

OE-7 ASSET PROTECTION  
SUMMARY OF COMPLIANCE STATUS  
SEPTEMBER 2018

**SUPERINTENDENT CERTIFICATION**

With respect to OE-7 *Asset Protection* taken as a whole, the superintendent certifies that the proceeding information is accurate and complete, and the district is:

- In Compliance  
 In Compliance, with Exceptions (as noted in the evidence)  
 Not in Compliance

Summary Statement by Administration

Monitoring of operational expectations policies is part of the ongoing process of district performance evaluation and superintendent evaluation. This operational expectations policy addresses several aspects of the superintendent's responsibility regarding the instructional program. The superintendent and staff have provided the interpretation monitored the first time the board reviewed the policy, plus for this round the documentation and narrative supporting the superintendent's assessment of whether we are in compliance with the policy. During the board's review, the board will make a determination whether we are in compliance with the policy or not, or whether there is overall compliance but with some noted exceptions which should be addressed.

Signed:  \_\_\_\_\_  
Superintendent

Date: Oct 8, 2018

**SCHOOL BOARD ACTION**

With respect to OE-7 *Asset Protection*, the Board:

- Accepts the report as fully compliant  
 Accepts the report as compliant with noted exceptions  
 Finds the district to be noncompliant

Summary statement/motion of the Board

Signed:  \_\_\_\_\_  
Board President

Date: 10-8-18

**OE-7 Asset Protection**

The Superintendent shall assure that all district assets are adequately protected, properly maintained, appropriately used and not placed at undue risk.

**The Superintendent Shall:**

<p><b>7.1</b> Maintain property and casualty insurance coverage on district property with limits equal to 100 percent of replacement value except where limited by the carrier.</p>	<p><b>In Compliance</b></p>
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**Superintendent Interpretation:** The Board has an expectation that property be insured to the fullest extent possible, so that replacement or repair of lost property does not compromise the district’s budget and ability to operate.

<p><b>Indicator 1:</b> Property and contents insurance is at 100% replacement value except where limited by the carrier.</p>	<p><b>In Compliance</b></p>
<p><b>Evidence:</b> BPS has property and contents insurance through North Dakota State Fire and Tornado (ND F&amp;T). The district has 100% replacement values on all items that are allowed by ND F&amp;T. BPS finished an annual inventory this past year and content amounts will be compared to insurance values moving forward. (See Appendix A – Property and Contents Insurance)</p>	

<p><b>Indicator 2:</b> District vehicles are insured for comprehensive and collision coverage with claims paid at actual cash value or the cost of repairs, whichever is less.</p>	<p><b>In Compliance</b></p>
<p><b>Evidence:</b> BPS has property and contents insurance through North Dakota Insurance Reserve Fund (NDIRF). (See Appendix B – Auto Insurance)</p>	

**The Superintendent Shall:**

<p><b>7.2</b> Maintain both Errors and Omissions and Comprehensive General Liability insurance coverage protecting Board members, staff and the district itself in an amount that is reasonable for school districts of comparable size and character.</p>	<p><b>In Compliance</b></p>
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<p><b>Evidence:</b> BPS has general liability coverage through NDIRF. The policy covers governance, personal and property damage liability at \$2,000,000. (See Appendix C – Liability Insurance)</p>	

<p><b>Indicator 2:</b> The district will maintain worker’s compensation coverage for all employees as required by the State of North Dakota.</p>	<p><b>In Compliance</b></p>
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**The Superintendent Shall:**

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<p><b>Evidence:</b> The district carries a \$2,000,000 bond through the ND Insurance Department, which is the maximum amount they will issue. All district employees that work with money are covered under this provision.</p>	

**The Superintendent Shall:**

<p><b>7.4</b> Protect intellectual property, information, files, records and fixed assets from loss or significant damage.</p>	<p><b>In Compliance, with Exceptions</b></p>
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**Superintendent Interpretation:** The Board expects that financial and confidential personnel files will be maintained in a safe, secure manner; that digital files will be backed up and/or redundantly stored off site; that backup systems protect from loss of data. Digital files and information will be protected from hacking and electronic intrusion or damage. Archival records must be maintained for legally prescribed duration in a safe place, as well as historically important information or archives. Finally, the Board expects that physical assets are protected.

<p><b>Indicator 1:</b> The School District received no legal complaints that its employees have violated intellectual property rights.</p>	<p><b>In Compliance</b></p>
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<p><b>Indicator 2:</b> The School District protects digital records from damage, loss, or breach.</p>	<p><b>In Compliance</b></p>
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<p><b>Indicator 3:</b> The School District has a disaster and recovery plan that is implemented to protect critical data and systems.</p>	<p><b>In Compliance</b></p>
<p><b>Evidence:</b> The district has both live (redundant systems) back up and daily recovery if needed with mission critical systems. The system has generator/battery backup of redundant systems.</p>	

<p><b>Indicator 4:</b> The School District intellectual property ownership is maintained by the School District and no for profit use outside the district is authorized.</p>	<p><b>In Compliance</b></p>
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<b>Indicator 5:</b> The School District will maintain an inventory of the physical assets of the school district to safeguard against theft or other losses.	<b>In Compliance, with Exceptions</b>
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**The Superintendent Shall Not:**

<b>7.5</b> Allow facilities and equipment to be subject to improper use or insufficient maintenance.	<b>In Compliance</b>
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<b>Indicator 1:</b> The School District shall utilize a building automation (lights, heat, cooling, etc.) system to only schedule buildings and equipment during occupied times.	<b>In Compliance</b>
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**The Superintendent Shall Not:**

<b>7.6</b> Recklessly expose the district, the Board or staff to legal liability.	<b>In Compliance</b>
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**Superintendent Interpretation:** Recklessly means that the superintendent knowingly or purposefully participated in or allowed others with his/her knowledge to abide behaviors of conditions that place the district at risk of liability.

<b>Indicator 1:</b> Liability complaints are investigated promptly. Those that show reckless use of assets are reported to the Board president as soon as practicable.	<b>In Compliance</b>
<b>Evidence:</b> BPS has not had any complaints in regards to the section. The district has policies and procedures prohibiting reckless use of assets.	

**The Superintendent Shall Not:**

<b>7.7</b> Invest funds in investments that are not secured or that are not authorized by law.	<b>In Compliance</b>
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**The Superintendent Shall Not:**

7.8 Purchase or sell real estate, including land and buildings.	<b>In Compliance</b>
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<p><b>Evidence:</b> Certainly it is the superintendent's intention and desire to never damage the district's image or credibility. The nature of the position requires decisions or actions that may not please every stakeholder or constituent. This policy proscribes egregious errors in behavior or judgment, which have not occurred, in the opinion of the superintendent.</p>	

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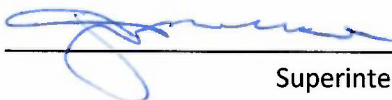
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<b>Indicator 5:</b> The School District will maintain an inventory of the physical assets of the school district to safeguard against theft or other losses.	<b>In Compliance, with exceptions</b>
<b>Evidence:</b> BPS has technology inventory system that is maintained on an annual basis. The district completed a physical inventory of all other items the spring of 2018. This will be the district baseline moving forward to safeguard against theft or other losses.	

**The Superintendent Shall Not:**

<b>7.5</b> Allow facilities and equipment to be subject to improper use or insufficient maintenance.	<b>In Compliance</b>
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**Superintendent Interpretation:** The Board expects that facilities and equipment will be maintained on a schedule that maximizes longevity, and that facilities and equipment will not be subjected to use or wear that is excessive or puts these assets at risk of failing before end of life is achieved.

<b>Indicator 1:</b> The School District shall utilize a building automation (lights, heat, cooling, etc.) system to only schedule buildings and equipment during occupied times.	<b>In Compliance</b>
<b>Evidence:</b> BPS currently utilizes Andover Continuum for building automation. Custodial staff is trained and schedules events through the building automation system for proper operation. Holidays and setbacks are also scheduled for each building.	

<b>Indicator 2:</b> The School District shall utilize a maintenance program that incorporates maintenance requests and preventative maintenance for equipment.	<b>In Compliance</b>
<b>Evidence:</b> BPS utilizes SchoolDude for its preventative and work order maintenance systems. In 2017-18 the district completed a total of 5,779 maintenance requests.	

**The Superintendent Shall Not:**

<b>7.6</b> Recklessly expose the district, the Board or staff to legal liability.	<b>In Compliance</b>
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**Superintendent Interpretation:** Recklessly means that the superintendent knowingly or purposefully participated in or allowed others with his/her knowledge to abide behaviors of conditions that place the district at risk of liability.

<b>Indicator 1:</b> Liability complaints are investigated promptly. Those that show reckless use of assets are reported to the Board president as soon as practicable.	<b>In Compliance</b>
<b>Evidence:</b> BPS has not had any complaints in regards to the section. The district has policies and procedures prohibiting reckless use of assets.	

**The Superintendent Shall Not:**

<b>7.7</b> Invest funds in investments that are not secured or that are not authorized by law.	<b>In Compliance</b>
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**Superintendent Interpretation:** The superintendent will work with the business and operations manager for evaluating all investments. All investments will be secured and/or legal.

