



## Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413  
www.oneida-boces.org

Cooperative Board 2016-2017

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### **MINUTES OF THE REGULAR MEETING OF OCTOBER 12, 2016**

The Regular meeting of the Board of Cooperative Educational Services was held on October 12, 2016 in The Learning Center, Middle Settlement Road, New Hartford, New York.

#### **MEMBERS PRESENT**

Dr. Gary W. Porcelli, President  
Mr. Steve Boucher  
Mrs. Shirley Burtch  
Mrs. Doreen Corbin  
Mrs. Evon M. Ervin  
Mr. John A. Griffin  
Mrs. Charlene A. Hartman  
Mr. Michael J. Moore  
Mr. Gary P. Nelson  
Mr. John J. Salerno  
Mr. Russell Stewart

#### **MEMBERS EXCUSED**

Mrs. Elaine M. Falvo, Vice President

#### **OTHERS PRESENT**

Mr. Howard D. Mettelman, Executive Officer  
Mr. Christopher Hill  
Mrs. Mary Mandel  
Mr. Scott Morris  
Mrs. Ann Turner  
Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present

Dr. Gary W. Porcelli, *President*, Elaine M. Falvo, *Vice President*,  
Steve Boucher, Shirley Burtch, Doreen Corbin, Evon M. Ervin, John A. Griffin,  
Charlene A. Hartman, Michael J. Moore, Gary P. Nelson, John J. Salerno, Russell Stewart

*The mission of the Oneida-Herkimer-Madison BOCES is to provide innovative leadership, programs, and services in response to the emerging educational needs of our school districts.*

**OTHERS PRESENT – STUDENT PRESENTERS**

David Stayton, Principal  
Erica Schoff, P-TECH  
David Cognetti, Assistant Principal  
Janet Jury, New Visions Instructor  
Kaitlyn Hartman, student  
Sarah Kupiec, student  
Gretchen Kupiec, parent  
Hailey Gerling, student  
Tiffany Gerling, parent  
Abigail Gerling, sibling

**PUBLIC HEARING FOR THE BOCES DISTRICT WIDE SCHOOL SAFETY PLAN**

Dr. Porcelli noted that a Public Hearing for the BOCES District Wide Safety Plan was held at 4:15 p.m. on October 12, 2016 in the Oneida Room. Dr. Porcelli, Mr. Mettelman, and Deborah Kimball were present at the Public Hearing.

The Public Hearing was called to order at 4:15 p.m. Having no visitors in attendance, at 4:30 p.m. Dr. Porcelli closed the Public Hearing without objection.

**ITEM I—CALL TO ORDER**

Dr. Porcelli noted that a quorum was present and the meeting was called to order at 4:34 p.m.

**ITEM II—PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ITEM III—RECOGNITION**

Career and Technical Education – New Visions

Janet Jury, New Visions Instructor introduced three students who attend the New Visions program.

Kaitlyn Hartman, a senior from Sauquoit Valley High School shared that she started her internship in the Special Education program working with students with special needs at Oneida-Herkimer-Madison BOCES, but found that it wasn't quite what she thought it would be and then started working at Hart's Hill school with in the music program with students in grades 3 -5. She would like to pursue a career in music therapy/education and is currently looking into Fredonia College.

Sarah Kupiec, a senior at Notre Dame High School is participating in an internship at the Masonic Care Community where she has been involved in the field of marketing and communications. She hopes to study political communications and pre-law then further her education through a law degree. She hopes to attend Syracuse University and then eventually go to New York City.

Hailey Gerling, a senior at Whitesboro High School is participating in an internship at the Oneida County Court House where she is able to go into the court room during trials. She has always wanted to help people and feels working as a lawyer would be a great way to do just that. She hopes to attend LeMoyne College for political science.

**ITEM IV. – RECOGNITION OF VISITORS**

Dr. Porcelli welcomed the visitors

**ITEM V— COMMUNICATIONS**

**Communications from the Floor**

none

**Correspondence**

SBI “Meet the Candidates” New York State Assembly and Senate Candidates, October 24, 2016

NYSSBA – Invitation, National Inventors  
General Construction – Quote Results  
Information sheet for those attending the NYSSBA Convention

**Review of Audit Committee Meeting and Budget Parameters**

Mr. Nelson reviewed the meeting minutes

Mrs. Mandel reviewed the Budget Parameters

**ITEM VI A. - MINUTES OF THE REGULAR MEETING OF SEPTEMBER 14, 2016**

Motion by: Mr. Salerno  
Seconded by: Mr. Moore

Moved, that, the minutes of the Regular Meeting Minutes of September 14, 2016, of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Absent	Abstain
Dr. Gary W. Porcelli		Elaine M. Falvo	
Steve Boucher			
Shirley Burtch			
Doreen Corbin			
Evon M. Ervin			
John A. Griffin			
Charlene A. Hartman			
Michael J. Moore			
Gary P. Nelson			
John J. Salerno			
Russell Stewart			

**Motion carried, 11 - 0**

**ITEM VI B. – ACCEPTANCE OF THE BOARD CLERK’S REPORT, SEPTEMBER 28, 2016**

Motion by: Mrs. Corbin  
Seconded by: Mrs. Ervin

Moved, that, the Cooperative Board accepts the Board Clerk’s Report of September, 28, 2016.

