



# Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413  
www.oneida-boces.org

Cooperative Board 2013-2014

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## MINUTES OF THE REGULAR MEETING OF MAY 14, 2014

The Regular meeting of the Board of Cooperative Educational Services was held on May 14, 2014 in The Learning Center, Middle Settlement Road, New Hartford, New York.

### MEMBERS PRESENT

- Mr. Gary P. Nelson, President
- Dr. Gary W. Porcelli, Vice President
- Ms. Margaret Buckley
- Mrs. Shirley Burtch
- Mrs. Doreen Corbin
- Mrs. Elaine M. Falvo
- Mr. John A. Griffin
- Mrs. Charlene A. Hartman
- Mr. William H. McDonald
- Mr. Michael J. Moore
- Mr. John J. Salerno
- Mr. Russell Stewart

### MEMBERS EXCUSED

### OTHERS PRESENT

- Mr. Howard D. Mettelman, Executive Officer
- Mr. Thomas Dorr
- Mrs. Mary Annette Danella
- Mr. Kenneth Ford
- Ms. Ann Turner
- Mrs. Deborah Kimball

Date

Introduction

Members Present

Members Excused

Others Present



Gary P. Nelson, *President*, Dr. Gary W. Porcelli, *Vice President*,  
Margaret Buckley, Shirley Burtch, Doreen Corbin, Elaine M. Falvo, John A. Griffin, Charlene A. Hartman,  
William H. McDonald, Michael J. Moore, John J. Salerno, Russell Stewart

*The mission of the Oneida-Herkimer-Madison BOCES is to provide innovative leadership, programs, and services  
in response to the emerging educational needs of our school districts.*

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**Student Recognition:**

Andrew Sandock, student - New Hartford  
Andrea Sandock, parent  
Jenna Cherney, student - New Hartford  
Christy McFadden, parent  
Hannah Gray, student - Waterville  
Maureen Gray, parent  
Bob Gray, parent  
Shannon Cherpak, student - Clinton  
Xiuyan Huo, Instructor  
Kevin Healy, Information & Technology

**ITEM I—CALL TO ORDER**

The meeting was called to order at 4:35 p.m. by Mr. Nelson.

**ITEM II—PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

Mr. Nelson welcomed Ms. Ann Turner, Acting Director for PPD

**ITEM III—RECOGNITION**

**Information & Technology (Mandarin students)**

Mr. Mettelman thanked the Board for their support of the student trip to China.

Xiuyan Huo, Instructor and Kevin Healy, Program Specialist in the Information and Technology department both attended the trip to China with students in the Mandarin Chinese Class.

The students shared their experiences with the Board. They spoke about their favorite part of the trip and how they stayed with host families. They spoke about the difference in the culture and the questions the students there asked them.

**ITEM IV—RECOGNITION OF VISITORS**

Mr. Mettelman thanked the visitors for coming

**ITEM V— COMMUNICATIONS**

**Communications from the Floor**

None

**Correspondence**

None

[Mrs. Hartman arrived at 5:00 p.m.]

[Mr. Griffin arrived at 5:05 p.m.]

**ITEM VI—CURRENT TOPICS/DISCUSSION ITEMS**

**Information & Technology**

Ken Ford, Scott Morris, Matthew Bashant, and Kevin Healy shared an update of the Information and Technology Division.

Kevin Healy shared information about Video Distance Learning and how the program continues to expand. There are currently 6 teachers with American Sign Language in 4 districts, MVCC Psychology/Sociology in 6 districts and Chinese Language and Culture in 16 districts across the state. He also showed a short video of what initiatives are happening in Distance Learning that is located on our website.

Matthew Bashant share an overview of the 3-8 ELA Curriculum Modules and Ann Turner spoke about the Common Core from a teacher's perspective. Matthew showed how a team of teachers have converted the Engage NY Website using Brainhoney to make it easier to navigate through the Modules.

Scott Morris reviewed what changes/updates are going on with software/hardware in the Information & Technology department.

[Dr. Porcelli left at 6:00 p.m.]

The Board recessed for dinner from 6:20 p.m. to 7:00 p.m.

**ITEM VII—NEW BUSINESS**

**MOTION TO APPROVE THE MINUTES OF THE  
REGULAR MEETING OF APRIL 9, 2014**

Motion by: Ms. Buckley  
Seconded by: Mrs. Corbin

Moved, that, the minutes of the Regular Meeting Minutes of April 9, 2014, of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved as presented.

