

Columbia Heights Public Schools
Minutes of the
REGULAR SCHOOL BOARD MEETING
June 27, 2023

Chair Mueller called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The meeting opened with the Pledge of Allegiance.

Clerk Granlund called roll.

Members present: Ms. Granlund, Ms. Houle, Ms. Medearis, Ms. Mueller, Ms. Palmer, Ms. Pettway and Superintendent Stenvik

Members absent: None

AGENDA APPROVAL/ADJUSTMENTS, ANNOUNCEMENTS, CORRESPONDENCE

A. Approval of Agenda motion by Medearis, seconded by Pettway, to approve the amended agenda as presented. Motion Carried. Member Palmer asked to amend the agenda to add item D to action item, d, Seconded by Houle.

B. Announcements

- July 4, Tue. Holiday, District Closed
- July 18, Tue. 7:00 p.m. Regular School Board Meeting, Community Room
- Aug. 8, Tue. 7:00 p.m. Regular School Board Meeting, Community Room
- Aug. 15, Tue. 5:30 p.m. School Board Work Session, Community Room

COMMUNICATION TO THE BOARD – None

CONSENT AGENDA

Motion by Granlund, seconded by Palmer, to approve the action required for implementation of the items on the consent agenda. Workers Compensation Insurance Renewal. Personnel Report of June 27, 2023. Approve the employment of the following: **Licensed – Conditional:** Courtney Kelly: Summer ENCORE Assistant/Specialist; Lauren Driste: Summer ENCORE Assistant/Teacher; Serena Secraw: 2nd Grade Teacher, VV. **Support:** Gabby Gonzalez: Blooming Heights Summer Assistant; Simone Edstrom: Blooming Heights Summer Assistant; Marquen Lumpkin: Blooming Heights Summer Assistant; Cortez Davis Drew: Blooming Heights Summer Assistant; Cole Young: Blooming Heights Summer Assistant. **Support – Conditional:** Christopher Knudson: Summer ESY EA, CHHS; Josie Johnson: Summer ESY EA - Float, DW. **Coach/Advisor/Additional Assignment:** Zach Awsumb: Youth Volleyball Camp Summer Coach, CHHS; Alison Humpal: Youth Dance Camp Summer Coach, CHHS; Terry Hill: Youth HS Football Camp Summer Coach, CHHS; Dan Shuck: Youth Baseball Camp Summer Coach, CHHS. **Leave Requests:** Katie Johansen: Teacher, VV, requests FMLA from 10/10/22-5/10/23 (intermittent). **Resignations/Terminations:** Katima Sharif: Lunch Duty Monitor, HL, Effective 6/8/23. Reason: Resignation. Allicia Andersen: PE Teacher, CHHS, Effective 6/9/23. Reason: Resignation. Keith Adams: Lead Custodian, CA, Effective 7/28/23. Reason: Retirement. Motion Carried unanimously.

ACKNOWLEDGEMENT OF CONTRIBUTIONS

Motioned by Palmer, seconded by Houle: Whereas: Minnesota Statute 123B.02 permits school boards to “...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof.”

Therefore: Be it resolved by the School Board of Columbia Heights Public Schools, Independent School District No. 13 that the School Board accepts with appreciation the contributions, detailed in the background, in the amount of \$71,765.68.

DETAILED BACKGROUND:

MONETARY

- A donation of \$1,000.00 was made to Columbia Academy by Clay and Sunshine Carter for school needs.
- A donation of \$784.74 was made to Columbia Heights Public Schools by Vicki Denzer for the track and field event.
- A donation of \$250.00 was made to Columbia Academy by Minnesota Association of School Administrators for the Marimba performance.
- The following donations were made to the Columbia Heights High School Scholarship fund:
 - Andrea Cowell \$50.00
 - Robert and Frances Eue \$560.00
 - Peter Heryla \$500.00
 - Columbia Heights Class of 76 \$1,000.00
 - Daniel and Sharon Justin \$1,000.00
 - Katherine Uchima \$500.00
 - Dean and Brian Miley \$200.00
 - Carma Doege \$250.00
 - Richard and Barbara Smith \$500.00
 - Janice Olsen \$100.00
 - Carol and Charles Ofsthun \$550.00
 - Ann and Scott Larson \$200.00
 - Columbia Heights Fine Arts Foundation \$1,500.00
 - Danielle Berg \$2,000.00
 - Scott and Laura Martinson \$900.00
 - Monarch Bus Service, Inc. \$2,000.00
 - The Italian American Club Foundation, Inc. \$50,000.00
 - Barbara Gavin \$1,000.00
 - Pamela Zimba \$300.00
 - Elaine Yost \$300.00
 - Janet Halek \$300.00
 - Meghann Nelson \$525.00

