



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413  
www.oneida-boces.org

Cooperative Board 2015-2016

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**MINUTES OF THE REORGANIZATIONAL/REGULAR  
MEETING OF JULY 8, 2015**

The Reorganizational/Regular meeting of the Board of Cooperative Educational Services was held on July 8, 2015 in The Learning Center, Middle Settlement Road, New Hartford, New York.

**MEMBERS PRESENT**

Mr. Gary P. Nelson  
Dr. Gary W. Porcelli  
Mr. Steve Boucher  
Ms. Margaret Buckley  
Mrs. Doreen Corbin  
Mrs. Elaine M. Falvo  
Mr. John A. Griffin  
Mrs. Charlene A. Hartman  
Mr. Michael J. Moore  
Mr. John J. Salerno

**MEMBERS EXCUSED**

Mrs. Shirley Burtch  
Mr. Russell Stewart

**OTHERS PRESENT**

Mr. Howard D. Mettelman, Executive Officer  
Mr. Thomas Dorr  
Mr. Kenneth Ford  
Mr. Christopher Hill  
Mrs. Ann Turner  
Mrs. Deborah Kimball

Date

Introduction

Members Present

Others Present

Members Excused

Others Present

Dr. Gary W. Porcelli, *President*, Elaine M. Falvo, *Vice President*,  
Steve Boucher, Margaret Buckley, Shirley Burtch, Doreen Corbin, John A. Griffin,  
Charlene A. Hartman, Michael J. Moore, Gary P. Nelson, John J. Salerno, Russell Stewart

*The mission of the Oneida-Herkimer-Madison BOCES is to provide innovative leadership, programs, and services in response to the emerging educational needs of our school districts.*

**ITEM I—CALL TO ORDER**

The meeting was called to order at 4:30 p.m. by Deborah Kimball, Clerk of the Board.

**ITEM II—PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ITEM III—RECOGNITION OF VISITORS**

No visitors or presenters attended this meeting.

**REORGANIZATIONAL AGENDA ITEMS 1-60**

**1. OATH OF OFFICE—BOARD MEMBERS MS. MARGARET BUCKLEY, MRS. DOREEN CORBIN, MRS. ELAINE M. FALVO, MRS. CHARLENE A. HARTMAN.**

The Clerk administered the oath of office to re-elected and new Board members:  
Ms. Margaret Buckley, Mrs. Doreen Corbin, Mrs. Elaine M. Falvo and Mrs. Charlene A. Hartman.

**2. ELECTION OF THE PRESIDENT OF THE BOARD**

Deborah Kimball, Clerk of the Board, asked Mr. Moore the Chairperson of the Nominating Committee to present the slate for President of the Cooperative Board.

The Nominating Committee placed the name of Dr. Gary W. Porcelli in nomination for President of the Cooperative Board for the school year 2015-16.

There were no other nominations.

Mrs. Kimball announced the results of the voting: 9 votes in favor of Dr. Porcelli with 3 absent and 0 abstain. Dr. Gary W. Porcelli was elected President of the Cooperative Board for the school year 2015-16.

Yes	No	Absent
Gary Nelson		Shirley Burtch
Dr. Gary W. Porcelli		Russell Stewart
Steve Boucher		John J. Salerno
Margaret Buckley		
Doreen Corbin		
Elaine M. Falvo		
John A. Griffin		
Charlene A. Hartman		
Michael J. Moore		

**3. OATH OF OFFICE—PRESIDENT**

Dr. Gary W. Porcelli was administered the Oath of Office and signed the oath of office card which affirmed that he will support the constitution of the United States, and the constitution of the state of New York, and that he will faithfully discharge the duties of the office of President respectively according to the best of his ability.

[Mr. Salerno returned to the meeting]

The Clerk turned the meeting over to Dr. Gary W. Porcelli.

#### **4. ELECTION OF THE VICE PRESIDENT OF THE BOARD**

Dr. Gary W. Porcelli, President of the Board, asked Mr. Moore the Chairperson of the Nominating Committee to present the slate for Vice President of the Cooperative Board.

The Nominating Committee placed the name of Mrs. Elaine M. Falvo in nomination for Vice President of the Cooperative Board for the school year 2015-16.

There were no other nominations.

Mrs. Kimball announced the results of the voting: 10 votes in favor of Mrs. Elaine M. Falvo with 2 absent 0 abstain. Mrs. Elaine M. Falvo was elected Vice President of the Cooperative Board for the school year 2015-16.

Yes	No	Absent
Gary Nelson		Shirley Burtch
Dr. Gary W. Porcelli		Russell Stewart
Steve Boucher		
Margaret Buckley		
Doreen Corbin		
Elaine M. Falvo		
John A. Griffin		
Charlene A. Hartman		
Michael J. Moore		
John J. Salerno		

#### **5. OATH OF OFFICE — VICE PRESIDENT**

Mrs. Elaine M. Falvo was administered the Oath of Office by the Clerk of the Board and signed her oath of office card which affirmed that she will support the constitution of the United States, and the constitution of the state of New York, and that she will faithfully discharge the duties of the office of Vice President respectively according to the best of her ability.

The Clerk turned the meeting back over to the President.

#### **6-54. REORGANIZATIONAL RESOLUTIONS**

The following motion covering Resolution Items 6-45 was made by Ms. Buckley seconded by Mrs. Corbin. Motion was carried unanimously.

6. That **Mrs. Christine Clark** be and hereby is appointed the Treasurer of the Cooperative Board for the 2015-16 fiscal year, with excess faithful performance blanket bond coverage for the Treasurer in the amount of \$5 million.

7. That **Mrs. Michele North** be and hereby is appointed the Deputy Treasurer of the Cooperative Board for the 2015-16 fiscal year, with excess faithful performance blanket bond coverage for the Deputy Treasurer in the amount of \$5 million.

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8. That **Mrs. Deborah Kimball** be and hereby is appointed Clerk of the Cooperative Board effective July 1, 2015, at an annual salary rate of \$21,666.47.
9. That **Donald Gerace, Esq.**, 2613 Genesee Street, Utica, is appointed as Attorney of the Cooperative Board for the 2015-16 fiscal year at an hourly rate of \$190.
10. That the firm of **Ferrara, Fiorenza, Larrison, Barrett and Reitz, P.C.**, East Syracuse, is appointed as Attorney of the Cooperative Board for the 2015-16 fiscal year at an hourly rate of up to \$195.
11. That, pursuant to an executed inter-municipal agreement between Oneida-Herkimer-Madison BOCES and Madison-Oneida BOCES, **Attorneys employed by Madison-Oneida BOCES** are appointed as Attorney's for the Cooperative Board for the 2015-16 fiscal year at an hourly rate of up to \$100.00
12. That **Dr. Christopher Alinea** be and hereby is appointed the Physician of the Cooperative Board for the 2015-16 fiscal year for the supervision of the nurse practitioners at **\$857 per 1. FTE.**
13. That **Diana Lenahan** be and hereby is appointed the Internal Claims Auditor of the Cooperative Board for the 2015-16 fiscal year.
14. That **Mrs. Donna Rava** be and hereby is appointed the Civil Rights Compliance Officer whose responsibility it is to ensure compliance with the various federal and state statutes and regulations prohibiting discrimination in educational programs.
15. That **Mrs. Donna Rava** be and hereby is appointed the Records Management/Access Officer to coordinate requests for access to the records of Oneida BOCES consistent with law and regulation and for ensuring compliance with the Freedom of Information Laws, the Personal Privacy Protection Law, the Commissioner's Regulations and Education Law.
16. That **Ms. Margherita Manoiero** be and hereby is appointed Records Retention and Disposition Officer to be responsible for the retention and disposition of records in accordance with state regulations.
17. That **Mr. Christopher Hill** will be and hereby is appointed as Designated Educational Official to receive court notifications regarding students' sentences/adjudication in certain criminal cases and juvenile delinquency proceedings.
18. That **Mr. Christopher Hill** will be and hereby is appointed as the District Integrity Officer for Oneida-Herkimer-Madison BOCES and Component districts.
19. That **Howard D. Mettelman, Christopher Hill, Ken Ford, Ann Turner, David Stayton, Michelle Vivacqua, Pam Smoulcey, Jamie Sitera, and Kevin Healy** will be and hereby are appointed as the Certified Lead Evaluators for Teachers of the Oneida-Herkimer-Madison BOCES.

