

**LAKEVIEW COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
MINUTES**

**Kind of Meeting:** Regular Meeting

**Meeting Date:** July 15, 2013

**Presiding Officer:** Keith Runge

**Member Roll Call**

|                    |         |
|--------------------|---------|
| Jerry Jaixen       | Present |
| Ryan Loseke        | Present |
| Tim Mueller        | Present |
| Dan Pabian         | Present |
| Keith Runge        | Present |
| Mary Ann Schreiber | Present |

**Others Present**

|                                                   |         |
|---------------------------------------------------|---------|
| Russ Freeman, Superintendent                      | Present |
| Steve Borer, Principal                            | Present |
| Daryl Schrunk, Principal                          | Present |
| John Mlinar, Principal                            | Present |
| Jake Shadley, Asst. Principal/Activities Director | Present |
| Theresa Frauendorfer, Recording Secretary         | Present |

1. Opening procedures
  - 1.1 Call to Order – Chairman Runge called the regular meeting to order at 8:03 p.m.
  - 1.2 Mueller led the Pledge of Allegiance.
  - 1.3 Open Meeting Act – Chairman Runge noted the meeting would follow the open meeting act.
  - 1.4 Verification of Publication and Notification – The agenda was posted in all school buildings and the meeting noticed was published in The Columbus Telegram.
  - 1.5 Roll Call – All members were present.
  - 1.6 Excuse Board Member Absence – There were no members absent.
2. Approval of Agenda – Mr. Freeman replaced Agenda Item 6.3 with an updated copy to include the approval of additional hires. It was moved by Loseke and seconded by Pabian to approve the agenda as modified. On roll call vote, Loseke, yes; Jaixen, yes; Mueller, yes; Pabian, yes; Schreiber, yes; and Runge, yes. Motion carried.
3. Presentations to the Board – Larry Ramaekers, school lobbyist gave a final report on the legislative activity in this year's legislature and the potential effects to the school and District as a whole.
4. Recognition of Visitors/Communications from the Public – Visitors included Tyler Ellyson, Columbus Telegram.
5. Administrative Reports
  - 5.1 Superintendent – 1) Superintendent vacation/sick days; 2) Foundation Golf Tourney; 3) Football field update; 4) Summer Custodial Help (LV); 5) Early Entrance; 6) Concession Stands Building Move; 7) Administrator Days; 8) NASB Meetings - June 27 in Norfolk; 10) 2013 Area Membership Meetings.
  - 5.2 Principals – Mr. Mlinar & Mr. Schrunk– 1) Anita Archer Conference on Dynamic Vocabulary Instruction; 2) Summer school report; Mr. Borer – 1) New teacher orientation agenda; 2) Discussed Teacher Mentor Program. There will be 10 new staff members assigned a mentor this school year; Mr. Shadley – 1) Football field status update. Work is progressing as planned.
6. Action Items
  - 6.1 Consent Agenda – It was moved by Mueller and seconded by Jaixen to approve the consent agenda as modified. On roll call vote, Jaixen, yes; Mueller, yes; Pabian, yes; Loseke, yes; Schreiber, yes; and Runge, yes. Motion carried.
  - 6.2 Approval of Resignations – There were no resignations.
  - 6.3 Approval of Contracts – It was moved by Pabian and seconded by Loseke to approve the hire of Theresa Frauendorfer as the administrative assistant to the superintendent and Sarah Borgman as special education para. On roll call vote, Mueller, yes; Pabian, yes; Loseke, yes; Schreiber, yes; Jaixen, yes; and Runge, yes. Motion carried. It was moved by Schreiber and seconded by Mueller to hire Kim Loseke as elementary interventionist and Alicia Blumenthal as elementary teacher. On roll call vote, Pabian, yes; Schreiber, yes; Loseke, yes; Jaixen, yes; Mueller, yes; and Runge, yes. Motion carried. It was moved by Loseke and seconded by Jaixen to hire Cody Jarosz as assistant varsity wrestling, Joe Haschke as assistant junior high wrestling, and Jacob Jarecki as assistant freshman football. On roll call vote, Schreiber, yes; Loseke, yes; Jaixen, yes; Mueller, yes; Pabian, yes; and Runge, yes.
  - 6.4 Approval of Elementary Handbook – A brief discussion on changes in the handbook was held. It was moved by Jaixen and seconded by Mueller to approve the elementary handbook as presented. On roll call vote, Loseke, yes; Jaixen, yes; Mueller, yes; Pabian, yes; Schreiber, yes; Loseke, yes; and Runge, yes. Motion carried.
  - 6.5 Approval of Faculty Handbook – There was a short discussion on 3-4 changes in the Faculty Handbook. It was moved by Schreiber and seconded by Pabian to approve the Faculty Handbook as modified. On roll call vote, Jaixen, yes; Mueller, yes; Pabian, yes; Schreiber, yes; Loseke, yes; and Runge, yes. Motion carried.

