



BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES

Thursday, January 25, 2024

Generated by Renai Cardillo on Friday, January 26, 2024

Members present: Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Stephen Nelson, William Formica, Kimberly Wheeler, Michael Barnacz

Others present: Frank Gallagher, Timothy Gilsbach, Christopher Hey, Katie Kennedy-Reilly, James O'Neill, Dennis Stanton, James Stevenson, Michael Taylor and Megan Zweiback

1. Welcome

1.1 Call to Order - Board President

Mr. Keith called the meeting to order at 7:00 P.M.

1.2 Meeting Protocol

Mr. Keith outlined meeting protocol:

- Persons wishing to address the Board about an item(s) listed on the agenda must sign in on the **blue** sign-in sheet and specify the item(s) that they wish to address. They will be called to the podium by the President.
- Persons wishing to address the Board on a matter(s) not listed on the agenda must sign in on the **yellow** sign-in sheet, and a brief description of the matter(s) that they wish to address. They will be called to the podium by the President.
- All statements are to be directed to the Board President; no participant may address or question Board members individually, unless directed by the presiding officer.

Mr. Keith thanked everyone for their civility and gave a reminder to be respectful to differing opinions.

1.3 Pledge of Allegiance

Mr. Keith led the Pledge of Allegiance.

1.4 Roll Call - Board Secretary

Mr. Taylor called the roll. Nine Board members were present.

2. Student Recognition

2.1 Recognition of High School Boys Cross Country Team

Dr. Gallagher announced the recognition of the High School Boys Cross Country team and introduced High School Principal Dr. Varano. Dr. Varano congratulated the team on their accomplishment and praised the coaches.

High School Athletic Director Mr. Stanton thanked the Board and the administration for supporting the athletic program and commended the students for their athletic achievement, academic excellence and winning the Suburban One League Championship. Mr. Stanton thanked Coach Stevenson and Coach O'Neill.

Cross Country Coach Mr. Stevenson congratulated the following students and praised them for their dedication and commitment to each other as a team:

Jonah Barnabei
Lincoln Benfield
Luca Barnabei
Aidan Kearns
Liam Simpson
Nate Bucher
Tommy Fedesco
James Kuduk
Tristan Doña
AJ Gardner
Kyle Lockhead

Liam Dougherty
Drew Grebe
Aiden Maue
Matthew Embrey
Evan Hamm
Lucas McDonough
Ryan Embrey
Dylan Lockhead
Lance Midboe
Aaron Heck
Nate Manley
Jon Morales
Praneel Jammalamadaka
Neal Patel
JT Rehak
Stephen Keller
Ryan Richhart
Justin Stauffer
Ryan Magill
Victor Salinas
Cristian Trinidad
Brendan McMahan
Ben Wright
Tristan Walker

Mr. Stevenson also noted that this team made history in winning the first ever league championship in the history of Souderton Area High School. Team members Aiden Kearns and Liam Simpson commented on the satisfaction of belonging to this team.

3. Souderton Spotlight

3.1 School Director Recognition

Dr. Gallagher stated that the month of January is designated as School Board Recognition Month noting that the spotlight video would highlight the programs that this Board has supported. A video was shown showcasing students sharing some of their favorite activities and events within their schools. Dr. Gallagher thanked the Board of School Directors for their service.

4. Report of the Student Representatives to the Board

4.1 Student Representatives Update on Activities and Events at Souderton Area High School

Seniors Emma Potter and Aiden Kearns reported on recent events at the high school including the end of the first semester, final exams, and the Interact Club's hosting of a Genius Bar (technology support) at The Peter Becker Community. Aiden reported on the excitement for the rescheduled Winter Ball, Back to School Night for second semester and course selection for underclassman.

5. Public Comments on Agenda Items

5.1 Public Comment

Alexandra Wisser of Upper Salford expressed concern about facilities; and a perceived ignorance on the roof at Indian Valley Middle School. Mr. Keith responded that the Indian Valley roof concern was addressed at the January Operations Committee meeting and a schedule has been made for its repair.

Rosemary Buetikofer of Telford questioned the three readings of a policy. Dr. Gallagher stated that the policies are posted in BoardDocs, discussed at a Committee Meetings which is considered the first reading. Subsequent readings and final adoption occur at Board Action Meetings.

6. Report of the President

6.1 Report on Executive Session Meeting(s) held by the Board

Mr. Keith reported that an Executive Session was held prior to tonight's meeting to discuss personnel and legal matters. The session lasted approximately 30 minutes.

7. Report of the Superintendent

7.1 The Superintendent will report on school district items

Dr. Gallagher reported on the recent Flexible Instruction Days and the end of the first semester at the high school. He thanked Home & School for their planning and support of school activities and events for their families. Dr. Gallagher announced the Winter/Spring Community Education brochure and courses. He also commented on the winter athletic season and the start of casting and rehearsals for middle and high school musical productions.