Yes	No	Absent	Abstain
Dr. Gary W. Porcelli		Elaine M. Falvo	
Steve Boucher			
Shirley Burtch			
Doreen Corbin			
Evon M. Ervin			
John A. Griffin			
Charlene A. Hartman			
Michael J. Moore			
Gary P. Nelson			
John J. Salerno			
Russell Stewart			

**Motion carried, 11 – 0**

**ITEM VI - APPROVAL OF CONSENT AGENDA (C., D., E.)**

**MOTION TO APPROVE THE CONSENT AGENDA**

Motion by: Mr. Salerno  
Seconded by: Mr. Griffin

**FINANCIAL REPORTS/AWARDING OF CONTRACTS**

**MOTION TO ACCEPT BALANCE OF REPORT OF TREASURER FOR AUGUST, 2016,  
THE REPORT OF THE TREASURER FOR AUGUST 2016**

Moved, that the Cooperative Board accepts the Report of the Treasurer for August 2016 (Item VII B-1); all as shown below:

**Report of the Treasurer for August 2016**

Capital	392,008.50
General	8,864,132.00
School Lunch	10,968.00
Special Aid	350.33
Trust/Agency	20,590.84
Trust/Expand	<u>70,929.36</u>
Total	\$ 9,358,979.03

and the Treasurer’s Report for the Extra-Curricular Fund for August 2016 showing a fund balance of \$5,423.49.

**Budget Revisions—2016-17  
 August 2016 Report**

2016-17 Adopted Budget	\$58,601,826
Commitment Changes	1,793,526
Net Changes	+ 161,160
Total	\$60,556,512

**APPROVAL OF CONTRACTS**

**2015-2016 Shared Service Contractee (Buyer) with Other BOCES - Final**

Oneida BOCES Contractee (Buyer) With Other BOCES - Final

Clinton Essex BOCES	\$ 2,400.00	GASB 45
Eastern Suffolk BOCES	\$ 61,413.66	Infinite Campus
Oswego BOCES	\$ 11,004.68	Itinerant Audiologist, Hardware/Software, School Improvement

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Clinton Essex BOCES, Eastern Suffolk BOCES, and Oswego BOCES for the 2015-2016 school year.

**2016-2017 Shared Service Contractor (Seller) with Schools**

Oneida BOCES Contractor (Seller) With Schools

New Hartford Central	\$6,297,244.79	Initial contract for all BOCES services For 2016-2017 including administration, Career & technical education, handicapped Services, alternative education
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Moved, that the Cooperative Board approves the contract(s) between Oneida-Herkimer-Madison BOCES and the New Hartford Central School District for the 2016-2017 school year.

**2016-2017 Shared Service Contractee (Buyer) with Other BOCES**

Oneida BOCES Contractee (Buyer) With Other BOCES

Questar III BOCES                      \$ 60,875.00                      State Aid Planning, GASB 45

Moved, that the Cooperative Board approves the contract(s) between Oneida-Herkimer-Madison BOCES and Questar III for the 2016-2017 school year.

**ACCEPTANCE OF FINANCIAL AUDIT**

Moved, that the Cooperative Board accepts the financial audit as submitted by WEST and Company for the 2015-2016 school year.

**ACCEPTANCE OF BUDGET GUIDELINES FOR 2017-2018**

Moved, that the Cooperative Board approves the budgetary guidelines, budget parameters, and budget calendar for 2017-2018 as the initial step of the budgeting process.

**PERSONNEL**

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND  
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified

**C. PERSONNEL REPORT**

**a. RETIREMENTS**

**1. Non-Instructional/Classified Staff**

			Hire Date	Retire Date
1.	ELLEN TUTTLE	COMPUTER TECHNICAL ASSISTANT	07/21/2010	11/29/2016 (revised)

**b. RESIGNATIONS**

**1. Non-Instructional / Classified Staff**

			Hire Date	Resign Date
1.	CHERI L. DERDZINSKI	PUBLIC RELATIONS ASSISTANT	12/07/2015	10/02/2016

**c. APPOINTMENTS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **SUSAN J. BRENNAN** be appointed as a **SCHOOL SOCIAL WORKER** in the Alternative Education Programs, for a four year probationary appointment in the School Social Worker tenure area, commencing September 01, 2016 and ending August 31, 2020 at an annual salary rate of \$43,054.00.

