



**Oneida-Herkimer-Madison BOCES**

4747 Middle Settlement Road • New Hartford, NY 13413  
www.oneida-boces.org

Cooperative Board 2013-2014  
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**MINUTES OF THE REGULAR MEETING OF  
FEBRUARY 12, 2014**

The Regular meeting of the Board of Cooperative Educational Services was held on February 12, 2014 in The Learning Center, Middle Settlement Road, New Hartford, New York.

**MEMBERS PRESENT**

- Mr. Gary P. Nelson, President
- Dr. Gary W. Porcelli, Vice President
- Ms. Margaret Buckley
- Mrs. Shirley Burtch
- Mrs. Doreen Corbin
- Mr. John A. Griffin
- Mrs. Charlene A. Hartman
- Mr. William H. McDonald
- Mr. Michael J. Moore
- Mr. John J. Salerno
- Mr. Russell Stewart

**MEMBERS EXCUSED**

- Mrs. Elaine M. Falvo

**OTHERS PRESENT**

- Mr. Howard D. Mettelman, Executive Officer
- Mr. Thomas Dorr
- Mrs. Mary Annette Danella
- Mr. Kenneth Ford
- Mrs. Noreen Nouza
- Mrs. Deborah Kimball

Date

Introduction

Members Present

Others Present

Members Excused

Others Present



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**Others Present (con't)**

Kathleen Rinaldo  
Franca Armstrong  
Jackie Carl  
Anne Guley  
Deb Streiff  
Brenda Wolak  
Kristina Dare  
Lekita Stenson, student  
Ed Klessa  
Kevin Marken  
Ginny Donohue

**Student Recognition:**

Brandon Morris, student  
Rebecca Williams, student  
John Williams, parent  
Amy Williams, parent  
Susan Carlson  
Suzanne Coletti

**ITEM I—CALL TO ORDER**

The meeting was called to order at 4:33 p.m. by Mr. Nelson.

**ITEM II—PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ITEM III—RECOGNITION OF VISITORS**

Mr. Mettelman welcomed the visitors

**ITEM IV—COMMUNICATIONS**

**Communications from the Floor**

None

**Correspondence**

SBI “Legal Issues Workshop”, March 20, 2014

Gary P. Nelson, *President*, Dr. Gary W. Porcelli, *Vice President*,  
Margaret Buckley, Shirley Burtch, Doreen Corbin, Elaine M. Falvo, John A. Griffin, Charlene A. Hartman,  
William H. McDonald, Michael J. Moore, John J. Salerno, Russell Stewart

*The mission of the Oneida-Herkimer-Madison BOCES is to provide innovative leadership, programs, and services  
in response to the emerging educational needs of our school districts.*

## **ITEM V—RECOGNITION**

### **Regional Program for Excellence**

Susan Carlson mentioned that the program is in its 27<sup>th</sup> year and is experiencing an increase in student enrollment. She then introduced Suzanne Coletti, Planning Assistant with Regional Program for Excellence. Ms. Coletti introduced two students in the program; Brandon Morris, Oriskany H.S. and Rebecca Williams, Remsen H.S.

Brandon introduced his parents and shared his experience during his internship in Cyber Security at the Air Force Lab in Rome. Brandon enjoys the hands on aspect of the internship and has learned a lot. His plans are to attend South Carolina University for Intelligence and Cyber Security.

Rebecca shared her experience during an internship at Rome Hospital. She enjoys the medical field and was able to take part in maternity, medical imaging and the emergency room. Through this experience she has discovered that she really would like to work with children. Rebecca has applied to 8 different colleges and has been accepted by all. Her preference would be either Hartwick in Oneonta or Sage in Albany.

[Mr. Stewart arrived at 4:40 p.m.]

[Mrs. Corbin arrived at 4:40 p.m.]

