

7/11/18

**BOARD OF EDUCATION  
SPECIAL/ORGANIZATION MEETING  
MIDDLE-HIGH SCHOOL LIBRARY**

Present: Lisa Morgan Absent: 0  
Joseph Ciccone  
Jack Bono  
Kathleen Sarafin  
Michael Clements  
Dominick Bellino  
Angela Service

Others Present: Robert Reina, Superintendent of Schools, Kacey Sheppard-Thibault, Business Administrator, Connie Giordano, District Clerk, Melanie Welch, Elementary Principal, Michael Stalteri, High School Principal, Brenna Kosicki, C.S.E. Chairperson

Call To Order

The meeting was called to order by Lisa Morgan at 7:29 p.m. and the Pledge of Allegiance was recited.

Roll Call was taken by Board President Lisa LoRe.

7 – Present 0 – Absent

Convene to Executive Session to discuss the employment of specific employees – A motion was made by Michael Clements, seconded by Kathy Sarafin, to convene to Executive Session.

7 – YES 0 – NO MOTION PASSED

Reconvene to General Session – A motion was made by Michael Clements, seconded by Joseph Ciccone, to reconvene to General Session at 8:03 p.m.

Administer Oath of Faithful Performance to:

- A. Newly Elected Board Members – Dominick Bellino, Jack Bono
- B. Superintendent of Schools – Robert F. Reina
- C. School Business Leader – Kacey Sheppard-Thibault
- D. District Clerk – Connie Giordano

A motion was made by Kathy Sarafin, seconded by Dominick Bellino, to Elect Lisa Morgan as Board President.

6- YES 0- NO 1 - ABSTAIN MOTION PASSED  
Lisa Morgan

A motion was made by Angela Service, seconded by Dominick Bellino, to nominate Joseph Ciccone as Board Vice President.

6 – YES 0- NO 1 - ABSTAIN MOTION PASSED  
Joseph Ciccone

Administer Oath of Faithful Performance to:

- A. Newly Elected Board Officers – Lisa Morgan, Board President  
– Joseph Ciccone, Board Vice President

A motion was made by Jack Bono, seconded by Kathleen Sarafin, to pull Items F5 and F6 from the Consent Agenda.

7 – YES 0 - NO MOTION PASSED

A motion was made by Lisa Morgan, seconded by Michael Clements, to nominate Joseph Ciccone as the School Boards Association Representative (Item F-5).

6 – YES 0 – NO 1 – ABSTAIN MOTION PASSED  
Joseph Ciccone



- 16. District Sexual Harassment Compliance Officer - Superintendent
- 17. Title VI, Title IX/ Compliance Officer - Superintendent
- 18. Dignity for All Students Act Coordinators - Andrea Cordero  
Nicole Ruddy  
Building Principals
- 19. Medicaid Compliance Officer – Brenna Kosicki
- 20. District Technology Committee – See Attached
- 21. District Chief Emergency Officer - Superintendent of Schools
- 22. LEA Designee – Asbestos - Joseph LaVeck - (\$3,305)
- 23. Records Management Officer - Kacey Sheppard-Thibault
- 24. Chemical Hygiene Officer - H.F.H.O. BOCES Safety Service
- 25. District Mental Health Coordinator - Superintendent of Schools

A motion was made by Dominick Bellino, seconded by Angela Service to add the School Business Leader to Item No. 26: District Spill Response Team.

7 – YES

0 – NO

MOTION CARRIED

- 26. 2018-2019 District Spill Response Team - Superintendent of Schools  
Superintendent of Buildings and Grounds  
Chemical Hygiene Officer  
H.F.H.O. BOCES Services Coordinator  
Janitorial Staff (T.B.D.)  
Building Principal (T.B.D.)  
School Business Leader

C. **For Action**

It is hereby recommended that the following designations for the 2018-19 school year be approved:

- 1. Official Bank Depositories - M & T Bank.
- 2. Regular Monthly Meetings - (2nd Thurs. of Month, & Fourth if necessary, except for December)  
Budget/Election Vote 5/21/19
- 3. Official Newspapers - The Evening Telegram, The Observer Dispatch
- 4. LEA Designee – Asbestos - Joseph LaVeck - (\$3,305)
- 5. Records Management Officer - Kacey Sheppard-Thibault
- 6. Chemical Hygiene Officer - H.F.H.O. BOCES Safety Service