Dr. Gallagher also stated that a recent inspection by the Montgomery County Health Department had been performed on the High School Pool and he was pleased to state that the air quality and water quality were both found to be acceptable.

8. Consent/Action Agenda

8.1 Consent/Action Agenda Protocol

The Superintendent made a recommendation to the Board for a motion to approve the Consent/Action item(s) listed. Board members were invited to remove items from the Consent/Action agenda if further discussion is needed.

8.2 Approve School Board Meeting Minutes from December 2023

Resolution: MOTION TO APPROVE THE DECEMBER 2023 SCHOOL BOARD MEETING MINUTES AS PRESENTED.

8.3 Approve Financial Statements and Check Listings

Resolution: MOTION TO APPROVE THE FINANCIAL STATEMENTS AND CHECK LISTINGS FOR PERIOD ENDING DECEMBER 31, 2023

8.4 Approve Request(s) to Attend Conferences/Workshops

The Administration is seeking Board approval of conference/workshop requests as listed below:

Daniel Phillips
Middle Level Staff Development Coach
PETE & C (Pennsylvania Educational Technology Expo and Conference)
February 4 - 6, 2024
Hershey Lodge
Hershey, PA
\$781.86
Funding: Curriculum Department

Meredith Ehst
Staff Developer - Data
PETE & C (Pennsylvania Educational Technology Expo and Conference)
February 5 - 6, 2024
Hershey Lodge
Hershey, PA
\$587.59
Funding: Curriculum Department

Edward Moyer
Supervisor of Curriculum, Instruction and Assessment
PETE & C (Pennsylvania Educational Technology Expo and Conference)
February 5 - 6, 2024
Hershey Lodge
Hershey, PA
\$591.09
Funding: Curriculum Department

Walter Salevsky
Supervisor of Technology Services
PETE & C (Pennsylvania Educational Technology Expo and Conference)
February 5 - 6, 2024
Hershey Lodge
Hershey, PA
\$402.00
Funding: Curriculum Department

Tessa Colucci
Elementary Instructional Coach
PETE & C (Pennsylvania Educational Technology Expo and Conference)
February 5 - 6, 2024
Hershey Lodge
Hershey, PA
\$587.59
Funding: Curriculum Department

Daniel Stover
Wellness Teacher
SHAPE (Society of Health & Physical Educators) America National Convention & Expo
Cleveland, OH
March 13 - 15, 2024
\$1630.21
Funding: Curriculum Department

Resolution: MOTION TO APPROVE REQUEST(S) TO ATTEND CONFERENCES/WORKSHOPS AS LISTED.
8.5 Approve Request(s) for Out-of-State/Overnight Field Trips

The Administration is seeking approval for a request for out-of-state and / or overnight field trips:

High School Ski / Snowboard Club
Smuggler's Notch
Jeffersonville, VT
February 15 - 18, 2024
40 students / 6 adults
Funding: Student

High School Journalism Students
The Paley Center for Media
New York City, NY
March 21, 2024
30 students / 2 adults
Funding: Student / Activity

High School Spanish Class
Repertino Theatre
New York, NY
*Date change: March 13, 2024**
*previously approved for 1/31/2024
15 students / 2 teachers
Funding: Student

High School FBLA Students
FBLA State Conference
Hershey Lodge
Hershey, PA
April 7-10, 2024
12 students / 2 adults
Funding: Student / Activity

Resolution: MOTION TO APPROVE OUT-OF-STATE/OVERNIGHT FIELD TRIP REQUEST(S) AS LISTED:

8.6 Approve Personnel Items - Professional Contract for Teacher Who Earned Tenure

| Name | Subject/School |
|--------------|---|
| Kylie Newman | School Psychologist, Indian Crest Middle School |

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - PROFESSIONAL CONTRACT FOR TEACHER WHO EARNED TENURE

8.7 Approve Personnel Items - Mentors & Peer Coaches

| Name | Position | Term | Salary |
|--------------------|---------------------------------|--------------------------|---------------|
| Angela Moore | Mentor for Taylor Leidy | Second Semester | \$300 |
| Allison Ruth | Mentor for Shawna McDevitt | Second Semester | \$300 |
| Beth Ann Harbon | Mentor for Christina Melchiorre | Remainder of School Year | \$338 |
| Alexandra Almaguer | Co-Mentor for Roseanna Meehan | Second Semester | \$150 |
| Michele Smith | Co-Mentor for Roseanna Meehan | Second Semester | \$150 |

