. ARAUJO has recently took and passed the exam as meeting the qualifications necessary in order to perform the duties of a **TELECOMMUNICATIONS SPECIALIST I**. **MARC P. ARAUJO** will be required to serve a twelve week probationary period.

2. Recommend that **ALAINA M. BROCCOLI** be appointed to a probationary appointment as a **REGISTERED PROFESSIONAL NURSE** in the Career and Technical Education Division, commencing September 01, 2017 at an annual salary rate of \$23,791.00.

ALAINA M. BROCCOLI has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **REGISTERED PROFESSIONAL NURSE**. **ALAINA M. BROCCOLI** will be required to serve a twenty-six week probationary period.

Education:

- * Associates Degree in Nursing, R.N. from St. Elizabeth's College of Nursing
- * Bachelors of Nursing Degree from SUNY Poly

Work Experience:

- * From Fall, 2015 though Spring, 2017 Clinical experience at Mohawk Valley Health System, St. Elizabeth's Medical Center and St. Luke's Hospital
- * Summer 2016 as an Office Assistant at CNY Cardiology
- * Summer 2016 shadowing at Surgical Associates of Utica

1. Recommend that **VICTORIA M. AUSTIN** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 1, 2017 at an hourly salary rate of \$9.70.

VICTORIA M. AUSTIN has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Iliion Central School District

Work Experience:

* From September, 2016 through the present started as a substitute Food Service Helper at Oneida-Herkimer-Madison BOCES

* From October, 2011 through October, 2015 as a cleaner at Global Industries

2. Recommend that **ROSEMARY A. BOUCK** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 1, 2017 at an hourly salary rate of \$9.70.

ROSEMARY A. BOUCK has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Attended Proctor High School

Work Experience:

* From September, 2016 through the present started as a substitute Food Service Helper at Oneida-Herkimer-Madison BOCES

* From July, 1969 through July, 2015 as a maintenance secretary at the Masonic Care Community

3. Recommend that **PATRICIA CHING** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 07, 2017 at an hourly salary rate of \$9.70.

PATRICIA CHING has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of Utica Free Academy

Work Experience:

* From April, 1971 through the present as a child care attendant at Midway Racing, Vernon Downs

4. Recommend that **JESSICA L. COLLINS** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 07, 2017 at an hourly salary rate of \$9.70.

JESSICA L. COLLINS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of C.W. Baker High School, Baldwinsville
- * Attended Herkimer County Community College for Early Childhood Education

Work Experience:

- * From October, 2015 through the present as a part-time cleaner at National One Cleaning Services
- * From September, 2004 through January, 2012 as a cashier at Walmart
- * From October, 2000 through June, 2004 as a dietary aide at Valley Health Services

5. Recommend that **LEONILA C. GAGNON** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 07, 2017 at an hourly salary rate of \$9.70.

LEONILA C. GAGNON has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Umanday National High School, Philippines

Work Experience:

- * From September, 2008 through the present as a homemaker
- * From December, 1997 through December, 2008 as a Dietician Aide at Johannes Gutenberg University Hospital, Mainz, Germany
- * From July, 1997 through November 1997 as a cashier at Sodexo Catering Services

6. Recommend that **TAMMY M. GREINER** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 07, 2017 at an hourly salary rate of \$9.70.

TAMMY M. GREINER has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of New Hartford Central School District

Work Experience:

* From 2009 through the present as a housekeeper at UG-2
in Sangertown Square

* From 2003 through 2009 as a CNA at the Loretto Utica Center

7. Recommend that **PAULA M. HARDY** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 1, 2017 at an hourly salary rate of \$9.70.

PAULA M. HARDY has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

* Graduate of T.R. Proctor High School

Work Experience:

* From February, 2015 through the present started as a substitute
Food Service Helper at Oneida-Herkimer-Madison BOCES

* From September, 1980 through November, 2013 as a Senior Coding
Technician at Hartford Insurance

8. Recommend that **JANE M. MC NAMARA** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 05, 2017 at an hourly salary rate of \$9.70.

JANE M. MC NAMARA has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Clinton Central School District
- * Associates Degree in Nursing from Tompkins Cortland Community College

Work Experience:

- * From 1996 through 2001 as a Registered Nurse at Eastern Star Nursing Home
- * From 1990 through 2001 as a Registered Nurse at the Masonic Home

9. Recommend that **NANCY L. PALMITER** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 1, 2017 at an hourly salary rate of \$9.70.

