

Reorganization Procedures:

For Action

A. It is hereby recommended that the following officers be appointed for the 2014-15 school year:

District Treasurer	-	Kacey Sheppard	
Clerk of the Board	-	Connie Giordano	\$4,295
Tax Collector	-	M & T Bank	
Deputy Treasurer	-	Karen Wasielewski	\$ 350
	-	Jennifer Juliano	\$ 350

B. It is hereby recommended that the following other appointments be approved for the 2014-15 school year:

1. School Physician - T.B.D.
Nurse Practitioner/Schl. Physician
2. School Attorney - Ferrara, Fiorenza, Larrison, Barrett, & Reitz, P.C.
3. Bond Counsel - Trespez & Marquardt
4. Extraclassroom Activity Account Management - Account Clerk/Typist - Jennifer Juliano - \$1,108
5. Insurance Agents - Excellus Blue Cross-Blue Shield (Health Insurance)
Utica National Insurance Group (Liability, Property, Auto, Umbrella),
Student Accident – Commercial Travelers Insurance Co.)
6. Independent Auditor - Moore & Hart (Utica, NY)
7. Financial Advisors - Fiscal Advisors
8. Claims Auditor - Carm LoRe-Cooper (\$ 1,000)
9. CSE/504 Coordinator - Jason Sanchez
10. Impartial Hearing Officers - Per S.E.D. Approved List
Officers
11. CSE/CPSE Committee - See attached
12. CSE/CPSE Substitute Chairpersons - Jana Lambert, Julie Tangorra,
Joyce Dayton, John Bubb
13. Surrogate Parents - Wendy Shufelt
14. District Health Safety Committee - See Attached –updated list
15. Athletic Director - Jeffrey LaGase (\$11,000)
16. District Sexual Harassment Compliance Officer - Superintendent
17. Title VI, Title IX/ Compliance Officer - Superintendent
18. Dignity for All Students Act Coordinators - Andrea Cordero
Nicole Ruddy
Building Principals

19. Professional Development Committee - Joyce Dayton
 John Bubb
 Julie Tangorra
 Robert F. Reina
 Jason Sanchez
 Kathy Sarafin
 Rob Trotta
 Victoria Spina

C. **For Action**

It is hereby recommended that the following designations for the 2014-15 school year be approved:

1. Official Bank Depositories - Chase, M & T Bank, Citizens.
2. Regular Monthly Meetings - (2nd Tues. of Month, & Fourth if necessary, except for December)
 Budget/Election Vote 5/19/15
3. Official Newspapers - The Evening Telegram
 The Observer Dispatch
4. LEA Designee – Asbestos - Joseph LaVeck - (\$3,305)
5. Records Management Officer - Kacey Sheppard
6. Chemical Hygiene Officer - Dr. Bruce Race

D. **For Action**

It is recommended that the following authorizations for the 2014-15 school year be approved:

1. Authorization for Payments Without Prior Audit as Allowed by Law.
2. Person to Certify Payrolls - Superintendent
3. School Purchasing Agent - Superintendent/District Treasurer
4. Authorized to Approve Conferences, Workshops, etc. - Superintendent
5. Establishment of Petty Cash Fund - Gen. Fund (\$100)
 Karen Wasielewski – Account Custodian
6. Authorized Signatures on Checks - Kacey Sheppard
 Dist. Treasurer
 Karen Wasielewski, Deputy Treas.
 Jennifer Juliano - (Extracurricular Activities)
7. Authorized to Approve Budget Transfers (up to \$3,000) - Superintendent/District Treasurer
8. Authorized to Suspend Students Up to 5 Days - Building Principals & Superintendent
9. Authorized 403(b) Providers - ING Life Ins and Annuity Co.
 River Source Life Ins. Co. of NY (Ameriprise)
 Metlife
 Oppenheimer Retirement Funds
 AIG Valic
 AXA Equitable
 Security Benefit

- 10. Authorization to execute wire transfers with a maximum limit of one million dollars (\$1,000,000) - District Treasurer - Kacey Sheppard
- 11. Authorization to execute wire Transfers for bonds and payroll Related transfers with a maximum Limit of five million dollars (\$5,000,000) - District Treasurer – Kacey Sheppard

E. **For Action**

It is hereby recommended that the bonding of the following be approved for the 2014-15 school year:

- 1. District Treasurer/Business Administrator - (\$1,400,000)
- 2. District Tax Collector - (\$1,000,000)
- 3. Central Treasurer - (\$400,000)
- 4. Employee Blanket Bond - (\$100,000)
- 5. Superintendent – (\$400,000)
- 6. Internal Claims Auditor – (\$400,000)