<b>Indicator 1:</b> The School District will not invest funds that not secured or authorized by law.	<b>In Compliance</b>
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<p><b>Evidence:</b> BPS has the following investments currently:</p> <ul style="list-style-type: none"> <li>• Held in CD’s that are covered by FDIC.</li> <li>• Held in checking and/or money market funds covered by FDIC, pledges, the Federal Government or letters of credit.</li> </ul> <p>(See Appendix E – Pledge of Assets Report)</p>
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**The Superintendent Shall Not:**

<b>7.8</b> Purchase or sell real estate, including land and buildings.	<b>In Compliance</b>
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**Superintendent Interpretation:** Only the Board is authorized to purchase or sell real estate. The superintendent will prepare recommendations for sale or purchase of real property, but may not execute any such transactions without Board approval

<p><b>Indicator 1:</b> All purchases of real property will be vetted by administration and the school Board with input from committees were applicable. However, all purchases and sales of real property will require Board action at a public meeting.</p>	<b>In Compliance</b>
<p><b>Evidence:</b> BPS currently has Saxvik building for sale with a realtor. All negotiations including pricing structures are done with guidance from the board. No other property has been sold or purchased in the previous 12 months.</p>	

**The Superintendent Shall Not:**

<b>7.9</b> Take any action that damages the district’s public image or credibility.	<b>In Compliance</b>
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**Superintendent Interpretation: Action** means a decision or behavior. This policy proscribes any decision or behaviors by the superintendent that would embarrass the district or reflect badly on the district. It does not mean that an event or action by an employee will never reflect badly upon or embarrass the district.

<p><b>Indicator 1:</b> The Board does not identify an action(s), event(s) or decision(s) for which the superintendent is responsible as damaging to the district's public image or credibility.</p>	<b>In Compliance</b>
<p><b>Evidence:</b> Certainly it is the superintendent’s intention and desire to never damage the district’s image or credibility. The nature of the position requires decisions or actions that may not please every stakeholder or constituent. This policy proscribes egregious errors in behavior or judgment, which have not occurred, in the opinion of the superintendent.</p>	

# **Appendix A – Property and Contents Insurance**





**COMMERCIAL BUILDING AND PERSONAL PROPERTY  
SCHEDULED INSURANCE COVERAGE DECLARATION A  
STATE FIRE AND TORNADO FUND  
SFN 59126 (5-2018)**

RENEWAL

Policy Number  
**1064**

Insured <b>Bismarck Public School</b>			
Mailing Address <b>806 N Washington St</b>		Contact Person <b>Darin Scherr</b>	
City <b>Bismarck</b>	State <b>ND</b>	ZIP Code <b>58501-</b>	Telephone Number <b>701.323.4057</b>
The Schedule of Property containing a description of each location and the specific limit that applies to each type of property at each location is attached and a part of the Declarations. The deductible listed is per occurrence.			
Policy Period From <b>07/01/2018</b> To <b>06/30/2019</b>		Premium Due or Credit Balance <b>\$104,314.42</b>	
Property Deductible <b>\$7,500.00</b>	Equipment Breakdown Deductible	Coinsurance <b>90%</b>	Type of Coverage <input checked="" type="checkbox"/> Special Form <input type="checkbox"/> Equipment Breakdown
Mortgagee/Loss Payee <b>Bancof America Public Capital Corp &amp; IA ATIMA ;</b>			

FORMS APPLICABLE TO THIS POLICY: IL 00 17 11 98, FT PC 07 01 14, FT CP 07 01 18, FT SF 07 01 18,  
FT OL 07 01 12, FT EE 07 01 14, CP 01 14 10 99, IL 02 34 09 07, IL 01 65 09 07, IL 00 03 09 07,  
IL 09 13/H0 306. FT ALL 07 01 16 \* Terrorism Risk Insurance Act (TRIA) Form FT TE 07 01 12

LIMITS OF LIABILITY - \$250 million

Equipment Breakdown Coverage Endorsement: Form FT EB 07 01 13

Building Property (BP) - Refer to Schedule Of Property for limit per location  
Business Personal Property (PP) - Refer to Schedule Of Property for limit per location  
Outdoor Property (OP) - Refer to Schedule Of Property for limit per location  
Trailer Property (TP) - Refer to Schedule Of Property for limit per location

Special Limits - See Policy:

Debris Removal Expense	\$ 10,000	Form FT CP 07 01 18 - Pages 2 and 3 of 12
Electronic Data	\$ 2,500	Form FT CP 07 01 18 - Page 4 of 12
Pollutant Cleanup and Removal	\$ 20,000	Form FT CP 07 01 18 - Page 4 of 12
Personal Property of Others	\$ 5,000	Form FT CP 07 01 18 - Page 5 of 12
Personal Property of Students	\$ 500	Form FT CP 07 01 18 - Page 5 of 12
Valuable Papers and Records	\$ 25,000	Form FT CP 07 01 18 - Page 5 of 12
Sewer Backup	\$ 10,000	Form FT SF 07 01 18 - Page 2 of 9
Money	\$ 5,000	Form FT CP 07 01 18 - Page 4 of 12
Ordinance or Law - Demolition	\$250,000	Form FT OL 07 01 12 - Page 1 of 2
Ordinance or Law - Increased Cost of Construction	\$250,000	Form FT OL 07 01 12 - Page 1 of 2
Additional Ordinance or Law - Demolition	\$500,000	(\$250,000 limit included)
Additional Ordinance and Law-Increased Cost of Construction	\$500,000	(\$250,000 limit included)
Extra Expense	\$250,000	Form FT EE 07 01 14 - Page 1 thru 4
Additional Extra Expense	\$500,000	(\$250,000 limit included)

**PAID**  
104314.42  
**JUN 29 2018**  
BY: 421849

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE STATED IN THIS POLICY.

SIGNATURE 	DATE <b>7/1/2018</b>
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North Dakota Insurance Department  
600 E. Boulevard Ave.  
Bismarck, ND 58505-0320

Information: 701-328-9600  
Fax: 701-328-9610  
email: ndfire&tornado@nd.gov

## SCHEDULE OF PROPERTY

Coinsurance = 90%

Deductible = \$7,500.00

Policy: 1064

Policyholder: Bismarck Public School

Property No.	Property Name and Location	Date Appraised	Policyholder's Property No.	Insurance Limit	Property Coverage Type	Premium
1	Bismarck High School	07/01/2018	80	\$39,699,400 BP	RC	\$9,039.55
	723 N 7th St	07/01/2018		\$11,816,232 PP	RC	\$2,690.56
	Pole & Sign	07/01/2018		\$17,464 OP	ACV	\$3.98
2	Century High School	07/01/2018	81	\$31,198,200 BP	RC	\$7,103.83
	1000 E Century Ave	07/01/2018		\$5,025,949 PP	RC	\$1,144.41
	Pole & Electric Message Center	07/01/2018		\$34,927 OP	ACV	\$7.96
3	Vocational Center Contents 1200 College Dr	07/01/2018	82	\$306,010 PP	ACV	\$69.68
4	Hughes Education Center 806 N Washington	07/01/2018	78	\$11,758,200 BP	RC	\$2,677.35
		07/01/2018		\$2,138,673 PP	RC	\$486.98
5	Hughes Storage Building 806 N Washington *Roofing material at ACV	07/01/2018	78A	\$25,900 BP	RC	\$5.90
		07/01/2018		\$6,558 PP	ACV	\$1.50
6	Hughes Maintenance Building 806 N Washington *Roofing material at ACV	07/01/2018	78B	\$48,200 BP	RC	\$10.97
		07/01/2018		\$13,115 PP	ACV	\$2.98
8	Miller Elementary 1989 N 20th St	07/01/2018	42	\$10,538,000 BP	RC	\$2,399.50
		07/01/2018		\$1,935,610 PP	RC	\$440.73
11	Dorothy Moses Storage Bldg 1312 S Columbia Dr	07/01/2018 07/01/2018	43A	\$7,300 BP \$1,312 PP	RC ACV	\$1.66 \$0.31
14	Simle Middle School 1215 N 19th St	07/01/2018	76	\$20,689,600 BP	RC	\$4,711.02
		07/01/2018		\$2,925,925 PP	RC	\$666.23
15	Simle Storage Building 1215 N 19th St *Roofing material at ACV	07/01/2018	76A	\$32,100 BP	RC	\$7.31
		07/01/2018		\$12,569 PP	ACV	\$2.87
16	Wachter Middle School	07/01/2018	77	\$21,777,400 BP	RC	\$4,958.71
	1107 S 7th St	07/01/2018		\$3,466,754 PP	RC	\$789.37
	Pole & Sign	07/01/2018		\$14,553 OP	ACV	\$3.30
17	Wachter Storage Building 1107 S 7th St	07/01/2018	77A	\$24,000 BP	RC	\$5.47
		07/01/2018		\$25,136 PP	ACV	\$5.73
18	Grimsrud Elementary	07/01/2018	40	\$5,893,400 BP	RC	\$1,341.92

Property insured at replacement cost (RC) is covered pursuant to the terms of this policy. The insurance limit for scheduled property may be more or less than the actual replacement cost. It is the responsibility of the insured to review the adequacy of the insurance limits on scheduled property. The Fund does not warrant or represent that the insurance limit is adequate to replace the scheduled property.

