

7/12/16

**BOARD OF EDUCATION  
SPECIAL/ORGANIZATION MEETING  
MIDDLE-HIGH SCHOOL LIBRARY**

Present: Lisa Morgan  
Joseph Ciccone  
Jack Bono  
Angela Service  
Charles Conigliaro  
Michael Clements

Absent: Dominick Bellino

Others Present: Robert Reina, Superintendent of Schools, Kacey Sheppard-Thibault, Business Administrator, Connie Giordano, District Clerk, Melanie Welch, Elementary Principal, Michael Stalteri, High School Principal, Julie Tangorra, C.S.E. Chairperson

Call To Order

The meeting was called to order by Lisa Morgan at 6:30 p.m. and the Pledge of Allegiance was recited.

Roll Call was taken by Board President Lisa LoRe.

6 – Present                      1 – Absent – Dominick Bellino

Convene to Executive Session to discuss the employment of specific employees – A motion was made by Angela Service, seconded by Joseph Ciccone, to convene to Executive Session.

6 – YES                      0 – NO                      MOTION PASSED

Reconvene to General Session – A motion was made by Michael Clements, seconded by Joseph Ciccone, to reconvene to General Session at 7:07 p.m.

Administer Oath of Faithful Performance to:

- A. Newly Elected Board Members – Joseph Ciccone, Angela Service
- B. Superintendent of Schools – Robert F. Reina
- C. School Business Leader – Kacey Sheppard-Thibault
- D. District Clerk – Connie Giordano

A motion was made by Charles Conigliaro, seconded by Angela Service, to Elect Lisa Morgan as Board President.

5- YES                      0- NO                      1 - ABSTAIN                      MOTION PASSED  
Lisa Morgan

A motion was made by Jack Bono, seconded by Michael Clements, to nominate Joseph Ciccone as Board Vice President.

5 – YES                      0- NO                      1 - ABSTAIN                      MOTION PASSED  
Joseph Ciccone

Administer Oath of Faithful Performance to:

- A. Newly Elected Board Officers – Lisa Morgan, Board President  
– Joseph Ciccone, Board Vice President

A motion was made by Joseph Ciccone, seconded by Angela Service, to pull Items F5 and F6 from the Consent Agenda.

6 – YES                      0 - NO                      MOTION PASSED

A motion was made by Jack Bono, seconded by Joseph Ciccone, to nominate Dominick Bellino as the School Boards Association Representative.

6 – YES                      0 – NO                      MOTION PASSED



- 16. District Sexual Harassment Compliance Officer - Superintendent
- 17. Title VI, Title IX/ Compliance Officer - Superintendent
- 18. Dignity for All Students Act Coordinators - Andrea Cordero  
Nicole Ruddy  
Building Principals
- 19. Medicaid Compliance Officer – Julie Tangorra
- 20. District Technology Committee – See Attached

C. **For Action**

It is hereby recommended that the following designations for the 2016-17 school year be approved:

- 1. Official Bank Depositories - M & T Bank.
- 2. Regular Monthly Meetings - (2nd Tues. of Month, & Fourth if necessary, except for December)  
Budget/Election Vote 5/18/17
- 3. Official Newspapers - The Evening Telegram, The Observer Dispatch
- 4. LEA Designee – Asbestos - Joseph LaVeck - (\$3,305)
- 5. Records Management Officer - Kacey Sheppard-Thibault
- 6. Chemical Hygiene Officer - Dr. Bruce Race

D. **For Action**

It is recommended that the following authorizations for the 2016-17 school year be approved:

- 1. Authorization for Payments Without Prior Audit as Allowed by Law.
- 2. Person to Certify Payrolls - Superintendent
- 3. School Purchasing Agent - Superintendent/District Treasurer
- 4. Authorized to Approve Conferences, Workshops, etc. - Superintendent
- 5. Establishment of Petty Cash Fund - Gen. Fund (\$100)  
Karen Wasielewski – Account Custodian
- 6. Authorized Signatures on Checks - Kacey Sheppard-Thibault  
Dist. Treasurer  
Karen Wasielewski, Deputy Treas.  
Jennifer Juliano - (Extracurricular Activities)
- 7. Authorized to Approve Budget Transfers (up to \$3,000) - Superintendent/District Treasurer
- 8. Authorized to Suspend Students Up to 5 Days - Building Principals & Superintendent
- 9. Authorized 403(b) Providers - VOYA Ins and Annuity Co.  
River Source Life Ins. Co. of NY (Ameriprise)  
Metlife  
Oppenheimer Retirement Funds  
AIG Valic  
AXA Equitable  
Security Benefit