F. **For Action**

It is hereby recommended that the following other items be approved for the 2014-15 school year:

- 1. Re-adoption of All Policies in Effect During Previous Year and the Code of Ethics
- 2. Establish Mileage Reimbursement Rate - IRS Rate
- 3. **SPECIAL PROJECT AUTHORIZATION**
It is recommended that the Board of Education authorize the Superintendent, or his designated representative, to sign and submit all applications for federal funds as well as any other funds which may be available to the School District.
- 4. **Participation in Associations** - Oneida-Madison-Herkimer School Board Institute and the New York State School Boards Association.
- 5. NYSSBA Representative - (Nominate Board Member)
A motion was made by Joseph Ciccone, seconded by Angela Service, to nominate Jack Bono as the NYSSBA Representative.

4 – YES	0 – NO	1 Abstain Jack Bono	MOTION PASSED
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- 6. Oneida-Madison-Herkimer School Bd. Institute Representative - (Nominate Board Member)
A motion was made by Jack Bono, seconded by Angela Service to nominate Michael Clements as the OMH School Board Representative.

4 – YES	0 – NO	1 Abstain Michael Clements	MOTION PASSED
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- 7. **FEDERAL FUNDS**
The Board of Education renews its commitment to comply with Federal regulations as administered through the State Education Department.
- 8. Authorization of BOCES as a Legal Bidding Agent for Frankfort-Schuyler Central School
- 9. The Herkimer-Fulton-Hamilton-Otsego BOCES approved substitute teacher list shall be the Frankfort-Schuyler Central School District substitute teacher list for the 2014-2015 academic year.

10. The substitute teacher rates for 2014-2015 shall be \$75.00 per day for certified teachers; \$55.00 per day for uncertified teachers and \$51.00 per day for teacher's aides and assistants substitutes, and \$70.00/day for substitute LPNs, and \$90.00/day for substitute RNs.

REGULAR MEETING

1. Reports/Presentations:
 - A. Enrollment Update
 - B. School Boards Institute – 2014-2015 Meeting Dates
 - C. Elementary School Grading Scale
 - D. Musical Theater Class

Good News:

High School Graduation
Memo to Graduation Organizers

2. Discretionary Time Period for Residents to address the Board:
(Please state your name and address:)
N/A

A motion was made by Joseph Ciccone, seconded by Angela Service, to approve the following Consent Agenda:
CONSENT AGENDA: Minutes, Finance A -H , Personnel, P-1 through P-4 , and New Business 1 – 5, 7.

3. Minutes:

June 10, 2014

4. Finance:

- A. Extraclassroom Activities Fund Report
- B. Scholarship Report
- C. Revenue Report
- D. Bank Reconciliation
- E. Trial Balance
- F. Revenue Budget Status
- G. Appropriation Status Report
- H. Budget Transfer

5. Personnel:

P-1 Approved Schedule E Appointments for 2014-2015:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education approves the following Schedule appointments for the 2014-2015 School Year:

<u>Position</u>	<u>Name(s)</u>	<u>Stipend</u>
Senior Class Advisor	Renee' Trojnar	\$1,403
Junior Class Advisor	T.B.D.	
Builder's Club	Gina McLean	\$1,108
Cafeteria/Bus Duty	Kim Stark, Jeff Adasek, Lisa Lyne	\$2,062/ea.
Cafeteria/Bus Monitor	Kathy Sarafin	\$2,062
F.B.L.A. (Middle School)	Renee' Trojnar	\$1,237
F.B.L.A. (High School)	Renee' Trojnar	\$1,237
Jazz Band (Middle School)	Kathy Donaleski	\$1,074
Jazz Band (High School)	Kathy Donaleski	\$1,074
Mock Trial (Debate Club)	T.B.D.	
National Jr. Honor Advisor	Renee' Trojnar	\$ 887
National Jr. Honor Comm.	Dan Casale, Pam Casale	\$ 137/ea.
National Honor Society	Loreen Hobart	\$ 887

5. Personnel:
(Continued)

Advisor – High School		
National Honor Society Comm-HS	Sabrina Langdon, Kelsey DelMedico, Liz Goodale	\$ 137/ea.
Musical Co-Advisors	Kathy Sarafin, Shelley Ceglia	\$1,546.50/ea.
Show Choir	Shelley Ceglia	\$1,074
Select Choir	Shelley Ceglia	\$1,074
Friends of Rachel Club Advisor	T.B.D.	
Yearbook (High School) Co-Advisors	Liz Goodale	\$1,318.50/ea.
Student Council (H.S.)	Kelsey DelMedico	\$1,484
S.Y.S.O.P. (M.S./H.S.)	Paul Girsdansky	\$ 673
Elementary Band	Kaitlin Bunger	\$ 808
Elementary Chorus	Heather Odin	\$ 563
Operetta	Heather Odin	\$ 886
K-Kids Advisor	Kathy Long	\$1,108
S.Y.S.O.P. (Elementary)	Donna Barberio	\$ 673
Bus Monitors (Elementary)	Susan Cruze, Deb LaVeck, Donna Barberio, Deb Tarris	\$2,062/ea.
Curriculum Coordinators		
Math	Audrey Cucci	\$1,346
Science	Rob Trotta	\$1,346
E.L.A.	T.B.D.	\$1,346
Social Studies	Kelly Hawse	\$1,346

