**Updated DECEMBER 2020** 

# The University of the State of New York THE STATE EDUCATION DEPARTMENT

Office of Facilities Planning - Room 1060 Education Building Annex Albany, New York 12234

#### PUBLIC SCHOOL FIRE AND BUILDING SAFETY REPORT

#### (THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

RFI	<u> </u>	ODI	= #															
Dis	District/School Name																	
Fac	Facility/Building Name																	
Stre	Street Address (NO PO Box Numbers)																	
City/Town/Village Zip Code																		
																•		

#### **INSTRUCTIONS**

- Read the "Manual for Public School Facility Fire and Building Safety Inspections" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- <u>Posting of Certificate of Occupancy</u>: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

## Part I: General Information and Fire/Life Safety History **Inspection Date** Note: Please insert the date the actual inspection took place. The Inspection Date cannot be earlier than 45 days before the Due Date. 1. Please indicate the primary use of this facility: INSTRUCTIONAL ADMINISTRATIVE BUS MAINTENANCE BUS STORAGE ONLY LEASED FACILITY OFF SCHOOL GROUNDS MAINTENANCE OTHER Please Specify: PUBLIC LIBRARY STORAGE VACANT O NO 2. Is there a fire sprinkler system in this facility? **○ YES** If 'yes', is the sprinkler alarm connected with the building alarm? O YES 3. Is there a fire hydrant system for facility protection? YES O NO If 'yes', indicate ownership of system (select one): Public owned School owned Other Please Specify:

O Owned						
a. If the buil	ding is not District Ow	ed, provide t	the name and	address of Lai	ndlord or Buil	ding Owner:
Name 7	k					
			J			
Addres	s <b>*</b>					
			)			
Telepho	one # *					
Name *	icate the tenant(s):					
Addres	c <b>*</b>					
Addres	5					
			J			
			J			
Telepho	one # *					
Mhat is the s	urront gross square for	tago of this f	acility?			
	urrent gross square foo	tage of tills i	acility:			
nearest whole te	n feet:					
	is vacant, skip the ren for Items #25A-1 throug		ions and go to	Section #2 No	on-Conformar	nce and report any no

& EMERGENCY DRILLS			
	red between September 1, an ed to be evacuation drills Fo	nd December 31 ur (4) drills are required to be	e lockdown drills
	Date	Evacuation	Lockdown
1		0	0
2		0	0
3		0	0
4		0	0
5		0	0
6		0	0
7		0	0
8		0	0
9		0	0
10		0	0
11		0	0
12		0	0
	fine and an arrange and deither	were not held during this	

8. FIRE AND EMERGENCY DRILLS

8d. Average time to eva	cuate facility was:	minutes	seconds			
9/1/05) which requires	ention instruction was prevery school in New Yor prevention, and life safe	k State to provide a n	ninimum of 45 minu			
	ention, evacuation, and f on F406 of the NYS Fire		as provided, and reco	ords maintain	ned, in NO	
9. If the fire alarm syste	em was activated, was th	ne fire department im	mediately notified?	O YES	O NO	
10. Have there been any	y fires in this facility sind	ce the last annual fire	inspection report?	O YES	O NO	
a. If 'yes', indicate:	Number of fires	Number of injurie	es To	otal cost of pro	operty damage	

