

**LAKEVIEW COMMUNITY SCHOOLS
BOARD OF EDUCATION
MINUTES**

Kind of Meeting: Regular Meeting

Meeting Date: June 8, 2015

Presiding Officer: Keith Runge

Member Roll Call

Jerry Jaixen	Present
Ryan Loseke	Present
Tim Mueller	Present
Dan Pabian	Present
Keith Runge	Present
Mary Ann Schreiber	Present

Others Present

Russ Freeman, Superintendent	Present
Steve Borer, Principal	Present
Daryl Schrunck, Principal	Present
John Mlinar, Principal	Present
Jake Shadley, Asst. Principal/Activities Dir.	Present
Quentin Witt, Principal 2015-16	Present

Regular Board Meeting

1. Opening procedures

- 1.1 Call to Order – Chairman Runge called the regular meeting to order at 8:02p.m.
- 1.2 Pabian led the Pledge of Allegiance.
- 1.3 Open Meeting Act – Chairman Runge noted the meeting would follow the open meeting act.
- 1.4 Verification of Publication and Notification – The agenda was posted in all school buildings and the meeting noticed was published in The Columbus Telegram.
- 1.5 Roll Call – All members were present.
- 1.6 Excuse Board Member Absence – There were no board members absent.

2. **Approval of Agenda**—It was moved by Pabian and seconded by Jaixen to approve the agenda as presented. On roll call vote, 6-0. Motion carried.

3. **Staff/Student Presentations**— FLBA/Cole Tessendorf gave his Public Speaking I speech that he qualified for Nationals with. The speech centered on gaining confidence through FBLA and thereby achieving more success. The speech was excellent and the board wished him well at National FBLA.

4. **Recognition of Visitors/Communications from the Public** – Visitors were student, Cole Tessendorf, certified staff, Jan Went and Shannon Honold, patron, Sheila Saltz and Tyler Ellyson of the Columbus Telegram.

5. **Public Comments** –None.

6. Administrative Reports:

- 5.1 Superintendent –See report
Mr. Mlinar – See joint report w/Mr. Schrunck
Mr. Schrunck –See joint report w/Mr. Mlinar
Mr. Borer – See report
Mr. Shadley –No written report. Girls' basketball camp taking place this week.

6. Action Items

- 6.1 Consent Agenda –It was moved by Loseke and seconded by Mueller to approve the consent agenda as presented. On roll call vote, 6-0. Motion carried.
- 6.2 Personnel Issue-**Executive Session**: It was moved by Schreiber and seconded by Pabian to enter into executive session to discuss personnel issues, to protect the public interest and the reputation of any individuals involved. On roll call vote, 6-0 Motion carried. The board entered executive session at 8:35 pm and exited at 9:31 pm.
- 6.3 Approval of Resignations – It was moved Schreiber and seconded by Loseke to approve the resignation of Mandy Urkoski as the administrative assistant to the superintendent and thank her for her service. On roll call vote, 6-0. Motion carried. It was moved by Mueller and seconded by Jaixen to approve the resignation of Tony Miller as head JH track and JV girls' basketball coach and thank him for his service. On roll call vote, 6-0. Motion carried.
- 6.4 Approval of Contracts –It was moved by Pabian and seconded by Mueller to approve Tara Schreiber as the administrative assistant to the superintendent. On roll call vote, 6-0. Motion carried. It was moved by Mueller and seconded by Schreiber to approve the following activity assignments: Logan Rodehorst as assistant JH wrestling, Greg Kobza as assistant varsity football, Connor Luedtke as assistant 8th grade volleyball, Jay Neary as JV boys' basketball, Kelli Shuck as JV girls' basketball, Jasey Reinhart as head JH b/g track and Michala Wurdeman as 9th grade girls' basketball. On roll call vote, 6-0. Motion carried.
- 6.5 Approval of Faculty Handbook – The building principals explained the proposed changes to the 2015-16 Faculty Handbook. The board reviewed and discussed the changes. It was moved by Mueller and seconded by Jaixen to approve the 2015-2016 Faculty Handbook as modified. On roll call vote, 6-0. Motion carried.

