

GORDON OLIVER  
CHAIRMAN

STATE OF CONNECTICUT – COUNTY OF TOLLAND  
INCORPORATED

# TOWN OF ELLINGTON

## Parks and Recreation Commission

55 MAIN STREET – PO BOX 187  
ELLINGTON, CONNECTICUT 06029-0187

THOMAS BOSCARINO  
CYNTHIA COSTANZO  
KEVIN HAYES  
SHERRY KRAUS  
SHAY DRAKE  
CHRISTOPHER WEITZ  
CHERI MURPHY  
TARA KOZIK

Parks and Recreation Commission  
Special Meeting February 7, 2024  
7:00 PM at 31 Arbor Way  
Zoom option available

**MEMBERS PRESENT:** Gordon Oliver, Thomas Boscarino, Kevin Hayes, Sherry Kraus, Shay Drake.

**OTHERS PRESENT:** Dustin Huguenin, Director of Recreation; Mary Bartley, Assistant Director of Recreation; Kevin Barrett, Recreation Coordinator; Corey Maznicki, Recreation Program Assistant.

- I. **CALL TO ORDER:** Gordon Oliver called the meeting to order at 7:06PM.
- II. **CORRESPONDENCE:** None.
- III. **APPROVAL OF MINUTES:** January 3, 2024 Special Meeting  
MOVED (BOSCARINO) SECONDED (DRAKE) AND PASSED UNANIMOUSLY TO APPROVE THE JANUARY 3, 2024 SPECIAL MEETING MINUTES.
- IV. **PUBLIC FORUM:** None.
- V. **CHAIRMAN'S REPORT:** None.
- VI. **RECREATION DEPARTMENT REPORT:** The Recreation Department has reached out to the family of the ineligible basketball player for the 5<sup>th</sup> and 6<sup>th</sup> grade travel basketball team. The athlete is now off the team and no issues have been reported.
- VII. **COMMITTEE REPORTS**
  - A. Finance: Recreation Director, Dustin Huguenin, began finance presentation to the commission. The first topic was about the budget. Evidence via charts was given of revenue increases as the budget increases. With the increases shown there comes an increase in work, which is why the Recreation Department will also be looking to transfer the part-time Recreation Program Assistant position to full-time, which is a seven hour per week difference. If the full-time position is granted, then there will be an increase in mini programs as well. The presentation goes on to discuss summer camp. Summer camp changes will entail an expanded preschool camp with two additional weeks. The summer camp will also require additional staff to support individual needs. Discussion moved to changes in recreation programming. Lacrosse program prices have gone down due to the fact that individuals must now purchase their own uniforms.
  - B. Maintenance: None
  - C. Operations: None
- VIII. **OLD BUSINESS**
  - A. Poulin Project: None
  - B. Athletic Field Lighting Project: Contracts are signed and awaiting a start date.
  - C. Master Plan: Survey to be released and completed by May 31<sup>st</sup>, 2024.

**IX. NEW BUSINESS**

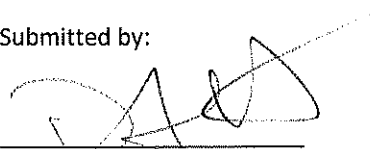
- A. The Team Attendance Policy established on June 5<sup>th</sup>, 2018, was never approved by the full commission. Motion was made at the recommendation of the Operations Subcommittee to approve the Team Attendance Policy as proposed in the minutes of the June 5, 2018, Operations Subcommittee meeting.

MOVED (BOSCARINO) SECONDED (OLIVER) AND PASSED UNANIMOUSLY TO APPROVE THE TEAM ATTENDANCE POLICY.

**X. ADJOURN**

MOVED (BOSCARINO) SECONDED (DRAKE) AND PASSED UNANIMOUSLY TO ADJOURN AT 8:10PM.

Submitted by:



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Dustin Huguenin