### Part II: Public School Fire and Building Safety Non-Conformance Report Sheet

School District	Building Name
Facility #	

01A-2         08B-2         13A-2         19E-1         19F-1         19F-1 <td< th=""><th colspan="4">Part II-A (to be completed for public schools only – except "Big 4")</th><th></th><th>Part</th><th>II-B</th><th></th><th></th><th></th><th>Part</th><th>II-B</th><th></th><th></th><th>Part</th><th>: II-B</th><th></th></td<>	Part II-A (to be completed for public schools only – except "Big 4")					Part	II-B				Part	II-B			Part	: II-B		
01B-1   08B-2   08C-2   13B-2   19F-1   19G-1   19G-1   19G-1   19G-1   19G-1   19G-1   19G-1   19G-1   19G-1   19G-2   14B-2   14B-1   19G-1   19H-2   19H-	Item #	Non- Conformance	Date Corrected	Date Reinspected		Item #	Non- Conformance	Date Corrected	Date Reinspected	Item #		Non- Conformance	Date Corrected	Date Reinspected	Item #	Non- Conformance	Date Corrected	Date Reinspected
01C-1	01A-2					08A-2				13/	A-2				19E-1			
01D-1   08D-2   08E-2   14A-2   19H-2   09B-2   14B-2   09A-2   09B-2   14D-1   20B-1   20C-1   20B-1   20C-1   20B-1   20C-1   20B-1   20C-1   20C-1   20B-1   20C-1   20C-										13	B-2				19F-1			
01E-1         08E-2         14B-2         20A-1         20A-1         20A-1         20A-1         20A-1         20A-1         20B-1         20B-1 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>19G-1</td><td></td><td></td><td></td></td<>															19G-1			
14C-2															19H-2			
02A-2         09B-2         14D-1         20B-1         20C-1         20C-1 <td< td=""><td>01E-1</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>	01E-1																	
02B-1         09C-1         14E-1         20C-1         20C-1         21A-3         22C-1         21A-3         22A-3         22C-3         23A-1         23B-1         23A-1         23B-1         23A-1         23B-1         23C-1         23B-1         23C-1         23D-2         23D-2         23D-2         24A-3         25A-1         25B-1         25B-1         25B-1 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>																		
02C-3         09D-1         15A-2         21A-3         22A-3         22B-3         22B-3         22C-3         22B-3         22C-3         22B-3         22C-3         22C-3         22B-3         22C-3         22C-3         22B-3         22C-3         22B-3         22C-3         22B-3         22C-3         22B-3         22C-3         22B-3         22C-3         22C-3         22B-3         22C-3         22C-3         22B-3         22C-3         22C-3         22B-3         22C-3         22C-3         22B-1         23A-1         22B-1         23B-1         23A-1         23A-1         23B-1         23C-1         23B-1         23C-1         23B-1         23C-1         23D-2         24A-3         25A-1         25A-1         25A-1         25A-1         25B-1         25B-1         25B-1         25B-1         25B-1         25B-1         25B-1         25C-1         25C-1         25C-1         25C-1         26A-3         26A-3 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>																		
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02F-3         10A-2         15D-2         22C-3         23A-1         23A-1         23A-1         23A-1         23B-1         23B-1         23B-1         23C-1         23B-1         23C-1         23D-2         24A-3         25A-1         25B-1         25C-1         25B-1         25C-1         25B-1         25C-1         25B-1         25C-1         25B-1         25C-1         25C-1 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>																		
10B-2   10B-2   15E-1   23A-1   23B-1   23C-1   23B-1   23C-1   23D-2   24A-3   25A-1   25B-1   25C-1   25C-																		
10C-1   10D-1   16B-2   123B-1   23C-1   23D-2   24A-3   25A-1   25C-1   25C																		
03A-3     10D-1     16B-2     23C-1     23D-2     23D-2     24A-3     25A-1     25B-1     25C-1     25B-1     25C-1	02G-2																	
03B-1     11A-2       04A-2     11B-1       04B-2     11C-2       04C-1     11D-2       11E-1     17D-2       05A-3     12A-1       05C-2     12B-3       12C-2     17B-2       17F-3     17F-3       17H-2     17H-2       17H-2	004.0																	
04A-2     11B-1       04B-2     11C-2       04C-1     11D-2       05A-3     12A-1       05C-2     12B-3       06A-1     12D-2       06B-1     12E-1       06C-1     12F-1       06D-2     12G-1						100-1												
04A-2     11B-1     17A-3     25A-1       04B-2     11D-2     17B-2     25B-1       04C-1     11D-2     17C-2     25C-1       11B-1     17D-2     17D-2       05A-3     12A-1     17F-3     26A-3       05C-2     12B-3     17G-1     17G-1       06A-1     12D-2     17H-2     26A-3 and list the Code seed of th	U3B-1					11 1 2												
04B-2         11C-2         17B-2         25B-1         25C-1         25C-1 <td< td=""><td>044.2</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>_</td><td></td><td></td><td></td><td></td></td<>	044.2													_				
04C-1     11D-2     17C-2     25C-1       05A-3     11E-1     17D-2       05B-2     12A-1     17F-3     26A-3       05C-2     12B-3     17G-1     17H-2       06A-1     12D-2     17H-2     26A-3       12C-2     17H-2     26A-3     17H-2       12C-2     17H-2     26A-3 and list the Code set ite       12C-3     17L-1     17K-1       06C-1     12F-1     17K-1       06D-2     12G-1     17L-1																		
11E-1																		
05A-3         17E-1         26A-3           05B-2         12A-1         17F-3         If any additional non-conformances are observed, check its 26A-3 and list the Code served.           06A-1         12D-2         17I-2         26A-3 and list the Code served.           06B-1         12E-1         17J-1         17K-1           06D-2         12G-1         17L-1         17L-1	040-1														230-1			
05B-2         12A-1         17F-3         If any additional non-conformances are observed, check its 26A-3 and list the Code set of Delow.           06A-1         12B-3         17H-2         26A-3 and list the Code set of Delow.           06B-1         12F-1         17K-1         17K-1           06D-2         12G-1         17L-1         17L-1	05A-3					116-1									26A-3			
05C-2         12B-3         17G-1         non-conformances are observed, check ite 26A-3 and list the Code set of 17L-1           06A-1         12D-2         17I-2         26A-3 and list the Code set of 17L-1           06C-1         12F-1         17K-1         17L-1						12A-1									20/1-0	If any ac	dditional	
12C-2   17H-2   are observed, check ite   26A-3 and list the Code set   17L-1     17L-1     26A-3 and list the Code set   17L-1     12C-1   17L-1     12C-1   17L-1     12C-1   17L-1     12C-2   17H-2   26A-3 and list the Code set   17L-1   12C-3   17L-1     12C-3   17L-1   12C-3   17L-1   12C-3   17L-1   12C-3   17L-3   17															r			
06A-1         12D-2         17I-2         26A-3 and list the Code set below.           06B-1         12E-1         17J-1         below.           06C-1         12F-1         17K-1         17L-1	000 2																	
06B-1         12E-1         17J-1         below.           06C-1         12F-1         17K-1         17L-1	06A-1																	
06C-1         12F-1         17K-1           06D-2         12G-1         17L-1																		
06D-2 12G-1 17L-1 — — — — — — — — — — — — — — — — — — —																		
06E-3       12H-1     18A-2         —————————————————————————————	06E-3					12H-1												
06F-1 12I-1 18R-2 Inspector	06F-1														Inspector The inspector has been provided with a copy of the previous year's school fine safety report:			
	06G-1					12J-1				180	C-2							
	06H-2					12K-1				18[	D-2							
						12L-1				19/	A-3						)I TIFE	
U/A-3         12M-1       19B-2	07A-3					12M-1												
07B-2 12N-1 19C-1 Yes No															Ye	2	No	
All schools complete Section 8 only if the building has electrically-operated folding partitions.	07C-2																	