20. That **Howard D. Mettelman, Christopher Hill, Ken Ford and Ann Turner** will be and hereby are appointed as the Certified Lead Evaluators for Principals of the Oneida-Herkimer-Madison BOCES.
21. That **David Stayton, Ellen Mahanna, and Mary Lourdes Tangorra** will be and hereby are appointed as Dignity Act Coordinator(s) of the Oneida-Herkimer-Madison BOCES.
22. That the firm of **WEST & Company**, 97 N. Main Street, P. O. Box 1219, Gloversville, be and hereby is appointed the District Auditor of the Cooperative Board at the rate not to exceed \$16,000 to audit financial records for 2014-15.
23. That **Ms. Carol Orsino** be and hereby is appointed the Central Treasurer, Extra-curricular Activity Account, for the 2015-16 fiscal year, with faithful performance blanket bond coverage in the amount of \$25,000.
24. That **Mrs. Cathy D'Aprix and Peggy Calogero** be and hereby is appointed as Food Clerks for the 2015-16 fiscal year, with faithful performance blanket bond coverage in the amount of \$500,000.
25. That **Mrs. Donna Rava** be and hereby is appointed as Medicaid Compliance Officer for the 2015-16 fiscal year.

## **26. DESIGNATION OF OFFICIAL BANK DEPOSITORIES**

That the **Bank of America, the J. P. Morgan Chase Bank, the (M & T) Manufacturers and Traders Trust Company, Citizens Bank, First Niagara Bank and the (NBT) National Bank & Trust Company of the Mohawk Valley Region** be designated as official depositories of the Cooperative Board and that in addition for investment and borrowing purposes **HSBC (Marine Midland Bank,) Key Bank, Bank of New York, and Albany Commercial Bank** be designated as official depositories for the school year 2015-16. Revenue anticipation note borrowing may result in institutions not on this list be used for borrowing purposes.

## **27. DESIGNATION OF OFFICIAL NEWSPAPER**

That the **Utica Observer-Dispatch** be designated as the official newspaper of the Cooperative Board during the school year 2015-16 for the publication of all legal notices and such other data as is required to be published by law for which the same may be qualified to act.

## **28. DESIGNATION OF REGULAR MONTHLY MEETING DATES**

That the regular monthly meetings of the Cooperative Board be held on the **second Wednesday of each month at 4:30 p.m. in The Learning Center, Middle Settlement Road** (unless otherwise noted) with the option of changing the time of the meeting with proper advance notification. The calendar of meetings will be as follows:

July 8, 2015 – reorg./reg.	January 13, 2016
August 12, 2015	February 10, 2016
September 9, 2015	March 9, 2016
*October 7, 2015	April 6, 2016 annual
*November 4, 2015	April 13, 2016 regular
December 9, 2015	May 11, 2016
	June 8, 2016

\*(First Wednesday)

## **29. AUTHORIZATION OF APPOINTMENT OF STAFF ON AN INTERIM BASIS**

That the District Superintendent is hereby authorized to employ individuals on an interim basis until such time as the Board of Education is able to act upon a formal recommendation for appointment. Such interim appointments shall be considered temporary in nature.

## **30. AUTHORIZATION FOR CERTIFICATION OF PAYROLLS**

That the **District Superintendent** or the **Assistant Superintendent for Administrative Services** be and hereby is authorized to certify all payrolls prepared on behalf of the Cooperative Board for the 2015-16 fiscal year.

## **31. AUTHORIZATION FOR DISPOSAL OF EXCESS EQUIPMENT**

That the **District Superintendent** or the **Assistant Superintendent for Administrative Services** be and hereby is authorized to dispose of excess equipment for the 2015-16 fiscal year.

## **32. AUTHORIZATION FOR USAGE OF MASTER CARD ACCOUNT**

That the **District Superintendent** or the **Assistant Superintendent for Administrative Services** be and hereby is authorized to use for legitimate business expenditures master card account with credit limit of \$7,500 for the 2014-15 fiscal year.

## **33. AUTHORIZATION FOR USAGE OF GASOLINE CREDIT CARDS**

Due to the fleet of vehicles in the Operations & Maintenance Department and in the Information & Technology Division, it is necessary to authorize the use of the gasoline credit cards for the 2015-2016 school year as per the attached listing.

## **34. AUTHORIZATION OF PURCHASING AGENT**

That the **Assistant Superintendent for Administrative Services or Supervisor of Central Business Office** be and hereby is appointed Purchasing Agent of the Cooperative Board for the school year 2015-16 and authorized to purchase supplies and equipment for services as provided in the budget.

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### **35. AUTHORIZATION OF PETTY CASH FUNDS**

That **Administration, Career & Technical Education, Special Education, Alternative Education, Program and Professional Development, Science Center, and Information and Technical Education** be and hereby is authorized to use Petty Cash funds in the amount of \$100.00 each for the purpose of emergency purchases of items less than \$20.00 with proof of receipt.

### **36. AUTHORIZATION FOR STAFF TRAVEL AND CONFERENCE**

That the **District Superintendent** be and hereby is authorized to approve requests of staff personnel to attend conferences, workshops, meetings and seminars, and to conduct workshops, seminars, and meetings for BOCES and Supervisory District personnel within the limits of the budget or appropriations within the special grants.

### **37. DESIGNATION OF AUTHORIZED SIGNATURE ON CHECKS**

That the **Treasurer and Deputy Treasurer** be and hereby is authorized to sign by electronic signature for the disbursement of all funds of the Cooperative Board from the checking accounts.

### **38. AUTHORIZATION FOR APPROVAL OF BUDGET TRANSFERS**

That the **District Superintendent** be and hereby is authorized to make transfers of appropriations within the budget of each program or service, and a summary document of budget transfers will be provided on a monthly basis as part of the Treasurer's report showing the reasons for the adjustments to contract and the amounts (plus or minus).

### **39. AUTHORIZATION TO INVEST FUNDS**

That the Cooperative Board delegates to the **District Superintendent or the Assistant Superintendent for Administrative Services** the authority to invest available monies in accordance with the Education Law and any other pertinent regulations.

### **40. AUTHORIZATION TO TRANSFER FUNDS BETWEEN INTEREST AND CHECKING ACCOUNTS**

That the **Assistant Superintendent for Administrative Services** or the **Treasurer** be and hereby is authorized to make transfers between the interest and checking accounts.