## SCHEDULE OF PROPERTY

Coinsurance = 90%

Deductible = \$7,500.00

Policy: 1064

Policyholder: Bismarck Public School

Property No.	Property Name and Location	Date Appraised	Policyholder's Property No.	Insurance Limit	Property Coverage Type	Premium
	716 Benedict Dr	07/01/2018		\$869,097 PP	RC	\$197.89
20	Highland Acres Elementary 1200 Prairie Dr	07/01/2018 07/01/2018	41	\$3,703,700 BP \$591,215 PP	RC RC	\$843.33 \$134.62
21	Highland Acres Storage Bldg 1200 Prairie Dr	07/01/2018 07/01/2018	41A	\$7,300 BP \$1,312 PP	RC ACV	\$1.66 \$0.31
22	Dorothy Moses Elementary 1312 S Columbia Dr	07/01/2018 07/01/2018	43	\$9,543,200 BP \$1,688,034 PP	RC RC	\$2,172.98 \$384.36
23	Rita Murphy Elementary 611 N 31st St	07/01/2018 07/01/2018	44	\$13,904,900 BP \$2,254,200 PP	RC RC	\$3,166.14 \$513.28
24	Rita Murphy Storage Bldg 611 N 31st St	07/01/2018 07/01/2018	44A	\$14,900 BP \$1,581 PP	RC ACV	\$3.39 \$0.37
25	Myhre Elementary 919 S 12th St Pole & Sign	07/01/2018 07/01/2018 07/01/2018	45	\$7,446,000 BP \$1,350,428 PP \$14,553 OP	RC RC ACV	\$1,695.45 \$307.49 \$3.30
26	Myhre Storage Building 919 S 12th St *Roofing material at ACV	07/01/2018 07/01/2018	45A	\$16,400 BP \$1,312 PP	RC ACV	\$3.74 \$0.31
27	Northridge Elementary 1727 N 3rd St	07/01/2018 07/01/2018	46	\$8,909,700 BP \$1,688,034 PP	RC RC	\$2,028.74 \$384.36
28	Northridge Storage Building 1727 N 3rd St *Roofing material at ACV	07/01/2018 07/01/2018	46A	\$7,500 BP \$1,312 PP	RC ACV	\$1.70 \$0.31
29	Pioneer Elementary 1400 E Braman Ave	07/01/2018 07/01/2018	47	\$5,460,200 BP \$1,012,820 PP	RC RC	\$1,243.29 \$230.63
30	Pioneer Storage Building 1400 E Braman Ave	07/01/2018 07/01/2018	47A	\$5,256 BP \$1,312 PP	ACV ACV	\$1.20 \$0.31
31	Richholt Elementary 720 N 14th St	07/01/2018 07/01/2018	90	\$7,188,600 BP \$1,159,117 PP	RC RC	\$1,636.85 \$263.92
32	Richholt Storage Building	07/01/2018	90A	\$5,138 BP	ACV	\$1.18

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## SCHEDULE OF PROPERTY

Coinsurance = 90%

Deductible = \$7,500.00

Policy: 1064

Policyholder: Bismarck Public School

Property No.	Property Name and Location	Date Appraised	Policyholder's Property No.	Insurance Limit	Property Coverage Type	Premium
	720 N 14th St	07/01/2018		\$1,312 PP	ACV	\$0.31
33	Riverside Educational Center 406 S Anderson	07/01/2018 07/01/2018	49	\$3,835,200 BP \$675,211 PP	RC RC	\$873.27 \$153.75
34	Riverside Storage Building 406 S Anderson	07/01/2018 07/01/2018	49A	\$16,400 BP \$1,312 PP	RC ACV	\$3.74 \$0.31
35	Roosevelt Elementary 613 Ave B West	07/01/2018 07/01/2018	50	\$4,065,900 BP \$675,211 PP	RC RC	\$925.81 \$153.75
36	Roosevelt Storage Building 613 Ave B West	07/01/2018 07/01/2018	50A	\$5,110 BP \$1,312 PP	ACV ACV	\$1.16 \$0.31
37	Vacant Saxvik Elementary 523 N 21st St *25% occupied	07/01/2018 07/01/2018	51	\$2,091,656 BP \$32,162 PP	ACV ACV	\$476.26 \$7.33
38	Vacant Storage Building 523 N 21st St	07/01/2018	51A	\$5,074 BP	ACV	\$1.15
39	Will-Moore Elementary 400 Ave E East Pole & Sign	07/01/2018 07/01/2018 07/01/2018	53	\$8,607,400 BP \$1,749,825 PP \$14,553 OP	RC RC ACV	\$1,959.91 \$398.43 \$3.30
40	Will-Moore Storage Bldg 400 Ave E East	07/01/2018 07/01/2018	53A	\$7,600 BP \$1,306 PP	RC ACV	\$1.74 \$0.31
44	Grimsrud Storage Building 716 Benedict Dr	07/01/2018 07/01/2018	40A	\$16,400 BP \$2,623 PP	RC ACV	\$3.74 \$0.59
48	Grandstand/Restroom/Storage 806 N Washington	07/01/2018	78C	\$602,600 BP	RC	\$137.21
63	Century Classroom/Shop 1000 E Century Ave	07/01/2018 07/01/2018	81A	\$671,700 BP \$337,607 PP	RC RC	\$152.94 \$76.87
65	Prairie Rose Elementary 2200 Oahe Bend	07/01/2018 07/01/2018	54	\$3,502,900 BP \$551,091 PP	RC RC	\$797.60 \$125.48
68	Prairie Rose Storage Bldg	07/01/2018	54A	\$26,500 BP	RC	\$6.04

Property insured at replacement cost (RC) is covered pursuant to the terms of this policy. The insurance limit for scheduled property may be more or less than the actual replacement cost. It is the responsibility of the insured to review the adequacy of the insurance limits on scheduled property. The Fund does not warrant or represent that the insurance limit is adequate to replace the scheduled property.

## SCHEDULE OF PROPERTY

Coinsurance = 90%

Deductible = \$7,500.00

Policy: 1064

Policyholder: Bismarck Public School

Property No.	Property Name and Location	Date Appraised	Policyholder's Property No.	Insurance Limit	Property Coverage Type	Premium
	2200 Oahe Bend *Roofing material at ACV	07/01/2018		\$4,592 PP	ACV	\$1.05
69	Solheim Elementary 325 Munich Dr	07/01/2018 07/01/2018	52	\$10,147,700 BP \$1,462,962 PP	RC RC	\$2,310.64 \$333.12
81	Centennial Elementary 2800 Ithica Dr	07/01/2018 07/01/2018	55	\$10,046,900 BP \$1,462,962 PP	RC RC	\$2,287.69 \$333.12
88	Modular Classroom 1000 E Century Ave *Roofing material needs replacing	07/01/2018 07/01/2018	229	\$80,626 BP \$2,295 PP	ACV ACV	\$18.37 \$0.52
89	Modular Classroom 1400 E Braman Ave *Roofing material at ACV	07/01/2018 07/01/2018	204	\$96,700 BP \$2,755 PP	RC ACV	\$22.03 \$0.63
90	Modular Classroom 1312 S Columbia Dr	07/01/2018 07/01/2018	205	\$114,700 BP \$481 PP	RC ACV	\$26.12 \$0.10
91	Modular Classroom 2200 Oahe Bend	07/01/2018 07/01/2018	206	\$96,700 BP \$1,377 PP	RC ACV	\$22.03 \$0.32
92	Modular Classroom 400 Ave E East *Roofing material at ACV	07/01/2018 07/01/2018	207	\$88,600 BP \$2,755 PP	RC ACV	\$20.18 \$0.63
93	Modular Classroom 406 S Anderson *Roofing material needs replacing	07/01/2018 07/01/2018	208	\$65,273 BP \$2,755 PP	ACV ACV	\$14.86 \$0.63
94	Modular Classroom 1000 E Century Ave *Roofing material needs replacing	07/01/2018 07/01/2018	225	\$80,626 BP \$2,295 PP	ACV ACV	\$18.37 \$0.52
95	Modular Classroom 1200 Prairie Dr *Roofing material needs replacing	07/01/2018 07/01/2018	210	\$80,626 BP \$4,592 PP	ACV ACV	\$18.37 \$1.05
97	Modular Classroom 613 Ave B West	07/01/2018 07/01/2018	212	\$65,273 BP \$2,755 PP	ACV ACV	\$14.86 \$0.63
98	Modular Classroom	07/01/2018	213	\$65,273 BP	ACV	\$14.86

Property insured at replacement cost (RC) is covered pursuant to the terms of this policy. The insurance limit for scheduled property may be more or less than the actual replacement cost. It is the responsibility of the insured to review the adequacy of the insurance limits on scheduled property. The Fund does not warrant or represent that the insurance limit is adequate to replace the scheduled property.

## SCHEDULE OF PROPERTY

Coinsurance = 90%

Deductible = \$7,500.00

Policy: 1064

Policyholder: Bismarck Public School

Property No.	Property Name and Location	Date Appraised	Policyholder's Property No.	Insurance Limit	Property Coverage Type	Premium
	3800 Nickerson Ave	07/01/2018		\$2,755 PP	ACV	\$0.63
102	Modular Classroom	07/01/2018	217	\$96,700 BP	RC	\$22.03
	716 Benedict Dr	07/01/2018		\$2,755 PP	ACV	\$0.63
	*Roofing material at ACV					
103	Modular Classroom	07/01/2018	218	\$80,626 BP	ACV	\$18.37
	3800 Nickerson Ave	07/01/2018		\$2,755 PP	ACV	\$0.63
104	Modular Classroom	07/01/2018	219	\$80,626 BP	ACV	\$18.37
	1000 E Century Ave	07/01/2018		\$2,755 PP	ACV	\$0.63
105	Modular Classroom	07/01/2018	220	\$65,273 BP	ACV	\$14.86
	1727 N 3rd St	07/01/2018		\$2,295 PP	ACV	\$0.52
106	Modular Classroom	07/01/2018	221	\$80,626 BP	ACV	\$18.37
	2800 Ithica Dr	07/01/2018		\$2,295 PP	ACV	\$0.52
107	Modular Classroom	07/01/2018	222	\$80,626 BP	ACV	\$18.37
	1915 Shiloh Dr	07/01/2018		\$2,755 PP	ACV	\$0.63
108	Modular Classroom	07/01/2018	223	\$65,273 BP	ACV	\$14.86
	1200 Prairie Dr	07/01/2018		\$2,755 PP	ACV	\$0.63
110	Solheim Four Seasons Center	07/01/2018	52A	\$132,100 BP	RC	\$30.08
	325 Munich Dr	07/01/2018		\$6,558 PP	ACV	\$1.50
111	Horizon Middle School	07/01/2018	75	\$26,276,500 BP	RC	\$5,983.16
	500 Ash Coulee Dr	07/01/2018		\$3,215,301 PP	RC	\$732.13
112	Athletic Storage Building	07/01/2018	81B	\$39,800 BP	RC	\$9.06
	1000 E Century Ave	07/01/2018		\$24,098 PP	ACV	\$5.49
113	Horizon Phy Ed Storage	07/01/2018	75A	\$41,400 BP	RC	\$9.43
	500 Ash Coulee Dr					
114	Warehouse/Bus Storage	07/01/2018	30B	\$384,500 BP	RC	\$87.55
	705 S 9th St	07/01/2018		\$88,175 PP	RC	\$20.07
115	Facilities & Trans Offices/Shop	07/01/2018	30	\$4,231,000 BP	RC	\$963.39
	705 S 9th St	07/01/2018		\$881,745 PP	RC	\$200.77
117	Northridge Storage Building	07/01/2018	46 B	\$3,400 BP	RC	\$0.78