## **ITEM VI—CURRENT TOPICS/DISCUSSION ITEMS**

### **BOCES Consortium of Continuing Education**

Kathleen Rinaldo, Director of the Continuing Education program introduced staff present and they shared a powerpoint presentation of the program. Jackie Carll, Case Manager shared information regarding the Health Occupations program. Ann Guley spoke about the Vocational and Avocational programs which includes the hobby, crafts, health and fitness and the certificate programs. Kristina Dare, Literacy Teacher introduced her student Lekita Stenson who is a GED graduate. Lekita shared her story with the Board about how she persevered as quitting is not an option for her. A few other staff members shared information about the different programs that are offered at the many sites in the three counties.

[Mrs. Hartman arrived at 5:15 p.m.]

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**ITEM VII—NEW BUSINESS**

**MOTION TO APPROVE THE MINUTES OF THE  
REGULAR MEETING OF JANUARY 8, 2014**

Motion by: Mr. Moore  
Seconded by: Ms. Buckley

Moved, that, the minutes of the Regular Meeting Minutes of January 8, 2014, of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved as presented.

**Motion carried unanimously.**

**REPORT OF THE DISTRICT SUPERINTENDENT AND LEGISLATIVE UPDATE**

Mr. Mettelman discussed the following topics in his report:

- Mr. Elwin Shoemaker – obituary
- Capital Conference – Albany 3/9-10/14
- CTE Showcase and March Open House
- DASA Training
- Board Retreat
- Board of Regents meeting
- STLE Grant
- NYSCATE Conference
- Assistant Superintendent for Instruction position

[Mr. Griffin arrived at 5:55 p.m.]

**FINANCIAL REPORTS/AWARDING OF CONTRACTS**

**MOTION TO ACCEPT BALANCE OF REPORT OF TREASURER FOR DECEMBER, 2013,  
AND THE REPORT OF THE TREASURER FOR DECEMBER 2013**

Motion by: Ms. Buckley  
Seconded by: Mrs. Corbin

Moved, that the Cooperative Board accepts the Report of the Treasurer for December 2013 (Item VII C-1); all as shown below:

**Report of the Treasurer for December 2013**

Capital	391,728.06
General	18,255,619.37

School Lunch 34,245.78  
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Special Aid 21,904.13  
Trust/Agency 22,794.88  
Trust/Expand 74,387.08

Total \$18,800,679.30

and the Treasurer's Report for the Extra-Curricular Fund  
for December 2013 showing a fund balance of \$8,876.56

**Motion carried unanimously.**

Motion by: Mr. Salerno  
Seconded by: Ms. Buckley

Moved, that the Cooperative Board accepts the Budget Revisions for December 2013 (Item VII C-1a); all as shown below:

**Budget Revisions—2013-14  
December 2013 Report**

2013-14 Adopted Budget \$52,217,926  
Commitment Changes 1,551,138  
Net Changes + 3,371,563  
  
Total \$57,140,626

**Motion carried unanimously.**

**Approval of  
2013-2014 Shared Service Contracts (Seller with other BOCES)**

Motion by: Mrs. Corbin  
Seconded by: Ms. Buckley

**2012-2013 Shared Service Contractor (Seller with Other BOCES)**

Oneida BOCES Contractor (Seller) With Other BOCES

Wayne-Finger Lakes BOCES \$6,000.00 Model Schools

Moved, that the Cooperative Board approves the contract(s) between Oneida-Herkimer-Madison BOCES and Wayne-Finger Lakes BOCES for the 2013-2014 school year.

**Motion carried unanimously.**

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**MOTION TO APPROVE THE TENTATIVE BUDGET, 2014-2015**

Motion by: Mr. Salerno  
Seconded by: Ms. Buckley

Moved, that the Cooperative Board, at their February 12<sup>th</sup> meeting approves the tentative budget for program, capital, rent and administration in the amount of \$54,000,492.36 and authorizes a public notice.

**Motion carried unanimously.**

The Board recessed for dinner from 6:09 p.m. to 6:45 p.m.