**Certification:**

- \* certificate in School Social Worker (pending)

**Education:**

- \* Bachelor of Science in Psychology and Social Work from University at Albany
- \* Master of Social Work from University of Albany

**Work Experience:**

- \* From July, 2005 through May, 2011 as a Social Worker at the Central New York Psychiatric Center
- \* From November, 2004 through July, 2005 as a primary therapist at The House of the Good Shepherd
- \* From May, 2004 through November, 2005 as a primary therapist at Catholic Charities



2. Recommend that **JENNIFER L. BUONO** be appointed as a **SCHOOL SOCIAL WORKER** in Academic Itinerant Programs, for a four year probationary appointment in the School Social Worker tenure area, commencing September 16, 2016 and ending September 15, 2020 at an annual salary rate of \$45,228.00, prorated.

**Certification:**

- \* Provisional certificate in School Social Worker

**Education:**

- \* Associates Degree in General Studies from Herkimer County Community College
- \* Bachelor's Degree Psychology from Utica College
- \* Master of Business Administration from SUNY Institute of Technology
- \* Master of Social Work from Fordham University

**Work Experience:**

- \* From September, 2016 through the present as a part-time School Social Worker at the Oneida-Herkimer-Madison BOCES
- \* From August, 2005 through September, 2016 as a chemical dependency Counselor at the Insight House Chemical Dependency Services
- \* From August, 2014 through June, 2015 as a clinical Social Work intern at the Insight House Chemical Dependency Services
- \* From August, 2013 through June, 2014 as a Social Work intern at ADHD and Autism Psychological Services

3. Recommend that **DANIEL W. CUNNINGHAM** be appointed as a **TEACHER OF SPECIAL EDUCATION** in the Alternative Education Programs, for a three year probationary appointment in the General Special Education Program tenure area, commencing September 26, 2016 and ending September 25, 2019 at an annual salary rate of \$49,338.00, prorated.

**Certification:**

- \* Permanent certificate in Special Education
- \* Initial certificate in School Building Leader

**Education:**

- \* Associate of Applied Science in Business Administration  
from Cayuga Community College
- \* Bachelor of Science in Business Distributive Education  
from Oswego State University
- \* Master of Science in Special Education from LeMoyne College

**Work Experience:**

- \* From 2006 through the present as an administrative intern,  
Special Education and Alternative Education Teacher at  
Oswego City School District
- \* Summer 2015 as a summer school Special Education Teacher  
at Oswego County BOCES
- \* From 2004 through 2005 as a Special Education Teacher at  
the Syracuse City School District
- \* From 2000 through 2004 as a Special Education Teacher at  
the Altmar Parish Williamstown

4. Recommend that **BRENDA J. FELSKI** be appointed as a **TEACHER OF SPECIAL EDUCATION** in Alternative Education Programs, for a three year probationary appointment in the General Special Education Program tenure area, commencing October 03, 2016 and ending October 02, 2019 at an annual salary rate of \$46,224.00, prorated.

**Certification:**

- \* Permanent certification in Special Education

**Education:**

- \* Associates Degree in Human Services from Mohawk Valley Community College
- \* Bachelor of Science Degree in Psychology from Utica College
- \* Masters of Science Degree in Special Education/Elementary from College of Saint Rose

**Work Experience:**

- \* From April, 2014 through June, 2014 as a part-time Special Education Teacher at the Oneida-Herkimer-Madison BOCES
- \* From December, 2009 to June, 2012 as a Special Education Teacher at Rome City School District
- \* From October, 2007 to December, 2009 as a Special Education Teacher at Upstate Cerebral Palsy, Rome
- \* From September, 1999 to October, 2007 as a Substitute Teacher at Vernon Verona Sherrill School District
- \* From September, 1984 to June, 1991 as a Special Education Teacher at the Utica City School District
- \* From 1984 to 1989 summer position as a Special Education Teacher at Mohawk Valley Community College

5. Recommend that **VALERIE A. HOWARD** be appointed as a **TEACHER ASSISTANT** in the Special Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing October 11, 2016 and ending October 10, 2020 at an annual salary rate of \$14,888, prorated.

**Certification:**

- \* Level I certification in Teaching Assistant (pending)

**Education:**

- \* Graduate of Olean Senior High School
- \* Attended BOCES for child/healthcare

**Work Experience:**

- \* From September, 2009 through the present as a teacher aide at the Kelberman Center
- \* From February, 2002 through June, 2009 as a Nurse's Aide at Bassett Healthcare
- \* From March, 1998 through March, 2002 as a Nurse's Aide at Olean General Hospital
- \* From April, 1994 through March, 1998 as a Certified Nurse's Aide at Cattaraugus County Nursing Home

6. Recommend that **TODD W. LUTHER** be appointed as a **TEACHER OF PHYSICAL EDUCATION** (.6 FTE) in the Academic Itinerant Programs, for a four year probationary appointment in the Physical Education tenure area, commencing September 12, 2016 and ending September 11, 2020 and a **TEACHER OF HEALTH** (.4 FTE) in the Academic Itinerant Programs, for a four year probationary appointment in the Health tenure area, commencing September 12, 2016 and ending September 11, 2020 at an annual salary rate of \$41,777.00, prorated.