Property insured at replacement cost (RC) is covered pursuant to the terms of this policy. The insurance limit for scheduled property may be more or less than the actual replacement cost. It is the responsibility of the insured to review the adequacy of the insurance limits on scheduled property. The Fund does not warrant or represent that the insurance limit is adequate to replace the scheduled property.

## SCHEDULE OF PROPERTY

Coinsurance = 90%

Deductible = \$7,500.00

Policy: 1064

Policyholder: Bismarck Public School

Property No.	Property Name and Location	Date Appraised	Policyholder's Property No.	Insurance Limit	Property Type	Coverage Type	Premium
	1727 N 3rd St	07/01/2018		\$3,076	PP	ACV	\$0.70
118	Richholt Storage Building 720 N 14th St	07/01/2018 07/01/2018	90 B	\$3,200 \$3,076	BP PP	RC ACV	\$0.73 \$0.70
119	Bus Storage Facility 705 S 9th St	07/01/2018 07/01/2018	30A	\$214,900 \$3,076	BP PP	RC ACV	\$48.93 \$0.70
120	Playground Equipment 720 N 14th St	07/01/2018	90 1-22	\$74,466	OP	ACV	\$16.96
121	Playground Equipment 2800 Ithica Dr	07/01/2018	55 1-7	\$167,430	OP	ACV	\$38.12
122	Playground Equipment 716 Benedict Dr	07/01/2018	40 1-6	\$170,793	OP	ACV	\$38.90
123	Playground Equipment 1200 Prairie Dr	07/01/2018	41 1-5	\$136,199	OP	ACV	\$31.01
124	Playground Equipment 1989 N 20th St	07/01/2018	42 1-4	\$159,551	OP	ACV	\$36.34
125	Playground Equipment 1312 S Columbia Dr	07/01/2018	43 1-15	\$174,584	OP	ACV	\$39.75
126	Playground Equipment 611 N 31st St	07/01/2018	44 1-6	\$142,304	OP	ACV	\$32.41
127	Playground Equipment 919 S 12th St	07/01/2018	45 1-3	\$78,565	OP	ACV	\$17.89
128	Playground Equipment 1727 N 3rd St	07/01/2018	46 1-6	\$61,060	OP	ACV	\$13.90
129	Playground Equipment 1400 E Braman Ave	07/01/2018	47 1-5	\$158,638	OP	ACV	\$36.12
130	Playground Equipment 2200 Oahe Bend	07/01/2018	54 1-7	\$104,932	OP	ACV	\$23.90

Property insured at replacement cost (RC) is covered pursuant to the terms of this policy. The insurance limit for scheduled property may be more or less than the actual replacement cost. It is the responsibility of the insured to review the adequacy of the insurance limits on scheduled property. The Fund does not warrant or represent that the insurance limit is adequate to replace the scheduled property.

## SCHEDULE OF PROPERTY

Coinsurance = 90%

Deductible = \$7,500.00

Policy: 1064

Policyholder: Bismarck Public School

Property No.	Property Name and Location	Date Appraised	Policyholder's Property No.	Insurance Limit	Property Coverage Type	Premium
132	Playground Equipment 613 Ave B West	07/01/2018	50 1-2	\$76,492 OP	ACV	\$17.42
133	Playground Equipment 523 N 21st St	07/01/2018	51 1-6	\$82,880 OP	ACV	\$18.87
134	Playground Equipment 325 Munich Dr	07/01/2018	52 1-9	\$205,609 OP	ACV	\$46.82
135	Playground Equipment 400 Ave E East	07/01/2018	53 1-4	\$106,456 OP	ACV	\$24.23
136	Property stored in BSC 8-Stall Garage 1601 Edwards Ave	07/01/2018	BSC	\$7,138 PP	ACV	\$1.63
138	Modular Classroom 1000 E Century Ave	07/01/2018 07/01/2018	203	\$80,626 BP \$4,593 PP	ACV ACV	\$18.37 \$1.05
139	Modular Classroom 1000 E Century Ave	07/01/2018 07/01/2018	209	\$80,626 BP \$4,593 PP	ACV ACV	\$18.37 \$1.05
141	Modular Classroom 1000 E Century Ave	07/01/2018 07/01/2018	226	\$80,626 BP \$4,593 PP	ACV ACV	\$18.37 \$1.05
142	Modular Classroom 1200 Prairie Dr	07/01/2018 07/01/2018	228	\$80,626 BP \$4,593 PP	ACV ACV	\$18.37 \$1.05
143	Storage Building 1107 S 7th St	07/01/2018 07/01/2018	77B	\$12,100 BP \$752 PP	RC ACV	\$2.75 \$0.17
144	Storage Building 1215 N 19th St	07/01/2018 07/01/2018	76B	\$12,100 BP \$752 PP	RC ACV	\$2.75 \$0.17
145	Sunrise Elementary School 3800 Nickerson Ave Flagpole	07/01/2018 07/01/2018 07/01/2018	57	\$12,775,700 BP \$1,534,443 PP \$3,693 OP	RC RC ACV	\$2,909.03 \$349.40 \$0.84
146	Career Academy 1200 College Dr Flagpole	07/01/2018 07/01/2018 07/01/2018	82F	\$17,716,300 BP \$1,710,727 PP \$3,440 OP	RC RC ACV	\$4,034.00 \$389.53 \$0.78

Property insured at replacement cost (RC) is covered pursuant to the terms of this policy. The insurance limit for scheduled property may be more or less than the actual replacement cost. It is the responsibility of the insured to review the adequacy of the insurance limits on scheduled property. The Fund does not warrant or represent that the insurance limit is adequate to replace the scheduled property.



## SCHEDULE OF PROPERTY

Coinsurance = 90%

Deductible = \$7,500.00

Policy: 1064

Policyholder: Bismarck Public School

Property No.	Property Name and Location	Date Appraised	Policyholder's Property No.	Insurance Limit	Property Coverage Type	Premium
147	Playground Equipment 3800 Nickerson Ave	07/01/2018	57 1-5	\$159,248	OP ACV	\$36.26
148	Playground Shelter 613 Ave B West	07/01/2018	50B	\$12,400	BP RC	\$2.82
149	Playground Shelter 716 Benedict Dr	07/01/2018	40B	\$10,900	BP RC	\$2.48
150	Playground Equipment 3320 McCurry Way	07/01/2018	59 1-4	\$126,684	OP ACV	\$28.85
151	Vacant Storage Building 523 N 21st St	07/01/2018 07/01/2018	51B	\$6,808 \$3,433	BP ACV PP ACV	\$1.55 \$0.78
152	Ag Equipment Storage 6100 Apple Creek Dr	07/01/2018	HORT	\$10,600	BP RC	\$2.41
153	Storage Building N 1727 N 3rd St *Building not anchored	07/01/2018	46B	\$1,748	BP ACV	\$0.40
154	Lincoln Elementary School 3320 McCurry Way	07/01/2018 07/01/2018	59	\$14,793,000 \$1,064,369	BP RC PP RC	\$3,368.36 \$242.36
155	Liberty Elementary 5400 Onyx Dr	07/01/2018 07/01/2018	58	\$13,091,700 \$1,170,838	BP RC PP RC	\$2,980.98 \$266.60
156	Playground Equipment 5400 Onyx Dr *Installation costs not included	07/01/2018	58A	\$110,829	OP ACV	\$25.24
159	Legacy High School 3400 Calgary Ave	07/01/2018 07/01/2018		\$57,962,100 \$4,793,373	BP RC PP RC	\$13,197.97 \$1,091.45
161	Ticket Booth/Concession/Restroom 3306 E Calgary Ave *no insurable contents	07/01/2018		\$1,310,100	BP RC	\$298.31
162	Storage Building 3306 E Calgary Ave	07/01/2018 07/01/2018		\$183,200 \$99,800	BP RC PP RC	\$41.71 \$22.72
163	Football Press Box	07/01/2018		\$122,000	BP RC	\$27.79

Property insured at replacement cost (RC) is covered pursuant to the terms of this policy. The insurance limit for scheduled property may be more or less than the actual replacement cost. It is the responsibility of the insured to review the adequacy of the insurance limits on scheduled property. The Fund does not warrant or represent that the insurance limit is adequate to replace the scheduled property.

