**Updated DECEMBER 2020** 

# The University of the State of New York THE STATE EDUCATION DEPARTMENT

Office of Facilities Planning - Room 1060 Education Building Annex Albany, New York 12234

#### PUBLIC SCHOOL FIRE AND BUILDING SAFETY REPORT

#### (THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

| RFI                        | <u> </u>                           | ODI | = # |  |  |  |  |  |  |  |  |  |  |  |  |  |   |  |  |
|----------------------------|------------------------------------|-----|-----|--|--|--|--|--|--|--|--|--|--|--|--|--|---|--|--|
|                            |                                    |     |     |  |  |  |  |  |  |  |  |  |  |  |  |  |   |  |  |
| Dis                        | District/School Name               |     |     |  |  |  |  |  |  |  |  |  |  |  |  |  |   |  |  |
|                            |                                    |     |     |  |  |  |  |  |  |  |  |  |  |  |  |  |   |  |  |
| Fac                        | Facility/Building Name             |     |     |  |  |  |  |  |  |  |  |  |  |  |  |  |   |  |  |
|                            |                                    |     |     |  |  |  |  |  |  |  |  |  |  |  |  |  |   |  |  |
| Stre                       | Street Address (NO PO Box Numbers) |     |     |  |  |  |  |  |  |  |  |  |  |  |  |  |   |  |  |
|                            |                                    |     |     |  |  |  |  |  |  |  |  |  |  |  |  |  |   |  |  |
| City/Town/Village Zip Code |                                    |     |     |  |  |  |  |  |  |  |  |  |  |  |  |  |   |  |  |
|                            |                                    |     |     |  |  |  |  |  |  |  |  |  |  |  |  |  | • |  |  |

#### **INSTRUCTIONS**

- Read the "Manual for Public School Facility Fire and Building Safety Inspections" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- <u>Posting of Certificate of Occupancy</u>: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

## Part I: General Information and Fire/Life Safety History **Inspection Date** Note: Please insert the date the actual inspection took place. The Inspection Date cannot be earlier than 45 days before the Due Date. 1. Please indicate the primary use of this facility: INSTRUCTIONAL ADMINISTRATIVE BUS MAINTENANCE BUS STORAGE ONLY LEASED FACILITY OFF SCHOOL GROUNDS MAINTENANCE OTHER Please Specify: PUBLIC LIBRARY STORAGE VACANT O NO 2. Is there a fire sprinkler system in this facility? **○ YES** If 'yes', is the sprinkler alarm connected with the building alarm? O YES 3. Is there a fire hydrant system for facility protection? YES O NO If 'yes', indicate ownership of system (select one): Public owned School owned Other Please Specify:

| O Owned          |  |                 |                |                |                |                       |
|------------------|--|-----------------|----------------|----------------|----------------|-----------------------|
|                  |  |                 |                |                |                |                       |
| a. If the buil   | ding is not District Ow                            | ed, provide t   | the name and   | address of Lai | ndlord or Buil | ding Owner:           |
| Name 7           | k  |                 |                |                |                |                       |
|                  |  |                 |                |                |                |                       |
|                  |  |                 | J              |                |                |                       |
| Addres           | s <b>*</b>   |                 |                |                |                |                       |
|                  |  |                 |                |                |                |                       |
|                  |  |                 |                |                |                |                       |
|                  |  |                 |                |                |                |                       |
|                  |  |                 | )              |                |                |                       |
| Telepho          | one # *  |                 |                |                |                |                       |
|                  |  |                 |                |                |                |                       |
|                  |  |                 |                |                |                |                       |
|                  |  |                 |                |                |                |                       |
|                  |  |                 |                |                |                |                       |
| Name *           | icate the tenant(s):                               |                 |                |                |                |                       |
|                  |  |                 |                |                |                |                       |
| Addres           | c <b>*</b>   |                 |                |                |                |                       |
| Addres           | 5  |                 |                |                |                |                       |
|                  |  |                 | J              |                |                |                       |
|                  |  |                 |                |                |                |                       |
|                  |  |                 | J              |                |                |                       |
| Telepho          | one # *  |                 |                |                |                |                       |
|                  |  |                 |                |                |                |                       |
|                  |  |                 |                |                |                |                       |
|                  |  |                 |                |                |                |                       |
|                  |  |                 |                |                |                |                       |
| Mhat is the s    | urront gross square for                            | tago of this f  | acility?       |                |                |                       |
|                  | urrent gross square foo                            | tage of tills i | acility:       |                |                |                       |
| nearest whole te | n feet:  |                 |                |                |                |                       |
|                  |  |                 |                |                |                |                       |
|                  | is vacant, skip the ren<br>for Items #25A-1 throug |                 | ions and go to | Section #2 No  | on-Conformar   | nce and report any no |