**Certification:**

- \* Professional certificate in Physical Education
- \* Initial certificate in Health Education

**Education:**

- \* Attended SUNY Brockport for Physical Education
- \* Bachelor's Degree in Physical Education/Health from Springfield College
- \* Master's Degree in Exercise Science from SUNY Cortland

**Work Experience:**

- \* From July, 2016 through the present as a summer school Health Teacher at Madison-Oneida BOCES
- \* From July, 2015 through June, 2016 as the Athletic Director at the Town of Webb Union Free School District
- \* From May, 2015 through June, 2016 as a Physical Education and Health Teacher at the Town of Webb Union Free School District
- \* From September, 2013 through November, 2013 as a substitute Health Teacher at Madison-Oneida BOCES
- \* From July, 2008 through August, 2008 as a summer school Physical Education Teacher at Madison-Oneida BOCES

7. Recommend that **ANNAMARIA L. MIRZA** be appointed as a **TEACHER SPEECH/HEARING** in Academic Itinerant Programs, for a four year probationary appointment in the Prog. for Speech & Hearing Handicapped tenure area, commencing October 03, 2016 and ending October 02, 2020 at an annual salary rate of \$45,672.00, prorated.

**Certification:**

- \* Professional certificate in Speech and Language Disabilities

**Education:**

- \* Bachelor of Science in Speech Language Pathology from SUNY Geneseo
- \* Master of Science in Speech-Language Pathology from Buffalo State College

**Work Experience:**

- \* From September, 2016 through the present as a part-time Teacher of Speech and Hearing Impaired at Oneida-Herkimer-Madison BOCES
- \* From September, 2011 through September, 2016 as a Speech Language Pathologist at the Sitrin Rehabilitation Center
- \* From May, 2014 through June, 2016 as a long term substitute Speech Language Pathologist at New Hartford Central School District
- \* From February, 2013 through April, 2014 as a UDO Coordinator at Herkimer County BOCES
- \* From September, 2012 through February, 2013 as a long term substitute Speech Language Pathologist at New Hartford Central School District

8. Recommend that **JOHN A. NICOTERA** be appointed as a **TEACHER OF PHYSICAL EDUCATION** (.6 FTE) in the Academic Itinerant Programs, for a four year probationary appointment in the Physical Education tenure area, commencing October 3, 2016 and ending October 2, 2020 and a **TEACHER OF HEALTH** (.4 FTE) in the Academic Itinerant Programs, for a four year probationary appointment in the Health tenure area, commencing October 3, 2016 and ending October 2, 2020 at an annual salary rate of \$43,554.00, prorated.

**Certification:**

- \* Initial certificate in Physical Education
- \* Initial certificate in Health

**Education:**

- \* Bachelor of Science in Kinesiology from Pennsylvania State University
- \* Master's Degree in Physical Education from the University of South Florida
- \* Master's Degree in Health Education from Touro University

**Work Experience:**

- \* From January, 2015 through the present as a Physical Education and Health Education Teacher at Madison-Oneida BOCES
- \* From March, 2012 through September, 2016 as a Varsity Boys Cross Country Coach/ Girls Track and Field Coach at New York Mills Central School
- \* 2014 as a long-term substitute Physical Education Teacher at the Sauquoit Valley Central School District
- \* 2013 - 2014 as a substitute Physical Education Teacher at Oneida-Herkimer-Madison BOCES
- \* From December, 2009 through June, 2012, as a case manager at Upstate Cerebral Palsy-Recovery Network
- \* From 2009 to 2012, as an employment consultant at Upstate Cerebral Palsy - Supported Employment

9. Recommend that **MARK A. RUSSELL** be appointed as a **TEACHER ASSISTANT** in the Alternative Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 08, 2016 and ending September 07, 2020 at an annual salary rate of \$21,225.00, prorated.

**Certification:**

- \* Continuing certificate in Teaching Assistant

**Education:**

- \* Associates Degree in Criminal Justice from MVCC
- \* Bachelor of Science in Behavioral Sciences from Ellis College of New York Institute of Technology
- \* Master of Science in General Psychology from Walden University, MN
- \* Attending Walden University for PhD in Educational Psychology

**Work Experience:**

- \* From January, 2016 through May, 2016 as an adjunct instructor at Oriskany Central School District
- \* From January, 2015 through September, 2016 as a Teaching Assistant at Oriskany Central School District
- \* From 2011 through 2013 as a substitute Teaching Assistant at the Oneida-Herkimer-Madison BOCES Alternative Education program
- \* From October, 1999 through December, 2009 as a Teaching Assistant at the Madison-Oneida BOCES



10. Recommend that **JENNIFER J. SABIN** be appointed as a **TEACHER OF SPECIAL EDUCATION** in the Alternative Education Programs, for a four year probationary appointment in the General Special Education Program tenure area, commencing September 26, 2016 and ending September 25, 2020 at an annual salary rate of \$42,099.00, prorated.

