September 26, 2017

Regular Board of Education Meeting and **Audit Committee Meeting**

Middle-High School Library

Present: Lisa Morgan Absent: 1

Jack Bono – arrived at 7:44 p.m.

Angela Service

Michael Clements – arrived at 6:40 p.m.

Kathleen Sarafin Joseph Ciccone

Others Present: Robert Reina, Superintendent of Schools, Kacey Sheppard-Thibault, Business Administrator, Connie Giordano, District Clerk, Melanie Welch, Elementary School Principal, Brenna Kosicki, Michael Stalteri, High School Principal, Molly LiBritz, Middle School Principal, Sandra Sherwood, BOCES Superintendent, James Picolla, Herkimer BOCES, Daniel LoLonde, Herkimer BOCES Board President, Mike Rossi, West and Company

CALL TO ORDER:

The meeting was called to order by Lisa Morgan, at 6:30 p.m. and the Pledge of Allegiance was recited.

ROLL CALL:

Roll call was taken by Robert Reina

5– Present 0 – Absent – Dominick Bellino

Jack Bono arrived at 7:44 p.m.

Audit Committee Meeting - Mike Rossi, West and Company

General Session – a motion was made by Angela Service, seconded by Joseph Ciccone, to convene to General Session at 7:01 p.m.

5 - YES0 - NOMOTION PASSED

Reports/Presentations/Good News to Share:

Good News to Share:

- A. Pride of Frankfort-Schuyler Awards
 - Mohawk Valley Out of the Darkness Walk

Kyle Ferguson Isabella Perri Sophia LoRe Sofia Randazzo Chris Millington Brianna Trevor

2. Frankfort-Schuyler Elementary School Sign

Giovanni Randazzo

- 3. Conference All State Mixed Choir Madison DelMedico
- 4. Friends of Rachel Club - Shelley Ceglia Adopt a Classroom – Book Collection

Reports and Presentations:

A. BOCES District Superintendent Sandra Sherwood Proposed Remington School Sale

Discretionary Period for Residents to Address the Board:

N/A

A motion was made by Kathy Sarafin, seconded by Joseph Ciccone, to approve the following <u>CONSENT AGENDA</u>: Minutes, Finance, Personnel 1 - 10, New Business 1 - 5.

6- YES

0 - NO

MOTION PASSED

Minutes:

September 12, 2017

Finance:

- A. Extraclassroom Activities Fund Report
- B. Scholarship Fund Report
- C. Revenue Report
- D. Bank Reconciliation
- E. Revenue Budget Status
- F. Trial Balance
- G. Appropriation Status Report
- H. Budget Transfer Query

Personnel:

1. <u>Accepted Resignation for the Purpose of Retirement:</u>

Be it resolved that the Frankfort-Schuyler Central School District Board of Education accepted the resignation for the purpose of retirement from Concetta Carcone, from her position of school nurse, effective January 31, 2018.

2. <u>Schedule E Appointment – Senior Class Co-Advisor</u>:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appointed Mark Spina as a Senior Class Co-Advisor for the 2017-2018 School Year, at a stipend of \$701.50.

3. <u>Schedule E Appointment – Senior Class Co-Advisor</u>:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appointed Anthony Reina as a Senior Class Co-Advisor for the 2017-2018 School Year, at a stipend of \$701.50.

4. <u>Schedule E Appointment – High School Student Council Co-Advisor:</u>

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appointed Lauren Bubb as High School Student Council Co-Advisor for the 2017-2018 School Year, at a stipend of \$742.00.

5. <u>Schedule E Appointment – High School Student Council Co-Advisor:</u>

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appointed Bruce Race as High School Student Council Co-Advisor for the 2017-2018 School Year, at a stipend of \$742.00.

6. <u>Schedule E Appointment – National Jr Honor Society Committee Members:</u>

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appointed the following as members of the Middle School National Junior Honor Society Committee at a stipend

of \$137 each:

Lauren Bubb Andrea Cordero

7. Appointed Mentors for the 2017-2018 School Year:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appointed the following as Mentors for the 2017-2018 School Year:

Mark Spina Jeff Adasek Craig Luczak Rob Trotta

Jackie Heitz Kelsey DelMedico Frank Moracco Sabrina Langdon

8. <u>Schedule E – Appoint Sophomore Class Advisor for the 2017-2018 School Year:</u>

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appointed Rachel Braund as the Sophomore Class Advisor for the 2017-2018 School Year, with a stipend of \$643.