D. **For Action**

It is recommended that the following authorizations for the 2018-19 school year be approved:

- 1. Authorization for Payments Without Prior Audit as Allowed by Law.
- 2. Person to Certify Payrolls - Superintendent/School Business Leader  
(in absence of Superintendent)
- 3. School Purchasing Agent - Superintendent/District Treasurer
- 4. Authorized to Approve Conferences, Workshops, etc. - Superintendent
- 5. Establishment of Petty Cash Fund - Gen. Fund (\$100)  
Karen Wasielewski – Account Custodian

6. Authorized Signatures on Checks -

Kacey Sheppard-Thibault  
Dist. Treasurer  
Karen Wasielewski, Deputy Treas.  
Jennifer Juliano - (Extracurricular Activities)

7. Authorized to Approve Budget  
Transfers (up to \$3,000)

- Superintendent/District Treasurer, Kacey Sheppard-Thibault

8. Authorized to Suspend Students  
Up to 5 Days

- Building Principals & Superintendent

9. Authorized 403(b) Providers

- VOYA Ins and Annuity Co.  
River Source Life Ins. Co. of NY (Ameriprise)  
Metlife  
Oppenheimer Retirement Funds  
AIG Valic  
AXA Equitable  
Security Benefit

10. Authorization to execute wire  
transfers with a maximum limit of  
one million dollars (\$1,000,000)

- School Business Leader/District Treasurer - Kacey Sheppard-Thibault

11. Authorization to execute wire  
Transfers for bonds and payroll  
Related transfers with a maximum  
Limit of five million dollars (\$5,000,000)

- School Business Leader/District Treasurer – Kacey Sheppard-Thibault

E. **For Action**

It is hereby recommended that the bonding of the following be approved for the 2018-19 school year:

1. District Treasurer/Business Administrator - (\$1,400,000)
2. District Tax Collector - (\$1,000,000)
3. Central Treasurer - (\$400,000)
4. Employee Blanket Bond - (\$100,000)
5. Superintendent – (\$400,000)
6. Internal Claims Auditor – (\$400,000)

F. **For Action**

It is hereby recommended that the following other items be approved for the 2018-19 school year:

1. Re-adoption of All Policies in Effect During  
Previous Year and the Code of Ethics
2. Establish Mileage Reimbursement Rate - IRS Rate

3. **SPECIAL PROJECT AUTHORIZATION**

It is recommended that the Board of Education authorize the Superintendent, or his designated representative, to sign and submit all applications for federal funds as well as any other funds which may be available to the School District.

4. **Participation in Associations** - Oneida-Madison-Herkimer  
School Board Institute and the New York State School Boards Association.
5. NYSSBA Representative - Joseph Ciccone
6. Oneida-Madison-Herkimer School Bd. Institute Representative - Michael Clements  
(Lisa Morgan-back-up)
7. **FEDERAL FUNDS**  
The Board of Education renews its commitment to comply with Federal regulations as administered through the State Education Department.
8. Authorization of BOCES as a Legal Bidding Agent for  
Frankfort-Schuyler Central School
9. The Herkimer-Fulton-Hamilton-Otsego BOCES approved

substitute teacher list shall be the Frankfort-Schuyler Central School District substitute teacher list for the 2018-2019 academic year.

10. The substitute teacher rates for 2018-2019 shall be:

1/01/18 – 12/31/18

Certified Teachers - \$90/day  
Non-Certified Teachers - \$73/day  
Teacher's Assistants/Teacher's Aides - \$73/day  
LPNs - \$73.00/day LPNs,  
RNs - \$90.00/day

1/01/19 – 12/31/19

Certified Teachers - \$90/day  
Non-Certified Teachers - \$78/day  
Teacher's Assistants/Teacher's Aides - \$78/day  
LPNs - \$78.00/day LPNs,  
RNs - \$90.00/day

11. The Frankfort-Schuyler approved substitute Cleaner/Groundskeeper/Nurse Sub List (attached)

## REGULAR MEETING

1. Reports/Presentations:

- A. Graduation Ceremony and Awards Banquet
- B. Goals and Objectives – 2017-2018
- C. Proposed Goals and Objectives – 2018-2019
- D. N.Y.S. Regents Exam Report
- E. Review of Proposed Student Attendance Policy

A motion was made by Michael Clements, seconded by Joseph Ciccone, to adopt the 2018-2019 Proposed Goals and Objectives.