**Certification:**

- \* Initial certificate in Students with Disabilities 1-6

**Education:**

- \* Bachelor of Science in Childhood Education from University of Oswego
- \* Master of Science in Special Education from Syracuse University

**Work Experience:**

- \* From September, 2014 through the present as a Special Education Teacher at Herkimer BOCES
- \* From October, 2008 through June, 2014 as a Teaching Assistant in the SKATE program at Onondaga-Cortland-Madison BOCES

11. Recommend that **GREGORY M. SMITH** be appointed to an **INSTRUCTIONAL SUPPORT SERVICES IN CURRICULUM & DIFFERENTIATED INSTRUCTION** position in the Information and Technology Division, for a four year probationary appointment in the Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data tenure area, commencing November 14, 2016 and ending November 13, 2020 at an annual salary rate of \$69,000.00, prorated.

**Certification:**

- \* Internship certificate in School Building Leader
- \* Internship certificate in School District Leader
- \* Professional certificate in Social Studies 7-12

**Education:**

- \* Bachelor's Degree in History/Secondary Education from SUNY Potsdam
- \* Master's Degree in Literacy K-12 from Touro College
- \* Attending SUNY Cortland for Certificate of Advanced Study in Educational Leadership

**Work Experience:**

- \* From January, 2006 through the present as a History Teacher at the Whitesboro Central School District
- \* From June, 2013 through the present as a curriculum worker at Oneida-Herkimer-Madison BOCES
- \* From June, 2008 through August, 2012 as an adjunct professor at Utica College
- \* From September, 2005 through December, 2005 as an Alternative Education Teacher at Madison-Oneida BOCES

12. Recommend that **CHRISTOPHER D. SUNDERLIN** be appointed as a **TEACHER OF ESL** in the Academic Itinerant Programs, for a four year probationary appointment in the English as a Second Language tenure area, commencing October 24, 2016 and ending October 23, 2020 at an annual salary rate of \$42,996.00, prorated.

**Certification:**

- \* Professional certificate in English to Speakers of Other Languages

**Education:**

- \* Bachelor of Arts in French and Secondary Education from Lemoyne College
- \* Master's Degree in Curriculum Development & Instructional Technologies from SUNY Albany

**Work Experience:**

- \* From September, 2015 through the present as an English to Speakers of Other Languages Teacher at Notre Dame High School
- \* From July, 2008 through September, 2015 as an ESL Teacher in the Adult Education program at the Utica City School District

13. Recommend that **KAREN A. TRUNFIO** be appointed as a **TEACHER OF TECHNOLOGY** in the Academic Itinerant Programs, for a four year probationary appointment in the Industrial Arts tenure area, commencing September 06, 2016 and ending September 05, 2020 at an annual salary rate of \$42,087.00, prorated.

**Certification:**

- \* Permanent certificate in Special Education

**Education:**

- \* Graduate of Whitesboro Central School District
- \* Associates degree in Human Services from Mohawk Valley Community College
- \* Bachelor of Science degree in Elementary Education from SUNY Oswego
- \* Master's Degree in Special Education from the College of Saint Rose

**Work Experience:**

- \* From September, 2016 through the present as a part-time Technology Teacher at Oneida-Herkimer-Madison BOCES
- \* From October, 2015 through November, 2015 as a short-term substitute Home Economics Teacher
- \* From September 5, 2013 through October 18, 2013, December 16, 2013 to June 24, 2014 and September 01, 2014 through January 14, 2015 as a long-term substitute Technology Teacher at the Oneida-Herkimer-Madison BOCES.
- \* From September 27, 2010 through November 8, 2010, short-term substitute Special Education Teacher at the Oneida-Herkimer-Madison BOCES
- \* From 2010 through the present, coach at Valley Gymnastics
- \* From 1996 through the present, manager at Michael T's Restaurant
- \* From 2008 through 2009, long-term substitute at the Oneida-Herkimer-Madison BOCES
- \* From 1998 through 2000, resource room teacher at New York Mills Union Free School District

14. Recommend that **NATHAN F. WHITE** be appointed as a **TEACHER OF ESL** in the Academic Itinerant Programs, for a four year probationary appointment in the English as a Second Language tenure area, commencing October 06, 2016 and ending October 05, 2020 at an annual salary rate of \$39,568.00, prorated.

