Getting Started



Easy, Secure Online Applications

With MealTime Apply Online, filling out and submitting a free/reduced school lunch application is a quick and easy 2-step process. First, you'll need to create a profile for yourself. Then just log in and start your application:

Step 1: Create a Profile

- Go to: www.mymealtime.com/apps
- **Create a Profile.** If you already have a My MealTime account, use your existing username and password to log in. If not, click the 'Create a Profile' button and use the onscreen form to create your Apply Online account with your own unique username and password.

Step 2: Start Your Application

- Click the blue 'New Application' button, as shown in the screen shot on the right, to start your application. Each step in the process is explained onscreen.
- Add your student(s) to the application.
 When adding your student(s) to the application, you will need their first name and their student ID number. This number is provided to you by your student's school.



Apply Online uses these arrow symbols (to enable you to navigate through your application. After each step, click the right-facing arrow to move forward to the next step. Click the left-facing arrow if you need to return to a previous page.

After your application has been signed and submitted, someone from your student's school will be in contact with you to inform you of your determination.

Thank you for using MealTime Apply Online!

MealTime/The CLM Group, Inc. | 10200 SW Greenburg Rd. Suite 360 | Portland, OR 97223

www.**MyMealTime**.com/Apps