



Boaz Middle School

Mr. Kyle Pinckard
Principal

Ms. Erika Sullivan
Assistant Principal

Ms. Jenny Franks
Instructional Partner

Parent and Family Engagement Plan 2022-2023

1. Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including the 1% set-aside, and the right of parents involved. (Sec. 1116(c)(1))

Boaz Middle School conducted its Title I Parent Meeting on September 25, 2022 when it hosted an Open House for parents. The BMS Principal also reviewed some Title I information in the weekly Parent Update videos that are posted to social media. This will allow more people to have access to the information and hopefully participate in school activities. These videos will be done prior to that month's Parent Teacher Organization meeting in hopes that if parents have concerns there is an in-person opportunity for them to express those. Parents will be informed of the BMS PTO meeting through the weekly update videos, BMS School Website, BCSS App, and BMS Facebook page. A PowerPoint presentation provided by the State Department of Education will be used to guide the topics for discussion to educate parents of the aspects of the Title I program with an emphasis on parental rights. The purpose of the meeting and videos will be to inform parents of the school's participation in Title I, explain the requirements of Title I, and explain the rights of parents to be involved in the education of their children. The topics covered during the these videos are what it means to be a Title I school, what the 1% set aside monies for parental involvement are, what the LEA Title I plan is, what the LEA Parental Involvement Policy is, what the ACIP is, what the School Parent Compact is, how parents request the qualifications of their child's teacher(s), how the annual evaluation of the Parent Involvement Plan is conducted, services and personnel available through Title I, and how parents can be involved in all aspects of Title I.



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2a. Describe how there will be a flexible number and format of parent meetings offered, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement

The Parent Teacher Organization will meet monthly at various times and in various formats throughout the year to provide opportunities for more parents to be involved. Quarterly we will ask for parent volunteers to help facilitate student incentive days. At any time a parent can schedule a meeting with the BMS Administration to express concerns regarding their child or the school in general.

2b. Describe how parents will be involved in the planning, review and improvement of the Title I Program (Note: State the school's process for how all Title I parents have the opportunity for involvement in decision-making.)

During school registration, social media, and the Title I Parent Meeting parents were informed that attending PTO meetings is the best way to stay informed of what is happening at BMS as well as providing input on different Title I requirements. During PTO meetings the School Parent Compact and Parent and Family Engagement Plan will be discussed and revisions made.

2c. Describe how funds allocated for parent involvement are being used in the school. (Sec. 1116(c)(2)(3))

Parent involvement funds are used to purchase paper, ink toner, and various other supplies to help communicate with parents. This allows BMS to copy important information and send it home with students.

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3. Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and, if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children. (Sec. 1116(c)(4)(A)(B)(C))

Boaz Middle School provides a translator during all parent informational meetings, workshops and conferences for parents who do not speak English. Documents that are sent home are translated as well. This allows for all families to access the same information in a language they can understand. All parents have multiple opportunities to meet with the teachers to discuss the curriculum, goals and expectations for the school year, the child's academic progress, and assessments and data results of the child. A translator is provided, if needed, for parents of other languages at all meetings. In this way, parents have full access to information about their child and have the opportunity to participate in their education. Parents are encouraged to call teachers or administrators when a question, suggestion, or concern arises. Boaz Middle School has an open door policy and staff members are committed to listen and respond to parents when they ask for a conference. An Annual Title I Parent Meeting for parents is held to discuss Title I programs and parent rights.

4. Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students (How the School-Parent Compact is jointly developed with Title I parents; how it is used, reviewed, and updated). (Sec.1116(d))

Parents, staff and students review, assess, and revise the BMS school-parent compacts at the beginning of each school year with the Parent Teacher Organization. When able to, the school-parent compact is discussed by the principal at Open House. For parents that didn't attend Open House, compacts will be kept on file at BMS and posted to social media and/or the school website.

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5. Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement Plan. (Sec. 1116(c)(5))

Boaz Middle School follows the district Parental Involvement Policy (Family Engagement Plan). Parents may provide comments of dissatisfaction for any section of the Continuous Improvement Plan to the Principal, Assistant Principal, or Parent Advisory Team using the methods in which they provide any other type of dissatisfaction -- emails, conferences, or phone calls. Administration will address the complaint with Title I personnel, CIP team, or the District Federal Program Supervisor. Parents are also given multiple surveys throughout the school year to complete in writing or online to provide their input regarding the Title I Program.