**Certification:**

- \* Initial certification pending

**Education:**

- \* Bachelor of Arts in Intercultural Studies, Linguistics from Houghton College
- \* Master of Arts in Applied Linguistics/Second Language from the University of Alaska Fairbanks

**Work Experience:**

- \* From January, 2015 through May, 2016 as an English as a Second Language Teaching Assistant at the University of Alaska Fairbanks
- \* From February, 2014 through May, 2016 as an English as a Second Language consultant via online platform at Tutor ABS, Taipei, Taiwan
- \* From August, 2013 through October, 2013 as a Language Arts Teacher at the Departamento de Comyagua, Honduras, Central America
- \* From May, 2013 through August, 2013 as a Teaching Assistant at the University of North Dakota
- \* From December, 2012 through May, 2013 as a mentored teacher at Houghton College
- \* From June, 2012 through December, 2012 as a Teaching Assistant at Houghton College

15. Recommend that **FRANCIS G. WILLIAMS** be appointed as a **TEACHER ASSISTANT** in the Alternative Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 23, 2016 and ending September 22, 2020 at an annual salary rate of \$19,788.00, prorated.

**Certification:**

- \* Level I certificate in Teaching Assistant

**Education:**

- \* Bachelor of Arts in Early Childhood Education from Ashford University, Iowa
- \* Master of Arts in Higher Education from Ashford University, Iowa

**Work Experience:**

- \* From February, 2016 through the present as a Teacher Assistant at Utica City School District
- \* From October, 2015 through February, 2016 as a substitute teacher at Clinton Central School District
- \* From September, 2015 through February, 2016 as a substitute teacher at Utica City School District
- \* From 2006 through 2015 as a Lieutenant/Trainer at Securitas Securities

16. Recommend that **MICHAEL A. WURZ** be appointed as a **TEACHER ASSISTANT** in the Alternative Education Programs, for a four year probationary appointment in the Teaching Assistant tenure area, commencing September 01, 2016 and ending August 31, 2020 at an annual salary rate of \$16,288.00.

**Certification:**

- \* Level I certificate in Teaching Assistant

**Education:**

- \* Associate's Degree in Childhood Education from Herkimer County Community College
- \* Bachelor of Arts in Social Studies Adolescent Education from the College of Saint Rose

**Work Experience:**

- \* From July, 2011 through the present as a sales associate at Stewarts, Cold Brook
- \* From January, 2013 through March, 2013 as a student teacher at the LaSalle School Residential Treatment Center, Albany
- \* 2013 as a student teacher at the Albany Leadership Charter High School, Albany

**b. RECOMMENDATION FOR PART-TIME APPOINTMENT(S)**

1. Recommend that **MARY C. MALLOY** be appointed as a **TEACHER OF SOCIAL STUDIES** in the Information and Technology Division, for a part-time appointment (.4 FTE) commencing September 01, 2016 at an annual salary rate of \$27,071.60, prorated.

**Certification:**

- \* Permanent certificate in Social Studies 7-12

**Education:**

- \* Bachelor of Arts in Social Studies from Utica College Syracuse University

**Work Experience:**

- \* From September, 2007 through June, 2016 as a distance learning instructor in Psychology at Oneida-Herkimer-Madison BOCES
- \* From 2003 through 2007 as a substitute teacher and homebound instructor at Sauquoit Valley Central School District
- \* From 2001 through 2002 as a long-term substitute Teacher at Holland Patent Central School District
- \* From October, 2001 through February, 2002 as a Social Studies Teacher at Sauquoit Valley Central School District
- \* From January, 2001 through February, 2001 as a library substitute at Proctor High School

2. Recommend that **LEEJUN TAYLOR** be appointed as a **TEACHER OF FOREIGN LANGUAGE** in the Information & Technology Division, for a part-time appointment (.03 FTE) commencing September 06, 2016 at an annual salary rate of \$1,170.30, prorated.

**Certification:**

- \* Internship certificate in Chinese 7-12

**Education:**

- \* Bachelor of Science in Childhood Education from the College of St. Rose
- \* Master's Degree in Master Arts of Teaching in Adolescence Education from Clarkson University
- \* Attended Holiday Inn Beijing Training School for Tourism

**Work Experience:**

- \* From September, 2015 through December, 2015 as a student teacher at Schenectady City School District
- \* From April, 2015 through August, 2015 as a student teacher at Niskayuna Central School District
- \* From January, 2015 through May, 2015 as a student teacher at Cohoes City School District
- \* From September, 2014 through January, 2015 as a high school mentor at Albany City School District



3. Recommend that **LUFEI YU** be appointed as a **TEACHER OF FOREIGN LANGUAGE** in the Information & Technology Division, for a part-time appointment (.6 FTE) commencing September 06, 2016 at an annual salary rate of \$25,149.60, prorated.

**Certification:**

\* Initial certification in Teaching

**Education:**

- \* Bachelor of Art Degree in Teaching Chinese as a Foreign Language from Zhejiang University of Technology
- \* Master of Arts in Adolescence Education from Clarkson University
- \* Master's Degree in Teaching Chinese to Speakers of Other Languages from Beijing Normal University

**Work Experience:**

- \* From March, 2016 through June, 2016 as a part-time Teacher of Foreign Language at Oneida-Herkimer-Madison BOCES
- \* From September, 2015 through March, 2016 as a Chinese Teacher at Tech Valley High School, Albany
- \* From July, 2014 through August, 2014 as a Chinese Teacher at School Abroad China, Beijing
- \* From March, 2013 through June, 2013 as a Chinese Teacher at Chinesetown, China

**c. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)**

1. Recommend that **MARY A. DANELLA** be appointed as a **LEADERSHIP COACH** in the Program and Professional Development Division, for a temporary appointment commencing October 13, 2016 and ending June, 30, 2017 at a salary rate of \$40.00/hour.