P-2 Appointed Substitute Cleaner:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints Larry Pearson as a substitute cleaner at a pay rate of \$8.00 per hour, effective June 23, 2014. This appointment is contingent upon clearance from the New York State Department of Education (fingerprinting).

P-3 Appointed Substitute Cleaner:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints Michael DiGeorgio as a substitute cleaner at a pay rate of \$8.00 per hour, effective June 23, 2014. This appointment is contingent upon clearance from the New York State Department of Education (fingerprinting).

P-4 Appointed Groundskeeper:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints Michael DiGeorgio as a groundskeeper at a pay rate of \$8.00 per hour, effective June 23, 2014. This appointment is contingent upon clearance from the New York State Department of Education (fingerprinting).

6. New Business:

1. S-1 CSE/CPSE Annual Reviews:

<u>Meeting Date</u>	<u>Student ID#</u>
04/28/14	580420593
04/29/14	580511499
05/22/14	580511724
06/06/14	580511715
06/06/14	580511618
06/06/14	580511815
06/09/14	580511987
06/09/14	580511988
06/13/14	580420383
06/13/14	580510778
06/14/14	580510778
06/18/14	580511518
06/20/14	580510893

6. New Business:

(Continued)

2. Birnie Bus Contract:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education extended the current contract with Birnie Bus Service for Home to School Transportation for the 2014-2015 School Year at an estimated total cost of \$1,093,630.

3. Birnie Bus Contract:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education extended the current Contract with Birnie Bus Service for Field Trips and Athletic Transportation for the 2014-2015 School Year at an estimated yearly cost of \$49,717.

4. Birnie Bus Contract:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education extended the current Contract with Birnie Bus Service for Summer Transportation for the 2014-2015 School Year at an estimated total cost of \$15,050.

5. Proposed Policy Regarding Upper Level Acceleration in Mathematics

6. Approved Proposed Policy for Recognition of Graduating Seniors:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education approves the Proposed Policy for Recognition of Graduating Seniors, as presented, effective with the graduating Class of 2016.

A motion was made by Joseph Ciccone, seconded by Michael Clements to approve the Proposed Policy for Recognition of Graduating Seniors.

5 – YES 0 – NO MOTION PASSED

7. Discontinued Policy No. 8072:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education discontinues Policy No. 8072, Selection of Valedictorian and Salutatorian.

7. Old Business:

N/A

8. A motion was made at 8:00 p.m. by Michael Clements, seconded by Joseph Ciccone, to Convene to Executive Session to discuss negotiations with the Frankfort-Schuyler Central School Teachers' Association.

5 – YES 0 – NO MOTION PASSED

A motion was made at 10:30 p.m. by Angela Service, seconded by Joseph Ciccone, to reconvene to General Session.

Appoint Athletic Director for 2014-2015 School Year:

A motion was made by Angela Service, seconded by Michael Clements, to appoint Jeff LaGase as Athletic Director for 2014-2015, at a stipend of \$11,000.

9. A motion was made at 10:32 p.m. by Angela Service, seconded by Jack Bono to Adjourn.

5 – YES 0 – NO MOTION PASSED

Respectfully Submitted,

District Clerk

July 22, 2014

Regular Board of Education Meeting
Middle-High School Library

Present: Lisa LoRe
Angela Service
Michael Button
Michael Clements
Jack Bono

Absent: Dominick Bellino
Joseph Ciccone

Others Present: Robert Reina, Superintendent of Schools, John Bubb, High School Principal

CALL TO ORDER:

The meeting was called to order by Lisa LoRe, at 6:35 p.m. and the Pledge of Allegiance was recited.

ROLL CALL:

Roll call was taken by Lisa LoRe

5 – Present

2 – Absent - Dominick Bellino, Joseph Ciccone

Convene to Executive Session to discuss negotiations – A motion was made by Angela Service, seconded by Michael Clements, to convene to Executive Session at 6:35 p.m. to discuss negotiations.