### **41. AUTHORIZATION TO LOAN FUNDS**

That the **District Superintendent or the Assistant Superintendent for Administrative Services** be and hereby is authorized to loan from the General Fund to the Federal funds such sums as are necessary, to be repaid to the General Fund when revenues are received from the respective funds.

### **42. AUTHORIZATION FOR REVENUE ANTICIPATION NOTES**

That the Cooperative Board shall issue and sell Revenue Anticipation Notes, as needed, not to exceed **\$15.0 million**, in anticipation of the collection of revenues other than real estate taxes or

assessments, namely, monies to be received from the State of New York, and contractual payments due from its component school districts, which are due and payable in the fiscal year July 1, 2015 to June 30, 2016.

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**43. AUTHORIZATION FOR COMPONENT SCHOOL DISTRICTS TO DESIGNATE BOCES CAREER AND TECHNICAL EDUCATION ADVISORY COUNCIL FOR SERVICE TO THEIR DISTRICTS**

That the BOCES Board will allow any component school district seeking the services of the BOCES Career and Technical Education Advisory Council to receive those services based on the submission of a formal resolution from the component Board.

**44. AUTHORIZATION FOR COOPERATIVE BIDDING**

That it is the plan of a number of public school districts in Oneida, Herkimer and Madison Counties, New York, to bid jointly school supplies, equipment, food products, etc.; and the Board of Cooperative Educational Services is desirous of participating with other school districts in Oneida, Herkimer and Madison Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 199-o; in particular the Cooperative Board is desirous of participating in the cooperative purchasing COSER's of both Madison-Oneida BOCES and Herkimer-Hamilton, Fulton-Oswego BOCES; and the Board of Cooperative Educational Services wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the boards of education and making recommendations thereon; therefore, the Board of Cooperative Educational Services hereby appoints the Regional Committee of Business Officials to represent it in all matters related above, and the Board of Cooperative Educational Services authorizes the above mentioned committee to represent it in all matters entering into a contract for the purchase of the above mentioned commodities; and the Board of Cooperative Educational Services agrees to assume its equitable share of the costs of the cooperative bidding; and the Board of Cooperative Educational Services agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will comply with the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

**45. AUTHORIZATION FOR BOCES EDUCATIONAL CONSORTIUM**

That it authorizes the expenditure of \$4,525 for the 2015-2016 school year as the membership fee for the "BOCES Educational Consortium," an association formed by boards of cooperative educational services from throughout New York State for the promotion of BOCES through education and advocacy, oversight and membership with the Association of Educational Service Agencies.



The following motion covering Resolution Item 46 was made by Ms. Buckley seconded by Mr. Boucher Motion was unanimously.

**46. AUTHORIZATION FOR CASUALTY AND LIABILITY INSURANCE**

That it is the plan of a number of public school districts in Oneida, Herkimer and Madison Counties, New York, to bid jointly casualty and liability insurance; and the Board of Cooperative Educational Services is desirous of participating with other school districts in Oneida, Herkimer and Madison Counties in the joint bidding of the casualty and liability insurance mentioned above; and the Board authorizes a Regional Committee of Administrators to represent it in all matters leading to the purchase of casualty and liability insurance.

Yes	No	Abstaining	Absent
Mr. Boucher		Mr. Griffin	Mrs. Burtch
Ms. Buckley			Mr. Stewart
Mrs. Corbin			
Mrs. Falvo			
Mrs. Hartman			
Mr. Moore			
Mr. Nelson			
Dr. Porcelli			
Mr. Salerno			

The following motion covering Resolution Item 47 was made by Ms. Buckley seconded by Mrs. Corbin Motion was carried unanimously.

**47. READOPTION OF BOARD POLICIES AND BYLAWS**

That the Board readopts all policies and bylaws contained in the BOCES HANDBOOK OF POLICIES AND BYLAWS.

The following motion covering Resolution Item 48 was made by Ms. Buckley seconded by Mr. Salerno. Motion was carried unanimously.

**48. STATEMENT OF CONFLICT OF INTEREST**

That the Board members submit a Conflict of Interest Statement.

The following motion covering Resolution Items 49-60 was made by Mrs. Falvo seconded by Ms. Buckley. Motion was carried unanimously.

**49. DELEGATES TO THE BOCES CONSORTIUM OF CONTINUING EDUCATION**

That the Board selects Mrs. Burtch and Mr. Salerno as delegates to the **BOCES Consortium of Continuing Education Policy Board**, with Mr. Nelson to serve as alternate.

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**50. REPRESENTATIVE ON THE CAREER AND TECHNICAL EDUCATION ADVISORY COUNCIL**

That the Board selects Mrs. Corbin as delegate to the **Career and Technical Education Advisory Council**, with Mr. Salerno, Dr. Porcelli and Mr. Stewart to serve as alternates.

**51. REPRESENTATIVE ON THE EXECUTIVE COMMITTEE OF THE ONEIDA-MADISON-HERKIMER COUNTIES SCHOOL BOARDS INSTITUTE**

That the Board selects Mr. Boucher as delegate to the **Oneida-Madison-Herkimer Counties School Boards Institute Executive Committee**, with Dr. Porcelli to serve as alternate.

**52. VOTING DELEGATE TO THE NYSSBA CONVENTION**

That the Board selects Mr. Moore as delegate to the **Voting Delegate to the NYSSBA Convention**.

**53. REPRESENTATIVE ON THE SCHOOL AND BUSINESS ALLIANCE DEVELOPMENT ADVISORY COMMITTEE**

That the Board selects Mrs. Falvo as delegate to the **School and Business Alliance Development Advisory Committee**, with Mr. Salerno, Mr. Stewart and Mr. Griffin to serve as alternate.

**54. SELECTION OF REPRESENTATIVE ON THE ALTERNATIVE EDUCATION ADVISORY COMMITTEE**

That the Board selects Mr. Boucher as delegate to the **Alternative Education Advisory Committee**, with Mr. Moore, Mr. Nelson, Mr. Stewart and Mr. Griffin to serve as alternate.

**55. SELECTION OF REPRESENTATIVE ON THE AUDIT COMMITTEE**

That the Board selects Ms. Buckley, Mrs. Falvo, Mrs. Hartman, Mr. Nelson and Dr. Porcelli as delegates with Mrs. Burtch as alternate to the **Audit Committee**.

**56. SELECTION OF REPRESENTATIVES ON WELLNESS COMMITTEE**

That the Board selects Mr. Nelson and Mr. Stewart as delegates to the **Wellness Committee** with Mrs. Hartman as alternate.

**57. CAPITAL PROJECT COMMITTEE**

That the Board selects Mrs. Corbin, Mrs. Falvo, Mr. Moore, Mr. Salerno and Mr. Stewart to the **Capital Project Committee**.

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#### **58. NEGOTIATIONS COMMITTEE**

That the Board selects Mrs. Falvo, Mr. Griffin, Mr. Moore, Mr. Stewart and Mr. Nelson to the **Negotiations Committee**.

#### **59. BOARD HANDBOOK COMMITTEE**

That the Board selects Mr. Moore and Mr. Boucher to the Board Handbook Committee.