| & EMERGENCY DRILLS |  |  |                   |
|--------------------|--|--|-------------------|
|                    | red between September 1, an<br>ed to be evacuation drills Fo | ld December 31<br>ur (4) drills are required to be | e lockdown drills |
|                    | Date   | Evacuation   | Lockdown          |
| 1                  |  | 0  | 0                 |
| 2                  |  | 0  | 0                 |
| 3                  |  | 0  | 0                 |
| 4                  |  | 0  | 0                 |
| 5                  |  | 0  | 0                 |
| 6                  |  | 0  | 0                 |
| 7                  |  | 0  | 0                 |
| 8                  |  | 0  | 0                 |
| 9                  |  | 0  | 0                 |
| 10                 |  | 0  | 0                 |
| 11                 |  | 0  | 0                 |
| 12                 |  | 0  | 0                 |
|                    | fine and an arrange and deither                              | were not held during this                          |                   |

8. FIRE AND EMERGENCY DRILLS

| 8d. Average time to evacua  | ate facility was:         | minutes                | seconds               |                |             |      |
|---|---------------------------|------------------------|-----------------------|----------------|-------------|------|
| 8e. Arson and fire prevent<br>9/1/05) which requires eve<br>fire prevention, injury pre | ery school in New York    | k State to provide a n | ninimum of 45 minu    |                | iction in a |      |
| 8f. Employee fire preventi<br>accordance with Section                                   |                           |                        | as provided, and reco | ords mainta    |             | NO   |
| 9. If the fire alarm system   | was activated, was th     | e fire department im   | mediately notified?   | O YES          | 0           | NO   |
| 10. Have there been any fi  | res in this facility sinc | e the last annual fire | inspection report?    | O YES          | 0           | NO   |
| a. If 'yes', indicate: No   | umber of fires            | Number of injurie      | es To                 | otal cost of p | roperty da  | mage |
|   |                           |                        |                       |                |             |      |

### Part II: Public School Fire and Building Safety Non-Conformance Report Sheet

| School District | Building Name |
|-----------------|---------------|
| Facility #      |               |