5 – YES

0 – NO

MOTION PASSED

Reconvene to General Session – a motion was made by Michael Clements, seconded by Michael Button, to reconvene to General Session at 7:05 p.m.

5 – YES

0 – NO

MOTION PASSED

Administer Oath of Faithful Performance to:

Newly appointed Board Member Michael Button

Newly elected Vice President Michael Button

Reports/Presentations/Good News to Share:

Good News to Share:

1. Letters of Appreciation from Leukemia and Lymphoma Society – for Joyce Dayton and Heather Scialdo
2. Letter of Appreciation from parents for Mrs. Hobart and her work with Biology Students
3. Recognition of Dante Migliore for his golf skills

Reports/Presentations:

1. Enrollment Report – as of July 14, 2014
2. Property Tax Freeze Credit: S.E.D. Information
3. Capital Project Update

Discretionary Period for Residents to Address the Board:

Leo Lombardo, 400 Second Ave., Frankfort – spoke to the Board of Education regarding substituting

A motion was made by Michael Button, seconded by Angela Service, to approve the following CONSENT AGENDA: Minutes, Personnel, P-1 – P-5, New Business 1 – 2, Old Business 1.

5- YES

0 - NO

MOTION PASSED

Minutes:

July 8, 2014

Finance:

N/A

Personnel:

P-1 Appoint Coaches for 2014-2015 Sports Season:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appointed the following coaches for the 2014-2015 Sports Season:

Jeff LaGase	Football Head Varsity	\$4,081
Ron Gatto	Football Assistant Varsity	\$2,925
John Spina	Football Modified Head	\$2,347
Anthony Reina	Boys Varsity Soccer	\$3,955
Joseph Bono	Boys Modified Soccer	\$2,307
Kim Maneen	Girls Varsity Soccer	\$3,955
Valerie Longo	Cheer Advisor	\$ 997
Mike Rozonkiewicz	Boys Varsity Basketball	\$4,081
Ron Gatto	Boys JV Basketball	\$2,554
Jeff Adasek	Girls Varsity Basketball	\$3,873
Anthony Reina	Girls JV Basketball	\$2,310
Cathy Hysack	Varsity Volleyball	\$3,833
Mark Spina	Baseball Had Varsity	\$3,051
Jeff Adasek	Baseball Modified	\$1,895
Kelsey DelMedico	Softball Head Varsity	\$2,679
Anthony Reina	Track and Field Head Varsity	\$2,637

P-2 Appointed Volunteer Coach:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appointed Jamie LaValla as a volunteer Cheerleading Coach for the 2014 Fall Sports Season.

P-3 Appointed Schedule E Advisor:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appointed Anthony Reina to the Schedule E position of Junior Class Advisor for the 2014-2015 School Year at a stipend of \$803.

P-4 Appointed Schedule E Advisor:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appointed Shelley Ceglia to the Schedule E position of Rachel's Challenge Club Advisor for the 2014-2015 School year, at a stipend of \$500.

P-5 Appointed Director of Facilities II:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appointed William E. Battle to the twelve (12) month position of Director of Facilities II, effective August 18, 2014, at an annual salary of forty-four thousand dollars (\$44,000), pro-rated, for 2014-2015. This is a six-month probationary, Civil Service appointment, and contingent upon clearance from the New York State Department of Education (fingerprint clearance).

New Business:

1. Approved Recommendation to Allow Music Theatre Performance Class as Alternative to Public Speaking Requirement:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education approved the recommendation of the Superintendent of Schools that the ½ credit Music Theatre Performance Class be an allowable alternative to the ½ credit Public Speaking graduation requirement.

2. Declared Instructional Technology Equipment as Surplus:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education declared the instructional technology equipment that was presented for consideration as surplus items.

Old Business:

1. Second Reading: Proposed Upper Level Acceleration Policy

2. Next Regular Board Meeting – August 19, 2014

A motion was made by Michael Button, seconded by Angela Service, convene to Executive Session to discuss negotiations with the F.S.T.A at 7:25 p.m.

5 – YES

0 – NO

MOTION PASSED

A motion was made by Michael Button, seconded by Michael Clements, to reconvene at 8:55 p.m.

5 – YES

0 – NO

MOTION PASSED

Addition of one Social Studies Teacher:

A motion was made by Angela Service, seconded by Michael Clements to reflect the following:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education authorizes the addition of one Social Studies Teacher, Grades 6 – 12, effective July 1, 2014.

5 – YES

0 – NO

MOTION PASSED

A motion was made by Angela Service, seconded by Michael Clements, to adjourn at 9:00 p.m.

5 – YES

0 – NO

MOTION PASSED

Respectfully Submitted

District Clerk