**MOTION TO ADOPT POLICY SECTION 6000 PERSONNEL  
(Presented for the Second Reading)**

Motion by: Ms. Buckley  
Seconded by: Mrs. Corbin

Moved that the Cooperative Board review Section 6000 – Personnel of the Oneida-Herkimer-Madison Board Policy Manual.

**Motion carried unanimously.**

**ACCEPTANCE OF STUDENT SCHOOL CALENDAR 2014-15**

Motion by: Ms. Buckley  
Seconded by: Mr. McDonald

Moved, that the Cooperative Board adopts the Oneida-Herkimer-Madison BOCES student School calendar for 2014-2015.

**Motion carried unanimously.**

**APPROVAL OF NEW CONSULTANT COMMITTEE MEMBERSHIP**

Motion by: Mr. Salerno  
Seconded by: Mrs. Corbin

Moved, that the Cooperative Board recommends the approval of two new members, Paula Moore and Veronica Smithson to the Early Childhood Education Consultant Committee for the term of 1/30/14 to 1/30/17.

**Motion carried unanimously.**

**APPROVAL OF PRICE INCREASE FOR TYPE A LUNCH**

Motion by: Ms. Buckley  
Seconded by: Mrs. Corbin

Moved, that the Oneida-Herkimer-Madison Cooperative Board set the price for a full-paid Type A lunch at \$2.25 for 2014-15.

**Motion carried unanimously.**

**APPROVAL OF CREATION OF NEW TITLE AND NEW POSITION**

Motion by: Ms. Buckley  
Seconded by: Mrs. Corbin

Moved, that the Cooperative Board approves the creation of the Central Stores Clerk for the Oneida-Herkimer-Madison BOCES.

**Motion carried unanimously.**

**APPROVAL OF CREATION OF NEW POSITION AND NEW TENURE AREA  
(FIRST READING)**

Motion by: Ms. Buckley  
Seconded by: Mr. Salerno

Moved, that the Cooperative Board approve the creation of the position of Principal of Academic and Related Services and tenure area of 3,ss.

**Motion carried unanimously.**

**ITEM VIII—OLD BUSINESS**

None

**ITEM IX—REPORTS**

**Federal Relations Network – Russell Stewart**

Mr. Stewart shared information regarding the conference which is now called the Advocacy Institute. Some of the topics of discussion at the conference were Perkins Grant, STEM, students with disabilities testing, ERATE, IDEA, ESEA, Universal Pre-K and Sequestration. Mr. Stewart mentioned that the conference will now be open to all Board members to attend.

**ITEM X – BOARD DISCUSSION TOPIC**

**Gardens and the Common Core**

A discussion took place regarding the following:

- NYS Standards and STEM and what is being offered regarding gardens/agriculture or where do they fit in.
- Is there a model for kids to show where food comes from?
- How much local food goes into the schools?

**EXECUTIVE SESSION**

Motion by: Ms. Buckley  
Seconded by: Mrs. Corbin

Moved, that the Board enter Executive Session at 8:02 p.m. to discuss personnel/negotiations update.

**Motion carried unanimously.**

The Board returned to General Session at 8:18 p.m.

**PERSONNEL**

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND  
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Motion by: Ms. Burtch  
Seconded by: Ms. Buckley

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves, the following changes on the teaching/certified staff and non-instructional/classified staff as follows:



**J. PERSONNEL REPORT**

**a. RESIGNATIONS**

**1. Teaching/Certified Staff**

			Hire Date	Resign Date
1.	TOBY J. JACOBS- MIJOLOVIC	TEACHER OF HOME ECONOMICS	09/01/2013	01/17/2014

**2. Non-Instructional / Classified Staff**

			Hire Date	Resign Date
1.	CHRISTOPHER F. DEWOLFE	COMPUTER OPERATOR AIDE	10/28/2013	01/07/2014