NANCY L. PALMITER has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Graduate of Frankfort/Schuyler School District

Work Experience:

- * From November, 2015 through the present started as a substitute Food Service Helper at Oneida-Herkimer-Madison BOCES
- * From November, 1986 through January 2014 as a Secretary at the Masonic Care Community

10. Recommend that **KAREN I. STRANGE** be appointed to a part-time appointment as a **FOOD SERVICE HELPER** in the School Lunch Program, commencing September 07, 2017 at an hourly salary rate of \$9.70.

KAREN I. STRANGE has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**.

Education:

- * Associate of Science in Criminal Justice from Monroe Community College
- * Bachelor of Science in Criminal Justice from SUNY Brockport

Work Experience:

- * From April, 1998 through the present as an office manager at Spring Farm Cares
- * From September, 1981 through March, 1998 at a Client Coordinator and In-service Training Coordinator at the Arc Oneida-Lewis Counties
- * From May, 1979 through August, 1981 as a child care worker at the House of the Good Shephard

11. Recommend that **MICHAEL J. WILKOSZ** be appointed to a part-time (.2 FTE) appointment as a **PHYSICAL THERAPIST** in the Special Education Itinerant Programs, commencing September 01, 2017 at an annual salary rate of \$8,441.80.

MICHAEL J. WILKOSZ has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **PHYSICAL THERAPIST**.

Education:

- * Bachelor's Degree in Physical Therapy from Utica College

Work Experience:

- * From August, 2003 through the present as a Physical Therapist at Children's Therapy Network
- * From July, 2003 through August, 2003 as a Physical Therapist at the Utica City School District
- * From April, 2001 through August, 2003 as a Physical Therapist at United Cerebral Palsy

f. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)

1. Recommend that **LISA E. GETCHELL** be appointed to a temporary appointment as a **CAREER EXPLORATION SPECIALIST** in the School and Business Alliance Program, commencing August 01, 2017 and extending her end date to November 10, 2017 at a salary rate of \$17.29.

Education:

- * Bachelor's Degree in International Relations and French from Troy State University

Work Experience:

- * From 1991 through 2014 as a Correction Probation Officer at the State of Florida Department of Corrections, Bradenton, Florida

2. Recommend that **KEVIN H. WRIGHT** be appointed to a temporary appointment as a **CENTRAL STORES CLERK** in the Information and Technology Division, commencing September 05, 2017 and ending December 01, 2017 at a salary rate of \$30,324.00, prorated.

Education:

- * Associate's Degree in Business Administration from Mohawk Valley Community College
- * Bachelor's Degree in Business Administration from SUNY Geneseo

Work Experience:

- * From June, 2014 through the present as a Laborer and Clerk at the Oneida-Herkimer-Madison BOCES
- * From June, 2013 to August, 2013, self-employed doing yard work.
- * From September, 2011 to December, 2012, bus boy, Casa Too Mucha, New Hartford

g. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

		Perm. Date
1.	OLEG HUHKO NETWORK ADMINISTRATOR II	03/09/2017
2.	GABRIEL A. RICHARDSON	COMPUTER OPERATOR 03/09/2017

h. RECOMMENDATION FOR CHANGE IN FTE

			Date	FTE
1.	RACHAEL M. SMITH	OCCUPATIONAL THERAPIST	09/01/2017	0.5
2.	MARY ELLEN WARD	NURSE PRACTITIONER	09/01/2017 - 10/6/2017	1.0

i. RECOMMENDATION FOR NON-INSTRUCTIONAL TEMPORARY APPOINTMENTS

		Title	Start Date	End Date	Salary
1.	SARAH N. ROBINSON	CLERK HOURLY	07/01/2017	06/30/2018	\$11.39/hr.

e. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

			Date	Stipend
1.	KATHLEEN ANGIER	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
2.	WENDY J. BOLOS	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
3.	LYNNE J. BURR	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
4.	JOHN G. CASTELLO	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
5.	ANTHONY CURTACCI	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
6.	OSCAR J. GRIMES	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
7.	HENRY W. HAAS, JR	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
8.	TERRY L. JONES	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
9.	WILLIAM J. KEISER IV	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
10.	CHAD M. LUSBY	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
11.	JENNIFER L. MESNARD	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
12.	BRANDIE F. REID	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
13.	MARK A. RUSSELL	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00