## SCHEDULE OF PROPERTY

Coinsurance = 90%

Deductible = \$7,500.00

Policy: 1064

Policyholder: Bismarck Public School

Property No.	Property Name and Location	Date Appraised	Policyholder's Property No.	Insurance Limit	Type	Property Coverage Type	Premium
	3306 E Calgary Ave	07/01/2018		\$29,799	PP	RC	\$6.78
	Bleacher System	07/01/2018		\$235,846	OP	ACV	\$53.71
165	Baseball South Dugout 3306 E Calgary Ave	07/01/2018		\$56,900	BP	RC	\$12.95
166	Baseball West Dugout 3306 E Calgary Ave	07/01/2018		\$56,900	BP	RC	\$12.95
167	Baseball Restroom/Storage 3306 E Calgary Ave	07/01/2018		\$723,900	BP	RC	\$164.83
168	Baseball Pressbox 3306 E Calgary Ave	07/01/2018		\$71,200	BP	RC	\$16.22
	*OP is Bleacher with Electrical	07/01/2018		\$17,388	PP	RC	\$3.97
		07/01/2018		\$109,875	OP	ACV	\$25.02
169	Baseball Scoreboard 3306 E Calgary Ave	07/01/2018		\$22,360	OP	ACV	\$5.09
170	Football Scoreboard 3306 E Calgary Ave	07/01/2018		\$32,418	OP	ACV	\$7.37
171	2-80' Poles/15 Lights Each (FB) 3306 E Calgary Ave	07/01/2018		\$93,892	OP	ACV	\$21.39
	*For price each divide limit by 2						
172	2-80' Poles/16 Lights Each (FB) 3306 E Calgary Ave	07/01/2018		\$100,149	OP	ACV	\$22.80
	*For price each divide limit by 2						
173	2-Football Side Bleachers 3306 E Calgary Ave	07/01/2018		\$344,446	OP	ACV	\$78.43
	*For price each divide limit by 2						
174	2-70' Poles/5-Lights Each (BB) 3306 E Calgary Ave	07/01/2018		\$42,184	OP	ACV	\$9.60
	*For price each divide limit by 2						
175	2-80' Poles/10-Lights Each (BB) 3306 E Calgary Ave	07/01/2018		\$84,369	OP	ACV	\$19.20
	*For price each divide limit by 2						

Property insured at replacement cost (RC) is covered pursuant to the terms of this policy. The insurance limit for scheduled property may be more or less than the actual replacement cost. It is the responsibility of the insured to review the adequacy of the insurance limits on scheduled property. The Fund does not warrant or represent that the insurance limit is adequate to replace the scheduled property.

## SCHEDULE OF PROPERTY

Coinsurance = 90%

Deductible = \$7,500.00

Policy: 1064

Policyholder: Bismarck Public School

Property No.	Property Name and Location	Date Appraised	Policyholder's Property No.	Insurance Limit	Property Coverage Type	Premium
176	4-70' Poles/4-Lights Each (BB) 3306 E Calgary Ave *For price each divide limit by 4	07/01/2018		\$67,487 OP	ACV	\$15.36
177	Playground Equipment 2800 Ithica Dr	07/01/2018		\$26,537 OP	ACV	\$6.04
178	Playground Equipment 1727 N 3rd St	07/01/2018		\$57,900 OP	ACV	\$13.18
179	Tire Swing Bay 1727 N 3rd St	07/01/2018		\$2,475 OP	ACV	\$0.56
180	Ticket Booth/Concession/Restroom 3306 E Calgary Ave	07/01/2018 03/12/2018		\$818,573 BP \$2,765 PP	RC RC	\$186.38 \$0.63
181	Press Box 3306 E Calgary Ave *OP is Grandstand	07/01/2018 03/12/2018 03/12/2018		\$46,788 BP \$9,266 PP \$23,000 OP	RC RC ACV	\$10.65 \$2.10 \$5.25
182	Dugout at Turf Field 3306 E Calgary Ave	07/01/2018		\$29,100 BP	RC	\$6.63
183	Dugout at Turf Field 3306 E Calgary Ave	07/01/2018		\$29,100 BP	RC	\$6.63
184	Dugout at Grass Field 3306 E Calgary Ave	07/01/2018		\$29,100 BP	RC	\$6.63
185	Dugout at Grass Field 3306 E Calgary Ave	07/01/2018		\$29,100 BP	RC	\$6.63
186	Dugout at Grass Field 3306 E Calgary Ave	07/01/2018		\$29,100 BP	RC	\$6.63
187	Dugout at Grass Field 3306 E Calgary Ave	07/01/2018		\$29,100 BP	RC	\$6.63
188	Feil Scoreboard 3306 E Calgary Ave *Feil sign not insured	03/12/2018		\$20,432 OP	ACV	\$4.65

Property insured at replacement cost (RC) is covered pursuant to the terms of this policy. The insurance limit for scheduled property may be more or less than the actual replacement cost. It is the responsibility of the insured to review the adequacy of the insurance limits on scheduled property. The Fund does not warrant or represent that the insurance limit is adequate to replace the scheduled property.

**STATE FIRE AND TORNADO FUND  
SCHEDULE OF PROPERTY**

Coinsurance = 90%

Deductible = \$7,500.00

Policy: 1064

Policyholder: Bismarck Public School

Property No.	Property Name and Location	Date Appraised	Policyholder's Property No.	Insurance Limit Type	Property Coverage Type	Premium
189	Scoreboard 3306 E Calgary Ave	03/12/2018		\$20,857 OP	ACV	\$4.75
190	Turf Field Scoreboard 3306 E Calgary Ave	03/12/2018		\$22,342 OP	ACV	\$5.09
191	2-60' Poles/3-Lights Each (SB) 3306 E Calgary Ave *For price each divide limit by 2	03/12/2018		\$24,664 OP	ACV	\$5.61
192	2-70' Poles/5-Lights Each (SB) 3306 E Calgary Ave *For price each divide limit by 2	03/12/2018		\$35,700 OP	ACV	\$8.13
Building Property:				\$394,556,602		\$89,840.68
Personal Property:				\$59,984,605		\$13,658.64
Outdoor Property:				\$3,766,836		\$857.68
Total:				\$458,308,043		\$104,357.00

Property insured at replacement cost (RC) is covered pursuant to the terms of this policy. The insurance limit for scheduled property may be more or less than the actual replacement cost. It is the responsibility of the insured to review the adequacy of the insurance limits on scheduled property. The Fund does not warrant or represent that the insurance limit is adequate to replace the scheduled property.

## **Appendix B – Auto Insurance**



# NORTH DAKOTA INSURANCE RESERVE FUND

PO BOX 2258  
BISMARCK, ND 58502

INSURED COPY

	<b>Memorandum Number</b>	<b>Coverage Period</b>	
	BA 0000779 30	<b>From</b> 07/01/2018	<b>To</b> 07/01/2019
<b>Named Member</b>	<b>Agent</b> 2236465	0.1250	
BISMARCK PUBLIC SCHOOL DISTRICT DARIN SCHERR, BUSINESS MANAGER 806 N WASHINGTON ST BISMARCK ND 58501	HUB INTERNATIONAL - BISMARCK PO BOX 1237 BISMARCK ND 58502-1237  Telephone: 701-355-3100		

## MEMORANDUM OF COVERAGE AUTOMOBILE COVERAGE DECLARATIONS

The Named Member is a member of the North Dakota Insurance Reserve Fund (NDIRF) with all rights and responsibilities set forth in the by-laws.

This Memorandum of Coverage provides only the coverage indicated by a contribution. Coverage applies to only those autos shown as covered auto(s).

This Memorandum of Coverage does not constitute an insurance policy or insurance contract within the meaning of Chapter 32-12.1 of the North Dakota Century Code. The limit of liability afforded the Named Member under this Memorandum is that specified by Chapter 32-12.1-03(2) of the North Dakota Century Code, two hundred fifty thousand dollars per person and one million dollars for any number of claims arising from any single occurrence regardless of the number of political subdivisions, or employees of such political subdivisions, which are involved in that occurrence. A political subdivision may not be held liable, or be ordered to indemnify an employee held liable, for punitive or exemplary damages. The limit of coverage shown below applies in the event of a judicial determination that the statutory limit of liability is not applicable to a specific occurrence. The NDIRF is a self-insurance pool within the meaning of Chapter 26.1-23.1-02 of the North Dakota Century Code. Membership in the NDIRF does not constitute any form of waiver, ratification or limitation of any immunity or limitation of liability that is available with respect to a particular claim or "suit".