Resolution: APPROVE PERSONNEL ITEMS - MENTORS & PEER COACHES

8.8 Approve Personnel Items - Professional Staff

| Name | Position | Term | Salary |
|--------------------|---------------------------------|--------------------------|---------------|
| Angela Moore | Mentor for Taylor Leidy | Second Semester | \$300 |
| Allison Ruth | Mentor for Shawna McDevitt | Second Semester | \$300 |
| Beth Ann Harbon | Mentor for Christina Melchiorre | Remainder of School Year | \$338 |
| Alexandra Almaguer | Co-Mentor for Roseanna Meehan | Second Semester | \$150 |
| Michele Smith | Co-Mentor for Roseanna Meehan | Second Semester | \$150 |

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - PROFESSIONAL STAFF

8.9 Approve Personnel Items - Support Staff

RESIGNATIONS

| | |
|-----------------------|---|
| BAINBRIDGE, MAX | Special Education Instructional Assistant, Souderton Area High School Effective: January 3, 2024 |
| ECHEVERRIA, ERIK | Part-Time Custodian, Indian Crest Middle School Effective: December 21, 2023 |
| HELMICK, JAMES | Part-Time Custodian, Indian Crest Middle School Effective: December 21, 2023 |
| MELCHIORRE, CHRISTINA | Title I Teaching Assistant, EMC Elementary School Effective: December 22, 2023 |
| PANZETER, KATIE | Cafeteria/Playground Aide, Oak Ridge Elementary School Effective: January 12, 2024 |
| RAMOS, JASON | Part-Time Custodian, Indian Crest Middle School Effective: December 21, 2023 |
| STINGER, MICHELLE | Part-Time Custodian, Souderton Area High School Effective: December 28, 2023 |

NEW HIRES

| | |
|---|---|
| BOOZ, RYAN Replacement for Ashton Kovach (Resigned) | Part-Time Custodian, Vernfield Elementary School Effective: January 2, 2024 Wage: \$13.45 per hour - Hours: 4 per day |
| HARTMAN, BRANDI Replacement for Katie Panzeter (Resigned) | Cafeteria/Playground Aide, Oak Ridge Elementary School Effective: January 18, 2024 Wage: \$11.49 per hour - Hours: 3 per day |
| MELRATH, KIRSTEN Replacement for Heidi Zink (Resigned) | Special Education Instructional Assistant, Indian Crest Middle School Effective: January 29, 2024 Wage: \$16.49 per hour - Hours: 6.5 per day |
| NONKOVIC, JAMIE Replacement for Sarah Gross (Resigned) | Title I Intervention Teaching Assistant, EMC Elementary School Effective: January 2, 2024 Wage: \$17.78 per hour - Hours: 5.5 per day |

OFALT, SOPHIA Intervention Teaching Assistant, EMC Elementary School
 Replcement for Effective: January 2, 2024
 Christina Melchiorre Wage: \$17.78 per hour - Hours: 5.5 per day
 (Resigned)

PETROV, DEBORAH Substitute Administrative Assistant, District Wide
 Effective: January 12, 2024
 Wage: \$15.00 - Hours: As Needed

TRANSFER

SMITH, DORIS From: Part-Time Custodian, Souderton Area High School
 Replacement for To: 2nd Shift Custodian, Souderton Area High School
 Steven Olivieri Effective: February 5, 2024
 (Transfer) Wage: \$21.24 per hour - Hours: 8 per day

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPORT STAFF

8.10 Approve Personnel Items - Supplemental Contracts

| Name | Position | School | Salary |
|------------------|---|--------------------------------|--|
| Danielle Fiumano | Color Guard Technician, Indoor Drumline | Souderton Area School District | \$1,200 (Paid by Big Red Band Boosters) |

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPLEMENTAL CONTRACTS

8.11 Approve amended Health and Safety Plan as presented

The administration is seeking the approval of the amended Health & Safety Plan as required by federal ESSER grant

Resolution: MOTION TO APPROVE AMENDED HEALTH AND SAFETY PLAN AS PRESENTED

8.12 Approve Second Reading of Policy 251 - Students Experiencing Homelessness, Foster Care and Other Educational Instability

The Administration is seeking a Second Reading of Policy No. 251 - Students Experiencing Homelessness, Foster Care and Other Educational Instability.

Resolution: MOTION TO APPROVE SECOND READING OF POLICY NO. 251 - STUDENTS EXPERIENCING HOMELESSNESS, FOSTER CARE AND OTHER EDUCATIONAL INSTABILITY

8.13 Approve Professional Services Agreement for Design and Consulting Services

The Administration recommends approval of a Professional Services Agreement with **ELA Sport, Lititz, PA**, for the proposed New Synthetic Turf Ballfields and Natural Grass Baseball Field, in the amount of **\$175,500**.

Resolution: MOTION TO APPROVE PROFESSIONAL SERVICES AGREEMENT FOR DESIGN AND CONSULTING SERVICES WITH ELA SPORT

8.14 Approve Change Orders for Franconia & Indian Valley Outdoor Surfaces Proposal

The administration will recommends approval of change orders with Penn Builders for improvements to the Franconia Elementary Hard Play Surface and the Indian Valley Middle School Tennis Courts.