All schools complete Section 8 only if the building has electrically-operated folding partitions.

	7 th Controlle Complete Cocherre City in	the ballang had didding operated relaing partition	<u>o.</u>
Initial Inspection:			
Fire Safety Inspector:	Name		
	Date	Registry #	(26E-4)
Final Inspection (if requ	ired):	• •	, ,
Fire Safety Inspector:	Name		
	Date	Registry #	(26F-4)

### **Part III: Public School Certifications**

Section III-A. Fire Inspector	
to the best of their knowledge and belief, an accu	g and the information in this Fire Safety Report represents, urate description of the building and conditions they pection has maintained their certification requirements
Name:	Telephone #: ()
Title:	Certification # (as designated by the NYS Department of State)
Email:	(as designated by the NYS Department of State)
•	mation of the person responsible for monitoring this pector; provided access to all spaces; and made
	this building inspection was conducted on this date ne specific locations of any non-conformances nis report.
Name:	Telephone #: ()
Title:	Email:
	Signature
Section III-C. School Superintendent	
I hereby submit this fire inspection report on beha	alf of the Board of Education and certify that:
<ol> <li>Public notice of report availability has been p</li> <li>Any nonconformances noted as corrected on Sheet portion of this report were corrected or</li> <li>Violations which are not corrected immediate approved by the Commissioner.</li> </ol>	the Public School Fire Safety Non-Conformance Report the date indicated, and that
Name:	Telephone #: ()
Title:	
Email:	Signature <u>LD</u> .