**Motion carried unanimously.**

**REPORT OF THE DISTRICT SUPERINTENDENT AND LEGISLATIVE UPDATE**

Mr. Mettelman discussed the following topics in his report:

- Administrative Budget Vote
- Regional Program for Excellence
- Skills USA Competition – Cosmetology Program First place statewide
- Lease agreements
- OnBoard article – voting machines
- D.S. Salary Cap
- Vote in Districts – May 20<sup>th</sup>
- NYSSBA Conference - October
- Rural Schools Conference - July

**FINANCIAL REPORTS/AWARDING OF CONTRACTS**

**MOTION TO ACCEPT BALANCE OF REPORT OF TREASURER FOR MARCH, 2014,  
THE REPORT OF THE TREASURER FOR MARCH 2014, AND THE APPROVAL OF BOCES  
2014-2015 BUDGET**

Motion by: Ms. Buckley  
Seconded by: Mrs. Corbin

Moved, that the Cooperative Board accepts the Report of the Treasurer for March 2014 (Item VII C-1); all as shown below:

**Report of the Treasurer for March 2014**

Capital	391,776.02
General	15,793,518.54
School Lunch	29,215.25
Special Aid	2,629.30
Trust/Agency	22,933.00
Trust/Expand	<u>75,221.25</u>
Total	\$16,315,293.36

and the Treasurer's Report for the Extra-Curricular Fund

for March 2014 showing a fund balance of \$6,803.57  
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**Budget Revisions—2013-14  
March 2014 Report**

2013-14 Adopted Budget	\$52,217,926
Commitment Changes	1,551,138
Net Changes	<u>+ 4,875,586</u>
Total	\$58,644,649

**APPROVAL OF BOCES 2014-2015 BUDGET**

Moved, that the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, authorizes the expenditures of the sums set forth in the 2014-2015 budget in the amount of \$54,000,492.36.

**Motion carried unanimously.**

**ACTION ITEMS:**

**APPROVAL OF SCIENCE BID; APPROVAL OF STATEWIDE LICENSING AGREEMENTS I;  
APPROVAL OF STATE WIDE DISTANCE LEARNING LICENSING AGREEMENTS II;  
APPROVAL OF STATE WIDE DISTANCE LEARNING LICENSING AGREEMENTS III;  
APPROVAL TO PURCHASE PLATEMAKER; AND APPROVAL OF CREATION OF NEW  
POSITION**

Motion by: Mrs. Burtch  
Seconded by: Mrs. Falvo

Moved, that the Cooperative Board approves the award of the Elementary Science Kit Supply Bid as per the listing representing the lowest qualified bidders meeting specifications, for a total award of \$14,887.65.

**ELEMENTARY SCIENCE BID AWARD RECOMMENDATIONS**

Connecticut Valley	\$9,615.00
ETA Hand2Mind	\$ 862.30
Hill & Markes	\$ 642.63
Hummel's Office Equipment	\$ 458.50
Nasco Science	\$2,805.22
Rome General Lumber	\$ 440.15
S&S Worldwide	<u>\$ 63.85</u>
	\$14,887.65

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#### **APPROVAL OF STATEWIDE LICENSING AGREEMENTS I**

Moved, that the BOCES Cooperative Board approves Oneida-Herkimer-Madison BOCES' participating in the 2014-2015 Statewide Licensing Contract Agreements.

#### **APPROVAL OF STATE WIDE DISTANCE LEARNING LICENSING AGREEMENTS II**

Moved, that the BOCES Cooperative Board approves Oneida-Herkimer-Madison BOCES' participating in the NYSDLCC Statewide Licensing Contract Agreements listed above.

#### **APPROVAL OF STATE WIDE DISTANCE LEARNING LICENSING AGREEMENTS III**

Moved, that the BOCES Cooperative Board approves Oneida-Herkimer-Madison BOCES' participating in the NYSDLCC Statewide Licensing Contract Agreements listed above.

#### **APPROVAL TO PURCHASE PLATEMAKER**

Moved, that the Cooperative Board approve the purchase of a Mitsubishi VDP-CF3070 Platemaker for \$74,611.

#### **APPROVAL OF CREATION OF NEW POSITION (First Reading)**

Moved, that the Cooperative Board approves to create a position of Information Technology Project Manager.

(Note: Board members questioned whether a first and second reading is required for the creation of a New Position and asked Mr. Mettelman to research. Mr. Mettelman did so and a second reading is not required, therefore the Board approved the creation of the Information Technology Project Manager).

