

May 17, 2016

Special Board of Education Meeting- Accept Vote Results
High School Old Gymnasium

Present: Lisa Morgan
Jack Bono
Angela Service
Joseph Ciccone

Absent: Michael Clements
Dominick Bellino
Charles Conigliaro

Others Present: Robert Reina, Superintendent of Schools, Kacey Sheppard-Thibault, Business Administrator, Connie Giordano, District Clerk, Mr. Michael Stalteri, High School Principal

CALL TO ORDER:

The meeting was called to order at 8:05 p.m. by President Lisa Morgan

Be it resolved that the Frankfort-Schuyler Central School District Board of Education accepts the results of the 2016-2017 Budget Vote and Election as follows:

2016-2017 Budget Amount - \$19,286,629

YES – 185

NO - 54

PASSED

Board of Education Seats – 2 Available

Joseph Ciccone – 118

Angela Service – 107

Both Incumbents

A motion was made by Angela Service, seconded by Joseph Ciccone, to accept the results of the 2016-2017 Budget Vote and Election of Board of Education Members.

4 – YES

0 – NO

MOTION PASSED

A motion was made by Joseph Ciccone, seconded by Jack Bono, to adjourn at 8:07 p.m.

4 – YES

0 – NO

MOTION PASSED

Respectfully Submitted

District Clerk

May 3, 2016

Budget Hearing and Regular Board of Education Meeting
Middle-High School Library

Present: Lisa Morgan (arrived at 6:40 p.m.)
Jack Bono
Charles Conigliaro
Michael Clements
Joseph Ciccone

Absent: Angela Service
Dominick Bellino

Others Present: Robert Reina, Superintendent of Schools, Kacey Sheppard-Thibault, Business Administrator, Connie Giordano, District Clerk, Mr. Michael Stalteri, High School Principal, Ms. Melanie Welch, Elementary Principal, Julie Tangorra, C.S.E. Chairperson, Molly LiBritz, Middle School Principal

CALL TO ORDER:

The meeting was called to order at 6:30 p.m. by Joseph Ciccone, and the Pledge of Allegiance was recited.

ROLL CALL:

Roll call was taken by Joseph Ciccone

5 – Present

2 – Absent - Angela Service, Dominick Bellino

Convene to General Session – a motion was made by Jack Bono, seconded by Joseph Ciccone, to convene to General Session at 6:57 p.m.

5 – YES

0 – NO

MOTION PASSED

2016-2017 Budget Hearing – Kacey Sheppard-Thibault – please see attached Budget Hearing Material
Mrs. Sheppard-Thibault then opened the floor to any questions. No questions were asked, and there were no residents in attendance.

Reports/Presentations/Good News to Share:

- A. 2016 Fire Department Annual Memorial Service
- B. Child Protective Service Proposed Policy Change
- C. Letter from Owen D. Young Superintendent Brennan Fahy
- D. E-mail from Giacovelli of the Herkimer County Youth Bureau regarding Rachel's Challenge
- E. Audit Proposals – Kacey Sheppard Thibault
- F. Phone System Review – Kacey Sheppard-Thibault
- G. Asbestos Removal Update – Project is complete
- H. Music Banquet – June 9, 2016
- I. School Boards Institute – May 12, 2016

Discretionary Period for Residents to Address the Board:

N/A

A motion was made by Joseph Ciccone, seconded by Charles Conigliaro, to approve the following **CONSENT AGENDA:** Minutes, Finance A – G, Personnel, P-1 – P-4, New Business 1 – 6.

5- YES

0 - NO

MOTION PASSED

Minutes:

April 12, 2016

April 20, 2016

Finance:

- A. Revenue Report
- B. Trial Balance
- C. Revenue Budget Status
- D. Appropriation Status Report

- E. Bank Reconciliation
- F. Extraclassroom Activities Fund Report
- G. Scholarship Report

Personnel:

1. Approved Proposed Three (3) Year Contract with Secretary to the Superintendent:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education approves the proposed three (3) year contract with Connie Giordano, Secretary to the Superintendent, effective July 1, 2016 – June 30, 2019. The contract proposal is an Annual 3% salary increase, with a 2016-2017 salary of \$31,663; a 2017-2018 annual salary of \$32,612, and a 2018-2019 annual salary of \$33,590.

2. Approved 2016-2017 Salary Increase for Account Clerk/Bus Scheduler:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education approves a 3% salary increase for the 2016-2017 school year for Account Clerk/Bus Scheduler Karen Wasielewski, effective July 1, 2016. The salary for 2016-2017 shall be \$29,205. All other terms and conditions of the current contract shall remain in effect.

Personnel:

(Continued)

3. Approved 2016-2017 Salary Increase for Part-time Account Clerk:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education approves a proposed salary increase of 3% for part-time (17.5 hours per week) Account Clerk Jennifer Juliano as follows:
 - 2016-2017 – 3% increase: Salary of \$13,336
 - 2017-2018 – 3% increase: Salary of \$13,736
 - 2018-2019 – 3% increase: Salary of \$14,148There are no Health Insurance Benefits for this position.