- 10. Authorization to execute wire transfers with a maximum limit of one million dollars (\$1,000,000) - School Business Leader/District Treasurer - Kacey Sheppard-Thibault
- 11. Authorization to execute wire Transfers for bonds and payroll Related transfers with a maximum Limit of five million dollars (\$5,000,000) - School Business Leader/District Treasurer – Kacey Sheppard-Thibault

**E. For Action**

It is hereby recommended that the bonding of the following be approved for the 2016-17 school year:

- 1. District Treasurer/Business Administrator - (\$1,400,000)
- 2. District Tax Collector - (\$1,000,000)
- 3. Central Treasurer - (\$400,000)
- 4. Employee Blanket Bond - (\$100,000)
- 5. Superintendent – (\$400,000)
- 6. Internal Claims Auditor – (\$400,000)

**F. For Action**

It is hereby recommended that the following other items be approved for the 2016-17 school year:

- 1. Re-adoption of All Policies in Effect During Previous Year and the Code of Ethics
- 2. Establish Mileage Reimbursement Rate - IRS Rate
- 3. SPECIAL PROJECT AUTHORIZATION  
It is recommended that the Board of Education authorize the Superintendent, or his designated representative, to sign and submit all applications for federal funds as well as any other funds which may be available to the School District.

- 4. Participation in Associations - Oneida-Madison-Herkimer School Board Institute and the New York State School Boards Association.

- 5. NYSSBA Representative -  
A motion was made by Jack Bono, seconded by Joseph Ciccone, to nominate Dominick Bellino as the NYSSBA representative.

6 – YES                      0 – NO                      0 – ABSTAIN                      MOTION PASSED

- 6. Oneida-Madison-Herkimer School Bd. Institute Representative  
A motion was made by Charles Conigliaro, seconded by Angela Service, to nominate Michael Clements as the O-M-H School Boards Institute Representative.

5 – YES                      0 – NO                      1 – ABSTAIN                      MOTION PASSED

- 7. FEDERAL FUNDS  
The Board of Education renews its commitment to comply with Federal regulations as administered through the State Education Department.

- 8. Authorization of BOCES as a Legal Bidding Agent for Frankfort-Schuyler Central School

- 9. The Herkimer-Fulton-Hamilton-Otsego BOCES approved substitute teacher list shall be the Frankfort-Schuyler Central School District substitute teacher list for the 2016-2017 academic year.

- 10. The substitute teacher rates for 2016-2017 shall be:

July 1, 2016 – December 31, 2016  
 \$90 per day for certified teachers;  
 \$63 per day for uncertified teachers  
 \$63 per day for teacher’s assistants and teacher’s aides substitutes

January 1, 2017 – June 30, 2017  
\$68 per day for uncertified teachers  
\$68 per day for teacher’s assistants and teacher’s aides substitutes

\$70.00/day for substitute LPNs,  
and \$90.00/day for substitute RNs.

## **REGULAR MEETING**

1. **Reports/Presentations:**
  - A. Capital Improvements – Update
  - B. Project Lead the Way/Advanced Art – with Herkimer Central School
  - C. College Now – Update
  - D. Review of Reserve Funds – Purpose, Use, Monitoring Report
2. **Discretionary Time Period for Residents to address the Board:**  
(Please state your name and address:)  
None Present

A motion was made by Michael Clements, seconded by Jack Bono, to approve the following consent agenda:

**CONSENT AGENDA: Minutes, Finance A -G , Personnel, P-1 - P- 11, and New Business 1 -7, 9 .**

6 – YES

0 – NO

MOTION PASSED

3. **Minutes:**  
June 7, 2016  
June 21, 2016
4. **Finance:**
  - A. Extraclassroom Activities Fund Report
  - B. Scholarship Report
  - C. Revenue Report
  - D. Bank Reconciliation
  - E. Trial Balance
  - F. Revenue Budget Status
  - G. Appropriation Status Report
5. **Personnel:**
  1. **Accept Resignation from Family and Consumer Science Teacher:**  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education accepts the resignation of Family and Consumer Science teacher Lisa Lyne, effective August 31, 2016.
  2. **Appoint Middle-Senior High School Family and Consumer Science Teacher:**  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints Toby Jacobs-Mijolovic as a Middle-High School Family and Consumer Science Teacher, effective September 1, 2016, at a salary of Step 6, MA - \$44,976. This is a four-year probationary appointment (September 1, 2016 – September 1, 2020).
  3. **Appoint District Coordinator of Curriculum:**  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints Middle School Principal Molly LiBritz as the District Director of Curriculum. There is no stipend allocated for this responsibility.
  4. **Approve Creation of Three (3) Additional Curriculum Coordinators:**  
Be it resolved that the Frankfort-Schuyler Central School District Board of Education approves the creation of three (3) additional curriculum coordinators:  
Curriculum Coordinator for the Visual and Performing Arts  
Curriculum Coordinator for Technology and Family and Consumer Science  
Curriculum Coordinator for Health and Physical Education  
These are annual appointments, each with an annual stipend of \$1,346, per the current contract with the Frankfort-Schuyler Teachers’ Association.

5. Reinstatement of Art Club:  
 Be it resolved that the Frankfort-Schuyler Central School District Board of Education approves the reinstatement of an Art Club, with a stipend of \$428.00.

6. Appoint Curriculum Coordinators:  
 Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints the following as Curriculum Coordinators for the 2016-2017 Academic Year, at a stipend of \$1,346 per coordinator:

Curriculum Coordinators  
 Math - Audrey Cucci  
 Science - Rob Trotta  
 Social Studies – Kelly Hawse

7. Appoint Co-Curricular Activities Advisors for the 2016-2017 School Year:

<u>Position</u>	<u>Name(s)</u>	<u>Stipend</u>
Computer Science Club	Christopher Snell	\$ 500
Debate Club/Mock Trial	Joseph Minosh	\$1,108
Elementary Band	Kaitlyn Bunger	\$ 808
Elementary Chorus	Heather Odin	\$ 563
National Honor Society Faculty	Kristina Newtown	\$ 137
Committee (H.S.)	Elizabeth Goodale	\$ 137
	Sabrina Langdon	\$ 137
	Jordan Purinton	\$ 137
	Nicole Ruddy	\$ 137
National Honor Society Faculty	Lauren Bubb	\$ 137
Committee (M.S.)	Dan Casale	\$ 137
	Pam Casale	\$ 137
	Andrea Cordero	\$ 137
	Jordan Purinton	\$ 137
National Honor Society Advisor (M.S.)	Jodi Reid	\$ 887
Future Business Leaders of America (H.S.)	Anthony Reina	\$1,237
Future Business Leaders of America (M.S.)	Jeff Adasek	\$1,237
Friends of Rachel	Shelley Ceglia	\$ 500
Information Support System Specialist	Donna Barberio	\$1,348
Jazz Band (H.S.)	Kathy Donaleski	\$1,074
Jazz Band (M.S.)	Kathy Donaleski	\$1,074
K-Kids	Theresa Carinci	\$ 277
	Jill DeLuke-Puleo	\$ 277
	Katherine Long	\$ 277
	Heather Scialdo	\$ 277
Key Club	Rachel Braund	\$1,108
Musical	Shelley Ceglia	\$1,546.50
	Kathleen Sarafin	\$1,546.50
Select Chorus	Shelley Ceglia	\$1,074
Senior Class Advisor	Eva Constantine	\$1,403
Show Choir	Shelley Ceglia	\$1,074
Student Council (4)	Loreen Hobart	\$ 742
	Kelsey DelMedico	\$ 742
S.Y.S.O.P.	Donna Barberio	\$ 673
Yearbook	Elizabeth Goodale	\$1,318.50
	Dee Talarico	\$1,318.50
Bus Monitors (Elementary)	Donna Barberio	\$2,062
	Susan Cruze	\$2,062
	Marie Grippe	\$2,062
	Deborah LaVeck	\$2,062
Bus Monitors (High School)	Jeff Adasek	\$2,062
	Joe Minosh	\$2,062
	Kim Stark	\$2,062

8. Establish 2016-2017 Salary for Superintendent of Buildings and Grounds:  
 Be it resolved that the Frankfort-Schuyler Central School District Board of Education establishes the 2016-2017 Salary for the Superintendent of Buildings and Grounds, William Battle, at \$48,000.

