

Dear Parents and Guardians,

As we move into the digital age, we are focusing our resources on providing Chromebooks for all of our students. These devices are critical tools that the students will use to demonstrate their learning in ways that were not even possible a few years ago. With the device comes responsibility for its safekeeping. We also know that accidents happen and because of that, we are offering an **optional** Chromebook Replacement Program.

The program costs \$30 per student. This is an optional, annual program that is open to all students. In the event your child's Chromebook needs to be replaced because of accidental damage, you will have the option of joining the program for a second time at a cost of an additional \$30. If you are not a part of the program and your child's Chromebook is damaged, you will be required to pay the total cost for repairs or replacement (up to \$195 per event).

In order to participate in the Chromebook Replacement Program, please complete the form below and return the form and the \$30 payment to your child's school secretary. If you prefer to pay by credit card, please go to the district's website (www.woodstockschools.org) and in the Quick Links section of the homepage, click on "Online Payments." Next, select "Miscellaneous Payment" and in the "Reason for Payment/Description" section, please enter "Chromebook Replacement Program." You will also need to manually enter the cost of the program, \$30, in the "Miscellaneous Amount" section.

If you have any questions about this program, please contact the building principal at your earliest convenience.

Kind regards,
The Teaching and Learning Department

Please complete the information in the table below and return this portion to your child's teacher with the payment of \$30.

Student Name:	
School:	
Grade Level:	
Parent / Guardian Name:	
Parent / Guardian Signature:	
Parent / Guardian Email Address:	