



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
www.oneida-boces.org

Cooperative Board 2014-2015

T: 315.793.8558

F: 315.793.8541

**MINUTES OF THE REGULAR MEETING
OF AUGUST 13, 2014**

The Regular meeting of the Board of Cooperative Educational Services was held on August 13, 2014 in The Learning Center, Middle Settlement Road, New Hartford, New York.

MEMBERS PRESENT

- Mr. Gary P. Nelson, President
- Dr. Gary W. Porcelli, Vice President
- Mr. Steve Boucher
- Ms. Margaret Buckley
- Mrs. Shirley Burtch
- Mrs. Elaine M. Falvo
- Mr. John A. Griffin
- Mrs. Charlene A. Hartman
- Mr. Michael J. Moore
- Mr. John J. Salerno
- Mr. Russell Stewart

MEMBERS EXCUSED

- Mrs. Doreen Corbin

OTHERS PRESENT

- Mr. Howard D. Mettelman, Executive Officer
- Mr. Thomas Dorr
- Mr. Christopher Hill
- Mrs. Ann Turner
- Mrs. Deborah Kimball

Date

Introduction

Members Present

Others Present

Members Excused

Others Present

Gary P. Nelson, *President*, Dr. Gary W. Porcelli, *Vice President*,
Steve Boucher, Margaret Buckley, Shirley Burtch, Doreen Corbin, Elaine M. Falvo, John A. Griffin,
Charlene A. Hartman, Michael J. Moore, John J. Salerno, Russell Stewart

*The mission of the Oneida-Herkimer-Madison BOCES is to provide innovative leadership, programs, and services
in response to the emerging educational needs of our school districts.*

ITEM I—CALL TO ORDER

The meeting was called to order at 4:30 p.m. by Mr. Nelson

ITEM II—PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM III—RECOGNITION

None

ITEM IV - RECOGNITION OF VISITORS

None

ITEM V— COMMUNICATIONS

Communications from the Floor

None

Correspondence

None

ITEM VI—CURRENT TOPICS/DISCUSSION ITEMS

Diploma Pathways

Mr. Mettelman and Mr. Hill reviewed a power point regarding Diploma Pathways.

They shared information regarding the differences in the Regents diploma and the new TASC which has replaced the GED. They reviewed the process of identifying students early enough to know which pathway they should take including the New York State Alternative Assessment (NYSAA).

[Mr. Griffin arrived at 4:45 p.m.]

[Mr. Moore left at 5:30 p.m.]

The Board recessed for dinner from 5:50 p.m. to 6:35 p.m.

[Mrs. Falvo left at 6:00 p.m.]

ITEM VII—APPROVAL OF CONSENT AGENDA (A., B., C., D.)

MOTION TO APPROVE THE CONSENT AGENDA

Motion by: Ms. Buckley
Seconded by: Mr. Griffin

MINUTES OF THE REORGANIZATIONAL/REGULAR MEETING OF JULY 9, 2014

Moved, that, the minutes of the Reorganizational/Regular Meeting Minutes of July 9, 2014, of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved as presented.

FINANCIAL REPORTS/AWARDING OF CONTRACTS

**MOTION TO ACCEPT BALANCE OF REPORT OF TREASURER FOR JUNE, 2014,
THE REPORT OF THE TREASURER FOR JUNE 2014; APPROVAL OF 2013-14
CONTRACTS (SELLER WITH OTHER BOCES); AND APPROVAL OF 2014-15 CONTRACTS
(BUYER WITH OTHER BOCES)**

Moved, that the Cooperative Board accepts the Report of the Treasurer for June 2014 (Item VII C-1); all as shown below:

Report of the Treasurer for June 2014

Capital	391,806.53
General	13,003,541.04
School Lunch	68.96
Special Aid	-
Trust/Agency	27,531.87
Trust/Expand	<u>66,502.24</u>
Total	\$13,489,450.64

and the Treasurer's Report for the Extra-Curricular Fund for June 2014 showing a fund balance of \$7,003.15.

**Budget Revisions—2013-14
June 2014 Report**

The Budget and Revenue Reports for June 2014 are still in process due to final year-end transfer charges and credits between programs and will be presented at the next Board meeting.

**APPROVAL OF
2013-2014 SHARED SERVICE CONTRACTS (BUYER) WITH OTHER BOCES - FINAL**

2013-2014 Shared Service Contractee (Buyer) with Other BOCES - Final

Oneida BOCES Contractee (Buyer) With Other BOCES - Final

Capital Region BOCES	\$ 1,865.76	Staff Development
Delaware-Chenango BOCES	\$29,992.73	Printing, Health Care
Monroe #1 BOCES	\$69,512.15	Tutoring, Today's Students
Oswego BOCES	\$ 819.19	Itinerant Audiologist

Moved, that the Cooperative Board approve the Contract(s) between Oneida-Herkimer-Madison BOCES and Capital Region BOCES, Delaware-Chenango BOCES, Monroe #1 BOCES and Oswego BOCES for the 2013-2014 school year.