9. Appoint 2016 Fall Sports Season Coaches:  
 Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints the following 2016 Fall Sports Season Coaches:

Football Head Varsity	Jeff LaGase	\$4,081
Football Assistant Varsity	Ron Gatto Sr.	\$2,925
Patrick Fraccola Sr.	Football Assistant JV Head	\$2,514
Football Assistant JV	Patrick Fraccola Jr.	\$2,347
Football Modified Head	John Spina	\$2,347
Football Assistant Modified	Michael Rosati	\$2,218
Boys Varsity Soccer	Anthony Reina	\$3,955
Boys Modified Soccer	Joseph Bono	\$2,307
Girls Varsity Soccer	Rocco Longo	\$3,955
Girls Modified Soccer	Alyssa Upson	\$2,310
Cheer Advisor (Fall)	Valerie Longo	\$1,995

10. Appoint 2017 Spring Sports Season Coaches:  
 Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints the following 2017 Spring Sports Season Coaches:

Baseball Head Varsity	Mark Spina	\$3,051
Track and Field Varsity	Anthony Reina	\$2,637

11. Appoint Non-Paid, Volunteer Coaches for the 2016-2017 School Year:  
 Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints the following Non-Paid, Volunteer Coaches for the 2016-2017 Sports Season/School Year:

Andrew Barberio	Football
John Wells	Soccer
Joelle Service	Soccer

A motion was made by Jack Bono, seconded by Joseph Ciccone, to add Item. 12 to the Consent Agenda:

6 – YES                                      0 – NO                                      MOTION PASSED

12. Approve Stipend for Director of Curriculum:  
 Be it resolved that the Frankfort-Schuyler Central School District Board of Education approves a \$1,500 stipend for the Director of Curriculum.

6. New Business:

1. S-1 CSE/CPSE Annual Reviews:

<u>Meeting Date</u>	<u>Student ID#</u>
6/08/16	580511693
6/08/16	580511712
6/08/16	580511689
6/09/16	580511998
6/13/16	580511724
6/14/16	580511899
6/20/16	580420277
7/05/16	580511859

2. Birnie Bus Contract:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education extends the current contract with Birnie Bus Service for Home to School Transportation for the 2016-2017 School Year at an estimated total cost of \$1,047,540.00.

3. Birnie Bus Contract:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education extends the current Contract with Birnie Bus Service for Field Trips and Athletic Transportation for the 2016-2017 School Year at an estimated yearly cost of \$49,000.00.

4. Birnie Bus Contract:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education extends the current Contract with Birnie Bus Service for Summer Transportation for the 2016-2017 School Year at an estimated total cost of \$19,050.00.

5. Second Read – Board of Education Policy (Revisions)  
Immunization and Dental Health of Students – No. 7076

6. Second Read – Board of Education Policy (Revisions)  
Responsible Use of District Digital Information Systems - No. 5052, 5052.1, 5052.2, 5052.3

7. Second Read – Board of Education Policy (Revisions)  
Social Networking Sites – New – No. 5053

A motion was made by Michael Clements, seconded by Jack Bono, to pull Item New Business No. 8, for further discussion, as there is concern the referenced novels’ readability might not be appropriate for 11<sup>th</sup> Grade Reading. This will be reviewed by the Department.

6 – YES

0 – NO

MOTION PASSED

8. Approve Adoption of Novels for 11<sup>th</sup> Grade English Curriculum:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education approves the adoption of the following Novels for the 11<sup>th</sup> Grade English Curriculum:

- Divergent Trilogy
- Fault in our Stars

9. Approve Field Trip for Friends of Rachel Club:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education approves the Friends of Rachel Club Trip to New York City on November 30, 2016.

**NEXT BOARD OF EDUCATION MEETING WILL BE HELD AUGUST 9, 2016**

7. Old Business:

8. A motion was made by Michael Clements, seconded by Jack Bono at 8:09 p.m., to Convene to Executive Session to discuss negotiations with the Frankfort-Schuyler Central School Teachers’ Association.

6 – YES

0 – NO

MOTION PASSED

9. A motion was made by Michael Clements, seconded by Angela Service at 8:38 p.m. to Reconvene and Adjourn.

6 – YES

0 – NO

MOTION PASSED

Respectfully Submitted,

\_\_\_\_\_  
District Clerk