			Date	Stipend
14.	VALERIE L. STARCZEWSKI	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
15.	KIMBERLY A. STEATES	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
16.	MICHAEL J. STONE	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
17.	JOHN T. STRATTON	TEACHER OF AUTO MECHANICS	09/01/2017	\$1,200.00
18.	ROXANN TESTAMARK	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
19.	KRISTEN A. TILLSON	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
20.	JOHN C. TOMEI	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00
21.	FRANCIS G. WILLIAMS	TEACHER ASSISTANT	09/01/2017 - 06/30/2018	\$3,500.00

f. ABOLISHMENT OF POSITIONS

1. Teaching/Certified Staff

- a. RECOMMENDATION FOR THE ABOLISHMENT OF POSITIONS UNDER EDUCATION LAW
2510.3 AND
RECOMMENDATION FOR INVOLUNTARY REDUCTIONS IN SERVICES**

WHEREAS the Oneida BOCES Board of Cooperative Educational Services in preparing the budget for the 2017-2018 school year, has determined that for reasons of economy and efficiency it is necessary to abolish certain positions; and

WHEREAS Part 30.13 of the Rules of the Board of Regents require that any actions taken to abolish professional education positions be taken in accordance with the provisions therein; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. Position in the following tenure area be and hereby is abolished effective 12:01 a.m. August 31, 2017:

Industrial Arts	(1.0 position)
Physical Education	(.6 position)

Section 2. It is hereby determined that the following person is the person with the least seniority in the respective tenure area.

RECOMMENDATION FOR REDUCTIONS IN STAFF FOR THE 2017-2018 SCHOOL YEAR

The following reduction in staff is effective August 31, 2017 and will be placed on preferred eligible list:

<u>Name</u>	<u>From FTE</u>	<u>To FTE</u>	<u>Tenure Area</u>
Karen Trunfio	1.0	0	Industrial Arts
John Nicotera	.6	0	Physical Education

Section 3. The person named in Section 2. above shall be, and hereby is, pursuant to Education Law 2510.3, placed upon a Preferred Eligible list for any vacancies in the same or similar positions to the position which he/she held prior to the abolition of such position pursuant to this resolution.

Section 4. The Superintendent of Schools is hereby directed to notify, in writing, all persons of the information set forth in this resolution, including his/her placement on the Preferred Eligible list for re-employment when a vacancy arises.

g. SUMMER SCHOOL

1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

a. RECOMMENDATION FOR ACADEMIC SUMMER SCHOOL - PROCTOR/RATER

Hourly rate - paid by timesheet for proctor/rater and/or tutorial assignment.

		Title	Start Date	End Date	Salary
1.	ERIC D. BOISEN	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2017	08/17/2017	\$21.67
2.	JOHN M. DECKER	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2017	08/17/2017	\$21.67
3.	RICHARD J. HARTZ	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2017	08/17/2017	\$21.67
4.	RICHARD A. MARRAZZO	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2017	08/17/2017	\$21.67
5.	CHARLES MAXSON	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2017	08/17/2017	\$21.67
6.	CARLA A. NEMECEK	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2017	08/17/2017	\$21.67
7.	MARTIN E. NEMECEK	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2017	08/17/2017	\$21.67
8.	TRICIA M. NORTON	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2017	08/17/2017	\$21.67
9.	KAREN M. PAULEY	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2017	08/17/2017	\$21.67
10.	JAMIE M. WILLIAMS	SUMMER - PROCTOR/RATING FOR EXAMS	08/16/2017	08/17/2017	\$21.67

2. RECOMMENDATIONS FOR SUMMER SCHOOL - NON-INSTRUCTIONAL

**a. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS -
NON-INSTRUCTIONAL
Daily rate is 1/200th of salary**

		Title	Start Date	End Date	Max Days	Salary
1.	JULIE SHANKMAN	NURSE PRACTITIONER	08/16/2017	08/31/2017	13	\$73,546

**PERSONNEL
ADDENDUM**

C. PERSONNEL REPORT

a. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **HEATHER L. BANEK** be appointed as a **TEACHER OF ENGLISH** in the Alternative Education Programs, for a four year probationary appointment in the English 7-12 tenure area, commencing October 16, 2017 and ending October 15, 2021 at an annual salary rate of \$61,171.00, prorated for service.