**APPROVAL OF
2014-2015 SHARED SERVICE CONTRACTS (SELLER) WITH OTHER BOCES**

2013-2014 Shared Service Contractor (Seller) with Other BOCES

Oneida BOCES Contractor (Seller) With Other BOCES

Cayuga-Onondaga BOCES	\$ 1,730.00	Initial contract for all BOCES services for 2014-15 including coop. music, portable planetarium, special ed., speech, records, safety, science kits, courier.
Hamilton-Fulton BOCES	\$ 9,312.72	
Madison-Oneida BOCES	\$501,124.39	
Onondaga-Cortland BOCES	\$ 42,587.50	
Otsego-Northern Catskill BOCES	\$ 45,276.00	
Rensselaer BOCES	\$ 39,764.34	

Moved, that the Cooperative Board approves the Contract(s) between Oneida-Herkimer-Madison BOCES and Cayuga-Onondaga BOCES, Hamilton-Fulton BOCES, Madison-Oneida BOCES, Onondaga-Cortland BOCES, Otsego-Northern Catskill BOCES and Rensselaer BOCES for the 2014-2015 school year.

**APPROVAL OF
2014-2015 SHARED SERVICE CONTRACTS (BUYER) WITH OTHER BOCES**

2013-2014 Shared Service Contractee (Buyer) with Other BOCES

Oneida BOCES Contractee (Buyer) With Other BOCES

Herkimer-Fulton BOCES	\$ 46,426.00	Initial contract for all BOCES services for 2014-15.
Madison-Oneida BOCES	\$7,921,902.00	
Onondaga-Cortland BOCES	\$ 138,964.00	
Otsego-Northern Catskills BOCES	\$ 6,529.71	
Questar III BOCES	\$ 154,591.89	

Moved, that the Cooperative Board approves the Contract(s) between Oneida-Herkimer-Madison BOCES and Herkimer-Fulton BOCES, Madison-Oneida BOCES, Onondaga-Cortland BOCES, Otsego-Northern Catskills BOCES and Questar III BOCES for the 2014-2015 school year.

**APPROVAL OF
2014-2015 SHARED SERVICE CONTRACTS (SELLER) WITH SCHOOLS**

2013-2014 Shared Service Contractor (Seller) with Schools

Oneida BOCES Contractor (Seller) With Schools

Holland Patent	\$3,748,085.72	Initial contract for all BOCES services for 2014-15 including administration, career & technical education, handicapped services, alternative education.
New York Mills	\$2,220,846.90	
Oriskany	\$2,297,645.48	
Remsen	\$1,136,957.63	
Sauquoit Valley	\$2,557,708.01	
Westmoreland	\$2,798,756.23	
Whitesboro	\$6,332,542.95	

Moved, that the Cooperative Board approves the Contract(s) between Oneida-Herkimer-Madison BOCES and Holland Patent Central School, New York Mills Union Free School, Oriskany Central School, Remsen Central School, Sauquoit Valley Central School, Westmoreland Central School, and Whitesboro Central School for the 2014-2015 school year.

APPROVAL OF LEASE AGREEMENT

Moved, that the BOCES Cooperative Board approve the lease agreement between Oneida-Herkimer-Madison BOCES and the Jefferson-Lewis BOCES for the 2014-2015 school year in the amount of \$10,000.

PERSONNEL

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves, the following changes on the teaching/certified staff and non-instructional/classified staff as follows:

C. PERSONNEL REPORT

a. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	KEVIN P. HEALY	PROGRAM SPECIALIST SCIENCE	07/01/2013	08/13/2014
2.	TRACEY A. MARRONE	TEACHING ASSISTANT	02/07/2008	07/20/2014
3.	ABIGAIL R. ROBERTS	MATHEMATICS TEACHER	12/02/2013	07/22/2014
4.	REBECCA M. SIEBOLD	TEACHING ASSISTANT	10/28/2013	08/15/2014

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	NOLAN F. OBERNESSER	LABORER	07/01/2013	08/01/2014
2.	ELIZABETH SCOTT	FOOD SERVICE HELPER	09/01/1998	06/30/2014
3.	SUZANNE SCRIBNER	FOOD SERVICE HELPER	09/18/2000	07/01/2014
4.	MATTHEW L. WILCOX	CLERK HOURLY	01/06/2014	07/22/2014

b. UNPAID LEAVE(S) OF ABSENCE

1. Non-Instructional/Classified Staff

			Start Date	End Date	Reason
1.	JAMES J. GRUNENWALD	COMPUTER OPERATOR AIDE	07/28/2014	08/28/2014	Family Leave

c. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **JASON R. BRADLEY** be appointed as a **PROGRAM SPECIALIST SCIENCE** in the Information and Technology Division, for a three year probationary appointment in the Instructional Support Services in Science tenure area, commencing August 14, 2014 and ending August 13, 2017 at an annual salary rate of \$67,200.00, prorated.