6a. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children? (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement. (Describe)

Boaz Middle school shall provide training for parents of participating children in understanding such topics as the state's academic content standards and student academic achievement standards, state and local assessments, the requirements of Title I, and how to monitor their child's progress and work with teachers to improve the achievement of their children, such as literacy and math training and using technology, as appropriate to foster parental involvement.

Parent workshops are planned to be offered at various times throughout the school year as a result of a parent needs assessment. These are planned and presented by BMS parents and/or staff members. Content and elective workshops will be offered throughout the school year and will provide specific training for parents in ways to support their child at home and are given materials to use at home. In non COVID years, Open House is held early in the year so that parents can meet their child's teachers and see the classrooms. The Annual Title I parent

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meeting is held early in the year to address Title I components as well as state academic achievement standards and state and local academic standards. The BMS Web Page, BCSS App, and Facebook Page is kept current and is available to parents 24 hours a day for full information about upcoming school activities. Parent Conferences are held throughout the school year on an as needed basis.

6b. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children? (See ESSA Sec. 1116, requirements for building capacity in parental involvement.)

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall educate teachers, office personnel, and other school staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. (Describe)

Parental involvement is a continuous area of focus for Boaz Middle School. Administration will share with the faculty and staff the Culture/Climate Survey and the importance of Title I. Through focus groups, we will analyze data from parent surveys and develop plans to increase parental involvement. Teachers, office personnel and other school staff are trained on how to communicate with parents through newsletters, telephone calls, parent/teacher conferences, daily folders, parent notes, e-mail, Boaz App, and web pages.

We have a Parent Teacher Organization which gives input to the District Parent Involvement Committee and assists in planning parenting activities for the district and local school. The faculty and staff reach out to parents to encourage them to volunteer with school activities. Our BMS PTO is actively involved in communicating with all parents and securing parent volunteers.

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6c. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children? (See ESSA Sec 1116, requirements for building capacity in parental involvement.)

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.(Describe)

Boaz Middle School coordinates its parental involvement program for all Title I parents. We encourage participation in all programs by including parents covered by ELL, migrant, and homeless education programs. Translators are secured for all meetings and documents are translated as needed. Parents of children who have special needs participate in Individualized Education Plans (IEP) meetings for their children to develop plans for their educational development. Parents of ELL students participate in individualized plan meetings for their children to develop plans for their educational development. BMS collaborates with district administration to plan parental involvement meetings that help parents understand programs and opportunities within the school and district.

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6d. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children? (See ESSA Sec. 1116, requirements for building capacity in parental involvement.)

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (Describe)

Registration information and school information throughout the school year is translated to Spanish for students and parents who speak Spanish. We have a Spanish translator available to help translate between students, parents and school during the school year when needed. During registration, Open House, Meet the Teacher Night and Title I parent meetings/conferences, our EL teacher is provided for any non-English speaking parents to help in communication. Our school/system has staff that can translate any information given to parents into a language they can understand. We often utilize this for important parent information that goes home. Our translator is used for parent meetings dealing with their child's academics, progress, attendance, health issues and/or behavior, whenever needed for effective communication.

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6e. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children? (See ESSA Sec. 1116, requirements for building capacity in parental involvement.)

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall provide such other reasonable support for parental involvement activities as parents may request. (Describe)

Throughout the year, parents may request support or make recommendations regarding parental involvement. These requests and recommendations are considered by our Parent Teacher Organization and school faculty. Throughout the school year, parent surveys are given to every parent to give suggestions and input regarding parental involvement activities: specific activities, specific topics for workshops, at convenient times and effectively communicated. These surveys are analyzed and evaluated. Ideas from these surveys are implemented in the next school year's Continuous Improvement Plan. The committee and faculty make decisions regarding requests and recommendations. Every effort is made to work with parents in meeting their requests as related to their involvement in their child's education. The PTO, faculty and staff reach out to parents to encourage them to volunteer with school activities.

7. Describe how the school will ensure the provision for participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand. (See ESSA Sec. 1117(f))

Parents whose primary language is Spanish will be provided a translator who can provide assistance in meetings and training. Boaz Middle School will use our translator to help create information in Spanish as well as English.

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