- 6.6 Consideration for Non-Certified Starting Wages & Benefits Guidelines – It was moved by Loseke and seconded by Mueller to approve the Non-Certified Starting Wages and Benefits Guidelines as presented. On roll call vote, Mueller, yes; Pabian, yes; Schreiber, yes; Loseke, yes; Jaixen, yes; and Runge, yes. Motion carried.
- 6.7 Consideration of Participation in Drive for 5 School Partnership – It was decided that a 15 minute refresher on this program will be set up at a future board meeting to review what was done with the program last year and what would like to be done with it this coming year. No action was taken at this time.
- 6.8 Approval of Purchases and/or Expenditures – There was discussion on the purchase of the Danielson Instructional Model through the Teachscape Program. The materials used for professional development would cost around \$10,000. The purchase of a used coach bus was further discussed. Both items were tabled until a later date.
- 6.9 Update on Status of Projects – Brief updates were given on the softball concession stand project, the shed placement at the football field, commons area lighting, carpet for two classrooms at Lakeview, Lakeview roof inspection and the ventilation system project for the east gym.
- 6.10 Consideration of Board Policy for Evaluations – The board was given a sample board policy for the changes in the evaluation process to review. The board policy committee will set a date to meet and discuss this and other policies.
- 6.11 Lunch Program Update – The board discussed the 2012-2013 lunch budget.
- 6.12 Approval of Lunch Prices for 2013-2014 – It was moved by Mueller and seconded by Jaixen to set K-6 lunches at \$2.50, 7-12 lunch prices at \$2.75 and Adult lunch prices at \$3.35 each for the 2013-2014 school year. On roll call vote, Pabian, yes; Schreiber, no; Loseke, no; Jaixen, yes; Mueller, yes; and Runge, yes. Motion carried.
- 6.13 Substitute Pay – It was moved by Schreiber and seconded by Jaixen to set the substitute teacher pay at \$120. On roll call vote, Schreiber, yes; Loseke, yes; Jaixen, yes; Mueller, yes; Pabian, yes and Runge, yes. Motion carried.
- 6.14 Consideration of Auditor – The current auditor for Lakeview Community Schools will no longer be able to provide their services to the District. It was moved by Schreiber and seconded by Mueller to use Pekny and Associates to provide the audit and accompanying services for the 2013-2014 school year. On roll call vote, Schreiber, yes; Loseke, yes; Jaixen, yes; Mueller, yes; Pabian, yes; and Runge, yes. Motion carried.

A short break was taken from 11:20 p.m. until 11:24 p.m.

It was moved by Schreiber and seconded by Pabian to enter into executive session to discuss personnel issues. On roll call vote, Jaixen, yes; Mueller, yes; Pabian, yes; Schreiber, yes; Loseke, yes; and Runge, yes. The board entered executive session at 11:26 p.m. and came out at 11:51 p.m.

- 6.15 Approval of Activity Assignments – It was motioned by Jaixen and seconded by Loseke to approved the Activity Assignments as presented. On roll call vote, Loseke, yes; Jaixen, yes; Mueller, yes; Pabian, yes; Schreiber, yes; and Runge, yes. Motion carried.

7. Discussion Items

- 7.1 Board Committee Reports – The board scheduled meeting times for both the policy and budget committees.

9. Adjournment – Chairman Runge declared the meeting adjourned at 11:55 p.m.

Respectfully submitted,

Theresa Frauendorfer  
Recording Secretary