

August 24, 2017

Regular Board of Education Meeting
Middle-High School Library

Present: Joseph Ciccone
Jack Bono
Angela Service
Michael Clements
Kathleen Sarafin
Dominick Bellino

Absent: Lisa Morgan

Others Present: Robert Reina, Superintendent of Schools, Kacey Sheppard-Thibault, Business Administrator, Connie Giordano, District Clerk, Molly LiBritz, Middle School Principal, Melanie Welch, Elementary School Principal, Brenna Kosicki, Michael Stalteri, High School Principal

CALL TO ORDER:

The meeting was called to order by Joseph Ciccone, at 6:35 p.m. and the Pledge of Allegiance was recited.

ROLL CALL:

Roll call was taken by Robert Reina

6 – Present

1 – Absent – Lisa Morgan

Executive Session – a motion was made by Jack Bono, seconded by Kathleen Sarafin, to convene to Executive Session at 6:35 p.m.

General Session – a motion was made by Angela Service, seconded by Jack Bono, to convene to General Session at 7:12 p.m.

6 – YES

0 – NO

MOTION PASSED

Reports/Presentations/Good News to Share:

A. Facilities Update – Robert Reina

Discretionary Period for Residents to Address the Board:

N/A

A motion was made by Michael Clements, seconded by Dominick Bellino to amend the Consent Agenda to add Items P-5 and P-6.

6 – YES

0 – NO

MOTION PASSED

A motion was made by Angela Service, seconded by Dominick Bellino, to approve the following **CONSENT AGENDA:** Minutes, Finance, Personnel 1 – 6, New Business 1 – 5.

6- YES

0 - NO

MOTION PASSED

Minutes:

July 11, 2017

Finance:

A. Scholarship Fund Report

B. Extraclassroom Activities Fund Report

Personnel:

1. **Appointed Chief Emergency Officer:**

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints Superintendent of Schools, Robert F. Reina, as the school district's Chief Emergency Officer.

2. **Eliminated Part-Time Confidential Account Clerk/Typist Position:**

Be it resolved that the Frankfort-Schuyler Central School District Board of Education eliminates the confidential part-time Account Clerk/Typist position, assigned to the School Business Leader.

Personnel:

(Continued)

3. **Created Full-Time (1.0) Confidential Account Clerk/Typist Position:**

Be it resolved that the Frankfort-Schuyler Central School District Board of Education authorizes the creation of a full-time (1.0) confidential Account Clerk/Typist position, assigned to the School Business Leader.

4. **Appointed Full-Time Confidential Account Clerk/Typist Position:**

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints Jennifer Juliano as a full-time confidential Account Clerk/Typist assigned to the School Business Leader, effective August 25, 2017, at an annual salary of \$26,711, pro-rated.

5. **Requirement of 913 Examination of Employee:**

Be it resolved that the Frankfort-Schuyler Central School District Board of Education authorizes the following:

WHEREAS, Section 913 of the Education Law authorizes the Board of Education to require an employee to submit to a medical examination by a school medical inspector in order to determine the physical or mental capacity of such person to perform his or her duties;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Frankfort-Schuyler Central School District as follows:

Section 1. In accordance with Section 913 of the Education Law, the employee whose examination the Board discussed in executive session on August 24, 2017 is hereby required and directed to submit to an examination by one or more medical inspector(s) designated by the Superintendent of Schools, in consultation with the Director of School Health Services or School Physician, for the purpose of determining the employee's physical and/or mental capacity to perform the employee's duties. The superintendent shall inform the employee of this resolution.

Section 2. To facilitate this examination, the Superintendent shall also direct the employee to furnish the medical inspector(s) with releases permitting such inspector(s) to review all relevant medical records from all health care providers with whom the employee has consulted or from whom the employee has received treatment since such date as is deemed appropriate by the medical inspector(s).

Section 3. When the results of such examination are available, the Superintendent is to share such results with the Board of Education in executive session.