**Motion carried unanimously.**

### **APPROVAL OF CONTRACTS**

Motion by: Ms. Buckley  
Seconded by: Mrs. Corbin

RESOLVED, that the Board hereby ratifies the agreement with Noreen Nouza dated and executed on April 15, 2014.

**Motion carried unanimously.**

### **ITEM VIII—OLD BUSINESS**

None

### **ITEM IX—REPORTS**

None

### **ITEM X – BOARD DISCUSSION TOPIC**

#### **Cooperative Board Calendar 2014-2015**

Mr. Mettelman reviewed the dates of the Cooperative Board meetings for the 2014-15 year. The Cooperative Board approved the calendar.

Motion by: Mrs. Corbin  
Seconded by: Ms. Buckley

**Motion carried unanimously.**

### **EXECUTIVE SESSION**

Motion by: Ms. Buckley  
Seconded by: Mr. Salerno

Moved, that the Board enter Executive Session at 7:40 p.m. to discuss personnel/negotiations update.

**Motion carried unanimously.**

The Board returned to General Session at 8:23 p.m.

## **PERSONNEL**

### **MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Motion by: Mrs. Falvo  
Seconded by: Ms. Buckley

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves, the following changes on the teaching/certified staff and non-instructional/classified staff as follows:

Motion by: Mr. McDonald  
Seconded by: Ms. Buckley

Moved, to amend the last motion.

Carried: unanimously.

Motion by: Mr. McDonald  
Seconded by: Ms. Buckley

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves, the following changes on the teaching/certified staff and non-instructional/classified staff with the removal of Item – K.d.1.a.2. and vote on separately:



**K. PERSONNEL REPORT**

**a. RETIREMENTS**

**1. Teaching/Certified Staff**

			Hire Date	Retire Date
1.	CINTHIA D. ZIELINSKI	TEACHER SPEECH/HEARING	09/01/1984	07/01/2014

**2. Non-Instructional/Classified Staff**

			Hire Date	Retire Date
1.	LUDMILLA BUSHUNOW	WORD PROCESSOR	01/11/1988	07/07/2014

**b. RESIGNATIONS**

**1. Teaching/Certified Staff**

			Hire Date	Resign Date
1.	NOREEN P. NOUZA	DIRECTOR PPD	03/17/2003	12/31/2014
2.	JAMIE M. SITERA	COORDINATOR OF SPEC PROG & PROJ	07/01/2013	05/18/2014

**2. Non-Instructional / Classified Staff**

			Hire Date	Resign Date
1.	NICHOLAS S. GREEN	COMPUTER OPERATOR AIDE	07/02/2012	04/27/2014

**c. UNPAID LEAVE(S) OF ABSENCE**

**1. Non-Instructional/Classified Staff**

			Start Date	End Date	Reason
1.	JAMES J. GARCIA	MOTOR VEHICLE OPERATOR	02/25/2014	TBD	Disability
2.	ELIZABETH SCOTT	FOOD SERVICE HELPER	02/27/2014	06/30/2014	Disability

**d. APPOINTMENTS**

**1. Teaching/Certified Staff**

**a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

1. Recommend that **BRIAN F. FRANTZ** be appointed as a **TEACHER OF SCIENCE** in the Career and Technical Education Programs, for a three year probationary appointment in the science tenure area, commencing September 1, 2014 and ending August 31, 2017 at an annual salary rate of \$41,555.

**Certification:**

- \* Professional certification in Chemistry 7-12
- \* Professional certification in General Science 7-12

**Education:**

- \* Bachelors of Science in Chemistry Education from SUNY Geneseo
- \* Masters of Science in Chemistry Education from SUNY Cortland

**Work Experience:**

- \* From September, 2010 through the present as a long-term substitute Teacher at Whitesboro High School
- \* From July, 2012 to August, 2013 as a Summer School Teacher at Oneida-Herkimer-Madison BOCES
- \* From September, 2008 to June, 2009 as a long-term substitute Science Teacher at Greece Apollo Middle School, Rochester
- \* From December, 2007 to March, 2008 as a long-term substitute Chemistry Teacher at Livonia High School, Livonia

**b. RECOMMENDATION TO EXTEND PROBATIONARY APPOINTMENT**

1. **WEI WANG** was previously appointed as a **TEACHER OF FOREIGN LANGUAGE** in the Information and Technology Division, for a probationary appointment commencing September 01, 2011 and ending August 31, 2014. It is requested to extend the probationary appointment to August 31, 2015.