**d. RECOMMENDATION FOR TENURE APPOINTMENT(S)**

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

		Tenure Date
1.	BRIAN W. EDMONDS Industrial Arts/Technology Education	01/12/2017
2.	BRIANA M. MINER Prog. for Speech & Hearing Handicapped	01/11/2017

**e. RECOMMENDATION FOR INCREASE IN FTE**

Date                      FTE

			Date	FTE
1.	ANNAMARIA L. MIRZA	TEACHER	09/12/2016-	0.8
		SPEECH/HEARING	10/2/2016	

**f. RECOMMENDATION FOR DECREASE IN FTE**

			Date	FTE
1.	KAITLIN M. ESFORD	TEACHER OF MUSIC	10/03/2016	0.5

**2. Non-Instructional/Classified Staff**

**a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE**

1. Recommend that **CHERI L. DERDZINSKI** be appointed to a provisional appointment as a **SENIOR GRAPHIC ARTIST** in the Information & Technology Division, commencing October 03, 2016 at an annual salary rate of \$30,000.00, prorated.

**CHERI L. DERDZINSKI** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SENIOR GRAPHIC ARTIST**, until the results of the next civil service exam are known.

**Education:**

- \* Associate's Degree in Graphic Design from MVCC
- \* Bachelor's Degree in Communications and Information Design from SUNYIT

**Work Experience:**

- \* From December, 2015 through the present as a Public Relations Assistant at the Oneida-Herkimer-Madison BOCES
- \* From January, 2015 through December, 2015 as a part-time Graphic Design Artist at the Oneida-Herkimer-Madison BOCES
- \* From March, 2013 through August, 2014 as a Receptionist/Office Assistant at Orange Motor Company, Albany
- \* From June, 2012 through January, 2014 as a Promotions Assistant/Remote Coordinator at Albany Broadcasting, Latham
- \* From October, 2011 through May, 2012 as an Administrative Assistant/Graphic Designer at Equinox Broadcasting, Johnson City
- \* From July, 2007 through May, 2011 as a Cashier/Customer Service Representative at Hollister Company, New Hartford
- \* From June, 2009 through September, 2009 as a School Communications Graphic Designer at the Oneida-Herkimer-Madison BOCES

2. Recommend that **REBECCA L. THOMAS** be appointed to a provisional appointment as a **COMPUTER TECHNICAL ASSISTANT** in the Information and Technology Division, commencing October 24, 2016 at an annual salary rate of \$41,000, prorated.

**REBECCA L. THOMAS** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COMPUTER TECHNICAL ASSISTANT**, until the results of the next civil service exam are known.

**Education:**

- \* Associates Degree in Social Sciences from Herkimer County Community College
- \* Bachelor's Degree in Information Systems from SUNY Empire State

**Work Experience:**

- \* From September, 2012 through the present as a data specialist in information systems at the Masonic Care Community
- \* From February, 2012 through August, 2012 as a desktop support specialist II at United Technologies Aerospace Systems
- \* From September, 2009 through February, 2012 as an IT & operations specialist at Patriot Federal Bank, Canajoharie

**b. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING**

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	FELICIA BRENNAN	OCCUPATIONAL THERAPIST	02/08/2016
2.	GARY P. DICESARE	MICRO COMPUTER AV REPAIR TECH	05/02/2016
3.	NANCY J. MUNN	ASSISTANT COOK	07/18/2016
4.	CYNTHIA ROGERS	ASSISTANT COOK	07/18/2016
5.	RACHAEL M. SMITH	OCCUPATIONAL THERAPIST	02/22/2016

**c. RECOMMENDATION FOR CHANGE IN FTE**

			Date	FTE
1.	TRACY DULAN	PHYSICAL THERAPY ASSISTANT	09/12/2016	1.0

**d. RECOMMENDATION FOR REINSTATEMENT OF STAFF MEMBER**

1. Recommend that **GREGORY AUFFREY** be reinstated the position of **ASSISTANT SAFETY COORDINATOR** in the Safety Office, commencing September 12, 2016 at an annual salary rate of \$44,086.00, prorated.

**GREGORY AUFFREY** will be returning from the civil service layoff list to the recently created position of Assistant Safety Coordinator.