| 01A-2         08B-2         13A-2         19E-1         19F-1         19F-1 <td< th=""><th colspan="4">Part II-A<br/>(to be completed for public<br/>schools only – except "Big 4")</th><th></th><th>Part</th><th>II-B</th><th></th><th></th><th></th><th>Part</th><th>II-B</th><th></th><th></th><th>Part</th><th>: II-B</th><th></th></td<>  | Part II-A<br>(to be completed for public<br>schools only – except "Big 4") |                     |                   |                     |        | Part                | II-B              |                     |        |     | Part                | II-B              |                     |   | Part                | : II-B            |                     |
|--|--|---------------------|-------------------|---------------------|--------|---------------------|-------------------|---------------------|--------|-----|---------------------|-------------------|---------------------|---|---------------------|-------------------|---------------------|
| 01B-1   08B-2   08C-2   13B-2   19F-1   19G-1   19G-1   19G-1   19G-1   19G-1   19G-1   19G-1   19G-1   19G-1   19G-2   14B-2   14B-1   19G-1   19H-2   19H- | Item #   | Non-<br>Conformance | Date<br>Corrected | Date<br>Reinspected | Item # | Non-<br>Conformance | Date<br>Corrected | Date<br>Reinspected | Item # |     | Non-<br>Conformance | Date<br>Corrected | Date<br>Reinspected | Item #  | Non-<br>Conformance | Date<br>Corrected | Date<br>Reinspected |
| 01C-1  | 01A-2  |                     |                   |                     | 08A-2  |                     |                   |                     | 13/    | A-2 |                     |                   |                     | 19E-1   |                     |                   |                     |
| 01D-1   08D-2   08E-2   14A-2   19H-2   09B-2   14B-2   09A-2   09B-2   14D-1   20B-1   20C-1   20B-1   20C-1   20B-1   20C-1   20B-1   20C-1   20C-1   20B-1   20C-1   20C- |  |                     |                   |                     |        |                     |                   |                     | 13     | B-2 |                     |                   |                     | 19F-1   |                     |                   |                     |
| 01E-1         08E-2         14B-2         20A-1         20A-1         20A-1         20A-1         20A-1         20A-1         20B-1         20B-1 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>19G-1</td><td></td><td></td><td></td></td<>  |  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     | 19G-1   |                     |                   |                     |
| 14C-2  |  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     | 19H-2   |                     |                   |                     |
| 02A-2         09B-2         14D-1         20B-1         20C-1         20C-1 <td< td=""><td>01E-1</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>  | 01E-1  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 02B-1         09C-1         14E-1         20C-1         20C-1         21A-3         22C-1         21A-3         22A-3         22C-3         23A-1         23B-1         23A-1         23B-1         23A-1         23B-1         23C-1         23B-1         23C-1         23D-2         23D-2         23D-2         24A-3         25A-1         25B-1         25B-1         25B-1 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>   |  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 02C-3         09D-1         15A-2         21A-3         22A-3           02E-2         09G-2         15B-1         22A-3         22A-3         22B-3         22B-3         22B-3         22C-3         22B-3         22C-3         22B-3         22C-3         22C-3         22B-3         22C-3         22C-3         22B-3         22C-3         22B-3         22C-3         22C-3         22B-3         22C-3         22C-3         22B-3         22C-3         22B-3         22C-3         22B-3         22C-3         22B-3         22C-3         22B-1         23B-1         23B-1         23B-1         23B-1         23B-1         23C-1         23B-1         23C-1         23B-1         23C-1         23D-2         24A-3         25B-1         23D-2         24A-3         25B-1         25C-1         25C-1         25C-1         26A-3         26A-3         26A-3         26A-3         26A-3         26A-3         26A  |  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 02D-1         09F-2         15B-1         22A-3         22B-3         22B-1         23D-2         24B-3         22B-1 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>   |  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 02E-2         09G-2         15C-2         22B-3         22C-3         23A-1         23B-1         23B-1         23B-1         23B-1         23C-1         23B-1         23C-1         23D-2         22A-3         22C-3         23A-1         23B-1         23C-1         23B-1         23C-1         23D-2         24A-3         25C-1         25C-1         25C-1         25B-1         25C-1         25B-1         25C-1         25B-1         25C-1         25C-1 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>   |  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 02F-3         10A-2         15D-2         22C-3         23A-1         23A-1         23A-1         23A-1         23B-1         23B-1         23B-1         23C-1         23B-1         23C-1         23D-2         24A-3         25A-1         25B-1         25C-1         25B-1         25C-1         25B-1         25C-1         25B-1         25C-1         25B-1         25C-1         25C-1 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>   |  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 10B-2   10B-2   15E-1   23A-1   23B-1   23C-1   23B-1   23C-1   23D-2   24A-3   25A-1   25B-1   25C-1   25C- |  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 10C-1   10D-1   16B-2   123B-1   23C-1   23D-2   24A-3   25A-1   25C-1   25C |  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 03A-3     10D-1     16B-2     23C-1     23D-2     23D-2     24A-3     25A-1     25B-1     25C-1     25B-1     25C-1  | 02G-2  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 03B-1     11A-2       04A-2     11B-1       04B-2     11C-2       04C-1     11D-2       11E-1     17D-2       05A-3     12A-1       05C-2     12B-3       12C-2     17B-2       17F-3     17F-3       17H-2     17H-2       17H-2  | 004.0  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 04A-2     11B-1       04B-2     11C-2       04C-1     11D-2       05A-3     12A-1       05C-2     12B-3       06A-1     12D-2       06B-1     12E-1       06C-1     12F-1       06D-2     12G-1  |  |                     |                   |                     | 100-1  |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 04A-2     11B-1     17A-3     25A-1       04B-2     11D-2     17B-2     25B-1       04C-1     11D-2     17C-2     25C-1       11B-1     17D-2     17D-2       05A-3     12A-1     17F-3     26A-3       05C-2     12B-3     17G-1     17G-1       06A-1     12D-2     17H-2     26A-3 and list the Code seed of th  | U3B-1  |                     |                   |                     | 11 1 2 |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 04B-2         11C-2         17B-2         25B-1         25C-1         25C-1 <td< td=""><td>044.2</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>_</td><td></td><td></td><td></td><td></td></td<>   | 044.2  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   | _                   |   |                     |                   |                     |
| 04C-1     11D-2     17C-2     25C-1       05A-3     11E-1     17D-2       05B-2     12A-1     17F-3     26A-3       05C-2     12B-3     17G-1     17H-2       06A-1     12D-2     17H-2     26A-3       12C-2     17H-2     26A-3     17H-2       12C-2     17H-2     26A-3 and list the Code set ite       12C-3     17L-1     17K-1       06C-1     12F-1     17K-1       06D-2     12G-1     17L-1  |  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 11E-1  |  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 05A-3         17E-1         26A-3           05B-2         12A-1         17F-3         If any additional non-conformances are observed, check its 26A-3 and list the Code served.           06A-1         12D-2         17I-2         26A-3 and list the Code served.           06B-1         12E-1         17J-1         17K-1           06D-2         12G-1         17L-1         17L-1   | 040-1  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     | 230-1   |                     |                   |                     |
| 05B-2         12A-1         17F-3         If any additional non-conformances are observed, check its 26A-3 and list the Code set of Delow.           06A-1         12B-3         17H-2         26A-3 and list the Code set of Delow.           06B-1         12F-1         17K-1         17K-1           06D-2         12G-1         17L-1         17L-1   | 05A-3  |                     |                   |                     | 116-1  |                     |                   |                     |        |     |                     |                   |                     | 26A-3   |                     |                   |                     |
| 05C-2         12B-3         17G-1         non-conformances are observed, check ite 26A-3 and list the Code set of 17L-1           06A-1         12D-2         17I-2         26A-3 and list the Code set of 17L-1           06C-1         12F-1         17K-1         17L-1   |  |                     |                   |                     | 12A-1  |                     |                   |                     |        |     |                     |                   |                     | 20/1-0  | If any ac           | dditional         |                     |
| 12C-2   17H-2   are observed, check ite   26A-3 and list the Code set   17L-1     17L-1     26A-3 and list the Code set   17L-1     12C-1   17L-1     12C-1   17L-1     12C-1   17L-1     12C-2   17H-2   26A-3 and list the Code set   17L-1   12C-3   17L-1     12C-3   17L-1   12C-3   17L-1   12C-3   17L-1   12C-3   17L-3   17 |  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     | r   |                     |                   |                     |
| 06A-1         12D-2         17I-2         26A-3 and list the Code set below.           06B-1         12E-1         17J-1         below.           06C-1         12F-1         17K-1         17L-1  | 000 2  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 06B-1         12E-1         17J-1         below.           06C-1         12F-1         17K-1         17L-1   | 06A-1  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 06C-1         12F-1         17K-1           06D-2         12G-1         17L-1  |  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 06D-2 12G-1 17L-1 — — — — — — — — — — — — — — — — — — —  |  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
|  |  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 06E-3  | 06E-3  |                     |                   |                     | 12H-1  |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 06F-1 12I-1 18R-2 Inspector  | 06F-1  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     | Inspector The inspector has been provided with a copy of th previous year's school fir safety report: |                     |                   |                     |
|  | 06G-1  |                     |                   |                     | 12J-1  |                     |                   |                     | 180    | C-2 |                     |                   |                     |   |                     |                   |                     |
|  | 06H-2  |                     |                   |                     | 12K-1  |                     |                   |                     | 18[    | D-2 |                     |                   |                     |   |                     |                   |                     |
|  |  |                     |                   |                     | 12L-1  |                     |                   |                     | 19/    | A-3 |                     |                   |                     |   |                     | )I TIFE           |                     |
| U/A-3         12M-1       19B-2  | 07A-3  |                     |                   |                     | 12M-1  |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |
| 07B-2 12N-1 19C-1 Yes No   |  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     | Ye  | 2                   | No                |                     |
| All schools complete Section 8 only if the building has electrically-operated folding partitions.  | 07C-2  |                     |                   |                     |        |                     |                   |                     |        |     |                     |                   |                     |   |                     |                   |                     |