Certification:

- * Professional certificate in CHEMISTRY 7-12
- * School District Business Leader (SDBL) - in progress

Education:

- * Bachelor's Degree in Dietetics from SUNY Oneonta
- * Masters of Science in Exercise Physiology from Ithaca College
- * Masters of Science in Education from Utica College
- * CAS from SUNY Cortland - in progress

Work Experience:

- * 2003 to the present, chemistry teacher, at Westmoreland Central School District
- * Spring of 2003, long-term substitute in Chemistry & Living Environment, at Oriskany Central School District

2. Recommend that **DEBRA A. CARLSON** be appointed as a **TEACHER OF THE SPEECH & HEARING IMPAIRED** in the Academic Itinerant Program, for a three year probationary appointment in the Program for Speech & Hearing Handicapped tenure area, commencing September 01, 2014 and ending August 31, 2017 at an annual salary rate of \$57,991.00.

Certification:

- * Permanent certificate in SPEECH & HEARING HANDICAPPED
- * Licensed as a Speech-Language Pathologist

Education:

- * Bachelor of Science Degree in Speech Pathology and Audiology from SUNY Geneseo
- * Master's Degree in Speech Pathology from SUNY Geneseo

Work Experience:

- * From June, 2005 through the present as a Speech Pathologist at Upstate Cerebral Palsy, Utica
- * From 2003 through 2005, as a Speech Pathologist at Interactive Therapy Group, Syracuse
- * From 1996 through 2003, as a Speech Pathologist at Tradewinds Education Center - Upstate Cerebral Palsy, Utica

3. Recommend that **JAMES L. DAVIS** be appointed to an **INSTRUCTIONAL SUPPORT SERVICES IN CURRICULUM & DIFFERENTIATED INSTRUCTION** position in the Information and Technology Division, for a three year probationary appointment in the Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data tenure area, commencing July 7, 2014 and ending July 6, 2017 at an annual salary rate of \$75,000.00, prorated.

Certification:

- * Permanent certificate in Social Studies 7-12

Education:

- * Bachelor of Arts Degree in History and Political Science from University of Rochester
- * Master of Science Degree in Social Studies Education from University of Rochester
- * Graduate coursework in Psychopathology from Harvard University
- * Certificate of Advanced Study from SUNY Cortland

Work Experience:

- * From June, 2011 through the present, as a Curriculum Instructor at Oneida-Herkimer-Madison BOCES
- * From September, 2000 through the present, as a Social Studies Instructor at Clinton High School
- * From 2004 through 2006, as an Adjunct Instructor at Mohawk Valley Community College

4. Recommend that **RACHEL E. GARGUILO** be appointed as a **TEACHER OF THE SPEECH & HEARING IMPAIRED** in the Academic Itinerant Program, for a three year probationary appointment in the Program for Speech & Hearing Handicapped tenure area, commencing September 01, 2014 and ending August 31, 2017 at an annual salary rate of \$43,988.00.

Certification:

- * Initial certificate in SPEECH AND LANGUAGE DISABILITIES
- * Licensed as a Speech-Language Pathologist

Education:

- * Bachelor's Degree in Speech & Language Disabilities
from SUNY Fredonia
- * Master's Degree in Speech Language Pathology
from Syracuse University

Work Experience:

- * From January, 2014 through the present as a substitute
Speech & Language Pathologist at Rehab Care
- * From August, 2011 through the present as a substitute
Speech & Language Pathologist at Preferred Therapy Solutions
- * From July, 2010 through the present as a Speech &
Language Pathologist at the Sitrin Medical Rehabilitation Center
- * From January, 2010 through the present as an Itinerant
Speech Language Pathologist at Options with Learning (OWL)

5. Recommend that **KEVIN P. HEALY** be appointed as a **COMPUTER EDUCATION COORDINATOR** in the Information and Technology Division, for a three year probationary appointment in the Computer Education Coordinator tenure area, commencing August 14, 2014 and ending August 13, 2017 at an annual salary rate of \$75,000.00, prorated.