9. <u>Schedule E Appointments – National Honor Society Committee Members:</u>

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appointed the following as National Honor Society Faculty Members at a stipend of \$137 each:

Nicole Ruddy

Judi Zollweg

Eva Constantine-Fiorentino

10. Appointed Substitute School Nurse:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appointed Kristy Enea as a substitute school nurse, at a pay rate of \$90 per day, pending clearance from the New York State Department of Education (fingerprinting).

New Business:

1. <u>Approval of Board Policies</u>:

- A. Suicide Policy (draft)
- B. No. 8052 Special Education Programs and Services
- C. No. 5022 School Wellness Policy
- D. No. 6031 Appointment of Athletic Coaches
- E. No. 7079 Concussion Management

2. <u>Approved CSE/CPSE Recommendations</u>:

It is hereby recommended that the CSE/CPSE recommendations for the following student case numbers that were reviewed be approved:

Student ID	Meeting Date
580512355	08/21/17
580512235	08/22/17
580420252	08/31/17
580512484	09/05/17
580512474	09/11/17
580512462	09/11/17
580512493	09/11/17
580512460	09/11/17

	580512478 580512479 580512481	09/12/17 09/13/17 09/20/17			
	580512486	09/20/17			
3.	Accepted Donation of Supplies for Spani Be it resolved that the Frankfort-Schuyler Posters, Games, Workbooks, Flashcards	r Central School Distri	ect Board of Education accepted the donation of ulum from Joan and Wayne Seifried.		
4.	Declared Discarded Elementary School Be it resolved that the Frankfort-School books a	nuyler Central Scho	s: ol District Board of Education declares		
5.	Approved Memorandum of Agreement between Frankfort-Schuyler Central School District and the Frankfort-Schuyler Teacher's Association: Be it resolved that the Frankfort-Schuyler Central School District Board of Education approves the proposed Memorandum of Agreement between the District and the Frankfort-Schuyler Teachers' Association regarding the stipend for Chess Club, Computer Club and Friends of Rachel.				
6.	School Boards Institute – Legal Updates	- 10/23/17			
7.	Extraclassroom – Sales Tax – General Discussion				
Old Bı	isiness:				
1.	Tennis Court Repairs – Discussion				
A motion was made by Joseph Ciccone seconded by Angela Service to convene to Executive Session to discuss the employment status of specific personnel at 8:39 p.m.					
	6 – YES	0 – NO	MOTION PASSED		
A motion was made by Joseph Ciccone, seconded by Angela Service, to reconvene to General Session at 9:13 p.m.					
	6 – YES	0 - NO	MOTION PASSED		
Appro	ved Terms and Conditions of Proposed Con	ntract Extension with	School Business Leader:		

Be it resolved that the Frankfort-Schuyler Central School District Board of Education approves the terms and conditions of the proposed contract extension with School Business Leader Kacey Sheppard-Thibault, as presented.

6 - YES 0 - NO**MOTION PASSED**

A motion was made by Joseph Ciccone, seconded by Angela Service, to adjourn at 9:14 p.m.

0 - NO6 - YES **MOTION PASSED**

District Clerk	

September 12, 2017

Regular Board of Education Meeting

Middle-High School Library

Present: Joseph Ciccone

Absent: 0

Jack Bono – arrived at 7:43 p.m.

Angela Service Michael Clements Kathleen Sarafin

Dominick Bellino – arrived via teleconference at 7:34 p.m.

Lisa Morgan

<u>Others Present</u>: Robert Reina, Superintendent of Schools, Kacey Sheppard-Thibault, Business Administrator, Connie Giordano, District Clerk, Melanie Welch, Elementary School Principal, Brenna Kosicki, Michael Stalteri, High School Principal

CALL TO ORDER:

The meeting was called to order by Lisa Morgan, at 6:31 p.m. and the Pledge of Allegiance was recited.

ROLL CALL:

Roll call was taken by Robert Reina

7– Present 0 – Absent

<u>Executive Session</u> – a motion was made by Joseph Ciccone, seconded by Michael Clements, to convene to Executive Session at 6:31 p.m.