Section 4. This resolution shall take effect immediately.

6. **Appointed Temporary Long-Term Substitute Foreign Language Teacher:**

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appointed Casey Guyer to the position of temporary long-term substitute foreign language teacher, at a salary of \$68/day for 20 consecutive days, after which time Step 1, \$35,439, pro-rated, of the current F.S.T.A.

contract. This temporary appointment is effective September 1, 2017, and is contingent upon clearance from the New York State Department of Education fingerprint clearance.

New Business:

1. Established the 2017-2018 School Tax Rates as follows:

A. Adopted School Tax Levy for 2017-2018 School Budget Year:

adopted Be it resolved that the Frankfort-Schuyler Central School District Board of Education
a School Tax Levy of \$7,424,728 for the 2017-2018 School Budget Year.

B. Adopted School Tax Rate for 2017-2018 for School Budget Year for Town of Frankfort:

adopted Be it resolved that the Frankfort-Schuyler Central School District Board of Education
a School Tax Rate of \$29.083011 per \$1,000 of assessed value for the Town of
Frankfort for the 2017-2018 School budget Year.

C. Adopted School Tax Rate for 2017-2018 School Budget Year for the Town of Schuyler:

adopted Be it resolved that the Frankfort-Schuyler Central School District Board of Education
a School Tax Rate of \$23.266409 per \$1,000 of assessed value for the Town of
Schuyler for the 2017-2018 School Budget Year.

D. Adopted a Library Tax Rate for the Town of Frankfort:

adopted Be it resolved that the Frankfort-Schuyler Central School District Board of Education
a Library Tax Rate of \$.293779 per \$1,000 of assessed value for the Town of Frankfort
for the 2017-2018 School Budget Year.

E. Adopted a Library Tax Rate for the Town of Schuyler:

adopted Be it resolved that the Frankfort-Schuyler Central School District Board of Education
a Library Tax Rate of \$.235023 per \$1,000 of assessed value for the Town of Schuyler
for the 2017-2018 School Budget Year.

2. Authorized Superintendent of Schools/Business Administrator to make transfers from General Fund:

hereby Be it **RESOLVED**, that the Frankfort-Schuyler Central School District Board of Education
transfers authorizes the Superintendent of Schools and/or the Business Administrator to make
from the General Fund to the following reserve funds:

Retirement Reserve ERS - \$ 150,000

Repair Reserve Fund - \$1,150,000

The source of funds shall be the amount of the unappropriated unreserved fund balance in excess of 4% of the 2016-2017 budget.

August 8, 2017

Regular Board of Education Meeting
Middle-High School Library

Present: Lisa Morgan
Jack Bono
Angela Service
Michael Clements
Kathleen Sarafin

Absent: Dominick Bellino
Joseph Ciccone

Others Present: Robert Reina, Superintendent of Schools, Kacey Sheppard-Thibault, Business Administrator, Connie Giordano, District Clerk, Molly LiBritz, Middle School Principal, Melanie Welch, Elementary School Principal, Brenna Kosicki

CALL TO ORDER:

The meeting was called to order by Lisa Morgan, at 6:35 p.m. and the Pledge of Allegiance was recited.

ROLL CALL:

Roll call was taken by Robert Reina

5– Present

2 – Absent – Dominick Bellino, Joseph Ciccone

General Session – a motion was made by Angela Service, seconded by Kathleen Sarafin, to convene to General Session at 7:08 p.m.

5 – YES

0 – NO

MOTION PASSED

Reports/Presentations/Good News to Share:

A. Facilities Update – Robert Reina

Discretionary Period for Residents to Address the Board:

N/A

A motion was made by Michael Clements, seconded by Kathleen Sarafin, to approve the following **CONSENT AGENDA:** Minutes, Finance, Personnel 1 – 8, New Business 1 – 2.