**b. UNPAID LEAVE(S) OF ABSENCE**

**1. Teaching/Certified Staff**

			Start Date	End Date	Reason
1.	CELESTE A. ANEY	TEACHER ASSISTANT	03/01/2014	06/30/2014	Disability
2.	KAYLA A. NORRBOM	TEACHER ASSISTANT	12/19/2013	01/10/2014	Disability
3.	TAMIE SINS	TEACHER OF DEAF PROGRAM	01/17/2014 (1/2 day)	TBD	Disability

**c. APPOINTMENTS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

1. Recommend that **WENDY W. BUNKER** be appointed as an **INSTRUCTIONAL SUPPORT SPECIALIST IN ELA & LITERACY** in the Program and Professional Development Division, for a three year probationary appointment in the Instructional Support Specialist in ELA tenure area, commencing February 24, 2014 and ending February 23, 2017 at an annual salary rate of \$70,000, prorated.

**Certification:**

- \* Permanent certificate in English 7-12
- \* Permanent certificate in Reading K-12

**Education:**

- \* Bachelor's Degree in English/Education from SUNY Potsdam
- \* Master's Degree in Reading Education from SUNY Cortland
- \* PhD Degree in progress from Syracuse University

**Work Experience:**

- \* From September, 2010 through the present, as a Reading Specialist/English at the Waterville Central School District
- \* From August, 2009 through June, 2010 as an Assistant Professor of Literacy Education at Mount St. Mary's University, Maryland
- \* From September, 2006 through June, 2009 as a Reading First Coordinator at Remsen Elementary School
- \* From August, 2003 through August, 2006 as a Graduate Assistant at Syracuse University
- \* From September, 1995 through June, 2003 as a Reading Specialist at Oriskany Central School District

2. Recommend that **KARA C. CIACCIA** be appointed as a **TEACHER ASSISTANT** in the Special Education Program, for a three year probationary appointment in the Teaching Assistant tenure area, commencing February 03, 2014 and ending February 02, 2017 at an annual salary rate of \$15,171.00, prorated.

**Certification:**

\* Level III certificate in Teaching Assistant

**Education:**

\* Associates in Liberal Arts and Science from  
Mohawk Valley Community College

**Work Experience:**

\* From September, 2012 through the present, as a  
Teacher Assistant at Utica City School District  
\* From 2009 through June, 2012 as a 1:1 Aide  
at Utica City School District  
\* From 2007 through 2009, as a Teacher Assistant  
at Utica City School District  
\* From 2005 through 2007, as a Student Assistant  
at Mohawk Valley Community College

3. Recommend that **SALLY C. PRATT** be appointed as a **TEACHER ASSISTANT** in the Special Education Program, for a three year probationary appointment in the Teaching Assistant tenure area, commencing February 03, 2014 and ending February 02, 2017 at an annual salary rate of \$13,743.00, prorated.

**Certification:**

\* Meets certification requirements, application  
in progress

**Education:**

\* Graduate of Jonathan Law High School  
\* Attended the University of Bridgeport for  
Journalism

**Work Experience:**

\* From December, 2007 through the present, as a  
Substitute Aide at New Hartford Central School District  
\* From December, 1985 through September, 1996 as a  
Branch Manager at People's Bank in Bridgeport, CT

**b. RECOMMENDATION FOR PART-TIME APPOINTMENT(S)**

1. Recommend that **ANDREW ZAFFARANO** be appointed as a **TEACHER OF TECHNOLOGY** in the Academic Itinerant Programs, for a part-time appointment (.5 FTE) commencing January 31, 2014 and ending June 30, 2014 at an annual salary rate of \$29,089.50, prorated.