<u>General Session</u> – a motion was made by Angela Service, seconded by Michael Clements, to convene to General Session at 7:11 p.m.

6 - YES 0 - NO <u>MOTION PASSED</u>

Reports/Presentations/Good News to Share:

Good News to Share:

A. Friends of Rachel Club - Adopt a School, Houston, TX

Shelley Ceglia, Sophia LoRe, Sophia Randazzo, Sicilia Randazzo

- B. J.P Landscaping Donation Landscape and Waterfall at Elementary School
- C. Completion of Eagle Scout Project Giovanni Randazzo
- D. Maddie DelMedico Selected to Conference All State
- E. Suicide Walk Participation

Reports and Presentations:

- A. Enrollment Report Mr. Robert F. Reina
- B. Curriculum Update
- C. Walk to Read Program Mrs. Melanie Welch
- D. Sports Marketing Course Mr. Michael Stalteri
- E. BOCES District Superintendent Sandra Sherwood Meeting 9/26/17

- F. Bleacher Update Mrs. Kacey Sheppard-Thibault
- G. Driver's Education
- H. Boys' Modified Soccer
- I. Wall of Honor Banquet 10/14/17

Discretionary Period for Residents to Address the Board:

N/A

A motion was made by Angela Service, seconded by Joseph Ciccone to amend the Consent Agenda to add Item P-2.

7 - YES

0 - NO

MOTION PASSED

A motion was made by Kathy Sarafin, seconded by Jack Bono to amend the Consent Agenda to add Item P-3.

7 - YES

0 - NO

MOTION PASSED

A motion was made by Angela Service, seconded by Kathy Sarafin to amend the Consent Agenda to add Item New Business No. 3.

7 - YES

0 - NO

MOTION PASSED

A motion was made by Kathy Sarafin, seconded by Joseph Ciccone, to approve the following **CONSENT AGENDA**: Minutes, Personnel 1-3, New Business 1-3.

7-YES

0 - NO

MOTION PASSED

Minutes:

August 24, 2017

Personnel:

1. <u>Correction of Previously-Approved Annual Salary for Account Clerk/Typist:</u>

Be it resolved that the Frankfort-Schuyler Central School District Board of Education corrects the previously-approved pro-rated annual salary for the Account Clerk/Typist assigned to the School Business Leader, from \$26,711.64 to \$27,472.

2. <u>Approved Creation of an Elementary Counselor</u>:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education approved the creation of an Elementary School Counselor.

3. <u>Approved Creation of Two Teacher's Assistants</u>:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education approved the creation of two (2) Teacher's Assistants serving the Elementary School.

New Business:

1. <u>Approved 2017-2018 District Emergency Response Plan:</u>

Be it resolved that the Frankfort-Schuyler Central School District Board of Education approved the 2017-2018 District Emergency Response Plan.

2. <u>Accepted Donation of Shrubbery from J.P. Landscaping</u>:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education accepted the donation of shrubbery from J.P. Landscaping.

3.	Secure Fina	ıl Proposa	l for I	<u> Bleachers</u>	at Athletic	<u>Fields</u> :

Be it resolved that the Frankfort-Schuyler Central School District Board of Education agrees to secure the final proposal for new bleachers at the athletic field, not to exceed \$120,000, funded by Repair Reserve Funding. the

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Old B	usiness:		
1.	Second Read of Policies: A. Suicide Policy (draft) B. No. 8052 – Special Education Pr C. No. 5022 – School Wellness Policies D. No. 6031 – Appointment of Ath E. No. 7079 – Concussion Manager	icy letic Coaches	
2.	10 th Grade Advisor – need exists for a	class advisor	
	ion was made by Kathy Sarafin seconde yment status of specific personnel at 9:4		o convene to Executive Session to discuss the
	7 – YES	0 - NO	MOTION PASSED
A mot	ion was made by Angela Service, second	ded by Kathleen Sarafin,	to reconvene to General Session at 10:02 p.m
	7 – YES	0 - NO	MOTION PASSED
A mot	ion was made by Joseph Ciccone, secon	ded by Angela Service, t	o adjourn at 10:03 p.m.
	7 - YES	0 - NO	MOTION PASSED
			Respectfully Submitted

District Clerk