**c. RECOMMENDATION FOR PART-TIME APPOINTMENT(S)**

1. Recommend that **BRENDA J. LUPINSKI-FELSKI** be appointed as a **TEACHER OF SPECIAL EDUCATION** in the Special Education Itinerant Program, for a part-time appointment (.9 FTE) commencing April 04, 2014 and ending June 25, 2014 at an annual salary rate of \$35,843.40, prorated.

**Certification:**

- \* Permanent certification in Special Education

**Education:**

- \* Associates Degree in Human Services from Mohawk Valley Community College
- \* Bachelor of Science Degree in Psychology from Utica College
- \* Masters of Science Degree in Special Education/Elementary from College of Saint Rose

**Work Experience:**

- \* From December, 2009 to June, 2012 as a Special Education Teacher at Rome City School District
- \* From October, 2007 to December, 2009 as a Special Education Teacher at Upstate Cerebral Palsy, Rome
- \* From September, 1999 to October, 2007 as a Substitute Teacher at Vernon Verona Sherrill School District
- \* From September, 1984 to June, 1991 as a Special Education Teacher at the Utica City School District
- \* From 1984 to 1989 summer position as a Special Education Teacher at Mohawk Valley Community College

**d. RECOMMENDATION FOR SHORT-TERM SUBSTITUTE APPOINTMENT**

1. Recommend that **JOHN A. NICOTERA** be appointed to a short-term substitute appointment as a **TEACHER OF PHYSICAL EDUCATION** in the Academic Itinerant Program, commencing May 1, 2014 and ending June 25, 2014 at a yearly salary rate of \$40,217.00, prorated.

**Education:**

- \* Bachelor of Science Degree in Kinesiology from Penn State University
- \* Master's Degree in Physical Education from University of South Florida

**Work Experience:**

- \* Summer 2013 as a Physical Education Teacher at Oneida-Herkimer-Madison BOCES
- \* From 2013 to the present, as a Varsity Boys Cross Country Coach/ Girls Track and Field Coach at New York Mills Central School
- \* From 2012 to the present, as a Case Manager at Upstate Cerebral Palsy-Recovery Network
- \* From 2009 to the present, as a Strength & Conditioning Coach at Nicotera Performance
- \* From 2009 to 2012, as an Employment Consultant at Upstate Cerebral Palsy - Supported Employment
- \* From 2009 to 2010, as an Assistant Cross Country/Track & Field Coach at Sauquoit Valley Central School

**e. RECOMMENDATION FOR EXTENSION OF LONG-TERM SUBSTITUTE APPOINTMENT**

1. **KIMBERLY A. MYERS-CELECKI** was previously appointed as a **TEACHER OF PHYSICAL EDUCATION** in the Academic Itinerant Program, for a long-term substitute appointment commencing November 18, 2013 and ending April 30, 2014. It is requested to extend the appointment to June 25, 2014 at a salary rate of \$40,570, prorated.

**f. RECOMMENDATION FOR A TEMPORARY APPOINTMENT(S)**

1. Recommend that **ANN P. TURNER** be appointed as the **ACTING DIRECTOR OF PROGRAM AND PROFESSIONAL DEVELOPMENT** in Program and Professional Development, for an appointment commencing April 16, 2014 to a date to be determined at a daily salary rate of \$400.00.

**g. RECOMMENDATION FOR TENURE APPOINTMENT(S)**

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

			Tenure Date
1.	GINA F. COURTO	Food Service	09/01/2014
2.	TIFFANY A. PIATKOWSKI	Multi-Occupational (Special)	09/01/2014
3.	DAVID E. STAYTON	Principal of Career and Technical Ed	09/01/2014
4.	SHAWNA M. SYNAKOWSKI	Prog. for Speech & Hearing Handicapped	09/01/2014
5.	MICHELLE M. VIVACQUA	Assistant Principal - CTE	08/22/2014
6.	KIMBERLY WHEELock	Guidance	09/01/2014

**2. Non-Instructional/Classified Staff**

\* Recommendation for the creation of 1 Computer Operator position.

**a. RECOMMENDATION FOR PROVISIONAL APPOINTMENT - CIVIL SERVICE COMPETITIVE TITLE**

1. Recommend that **NICHOLAS S. GREEN** be appointed to a provisional appointment as a **COMPUTER OPERATOR** in the Information and Technology Division, commencing April 28, 2014 at an annual salary rate of \$24,361.00, prorated.

**NICHOLAS S. GREEN** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **COMPUTER OPERATOR**, until the results of the next civil service exam are known.