Certification:

- * Permanent certificate in English 7-12

Education:

- * Bachelor of Arts in English Literature from St. Lawrence University
- * Master's Degree in Education from St. Lawrence University

Work Experience:

- * From September, 2013 through the present as a Class Advisor
- * From September, 2004 through the present as an English Teacher at Adirondack High School
- * From September, 2005 through June, 2009 as a Class Advisor
- * 2007 Fall semester at SUNY IT as an Adjunct Instructor in Freshman Composition
- * From September, 2002 through 2004 as an English Teacher at Camden High School
- * From September, 2000 through 2002 as an English Teacher at South Lewis High School

2. Recommend that **EDITH M. BURKE** be appointed as a **TEACHER OF SPECIAL EDUCATION** in the Alternative Education Programs, for a four year probationary appointment in the Teacher of Special Education tenure area, commencing September 07, 2017 and ending September 06, 2021 at an annual salary rate of \$45,300.00, prorated for service.

Certification:

- * Professional certificate in SWD 1-6

Education:

- * Associates Degree in Early Childhood Education from Cazenovia College
- * Bachelor's Degree in Elementary Education from Arizona State University
- * Master's Degree in Special Education from Utica College of Syracuse University
- * PhD in Special Education from University of Arizona

Work Experience:

- * From 2015 through the present as an Adult Literacy Instructor at Herkimer BOCES
- * From 2014 through the present as an Instructor at Buffalo State University
- * From 2005 through 2008, summers of 2011 and 2012 and from 2013 through 2014 as an Adult Literacy Instructor at the Utica Access Site
- * Fall, 2009 as Coordinator of the Gifted and Talented Program at the Morris Central School District

3. Recommend that **DAWN E. HARVEY** be appointed as a **SCHOOL PSYCHOLOGIST** in the Academic Itinerant Programs, for a four year probationary appointment in the School Psychologist tenure area, commencing October 16, 2017 and ending October 15, 2020 at an annual salary rate of \$56,189.00, prorated for service.

Certification:

- * Permanent certificate in School Psychologist

Education:

- * Associates Degree in Liberal Arts and Sciences
from Mohawk Valley Community College
- * Bachelor's Degree in Psychology from SUNYIT
- * Master of Science in School Psychology from
Roberts Wesleyan College
- * Certificate of Advanced Study in School Psychology
from Roberts Wesleyan College

Work Experience:

- * From September, 2015 through the present as a School Psychologist at the Utica City School District
- * From December, 2014 through August, 2015 as an Educational Data Analyst at the Mohawk Regional Information Center
- * From November, 2013 through December, 2014 as a CSE Chairperson/School Psychologist at Schalmont Central School District, Schenectady
- * From September, 2012 through November, 2013 as a CSE Chairperson/School Psychologist at Dryden Central School District
- * From September, 2011 through June, 2012 as a Homebound Tutor at The Utica City School District
- * From September, 2007 through June, 2012 as a School Psychologist at the Utica City School District

4. Recommend that **NICOLE R. KAMINSKI** be appointed as a **SCHOOL SOCIAL WORKER** in Special Education Itinerant Programs, for a four year probationary appointment in the School Social Worker tenure area, commencing October 16, 2017 and ending October 15, 2021 at an annual salary rate of \$48,577.00, prorated for service.

Certification:

- * Provisional certificate in School Social Worker

Education:

- * Bachelor of Arts in Psychology from Utica College of Syracuse University
- * Master of Social Work from Fordham University

Work Experience:

- * From September, 2013 through the present as a School Social Worker at Central Valley Academy Central School District
- * From June, 2015 through the present as a Therapist at Mohawk Valley Counseling Associates
- * From September, 2014 through May, 2015 as an Individual Therapist at Kids Oneida
- * From September, 2012 through May, 2013 as a graduate Social Work Intern at Addiction Institute of New York
- * From September, 2011 through May, 2012 as a graduate Social Work Intern at Good Shepherd Services at University Heights High School

2. Non-Instructional/Classified Staff

- a. **RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

1. Recommend that **DENISE M. SOMMERS** be appointed to a probationary appointment as a **NURSE PRACTITIONER** in the Special Education Itinerant Program, commencing November 06, 2017 at an annual salary rate of \$57,050.00, prorated for service.