All schools complete Section 8 only if the building has electrically-operated folding partitions.

|                           | 7 th Controlle Complete Cocherre City in | the ballang had didding operated relaing partition | <u>o.</u> |
|---------------------------|--|--|-----------|
| Initial Inspection:       |  |  |           |
| Fire Safety Inspector:    | Name                                     |  |           |
|                           | Date                                     | Registry #   | (26E-4)   |
| Final Inspection (if requ | ired):                                   | • •  | , ,       |
| Fire Safety Inspector:    | Name                                     |  |           |
|                           | Date                                     | Registry #   | (26F-4)   |

### **Part III: Public School Certifications**

| Section III-A. Fire Inspector                  |   |
|--|---|
| to the best of their knowledge and belief, an  | ilding and the information in this Fire Safety Report represents, accurate description of the building and conditions they inspection has maintained their certification requirements |
| Name:  | Telephone #: ()   |
| Title:   | Certification # (as designated by the NYS Department of State)  |
| Email:   | (as designated by the NYS Department of State)  |
| Section III-B. Building Administrator or I     | Designee  |
| inspection (whomever accompanied the           | formation of the person responsible for monitoring this inspector; provided access to all spaces; and made ocumentation requested by the inspector)                                   |
| and can confirm                                | nat this building inspection was conducted on this date m the specific locations of any non-conformances  |
| (provide inspection date) identified with      | in this report.   |
| Name: David Moynihan                           | Telephone #: ()   |
| Title:   | Email:  |
|  | Signature   |
|  |   |
| Section III-C. School Superintendent           |   |
| I hereby submit this fire inspection report on | behalf of the Board of Education and certify that:  |
| Sheet portion of this report were correcte     | d on the Public School Fire Safety Non-Conformance Report   |
| Name:  | Telephone #: ()   |
| Title:   |   |
|  | Signature LD  |
| Email:   | Olynatuic   |