Certification:

- * Professional certificate in SCHOOL DISTRICT LEADER
- * Initial certificate in SCHOOL BUILDING LEADER
- * Professional certificate in Physics 7-12
- * Professional certificate in General Science 7-12 Extension
- * Professional certificate in Biology 7-12

Education:

- * Associates Degree in Forestry from the New York State Ranger School
- * Bachelor's Degree in Zoology from SUNY ESF
- * Masters of Science Degree in Teaching from SUNY Cortland

Work Experience:

- * From July, 2013 through the present, Instructional Support Services Science, Oneida-Herkimer-Madison BOCES
- * From September, 2010 through July, 2013, Physics Teacher at Holland Patent CSD
- * From August, 2011 through July, 2012, Assistant Principal at Holland Patent CSD.
- * From August, 2009 through the present, Technology Trainer & Curriculum Development at O-H-M BOCES
- * From September, 2004 through June, 2011, Living Environment Teacher at Holland Patent CSD

6. Recommend that **JING H. HUANG** be appointed as a **TEACHER OF FOREIGN LANGUAGE** in the Information and Technology Division, for a three year probationary appointment in the Foreign Language tenure area, commencing September 01, 2014 and ending August 31, 2017 at an annual salary rate of \$41,271.00.

Certification:

- * Internship certificate in MANDARIN 7-12

Education:

- * Bachelor of Arts Degree in Chinese Language and Literature from North China Institute of Science/Technology
- * Masters of Art Degree in Teaching Chinese from Union Graduate College

Work Experience:

- * From February, 2014 to the present, as a Chinese Teacher Intern at Albany City School District
- * From September, 2013 through February, 2014 as a Chinese Teacher Intern at the Albany Academies
- * From December, 2013 through April, 2013 as Founder and Lead Instructor at Go-Go-Go Elite Mandarin Program
- * From June, 2010 through January, 2011 as a Mandarin Teacher at Happy Chinese Language School

7. Recommend that **CAROLYN M. MACTURK** be appointed as a **TEACHER OF THE SPEECH & HEARING IMPAIRED** in the Academic Itinerant Program, for a three year probationary appointment in the Program for Speech & Hearing Handicapped tenure area, commencing September 01, 2014 and ending August 31, 2017 at an annual salary rate of \$43,878.00.

Certification:

- * Permanent certificate in SPEECH & HEARING HANDICAPPED
- * Licensed as a Speech - Language Pathologist

Education:

- * Bachelor's Degree in Speech and Hearing Handicapped (K-12) from SUNY Geneseo
- * Master's Degree in Speech Pathology from SUNY Geneseo

Work Experience:

- * From August, 2006 through August, 2008 as a Visiting Lecturer at SUNY Geneseo
- * From 2002 through 2006, as a Speech & Language Pathologist at InterActive Therapy Group, Utica
- * From 2001 through 2002, as a Speech & Language Pathologist at Upstate Cerebral Palsy, Utica

8. Recommend that **SARAH M. ORR** be appointed as a **TEACHER OF THE SPEECH & HEARING IMPAIRED** in the Academic Itinerant Program, for a three year probationary appointment in the Program for Speech & Hearing Handicapped tenure area, commencing September 01, 2014 and ending August 31, 2017 at an annual salary rate of \$49,913.00.

Certification:

- * Permanent certificate in SPEECH & HEARING HANDICAPPED
- * Licensed as a Speech-Language Pathologist

Education:

- * Bachelor of Science Degree in Education of Speech and Hearing Handicap from Elmira College
- * Master of Science Degree in Speech-Language Pathology from Syracuse University

Work Experience:

- * From May, 2004 through the present as a Speech & Language Pathologist at the Kelberman Center, Utica
- * From January, 2001 through June, 2003 as a Speech Therapist at Rehab Resources, Oswego

9. Recommend that **JENNIFER L. PARZYCH** be appointed to an **INSTRUCTIONAL SUPPORT SERVICES IN CURRICULUM & DIFFERENTIATED INSTRUCTION** position in the Information and Technology Division, for a three year probationary appointment in the Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data tenure area, commencing July 11, 2014 and ending July 10, 2017 at an annual salary rate of \$67,351.00, prorated.

Certification:

* Professional certificate in English Language Arts 7-12

Education:

* Bachelor's Degree in Theater from New England College, Henniker, New Hampshire

* Master's Degree in Secondary Education from Utica College

* Additional English credits from Fresno Pacific University, Fresno, California

Work Experience:

* From August, 2013 to the present, as an Educational Technology Leader/Technology Director at the Mohawk Regional Information Center

* From 2012 through 2013, as a ELA 6-8 Teacher at the Town of Webb Union Free School

* From 2012 through 2013, as an Adjunct Professor at SUNY IT

* From 2006 through 2012, as a ELA 7-8 and SAT Course Instructor at Holland Patent Central School

* From 2011 through 2012, as a Brainhoney Professional at Oneida-Herkimer-Madison BOCES

b. RECOMMENDATION FOR TENURE APPOINTMENT(S)

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s), who have satisfactorily completed their individual probationary periods and are being recommended for tenure by their immediate supervisors.