#### **60. POLICY COMMITTEE**

That the Board selects Mr. Moore, Dr. Porcelli and Mr. Boucher as delegates to the **Board Policy Committee**.

### **REGULAR AGENDA ITEMS V-XII**

#### **ITEM V— COMMUNICATIONS**

##### **Communications from the Floor**

NSBA Convention – Boston, MA

##### **Correspondence**

2015-16 Contact List  
Fall 2015 Events  
Board Mileage

**ITEM VI—CURRENT TOPICS/DISCUSSION ITEMS**

**Grants Update:**

Mr. Mettelman updated the Board regarding Grants, including the coordination of efforts to secure grants, the goals of the grants and the evaluation.

Tom Dorr then shared information regarding the Healthy Schools and Communities Grant. The grant was issued by the State Department of Health back in the fall. It is for a total of \$250,000 per year for five years – 26 awards across the state. It is targeted to schools and communities identified as high need.

Scott Morris and Ken Ford shared information regarding the Partners for Prosperity Funding Proposal: Partnerships in STEM Education. This is for three years at \$115,000 per year with support from all 15 Oneida County Superintendents and local businesses including Mohawk Valley EDGE, Workforce Investment Board, National Grid, SUNY Polytechnic Institute, Utica College and MVCC. This project is a comprehensive program with four inter-related elements, spanning a 15 month time frame, from Spring 2015 through Spring 2018. Expected outcomes are: the creation of 15 to 30 STEM resource kits for project-based learning units, the creation of professional learning communities devoted to the improvement of STEM education in the schools, an increased awareness of high tech careers and the skill sets needed for students to pursue those careers and immersive trainings to train over 200 teachers to advance STEM experiences in classroom.

Mr. Mettelman also shared information regarding MV 500 – Mohawk Valley Regional Economic Development Proposal. The grant is due in October - \$500 million.

[Mrs. Hartman left at 5:50 p.m.]

**ITEM VII—APPROVAL OF CONSENT AGENDA (A., B., C., D.)**

**MOTION TO APPROVE THE CONSENT AGENDA  
(Item D 4 removed from Consent Agenda – motion taken separately)**

Motion by: Mr. Griffin  
Seconded by: Ms. Buckley

**MINUTES OF THE REGULAR MEETING OF JUNE 10, 2015**

Moved, that, the minutes of the Regular Meeting Minutes of June 10, 2015, of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison

Counties, are approved with the addition of “with regret” added to Stephanie Dietz’s resignation.

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### **FINANCIAL REPORTS/AWARDING OF CONTRACTS**

#### **MOTION TO ACCEPT BALANCE OF REPORT OF TREASURER FOR MAY, 2015, THE REPORT OF THE TREASURER FOR MAY 2015; APPROVAL OF 2014-15 CONTRACTS (SELLER WITH OTHER BOCES); APPROVAL OF 2015-16 CONTRACTS (BUYER WITH OTHER BOCES); APPROVAL OF LEASE AGREEMENT (RSE-TASC); AND APPROVAL OF LEASE AGREEMENT (BRODOCK)**

Moved, that the Cooperative Board accepts the Report of the Treasurer for May 2015 (Item VII B-1); all as shown below:

#### **Report of the Treasurer for May 2015**

Capital	391,861.79
General	8,625,312.70
School Lunch	196,602.38
Special Aid	641.76
Trust/Agency	25,901.78
Trust/Expand	<u>74,451.95</u>
Total	\$ 9,314,772.36

and the Treasurer’s Report for the Extra-Curricular Fund  
for May 2015 showing a fund balance of \$5,425.69.

#### **Budget Revisions—2014-15 May 2015 Report**

2014-15 Adopted Budget	\$54,000,492
Commitment Changes	2,089,521
Net Changes	<u>+ 6,666,026</u>
Total	\$62,756,039

**APPROVAL OF  
2014-2015 SHARED SERVICE CONTRACTS (SELLER) WITH OTHER BOCES**

**2014-2015 Shared Service Contractor (Seller) with Other BOCES**

Oneida BOCES Contractor (Seller) With Other BOCES

Cattaraugus BOCES	\$ 8,000.00	Chinese
Erie #2 BOCES	\$ 1,960.00	Chinese, Sign Language, Model Schools

Moved, that the Cooperative Board approves the Contract(s) between Oneida-Herkimer-Madison BOCES and Cattaraugus BOCES and Erie #2 BOCES for the 2014-2015 school year.

**APPROVAL OF  
2015-2016 SHARED SERVICE CONTRACTS (BUYER) WITH OTHER BOCES**

**2015-2016 Shared Service Contractor (Buyer) with Other BOCES**

Oneida BOCES Contractor (Buyer) With Other BOCES

Jefferson-Lewis BOCES	\$ 1,900.00	Drug & Alcohol
Oswego BOCES	\$ 6,937.65	Itinerant Audiologist
Monroe #1 BOCES	\$53,100.00	Today's Students Tomorrow's Teacher

Moved, that the Cooperative Board approves the Contract(s) between Oneida-Herkimer-Madison BOCES and Jefferson-Lewis BOCES and Oswego BOCES and Monroe #1 BOCES and 2015-2016 school year.

**PERSONNEL**

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND  
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following, with changes on the teaching/certified staff and non-instructional/classified staff: Items e.1. a., #5 and # 7 removed and "with regret" added to Jane Vail's resignation.



**C. PERSONNEL REPORT**

**a. RETIREMENTS**

**1. Teaching/Certified Staff**

			Hire Date	Retire Date
1.	PATRICIA A. LENNON	TEACHER ASSISTANT	11/01/2002	07/01/2015
2.	PATRICIA M. SKELLY	SUPERVISOR FOR INSTRUC SUPPORT SERV	09/19/2005	01/29/2016

**2. Non-Instructional/Classified Staff**

			Hire Date	Retire Date
1.	BONNIE AMBRIDGE	COMPUTER TECHNICAL ASSISTANT	07/21/2010	08/31/2015

**b. RESIGNATIONS**

**1. Non-Instructional / Classified Staff**

			Hire Date	Resign Date
1.	DENISE E. MURDOCK	FOOD SERVICE HELPER	03/14/2007	06/30/2015
2.	JOSEPH A. PALADINO	COMPUTER TECHNICAL ASSISTANT	11/10/2014	06/19/2015
3.	JANE E. VAIL	PBIS COORDINATOR	02/08/2010	07/03/2015 W/ REGRET
4.	HANSJORG WATTINGER	CLEANER	02/10/2014	06/30/2015

**c. APPOINTMENTS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**



1. Recommend that **ALLISON LIVERMORE** be appointed as a **SCHOOL LIBRARY MEDIA SPECIALIST** in **Information & Technology**, for a four year probationary appointment in the School Library Media Specialist tenure area, commencing September 01, 2015 and ending August 31, 2019 at an annual salary rate of \$45,136.

