



### CONSULTANT VOUCHER

Name of Consultant: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Address: \_\_\_\_\_

The Contractor is an independent agent and is not under the direction of, nor receives specific instruction from the BOCES.

It is understood that the contractor:

1. Establishes his/her own work hours
2. Furnishes his/her own materials, tools and equipment
3. Is already trained for the task at hand
4. Will only be paid for completion of the entire job

BOCES is not liable for any expense or liability by the contractor encountered in performing the job.

The Contractor should list three other employers who he/she has done business with in the last year:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

The specific product to be provided: \_\_\_\_\_

1. Program \_\_\_\_\_
  2. Location \_\_\_\_\_
  3. Date(s) \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

The completion date \_\_\_\_\_

The amount of contract \$ \_\_\_\_\_

The Contractor is not following instructions or a course of study provided by BOCES, but is an independent agent.

Contractor's Signature	Date	Supervisor's Signature	Date
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