- | | | |
|----|------------------|------------------------------|
| | | Tenure Date |
| 1. | EILEEN L. ROGERS | English as a Second Language |
| | | 11/19/2014 |

2. Non-Instructional/Classified Staff

* Recommendation for the creation of one (1) Computer Specialist positon.

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **CHRISTINE R. COE** be appointed to a probationary appointment (non-competitive) as a **FOOD SERVICE HELPER** in the School Lunch Services, commencing August 25, 2014 at an hourly rate of \$12.12.

CHRISTINE R. COE meets the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**. **CHRISTINE R. COE** will be required to serve a twelve week probationary period.

Education:

* Graduate of Poland Central School District

Work Experience:

* From September, 2001 to the present as a Food Service Helper at Poland Central School District

2. Recommend that **SANDRA J. GATES** be appointed to a probationary appointment (non-competitive) as a **FOOD SERVICE HELPER** in the School Lunch Services, commencing August 25, 2014 at an hourly rate of \$10.98.

SANDRA J. GATES meets the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**. **SANDRA J. GATES** will be required to serve a twelve week probationary period.

Education:

* Attended Utica School of Commerce for Medical Receptionist

Work Experience:

* From 2009 to the present as a Food Service Helper at Poland Central School District

3. Recommend that **BETTY J. GREENWOOD** be appointed to a probationary appointment (non-competitive) as a **FOOD SERVICE HELPER** in the School Lunch Services, commencing August 25, 2014 at an hourly rate of \$17.90.

BETTY J. GREENWOOD meets the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**. **BETTY J. GREENWOOD** will be required to serve a twelve week probationary period.

Education:

* Graduate of Poland Central School District

Work Experience:

* From September, 1986 to the present as a Food Service Helper at Poland Central School District

4. Recommend that **BONNIE L. MOWER-ELWOOD** be appointed to a probationary appointment (non-competitive) as a **FOOD SERVICE HELPER** in the School Lunch Services, commencing August 25, 2014 at an hourly rate of \$14.02.

BONNIE L. MOWER-ELWOOD meets the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**. **BONNIE L. MOWER-ELWOOD** will be required to serve a twelve week probationary period.

Work Experience:

* From March, 1996 to the present as a Food Service Helper at Poland Central School District

5. Recommend that **NORA A. RICCI** be appointed to a probationary appointment (non-competitive) as a **FOOD SERVICE HELPER** in the School Lunch Services, commencing August 25, 2014 at an hourly rate of \$17.90.

NORA A. RICCI meets the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**. **NORA A. RICCI** will be required to serve a twelve week probationary period.

Education:

* Graduate of New York Mills Union Free School District

* Associates Degree in Secretarial Science from SUNY Cobleskill

Work Experience:

* From September, 1986 to the present as a Food Service Helper at Poland Central School District

6. Recommend that **PATRICIA M. RICKARD** be appointed to a probationary appointment (non-competitive) as a **FOOD SERVICE HELPER** in the School Lunch Services, commencing August 25, 2014 at an hourly rate of \$10.47.

PATRICIA M. RICKARD meets the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**. **PATRICIA M. RICKARD** will be required to serve a twelve week probationary period.

Education:

* Graduate of Hawthorne High School, California

Work Experience:

* From September, 2008 to the present as a Food Service Helper at Poland Central School District

7. Recommend that **AMIE L. ROBINSON** be appointed to a probationary appointment (non-competitive) as a **FOOD SERVICE HELPER** in the School Lunch Services, commencing August 25, 2014 at an hourly rate of \$9.96.

AMIE L. ROBINSON meets the qualifications necessary in order to perform the duties of a **FOOD SERVICE HELPER**. **AMIE L. ROBINSON** will be required to serve a twelve week probationary period.

Education:

* Graduate of Rome Free Academy
* Attended MVCC for Human Service

Work Experience:

* From October, 2012 to the present as a Food Service Helper at Poland Central School District

8. Recommend that **TANYA J. STEVES** be appointed to a probationary appointment (non-competitive) as an **ASSISTANT COOK** in the School Lunch Services, commencing August 25, 2014 at an hourly rate of \$14.51.

TANYA J. STEVES meets the qualifications necessary in order to perform the duties of an **ASSISTANT COOK**. **TANYA J. STEVES** will be required to serve a twelve week probationary period.

