**DUNKIRK CITY SCHOOL DISTRICT**
**BUDGET CALENDAR – 2017-18**

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| **December 1, 2016** | Budget Calendar presented to Board of Education in Workshop. Initial Budget Framework presented to Board of Education, challenges outlined. Board input on parameters of Budget discussed. |
| **December 8, 2016** | Board of Education approves Budget Calendar. Administrative team addressed on goals for Budget development, discussions begin. |
| **January 12, 2017** | Board of Education approves Revised Budget Calendar. |
| January 13, 2017 | Principal and Department Head Budget Packets due to Business Office. Administrative meetings set. |
| **February 9, 2017** | Departmental Budgets [Athletics, Transportation, Buildings & Grounds] presented to Board of Education. Initial presentation on staffing, supplies, equipment. Tax Cap Calculation discussed. Initial Revenue presented. Employee Benefit and Debt Service Budgets updated. |
| February 15, 2017 | NYS reports Tax Base Growth Factor to District. No later than. |
| March 1, 2017 | District reports to OSC the Tax Levy Limit Calculation and Initial Statement of Intent. |
| **March 9, 2017** | Superintendent meets with Board of Education on staffing. BOCES Budget presented. Tax Cap Calculation updated. Full Draft - Budget Appropriation and updated Revenue projection with State Aid and Tax Warrant presented to Board of Education. Board action sets date for School Budget Hearing and directs publication of Notices. |
| April 3, 2017 | **First Publication of Notice of School Budget Hearing and Annual Budget Vote/Board of Education Election. There will be 4 publications of Notice in total.** |
| **April 6, 2017** | **Suggested Change in Regular April Board meeting date. Suggested final adoption of Budget.** Board of Education appoints Board of Inspectors, Voting Machine Custodians, and Chairperson of the Annual Meeting. |
| April 21, 2017 | Last day for Adoption of Final Budget by Board of Education. |
| April 24, 2017 | Deadline to submit Property Tax Report Card to SED and to Observer/ Buffalo News |
| April, 2017 | Submission of petitions for propositions to be placed on the ballot. |
| April, 2017 | Deadline for Applications for Board of Education Candidates (4:00 pm) |
| April, 2017 | Drawing of positions for Board of Education Candidates (9:00 am) |
| | Preparation of Absentee Ballots and Voting Machine Strips |
| May 2, 2017 | Budget made available to Public 7 days prior to Budget Hearing [May 2 – May 9]. |
| May, 2017 | Close Voter Registration |
| **May 9, 2017** | **Suggested Change in Regular May Board meeting date, Annual School Budget Hearing**. |
| May 10, 2017 | Mail Budget notice. |
| **May 16, 2017** | **Annual Budget Vote and Board of Education Election.** |

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