5- YES

0 - NO

MOTION PASSED

Minutes:

July 11, 2017

Finance:

- A. Scholarship Fund Report
- B. Extraclassroom Activities Fund Report
- C. Bank Reconciliation
- D. Trial Balance
- E. Appropriation Status Report
- F. Revenue Budget Status
- G. Revenue Report
- H. Budget Transfer – Fund A

Personnel:

1. Appointed Teacher’s Assistant:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints Lisa Randazzo as a Teacher’s Assistant at an annual salary of T.A. Step 5, \$16,558, effective September 1, 2017. This is a four (4) year probationary appointment, September 1, 2017 – August 31, 2021.

2. Appointed Teacher’s Assistant:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints Jamie Lynn Brown as a Teacher’s Assistant at an annual salary of T.A. Step 5, \$16,558, effective September 1, 2017. This is a four (4) year probationary appointment, September 1, 2017 – August 31, 2021. This appointment is contingent upon clearance from the New York State Department of Education (fingerprinting).

Personnel:

(Continued)

3. Appointed Teacher’s Assistant:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints Michelle Oriolo-Bryant as a Teacher’s Assistant at an annual salary of T.A. Step 6, \$17,398.00, effective September 1, 2017. This is a four (4) year probationary appointment, September 1, 2017 – August 31, 2021. This appointment is contingent upon clearance from the New York State Department of Education (fingerprinting) and verification of completion of all certification requirements.

4. Appointed Teacher’s Assistant:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints Heather Kelly as a Teacher’s Assistant at an annual salary of T.A. Step 5, \$16,558, effective September 1, 2017. This is a four (4) year probationary appointment, September 1, 2017 – August 31, 2021. This appointment is contingent upon clearance from the New York State Department of Education (fingerprinting), and verification of completion of all certification requirements.

5. Appointed Teacher’s Assistant:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints Denise Sweet as a Teacher’s Assistant at an annual salary of T.A. Step 5, \$16,558, effective September 1, 2017. This is a four (4) year probationary appointment, September 1, 2017 – August 31, 2021. This appointment is contingent upon clearance from the New York State Department of Education (fingerprinting), and verification of completion of all certification requirements.

6. Granted Tenure to School Business Leader:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education, based upon the recommendation of the Superintendent of Schools, hereby grants tenure to Kacey Sheppard-Thibault, in the area of School Administration-School Business Leader, effective November 18, 2017.

7. Appointed Non-Paid (Volunteer) Assistant Coaches for the 2017-2018 Fall Sports Season:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints the following as non-paid (volunteer) assistant coaches for the 2017-2018 Fall Sports Season:

John Wells (reappointment)	Girls Soccer
Joelle Service (reappointment)	Girls Soccer
Andrew Barberio (reappointment)	Football
Daniel Fiorentino	Football
Jordan Christensen	Cheerleading

8. Accepted Letter of Resignation from Foreign Language Teacher:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education accepts the letter of resignation from Foreign Language Teacher Martha Oldfield-Maser, effective September 3, 2017.

New Business:

1. Approved Request of Music Department for a Field Trip:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education approves the Music Department Request for a field trip to New York City on October 25, 2017.

2. Declared List of Computer Equipment Obsolete:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education declares the attached list of computer equipment obsolete.

Old Business:

N/A

A motion was made by Michael Clements, seconded by Kathleen Sarafin to convene to Executive Session to discuss the employment status of specific personnel at 7:58 p.m.

5 – YES

0 – NO

MOTION PASSED

A motion was made by Michael Clements, seconded by Kathleen Sarafin, to reconvene to General Session at 9:23 p.m.

5 – YES

0 – NO

MOTION PASSED

The Board of Education reviewed and discussed the Annual Review of Reserve Funds.

A motion was made by Michael Clements, seconded by Kathleen Sarafin, to adjourn at 9:24 p.m.

5 - YES

0 – NO

MOTION PASSED

Respectfully Submitted

District Clerk