DENISE M. SOMMERS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **NURSE PRACTITIONER**. **DENISE M. SOMMERS** will be required to serve a twenty-six week probationary period.

Education:

- * Associate of Science in Nursing from Albany Memorial School of Nursing
- * Bachelor of Science in Nursing from SUNY IT
- * Master of Science in Nursing from SUNY IT

Work Experience:

- * From 2015 through the present as a Family Nurse Practitioner at Community Health Center of Cherry Valley
- * From 2012 through 2015 as a Family Nurse Practitioner at Bassett Healthcare
- * From 2006 through 2012 as a Registered Nurse at Bassett Healthcare
- * From 2004 through 2006 as a Registered Nurse at the Schoharie County ARC
- * From 2002 through 2006 as a Registered Nurse at the Schoharie Co. Department of Health

b. RECOMMENDATION FOR PART-TIME APPOINTMENT

1. Recommend that **DENISE M. SOMMERS** be appointed to a part-time appointment as a **NURSE PRACTITIONER** in the Special Education Itinerant Programs, commencing October 02, 2017 at a daily salary rate of \$285.25.

DENISE M. SOMMERS has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **NURSE PRACTITIONER**.

Education:

- * Associate of Science in Nursing from Albany Memorial School of Nursing
- * Bachelor of Science in Nursing from SUNY IT
- * Master of Science in Nursing from SUNY IT

Work Experience:

- * From 2015 through the present as a Family Nurse Practitioner at Community Health Center of Cherry Valley
- * From 2012 through 2015 as a Family Nurse Practitioner at Bassett Healthcare
- * From 2006 through 2012 as a Registered Nurse at Bassett Healthcare
- * From 2004 through 2006 as a Registered Nurse at the Schoharie County ARC
- * From 2002 through 2006 as a Registered Nurse at the Schoharie Co. Department of Health

ITEM VII. D. ACTION ITEMS

1. Approval of Contracts

a. Employee Separation Agreement

Resolution to approve the Agreement made by and between the Oneida-Herkimer-Madison Board of Cooperative Educational Service and its District Superintendent, Howard D. Mettelman, and Dennis Roy, a non-tenured educator.

b. Tentative Agreement/BOCES Teachers' Association

Resolution to approve the Tentative Agreement made by and between the Oneida-Herkimer-Madison Board of Cooperative Educational Services and BOCES Teachers' Association on August 23, 2017, contingent on the successful ratification of the Tentative Agreement by the BOCES Teachers' Association on September 29, 2017.

Yes	No	Absent	Abstain
Steve Boucher		John J. Salerno	
Elaine M. Falvo			
Doreen Corbin			
Evon M. Ervin			
John A. Griffin			
Charlene A. Hartman			
Michael J. Moore			
Gary P. Nelson			
Dr. Gary W. Porcelli			
Russell Stewart			

Motion carried, 10-0

[Mr. Salerno arrived at 5:40 p.m.]

ITEM VIII – BOARD TOPIC(S)/DISCUSSION ITEM(S)

A Summer at OHM BOCES – Divisional Updates

Mr. Mettelman, Mr. Hill, Mrs. Turner and Mr. Morris each reviewed the summer activities in their divisions.

Ms. LeeAnn Cucci also shared her summer experience at Oriskany Central School District as an Administrative Intern.

The Board recessed for dinner from 6:05 p.m. to 6:40 p.m.

[Mrs. Ervin left at 6:35 p.m.]

Cooperative Board Retreat

Mr. Mettelman reviewed the agenda for the Cooperative Board Retreat

ITEM IX.—OLD BUSINESS

None

ITEM X—REPORTS

REPORT OF THE DISTRICT SUPERINTENDENT AND LEGISLATIVE UPDATE

Mr. Mettelman discussed the following topics in his report:

1. – NYSSBA Roundtable on ESSA – Mr. Stewart was invited to this event and shared information from the Roundtable conversation.

ITEM XII. – ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII.)

None

MOTION TO ADJOURN

Moved, there being no further business to come before the meeting, Mrs. Falvo adjourned the meeting at 7:40 p.m.

A handwritten signature in cursive script, appearing to read "Deborah Kimball".

Deborah Kimball
Clerk of the Board
September 13, 2017