COVERAGES	Covered Auto(s) Section 1 symbol(s) that apply to each coverage	LIMIT OF COVERAGE The most we will pay for any one accident or loss	CONTRIBUTION
LIABILITY COVERAGE	1 7	\$2,000,000 PER ACCIDENT	\$33,519
PERSONAL INJURY PROTECTION COVERAGE	2	SEE SECTION VI.F.	\$1,457
UNINSURED/UNDERINSURED MOTORISTS COVERAGE	3	\$100,000 PER PERSON \$300,000 PER OCCURRENCE	\$2,354
PHYSICAL DAMAGE: COMPREHENSIVE COVERAGE	4	ACTUAL CASH VALUE OR COST OF REPAIR, WHICHEVER IS LESS, MINUS THE DEDUCTIBLE SHOWN FOR THE COVERED AUTO IN THE SCHEDULE OF COVERED AUTOS	\$13,607
PHYSICAL DAMAGE: SPECIFIED CAUSES OF LOSS COVERAGE	4	ACTUAL CASH VALUE OR COST OF REPAIR, WHICHEVER IS LESS, MINUS \$25 DEDUCTIBLE FOR EACH COVERED AUTO FOR LOSS CAUSED BY MISCHIEF OR VANDALISM	Not Covered
PHYSICAL DAMAGE: COLLISION COVERAGE	4	ACTUAL CASH VALUE OR COST OF REPAIR, WHICHEVER IS LESS, MINUS THE DEDUCTIBLE SHOWN FOR THE COVERED AUTO IN THE SCHEDULE OF COVERED AUTOS	\$8,000
<b>CONTRIBUTION</b>			<b>\$ 58,937</b>

Forms and Endorsements contained in this Memorandum of Coverage at inception:

BA 10 01 (08/15)	BA 40 30 (01/16)	BA 50 01 (01/91)	IL 80 01 (01/91)
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Authorized Representative



**NAMED MEMBER** BISMARCK PUBLIC SCHOOL DISTRICT  
**MEMORANDUM NUMBER** BA 0000779 30  
**EFFECTIVE DATE** 07/01/2018 **TO** 07/01/2019

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### **AVIATION OPERATIONS EXCLUSION**

This endorsement modifies the following:

#### **AUTOMOBILE MEMORANDUM OF COVERAGE**

With respect to this endorsement, the provisions of the AUTOMOBILE MEMORANDUM OF COVERAGE apply unless modified by the endorsement.

**SECTION II - LIABILITY COVERAGE, B. EXCLUSIONS** is amended to include the following exclusion:

This coverage does not apply to any of the following:

#### **AVIATION OPERATIONS EXCLUSION**

The ownership, maintenance, or use of a covered "auto" on the premises of an airport, airpark, or similar facility, including runways, hangars, buildings, or other properties used in connection with aviation activities. This exclusion does not apply to the ownership, maintenance, or use of a covered "auto" in response to the scene of an emergency or on a public roadway or parking area.



NAMED MEMBER BISMARCK PUBLIC SCHOOL DISTRICT  
MEMORANDUM NUMBER BA 0000779 30  
EFFECTIVE DATE 07/01/2018 TO 07/01/2019

SCHEDULE OF COVERED AUTOMOBILES

LIMITS : LIABILITY - \$2,000,000 PIP - \$30,000 UIM - \$100,000/\$300,000

UNIT#	YEAR	MAKE/MODEL	VIN	LIABILITY COST	PIP COST	UM/UIM COST	COMPREHENSIVE DEDUCTIBLE COST	SPECIFIED PERILS	COLLISION DEDUCTIBLE COST	AUTO TOTAL
1	1995	BLUE BIRD 66 PASS BUS	12691	\$299	\$21	\$22	\$100	\$117	\$1,000	\$510
2	1988	HOMEMADE TRAILER		\$71	\$2					\$73
3	1989	HOMEMADE TRAILER		\$71	\$2					\$73
4	1992	BLUE BIRD 21 PASS BUS	43834	\$247	\$17	\$22				\$286
5	1985	CHEV 38 PASS BUS	16869	\$247	\$17	\$22				\$286
6	1992	BLUE BIRD 21 PASS BUS	43572	\$247	\$17	\$22	\$100	\$82	\$500	\$405
7	1994	CHEV C1500 PICKUP	44004	\$284	\$7	\$22				\$313
8	1981	DODGE PICKUP	82423	\$284	\$7	\$22				\$313
9	1997	INTERSTATE TRAILER	23000	\$71	\$2					\$73
10	2001	PRAIRIE 12-18 TRAILER	99117	\$71	\$2					\$73
11	2002	FREIGHTLINER 59 PASS BUS	43424	\$247	\$17	\$22	\$100	\$187	\$1,000	\$553
12	2002	BLUE BIRD 72 PASS BUS	06521	\$299	\$21	\$22	\$100	\$187	\$1,000	\$609
13	1994	GMC 54 PASS BUS	00476	\$247	\$17	\$22	\$100	\$117	\$250	\$457
14	1993	CHEV 1T FLATBED TRUCK	45570	\$299	\$8	\$22				\$329
15	2003	BLUE BIRD 54 PASS BUS	10364	\$247	\$17	\$22	\$100	\$187	\$250	\$558
16	2003	BLUE BIRD 33 PASS BUS	10365	\$247	\$17	\$22	\$100	\$187	\$250	\$558
17	1994	DODGE RAM PICKUP	13920	\$284	\$7	\$22				\$313
18	1996	FORD CARGO VAN	83793	\$284	\$7	\$22				\$313
19	2005	THOMAS 65 PASS BUS	96570	\$299	\$21	\$22	\$100	\$187	\$250	\$614
20	1999	GMC 1T VAN (CARGO)	38660	\$299	\$8	\$22				\$329
21	2001	DODGE RAM 1500 PICKUP	31829	\$284	\$7	\$22				\$313
22	2001	DODGE RAM 1500 PICKUP	36329	\$284	\$7	\$22				\$313
23	2001	DODGE RAM 1500 PICKUP	42139	\$284	\$7	\$22				\$313
24	2003	BLUE BIRD 84 PASS BUS	07129	\$299	\$21	\$22	\$100	\$274	\$500	\$735
25	2000	PLYMOUTH VOYAGER	19833	\$366	\$13	\$22				\$401
26	2001	CHEV VAN (UTILITY)	27679	\$284	\$7	\$22				\$313
27	1999	DODGE CARAVAN (UTILITY)	65231	\$366	\$13	\$22				\$401
28	1999	CHEV PICKUP	22158	\$284	\$7	\$22				\$313
29	2001	CHEV K2500 PICKUP	08003	\$284	\$7	\$22				\$313
30	2007	FREIGHTLINER 65 PASS BUS	42371	\$299	\$21	\$22	\$100	\$187	\$250	\$614
31	2006	CHEV TRUCK (LUNCH DELIVERY)	55703	\$299	\$8	\$22	\$100	\$177	\$250	\$662
32	2006	CHEV TRUCK (LUNCH DELIVERY)	56604	\$299	\$8	\$22	\$100	\$177	\$250	\$662
33	2001	CHEV CARGO VAN	60191	\$284	\$7	\$22				\$313
34	2003	FORD CARGO VAN	80175	\$284	\$7	\$22				\$313





NAMED MEMBER BISMARCK PUBLIC SCHOOL DISTRICT  
MEMORANDUM NUMBER BA 0000779 30  
EFFECTIVE DATE 07/01/2018 TO 07/01/2019

SCHEDULE OF COVERED AUTOMOBILES

LIMITS : LIABILITY - \$2,000,000 PIP - \$30,000 UIM - \$100,000/\$300,000

UNIT#	YEAR	MAKE/MODEL	VIN	LIABILITY COST	PIP COST	UM/UIM COST	COMPREHENSIVE DEDUCTIBLE	SPECIFIED PERILS COST	COLLISION DEDUCTIBLE	AUTO TOTAL
35	2003	CHEV 2500 PICKUP	37858	\$284	\$7	\$22				\$313
36	2007	CHEV UPLANDER MINIVAN	64342	\$366	\$13	\$22	\$100	\$167	\$250	\$696
37	2003	FORD F150 PICKUP	76225	\$284	\$7	\$22				\$313
38	2003	FORD F150 PICKUP	76212	\$284	\$7	\$22				\$313
39	2001	GMC VAN (CARGO)	34269	\$284	\$7	\$22				\$313
40	2001	FORD DUMP TRUCK	79723	\$364	\$8	\$22				\$394
41	2009	INTL 30 PASS W/LIFTS	53925	\$247	\$17	\$22	\$100	\$274	\$1,000	\$676
42	2006	CHEV 2500 PICKUP	88979	\$284	\$7	\$22				\$313
43	2008	CHEV UPLANDER VAN	01663	\$366	\$13	\$22	\$100	\$230	\$168	\$799
44	2004	CHEV PICKUP	78194	\$284	\$7	\$22				\$313
45	2010	CHEV 8 PASS VAN	28858	\$261	\$18	\$22	\$100	\$82	\$250	\$434
46	2010	CHEV 8 PASS VAN	29046	\$261	\$18	\$22	\$100	\$82	\$250	\$434
47	2011	THOMAS 84 PASS BUS	31685	\$299	\$21	\$22	\$250	\$183	\$1,000	\$641
48	2006	CHEV UPLANDER	02617	\$366	\$13	\$22				\$401
49	1996	FORD 8 PASS VAN	26413	\$366	\$13	\$22				\$401
50	2011	THOMAS 46 PASS BUS	31686	\$247	\$17	\$22	\$100	\$274	\$1,000	\$676
51	2000	GMC CARGO VAN	96715	\$284	\$7	\$22				\$313
52	2005	DODGE CARAVAN	27879	\$366	\$13	\$22				\$401
53	2010	HAULMARK 6X10' ENCLOSED TRLR	83148	\$71	\$2	\$22	\$100	\$48	\$48	\$169
54	2007	CHEV UPLANDER	53469	\$366	\$13	\$22				\$401
55	2011	BLUE BIRD 20 PASS W/LIFTS	78938	\$247	\$17	\$22	\$100	\$274	\$1,000	\$676
56	2008	CHEV IMPALA	53879	\$366	\$13	\$22	\$100	\$167	\$250	\$696
57	2008	CHEV IMPALA	06781	\$366	\$13	\$22	\$100	\$167	\$250	\$696
58	2007	CHEV UPLANDER	27453	\$261	\$18	\$22	\$100	\$65	\$250	\$407
59	2002	GMC VAN (UTILITY)	01620	\$299	\$8	\$22				\$329
60	2007	CHEV UPLANDER	10425	\$261	\$18	\$22	\$100	\$65	\$250	\$407
61	1987	NISSAN PICKUP	30997	\$284	\$7	\$22				\$313
62	2008	CHEV UPLANDER (CARGO)	46335	\$366	\$13	\$22				\$401
63	2002	CHRYSLER TOWN AND COUNTRY VAN	41206	\$366	\$13	\$22				\$401
64	2000	CHEV 3500 TRUCK	67470	\$299	\$8	\$22				\$329
65	2006	CHEV G1500 VAN (DELIVERY)	86463	\$299	\$8	\$22	\$100	\$177	\$250	\$662
66	2004	CHEV 2500 PICKUP	22084	\$284	\$7	\$22				\$313
67	2012	BLUE BIRD 84 PASS BUS	91049	\$299	\$21	\$22	\$100	\$361	\$1,000	\$856
68	2011	ADCLIPPER TRAILER	34505	\$71	\$2	\$22				\$95