**Certification:**

- \* Initial certificate in Library Media Specialist

**Education:**

- \* Associates of Science in Liberal Arts from SUNY Morrisville
- \* Bachelors of Science in Theatre from SUNY Oswego
- \* Masters of Science in Library Media from Syracuse University
- \* Masters of Science in Instructional Design from Syracuse University
- \* Masters of Science in Telecommunications from Syracuse University

**Work Experience:**

- \* From 2011 through the present as a Substitute Librarian at Cazenovia School District
- \* From 1996 through the present as a Manager at Verizon

**b. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)**

1. Recommend that **VINCENT CONDRO** be appointed as a **CURRICULUM SPECIALIST**, in the Program and Professional Development Division for a temporary appointment commencing July 1, 2015 and ending June 30, 2016 at a salary rate of \$300.00/day.
2. Recommend that **VINCENT CONDRO** be appointed as a **CURRICULUM SPECIALIST**, in the Program and Professional Development Division for a temporary appointment commencing May 18, 2015 and ending August 31, 2015 at a salary rate of \$500.00/day.
3. Recommend that **RICHARD D. HUNT** be appointed as an **INTERSCHOLASTIC SPORTS COORDINATOR** in Itinerant Services, for a temporary appointment, commencing July 1, 2015 and ending June 30, 2016 at a salary rate of \$400.00/day.
4. Recommend that **JANET C. JURY** be appointed as **DIRECTOR OF CENTER STATE TEACHER CENTER**, for a temporary appointment, commencing July 1, 2015 and ending June 30, 2016 at an hourly salary rate of \$40.00/hr., not to exceed 100 hours.

5. Recommend that **JOANN OTTMAN'S** temporary appointment as a **CURRICULUM SPECIALIST**, in the Program and Professional Development Division, be extended commencing July 01, 2015 and ending June 30, 2016 at a salary rate of \$300.00/day.
  
6. Recommend that **ANN TURNER'S** temporary appointment as a **CURRICULUM SPECIALIST** in the Program and Professional Development Division, be extended, commencing July 1, 2015 and ending June 30, 2016 at a salary rate of \$300.00/day.
  
7. Recommend that **ANN TURNER'S** appointment as an **ACTING DIRECTOR** in the Program and Professional Development Division, be extended, commencing July 1, 2015 to June 30, 2016 at a salary rate of \$400.00/day.

**c. RECOMMENDATION FOR MENTORING**

		Title	Start Date	End Date	Salary
1.	MARGARET BECK	COACH/MENTOR	07/01/2015	06/30/2016	\$33.33/hr.
2.	MICHAEL N. CALANDRA	COACH/MENTOR	07/01/2015	06/30/2016	\$33.33/hr.
3.	MARK R. DUNN	COACH/MENTOR	07/01/2015	06/30/2016	\$33.33/hr.
4.	RICHARD D. HUNT	COACH/MENTOR	07/01/2015	06/30/2016	\$33.33/hr.
5.	JAMES G. KRAMER	COACH/MENTOR	07/01/2015	06/30/2015	\$33.33/hr.

**d. RECOMMENDATION FOR TEACHER AMBASSADORS**

The Center State Teacher Center is coordinating the collaboration between the Program and Professional Development Division and the NYS Common Core Ambassadors. This support will be school, district and/or BOCES wide as these educators help with the implementation of the Common Core through formal or informal mentoring, coaching and turn-key training. Ambassadors will work to define the most appropriate professional development needed. Compensation will be \$25.00 per hour.

		Title	Start Date	End Date	Salary
1.	JOEL M. ALLEN	AMBASSADOR/PRE-PRESENT	05/14/2015	06/30/2015	\$25.00
2.	TAMARA J. BILLARD	AMBASSADOR/PRE-PRESENT	05/12/2015	06/30/2015	\$25.00
3.	THERESA K. CHESEBRO	AMBASSADOR/PRE-PRESENT	05/12/2015	06/30/2015	\$25.00
4.	MONICA M. CRUMRINE	AMBASSADOR/PRE-PRESENT	05/12/2015	06/30/2015	\$25.00

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		Title	Start Date	End Date	Salary
5.	AMY L. DOGGETT	AMBASSADOR/PRE- PRESENT	05/12/2015	06/30/2015	\$25.00
6.	AFTEN J. FORD	AMBASSADOR/PRE- PRESENT	05/12/2015	06/30/2015	\$25.00
7.	JODI K. FRANK	AMBASSADOR/PRE- PRESENT	05/12/2015	06/30/2015	\$25.00
8.	KATHLEEN A. GLICKMAN	AMBASSADOR/PRE- PRESENT	05/12/2015	06/30/2015	\$25.00
9.	EMILY H. HEINTZ	AMBASSADOR/PRE- PRESENT	05/12/2015	06/30/2015	\$25.00
10.	ANDREA E. HOGAN	AMBASSADOR/PRE- PRESENT	05/12/2015	06/30/2015	\$25.00
11.	DIANA L. HUSS	AMBASSADOR/PRE- PRESENT	05/12/2015	06/30/2015	\$25.00
12.	AMIE N. JOHNSON	AMBASSADOR/PRE- PRESENT	05/12/2015	06/30/2015	\$25.00
13.	JOHN P. KEARNEY	AMBASSADOR/PRE- PRESENT	05/14/2015	06/30/2015	\$25.00
14.	NORIN LAVENDER	AMBASSADOR/PRE- PRESENT	05/12/2015	06/30/2015	\$25.00
15.	HILARY F. LOPATA	AMBASSADOR/PRE- PRESENT	05/12/2015	06/30/2015	\$25.00
16.	BRIAN M. MC INTOSH	AMBASSADOR/PRE- PRESENT	05/14/2015	06/30/2015	\$25.00
17.	LAURA E. POMINVILLE	AMBASSADOR/PRE- PRESENT	05/12/2015	06/30/2015	\$25.00
18.	KAREN E. ROMANO	AMBASSADOR/PRE- PRESENT	05/12/2015	06/30/2015	\$25.00
19.	TERESA M. SCOTT	AMBASSADOR/PRE- PRESENT	05/12/2015	06/30/2015	\$25.00
20.	SUSAN P. SMITH	AMBASSADOR/PRE- PRESENT	05/12/2015	06/30/2015	\$25.00
21.	GREGORY M. SMITH	AMBASSADOR/PRE- PRESENT	05/14/2015	06/30/2015	\$25.00
22.	JENNIFER WALIGORY- LEE	AMBASSADOR/PRE- PRESENT	05/12/2015	06/30/2015	\$25.00

**2. Non-Instructional/Classified Staff**

**a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

1. Recommend that **JULIO C. ABBRUZZESE** be appointed to a probationary appointment (non-competitive) as an **ASSISTANT COOK** in **FOOD SERVICE**, commencing July 01, 2015 at an hourly rate of \$15.56.

**JULIO C. ABBRUZZESE** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **ASSISTANT COOK**. **JULIO C. ABBRUZZESE** will be required to serve a twelve week probationary period.

**Education:**

- \* Associate's Degree in Restaurant Management from SUNY Cobleskill

**Work Experience:**

- \* From September, 2010 through the present as an Assistant Manager at Stewart's Ice Cream Shops, Ballston Spa
- \* From June, 2000 through September, 2010 as a Partner/Co-Owner of Abbruzzese Excavating, Mohawk
- \* From August, 1995 through May, 2000 as a Manager at Cooperstown Sports and News, Cooperstown
- \* From April, 1993 through August, 1995 as a waiter at Red Sleigh Restaurant, Cooperstown

2. Recommend that **DEBORAH A. DAVIS** be appointed to a probationary appointment (non-competitive) as a **FOOD SERVICE HELPER** in School Lunch Services, commencing September 01, 2015 at an hourly rate of \$10.69.

