

**LAKEVIEW COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
MINUTES**

**Kind of Meeting:** Regular Meeting

**Meeting Date:** November 14, 2011

**Presiding Officer:** Keith Runge

**Member Roll Call**

Jerry Korte	Present
Ryan Loseke	Present
Tim Mueller	Present
Dan Pabian	Present
Keith Runge	Present
Mary Ann Schreiber	Present

**Others Present**

Russ Freeman, Superintendent	Present
Steve Borer, Principal	Present
Daryl Schrunck, Principal	Present
John Mlinar, Principal	Present
Jake Shadley, Asst. Principal/Activities Director	Present
Audrey Blaser, Recording Secretary	Present

1. Opening procedures
  - 1.1 Call to Order – Chairman Runge called the regular meeting to order at 8:00 p.m.
  - 1.2 Pledge of Allegiance – Loseke led the Pledge of Allegiance.
  - 1.3 Open Meeting Act – Chairman Runge noted the meeting would follow the open meeting act posted in the front of the media center.
  - 1.4 Verification of Publication and Notification – The meeting notice was published in The Columbus Telegram and posted in all school buildings.
  - 1.5 Roll Call – All members were present.
  - 1.6 Excuse Board Member Absence – No members absent.
2. Approval of Agenda – It was moved by Mueller and seconded by Pabian to approve the agenda as presented. On roll call vote, Loseke, yes; Korte, yes; Mueller, yes; Pabian, yes; Schreiber, yes and Runge, yes. Motion carried.
3. Staff/Student Presentations
  - 3.1 Student Council Report – Aysha Janssen gave a verbal and written presentation on Student Council activities.
  - 3.2 FBLA Report – Sarah Borer and Sydney Welch reported about FBLA activities and provided the board with a handout.
4. Recognition of Visitors – Visitors included Greg Perry, Mark Luchsinger, Doris Luchsinger, Carol Luchsinger, Mark Fittje, Sarah Borer, Larry Hassebrook, Sharon Theilen, Glenn Theilen, Trent Janssen, Eugene Goering, Marian Rowoldt, Rita Wilke, Lila Brock, Tyler Ellyson, Kendall Knapp, Jerry Jaixen, Sydney Welch, Tracy Duncan, Marcia Dewald, Iantha Miller, Aysha Janssen, McKinze Miller, Dillan Wurdemen, Julianne Wilke, Cody Seda, Jesse Gasper, Fred Siefken, Dennis Osten, Casey Gaspar, James Wilke, Gary Stover, Kathy Adamson and Catherine Crane. Comments on the ACLU news release were heard from the following: Aysha Jansen, Marian Rowoldt, Dillon Wurdeman, Jerry Jaixen and McKinze Miller.
5. Administrative Reports
  - 5.1 Superintendent – Reported items included 1) ADM appeal will be heard on Monday, January 23, 2012 at the TERC, 2) State Education Conference – need to coordinate final plans for travel and lodging, 3) Gym ventilation – still need a cost on AC for a comparison, 4) Platte Center Elementary – thoughts on fixing the ceiling in some areas, 5) Premium Holiday – Mr. Freeman will get a list to board members to review, 6) Student Achievement – one plan might include an afterschool program, 7) Lunch – plan to report at the December meeting concerning the cost of meals, staff, etc., 8) Mike Rucker Assembly – tomorrow at 10:00 and 1:15, 9) Traci had a baby girl last Saturday morning and 10) Kim is back working part-time in the bookkeeping department.
  - 5.2 Principals – Mr. Mlinar – 1) Parent/Teacher Conferences were held with 91% of the student's parents attending, 2) Shell Creek Student Council encouraged students to participate in Red Ribbon Week, 3) A Native American Village assembled by Mrs. Linder's 4<sup>th</sup> grade class and biome dioramas created by Mr. Beller's science classes are on display in the hallway, 4) The first quarter awards assembly was held on October 28, 5) Students took the ITBS tests November 14-18, 6) The Shell Creek book fair was held November 7 – 11, 7) A Veteran's Day Program was held on November 11. Special guest was US Army Specialist Darren Reinhart, 8) The Shell Creek PTO will be hosting a KFC fundraiser on November 15 and 9) Progress reports will be sent home on November 23. Mr. Schrunck – 1) Parent/Teacher Conferences were attended by 89% of the student's parents, 2) Teacher in-service on November 14 – staff continued school improvement activities working on SMART goals and a chapter from the book "Subject Matters", 3) 6<sup>th</sup> grade students attended the Mike Rucker assembly at the Lakeview building, 4) Student Council Members completed Red Ribbon Week activities and will be popping popcorn and selling lollipops the night of the movie, 5) PTO will be hosting a "Family Movie Night" on Friday, November 18, 6) "Pass the Problem" – Shell Creek and Platte Center students are using higher order thinking to create a weekly challenge problem for their peers from the other school and 7) "Score with Math Facts" – students take a math facts quiz each week. If they show improvement from the previous week, their football gets moved forward 10 yards. Mr. Borer – 1) At the JH we have started a tutoring program where HS NHS students are working with JH students that are struggling, 2) 141 parents attended conferences, 3) Parents completed a survey using Google docs during P/T