**NAMED MEMBER BISMARCK PUBLIC SCHOOL DISTRICT**  
**MEMORANDUM NUMBER BA 0000779 30**  
**EFFECTIVE DATE 07/01/2018 TO 07/01/2019**

INSURED COPY

**SCHEDULE OF COVERED AUTOMOBILES**

LIMITS : LIABILITY - \$2,000,000      PIP - \$30,000      UIM - \$100,000/\$300,000

UNIT#	YEAR	MAKE/MODEL	VIN	LIABILITY COST	PIP COST	UM/UIM COST	COMPREHENSIVE DEDUCTIBLE	SPECIFIED PERILS	COLLISION DEDUCTIBLE	AUTO TOTAL
69	2012	CHEV IMPALA	62557	\$366	\$13	\$22	\$100	\$230	\$250	\$799
70	2007	CHEV UPLANDER VAN	38471	\$366	\$13	\$22	\$100	\$230	\$250	\$401
71	2013	THOMAS 56 PASS BUS	61922	\$247	\$17	\$22	\$100	\$433	\$194	\$913
72	2009	CHEV 3500 STAKE BED PICKUP	71066	\$299	\$8	\$22	\$100	\$208	\$183	\$329
73	2013	CHEV EXPRESS VAN (UTILITY)	73401	\$284	\$7	\$22	\$100	\$208	\$183	\$704
74	2013	CHEV EXPRESS VAN (UTILITY)	73687	\$284	\$7	\$22	\$100	\$499	\$282	\$704
75	2014	THOMAS 64 PASS BUS	L1229	\$398	\$28	\$22	\$100	\$499	\$282	\$1,229
76	2014	THOMAS 64 PASS BUS	L1230	\$398	\$28	\$22	\$100	\$76	\$250	\$1,229
77	2011	PREMCO TRAILER	05237	\$71	\$2	\$22	\$100	\$417	\$248	\$221
78	2006	CHEV UPLANDER	30466	\$366	\$13	\$22	\$100	\$314	\$229	\$401
79	2002	CHEV BUCKET TRUCK	08320	\$364	\$8	\$22	\$100	\$499	\$282	\$394
80	2014	IC 84 PASS BUS	88111	\$398	\$28	\$22	\$100	\$473	\$266	\$1,113
81	2008	DODGE RAM 2500 PICKUP	69672	\$284	\$7	\$22	\$100	\$274	\$116	\$313
82	2014	HONDA CRV	10254	\$366	\$13	\$22	\$100	\$274	\$116	\$944
83	2014	INTL 46 PASS BUS	88110	\$330	\$23	\$22	\$100	\$274	\$116	\$1,156
84	1999	BLUE BIRD 39 PASS W/LIFT	81358	\$247	\$17	\$22	\$100	\$274	\$116	\$286
85	2015	THOMAS 77 PASS BUS	J1467	\$398	\$28	\$22	\$100	\$274	\$116	\$1,187
86	2003	FORD F150 PICKUP	73630	\$284	\$7	\$22	\$100	\$274	\$116	\$313
87	2005	CHEV SILVERADO PICKUP	66636	\$284	\$7	\$22	\$100	\$274	\$116	\$313
88	2008	CHEV UPLANDER	81572	\$366	\$13	\$22	\$100	\$274	\$116	\$401
89	2008	CHEV UPLANDER (UTILITY)	02460	\$366	\$13	\$22	\$100	\$274	\$116	\$401
90	2016	HAULMARK TRAILER	11550	\$71	\$2	\$22	\$100	\$274	\$116	\$73
91	2008	CHEV UPLANDER	02218	\$366	\$13	\$22	\$100	\$274	\$116	\$401
92	2007	BLUE BIRD 84 PASS BUS	42560	\$299	\$21	\$22	\$100	\$274	\$116	\$732
93	2010	CHEV 1500 PICKUP	78007	\$284	\$7	\$22	\$100	\$274	\$116	\$313
94	2011	CHEV 2500 PICKUP	45028	\$284	\$7	\$22	\$100	\$274	\$116	\$313
95	2008	CHEV 6 PASS UPLANDER	48731	\$261	\$18	\$22	\$100	\$274	\$116	\$301
96	2007	CHEV 12 PASS VAN	08499	\$216	\$15	\$22	\$100	\$274	\$116	\$253
97	2017	THOMAS 60 PASS BUS	U1515	\$398	\$28	\$22	\$100	\$556	\$314	\$1,318
98	2017	THOMAS 46 PASS BUS	09744	\$330	\$23	\$22	\$100	\$666	\$376	\$1,417
99	2011	DODGE GRAND CARAVAN	11516	\$366	\$13	\$22	\$100	\$556	\$314	\$401
100	2004	CHEV 2500 SILVERADO	72652	\$284	\$7	\$22	\$100	\$556	\$314	\$313
101	2017	THOMAS 36 PASS BUS	C0450	\$330	\$23	\$22	\$100	\$556	\$314	\$1,245
102	2007	CHEV UPLANDER (UTILITY)	70920	\$366	\$13	\$22	\$100	\$556	\$314	\$401



**NAMED MEMBER** BISMARCK PUBLIC SCHOOL DISTRICT  
**MEMORANDUM NUMBER** BA 0000779 30  
**EFFECTIVE DATE** 07/01/2018 TO 07/01/2019

INSURED COPY

**SCHEDULE OF COVERED AUTOMOBILES**

LIMITS : LIABILITY - \$2,000,000 PIP - \$30,000 UIM - \$100,000/\$300,000

UNIT# YEAR MAKE/MODEL LIABILITY PIP UIM/UIM COMPREHENSIVE SPECIFIED COLLISION AUTO TOTAL

103	2017	BLUE BIRD 78 PASS BUS	\$3729	\$398	\$28	\$22	\$100	\$422	\$1,000	\$239	\$1,109
104	2013	DODGE CARAVAN 7 PASS	39748	\$366	\$13	\$22	\$100	\$318	\$250	\$195	\$914
105	2013	DODGE CARAVAN 7 PASS	82075	\$366	\$13	\$22	\$100	\$318	\$250	\$195	\$914
106	2016	DODGE CARAVAN 7 PASS	72440	\$366	\$13	\$22	\$100	\$491	\$250	\$301	\$1,193
107	2017	CHEV 8 PASS EXPRESS VAN	22281	\$261	\$18	\$22	\$100	\$180	\$250	\$110	\$591
108	2005	CHEV UPLANDER (UTILITY)	44589	\$366	\$13	\$22					\$401
109	2006	CHEV UPLANDER	67864	\$261	\$18	\$22					\$301
110	2018	HAULMARK 7' CARPENTRY TRLR	57117	\$71	\$2		\$100	\$117	\$250	\$110	\$300
111	2013	CHEV IMPALA	05315	\$366	\$13	\$22	\$100	\$318	\$250	\$195	\$914
112	2018	THOMAS 46 PASS BUS	27391	\$330	\$23	\$22	\$100	\$666	\$1,000	\$376	\$1,417
113	2010	CHEV G2500 CARGO VAN	01467	\$284	\$7	\$22					\$313
114	2014	FLATBED 7 TRAILER	08933	\$71	\$2		\$100	\$70	\$250	\$68	\$211
115	2011	DODGE CARVAN 6 PASS	32553	\$261	\$18	\$22	\$100	\$117	\$250	\$72	\$490
116	2010	DODGE CARVAN 6 PASS	61115	\$261	\$18	\$22					\$301

TOTALS:

\$33,495	\$1,457	\$2,354	\$13,607	\$8,000	\$58,913
ADDITIONAL COVERED PARTY	INCREASED LIABILITY LIMITS	HIRED AUTO	NON-OWNED AUTO	TOTAL	\$58,937

## **Appendix C – Liability Insurance**



# NORTH DAKOTA INSURANCE RESERVE FUND

PO BOX 2258  
BISMARCK, ND 58502

INSURED COPY

Memorandum Number	Coverage Period	
	From	To
GL 0000720 31	07/01/2018	07/01/2019

<b>Named Member</b>	<b>Agent</b> 2236465	0.1250
BISMARCK PUBLIC SCHOOL DISTRICT DARIN SCHERR, BUSINESS MANAGER 806 N WASHINGTON ST BISMARCK ND 58501	HUB INTERNATIONAL - BISMARCK PO BOX 1237 BISMARCK ND 58502-1237  Telephone: 701-355-3100	

## MEMORANDUM OF COVERAGE LIABILITY COVERAGE DECLARATIONS

The Named Member is a member of the North Dakota Insurance Reserve Fund (NDIRF) with all rights and responsibilities set forth in the by-laws.