Education:

- * Graduate of Stillwater Central School
- * Attended Adirondack Community College for Liberal Arts

Work Experience:

- * From August, 2007 to the present as a Cook at Poland Central School District

b. RECOMMENDATION FOR TEMPORARY APPOINTMENT - NON-COMPETITIVE CIVIL SERVICE

1. Recommend that **LISA L. PETREIKIS** be appointed to extend her temporary appointment as a **PRINTING AIDE** in the Information and Technology Division, commencing July 1, 2014 and ending June 30, 2015 at a salary rate of \$12.73, per hour.

LISA L. PETREIKIS meets the civil service requirements for the title and has been pre-approved by civil service.

c. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)

1. Recommend that **KASSANDRA L. GUSTIN** be appointed to a temporary appointment as a **CLERK HOURLY** in the Information and Technology Division, commencing July 09, 2014 and ending June 30, 2015 at a salary rate of \$10.54, per hour.

Education:

- * Graduate of Canastota Jr./Sr. High School
- * Associates Degree in Art History from MVCC
- * Bachelor's Degree in Art History from SUNYIT Oneonta
- * Attending Syracuse University for Museum Studies

Work Experience:

- * From September, 2013 through May, 2014 as a Gallery/ Instructional Asst. Office Clerk at Syracuse University
- * From May, 2012 through October, 2012 as a Docent/Native American Interpreter at the Fenimore Museum
- * From June, 2010 through September, 2010 as a Research Assistant at MVCC
- * From June, 2010 through October, 2010 as a Sales Associate/ Cashier at Walmart, Oneida
- * From June, 2009 through October, 2009 as a Cashier at Red Apple Food Mart, E. Syracuse

2. Recommend that **ERIN C. HUGGINS** be appointed to a temporary appointment as a **CLERK HOURLY** in the Information & Technology Division, commencing July 07, 2014 and ending June 30, 2015 at a salary rate of \$10.54/per hour.

Education:

- * Graduate of Notre Dame High School
- * Associates Degree in Human Services from MVCC
- * Attending SUNY for Psychology

Work Experience:

- * From December, 2011 through the present as a Teacher Aide at Whitesboro Central School

3. Recommend that **CANDICE M. PARAVATI** be appointed to a temporary appointment as a **CLERK HOURLY** in the Information & Technology Division, commencing July 07, 2014 and ending June 30, 2015 at a salary rate of \$10.54/per hour.

Education:

- * Associates Degree in Office Technology from SUNY Morrisville
- * Bachelor's Degree in Business Public Management from SUNYIT
- * Master's Degree in Inclusive Childhood Education from LeMoyne College

Work Experience:

- * From August, 2007 through the present as a Special Education Teacher at V.V.S. School District
- * From April, 2007 through June, 2007 as a long-term substitute at V.V.S. School District
- * April, 2007 as a long-term Adult Ed/Literacy Teacher at BOCES Access Site
- * January, 2007 as a long-term third grade teacher at L. V. Denti Elementary School, Rome

4. Recommend that **MIKHAEL K. RAHME** be appointed temporary appointment as a **LABORER - SUMMER** in the Information & Technology Division, commencing July 7, 2014 through June 30, 2015 at a salary rate of \$8.33 per hour.

Education:

- * Attending Whitesboro High School

5. Recommend that **WENDY S. STILLMAN** be appointed to a temporary appointment as a **BUSINESS MANAGER** in the Administrative Services Division, commencing July 1, 2014 and ending June 30, 2015 at a salary rate of \$45.00/hr. She will be located at Brookfield Central School District.

6. Recommend that **KELSEY L. WOOLDRIDGE** be appointed to a temporary appointment as a **CLERK HOURLY** in the Information & Technology Division, commencing July 16, 2014 and ending June 30, 2015 at a salary rate of \$10.54/per hour.

Education:

- * Graduate of Clinton Central High School
- * Attending Randolph-Macon College for Environmental Studies, Chemistry

Work Experience:

- * From 2008 through the present, as an Assistant at Diane Wooldridge, Physical Therapy, Clinton
- * Summer 2013 as an Intern at the Robert Tegart, Clinton Historical Society

d. RECOMMENDATION FOR PERMANENT APPOINTMENT - (NON-COMPETITIVE CIVIL SERVICE TITLE)

The Human Resources Office and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	HANSJORG WATTINGER	CLEANER	02/10/2014

e. RECOMMENDATION FOR SALARY INCREASE

1. Recommend that **TINA SIMMONS** be appointed to an appointment as a **CLERK** in Administrative Services and located in Operations & Maintenance, commencing July 28, 2014 at an annual salary rate of \$30,029, prorated.