conferences, 4) At today's in-service, teachers revisited and shared their individual SMART goals within their Learning Team Group and 5) Mr. Borer's SMART goal is to increase the number of walk-through observations and provide more useful and timely feedback to improve teacher instruction. Mr. Shadley – 1) A handout was provided to the board giving a fall sports wrap up and 2) the All State Music Selections were shared with the board.

## 6. Action Items

- 6.1 Consent Agenda – It was moved by Schreiber and seconded by Loseke to approve the consent agenda as presented. On roll call vote, Korte, yes; Mueller, yes; Pabian, yes; Loseke, yes; Schreiber, yes and Runge, yes. Motion carried.
- 6.2 Approval of Resignations – It was moved by Korte and seconded by Mueller to approve the resignations of Sherri Woerth and Shay Bakenhus and thank them for their service.
- 6.3 Approval of Contracts – It was moved by Pabian and seconded by Loseke to approve the contracts for William Grotelueschen as part-time bus driver, Steve Eckholt as assistant 7<sup>th</sup> grade boys' basketball, Julie Oehlich as part-time accompanist, Jillian Kinzer as head girls' soccer coach, Carla Goodrich as "High Needs" SPED Para and James Neary as a local substitute teacher. On roll call vote, Mueller, yes; Pabian, yes; Loseke, yes; Schreiber, yes; Korte, yes and Runge, yes. Motion carried.
- 6.4 Strategy Session – Imminent Litigation: It was moved by Schreiber and seconded by Pabian to go into Executive Session for purposes of a strategy session with respect to imminent litigation and to receive confidential attorney-client advice, the same being clearly necessary for the protection of the public interest. On roll call vote, Mueller, yes; Pabian, yes; Loseke, yes; Schreiber, yes; Korte, yes and Runge, yes. Motion carried. A short recess was taken at 8:21. At 8:25 the board entered into Executive Session. Those present were Korte, Loseke, Mueller, Pabian, Runge, Schreiber (board members), Freeman, Borer (administrators), Goering (past board member) and Perry (legal counsel). At 9:19 the board came out of Executive Session. Mr. Runge announced that the board would have a committee study the information sent out by the ACLU, the advice given by legal counsel and the input provided from the patrons before making a decision on the graduation procedures.
- 6.5 Audit Report – The board reviewed the audit report and asked questions. Rita Wilke and Tracy Briggs were both present to respond to questions concerning the current systems used to back up data and to explain what improvements might be made in this area. It was moved by Loseke and seconded by Korte to approve the 2010-11 Audit as presented. On roll call vote, Korte, yes; Mueller, yes; Pabian, yes; Loseke, yes; Schreiber, yes and Runge, yes. Motion carried.
- 6.6 Multicultural Report - It was moved by Korte and seconded by Mueller to approve the 2010-11 Multicultural Report as presented. On roll call vote, Korte, yes; Mueller, yes; Pabian, yes; Loseke, yes; Schreiber, yes and Runge, yes. Motion carried.
- 6.7 Annual Report – Mr. Freeman shared a copy of the Annual Report with the board. After some discussion, the board directed Mr. Freeman to create an Annual Report similar to previous year's reports that would include pictures and more data. Mr. Freeman will bring back a revised report at a future meeting for the board's consideration.
- 6.8 Educational Lobbyist – It was moved by Mueller and seconded by Schreiber to approve Dick Kamm to serve as the district's lobbyist for the 2012 legislative session. On roll call vote, Korte, yes; Mueller, yes; Pabian, yes; Loseke, yes; Schreiber, yes and Runge, yes. Motion carried.