4. Appointed Schedule E – Bus Monitor:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints Marie Grippe to Schedule E position of Bus Monitor for the 2015-2016 School Year, with a stipend of \$2,062.

New Business:

1. Establishment of Retirement Contribution Reserve Fund:
BE IT RESOLVED, by the Board of Education of the Frankfort-Schuyler Central School District, pursuant to Section 6-d of the General Municipal Law, as follows:
 1. The Board hereby establishes a reserve fund to be known as the Frankfort-Schuyler Central School District Retirement Contribution Reserve Fund;

 2. The source of funds for such Reserve Fund shall be such amounts as may be provided therefore by budgetary appropriation or such revenues as are not required by law to be paid into any other fund or account;

 3. Monies in such Retirement Contribution Reserve Fund may be appropriated only for retirement contributions payable, pursuant to Section 3651 of the Education Law

4. Funds may be expended without voter approval.
5. The monies of such Fund shall be deposited and invested in accordance with Sections 10 and 11 of the General Municipal Law and other applicable law;
6. The Retirement Contribution Reserve Fund shall be accounted for in a manner which maintains the separate identity of the cash and investments of the General Reserve Fund; and
7. This Resolution shall take effect immediately.
8. The Board authorizes a balance of \$150,000 to begin funding of reserve.

2. Re-establishment of Unemployment Reserve Fund:

BE IT RESOLVED, by the Board of Education of the Frankfort-Schuyler Central School District, pursuant to Section 6-d of the General Municipal Law, as follows:

Schuyler

1. The Board hereby re-establishes a reserve fund to be known as the Frankfort-Central School District Unemployment Reserve Fund;
2. The source of funds for such Reserve Fund shall be such amounts as may be provided therefore by budgetary appropriation or such revenues as are not required by law to be paid into any other fund or account;
3. Cost of reimbursing the State Unemployment Insurance Fund for payments made to claimants;
4. Funds may be expended without voter approval.
5. The monies of such Funds shall be deposited and invested in accordance with Sections 10 and 11 of the General Municipal Law and other applicable law;
6. The unemployment Contribution Reserve Fund shall be accounted for in a manner which maintains the separate identity of the cash and investments of the General Reserve Fund; and
7. This Resolution shall take effect immediately.
8. The Board authorizes a balance of \$222,871.

New Business:

(Continued)

3. Modification of Board of Education Policy No. 7071.1 – Child Abuse and Neglect:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education agrees to amend Board of Education Policy No. 7071.1, Section VII, by changing the statement that

Child Protection Service interviews, held at school, shall be conducted in the presence of a school official to the following:

“The School Official and Child Protective Services Worker may decide that the school official is not essential to protect the interests of the pupil, and the absence of the school official may increase the likelihood that the caseworker can accomplish the purpose of the interview.”

4. Accepted Phone System Proposal:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education accepts the phone system proposal submitted by Northland Communications, with a 5-year Maintenance contract, in the amount of \$92,295. (see attached information)

5. Accepted External Audit Proposal:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education accepts the 5-year external audit proposal submitted by West & Co. for the following cost: (see attached information)

Year Ending 2016 - \$14,500

Year Ending 2017 - \$14,750

Year Ending 2018 - \$15,000

Year Ending 2019 - \$15,250

Year Ending 2020 - \$15,500

6. Approve CSE/CPSE Recommendations:

It is hereby recommended that the CSE/CPSE recommendations for the following student case numbers that were reviewed be approved:

<u>Meeting Date</u>	<u>Student ID#</u>
580420075	04/19/16
580420040	04/19/16
580511401	04/19/16
580252454	04/13/16
580252460	04/13/16
580252422	04/13/16
580253430	04/14/16
580511229	04/19/16
580420295	04/19/16
580420075	04/19/16
580420040	04/19/16
580511401	04/19/16
580420257	04/20/16
580420266	04/20/16
580511575	04/20/16
580511827	04/22/16
580512042	05/02/16
580512239	04/08/16
580511488	04/12/16
580511767	04/12/16
580511782	04/12/16
580511628	04/12/16
580511337	04/15/16
580420048	04/19/16
580420282	04/20/16
580420264	04/20/16
580511077	04/20/16

Old Business:

Michael Clements asked if the Homework Policy had been looked into since the previous board meeting, per a parent’s request. Mrs. LiBritz stated that she held a faculty meeting, and discussed the concerns with the Middle School Teachers.

Convene to Executive Session – a motion was made by Michael Clements, seconded by Joseph Ciccone, to convene to executive session to discuss the employment of specific personnel at 7:41 pm.

5 – YES

0 – NO

MOTION PASSED

Reconvene – A motion was made by Michael Clements, seconded by Joseph Ciccone, to reconvene at 8:45 p.m.

5 – YES

0 – NO

MOTION PASSED

Adjourn – A motion was made by Joseph Ciccone, seconded by Charles Conigliaro, to reconvene at 8:46 p.m.

5 – YES

0 – NO

MOTION PASSED

Respectfully Submitted

District Clerk