Coverage does not apply to loss under a coverage part which occurs prior to the Retroactive Date, if any, shown below. Coverage is provided only for those coverage parts indicated by a contribution in the contribution section below.

This Memorandum of Coverage does not constitute an insurance policy or insurance contract within the meaning of Chapter 32-12.1 of the North Dakota Century Code. The limit of liability afforded the Named Member under this Memorandum is that specified by Chapter 32-12.1-03(2) of the North Dakota Century Code, two hundred fifty thousand dollars per person and one million dollars for any number of claims arising from any single occurrence regardless of the number of political subdivisions, or employees of such political subdivisions, which are involved in that occurrence. A political subdivision may not be held liable, or be ordered to indemnify an employee held liable, for punitive or exemplary damages. The limit of coverage shown below applies in the event of a judicial determination that the statutory limit of liability is not applicable to a specific occurrence. The NDIRF is a self-insurance pool within the meaning of Chapter 26.1-23.1-02 of the North Dakota Century Code. Membership in the NDIRF does not constitute any form of waiver, modification or limitation of any immunity or limitation of liability that is available with respect to a particular claim or "suit".

COVERAGES	RETROACTIVE DATE	LIMIT OF LIABILITY PER OCCURRENCE	CONTRIBUTION
A) Personal Injury and Property Damage Liability		\$2,000,000	\$60,324
B) Medical Payments	Not Applicable	\$2,500	Included
C) Governance Liability		\$2,000,000	\$10,283
<b>CONTRIBUTION</b>			<b>\$ 70,607</b>

Forms and Endorsements contained in this Memorandum of Coverage at inception:

GL 10 01 (08/15)	GL 20 02 (01/12)	GL 20 03 (01/91)	GL 20 25 (04/13)	GL 20 30 (08/16)
GL 30 01 (01/91)	GL 30 03 (09/11)	GL 40 30 (08/16)	IL 50 01 (01/91)	IL 80 01 (01/91)

Authorized Representative

# **Appendix D – Worker’s Compensation Coverage**



North Dakota Workforce  
Safety & Insurance

**CERTIFICATE OF  
PREMIUM PAYMENT**  
WORKFORCE SAFETY & INSURANCE  
EMPLOYER SERVICES  
SFN 4920 (04/2007)

1600 EAST CENTURY AVENUE, SUITE 1  
PO BOX 5585  
BISMARCK ND 58506-5585  
**Telephone 1-800-777-5033**  
Toll Free Fax 1-888-786-8695  
TTY (hearing impaired) 1-800-366-6888  
Fraud and Safety Hotline 1-800-243-3331  
www.WorkforceSafety.com

BECKY LABELLA  
BISMARCK PUBLIC SCHOOL DIST  
806 N WASHINGTON ST  
BISMARCK ND 58501-

Employer Account Number: 112250

Issued Date: 08/06/2018

Expiration Date: 09/13/2019

### CERTIFICATE OF PREMIUM PAYMENT

This is to certify that North Dakota Workers Compensation coverage is effective for the employer named on this certificate. Employees of the named employer are entitled to apply for the rights and benefits of Workforce Safety and Insurance(WSI).

Coverage under this certificate extends to North Dakota based employers for their North Dakota exposure. Limited coverage extends beyond the physical boundaries of North Dakota. Contact the Policyholder Services Department of WSI at 1-800-777-5033 for further information on coverage issues or to inquire into the status of the holder of this certificate.

North Dakota Century Code § 65-04-04 requires that each employer post this Certificate of Premium Payment in a conspicuous manner at the workplace. A penalty of \$250 may apply for failure to comply with this requirement.

A Certificate of Premium Payment may be revoked for failure to make required premium payments.

Barry Schumacher  
Chief of Employer Services

Class	Classification Description
3630	Auto Repair-Body Shops-Mech
5183	Plumbing-Htg-Sheet Metal
5190A	Electrical-Wiring-Svc-Repair
5410C	Alterations & Rpr-Existing Bldg
7380	Chauffeurs-School Bus-Ambul
9007	Bldg Custodians - Janitorial
9062	Schools-Libraries-Institutions
9062D	Food Service Employees



North Dakota Workforce  
Safety & Insurance

**PREMIUM BILLING STATEMENT**  
WORKFORCE SAFETY & INSURANCE  
EMPLOYER SERVICES  
SFN 3176 (06/17)

1600 EAST CENTURY AVENUE, SUITE 1  
PO BOX 5585  
BISMARCK ND 58506-5585  
Telephone 1-800-777-5033  
Toll Free Fax 1-888-786-8695  
TTY (hearing impaired) 1-800-366-6888  
Fraud and Safety Hotline 1-800-243-3331  
www.WorkforceSafety.com

Date of Notice 07/03/2018	Payment Due Date 08/03/2018	Total Balance on Account \$151,728.20	Minimum Amount Due \$.00	Employer Account Number 112250
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**PAYMENT OPTIONS Pay Online at mywsi.workforcesafety.com log in and select OEA**

Check (Please Make Checks Payable to WSI)  Discover  VISA  Mastercard Enclosed Amount \$ \_\_\_\_\_  
Please put account number on check.

BECKY LABELLA  
BISMARCK PUBLIC SCHOOL DIST  
806 N WASHINGTON ST  
BISMARCK ND 58501-

381796

Credit Card No. \_\_\_\_\_  
Exp. Date \_\_\_\_\_ V-Code (Last 3 digits on back of card) \_\_\_\_\_  
Name on Credit Card \_\_\_\_\_  
Phone No. \_\_\_\_\_  
Credit Card Billing Address \_\_\_\_\_

Payment(s) by credit card are limited to \$99,999 per calendar year.

-----RETURN TOP PORTION OF THE STATEMENT WITH YOUR PAYMENT OR PAY ONLINE-----

Account Number	Payment Due Date	Total Balance on Account	Minimum Amount Due	Premium For Period	
				From	Through
112250	08/03/2018	\$151,728.20	\$.00	07/01/2018	06/30/2019
TRANS DATE	TRANSACTION DESCRIPTION	CHARGES		CREDITS	ACCOUNT BALANCE

	Prior Balance				\$120,523.49
09/01/2017	Payment			\$119,874.17	\$649.32
09/05/2017	Waive Interest			\$649.32	\$0.00
07/03/2018	Premium Adjustment	\$19,617.26			\$19,617.26
07/03/2018	Safety Discount			\$81,208.62	\$-61,591.36
07/03/2018	Premium	\$443,410.64			\$381,819.28
07/03/2018	Dividend 2018 Calculation			\$230,091.08	\$151,728.20
<b>TOTAL FOR BILLING CYCLE</b>		\$463,027.90		\$431,823.19	
<b>TOTAL AMOUNT DUE</b>					\$151,728.20

\*\*\*\*\* IMPORTANT PLEASE READ \*\*\*\*\*

Workers compensation coverage is available to business owners, officers, and in certain situations, family members of owners and officers, by Optional Coverage Contract. As of the date of this billing, your policy does not include coverage for owners/officers/family members. Please contact Employer Services at 1-800-777-5033 for optional coverage details and premium quotes.

\*\*\*\*\* IMPORTANT PLEASE READ \*\*\*\*\*

WSI has expanded payment options to allow monthly billing. You may remit the Total Balance Due or the Minimum Amount Due by the payment due date listed above. If you elect to pay less than the Total Balance Due by the payment due date, you will be assessed interest on the outstanding balance.

This billing statement reflects a premium dividend credit which has been applied to your premium. The credit cannot reduce your account's premium below the statutory minimum.

For current accounts in good standing, interest will be assessed on the unpaid premium balance at an annual percentage rate of 7.25%. For delinquent accounts, interest will be assessed on the unpaid premium balance at an annual percentage rate of 24%.

97250.00  
7-30-18



# **Appendix E – Pledge of Assets Report**

To: School Board  
From: Darin M. Scherr  
Business and Operations Manager  
Date: August 13, 2018  
Re: Pledge of Assets Report

Section 21-04-11 of the ND Century Code requires the board of a public corporation to make a semiannual review of the pledge of assets of financial institutions holding public funds. Section 21-04-09 states “the board shall require security in the amount of one hundred ten dollars for every one hundred dollars of public deposits.”

All of Bismarck Public School funds are either insured by FDIC, invested in Treasury Funds, US Treasury Bills, US Treasury Notes, Federal Home Loan Bank Notes, or Federal National Mortgage Association Discount Notes or swept daily into Commercial Paper. All of these investments do not require pledged securities

I would like to update the board on the District’s assets in various locations (as of 6/30/18).

**MBBM Joint Investment Pool**

As of June 30, 2017 the market value of our investment in the pools was \$8,414,848.55. The entire pool had a market value of \$31,685,241.86. Thus, Bismarck Public Schools has ownership of 26.56% of the total MBBM joint investment pool. All of this money is backed by the Federal Government.

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**US Bank**

Checking	\$82,079.95	
Checking (Commercial Paper Sweep)	\$8,095,763.04	
Investment Account (Commercial Paper Sweep)	\$41,000,000	
Security Provided by (Sweep/Commercial Paper) and FDIC Insurance		

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**Wells Fargo Advisors**

Ladder CD	\$776,816.00	
Security Provided by FDIC Insurance		\$250,000 (4)

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**First International Bank**

Money Market Account	\$451,731.55	
Security Provided by FDIC Insurance		\$250,000
Security Provided by FDIC Insurance (ICS Network)		\$201,731.55

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**Starion Bank**

Money Market Account	\$200,733.87	
Security Provided by FDIC Insurance		\$250,000

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**BNC Bank**

Money Market Account	\$200,582	
Security Provided by FDIC Insurance		\$250,000

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