**Education:**

- \* AS in Applied Science Degree, Occupational Studies, from MVCC
- \* Bachelor's Degree, Electrical Engineering Technology, from SUNYIT

**Work Experience:**

- \* From July, 2012 to the present, as a Computer Operator Aide at Oneida-Herkimer-Madison BOCES
- \* August, 2011 to July, 2012, in the IT Department, at MVCC
- \* April, 2004 to April, 2008, worked in construction and maintenance at Hudson Valley Electrical
- \* August, 2005 to August, 2007, Student Worker, Engineering Technologies Department at MVCC
- \* January 2006 to January 2007, Resident Assistant, MVCC

2. Recommend that **MICHAEL J. LUPIA** be appointed to a provisional appointment as a **CENTRAL STORES CLERK** in the Information and Technology Division, commencing April 23, 2014 at an annual salary rate of \$23,094.00, prorated.

**MICHAEL J. LUPIA** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of a **CENTRAL STORES CLERK**, until the results of the next civil service exam are known.

**Education:**

- \* Graduate of Whitesboro Central School District
- \* Attended SUNY Morrisville for General Studies

**Work Experience:**

- \* From November, 2002 to the present, owner of Lupia's Tavern
- \* From 2009 to 2013, as a Service Manager at Carbone Auto Group
- \* From 1996 to 2002, as a Driver at U.P.S.

**b. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)**

1. Recommend that **ALISHA J. COOPER-WILSON** be appointed to a probationary appointment as an **ACCOUNT CLERK** in the Central Business Office, commencing April 21, 2014 at an annual salary rate of \$24,902.00, prorated.

**ALISHA J. COOPER-WILSON** has been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **ACCOUNT CLERK**. **ALISHA J. COOPER-WILSON** will be required to serve a twenty-six week probationary period.

**Education:**

- \* Associates Degree in Business from Kingsborough Community College

**Work Experience:**

- \* From June, 2008 to the present, as a Call Center Representative at New York City 311
- \* From November, 2006 to June, 2008 as a Cashier at Taco Bell, Syracuse
- \* From September, 2004 to December, 2006 as a Cashier at Price Chopper, Syracuse

**c. RECOMMENDATION FOR PROBATIONARY APPOINTMENT FROM CIVIL SERVICE LISTING**

The below named individual(s) recently took and successfully completed the required civil service exam for the title. The below named individual(s) will be required to serve a twenty-six week probationary period.

- |    |                                           | Prob. Date |
|----|-------------------------------------------|------------|
| 1. | JEREMY E. BROWN    COMPUTER OPERATOR AIDE | 04/28/2014 |

**d. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)**

1. Recommend that **JEFFREY C. MORGAN** be appointed to a temporary appointment as a **CLERK HOURLY** in the Information & Technology Division, commencing March 31, 2014 and ending June 30, 2014 at a salary rate of \$10.39 per hour (2013-2014 rate) and commencing July 1, 2014 and ending June 30, 2015 at a salary rate of \$10.54 per hour (2014-2015 rate)

**Education:**

- \* Associates Degree in Criminal Justice / Security  
from Herkimer County Community College
- \* Associates Degree in Information Security  
from Utica School of Commerce

**Work Experience:**

- \* From October, 2009 to July, 2012 as Director of Security  
at IPC International, New Hartford
- \* From February, 2005 to October, 2009 as Director of Security  
at Pyramid Management Group, New Hartford
- \* From July, 1992 to February, 2005 as an Armed Security  
Supervisor at Wackenhut, Utica

2. Recommend that **BRYAN E. RONDEAU** be appointed to a temporary appointment as a **CLERK HOURLY** in the Information & Technology Division, commencing April 14, 2014 and ending June 30, 2014 at a salary rate of \$10.39 per hour (2013-2014 rate) and commencing July 1, 2014 and ending June 30, 2015 at a salary rate of \$10.54 per hour (2014-2015 rate)

**Education:**

- \* Graduate of Whitesboro Central School District
- \* Currently attending Mohawk Valley Community College  
for Cyber Security
- \* Attended SUNY Erie Community College, Orchard Park, for  
Business Management

**Work Experience:**

- \* From July, 2013 through the present, as a Bartender at  
Turning Stone Casino & Resort
- \* From January, 2013 to July, 2013 as a Member Service  
Representative at First Source Federal Credit Union
- \* From March, 2010 to January, 2013 as a Driver at  
Upstate Pharmacy, Cheektawaga
- \* From March, 2004 to May, 2009 as a Bartender at  
Whitestown American Legion