VALUE IN KIND

- Donation of Walmart gift cards was made to Valley View Elementary by CrossFit Osiris for family needs. Estimated value of \$300.00.
- Donation of Walmart gift cards and blankets was made to Valley View Elementary by Vanessa and Brandon Biernat for family needs. Estimated value of \$100.00.
- Donation of feminine products was made to Valley View Elementary by Period Kits MN for student needs. Estimated value of \$300.00.
- Donation of bicycles was made to Columbia Heights Public Schools by the Columbia Heights Police Department for student needs. Estimated value of \$2,500.00.
- Donation of two Chromebooks was made to Columbia Heights High School by Naziyat Calderon for student needs. Estimated value of \$450.00.
- Donation of music instruments was made to Highland Elementary by Donors Choose for student needs. Estimated value of \$750.00.
- Donation of books was made to Highland Elementary by Donors Choose for Highland Media Center. Estimated value of \$704.00.
- Donation of storage unit was made to Highland Elementary by Donors Choose for Ms. Lunders class. Estimated value of \$600.94.

Total fiscal year 2022-2023 monetary contributions to date: \$188,754.90.

Roll Call Vote: Granlund – Aye

Houle – Aye
Medearis – Aye
Mueller – Aye
Palmer – Aye
Pettway – Aye

Resolution and Motion carried

REPORTS FROM MEMBERS OF THE BOARD

Ms. Medearis attended Columbia Heights Art and Information Fair, special called meeting, work session, and had conversations with community members and board members. Ms. Granlund attended the work session, special called meeting, Jamboree events, had conversations with community members, students and staff. Ms. Pettway attended the Columbia Heights Art and Information Fair, work session and special called meeting, Jamboree parade, carnival and fireworks, had conversations with board members, community members and city council members. Ms. Houle attended the work session and special called meeting. Ms. Palmer attended the special called meeting, work session, chair meeting and the Jamboree parade. Ms. Mueller attended the chair meetings, work session, special called meeting, Jamboree parade, had conversations with Members Granlund and Medearis and Superintendent Stenvik and community members.

SUPERINTENDENT'S REPORT AND CORRESPONDENCE

Superintendent Stenvik stated the annual audit has begun. There have been meetings with the High School and Columbia Academy on master schedules, district finance committee meeting, new American Indian staff person, 2023 legislative session impact session, negotiations with local 710 and Jamboree parade. She stated that community members have been looking for the medallion on school grounds. She had conversations with members Mueller, Palmer, Granlund and Pettway.

MINNESOTA SCHOOL BOARD ASSOCIATION MEMBERSHIP (MSBA)

Chair Mueller presented information on the MSBA Membership for 2023-2024. This will be brought forward at a future meeting for approval.

2023-2024 Budget

Motion by Houle, seconded by Granlund, to approve the 2023-2024 Preliminary Budget.

Motion carried unanimously

FEDERAL TITLE GRANTS

Motion by Palmer, seconded by Medearis, to approve the Federal Title Grants preliminary funding for the 2023-2024 school year.

Motion carried unanimously

TEACHER REQUEST FOR CONTRACT EXCEPTION

Motion by Granlund, seconded by Houle, to deny the prior years of teaching experience beyond the maximum as outlined in the Local #710 collectively bargained agreement.

Roll Call Vote: Granlund – Aye
Houle – Aye
Medearis – Aye
Mueller – Aye
Palmer – Aye
Pettway – Aye

Resolution and Motion carried

RESOLUTION OF RECOGNITION

Motioned by Palmer, seconded by Granlund, to approve the following resolution.

RESOLUTION IN RECOGNITION OF DAWN HOIUM

WHEREAS, Dawn Hoium, Executive Assistant to the Superintendent and School Board is retiring from Columbia Heights Public Schools No. 13; and

WHEREAS, Dawn Hoium has served the Columbia Heights Public School District since 1998; and

WHEREAS, Dawn Hoium has consistently demonstrated our Core Values of Community, Excellence, Collaboration, Integrity, Respect, Courage, and Innovation; and

WHEREAS, in addition to her Executive Assistant role, Dawn Hoium served as Election Clerk, district historian, problem solver, question answerer, and support person; and

WHEREAS, Dawn Hoium has been a great leader, role model and friend;

NOW THEREFORE, BE IT RESOLVED that the School Board of Independent School District No. 13, State of Minnesota, hereby acknowledges and extends its profound appreciation and gratitude to Dawn Hoium for her many years of service and dedication to Columbia Heights Public Schools and expresses our sincere wishes for a long and happy retirement.

Roll Call Vote: Granlund – Aye
Houle – Aye
Medearis – Aye
Mueller – Aye
Palmer – Aye
Pettway – Aye

Resolution and Motion carried

BOARD TOPICS – Ms. Granlund stated *Eid Ul Adha Mubarak* to our community. Ms. Pettway asked about the transportation op-in for next year.

ADJOURNMENT

Having completed all of the items on the regular agenda, at 8:02 p.m. Chair Mueller adjourned the meeting.

Date minutes approved

Mary Granlund, Clerk, Board of Education
Independent School District 13