

Approved Minutes
REORGANIZATION/REGULAR SCHOOL BOARD MEETING
Albany Area Schools – ISD #745
District Office Board Room
January 3, 2024

1. Call to Order

The meeting was called to order by Chair Kreuzer at 6 p.m.

2. Roll Call

Present: Hansen, Kreuzer, Carbajal, Sand, Sands, Dirkes, Rueter

Late: None

Absent: None

3. Agenda- Additions or Deletions

4. Organization of 2024 Board of Education

4.1 Election of Officers

4.1.1 Chairperson

Sand nominated Kreuzer as Chair for 2024.

Vote For: All Vote Against: None

4.1.2 Vice-Chairperson

Carbajal nominated Hansen as Vice-Chair for 2024.

Vote For: All Vote Against: None

4.1.3 Clerk

Sands nominated Sand as Clerk for 2024.

Vote For: All Vote Against: None

4.1.4 Treasurer

Sand nominated Dirkes as Treasurer for 2024.

Vote For: All Vote Against: None

4.2 Establish Remuneration of Board Members

Motion by Kreuzer, seconded by Carbajal, to set annual board compensation as indicated below:

Payment for all meetings (Regular, Special, Committee) \$50.00 per meeting

Chair	\$350.00
Clerk	300.00
Treasurer	200.00
Workshops/Conferences/half-day or less	50.00
Full day	100.00

Vote For : All Vote Against: None

4.3 Establish Board Meeting Dates

Motion by Carbajal, seconded by Sand, to hold Board meetings for 2024 on the second Wednesday of the month and the fourth Wednesday of the month for work sessions or special meetings when necessary unless changed by the School Board for good and sufficient reason. The time of each regular meeting shall be 6:00 p.m. and the time for each work session shall be 6:00 p.m.

Vote For: All

Vote Against: None

4.4 Authorize Bank Depositories

Motion by Carbajal, seconded by Rueter, to authorize the following bank depositories:

- Stearns Bank
- Magnifi Financial – Albany Branch
- PMA Financial Network “MN Trust”

Vote For: Sand, Sands, Carbajal, Hansen, Rueter

Vote Against: None

Abstained: Kreuzer and Dirkes

4.5 Authorize Official Signatures

Motion by Rueter, seconded by Sands, to keep temporary signatures as is until new signatures are ready. New signatures will include Kreuzer-Chair, Sand-Clerk, Dirkes-Treasurer, Okerlund-Superintendent, Clemen-Business Manager.

Vote For: All

Vote Against: None

4.6 Select Official Newspaper

Motion by Sand, seconded by Carbajal, to have The Star Post as the Official Newspaper.

Vote For: All

Vote Against: None

4.7 Select School District Attorney and Identify Who May Contact Attorney on Behalf of the District

Motion by Rueter, seconded by Dirkes, to retain the firm Pemberton Law as legal counsel for the District and designate the Board Chair and the Superintendent as district representatives who may contact legal counsel when it is in the best interest of the district.

Vote For: All

Vote Against: None

4.8 Select School District Auditor

Motion by Sands, seconded by Dirkes, to continue with the firm of Schlenner-Wenner for audit services.

Vote For: All

Vote Against: None

4.9 Authorize Business Manager and Superintendent to Invest Excess Funds

Motion by Hansen, seconded by Dirkes, to authorize the business manager and superintendent to invest excess funds.

Vote For: All

Vote Against: None

4.10 Authorize Business Manager and Superintendent to Make Electronic Fund Transfers

Motion by Dirkes, seconded by Hansen, to authorize the business manager and superintendent to make electronic fund transfers.

Vote For: All

Vote Against: None

4.11 Authorize Superintendent to Expend Funds Within Budget Guidelines

Motion by Hansen, seconded by Dirkes, to authorize the superintendent to expend funds within budget guidelines.

