



Tips for Parents

Of JCEC Students

Pointers to support your student in a college class

1. Make sure your student has his/her log-in information for Canvas and Jackson College email. Have your student show you that he/she can log in to the appropriate sites. Students should check their Jackson College email daily for important information from their instructors, Jean Logan, and the navigators.
2. Verify the days and times that classes meet. Is it a semester-long class? Some classes are shorter and last 7 or 12 weeks. Some of these courses may not begin until late in the term.
3. Has your student reviewed the course syllabus and understands the requirements, due dates, deadlines, and expectations for the course?
4. What textbooks are required for the course? Are they virtual textbooks? Do they have the code to access them? If it is a lab course, do they know how to obtain their lab materials?
5. If your student is enrolled in an on-line course, it is important that he/she is self-motivated enough to set aside time daily to work on the course.
6. Have your student show you how he/she can see their progress and grades in the course.
7. Encourage your student to communicate with instructors if he/she has questions or concerns.
8. Know what resources are available for student support. The Center for Student Success offers tutoring and instructors are available during office hours.
9. Jean and the Navigators have office hours in the districts and virtually. Jean is also available via phone (517-581-2003) and emails: info@jxncec.org, jean.logan@jcisd.org, and jlogan@jccmi.edu. If your student does not have this information, he/she should contact Jean immediately. Jean is also available to answer parent questions.
10. Navigators are also available to provide support. Contact the high school counselor for your district's navigator.
11. Students should maintain contact, as well, with their HS counselor for questions and concerns. They are active partners in the program and work closely with Jean and the navigators.
12. Please consider attending either in-person or virtual meetings scheduled regularly throughout the year specifically for parents — Parent Information (a general overview of the program) and Parent Orientation (designed for parents who have students taking college courses).