Resolution: MOTION TO APPROVE CHANGE ORDER WITH PENN BUILDERS FOR IMPROVEMENTS TO THE FRANCONIA HARD PLAY SURFACE AND THE INDIAN VALLEY TENNIS COURTS.

8.15 Approve Letter for Intent for Developing Guaranteed Energy Savings Agreement with Site LogiQ Energy Services, Inc. and ICS.

The administration recommends that the Board select *SitelogIQ Energy Services* of King of Prussia, PA to complete the ESCO design and construction work at Indian Crest Middle School & Salford Hills Elementary School, and to select *ICS*, of Media, PA for the ESCO design and construction work at West Broad Street Elementary School. Both firms will serve as a valuable team member along with Administration and GKO architects to design, renovate and construct fiscally responsible educational facilities at all three locations.

Resolution: MOTION TO APPROVE THE ADMINISTRATION ISSUING THE LETTER OF INTENT TO SITELOGIQ ENERGY SERVICES, TO CONDUCT AN EVALUATION AND DEVELOP PROPOSAL FOR GUARANTEED ENERGY SAVINGS ACT PROJECTS AT SALFORD HILLS ELEMENTARY SCHOOL, INDIAN CREST MIDDLE SCHOOL, AND INDIAN VALLEY MIDDLE SCHOOL. MOTION TO APPROVE THE ADMINISTRATION ISSUING THE LETTER OF INTENT TO ICS, A LEGENCE

COMPANY, TO CONDUCT AN EVALUATION AND DEVELOP PROPOSAL FOR A GUARANTEED ENERGY SAVINGS ACT PROJECT AT WEST BROAD ELEMENTARY SCHOOL.

8.16 Approve Guaranteed Energy Savings Agreement (GESA)

The Administration recommends approval of a Guaranteed Energy Savings Agreement (GESA) with Sitelogiq Energy Services, Inc. for the replacement of the roof at Indian Valley Middle School in the total project amount not to exceed **\$5,618,742**.

Resolution: MOTION TO APPROVE GESA CONTRACT WITH DIRECTION FOR ADMINISTRATION TO FINALIZE SELECTION OF ROOFING VALUE ENGINEERING AND SUBCONTRACTOR SELECTION

8.17 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by Nicholas Braccio, second by William Brong.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Stephen Nelson, William Formica, Kimberly Wheeler, Michael Barnacz

9. Discussion/Action Agenda

There were no Discussion/Action agenda items.

10. Future Meetings

10.1 Future Meetings

| DATE | ORGANIZATION | TIME | LOCATION |
|---------------------|---|-------------|---|
| February 14 2024 | SASD Board Committee Meetings | 6:30 PM | District Administrative Office |
| February 21 2024 | NMTCC Joint Operating Committee Meeting | 7:00 PM | North Montco Technical Career Center 1265 Sumneytown Pike Lansdale |
| February 22 2024 | SASD Board Action Meeting | 7:00 PM | District Administrative Office |
| February 28 2024 | MCIU Board of School Directors Meeting | 6:45 PM | Montgomery County Intermediate Unit 2 W. Lafayette Street Norristown |

11. Report of the Solicitor

11.1 Report of the Solicitor

There was no report.

12. Unfinished/New Business of the Board

12.1 Unfinished/New Business from the Board

There was no unfinished or new business from the Board.

13. Public Comments

13.1 Public Comments

Corinne DeGeiso requested that consideration be given to recording and live streaming all Board meetings. Ms. DeGeiso also requested that electronic agendas include all attachments for public viewing.

Kevin Shelly spoke on the topic of equity noting that several area school districts recently participated in racial literacy training and that the Souderton Area School District was absent from the training. Mr. Shelly expressed concerns about the lack of participation and promotion in the areas of cultural awareness and diversity. Mr. Shelly offered technical assistance to the district in making board meetings available for public viewing.

Rosemary Buetikofer expressed the desire for the live streaming of board meetings.

John Waldenberger expressed the desire for more transparency by the school district and the live streaming of board meetings.

Mrs. Flisak gave a reminder about the participation of the Montgomery County Intermediate Unit in the annual *Read Across America* event March 2-6,2024.

14. Adjournment

14.1 Adjournment of the Meeting

Mr. Keith adjourned the meeting at 7:45 P.M.

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

Motion by Stephen Nelson, second by William Brong.

Final Resolution: Motion Carries

Aye: Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Stephen Nelson, William Formica, Kimberly Wheeler, Michael Barnacz

Respectfully Submitted,



Michael Taylor, C.P.A.

Board Secretary / Director of Business Affairs