

Pay-to-Ride Student Transportation Program 2023-2024

Program details

- The program is provided on a space-available, time-available, first-come, first-served basis. Participation is limited according to capacity as determined by the district and is available to students in grades K-12.
- The program is only available on existing bus routes and at existing stops. No additional routes and/or stops will be considered for pay-to-ride students after the deadline.
- Buses provided specifically for special education students are not eligible for this program.
- Bus stop locations and times are assigned by North America Central School Bus (NACSB).
- Availability of seats and location of bus stops is subject to change based on changes in enrollment, boundaries, and other factors determined by the District or North America Central School Bus and can occur at any time. When changes to routes or stops occur, families utilizing pay-to-ride busing will be notified at the same time that the families of eligible students are notified.
- Students must be picked up and dropped off at their assigned location only. Pick-up and drop-off must be at the same location.
- Requests for a change in a student's bus stop will only be honored if the student's address has changed.
- No guest students will be allowed to ride along with pay-to-ride students.
- All students riding the bus are subject to the rules and regulations of conduct and safety established by the District and NACSB. The District and NACSB use video cameras on school buses as a means to maintain a safe environment for students and staff.
- Refunds will be granted for any unused full trimester purchased for the current school year.
- No refunds or rate adjustments will be made for days buses cannot operate because of weather or other circumstances beyond the control of NACSB or the district.
- Payments can be made online via the district's website. Fee is charged on a per year basis.

Payment and Fees for Service

- Pay-to-ride fee is:
 - \$600 per student, per year, round trip
 - \$360 per student, per year, round trip, for students who qualify for reduced price lunch.
 - \$0 per student, per year, round trip, for students who qualify for free lunch.
- Full payments must be made no later than June 8, 2023, to be included on a bus roster for the start of the school year.
 - Applications submitted after June 9th through September 10th will be included on a bus no later than September 25th if space available. Efforts will be made to make placements earlier; however, a date prior to September 25th cannot be guaranteed and remains dependent on space being available.
 - After September 10th applicants will be notified no later than 10 school days from submission if space available.
- Applications will be accepted after the due date while capacity remains on existing routes. (Note: Students will only be assigned to existing bus stops and routes; buses will not be re-routed to accommodate requests.)
- Students are not eligible to ride until payment is received and application is approved.

Application Process

1. To apply for pay-to-ride busing, please download the following form:
 - Pay-to-Ride Student Transportation Application: <https://www.iowacityschools.org/Page/18688>
2. Payment can be made online: <https://www.myschoolbucks.com>
3. Mail or bring your application and receipt, from my school bucks to the following address:
Iowa City Community School District
Transportation Department
1725 N Dodge Street
Iowa City, IA 52245
4. Iowa City Community School District will begin processing applications upon receipt, in the order they are received. Each application and payment will be kept on file until it is determined the student is eligible for a seat on the bus.

Pay-to-Ride Student Transportation Application 2023-2024

By submitting this request, I authorize North America Central School Bus to transport my student under the authority of the Iowa City Community School District's "Pay-to-Ride Student Transportation Program." I further understand that should the status of routing or transportation change, eligibility for ridership may be revoked. The Iowa City Community School District will charge a fee for this transportation.

Date: _____

Parent/Guardian: _____ Parent/Guardian: _____

Phone Number: (Home) _____

Phone Number: (Home) _____

(Work) _____

(Work) _____

(Cell) _____

(Cell) _____

Home Address: _____

(Complete address for exact location of residence. **Please include zip code.**)

After this form is processed and routes are created, you will be notified of the closest available bus stop relative to your home address. If pick-up/drop-off is needed at a location other than your home address, please list that address here:

Pupil(s) to be transported:

Student Name	School Attending	Grade	(For District Use Only) Infinite Campus ID #

Parent/Guardian: Please mail or bring your application to the Educational Services Center, 1725 N Dodge St., Iowa City, IA 52245. Iowa City Community District Transportation Office will contact you with bus route information, once approved.

Signed: _____

Parent/Guardian

District Use Only

Date Received: _____	Payment Amount: _____
Date Processed: _____	Check #: _____
Bus number assigned: _____	Pick up/Drop off assigned: _____
Start: _____ End: _____	Waiver Status: _____