**DEBORAH A. DAVIS** meets the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**. **DEBORAH A. DAVIS** will be required to serve a twelve week probationary period.

**Education:**

- \* Graduate of IHC Watertown

**Work Experience:**

- \* From September, 2011 through the present as a Food Service Worker at Richfield Springs CSD
- \* From July, 1997 through May, 2010 as a Meat Wrapper at Great American, Richfield Springs

3. Recommend that **SUSAN A. FERGUSON** be appointed to a probationary appointment (non-competitive) as a **FOOD SERVICE HELPER** in School Lunch Services, commencing September 01, 2015 at an hourly rate of \$9.22.

**SUSAN A. FERGUSON** meets the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**. **SUSAN A. FERGUSON** will be required to serve a twelve week probationary period.

**Education:**

\* Graduate of Longwood, Middle Island, NY

**Work Experience:**

\* From September, 2014 through the present as a Food Service Helper at Richfield Springs CSD

4. Recommend that **DENISE E. MURDOCK** be appointed to a probationary appointment as a **CLEANER** in the Operations and Maintenance Department, commencing July 01, 2015 at an annual salary rate of \$28,494.

**DENISE E. MURDOCK** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLEANER**. **DENISE E. MURDOCK** will be required to serve a twenty-six week probationary period.

**Education:**

\* Graduate of New Hartford Central School District

**Work Experience:**

\* From 2010 to the present as a substitute Cleaner at Oneida-Herkimer-Madison BOCES

\* From 2007 to the present as a Food Service Helper at Oneida-Herkimer-Madison BOCES

5. Recommend that **ERICA J. SIVER** be appointed to a probationary appointment (non-competitive) as a **FOOD SERVICE HELPER** in School Lunch Services, commencing September 01, 2015 at an hourly rate of \$9.22.

**ERICA J. SIVER** meets the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**. **ERICA J. SIVER** will be required to serve a twelve week probationary period.

**Education:**

\* Graduate of Richfield Springs CSD

**Work Experience:**

- \* From September, 2010 through the present as a Food Service Helper at Richfield Springs CSD
- \* From 2000 through November, 2007 as a Server at Jerry's Place
- \* From 2005 through 2006 as a cashier at Panera Bread

6. Recommend that **ANN M. SMITH** be appointed to a probationary appointment (non-competitive) as a **FOOD SERVICE HELPER** in School Lunch Services, commencing September 01, 2015 at an hourly rate of \$9.22.

**ANN M. SMITH** meets the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**. **ANN M. SMITH** will be required to serve a twelve week probationary period.

**Education:**

\* Graduate of Richfield Springs CSD

**Work Experience:**

- \* From September, 2014 through the present as a Food Service Helper at Richfield Springs CSD
- \* From June, 1990 through August, 2014 as a Certified Nursing Assistant at the Otsego Manor, Cooperstown

7. Recommend that **LISSETTE STEFANEC** be appointed to a probationary appointment (non-competitive) as a **FOOD SERVICE HELPER** in School Lunch Services, commencing September 01, 2015 at an hourly rate of \$10.17.

**LISSETTE STEFANEC** meets the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**. **LISSETTE STEFANEC** will be required to serve a twelve week probationary period.

**Education:**

- \* Webster College - High School Diploma
- \* Received a Certificate in Child Development from Central Florida Community College

**Work Experience:**

- \* From September, 2014 to the present as a Food Service Worker at Richfield Springs CSD
- \* From July, 2010 through February, 2013 as a Pre-K Teacher at Little Wings of Faith, Ocala, Florida
- \* From November, 2007 through July, 2010 as a Care Aide at Independent Alternatives, McIntosh, Florida
- \* From August, 2007 through December, 2007 as a Music Director at Childs Haven, Ocala, Florida
- \* From August, 2002 through October, 2006 as a Teacher Aide at Living Waters Christian Academy, Ocala, Florida

8. Recommend that **HANSJORG WATTINGER** be appointed to a probationary appointment as a **BUILDING MAINTENANCE WORKER** in **OPERATIONS & MAINTENANCE**, commencing July 01, 2015 at an annual salary rate of \$31,921.

**HANSJORG WATTINGER** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **BUILDING MAINTENANCE WORKER**. **HANSJORG WATTINGER** will be required to serve a twenty-six week probationary period.

**Education:**

- \* High School Diploma from Arbon, Canton Thurgau, Switzerland

**Work Experience:**

- \* From February, 2014 to the present as a Cleaner at the Oneida-Herkimer-Madison BOCES
- \* From October, 1989 to February, 2014 as a Service Technician at Superior Plus Energy, Rome, NY

9. Recommend that **JANET ZICK** be appointed to a probationary appointment as a **SABA SCHOOL NURSE INSTRUCTOR** in the School and Business Alliance programs, commencing September 01, 2015 at an annual salary rate of \$28,974.00.

**JANET ZICK** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **SABA SCHOOL NURSE INSTRUCTOR**. **JANET ZICK** will be required to serve a twenty-six week probationary period.

**Education:**

- \* Associates Degree in Nursing from MVCC
- \* NYS License as a Registered Nurse

**Work Experience:**

- \* From 2010 through the present as School Nurse in Special Education and General Education Summer School at Oneida-Herkimer-Madison BOCES
- \* From September, 1990 through June, 2013 as a School Nurse at Sauquoit Middle School
- \* From 2010 through 2014 served as Summer School Nurse at Oneida-Herkimer-Madison BOCES

**b. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)**

1. Recommend that **MARK J. FARRELL JR.** be appointed to a temporary appointment as a **LABORER** in the Information and Technology Division, commencing June 24, 2015 and ending June 30, 2016 at a salary rate of \$8.75/hr.

**Education:**

- \* Graduate of West Canada Valley CSD
- \* Attending SUNY Oneonta for Physics/History

**Work Experience:**

- \* From June, 2013 through August, 2013 as a part-time Technology Support Technician at HCCC
- \* From July, 2012 through August, 2012 Regional Program of Excellence at HCCC
- \* From June, 2012 through August, 2012 as a Clerk at the Newport History Center

2. Recommend that **TERESA FOBARE'S** temporary appointment as a **BUSINESS MANAGER** in the Administrative Services Division, be extended, commencing July 1, 2015 and ending June 30, 2016 at a salary rate of \$275.00/day, by timesheet.



3. Recommend that **ANDREW S. HALL** be appointed to a temporary appointment as a **LABORER** in the Information & Technology Division, commencing June 25, 2015 and ending June 30, 2016 at a salary rate of \$8.75/hr.

**Education:**

- \* Graduate of New Hartford CSD
- \* Attending LeMoyne College, Syracuse for Business/Law

**Work Experience:**

- \* From July, 2013 to the present as a Customer Relations Representative at Matt Funeral Home, Utica
- \* From July, 2013 through August, 2013 as a summer helper at Roy Boy's Farm, New York Mills

4. Recommend that **CARLO T. RIZZO** be appointed to a temporary appointment as a **LABORER** in the Information and Technology Division, commencing June 22, 2015 and ending June 30, 2016 at a salary rate of \$8.75 per hour.