7 – YES                      0 – NO                      MOTION PASSED

2. Discretionary Time Period for Residents to address the Board:

(Please state your name and address:)

Renee' Trojnar Piper Lane, Frankfort, NY – addressed the Board regarding Open Enrollment Status at this time.

A motion was made by Michael Clements, seconded by Dominick Bellino, to approve the following consent agenda:

**CONSENT AGENDA: Minutes , Personnel, P-1 - P-5, and New Business 1 - 15.**

7 – YES                      0 – NO                      MOTION PASSED

3. Minutes:

June 12, 2018

4. Finance:

- A. Revenue Report
- B. Reconciliation Report
- C. Trial Balance
- D. Revenue Status Report
- E. Budget Transfer
- F. Appropriation Status Report

A motion was made by Dominick Bellino, seconded by Joseph Ciccone, to amend the Agenda by adding the Personnel Item No. 1, Schedule E appointment of Rachel Olson as the Alliance Club Advisor, with a stipend of \$500.00

7 – YES                      0 – NO                      MOTION PASSED

5. Personnel:

1. Appointed Co-Curricular Activities Advisors for the 2018-2019 School Year:

<u>Position</u>	<u>Name(s)</u>	<u>Stipend</u>
Builder's Club	Kris Newtown	\$1,108
Chess Club	Nicole Ruddy	\$ 600
Computer Science Club	Christopher Snell	\$ 600
Debate Club (Mock Trial)	Joseph Minosh	\$1,108

5. Personnel:

1. Appointed Co-Curricular Activities Advisors for the 2018-2019 School Year:

Position (CONTINUED)

<u>Position</u>	<u>Name(s)</u>	<u>Stipend</u>
Elementary Band	Kaitlin Bunger	\$ 808
National Honor Advisor (High School)	Kris Newtown	\$ 887
National Honor Faculty Comm. (H.S.)	Jordan Purinton, Nicole Ruddy	\$ 137/ea.
National Honor Advisor (M.S.)	Jodi Reid	\$ 887
National Honor Faculty Comm. (M.S.)	Lauren Bubb, Pam Casale Andrea Cordero, Adam Payne	\$ 137/ea.
Future Business Leaders of America (M.S.)	Jeff Adasek	\$1,237
Future Business Leaders of America (H.S.)	Anthony Reina	\$1,237
Friends of Rachel	Andrea Cordero, Rachel Olson	\$ 300/ea.
Jazz Band (M.S.)	Kaitlin Bunger	\$1,074
Jazz Band (H.S.)	Kathleen Donaleski	\$1,074
Junior Class Advisor	Rachel Braund	\$ 803
K-Kids	Teresa Carinci, Heather Scialdo, Jill DeLuke-Puleo, Deanna Williams	\$ 277/ea.
Key Club	Rachel Braund	\$1,108
Select Choir	Heather Tinker	\$1,074
Senior Class Advisor	Michelle Cleveland	\$1,403
Show Choir	Heather Tinker	\$1,074
Musical	Heather Tinker, Kaitlin Bunger	\$ 1,547/ea.
Yearbook – High School	Dee Talarico, Elizabeth Goodale	\$1,318.50/ea.
Student Council	Michelle Cleveland/Michelle Braund	\$ 742/ea.
K – 12 Science Curriculum Coordinator	Rob Trotta	\$1,346
K – 12 English Coordinator	Rachel Olson	\$1,346
K – 12 Social Studies Coordinator	Kelly Hawse	\$1,346
K – 12 Technology Curriculum Coord.	Jordan Purinton	\$1,346
K – 12 Visual/Perform.Arts Curr. Coord.	Adrienne Watson	\$1,346
K – 12 Health and P.E. Curr. Coord.	Mike Rozonkiewicz	\$1,346
Bus Monitors (MS-HS)	Jeff Adasek, Joe Minosh, Adam Payne, Kim Perry, Andre' Short	\$\$2,062/ea.
AM/PM Cafeteria Monitor	Michelle Hight	\$2,062/ea.
Bus Monitors (Elementary)	Donna Barberio, Sue Cruze, Nicole Castronovo, Marie Grippe, Deb LaVeck	\$2,062/ea.
S.Y.S.O.P. (Systems Operator)	Donna Barberio	\$ 673
Yearbook (Elementary)	Donna Barberio	\$ 564
Alliance Club	Rachel Olson	\$ 500