**Certification:**

- \* Permanent certificate in INDUSTRIAL ARTS

**Education:**

- \* Associates Degree, in Science, from Herkimer County Community College
- \* Bachelors Degree, in Industrial Arts, from SUNY at Oswego

**Work Experience:**

- \* 1975 - 2008, Technology Teacher, New Hartford Central School District
- \* 1998 - 2008, Master Teacher, Project Lead the Way

**c. RECOMMENDATION FOR SHORT-TERM SUBSTITUTE APPOINTMENT**

1. Recommend that **KAREN A. TRUNFIO** be appointed as a **TEACHER OF HOME ECONOMICS** in the Academic Itinerant Programs, for a short-term substitute appointment commencing January 21, 2014 and ending March 16, 2014 at an annual salary rate of \$20,471.00, prorated.

**Certification:**

- \* permanent certificate in SPECIAL EDUCATION

**Education:**

- \* Graduate of Whitesboro Central School District
- \* Associate's degree in Human Services from Mohawk Valley Community College
- \* Bachelor of Science degree in Elementary Education from SUNY Oswego
- \* Master's Degree in Special Education from the College of Saint Rose

**Work Experience:**

- \* From September 5, 2013 through October 18, 2013, and December 16, 2013 to March 16, 2014 as a short-term substitute Technology Teacher at the Oneida BOCES.
- \* From September 27, 2010 through November 8, 2010, short-term substitute Special Education Teacher at the Oneida BOCES
- \* From 2010 through the present, coach at Valley Gymnastics
- \* From 1996 through the present, manager at Michael T's Restaurant
- \* From 2008 through 2009, long-term substitute at the Oneida-Herkimer-Madison BOCES
- \* From 1998 through 2000, resource room teacher at New York Mills Union Free School District

**d. RECOMMENDATION FOR EXTENSION OF LONG-TERM SUBSTITUTE APPOINTMENT**

1. **KIMBERLY A. MYERS-CELECKI** was previously appointed as a **TEACHER OF PHYSICAL EDUCATION** in the Academic Itinerant Program, for a long-term substitute appointment commencing September 05, 2013 and ending January 31, 2014. It is requested to extend this appointment to a long-term substitute appointment to February 28, 2014 at a salary rate of \$40,570.00, prorated.

**e. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)**

1. Recommend that **CORRIE J. CLARK** be appointed as a **CLINICAL INSTRUCTOR** in Career and Technical Education, for a temporary appointment commencing January 22, 2014 and ending June 30, 2014 at a salary rate of \$30.78/hour.

**Certification:**

- \* NYS License as a Registered Professional Nurse

**Education:**

- \* Diploma as a Medical Secretary, Utica School of Commerce
- \* Associates Degree in Nursing from St. Elizabeth College of Nursing

**Work Experience:**

- \* May, 2010 to the present, as an RN, at St. Elizabeth Medical Center
- \* October, 2007 to December, 2012, as a Medical Receptionist, at Genesee Orthopedic Surgeons
- \* August, 2005 to March, 2008, as a Medical Receptionist, at Mohawk Valley Surgery Group
- \* May, 2000 to July, 2005, as a Medical Receptionist, at Adirondack Neurosurgical Specialists
- \* August, 1996 to April, 2000, as a Medical Receptionist, for Gregory Shankman, M.D.
- \* August, 1993 to July, 1996, as a Medical Receptionist, for Drs. Pearce, Silver & Murphy

2. Recommend that **JOANN OTTMAN'S** temporary appointment as a **PROGRAM SPECIALIST**, in the Program and Professional Development Division, be extended commencing July 01, 2013 and ending June 30, 2014 at a salary rate of \$300.00/day.

**2. Non-Instructional/Classified Staff**

**a. RECOMMENDATION FOR PART-TIME PROVISIONAL APPOINTMENT**

1. Recommend that **CIVITA A. BROWN** be appointed to a part-time provisional appointment as a **CHILDREN AND FAMILY SPECIALIST** in the Safety Department, commencing February 24, 2014 at a salary rate of \$58.50/hour.