**Education:**

- \* Graduate of Clinton Central School District
- \* Currently attending Mohawk Valley Community College for Engineering

**Work Experience:**

- \* August 2014 placement at March Associates through the Regional Program of Excellence working with CAD programs

5. Recommend that **PATRICIA A. SERVICE'S** temporary appointment as a **SCHOOL BUSINESS ADMINISTRATOR** in the Administrative Services Division, be extended, commencing July 1, 2015 and ending June 30, 2016 at a salary rate of \$400/day, by timesheet.

6. Recommend that **WENDY S. STILLMAN** be appointed to a temporary appointment as a **BUSINESS MANAGER** in the Administrative Services Division, commencing July 1, 2015 and ending June 30, 2016 at a salary rate of \$45.00/hr. She will be located at Brookfield Central School District.

7. Recommend that **DANIEL J. VETERE** be appointed to a temporary appointment as a **CLERK HOURLY** in the Information and Technology Division, commencing June 08, 2015 and ending June 30, 2016 at a salary rate of \$10.54 per hour (14-15) and \$10.68 per hour (15-16).

**Education:**

- \* Graduate of Whitesboro Central School District
- \* Currently attending Rochester Institute of Technology for Engineering

**Work Experience:**

- \* From August, 2013 through August, 2014 as a Cashier at BJ's Wholesale Club
- \* From June, 2013 through August, 2013 as an Intern in the Business Office at St. Joseph's Nursing Home

**c. RECOMMENDATION FOR NON-INSTRUCTIONAL TEMPORARY SUMMER APPOINTMENTS**

		Title	Start Date	End Date	Salary
1.	AVRIE R. CANARELLI	CLERK HOURLY	06/24/2015	06/30/2016	\$10.54/hr. 14-15 \$10.68/hr. 15-16
2.	CHERYL A. FAUBERT	CLERK	07/01/2015	06/30/2016	\$11.25/hr.
3.	PETER L. FILAS	LABORER	06/24/2015	06/30/2016	\$9.46/hr. 14-15 \$9.86/hr. 15-16
4.	KASSANDRA L. GUSTIN	CLERK HOURLY	07/01/2015	06/30/2016	\$10.96/hr.
5.	ALEXANDER R. HARRIS	MOTOR VEHICLE OPERATOR - HOURLY	06/17/2015	06/30/2015	\$10.01/hr. 14-15 \$10.19/hr. 15-16
6.	LAURA M. HOMER-GUNTHER	CLERK	07/01/2015	06/30/2016	\$10.96/hr.
7.	SHELBY K. LAGRAY-MASTERS	CLERK HOURLY	06/24/2015	06/30/2016	\$10.54/hr. 14-15 \$10.68/hr. 15-16
8.	ANDREW K. RAHME	LABORER	06/24/2015	06/30/2016	\$8.93/hr. 14-15 \$9.31/hr. 15-16
9.	HANNAH SUMNER	CLERK HOURLY	07/01/2015	06/30/2016	\$11.25/hr.
10.	KEVIN H. WRIGHT	CLERK	07/01/2015	06/30/2016	\$10.96/hr.

**d. LAYOFFS**

1. **Non-Instructional/Classified Staff**

**a. RECOMMENDATION FOR LAY-OFF**

1. It is recommended that **GREGORY AUFFREY**, be laid-off from the position of **ASSISTANT SAFETY COORDINATOR**, effective 06/30/2015. The District Superintendent shall notify **GREGORY AUFFREY** of this decision forthwith. **GREGORY AUFFREY** is the person with the least seniority in the **ASSISTANT SAFETY COORDINATOR** civil service title.

**e. SUMMER SCHOOL**

**1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED**

**a. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED**  
 Daily rate is 1/200th of salary.

		Title	Start Date	End Date	Max Days	Salary
1.	JENNIFER L. CHAMBRONE	Prog. for Speech & Hearing Handicapped	07/6/2015	08/14/2015	30	\$42,885
2.	DAVID N. FAILING	Teaching Assistant	07/6/2015	08/14/2015	30	\$21,576
3.	CATERINA A. KERNAN	School Psychologist	06/29/2015	08/31/2015	15	\$56,178
4.	JESSICA NIPE	General Special Education Program	07/6/2015	08/14/2015	12 hrs.	\$57,093
5.	<del>THERESA M. RICE</del>	<del>Teaching Assistant</del>	<del>07/6/2015</del>	<del>08/14/2015</del>	<del>30</del>	<del>\$15,408</del>
6.	KIMBERLY A. TRUMBLE	Teaching Assistant	07/6/2015	08/14/2015	30	\$14,508
7.	<del>LEEANN J. USYK</del>	<del>Teaching Assistant</del>	<del>07/6/2015</del>	<del>08/14/2015</del>	<del>30</del>	<del>\$14,508</del>

**b. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED**

The following people are being recommended to teach in the Regional Summer School Program for 2015, for the period indicated. The actual need for any individual will not be determined until July 1, 2015. The decisions will be based upon enrollments at that time. Assignments may be for one period (\$1496.50) or two periods (\$2993) or not at all, based on enrollment. The Driver Education Instructors will be paid (\$5986) for a full class load.

		Title	Start Date	End Date	Salary
1.	DEBORAH J. BURROWS	Elementary	07/13/2015	08/06/2015	\$1,496.50
2.	DEBORAH A. CORSI-DEE	Nurse	07/06/2015	08/13/2015	\$18.99

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		Title	Start Date	End Date	Salary
3.	KRISTI R. DENISON	Elementary	07/13/2015	08/06/2015	\$1,496.50
4.	DENIS A. DERIDER	Mathematics	07/06/2015	08/13/2015	\$2,993
5.	CARINA A. DESIMONE	Elementary	07/13/2015	08/06/2015	\$1,496.50
6.	RUTH A. DOMAGO	Elementary	07/13/2015	08/06/2015	\$1,496.50
7.	CONNOR G. DOWNING	English	07/06/2015	08/13/2015	\$2,993
8.	ERIC S. FREEMAN	Elementary	07/13/2015	08/06/2015	\$1,496.50
9.	REBECCA S. GLEASMAN	Elementary	07/13/2015	08/06/2015	\$1,496.50
10.	STEVEN A. JONES	Mathematics	07/06/2015	08/13/2015	\$2,993
11.	ERIKA L. KISTOWSKI	Teaching Assistant	07/13/2015	08/06/2015	\$13.05
12.	SAMANTHA R. NORTH	Mathematics	07/06/2015	08/13/2015	\$2,993
13.	JILL M. PASCHKE	Elementary	07/13/2015	08/06/2015	\$1,496.50
14.	FALLON E. RUSSO	Elementary	07/13/2015	08/06/2015	\$1,496.50
15.	JULIA K. RYAN	Teaching Assistant	07/06/2015	08/13/2015	\$13.05
16.	JODEE SIRIANO	Mathematics	07/06/2015	08/13/2015	\$2,993
17.	SARAH J. VIVIRITO	Elementary	07/13/2015	08/06/2015	\$1,496.50
18.	LESA A. WILBERT	Elementary	07/13/2015	08/06/2015	\$1,496.50

**c. RECOMMENDATION FOR ACADEMIC SUMMER SCHOOL - PROCTOR/RATER**

Hourly rate - paid by timesheet for proctor/rater and/or tutorial assignment.