- 6.9 Board Policies – The Board decided to table 503.01, 503.03, 503.04 and 502.02 until further information was received on the kindergarten assessment test from ESU 7. It was moved by Pabian and seconded by Loseke to approve policy 706.06 as presented on the first reading. On roll call vote, Korte, yes; Mueller, yes; Pabian, yes; Loseke, yes; Schreiber, yes and Runge, yes. Motion carried. The board would like Mr. Freeman to bring back a credit card use policy for them to review prior to the second reading on policy 706.06.
- 6.10 The board heard a presentation from Mrs. Brock on a potential Spanish Trip in the spring of 2013. After the presentation the board directed Mr. Freeman after consultation with the other administrators to make a decision on whether to grant approval for the trip.
- 6.11 Shell Creek Project – The board discussed the status of the construction work on the Shell Creek Project. Mr. Runge updated the board on the project. The work is on target to be completed prior to the start of the 2012-13 school year. The bids received up to this time are under the projected cost by almost \$1,000,000. The board members reviewed options for the main entrance and decided on option A. This option would be brick with a gable roof on the canopy.
- 6.12 Student Achievement – The administrative team visited with the board about the NeSA test results and NCLB. The principals and teachers have created more time during the school day to work on math, but will need to find a way to spend even more time on reading and math with the students that scored below the proficient level. All Lakeview attendance centers as part of the District's continuous improvement process, have already taken one or more of the following steps to improve student achievement and address the issue of making adequate yearly progress:
  - A reading committee met during the latter part of the 2010/2011 school year and made a series of recommendations to address concerns in the reading program. Most of the recommendations have been implemented.
  - The school improvement process of the Lakeview District has utilized a learning team process to examine reading comprehension and vocabulary instruction strategies and implement them in classrooms.
  - Data was analyzed in the areas of reading and math by elementary and secondary staff during pre-service days this school year and areas of need were examined for improvement. Teachers and Administrators have set S.M.A.R.T. (Specific, Measurable, Attainable, Relevant, and Time Bound) goals to address the areas targeted for improvement.
  - The District is participating in the state's Check for Learning (C4L) system to assist students in learning what is needed to meet state reading and math performance standards.

One option was to create some type of after school program. The board asked to see potential costs on an after school program, to be presented with other options at the next meeting.

- 6.13 Advisory Assignments – It was moved by Pabian and seconded by Korte to approve LeAnn Kjergaard, April Seiler and Dave Green as new faculty representatives and Denise Stevensen as a patron representing an option parent to the board advisory committee. On roll call vote, Korte, yes; Mueller, yes; Pabian, yes; Loseke, yes; Schreiber, yes and Runge, yes. Motion carried.
7. Discussion Items
- 7.1 Board Committee Reports – The Curriculum Committee met prior to the board meeting and reviewed the AR program at the high school. The Building Committee is scheduled to meet on December 6 with the construction groups at Shell Creek.
- 7.2 State Education Conference – Plans were coordinated for transportation to the conference.
- 7.3 Board/Staff Reception – Details were discussed including setup and duties for the evening.
8. Adjournment – President Runge declared the meeting adjourned at 11:09 p.m.

Respectfully submitted,  
Audrey Blaser  
Recording Secretary