**Education:**

- \* Graduate of Amesbury High School
- \* Bachelor's Degree in Education from Central Bible College, Springfield, MO

**Work Experience:**

- \* From June, 2016 through the present as a part-time golf tech and associate at Dick's Sporting Goods
- \* From July, 2015 through July, 2016 as a lead risk assessor at Cornell / Oneida County Public Health
- \* From August, 2009 through June 30, 2015, as an Assistant Safety Coordinator at the Oneida-Herkimer-Madison BOCES
- \* From July, 2009 through August, 2009, as a CCED Instructor of Environmental Studies at Mohawk Valley Community College
- \* From June, 1995 through April, 2009 as a Community Educator at Cornell University, Ithaca, NY
- \* From February, 1992 through December, 2004, at Youth Advocate, Carthage, NY, doing youth development activities

**d. STIPENDS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR ADDITIONAL STIPENDS**

			Date	Stipend
1.	AMBER M. LAMICA	TEACHER ASSISTANT	09/26/2016 - 06/30/2017	\$3,500.00 (student mgmt.)
2.	ANN BOHLING	TEACHER OF ENGLISH	09/01/2016 - 6/30/2017	\$1,200.00 (mentor)
3.	BARBARA C. BOWEN	SCHOOL PSYCHOLOGIST	09/19/2016	\$1,200.00 (mentor)
4.	XIUYAN HUO	TEACHER OF FOREIGN LANGUAGE	09/01/2016	\$1,200.00 (mentor)
5.	KIMBERLY E. PETRONELLA	TEACHER OF PRACTICAL NURSING	09/01/2016	\$1,200.00 (mentor)
6.	JUDI RUSSELL	TEACHER OF ART	09/19/2016	\$1,200.00 (mentor)

			Date	Stipend
7.	MICHELE WEAKLEY	TEACHER OF COSMETOLOGY	09/01/2016	\$1,200.00 (mentor)
8.	FRANCIS G. WILLIAMS	TEACHER ASSISTANT	09/23/2016	\$3,500.00 (student mgmt.)
9.	HILARY R. WILLIAMS	TEACHER OF ENGLISH	09/01/2016	\$1,200.00 (mentor)

**e. SUMMER SCHOOL**

**1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED**

**a. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - CAREER AND TECHNICAL EDUCATION**  
**Daily rate is 1/200th of salary or hourly.**

		Title	Start Date	End Date	Max Days	Salary
1.	TIFFANY A. PIATKOWSKI	Multi-Occupational (Trade)	08/01/2016	08/30/2016	4	\$269.50/day

**ACTION ITEMS**

**Approval of New Member to Advisory Council**

Resolve that the Cooperative Board approves the membership of Myles Felton from Criminal Justice and Riley Hyatt from Cosmetology to the Career and Technical Education Center Advisory Council for a one-year term for the 2016-2017 school year.

**Approval of District-Wide and School Safety Plans**

That the District-Wide School Safety Plans for the Oneida-Herkimer-Madison BOCES, in accordance with Section 155.17 of the Regulations of the Commissioner of Education, be adopted.

**Approval of Contract(s)**

None

Yes	No	Absent	Abstain
Dr. Gary W. Porcelli		Elaine M. Falvo	
Steve Boucher			
Shirley Burtch			
Doreen Corbin			
Evon M. Ervin			
John A. Griffin			
Charlene A. Hartman			
Michael J. Moore			
Gary P. Nelson			
John J. Salerno			
Russell Stewart			

**Motion carried, 11 - 0**

**ITEM VII – BOARD DISCUSSION TOPIC**

**New York State School Boards Association Annual Convention, Buffalo, NY, October 27 – 29, 2016**

Dr. Porcelli reviewed the Proposed Bylaw Amendments with the Board and discussions took place for the Proposed Resolutions if needed.

The Board recessed for dinner from 6:00 p.m. to 6:35 p.m.

**ITEM VIII—OLD BUSINESS**

**None**

**ITEM IX—REPORTS**

**REPORT OF THE DISTRICT SUPERINTENDENT AND LEGISLATIVE UPDATE**

Mr. Mettelman discussed the following topics in his report:

- Follow-up regarding the Crisis Response Team
- Parents Night
- Pathways
- P-TECH Business Appreciation Breakfast
- NYSPRA Luncheon
- New Conservation Instructor – Cider Press
- Flu Shot Clinic
- Every Student Success Act – October 20, 2016
- SBI – Fiscal Oversight Training
- SBI – Meet the Candidates
- Technology Fair
- Water Testing in districts
- NSBA Convention in Denver
- Capital Project Meeting - Mr. Salerno reviewed the quotes and the meeting minutes

[Mr. Griffin left at 7:00 p.m.]

**ITEM X - EXECUTIVE SESSION**

None

**ITEM XI. – ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VI.)**

None

**MOTION TO ADJOURN**

Motion by: Mr. Salerno  
Seconded by: Mrs. Corbin

Moved, there being no further business to come before the meeting, the meeting adjourned at 7:16 p.m.



Deborah Kimball  
Clerk of the Board  
October 12, 2016