Vote For: All

Vote Against: None

4.12 Appoint Board Committee Members

Committee Members for 2024 are as follows:

4.12.1 Finance & Facilities - Dirkes, Kreuzer, Carbajal, Hansen

4.12.2 Teaching & Learning - Sands, Hansen, Sand

4.12.3 Policy & Student Functions - Sands, Sand

4.12.4 Community Engagements - Hansen, Dirkes

4.12.5 Human Resources - Dirkes, Kreuzer, Rueter

4.12.6 Minnesota State High School League - Rueter

4.12.7 West Central Education District - Dirkes

4.12.8 Stearns County Collaborative - Sands

4.12.9 Meet & Confer - Sand, Sands, Rueter

5. Public Forum

6. Approvals

6.1 Previous Meeting Minutes

Motion by Sands, seconded by Sand, to approve the December 6, 2023, Special Meeting minutes and the December 13, 2023, Regular Meeting minutes as presented. Supported by all present.

6.2 Cash Flow Reports - November 2023

Motion by Rueter, seconded by Sands, to approve the November 2023 Cash Flow Reports as presented. Supported by all present.

6.3 Acceptance of Gifts and Donations

Member Hansen introduced the Resolution Accepting Donations and was seconded by Member Dirkes.

The School Board of Albany Area Schools, ISD 745, gratefully accepts the following donations as identified below:

<u>Donor</u>	<u>Item</u>	<u>Designated Purpose (if any)</u>
Stearns Electric	\$750.00	Supermileage
Stearns Bank	\$900.00	Softball
JT Electric	\$200.00	Robotics
Blattner Company	\$1,000.00	Robotics
Avon Lions	\$1,500.00	Robotics
St. Cloud Optimist Club	\$1,000.00	Scholarship
FFA Alumni	\$3,500.00	FFA National Convention
Zoetis	\$150.42	FFA Chapter

The following voted in favor of: All
And the following voted against: None
Absent: None

Whereupon said resolution was declared duly passed and adopted.

7. Consent Agenda

AFT:

Ashley Spanier - AVE LTS Preschool Teacher

AESP:

Alyssa Weber - AVE Administrative Assistant

LOA Request:

Two

Community Education:

BEAT Tech Assistant - Jessica Ruegemer, Mya Justin

Quan Li K'an Karate - Adam Patterson

Intro to Cribbage - Nikki Myogeto

HSP/Fundamentals - Aaron Schwenzfeier

Resignations/Retirements:

Troy Jansky - School Bus Driver, effective December 31, 2023

The following checks were issued in paying claims: Wire transfers and checks 106606 - 106763

Expenditures:

01 General Fund	\$938,339.90
02 Food Services	\$90,877.42
04 Community Services	\$30,806.16
06 Building Construction	\$23,671.15
07 Debt Redemption	\$475.00

Motion by Hansen, seconded by Rueter to approve the January 2024 Consent Agenda. Supported by all present.

8. Reports

8.1 Purple Pride

9. Business

9.1 Enrollment Report

9.2 Albany Federation of Teachers Seniority List 2023-2024

Motion by Hansen, seconded by Dirkes to approve the Albany Federation of Teachers Seniority List for 2023-2024. Supported by all present.

9.3 Resolution Directing the Administration to Examine the Financial Condition of the District

Member Hansen introduced the resolution and moved for its adoption. The motion for adoption was duly seconded by Member Dirkes and upon vote being taken thereon, the following voted

In favor of: All

and the following voted against the same: None

absent: None

whereupon said resolution was declared duly passed and adopted.

9.4 Transportation Services Contract

Contract is pending due to legal review and will be set for a later date.

9.5 AFT & AESP Negotiations Strategy

9.5.1 Close the Meeting

Motion by Sand, seconded by Hansen to close the meeting.

9.5.2 Reopen the Meeting

Motion by Hansen, seconded by Rueter to reopen the meeting.

9.6 Memorandum of Understanding Regarding Transportation Employee Severance

Tabled to a later meeting.

10. Committee Reports

None

11. Superintendent Report

Sandy Gruber, Director of Food Service, will be attending a future meeting to give an update on the food service program. Ashley Borth, District School Nurse, will be attending a future meeting to discuss the new state requirements that menstrual products are to be provided to students for free in private middle and high school student restrooms. The district already provides these products but will look at expanding to all bathrooms for grades 4 - 12.

12. Adjournment

Agenda completed at 7:39 p.m., a motion to adjourn was made by Carbajal, seconded by Rueter. Supported by all present

Amy Sand, Clerk