**e. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING**

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	DAVID C. GORTON	COMPUTER TECHNICAL ASSISTANT	11/18/2013

**f. RECOMMENDATION FOR CHANGE IN FTE**

			Date	FTE
1.	MARY ELLEN WARD	NURSE PRACTITIONER	06/01/14 - 06/25/14	0.50

**g. RECOMMENDATION FOR CHANGE IN SALARY**

			Date	Salary
1.	MARGARET ROBERTS	WORD PROCESSOR	07/01/2014	\$33,035

**Motion carried unanimously**

Motion by: Mr. Stewart  
Seconded by: Ms. Buckley

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves,  
Item – K.d.1.a.2.:

Recommend that **JAMIE M. SITERA** be appointed as a **PRINCIPAL OF ACADEMIC & RELATED SERVICES** in the Instructional Services Division, for a three year probationary appointment in the Principal of Academic & Related Services tenure area, commencing May 19, 2014 and ending May 18, 2017 at an annual salary rate of \$81,500.00, prorated.

**Certification:**

- \* permanent certificate in DANCE
- \* permanent certificate in SCHOOL DISTRICT ADMINISTRATOR

**Education:**

- \* Associate's Degree in General Studies from Mohawk Valley Community College
- \* Bachelor's Degree in Dance Education from Empire State College
- \* Master's Degree in Liberal Arts and Sciences from Empire State College
- \* Certificate of Advanced Study (CAS) in Educational Leadership from MCLA, North Adams, MA

**Work Experience:**

- \* From July, 2013 to the present as Coordinator of Special Programs and Projects at the Oneida-Herkimer-Madison BOCES
- \* From August, 2012 to July, 2013, worked in Instructional Support Services in Professional Development position at the Oneida-Herkimer-Madison BOCES
- \* Principal at the Utica City School District from October, 2010 to August, 2012
- \* From July, 2008 through June, 2011, as an Assistant Principal at the Utica City School District
- \* From September, 1991 through June, 2008, as a Teacher of Dance at the Utica City School District
- \* From June, 2008 through August, 2010, as the owner/operator of The Dance Academy, Utica, NY
- \* From September, 2010 through the present, as an instructor at Dancenter, Utica, NY

Yes                      No

Ms. Buckley              Mrs. Burtch  
Mrs. Corbin  
Mrs. Falvo  
Mr. Griffin  
Mrs. Hartman  
Mr. McDonald  
Mr. Moore  
Mr. Nelson  
Mr. Salerno  
Mr. Stewart

**Motion carried.**

Motion by: Mr. Stewart  
Seconded by: Ms. Buckley

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves:

**K. d. #3 (addition to the agenda)**

Recommend that **CHRISTOPHER M. HILL** be appointed as an **ASSISTANT SUPERINTENDENT FOR INSTRUCTIONAL SERVICES** in the Instructional Services Division, for a three year probationary appointment in the Assistant Superintendent for Instruction tenure area, commencing July 1, 2014 and ending June 30, 2017 at an annual salary rate of \$120,000.

**Certification:**

- \* Permanent certificate in School District Administrator
- \* Permanent certificate in Social Studies 7-12

**Education:**

- \* Bachelor's Degree in Political Science/History from Utica College
- \* Master of Science in Social Studies Education from SUNY Brockport
- \* Certificate of Advance Studies in School District Administrator from SUNY Cortland

**Work Experience:**

- \* From 2012 through the present, as a Principal at Rome City School District
- \* From 2009 through 2012, as an Elementary Principal at Westmoreland Central School District
- \* From 2008 through 2009, as a Director of C & I at Westmoreland Central School District
- \* From 2006 through 2008, as an Assistant Principal 5 - 12 at Westmoreland Central School District
- \* From 2005 through 2006, as an Assistant Principal at Whitesboro Central School District
- \* From 2002 through 2005, as an Athletic Director/Assistant Principal at Westmoreland Central School District
- \* From 1997 through 2002, as a Teacher at Rome City School District
- \* From 1996 through 1997, as a Director, Summer Drop off Program for the City of Rome

**Motion carried unanimously.**

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**MOTION TO ADJOURN**

Motion by: Mr. Salerno  
Seconded by: Ms. Buckley

Moved that without objection and there being no further business to come before the meeting, the meeting adjourned at 8:30 p.m.

**Motion carried unanimously.**

A handwritten signature in cursive script, appearing to read "Deborah Kimball".

Deborah Kimball  
Clerk of the Board  
May 14, 2014