Ms. Simmons has transferred from a C-Level Clerk to a B-Level Clerk position in the Operations & Maintenance department and will be filling the B-Level position previously held by Ms. Diana Lenahan, who transferred to the SABA department.

d. STIPENDS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR ADDITIONAL STIPENDS

			Date	Stipend
1.	KATHLEEN ANGIER	TEACHER ASSISTANT	09/01/2014	\$3,500.00
2.	LYNNE J. BURR	TEACHER ASSISTANT	09/01/2014	\$3,500.00
3.	JOHN G. CASTELLO	TEACHER ASSISTANT	09/01/2014	\$3,500.00

Minutes of the Regular Meeting of the Cooperative Board
 Oneida BOCES
 August 13, 2014
 Page 22

			Date	Stipend
4.	ANTHONY CURTACCI	TEACHER ASSISTANT	09/01/2014	\$3,500.00
5.	OSCAR GRIMES	TEACHER ASSISTANT	09/01/2014	\$3,500.00
6.	HENRY W. HAAS, JR	TEACHER ASSISTANT	09/01/2014	\$3,500.00
7.	XIUYAN HUO	TEACHER OF FOREIGN LANGUAGE	09/01/2014	\$1,200.00
8.	TERRY L. JONES	TEACHER ASSISTANT	09/01/2014	\$3,500.00
9.	CHAD M. LUSBY	TEACHER ASSISTANT	09/01/2014	\$3,500.00
10.	JENNIFER L. MESNARD	TEACHER ASSISTANT	09/01/2014	\$3,500.00
11.	JENNIFER N. RAMIREZ	TEACHER ASSISTANT	09/01/2014	\$3,500.00
12.	ANTHONY RINALDI	TEACHER ASSISTANT	09/01/2014	\$3,500.00
13.	MELISSA SCRANTON	TEACHER ASSISTANT	09/01/2014	\$3,500.00
14.	VALERIE L. STARCZEWSKI	TEACHER ASSISTANT	09/01/2014	\$3,500.00
15.	MICHAEL J. STONE	TEACHER ASSISTANT	09/01/2014	\$3,500.00
16.	ROXANN TESTAMARK	TEACHER ASSISTANT	09/01/2014	\$3,500.00
17.	LINDSAY J. WENZEL	TEACHER ASSISTANT	09/01/2014	\$3,500.00

e. SUMMER SCHOOL

1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

a. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED
Daily rate is 1/200th of salary.

		Title	Start Date	End Date	Max Days	Salary
1.	TAMIE SINS	Deaf and Hearing Impaired	07/7/2014	08/15/2014	7	\$45,658

b. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

The following people are being recommended to teach in the Regional Summer School Program for 2014, for the period indicated. The actual need for any individual will not be determined until July 1, 2014. The decisions will be based upon enrollments at that time. Assignments may be for one period (\$1496.50) or two periods (\$2993) or not at all, based on enrollment. The Driver Education Instructors will be paid (\$5986) for a full class load.

		Title	Start Date	End Date	Salary
1.	CHRISTINA AIELLO	Teaching Assistant	07/07/2014	08/14/2014	\$12.87
2.	MICHAEL J. CAREY	Social Studies	07/07/2014	08/14/2014	\$2,993
3.	AMANDA E. CONSTANTINE	Teaching Assistant	07/07/2014	08/14/2014	\$12.87
4.	NICOLE L. LATINI	Teaching Assistant	07/07/2014	08/14/2014	\$12.87
5.	ANTHONY F. REINA	Social Studies	07/07/2014	08/14/2014	\$2,993
6.	ANDREW O. ROBERTS	Social Studies	07/07/2014	08/14/2014	\$2,993
7.	KERRY A. SULLIVAN	Social Studies	07/07/2014	08/14/2014	\$2,993

c. RECOMMENDATION FOR ACADEMIC SUMMER SCHOOL - PROCTOR/RATER

Hourly rate - paid by timesheet for proctor/rater and/or tutorial assignment.

		Title	Start Date	End Date	Salary
1.	ROGER H. KEMLER	SUMMER - PROCTOR/RATING FOR EXAMS	07/07/2014	08/14/2014	\$21.67
2.	JONATHAN D. TUTTLE	SUMMER - PROCTOR/RATING FOR EXAMS	07/07/2014	08/14/2014	\$21.67

2. RECOMMENDATIONS FOR SUMMER SCHOOL - NON-INSTRUCTIONAL

a. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - NON-INSTRUCTIONAL

The following people are being recommended for clerical or nursing positions in the Regional Summer School Program for 2014. All people listed are potential hires. The actual need for any individual will not be determined until July 1, 2014. The decisions will be based on enrollments at that time and the actual need for clerical or nursing help.