- 6.6 Approval of Junior/Senior High School Handbook – The building principals explained the proposed changes to the 2015-16 J/SH Handbook. The board reviewed and discussed the changes. It was moved by Loseke and seconded by Schreiber to approve the 2015-2016 Junior/Senior High Handbook as modified. On roll vote, 6-0. Motion carried.
- 6.7 Approval of the 2015-2016 Elementary Handbook. The building principals explained the proposed changes to the 2015-16 Elementary Handbook. The board reviewed and discussed the changes. It was moved by Jaixen and seconded by Mueller to approve the 2015-16 Elementary Handbook as presented. On roll call vote, 6-0. Motion carried.
- 6.8 Student Fee Annual Hearing Review – No public comments were given on the proposed fees.
- 6.9 Approval of Student Fees for 2015-2016 – The student fees were presented by the administration. The board held discussion. It was moved by Loseke and seconded by Jaixen to approve the student fees as recommended. The fees will remain the same. On roll call vote, 6-0. Motion carried.
- 6.10 ESU Cooperative Food Coop – The board reviewed and discussed the Statewide ESUCC Cooperative Food Program. It was moved by Pabian and seconded by Mueller to approve participation in the Statewide ESU Cooperative Food Program for the 2015-2016 school year and authorize the superintendent to sign the agreement. On roll call vote, 6-0. Motion carried.
- 6.11 After School Program – Information from the 2014-2015 school year was reviewed. During board discussion it was noted that the program has remained self-sufficient. Building principals continue to advocate the merits of the program for the elementary sites. It was moved by Mueller and seconded by Jaixen to approve the After School Program at the elementary schools to continue for the 2015-2016 school year. On roll call vote, 6-0. Motion carried.
- 6.12 Breakfast Program – Information from the 2014-2015 school year was reviewed. The breakfast program has been well received and has been self-sufficient. It was moved by Jaixen and seconded by Pabian to approve the district's breakfast program to continue for the 2015-2016 school year. On roll call vote, 6-0. Motion carried.

The board took a short break at 10:15 pm

- 6.13 Personnel Issues-**Executive Session**. It was moved by Schreiber and seconded by Jaixen to go into Executive Session for the purpose of discussing personnel issues and to protect the public interest and the reputation of any individuals involved. On roll call vote, 6-0 motion carried. The board entered into executive session at 10:19 pm and exited at 10:47 pm.
- 6.14 Staffing – The administration presented information regarding para-educators and the continued need for staffing the open positions. The administration presented information regarding the JH/SH special education positions. In order to keep up with the expanding demands of this area, it was requested to increase one HS/SPED teacher position from .625 FTE to .80 FTE. It was moved to adjust the SPED position from .625 FTE to .80 FTE. On roll call vote, Mueller, yes; Pabian, yes, Loseke, yes; Schreiber, yes; Jaixen, yes; Runge, abstained. 5-0, Motion carried. The administration presented the current music program (vocal and instrumental) for the district and the time constraints. It was proposed to add a half-time music teacher. After board discussion, it was moved by Schreiber and seconded Jaixen to grant the administration authority to look for a less than .5 FTE elementary music teacher. On roll call vote, 6-0. Motion carried.
- 6.15 Activity Assignments – The activity assignment list was presented to the board. Discussion was held. It was moved by Loseke and seconded by Mueller to approve the 2015-2016 Activity Assignment List as presented. On roll call vote, 6-0. Motion carried.
- 6.16 Projects/Purchases/Agreements– The elementary principals presented the request to purchase new curriculum for K-3 Handwriting/Penmanship. The Zaner-Bloeser method utilizes a continue stroke versus ball and stick method. It was moved by Schreiber and seconded by Pabian to approve the purchase of the K-3 Zaner-Bloeser Penmanship Curriculum in the amount up to \$7,000. On roll call vote, 6-0. Motion carried. The technology committee and staff is still researching the Smartsearch project and it is under review. The board discussed with the building and grounds committee: the roof drain project, possibly replacing the two cook vans and a new garage at Shell Creek. It was brought up to review the lighting of the flag in front of the Lakeview building because of the growth of the trees.
- 6.17 BC/BS Open Enrollment – The LEA is not opting out, therefore, no action needed
- 6.18 Erate Projects & Funding – Update was given on the projects. Two of the three projects submitted received funding: 1) Internal Wiring and Wi-Fi Devices, 2) Two Windows Servers. The third project of two MAC Servers was not funded.
- 6.19 Superintendent Contract – The Superintendent's Contract was reviewed and discussed. The salary will remain the same due to a transfer of some duties. It was moved by Pabian and seconded by Mueller to approve the superintendent's contract for Russ Freeman for the 2015-2016 school year at a salary of \$128,561. On roll call vote, 6-0. Motion carried.
- 7.1 Board Committee Reports – Building & Grounds committee will meet on projects discussed earlier in meeting. Policy committee will discuss Policy 415.01. Curriculum committee will meet to discuss the new Language Arts Standards and District Test Scores. Technology committee will review notes on the Erate projects submitted. Budget committee will meet in July.
- 7.2 Staff Recognition Luncheon-Was held at 12:00 pm on Wednesday, May 20th in the Lakeview cafeteria. Staff appreciated and all had a great time.
- 7.3 Board Goals-No discussion, will review in January.
- 8.0 The board thanked Mr. Mlinar for his service again as this was his last meeting. The board wishes him well. Adjournment –It was moved by Jaixen and seconded by Loseke to adjourn the meeting. On roll call vote, 6-0. Motion carried. Chairman Runge declared the meeting adjourned at 11:30 pm.

Respectfully submitted,
Mary Ann Schreiber, Secretary