**CIVITA A. BROWN** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CHILDREN AND FAMILY SPECIALIST**, until the results of the next civil service exam are known.

**Certification:**

\* Certified as a Child Life Specialist

**Education:**

\* Bachelor of Arts Degree, in Social Studies, Utica College

\* Masters of Science Degree, in Inclusive Education, Utica College

**Work Experience:**

\* June, 1986 to December, 2013, Coordinator of Internships, Utica College

\* January, 1977 to October, 1981, worked as Director of Child Life Program, at St Elizabeth's Medical Center

2. Recommend that **SUSAN E. COOPER** be appointed to a part-time provisional appointment as a **CHILDREN AND FAMILY SPECIALIST** in the Safety Department, commencing January 13, 2014 at a salary rate of \$58.50/hour.

**SUSAN E. COOPER** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CHILDREN AND FAMILY SPECIALIST**, until the results of the next civil service exam are known.

**Certification:**

\* Certified as a Child Life Specialist

**Education:**

\* Bachelor's Degree in Psychology - Child Life from  
Utica College of Syracuse University

**Work Experience:**

\* From March, 2010 through August, 2012 as a Child  
Life Specialist at O-H-M BOCES

\* From January, 1986 through August, 2012 as a Child  
Life Specialist, Family Care Provider at St. Elizabeth Medical  
Center, Utica

3. Recommend that **KELLY M. SULLIVAN** be appointed to a part-time (.4 FTE) provisional appointment as a **CAREER EXPLORATION SPECIALIST** in the School & Business Alliance Program, commencing January 16, 2014 at a salary rate of \$12,218.80, prorated.

**KELLY M. SULLIVAN** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CAREER EXPLORATION SPECIALIST**, until the results of the next civil service exam are known.

**Certification:**

- \* Initial certification in Speech Language Disabilities
- \* Initial certification in Students with Disabilities (B-2)
- \* Initial certification in Students with Disabilities (1-6)
- \* Initial certification in Childhood Education (1-6) (B-2)

**Education:**

- \* Bachelor's Degree in Communication Sciences  
from Nazareth College
- \* Master's Degree in Education from Touro College

**Work Experience:**

- \* From September, 2011 through June, 2012 as a  
Special Education Teacher at Utica City School District
- \* From December, 2010 through June, 2011 as a  
Teaching Assistant at Utica City School District
- \* From January, 2010 through June, 2011 as a  
Teaching Assistant at Rome City School District
- \* From September, 2008 to January, 2010, as a Program Specialist  
Tech Prep, for the OHM BOCES

**b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

1. Recommend that **HANSJORG WATTINGER** be appointed to a probationary appointment as a **CLEANER** in the Administrative Services Division, assigned to Operations and Maintenance, commencing February 10, 2014 at an annual salary rate of \$26,918.00, prorated.

**HANSJORG WATTINGER** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CLEANER**. **HANSJORG WATTINGER** will be required to serve a twenty-six week probationary period.

**Education:**

- \* High School Diploma from Arbon, Canton Thurgau, Switzerland

**Work Experience:**

- \* From October, 1989 to the present, Service Technician at Superior Plus Energy, Rome, NY

**c. RECOMMENDATION FOR TEMPORARY APPOINTMENT - NON-COMPETITIVE CIVIL SERVICE**

1. Recommend that **LISA L. PETREIKIS** be appointed to a temporary appointment as a **PRINTING AIDE** in the Information and Technology Division, commencing February 03, 2014 and ending June 30, 2014 at a salary rate of \$12.46, per hour.