		Title	Start Date	End Date	Salary
1.	THERESA J. BENTLEY	Data Entry Clerk	07/07/2014	08/14/2014	\$12.87/hr. by timesheet

Minutes of the Regular Meeting of the Cooperative Board
Oneida BOCES
August 13, 2014
Page 24

		Title	Start Date	End Date	Salary
2.	DENISE L. BULAK	School Nurse	07/07/2014	08/14/2014	\$18.35/hr. by timesheet
3.	SHELLY S. PASQUARELLI	School Nurse	07/07/2014	08/14/2014	\$18.35/hr. by timesheet

ACTION ITEMS

APPROVAL OF ESTABLISHMENT OF NEW POSITION

Moved, that the Cooperative Board approve the establishment of the position of *Coordinator of Safety Services and Emergency Management*.

APPROVAL OF PARENT'S BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

Moved, that the Cooperative Board approves the Oneida-Herkimer-Madison BOCES Parent's Bill of Rights on Data Privacy and Security effective July 29, 2014, with the understanding that this document will be reviewed annually.

APPROVAL OF APPOINTMENT OF DISTRICT INTEGRITY OFFICER

Moved, that the Cooperative Board appoints Christopher Hill as the District Integrity Officer for Oneida-Herkimer-Madison BOCES and component districts.

APPROVAL OF LEAD EVALUATORS

Moved, that the Cooperative Board recommends Howard D. Mettelman, Christopher Hill, Ken Ford, Ann Turner, Kevin Healy, Jamie Sitera, David Stayton, Mary Lourdes Tangorra, Vince Tripodi, Michelle Vivacqua, Ellen Mahanna, Lisa Rizzo and Pam Smoulcey be certified as Lead Evaluators of teachers for the Annual Professional Performance Review. That the Cooperative Board also recommends Howard D. Mettelman, Christopher Hill, Ken Ford and Ann Turner be certified as Lead Evaluators of principals for the Annual Professional Performance Review.

APPROVAL OF CONTRACTS

None

Motion carried unanimously.

ITEM VIII—OLD BUSINESS

None

ITEM IX—REPORTS

REPORT OF THE RURAL SCHOOLS CONFERENCE, JULY 13-14-15, 2014

Mr. Mettelman asked to Board members that attended the conference to report out on a program they attended.

Mr. Boucher attended the Sullivan County BOCES CTEC Pre-Tech/STEM Program and really thought the program stood out.

Mrs. Hartman also enjoyed the CTEC Pre-Tech/STEM program and she also went to the Tully School program on STEM.

Mrs. Burtch was impressed with the Opening Doors to Global Awareness Program. She really thought it is great that even if students are not able to attend a school trip, they are still able to be involved via the Web.

Mr. Mettelman reported out on The Influence on Wireless Devices on Student Engagement in the Rural School Classroom and also Regent James Dawson and NY State Commissioner of Education Dr. John King.

REPORT OF THE CAPITAL PROJECT COMMITTEE, AUGUST 7, 2014

Mr. Salerno reviewed the minutes that are in the Board packets. He also mentioned that there will be a bid opening just prior to the September Board meeting.

REPORT OF THE DISTRICT SUPERINTENDENT AND LEGISLATIVE UPDATE

Mr. Mettelman discussed the following topics in his report:

- Vision 20/20 – Oneida County
- P-Tech
- Summer School – Regents Exams schedule and Special Education
- Alignment OHM
- Ballot Line discussion from candidates for Governor

ITEM X – BOARD DISCUSSION TOPIC

Cooperative Board Self-Assessment

Mr. Mettelman asked the Board members to complete the self-assessment and send to Deb by the next Board meeting, September 10th so she can compile it prior to the retreat.

He also thanked the committee for their assistance with the assessment.

ITEM XI - EXECUTIVE SESSION

Motion by: Ms. Buckley
Seconded by: Mr. Salerno

Moved, that the Board enter Executive Session at 7:00 p.m. to discuss personnel/negotiations update.

Motion carried unanimously.

The Board returned to General Session at 7:24 p.m.

ITEM XII - Action Item(s) for Approval (continuation of VII.)

Motion by: Ms. Buckley
Seconded by: Mr. Salerno

Moved, that the Cooperative Board approved the employment agreement for Mr. Christopher Hill.

Motion carried unanimously.

MOTION TO ADJOURN

Motion by: Ms. Buckley
Seconded by: Mr. Griffin

Moved, there being no further business to come before the meeting, the meeting adjourned at 7:27 p.m.

Motion carried unanimously.



Deborah Kimball
Clerk of the Board
August 13, 2014