2. Appointed 2018-2019 School Year Coaches:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education appointed the following Coaches for the 2018-2019 School Year:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Jeff LaGase	Football Head Varsity	\$4,081.00
Ronald Gatto Sr	Football Assistant Varsity	\$2,925.00
Patrick Fraccola Sr.	Football Assistant JV Head	\$2,514.00
John Spina	Football Modified Head	\$2,347.00
Daniel Fiorentino	Football Assistant Modified	\$2,218.00
Anthony Reina	Boys Varsity Soccer	\$3,955.00
Alyssa Upson	Girls Varsity Soccer	\$3,955.00
Marissa Pietruch	Girls Modified Soccer	\$2,310.00
Jordan Christensen	Cheer Advisor	\$1,995.00
Anthony Reina	Indoor Track Head	\$2,000.00
Michael Rozonkiewicz	Boys Varsity Basketball	\$4,081.00
Ronald Gatto Sr.	Boys JV Basketball	\$2,554.00
Jeff Adasek	Girls Varsity Basketball	\$3,873.00
Mark Spina	Baseball Head Varsity	\$3,051.00
Anthony Reina	Track & Field Head Varsity	\$2,637.00

3. Appointed Non-Paid (Volunteer) Assistant Coaches for 2018-2019 Fall Sports Season:  
 Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints the following Non-Paid, Volunteer Assistant Coaches for the 2018-2019 Fall Sports Season:
 

John Wells	Girls Soccer
Joelle Service	Girls Soccer
Joseph Bono	Boys Soccer
Patrick Fraccola Jr.	Football
Ashlee Carlesimo	Cheerleading
  
4. Appointed Elementary Education Teacher:  
 Be it resolved that the Frankfort-Schuyler Central School District Board of Education appoints Aubrey J. Trievel as an Elementary Education Teacher (Grades 1 – 6) effective August 1, 2018. The annual salary shall be Step 4, MA, \$42,694. As a previously tenured teacher with Preferred Eligibility Rights, there is no probationary period with this appointment.
  
5. Approved Stipend for Driver’s Education Teacher:  
 Be it resolved that the Frankfort-Schuyler Central School District Board of Education approves a stipend of \$7,000 for Driver’s Education Instructor Joseph White, for the Fall 2018 Driver Education Class, from September 2018 to November 2018.

6. New Business:

1. S-1 CSE/CPSE Annual Reviews:

<u>Student ID</u>	<u>Meeting Date</u>
580512612	06/11/18
580512052	06/11/18
580510971	06/11/18
580512536	06/12/18
580512536	06/12/18
580512547	06/12/18
580512547	06/12/18
580512355	06/12/18
580512599	06/12/18
580512486	06/13/18
580512235	06/18/18
580512127	06/18/18
580511435	06/18/18
580512617	06/18/18
580511706	06/18/18
580512401	06/19/18
580511835	06/19/18
580512562	06/19/18
580512142	06/19/18
580511908	06/22/18
580512192	Amendment No Meeting Held
580512184	Amendment No Meeting Held

2. Birnie Bus Contract:  
 Be it resolved that the Frankfort-Schuyler Central School District Board of Education extends the current contract with Birnie Bus Service for Home to School Transportation for the 2018-2019 School Year at an estimated total cost of \$1,115,000.
  
3. Birnie Bus Contract:  
 Be it resolved that the Frankfort-Schuyler Central School District Board of Education extends the current Contract with Birnie Bus Service for Field Trips and Athletic Transportation for the 2018-2019 School Year at an estimated yearly cost of \$52,000.
  
4. Birnie Bus Contract:  
 Be it resolved that the Frankfort-Schuyler Central School District Board of Education extends the current Contract with Birnie Bus Service for Summer Transportation for the 2018-2019 School Year at an estimated total cost of \$51,000.
  
5. Second Read: Policy – School Safety and Educational Climate Reporting
  
6. Second Read: Skills and Achievement Commencement