		Title	Start Date	End Date	Salary
1.	DEBORAH J. BURROWS	SUMMER - PROCTOR/RATING FOR EXAMS	08/12/2015	08/13/2015	\$21.67
2.	KRISTI R. DENISON	SUMMER - PROCTOR/RATING FOR EXAMS	08/12/2015	08/13/2015	\$21.67
3.	DENIS A. DERIDER	SUMMER - PROCTOR/RATING FOR EXAMS	08/12/2015	08/13/2015	\$21.67
4.	CARINA A. DESIMONE	SUMMER - PROCTOR/RATING FOR EXAMS	08/12/2015	08/13/2015	\$21.67

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		Title	Start Date	End Date	Salary
5.	RUTH A. DOMAGO	SUMMER - PROCTOR/RATING FOR EXAMS	08/12/2015	08/13/2015	\$21.67
6.	CONNOR G. DOWNING	SUMMER - PROCTOR/RATING FOR EXAMS	08/12/2015	08/13/2015	\$21.67
7.	ERIC S. FREEMAN	SUMMER - PROCTOR/RATING FOR EXAMS	08/12/2015	08/13/2015	\$21.67
8.	REBECCA S. GLEASMAN	SUMMER - PROCTOR/RATING FOR EXAMS	08/12/2015	08/13/2015	\$21.67
9.	RICHARD J. HARTZ	SUMMER - PROCTOR/RATING FOR EXAMS	08/12/2015	08/13/2015	\$21.67
10.	STEVEN A. JONES	SUMMER - PROCTOR/RATING FOR EXAMS	08/12/2015	08/13/2015	\$21.67
11.	ROGER H. KEMLER	SUMMER - PROCTOR/RATING FOR EXAMS	08/12/2015	08/13/2015	\$21.67
12.	SAMANTHA R. NORTH	SUMMER - PROCTOR/RATING FOR EXAMS	08/12/2015	08/13/2015	\$21.67
13.	JILL M. PASCHKE	SUMMER - PROCTOR/RATING FOR EXAMS	08/12/2015	08/13/2015	\$21.67
14.	FALLON E. RUSSO	SUMMER - PROCTOR/RATING FOR EXAMS	08/12/2015	08/13/2015	\$21.67
15.	JODEE SIRIANO	SUMMER - PROCTOR/RATING FOR EXAMS	08/12/2015	08/13/2015	\$21.67
16.	SARAH J. VIVIRITO	SUMMER - PROCTOR/RATING FOR EXAMS	08/12/2015	08/13/2015	\$21.67
17.	LESA A. WILBERT	SUMMER - PROCTOR/RATING FOR EXAMS	08/12/2015	08/13/2015	\$21.67

**d. RECOMMENDATION FOR SUMMER YOUTH EMPLOYMENT PROGRAM**

		Title	Start Date	End Date	Salary
1.	ROBERT J. FRENCH	Emerging Technology	07/06/2015	07/31/2015	\$24.87/hr 60 Hours = \$1,492.00

**2. RECOMMENDATIONS FOR SUMMER SCHOOL - NON-INSTRUCTIONAL**

**a. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - NON-INSTRUCTIONAL**  
**Daily rate is 1/200th of salary**

		Title	Start Date	End Date	Max Days	Salary
1.	DEBORAH HARDIE	NURSE PRACTITIONER	07/01/2015	08/31/2015	4	\$57,700
2.	BARBARA J. KABOT	NURSE PRACTITIONER	06/25/2015	08/31/2015	7	\$63,449
3.	JULIE SHANKMAN	NURSE PRACTITIONER	07/01/2015	08/31/2015	3.5	\$68,696

**b. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - NON-INSTRUCTIONAL**

The following people are being recommended for clerical or nursing positions in the Regional Summer School Program for 2015. All people listed are potential hires. The actual need for any individual will not be determined until July 1, 2015. The decisions will be based on enrollments at that time and the actual need for clerical or nursing help.

		Title	Start Date	End Date	Salary
1.	JANET ZICK	School Nurse	06/30/2015	07/30/2015	\$18.67/hr. 14-15 \$18.99/hr. 15-16

**ACTION ITEMS**

**APPROVAL RENEWAL OF MEMBERSHIP IN RURAL SCHOOLS ASSOCIATION**

Moved, that the Cooperative Board approves the renewal of its membership in the Rural Schools Program for the period July 1, 2015 to June 30, 2016 at an annual dues of \$625.00.

**APPROVAL OF NEW MEMBER - CONSULTANT COMMITTEE (AUTO BODY)**

Moved, that the Cooperative Board recommends the approval of one new member, James Harris to the Auto Body Repair Consultant Committee for the term of 4/30/15 to 4/30/17.

**APPROVAL TO APPOINT AREA 5 DIRECTOR OF NYSSBA**

Moved that the Cooperative Board, upon receipt and review of a letter dated June 1, 2015 from William Miller, approves the nomination of William Miller for Area 5 Director of NYSSBA.

**Motion carried unanimously.**

**APPROVAL OF CONTRACTS**

Motion by: Mr. Salerno  
Seconded by: Mrs. Corbin

Moved, that the Cooperative Board accepts the following lowest bids for construction work associated with the CIMS/PPD building: *General Construction*, Richard E. Alexander Co., in the amount of \$246,888.00; *Mechanical Construction*, H. J. Brandeles Corp., in the amount of \$195,000.00; *Plumbing Construction*, H. J. Brandeles Corp., in the amount of \$29,000.00; and *Electrical Construction*, Northern Pioneer Contractors, Inc., in the amount of \$104,897.00.

Also, that the Cooperative Board revise the budget and authorization for project #41-90-00-00-1-001-003 not to exceed \$1,250,000.

Yes	No	Abstaining	Absent
Mr. Boucher		Mrs. Falvo	Mrs. Burtch
Ms. Buckley			Mrs. Hartman
Mrs. Corbin			Mr. Stewart
Mr. Griffin			
Mr. Moore			
Mr. Nelson			
Dr. Porcelli			
Mr. Salerno			

[Mrs. Falvo left at 6:10 p.m.]  
[Mr. Boucher left at 6:45 p.m.]

The Board recessed for dinner from 6:10 p.m. to 6:45 p.m.

**ITEM VIII—OLD BUSINESS**

**None**

**ITEM IX—REPORTS**

**REPORT OF THE DISTRICT SUPERINTENDENT AND LEGISLATIVE UPDATE**

Mr. Mettelman discussed the following topics in his report:

- CTE Summer Camps
- Audit (Civil Rights)
- NSBA – Boston, MA
- Rural Schools Conference
- Multi Occupations Program

**ITEM X – BOARD DISCUSSION TOPIC**

**Board Retreat, October 2-3, 2015**

Mr. Mettelman reviewed the dates, agenda and the list of those attending.

**ITEM XI - EXECUTIVE SESSION – (*Executive Session not needed*)**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Moved, that the Board enter Executive Session at \_\_\_\_\_ p.m. to discuss personnel/negotiations update.

**Motion carried** \_\_\_\_\_.

The Board returned to General Session at \_\_\_\_\_ p.m.



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**ITEM XII - Action Item(s) for Approval (continuation of VII.)**

None

**MOTION TO ADJOURN**

Motion by: Ms. Buckley  
Seconded by: Mr. Salerno

Moved, there being no further business to come before the meeting, the meeting adjourned at 7:15 p.m.

**Motion carried unanimously.**



Deborah Kimball  
Clerk of the Board  
July 8, 2015