**LISA L. PETREIKIS** meets the civil service requirements for the title and has been pre-approved by civil service.

**Education:**

- \* Graduate of Waterville Central School District
- \* Attended Bryant & Stratton Business Institute, Syracuse

**Work Experience:**

- \* From December, 2008 through the present, as a Teacher's Aide at Upstate Cerebral Palsy
- \* From September, 2008 through November 2008, as a Sales Associate at Spirit Halloween
- \* From 1998 through 2008, as a Day Care Provider at a personal residence
- \* From 1996 through 1998, as a Dental Assistant at DentServ Corp., Pelham Manor
- \* From 1995 through 1996, as a Cage Cashier at the Turning Stone Casino, Vernon

**d. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)**

1. Recommend that **BARBARA C. KRECIDLO** be appointed to a temporary appointment as a **FINANCIAL SYSTEMS COORDINATOR** in Administrative Services, commencing January 31, 2014 and ending June 30, 2014 at a salary rate of \$39.79 per hour.



2. Recommend that **PATRICIA A. SERVICE** be appointed to a temporary appointment as a **SCHOOL BUSINESS ADMINISTRATOR** (.1 FTE) in Administrative Services, commencing February 13, 2014 and ending June 30, 2014 at a salary rate of \$9,600.

**Certification:**

- \* Permanent certificate in School Business Administrator
- \* Permanent certificate in School District Administrator

**Education:**

- \* Bachelors of Arts Degree in Political Science Concentration: Public Administration & Public Policy from SUNY Cortland
- \* Masters of Arts Degree in Public Administration from SUNY Albany
- \* Postgraduate work in Education Administration from SUNY Cortland

**Work Experience:**

- \* From October, 2002 through the present, as a State Aid Planning Specialist at Questar III BOCES
- \* From November, 2007 through October, 2011 as a part-time Claims Auditor at New Hartford Central School District
- \* From June, 2000 through October, 2002 as an Assistant Superintendent for Business at Whitesboro Central School District

3. Recommend that **HANNAH SUMNER** be appointed to a temporary appointment as a **CLERK HOURLY** in the Information and Technology Division, commencing January 06, 2014 and ending June 30, 2014 at a salary rate of \$10.39/hour.

**Education:**

- \* Graduate of Clinton Central School District
- \* Degree in English from Skidmore College, Saratoga Springs

**Work Experience:**

- \* Presently working as an Arts & Crafts Teacher at Kirkland Arts Center
- \* From January, 2012 through August, 2013 as a substitute Teacher Assistant at O-H-M BOCES
- \* From fall, 2011 through spring, 2013 as a Sales Associate at Saratoga Beads
- \* Summer 2011, as an Intern at Hamilton College Alumni Relations House
- \* From summer, 2010 through January, 2011 as a Sales Associate at Emmi Beads

4. Recommend that **MATTHEW L. WILCOX** be appointed to a temporary appointment as a **CLERK HOURLY** in the Information and Technology Division, commencing January 06, 2014 and ending June 30, 2014 at a salary rate of \$10.39/hour.

**Education:**

- \* Graduated from Whitesboro Central School District
- \* Attending Herkimer County Community College for Sciences

**Work Experience:**

- \* From 2011 through 2013, worked in lab support at Basset Medical Center, Cooperstown

**e. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING**

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	CARMINE J. AMAROSA	DIRECTOR OF MANAGEMENT INFORMATION SYS	08/15/2013
2.	EDWIN J. DAVIS	NETWORK ADMINISTRATOR I	08/15/2013
3.	RYAN D. SHEDD	NETWORK ADMINISTRATOR II	07/29/2013
4.	FREDERICK L. TURNER	NETWORK ADMINISTRATOR I	08/15/2013

**d. STIPENDS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR ADDITIONAL STIPENDS**

			Date	Stipend
1.	NIKI BISCHOFF	REGISTERED PROFESSIONAL NURSE	01/01/2014	\$720.00

**Motion carried unanimously.**

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**MOTION TO ADJOURN**

Mr. Nelson moved that without objection and there being no further business to come before the meeting, the meeting adjourned at 8:20 p.m.

A handwritten signature in cursive script, appearing to read "Deborah Kimball".

Deborah Kimball  
Clerk of the Board  
February 12, 2014